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## 1. PREAMBLE

### 1.1 Background

Local Government is responsible for providing a kerbside waste collection service to residential service entitled premises on the basis of fairness and equity.

Environment Protection (Waste to Resources) Policy 2010 (Waste to Resources EPP) under the Environment Protection Act, Part 3—General waste management obligations, Clause 10(2) of the Act 1993 requires ‘In order to facilitate the proper management of waste that is to be collected under subclause (1) (b), a metropolitan council must provide a weekly general kerbside waste collection service (other than for recyclable waste or vegetative matter) in respect of residential premises within its area’

The City of Holdfast Bay (Council) aims to reduce waste to landfill by adopting an environmentally, economically responsible and sustainable waste collection service, which incorporates and encourages greater recycling opportunities.

### 1.2 Purpose

This document sets out the entitlement of service entitled premises within the City of Holdfast Bay for waste collection services.

### 1.3 Scope

This document only applies to waste collection services provided under contract for:

- Waste to landfill collection
- Mixed recyclables collection
- Food Organics Garden Organics (FOGO) collection; and
- Hard waste collection

### 1.4 Definitions

*Bin* means a mobile garbage bin which is either 140, 240 or litre wheeled type bin provided by Council to an assessable property specifically as a receptacle for household waste, recyclables or FOGO as detailed in 2.1.

# WASTE MANAGEMENT POLICY

*Service entitled premise* means a property entitled to receive a waste collection service. Properties that through the development process have a private waste collection are not classified as a service entitled property.

*Waste collection service* means collection of waste which includes landfill, mixed recyclables and FOGO collections (noting hard waste collection is treated separately).

## 1.5 Strategic Reference

Environment: Building an environmentally resilient city

Environment: Using resource efficiently

Environment: Fostering an environmentally connected community

## 2. PRINCIPLES

### 2.1 Residential Waste Collection Services (landfill, mixed recyclables and FOGO collections)

2.1.1 Each *service entitled premise* is entitled to a weekly landfill collection service unless alternate arrangements have been agreed through the development process or other negotiated arrangements.

Service entitled premises may be dwellings, businesses, industrial and commercial premises, lessees of Council-owned properties and other premises as defined in section 2.5 and 2.6.

In the case of strata title, multi-unit, or similar high density dwellings that are service entitled premises, domestic landfill collection may be shared between properties. Requests to share bins must be endorsed by Council and the Strata Management Company/ Housing Trust/ or relevant Body Corporate. Sharing arrangements may be subsequently varied at any time subject to the above endorsements.

2.1.2 Each service entitled premise is entitled to one fortnightly mixed recyclables collection service and one fortnightly FOGO collection service, regardless of the size or type of property. Mixed recyclables bins will be emptied once a fortnight (currently on the same day of the week as the weekly landfill collection service). FOGO bins will be emptied on alternate weeks to the mixed recyclables bins.

2.1.3 Service entitled premises will receive waste collection services on the same day of each week generally between the hours of 7.00am and 7.00pm.

Where a regular collection day falls on a public holiday, collections will continue on the same day as normal unless otherwise advised. Any such changes will be shown on the Council collection calendar and advertised on the Council's website.

# WASTE MANAGEMENT POLICY

- 2.1.4 Waste collection services frequency may be subject to change through Council endorsement in order to trial and/or implement best practice models for waste diversion.
- 2.1.5 The landfill collection service uses a 140 litre bin marked with Council's logo and a red lid. The mixed recyclables collection service uses a 240 litre bin marked with Council's logo and a yellow lid. The FOGO collection service uses a 240 litre bin marked with Council's logo and a lime green lid.
- Bins must be placed in front of the premise facing towards the road, with the wheels towards the service entitled premise. Where practical a minimum distance of 30cm between bins and 1m between bins and parked cars, letterboxes, stobie poles and overhanging trees. In instances where there is little or no room for bin placement on the verge directly outside the property, an alternative bin placement location may be considered by Council for approval including; neighbouring verges, on the opposite site of the road (i.e. for cul-de-sacs and one way roads), in driveways etc.
- 2.1.6 Bins are to be removed from the kerbside within 24 hours of being emptied.
- 2.1.7 Council may provide for service entitled premises an additional or larger waste collection service bin for an additional fee charged to the user (not applicable for hard waste collection).
- 2.1.8 Bins are provided by Council and remain Council property. They are to remain with the property that they were allocated to. Any repair or replacement will be carried out by Council or its Contractor.
- 2.1.9 In locations where multiple tenancies exist within a single service entitled premise, only one standard waste collection service will be provided, unless otherwise approved within this policy.

## 2.2 Residential Hard Waste Collection Services

Council provides each service entitled premise one free hard waste collection each financial year for the collection and disposal of up to 2m<sup>3</sup> of hard waste. Details of acceptable waste is listed on Council's website.

## 2.3 Business, Industrial and Commercial Premises Collection Services

- 2.3.1 Whilst not required under the Waste to Resources EPP, a landfill collection, mixed recyclables collection and FOGO service is available under the conditions described in section 2.1 to businesses, industrial and commercial properties to encourage correct disposal and recycling of domestic type waste from businesses (e.g. from staff lunch rooms, landscape maintenance etc.).
- 2.3.2 In locations where multiple tenancies exist within a single service

## WASTE MANAGEMENT POLICY

entitled premise, only one standard waste collection service will be provided, unless otherwise approved within this policy.

- 2.3.3 Additional services beyond the standard residential waste collection services will not be provided to business, industrial and commercial premises. It is expected businesses will access commercial waste collection suppliers for any needs in excess of the standard waste collection services.

### 2.4 Council Owned Properties and Other Organisations

- 2.4.1 This category may include but is not limited to premises/organisations referred to in Sections 159 to 165 and Section 166(1)(c) to 166(1)(k) of the *Local Government Act* e.g. schools, community groups, sports clubs, health services, religious centres, child or aged care, etc.

- 2.4.2 A discretionary provision also allows Council to deliver a residential waste collection service to groups, organisations or for activities that can demonstrate they are of general benefit or that they operate in the community's best interest.

- 2.4.3 Premises/organisations in this category and leased Council-owned properties not otherwise defined will be provided with the waste collection service detailed in Sections 2.1, 2.2 and 2.3 of this policy.

Supply of bins and collection of waste in excess of this standard service is the responsibility of the organisation/lessee.

- 2.4.4 Organisations in this category may apply to Council for exemption from fees for additional bins.
- 2.4.5 Council will separately consider a one-off request for extra bins and hard waste collections from non-profit community organisations or clubs that lease Council owned properties, where an annual working bee or similar is held by members of the organisation or club to clean up the premises or grounds. A limit of one request per year will apply for each organisation or club.

### 2.5 Unsanitary or Prohibited Waste

The following substances are **prohibited** from collection under the waste collection service:

- Acids and alkalis
- Asbestos
- Animal carcasses discarded in the course of medical or veterinary research
- Any other article or matter that is discarded in the course of medical, dental or veterinary practice or research and the poses a significant risk

## WASTE MANAGEMENT POLICY

to the health or a person who comes into contact with it, or to the environment at large

- Any other item or substance that may constitute a hazard to the waste collectors, or to the mechanism of the collection vehicle, or to the environment at large
- Bitumen
- Building materials: concrete, bricks, masonry, tiles, sand, gravel
- Car bodies
- Car batteries
- Dust and fine loose material unless it is securely wrapped in paper or plastic
- Earth, sand, gravel, rocks
- Electronic waste including household batteries
- Engines
- Explosives and ammunition
- Gas bottles
- Hot ashes
- Liquids
- Listed waste as under “dangerous substances” in the *Environment Protection Act*
- Medical or dental practice waste
- Pool chemicals
- Paints, varnishes and solvents
- Radio-active waste
- Tyres
- Veterinary practice waste

### 2.6 Refusal of Service

2.6.1 Bins may not be collected in circumstances including (but not limited to):

- Failing to use the approved bin;
- Placing insanitary waste for collection;
- Placing prohibited waste for collection;
- Placing a bin that weighs more than 50kg for collection;
- Failing to place the bin in a location that can be reasonably reached by the collection vehicle; and
- Failing to use the containers correctly, leading to contamination of recyclables or FOGO.

2.6.2 Council reserves the right to cease a waste collection service where there is a repeated misuse of the bin.

2.6.3 Council reserves the right to refuse service where it is impractical to collect, store or present bins or where as part of development approval conditions, responsibility for waste management is passed to the owner/occupier.

2.6.4 Bins will not be collected from other than a kerbside location unless

# WASTE MANAGEMENT POLICY

prior arrangements including a signed agreement, indemnifying Council and the Collection Contractor against any claims for damages from the property owner or occupier, are in place.

- 2.6.5 If a waste collection service is withdrawn and then subsequently reinstated, Council reserves the right to on charge the cost of the re-delivery of bins.

## 2.7 Pilfering from Mixed Recyclables Collection Bins

As a deterrent against activities that impact on the mixed recyclables collection bins, Council may prosecute pilferers at its sole discretion.

## 3. REFERENCES

### 3.1 Legislation

- *Environment Protection Act 1993*
- *Environment Protection (Waste to Resources) Policy 2010*
- *Local Government Act 1999*
- *Local Nuisance and Litter Control Act 2016 and associated Regulations*
- *South Australian Public Health Act 2011 and Regulations*

### 3.2 Other References

Nil