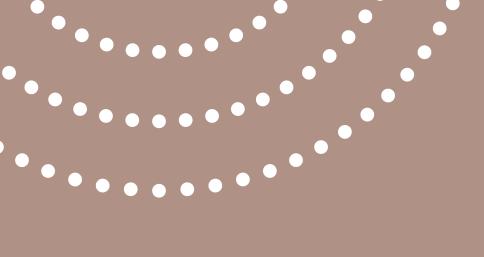


DISABILITY ACCESS AND INCLUSION PLAN

2020-2024





Acknowledgement of Country

The City of Holdfast Bay acknowledges and respects Aboriginal people as the area's first people and recognises their traditional relationship with Country.

We acknowledge that the spiritual, social, cultural and economic practices of Aboriginal people come from their traditional lands and waters, and that the cultural and heritage beliefs, languages and laws are still of importance today.



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MESSAGE FROM THE MAYOR

The City of Holdfast Bay's Disability Access and Inclusion Plan shows our ongoing commitment to building strong communities with friendly and welcoming places, where everyone can enjoy our comprehensive range of environments and experiences, knowing they belong and can contribute.

Our Disability Access and Inclusion Plan (DAIP) has been developed by the council and relevant stakeholders to provide equity of access and inclusion to all services, facilities, functions and information provided by our council.

People with a disability have the right to inclusion and equality by accessing and participating in all aspects of community life. Over many years, council has undertaken many initiatives to create opportunities for people with a disability and their carers, and this DAIP process, which involved comprehensive community consultation, has shown us we have more to do.

I fully support this Plan as part of the council's commitment to accessibility and inclusion and I encourage all staff, community members and visitors to embrace and participate in the implementation and further develop our dynamic and ever improving Plan.

Amanda Wilson Mayor

PART 1 DEVELOPING A DISABILITY ACCESS AND INCLUSION PLAN

INTRODUCTION



Every person has a desire to belong, experience a sense of meaning and purpose and to enjoy a high quality of life.

People are usually able to achieve this through satisfactory outcomes across a number of pursuits, including education, employment, healthcare, socialisation, housing and justice.

While most people, including those with disability, routinely and actively participate in and enjoy successes in life, some face barriers in doing so.

There are a number of factors that contribute to these barriers, such as the nature and suitability of the opportunities, services and assistance made available; the accessibility of the environment; and people's experiences of discrimination and stigmatisation.



WHAT IS A DISABILITY?

The Disability Inclusion Act 2018 (SA) defines disability in relation to a person as including long-term physical, psycho-social, intellectual, cognitive, neurological or sensory impairment, or a combination of any of these impairments, which in interaction with various barriers may hinder the person's full and effective participation in society on an equal basis with others.



WHY DO WE NEED A DISABILITY ACCESS AND INCLUSION PLAN?

The Disability Inclusion Act 2018 (SA) (the Act) and the Disability Inclusion Regulations 2019 (SA) (the Regulations) sets out a framework for the protection of rights, principles of fairness, and provision of high quality services and support of people living with disability. The Act requires all State authorities to develop, consult on and publish a Disability Access and Inclusion Plan (DAIP).

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This Disability Access and Inclusion Plan (DAIP) demonstrates the City of Holdfast Bay's strategic commitment to removing barriers, so that people with disability can have the same opportunities to participate in community life and enjoy a high quality of living.



While the City of Holdfast Bay has been complying with legislated requirements for the built environment for a number of years, this DAIP provides a four year systematic approach to address barriers that have been identified through extensive community consultation. The strategies aim to enhance inclusion and accessibility for people with disabilities.

This plan is a dynamic document which recognises community and cultural diversity, and acknowledges the valuable contribution of everyone to the social and economic fabric of our society.

There are a number of fundamental legislative and statutory items that inform our plan, including the:







• Disability Discrimination Act 1992 (Fed)

- Disability Inclusion Act (2018) SA
- The Disability Services (Rights, Protection and Inclusion) Amendment Act 2013 (SA)
- Equal Opportunity Act 1984 (SA)
- Planning, Development & Infrastructure Act 2016
- United Nations Convention on the Rights of Persons with Disabilities
- State Disability Inclusion Plan (Inclusive SA) 2019 2023
- National Disability Strategy 2010–2020
- Universal Design Principles



An easy read version of this plan is available on our website at www.holdfast.sa.gov.au. If a translation service or alternative format is required please contact council at mail@holdfast.sa.gov.au.

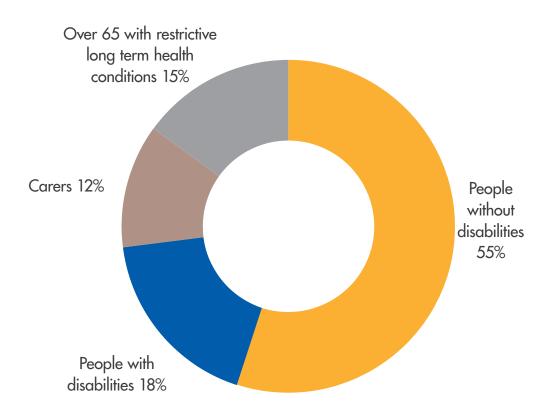


POPULATION DEMOGRAPHICS

Australia has a population of 25.5 million people. Of these:

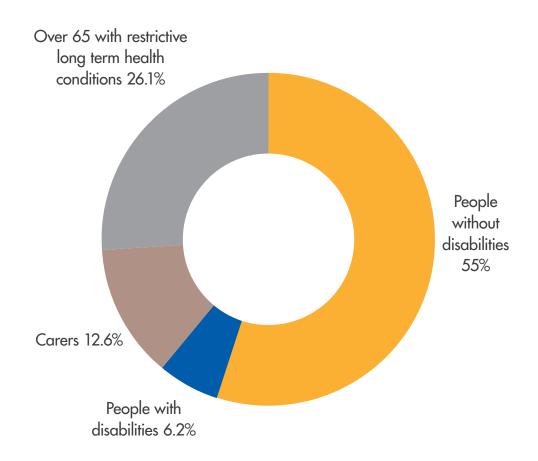
- 18% live with disability
- 12% are carers of someone with disability
- 15% are aged 65 years or more and have restrictive long term health conditions.

Therefore 45% of the total Australian population requires some form of support to have access to, and be included in community life.



The total number of City of Holdfast Bay residents who require some form of support to participate fully in community life is very similar to the national average at 44.9% (16,627 people).

However, the city has a significantly lower proportion of people with disability at 6.2% and a higher proportion of people aged over 65 (26.1%) who experience barriers or restrictions.



DEVELOPMENT OF COUNCIL'S DAIP



Local Government in South Australia has many key roles encompassing a varied range of service provision and infrastructure, environmental, civic and recreational facilities.

The development of a DAIP represents our commitment to help ensure social inclusion and access for all our residents and visitors.

This can provide many benefits including increased opportunities for social inclusion, improved physical access to facilities and buildings, enhanced community and individual wellbeing, and a greater recognition of the diversity of residents and visitors.

ELEMENTS CONSIDERED IN THE DEVELOPMENT OF THIS DAIP





The	activities	undertaken	in	the	development of
this	plan incl	uded:			

- Desktop review of existing council documentation and information;
- Review of the demographic profile of the local community, including the number of people and types of disability;
- Community consultation via an online and paper copy survey;
- Interviews with council management and staff;
- Interviews with a number of people with disability and their carers;
- Analysis of the changing profile of the local community;



CITY OF HOLDFAST BAY'S RESPONSIBILITIES









City of Holdfast Bay's responsibilities in the development and execution of the plan include:

- Ensuring that people with disabilities are engaged with and effectively consulted.
- Endorsing and publishing the plan, making it available in various formats, both online and in paper copy.
- Registering the plan with the Australian Human Rights Commission.
- Overseeing the implementation of the plan.
- Supporting an equitable allocation of resources to fund the plan.
- Ensuring that relevant council decisions reflect the plan's principles and priorities.
- Monitoring the ongoing implementation of the plan as required.
- Providing reports to meetings (as required) on the achievement of the goals.
- Evaluating the effectiveness of the plan and considering improvements and additions where appropriate.
- Reporting annually to the Department of Human Services SA on the progress of the plan.
- Reviewing the plan every four years.

CITY OF HOLDFAST BAY'S COMMITMENT



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In developing this plan, the City of Holdfast Bay is demonstrating its commitment to:

- Maintaining a culture that promotes the DAIP. Ensuring that our staff, volunteers, contractors and other stakeholders are educated and informed about our collective responsibility to create an accessible and inclusive community.
- Undertaking measured actions to ensure people living with a disability can access mainstream supports, programs and services, access to the built environment, events and facilities, information, communications, and employment.
- Continuously reviewing the DAIP to identify and implement opportunities and improvements.
- Ensuring that people with a disability can participate in shaping its services and objectives through a consultative process.
- Mitigating any disability discrimination by complying with relevant legislative and statutory requirements, standards and codes.

PART 2 ACTION PLAN

PRIORITIES

- **1** Involvement in the community
- 2 Improving community understanding and awareness
- **3** Promoting the rights of people living with disability
- 4 Participation in decision making
- 5 Leadership and raising profile
- 6 Engagement and consultation
- 7 Universal design across council
- 8 Accessible and available information
- 9 Access to services
- **10** Better supports within educational and training settings
- Skill development through volunteering and support in navigating the pathway between learning and earning
- **12** Improved access to employment opportunities and better support within workplaces

MEASURABLE TARGET 2.1 – INCLUSIVE COMMUNITIES FOR ALL



INVOLVEMENT IN THE COMMUNITY

Provide inclusive access for all who engage with Council

ACT	ION	RESPONSIBILI Lead	TY Support	TIMEFRAMI	E BUDGET
1.1	Install hearing loops in council chambers at Glenelg and Kingston Room at Brighton	Innovation & Technology	Buildings & Facilities	2020/2021	Within operational budget
1.2	Scope viability of making council meeting recordings available for public access	Innovation & Technology	Strategy & Governance	2021/2022	New Initiative
1.3	Audit paths of travel within all council buildings, considering width, height, turning circle, contrasting strips for glass entries, slip resistance, grids and grates	Buildings & Facilities		2022/2023	New Initiative
1.4	Review a number of Council policies and procedures each year to ensure they are accessible, easy to read and available in various formats	Strategy & Governance	Leadership Team	2020/2021 – Ongoing	Within operational budget but with New Initiative for alternative formats
1.5	As Council documentation is developed, ensure accessibility, simplicity and consistency for all	Communications & Engagement	Strategy & Governance	2020/2021 Ongoing	Within operational budget but with New Initiative for alternative formats
1.6	Consider installing a lift/ elevator at Brighton Civic Centre	Buildings & Facilities	Strategy & Governance	2023/2024	New Initiative

MEASURABLE TARGET 2.1 – INCLUSIVE COMMUNITIES FOR ALL (CONTINUED)



IMPROVING COMMUNITY UNDERSTANDING AND AWARENESS

Remove barriers and make physical changes that encourage attitudinal change

ACTION		RESPONSIBILITY Lead Support		TIMEFRAME BUDGET	
2.1	Ensure access compliant Council toilets are included on the National Public Toilet Map website	Buildings & Facilities		2020/2021 Ongoing	Within operational budget
2.2	Ensure access compliant infrastructure and signage is included in Council guidelines and policies	Strategy & Governance		2021/2022 Ongoing	Within operational budget
2.3	Ensure all new Council signage is access compliant (including braille where necessary)	Communications & Engagement	Public Realm & Urban Design Building & Facilities Field Services Engineering	2021/2022 Ongoing	Within operational budget
2.4	Follow an established Inclusive and Accessible Events guideline for Council events	City Activation		2021/2022 Ongoing	Within operational budget
2.5	Promote the acceptance of a Companion Card for full access to all Council events	City Activation		2021/2022 Ongoing	Within operational budget

MEASURABLE TARGET 2.1 – INCLUSIVE COMMUNITIES FOR ALL (CONTINUED)



ACTION		RESPONSIBILITY Lead Support		TIMEFRAME BUDGET		
2.6	Provide education to residents about the importance of clear access along footpaths, including clearing vegetation overhanging footpaths, so as not to impede public access	Community Safety	Development Services Field Services	2020/2021 Ongoing	Within operational budget	
2.7	In accordance with an established maintenance schedule, control growth of roadside vegetation	Field Services	Community Safety	2020/2021 Ongoing	Within operational budget	
2.8	Consider relocating the Digital Information Kiosk in the civic centre's foyer to make it more easily seen	Customer Experience	Buildings & Facilities	2020/2021	Within operational budget	



PROMOTING THE RIGHTS OF PEOPLE LIVING WITH DISABILITY

Respect and uphold the human rights and fundamental freedoms for all people

ACTION		RESPONSIBIL	RESPONSIBILITY		BUDGET
		Lead	Support		
3.1	Promote the value of the DAIP in inductions for	Strategy & Governance	People & Culture	2020/2021 Ongoing	Within operational
	new Elected Members, staff and volunteers		Community Wellbeing		budget
3.2	Actively monitor and expiate the inappropriate use of accessible carparks on Council properties and roadsides	Community Safety		2020/2021 Ongoing	Within operational budget
3.3	Investigate the potential of hosting and accommodating an 'All Abilities' festival within the City	City Activation		2022/2023	New Initiative
3.4	Liaise with relevant authorities and agencies to advocate for accessible facilities and services within the Council area when relevant	Strategy & Governance	Senior Leadership Team	2021/2022 Ongoing	Within operational budget



PARTICIPATION IN DECISION MAKING

Actively seek the perspective of people living with disability

ACTION		RESPONSIBIL	RESPONSIBILITY		BUDGET
		Lead	Support		
4.1	Establish an 'Inclusive Communities' advisory	Community Wellbeing	Public Realm & Urban Design	2021/2022 Ongoing	Within operational
	group that includes staff and relevant community		City Assets		budget
	stakeholders, and actively seek their input		Building & Facilities		
	into Council plans & initiatives		Development Services		
			Strategy & Governance		
4.2	Ensure promotional material for nominations to Council committees and the Elected Body is inclusive for all	Strategy & Governance	Communications & Engagement	2021/2022 Ongoing	Within operational budget
4.3	Include promotion of the economic advantage of disability access to local businesses in Economic Activation Plan and Procurement Policy	City Activation	Strategy & Governance	2021/2022 Ongoing	Within operational budget

MEASURABLE TARGET 2.2 – LEADERSHIP AND COLLABORATION (CONTINUED)



LEADERSHIP AND RAISING PROFILE

Proactively lead and promote equal access and inclusion

ACTION		RESPONSIBILITY		TIMEFRAME BUDGET		
		Lead	Support			
5.1	Ensure that the actions	Leadership	Team Leaders	2020/2021	Within	
	within the DAIP are achieved and reported in line with the stated timeframes	Team	Senior Leadership Team	Ongoing	operational budget	
5.2	Promote the DAIP and its completed actions across Council's communication platforms	Community Wellbeing	Communications & Engagement	2020/2021 Ongoing	Within operational budget	
			Strategy & Governance			
5.3	Ensure that development applications meet all access requirements and guidelines prior to approval	Development Services	Engineering	2020/2021 Ongoing	Within operational budget	

MEASURABLE TARGET 2.2 – LEADERSHIP AND COLLABORATION (CONTINUED)



ENGAGEMENT AND CONSULTATION

Make it possible for all people to participate meaningfully

ACTION		RESPONSIBILITY Lead Support		TIMEFRAME BUDGET	
6.1	Ensure that Council's community consultations and engagements are accessible to all.	Communications & Engagement		2021/2022 Ongoing	New Initiative
6.4	Review Council's Complaints Policy to include the Australian Human Rights Commission as the priority agency against any kind of discrimination in the legislative framework.	Strategy & Governance		2020/2021	Within operational budget



UNIVERSAL DESIGN ACROSS COUNCIL

Create a community that is accessible and inclusive for all

ACT	ION	RESPONSIBIL Lead	TY Support	TIMEFRAM	E BUDGET
7.1	Have relevant staff undertake appropriate universal design training through an approved provider. (Consider the free	Development Services	Public Realm & Urban Design Engineering Field Services	2020/2021 Ongoing	Within operational budget
	'Introduction to Universal Design' e-course through the Centre for Universal Design Australia.)				
7.2	Establish a Universal Design policy for future Council facilities, services and design initiatives.	Strategy & Governance	Public Realm & Urban Design	2021/2022	Within operational budget
7.3	Promote a Universal Design culture throughout Council.	Strategy & Governance	Leadership Team	2021/2022	Within operational budget
7.4	Undertake annual Universal Design Workshops for relevant staff.	Strategy & Governance	Public Realm & Urban Design Development Services	2022/2023	New Initiative
7.5	Adopt Inclusive Play Guidelines with the development of Council's playgrounds and play spaces	Public Realm & Urban Design	Field Services Community Wellbeing	2021/2022 Ongoing	Within project budget



ACCESSIBLE AND AVAILABLE INFORMATION

Improve accessibility of Council information

ΑΟΤΙ	ON	RESPONSIBILITY Lead Support		TIMEFRAME BUDGET	
8.1	Ensure Council website complies with the WCAG 2.0AA Policy.	Communications & Engagement	Innovation & Technology	2021/2022 Ongoing	New Initiative
8.2	Ensure the website contains information about all Council inclusive services and facilities, e.g. accessible playgrounds, parking and accessible toilets.	Communications & Engagement	Public Realm & Urban Design Building & Facilities Community Wellbeing	2021/2022	Within operational budget
8.3	Consider a Council wayfinding app showing all accessible assets.	Communications & Engagement	Innovation & Technology	2023/2024	New Initiative
8.4	Provide more accessible and inclusive improvements to the Council website. Consider the use of pictograms.	Communications & Engagement	Innovation & Technology	2022/2023	New Initiative
8.5	Consider the installation of the free screen reader called NV Access, and large font software to computer screens in publicly accessed Council locations.	Library Services	Innovation & Technology	2021/2022	Within operational budget



ACTION		RESPONSIBILITYTIMEF LeadSupport		TIMEFRAM	FRAME BUDGET	
8.6	Provide magnifying sheets, large print keyboards etc, for visually impaired people at libraries.	Library Services	Innovation & Technology	2021/2022	Within operational budget	
8.7	Consider Council rate notices and other Council publications to be available digitally, enabling the use of screen readers and text magnifiers.	Financial Services	Innovation & Technology	2022/2023	New Initiative	



ACCESS TO SERVICES

Consider everyone's abilities

ACTI	ON	RESPONSIBILITY Lead Support		TIMEFRAME BUDGET	
9.1	Consider how disability access & inclusion can be incorporated into all Council community grant categories.	Strategy & Governance	Community Wellbeing City Assets Strategy & Innovation	2020/2021	Within operational budget
9.2	Prepare a prioritised Council footpath, tactile products and access ramps works plan, taking into account the 2020 DAIP Survey barriers.	Engineering	Field Services	2022/2023	New Initiative
9.3	Budget for, and progress the footpath, tactile products and ramps works plan, as prioritised.	Engineering	Field Services	2022/2023 Ongoing	New Initiative
9.4	Ensure 'A' frame signs and alfresco dining does not obstruct disability access and standardise throughout the Council area.	Community Safety	Strategy & Governance	2020/2021	Within operational budget
9.5	Ensure Council public open spaces have uninterrupted paths of travel, including at sporting facilities, shelters and public toilets.	Community Safety	Field Services Strategy & Governance Public Realm & Urban Design	2021/2022 Ongoing	Within operational budget



ACTI	ON	RESPONSIBILITY Lead Support		TIMEFRAME BUDGET	
9.6	Undertake progressive improvements to ensure kerb ramps, pedestrian crossovers and refuge islands are accessible and inclusive, with priorities around high demand areas.	Engineering	Development Services Field Services	2021/2022 Ongoing	New Initiative
9.7	Develop a staged Audit Plan to measure accessibility compliance of all Council buildings and public toilets; parks, reserves, walking trails, sport and recreation spaces; tourism/visitor facilities; beach access and develop a work plan	Building & Facilities	Engineering Field Services	2022/2023	New Initiative
9.8	New & upgrade works to Council buildings; public toilets; parks and gardens play equipment; reserves; walking trails; sport and recreation; tourism/visitor facilities and beach access to consider accessibility and inclusion	Public Realm & Urban Design	Engineering Field Services Building & Facilities	2022/2023 Ongoing	Within Project budgets

MEASURABLE TARGET 2.3 – ACCESSIBLE COMMUNITIES (CONTINUED)



ACTION		RESPONSIBILITY Lead Support		TIMEFRAME BUDGET	
9.9	Determine if emergency egress electronic warning devices, doorways, ramps and assistance guidelines for all people, is inclusive, compliant and in place	Building & Facilities	Engineering Field Services	2021/2022	New Initiative
9.10	Investigate viability of creating accessible areas on council's beaches	Strategy & Governance	Engineering Field Services Public Realm & Urban Design	2023/2024 Ongoing	New Initiative
9.11	Undertake progressive improvements to existing, and investigate viability of installation of new gopher charging stations at key locations throughout council.	Building & Facilities	Field Services	2021/2022 Ongoing	New Initiative
9.12	Undertake a review and gap analysis of the number and location of public access carparks, including roadside parking places outside Council facilities (consider the many comments in the 2020 DAIP Community Survey)	Community Safety	Strategy & Governance	2022/2023	Within operational budget



ACTI	ON	RESPONSIBILITY Lead Support		TIMEFRAME BUDGET	
9.13	Action the review and gap analysis of the number and location of public access carparks, including roadside parking places outside public facilities as prioritised	Community Safety	Strategy & Governance	2023/2024	New initiative
9.14	Inspect and repair heavy opening doors in Council buildings	Building & Facilities		2021/2022	Within operational budget
9.15	Ensure Council customer service desks and counters are accessible.	Building & Facilities	Customer Experience	2023/2024	New Initiative
9.16	Undertake a risk assessment, and prioritise the urgent action required, of slippery surfaces and hazards to footpaths adjacent water fountains.	Engineering	Field Services Building & Facilties	2022/2023	Within operational budget
9.17	Undertake a risk assessment, and prioritise the action required to resolve public safety risks caused by some types of street trees and their shedding seeds, leaves and bark (refer 2020 DAIP survey).	Engineering	Field Services Public Realm & Urban Design	2023/2024	Within operational budget



BETTER SUPPORTS WITHIN EDUCATIONAL AND TRAINING SETTINGS

Provide pathways to meaningful and inclusive employment and volunteering

ACTION		RESPONSIBILITY Lead Support		TIMEFRAME BUDGET	
10.1	Implement and undertake DAIP awareness and engagement strategies on an annual basis for Elected Members, Senior Leadership Team, Staff, Volunteers and the community	Strategy & Governance	People & Culture Community Wellbeing	2020/2021	New Initiative
10.2	Investigate grant funds available, to hold free workshops for 'Safe Use of Electric Mobility Scooters' working in conjunction with local suppliers and Police.	Community Wellbeing	Library Services	2022/2023	Within operational budget
10.3	Consider mental health first aid training, including refresher training, for council staff as required	People & Culture		2021/2022 Ongoing	Within operational budget

PRIORITY



AND SUPPORT IN NAVIGATING THE PATHWAY BETWEEN LEARNING AND EARNING

Create opportunities for learning and earning for all

ACTION		RESPONSIBILITY TIMEFRAME B		E BUDGET	
		Lead	Support		
11.1	Review Council Volunteer Policies to reflect inclusion and access for all.	Community Wellbeing	Strategy & Governance	2021/2022	Within operational budget
11.2	Liaise with local stakeholders for any potential Council work experience and/or paid work opportunities for people with a disability.	People & Culture	Leadership Team	2020/2021 Ongoing	Within operational budget



IMPROVED ACCESS TO EMPLOYMENT OPPORTUNITIES AND BETTER SUPPORT WITHIN WORKPLACES

Provide inclusive and accessible workplaces

ACTION		RESPONSIBILITY Lead Support		TIMEFRAME BUDGET	
12.1	Investigate grant funding opportunities to support employment of people with disability	Strategy & Governance	People & Culture	2022/2023 Ongoing	Within operational budget
12.2	Inform local Disability Employment Service providers, of available Council employment opportunities.	People & Culture	Strategy & Governance	2022/2023	Within operational budget
12.3	Establish and maintain an inclusive People Strategy which encompasses non- discriminatory employment engagement processes and the provision of appropriate employee training and workplace supports.	People & Culture	Strategy & Governance	2020/2021	Within operational budget
12.4	Review Council Employee code of conduct	People & Culture		2020/2021	Within operational budget
12.5	Review Elected Member code of conduct		Strategy & Governance	2021/2022	Within operational budget
12.6	Ensure staff with disabilities are properly inducted and provided with appropriate supports where required.	People & Culture	Leadership Team	2022/2023 Ongoing	Within operational budget

CONTACT DETAILS

Here are our contact details if you want to talk to us about this DAIP



Visit our website for more information about the City of Holdfast Bay.

Our website address is www.holdfast.sa.gov.au

The font used in this document is Futura, set at 12pt. This is a preferred font of Vision Australia and the Australian Royal Society for the Blind, to ensure ease of reading for people with a visual impairment.

Upon request, the information in this Plan can be made available in alternative formats, including large and standard print, electronic format and Easy English (a style of writing that makes information more accessible to readers with an intellectual disability and those with low levels of English literacy).





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