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1. PREAMBLE

This Policy provides guidance as to how the City of Holdfast Bay assigns a name to a public place, reserve, or road.

1.1 Background

From time to time a public place, reserve, or road is created and/or reviewed, requiring a name to be assigned. The naming and renaming of a public place, reserve, or road should include consultation with relevant individuals, community and cultural groups. The name chosen should acknowledge and reflect that it is part of a local neighbourhood and has particular meaning to those with indigenous ties to the area or place. In determining a name, a balanced consideration should be given to the contribution of male and female residents of both indigenous and non-indigenous backgrounds. The name should not exclude any group from its use and should recognise the public nature of the facility.

1.2 Purpose

The intent of this Policy is to ensure that the name assigned to a public place, reserve, and/or road reflects a connection with the land and is undertaken in consultation with the community.

1.3 Scope

This document applies to all public places, reserves, and roads where Council has ownership and the right to assign descriptive or titular names.

1.4 Legislation

1.4.1 The Geographical Names Act 1991 provides powers to the Minister for Planning, Transport, and Infrastructure and the Geographical Names Board to control the naming of a public place, reserve, or road.

1.4.2 The authority to name a public place, reserve or road is provided to Councils via section 219 of the Local Government Act 1999 (the Act).

1.4.3 Section 219 of the Act requires that public notice must be given of the assigning or changing the name of a public place, reserve, or road.

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1.5 Definitions

“Public Place” means any area, locality, suburb, geographical or topographical feature, and includes any library, community building, community facility, or building that is the ownership of the City of Holdfast Bay or owned by the Crown and in the custodianship of the City of Holdfast Bay in, or is likely to be, of public or historical interest.

“Reserve” means a parcel of land available to be used by the public and in the ownership of the City of Holdfast Bay or owned by the Crown and in the custodianship of the City of Holdfast Bay for recreation and cultural activities.

“Road” means a public road or private road under the care and control of the City of Holdfast Bay within the broad definition assigned under the Local Government Act 1999.

1.6 Strategic Reference

Placemaking: Developing walkable connected neighbourhoods

Placemaking: Building character and celebrating history

Placemaking: Housing a diverse population

Community: Building a healthy, active and resilient community

Culture: Being financially accountable

Culture: Supporting excellent, efficient operations

2. PRINCIPLES

- 2.1 Names assigned to a public place, reserve, or road will be determined by resolution of Council.
- 2.2 Only one public place, reserve, or road within the City will be named after any one group or individual, unless specifically approved by Council
- 2.3 Key places, such as reserves and public places, should have dual names assigned in recognition of both European and Aboriginal heritage of relevance to the area.

Public Place and Reserve Naming

- 2.4 Generally public places or Council reserves will be named after one of the following:
 - 2.4.1 A prominent adjoining street or locality such as the suburb
 - 2.4.2 An individual who has provided outstanding service to the community for a period in excess of 10 years and either the individual or relatives of the individual approve of use of the name
 - 2.4.3 A name that reflects the character, landscape, function or history of the area

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- 2.4.4 An Aboriginal name of relevance to the area and has the approval of the Kurna people
- 2.4.5 A name that is unique in the City and is not similar to the name of another site
- 2.4.6 A historical or geographical name which has connection to the particular place or reserve.

Road Naming

- 2.5 Requests for assigning or renaming a Road name may be considered where Council believes that it is in the public interest to do so and will be considered on the individual merits of the proposal.
- 2.6 Any proposed Road name will be appropriate to the physical, historical or cultural character of the area and be determined based on the following criteria:
 - 2.6.1 An Aboriginal name of relevance to the area with approval of the Kurna people
 - 2.6.2 Early explorers, pioneers, settlers or other prominent persons
 - 2.6.3 An individual who has provided outstanding service to the community for a period in excess of 10 years and either the individual or relatives of the individual approve of use of the name
 - 2.6.4 Thematic names such as flora, fauna or ships
 - 2.6.5 Local history
 - 2.6.6 Commerce, industry or other historical usage

3. CONSULTATION

- 3.1 The proposed use of an Aboriginal name must have approval from the local Kurna people.
- 3.2 The proposed use of historic names must demonstrate consultation with the Holdfast Bay Historical Society.
- 3.3 Best endeavours shall be used to contact and consult the next of kin where a person's name is proposed for use in the naming or the renaming of a road, reserve or place.
- 3.4 The naming or renaming of a public place, reserve or road shall occur in consultation with the community in accordance with the City of Holdfast Bay's Community Consultation and Engagement Policy prior to Council deciding to assign a name.

4. REFERENCES

4.1 Legislation

- 3.1.1 *Local Government Act 1999*
- 3.1.2 *Geographical Names Act 1991*

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4.2 Other References

- 4.2.1. Annual Business Plan
- 4.2.2. Buildings and Facilities Asset Management Plan
- 4.2.2. Community Consultation and Engagement Policy
- 4.2.3. Community Land Register
- 4.2.4. Community Land Management Plans
- 4.2.5. Commercial Leasing and Licensing Policy
- 4.2.6. Open Space and Public Realm Strategy
- 4.2.7. Our Place Community Plan
- 4.2.8. Property Policy
- 3.2.9. Sporting Community Leasing Policy