



## Fees and Charges

**2022-23**

<b>EVENT HIRE FEES</b>	
Minimum fee to cover administration costs - includes GST	\$284.00
Vehicled display	
- Bond	\$524.00
- Hire - includes GST	\$524.00
Small recreational events - (i.e. 50-200 core participants)	
- Bond	\$687.00
- Hire - includes GST	\$687.00
Large events	
- Bond	\$1,818.00
- Hire - includes GST	\$1,987.00
Commercial events	
- Bond	\$1,818.00
- Hire - includes GST	\$2,683.00
Promotional activities (up to 4 hours)	
- Bond	\$640.00
- Hire - includes GST	\$754.00
Promotional activities (full day)	
- Bond	\$1,818.00
- Hire - includes GST	\$1,818.00
Hire of jetty (up to 4 hours)	
- Bond	\$640.00
- Hire - includes GST	\$754.00
Hire of jetty (full day)	
- Bond	\$1,818.00
- Hire - includes GST	\$1,818.00
Filming	
- Bond	\$349.00
- Hire - includes GST	\$525.00
Multi-day Events	
- Bond	Subject to event
Low impact events - Hire includes GST	from \$2,850 per week, or part thereof
High impact events - Hire includes GST	from \$3,570 per week, or part thereof
Road closures	Subject to event
Grass remediation levy	Subject to event
Event bins	\$11.00
<i>Note: Hire and Bond fees may change without notice - costs may vary depending on event requirements</i>	
<b>ADMINISTRATIVE FEES</b>	
Copy of previous year's rates notice (per rateable property, per quarter)	\$12.00
Assessment record extract	\$12.00
Photocopies – A4 size (per side)	\$1.00
Photocopies – A3 size (per side)	\$1.00
Voters roll (copy of)	\$110.00
Freedom of Information *	(Legislated Fee to be advised 1 July 2022)
<i>*MPs only charged for FOI access if costs exceed \$1000</i>	



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<b>OUTDOOR DINING</b>	
<i>Location (per m2 per annum)</i>	
South Esplanade (Broadway Kiosk)	\$330.00
Moseley Square - exposed	\$119.00
Moseley Square - enclosed	\$330.00
Jetty Road, Glenelg (east of Jetty Hotel to Brighton Road)	\$216.00
Jetty Road, Brighton	\$102.00
Colley Terrace	\$119.00
Other locations	\$75.00
Foreshore (Glenelg)	\$102.00
<b>GOODS ON FOOTPATH</b>	
<i>Location (per m2 per annum)</i>	
Jetty Road, Glenelg (east of Jetty Hotel to Brighton Road)	\$206.00
Jetty Road, Brighton	\$119.00
Foreshore (Glenelg)	\$59.00
Other locations	\$100.00
	\$52.00
<b>STREET TRADING PERMITS (GST Exempt)</b>	
Per event	\$169.00
<b>SUPPORTED RESIDENTIAL FACILITIES</b>	
Application and licence (subject to gazetted schedule)	As per Schedule 1 of the regulations
<b>DEVELOPMENT AREA</b>	
Plan search fee	\$100.00
Photocopying (per page) - admin photocopying fees	Refer admin fees
Development Application fees are set under the Development Act and are not subject to Council discretion.	
<b>ROAD AND PROPERTY RELATED CHARGES</b>	
<b>Verges</b>	
Verge maintenance	\$295.00
<b>Street Tree</b>	
Minimum removal cost	\$625.00
Removal cost (per m3 in volume)	\$160.00
Stump munching	\$50.00
Street tree replacement (per tree - labour, materials, minimum 3 years watering & pruning)	\$2,135.00
Administration fee	\$168.00
Lost amenity value using revised Burnley method (value calculated for each individual tree)	POA
<b>HOARDING</b>	
Application fee	\$63.00
Fee - (per m2 per day or part thereof) (on road)*	\$0.95
Footpath closure (per m2 per day or part thereof)*	\$0.95
Road closure with hoarding (per day or part thereof)*	\$300.00
Traffic management plan assessment - private works*	\$130.00
Community directional sign	\$140.00
Fees for paid car park use or closure (per day)*	Current car park rate
Fees for free or permit parking use or closure (per day, per parking bay)	\$56.00
<i>*Permit fee for major city development greater than \$20,000 is assessed through consideration of locality, area used, duration and community benefit.</i>	
<b>Bulk bin licence</b>	
Application fee	\$69.00
Additional fees (per day)	\$28.00



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**2022-23**

<b>LIBRARY CHARGES (Includes GST)</b>	
Photocopies	
- A4 sheets	\$0.20
- A3 sheets	\$0.30
Printing - word processing/CD ROM	
- per A4 sheet (black & white)	\$0.20
- per A4 sheet (colour)	\$1.00
Sale of library materials	
- Magazines	\$0.50
- Books, AV, Jigsaws	\$1.00
<b>CEMETERY CHARGES</b>	
Interment rights in perpetuity	\$23,200.00
New or Renewal Lease	
- 25 year lease	\$2,620.00
- 5 year lease	\$575.00
Digging of Grave (burials) – <i>either new ground or a re-open of existing lease</i>	
- Baby grave 4'6" x 3'	\$740.00
- Child under 10 years (child depth)	\$930.00
- Single depth/standard grave size	\$2,000.00
- Double depth/standard grave size	\$2,200.00
- Triple depth/standard grave size	\$2,600.00
- Exhumations	POA
- Remove and replace ledger	\$682.00
- Remove concrete only	\$595.00
- Remove and replace concrete	\$1,225.00
- Lift and deepen	\$1,056.00
- Vault preparation and sealing	\$1,820.00
- Saturday surcharge	\$555.00
- Late fee after 3pm Monday to Thursday	\$340.00
- Late fee after 3pm Friday	\$515.00
- Excess soil removal	\$115.00
- Gravesite search (each additional search thereafter)	\$40.00
- Late notice (<48 hours notice)	\$270.00
Interment of cremated remains ( <i>into grave site</i> )	\$470.00
Columbarium Wall Charges	
- Memorial rights in perpetuity (columbarium wall charges only)	\$14,500.00
- North Brighton wall	\$1,750.00
- King George Avenue wall	\$1,750.00
- St Jude's wall	\$1,750.00
- Standard 8 line computer set plaque	\$505.00
North Brighton MAS System Memorials	
- Memorial rights in perpetuity (North Brighton MAS Blocks only)	\$9,500.00
- Site fee - lease 50 years	\$2,160.00
- Plaque	\$520.00
Monumental Work Application Fees	
- New monument	\$163.00
- Addition to existing	\$85.00
Lease of Memorial Seats (10 Years)	
- Memorial seats along the foreshore	\$4,200.00
- Memorial seats on Council parks and reserves	\$2,850.00
Glenelg/Brighton seaside memorials - engraving	\$1,760.00



## Fees and Charges

**2022-23**


<b>ANIMALS</b>	
Dog Registration Fees	
- Standard (microchipped and desexed)	\$50.00
- Standard and trained	\$45.00
- Non-standard	\$100.00
- Non-standard and trained	\$90.00
- Puppy (under 6 months old)	\$50.00
- Puppy trained (under 6 months old)	\$45.00
- Business registration	
1 dog	\$100.00
2 dogs	\$200.00
3 dogs	\$300.00
4 dogs	\$400.00
5 to 10 dogs	\$500.00
11 to 20 dogs	\$1,000.00
21 to 30 dogs	\$1,500.00
Over 30 dogs	\$2,000.00
- Assistance dog	\$0.00
- Assistance dog in training	\$0.00
- Concession card holder rebate	50% of applicable registration fee
- New registrations lodged in June	\$0.00
- Late registration fee	\$20.00
<b>OTHER</b>	
Damage to Council property (including removal of posters) - \$45 minimum (\$45 per ½ hour or part thereof).	\$45/half-hour
Remove overgrown vegetation - \$180 minimum (\$45 per ½ hour or part thereof, minimum charge 2 hours).	\$45/half-hour
Impoundment (including dogs, domestic bins and cars) per item.	As charged by provider
Personal Training Permits	
- Category A - 12 months	\$90.00
- Category A - 3 months	\$40.00
- Category B - 12 months	\$170.00
- Category B - 3 months	\$80.00
- Category C - 12 months	\$230.00
- Category C - 3 months	\$100.00
- Administrative Fee for Changes	\$20.00
Immunisation	\$15 service fee + cost recovery
High risk manufactured water systems	As per statutory regulations
Local nuisance exemption application (per application)	\$200.00
Legionella water sampling	\$84.00
Food inspections as per Food Act 2001 regulated fees*	Maximum allowed as per legislation
Food auditing per hour	\$175.00
Desk top food audit per hour	\$87.00
Food truck permits (specified locations) per month	\$204.00
Food truck permits (specified locations) per year	\$2,040.00
Annual food permits at an event approved location (per food stall)*	\$225.00
<i>*At the discretion of the authorised officer fees may not be applicable for a recognised charity / not for profit organisation if documentation from the Australian Taxation Office demonstrating status can be provided.</i>	



## Fees and Charges

**2022-23**

<b>OFF-STREET CAR PARKING (Hourly Rate includes GST, Permits are exempt)</b>	
<b>Ticket Parking Fees (per hour)</b>	
Elizabeth Street	
Off-season (March to August)	\$3.00
Peak-season (September to February)	\$3.50
Buffalo Car Park	\$2.00
Glenelg Cinema - Partridge Street	
First two hours	Free
Third hour	\$3.00
Fourth hour	\$4.00
Subsequent hours	\$5.50
Maximum fee	\$30
Business permits*	\$5/day
Cinema Patrons	
First four hours	Free
Subsequent hours	\$5.50/hour
Maximum fee	\$30
<i>*Eligibility at the discretion of the authorised officer</i>	
<b>ON-STREET CAR PARKING (GST Exempt)</b>	
Ticket Parking Fees (per hour) - Colley Terrace/Anzac Highway	
Off-season (March to August)	\$3.00
Peak-season (September to February)	\$3.00
Ticket Parking Fees (per hour) - New Locations	
Off-season (March to August)	\$3.00
Peak-season (September to February)	\$3.50
Residential Parking Permits (per annum)	\$149.00
3P Parking (per annum)	\$149.00
Temporary Parking Controls (per parking bay, per day)	\$54.00

 <b>CITY OF HOLDFAST BAY</b>	2022/23 Fees		
	<b>Private/Corporate Bookings</b> (for weddings, children's birthday parties and memorial services please refer to our packages section)		<b>Not For Profit &amp; Community Benefit Events</b>
	<b>Mon - Thu</b> <b>MIN 2 HOURS</b>	<b>Fri, Sat, Sun, Public Holiday</b> <b>(minimum hire charge: 3 hours)</b>	<b>Mon-Thu Only</b> <b>UP TO 3 HOURS</b>
<b>Hire Options</b>			
<b>Venue Only</b> <i>(hirer responsible for all set up/pack down and clean up)</i>			
<b>House</b>			
Partridge Room/Kitchen (Rm 1)	\$130 - \$190 per hour	\$180 - \$230 per hour	\$85 - \$155 for up to 3 hours
Courtyard Room/Kitchen (Rm 3)	\$130 - \$190 per hour	\$180 - \$230 per hour	\$85 - \$155 for up to 3 hours
Library Room (Rm 4)	\$75 - \$95 per hour	\$100 - \$130 per hour	\$65 - \$95 for up to 3 hours
Meeting Room (Rm 5)	NA	NA	NA
Mayoresses Parlour	\$110 - \$150 per hour	\$120 - \$160 per hour	\$75 - \$155 for up to 3 hours
Garden Room incl. Kitchen (Rm 8)	\$110 - \$180 per hour	\$130 - \$200 per hour	\$85 - \$155 for up to 3 hours
Partridge Room, Courtyard Room, Library, Kitchen	\$240 - \$390 per hour	\$300 - \$400 per hour	\$180 - \$350 for up to 3 hours
Entire House/Exclusive Use	\$295 - \$450 per hour	\$395 - \$595 ph Max \$3000	\$330 - \$540 for up to 3 hours
<b>Grounds</b>			
Elm Tree Courtyard	\$100 - \$130 per hour	\$125 - \$230 per hour	\$70 - \$160 for up to 3 hours
Pond Lawn	\$100 - \$130 per hour	\$125 - \$230 per hour	\$70 - \$160 for up to 3 hours
House Lawn	\$100 - \$130 per hour	\$115 - \$225 per hour	\$70 - \$160 for up to 3 hours
Sun Dial Lawn	\$100 - \$130 per hour	\$115 - \$225 per hour	\$70 - \$160 for up to 3 hours
All reservable grounds areas <i>[Rate = Elm Tree + Sun Dial Lawn]</i>	\$200 - \$350 per hour	\$350 - \$550 ph max \$3000	\$175 - \$350 for up to 3 hours
Additional hire time			
<b>Additional Options</b>			
Staff assistance (set up / pack down furniture)	\$80-\$120 per hour	\$120-\$175 per hour	\$80
Cleaning	\$80	\$120	\$80
Wiifi internet access	On application	On application	On application
Data projector (flat rate)	\$100	\$100	Inc if available
Screen (flate rate)	\$80	\$80	Inc if available
Sound equipment incl. microphone & CD player (flate rate)	\$100	\$100	Inc if available
Lecturn (flat rate)	\$50	\$50	Inc if available
Wedding ceremony chairs (per chair)	\$5	\$5	\$5
Cocktail Table	\$25	\$25	\$25
Flower pedestal (per item)	\$10	\$10	Inc if available
Table linen (per item)	\$25 per cloth	\$25 per cloth	\$25 per cloth
Arch	\$100	\$100	\$100
Smart TV Screen	\$200	\$300	\$300

**Note:**


1. The actual price for each booking will be quoted on application and is calculated based on time of day, time of year,
2. Private & Corporate booking charge capped at \$1600 per room or \$2000 for entire house for up to 10 hours hire
3. Prices for not for profit or small business bookings on a Friday, Saturday, Sunday or Public Holiday will be provided on
4. Fees will be charged to the hirer if the venue is not left in a clean and tidy condition
5. All bookings need to include time for set up/pack down and clean up
6. Use of chairs and tables for up to 100 people included in house venue hire charge
7. Use of basic crockery, cutlery & glass ware included in venue hire charges for community bookings
8. Additional charges apply for catering. Please refer to separate catering brochure for details of menu and pricing
9. Additional charges may apply to process applications for use of Partridge House or grounds by commercial
10. Not all areas in grounds can be booked (playground, rear oval and barbeque/picnic area cannot be booked) and
11. City of Holdfast Bay Ratepayers receive a 10% discount on venue hire for private bookings. Evidence required to
12. 25% non-refundable deposit required to confirm venue bookings

Partridge House Packages	Inclusions	2022/23 Venue Hire Fees				
		Mon - Thu	Fri, Sat & Sun	Public Holiday		
<b>Weddings</b>						
Ceremony only	2 hours exclusive use of reservable space in grounds or entire house, 24 chairs for guests, signing table and 2 chairs, photography permit, 3 reserved parking spaces, set up, pack down and clean up. 1 hour rehearsal prior to wedding day.	\$1,000	\$1,200	\$1,500		
Ceremony and refreshment table	2.25 hours exclusive use of reservable space in grounds or entire house, 24 chairs for guests, signing table and 2 chairs, photography permit, 3 reserved parking spaces, set up, pack down and clean up. 1 hour rehearsal prior to wedding day. Drinks table with white cloth and silver tubs and ice set up for clients own drinks to be supplied for refreshments after the service. Glassware additional cost. POA	\$1,100	\$1,300	\$1,600		
Reception only	6 hours exclusive use of entire house or reservable space in grounds, chairs and tables for up to 100 guests, photography permit, 3 reserved parking spaces, set up, pack down and clean up. Note: catering is an additional cost and is provided exclusively by Partridge House caterers - Instyle Catering (see brochure for details)	\$1,300	\$1,600 - \$1,800	\$1,800 - \$2,000		
Ceremony + reception	8 hours exclusive use of reservable space in grounds or entire house, 20 guest chairs, signing table and chairs for ceremony, photography permit, chairs and tables for up to 100 guests, 3 reserved parking spaces, set up, pack down and clean up. Note: catering is an additional cost and is provided exclusively by Partridge House caterers - Instyle Catering (see brochure for details)	\$2,000 - \$2,500	\$2,200 - \$3,000	\$3,000		
<b>Children's Birthday Parties</b> <i>Valid only for bookings made within 3 months of the event date</i>	3 hours exclusive use of Kitchen, Garden Room and side lawn, 20 chairs, 2 trestle tables	\$500	\$550 - \$750	\$850		
<b>Private Events</b>						
Day time event (before 5pm) <i>Valid only for bookings made within 3 months of the event date</i>	Up to 4 hours exclusive use of Partridge Room, Courtyard Room, Kitchen and front lawn, chairs and tables for up to 100 guests (indoor only)	\$650 - \$1,200	\$1,000 - \$1,500	\$1,000 - \$2,000		
Evening event (after 5pm) <i>Valid only for bookings made within 3 months of the event date</i>	Up to 6.5 hours exclusive use of Partridge Room, Courtyard Room, Kitchen and front lawn, chairs and tables for up to 100 guests (indoor only).	\$700 - \$1,500	\$1,100 - \$1,750	\$1,200 - \$2,000		
<b>Memorial Service</b>						
<i>Inside Partridge House</i>						
Service only	2 hours including audio visual equipment, lecturn, flower pedestals, 3 reserved parking spaces, set up and pack away.	\$650	\$950	\$1,100		
Service & refreshments	2.5 hours including refreshments for up to 50, audio visual equipment, lecturn, flower pedestals, 3 reserved parking spaces, set up and pack away.	\$850	\$1,200	\$1,300		
<i>Outside Under Elm Tree</i>						
Service only	2.5 hours including audio equipment, lecturn, flower pedestals, 3 reserved parking spaces, set up and pack away.	\$850	\$1,200	\$1,300		
Service & refreshments	3 hours including refreshments for up to 50, audio equipment, lecturn, flower pedestals, 3 reserved parking spaces, set up and pack away.	\$1,100	\$1,350	\$1,550		

Note:

1. Bookings may be for future financial years
2. City of Holdfast Bay Ratepayers receive a 10% discount on venue hire for private bookings. Evidence required to receive ratepayer discount - event must be for the ratepayer or an immediate family member

# Kauri Community and Sports Centre

 <b>Hire Options Kauri Community &amp; Sports Centre</b>	2022/23 Fees		
	Private/Corporate Bookings		Not For Profit & Community Benefit Events
	Monday-Friday Between 9am–5pm 10% surcharge after 5pm	Weekend 9am-5pm Or Public holiday 10% surcharge after 5pm	Monday-Friday 9am–5pm 10% surcharge after 5pm
<b>Venue Only</b> <i>(hirer responsible for all set up/pack down and clean up)</i>			
Function Room	\$255/day or \$150/4hrs	\$360/day or \$210/4hrs	\$220/day or \$130/4hrs or \$40/hr
Meeting Room	\$120/day or \$70/half day or \$25/hr	\$160/day or \$100/half day or \$35/hr	\$100/day or \$60/half day or \$20/hr
<b>Additional Options</b>			
Staff assistance (set up / pack down furniture)	\$40/hr	\$60/hr	\$40/hr
Cleaning	\$60/hr	\$100/hr	\$60/hr
Wifi internet access, Data projector, sound equipment including microphone & CD player	On application	On application	On application
Lecturn (flat rate)	\$20	\$20	included if available
Chairs (per chair)	\$2	\$2	\$2
Tables (per table)	\$20	\$20	\$20
Table with linen	\$35	\$35	\$35

**Note:**

1. The actual price for each booking will be quoted on application.
2. Minimum \$50 charge/booking for function room
3. Private & Corporate booking charge capped \$2500 for up to 10 hours hire
4. Prices for not for profit or small business bookings on a Weekend or Public Holiday on application.
5. Additional Fees will be charged to the hirer if the venue is not left clean and tidy
6. All bookings need to include time for set up/pack down and clean up
7. Use of basic crockery, cutlery & glass ware included in venue charges
8. Additional charges apply for catering
9. Pricing is reviewed annually with increases, if any, applied on 1st July



# COMMUNITY WELLBEING FEES & CHARGES 2022/2023

Service	Subsidised Fees	Private Fees	General Information
<b>COMMUNITY TRANSPORT</b>			
Travel Card	\$57 - 28 trips (save \$14.40)	\$92 - 28 trips (save \$14.40)	Save by buying your community bus trips in bulk.
Community Bus - single trip (One Way)	\$2.55	\$3.80	Per one way trip to local destinations
Personal Transport - one way trip <b>WITHIN</b> council boundaries - whether by a <b>VOLUNTEER DRIVER</b> or a <b>TAXI</b>	\$5.00	\$10.00	Cost per one way trip Council volunteer or Taxi company with which Council has an agreement delivers the service
Personal Transport in a <b>TAXI</b> - <b>OUTSIDE</b> council boundaries (within a 10km radius) - whether by a <b>VOLUNTEER DRIVER</b> or a <b>TAXI</b>	\$10.00	\$20.00	Cost per one way trip Council volunteer or Taxi company with which Council has an agreement delivers the service
Personal Transport in a <b>TAXI</b> - <b>OUTSIDE</b> council boundaries (within a 20km radius) - whether by a <b>VOLUNTEER DRIVER</b> or a <b>TAXI</b>	\$15.00	\$30.00	Cost per one way trip Council volunteer or Taxi company with which Council has an agreement delivers the service
<b>COMMUNITY PARTICIPATION</b> (does not include transport fees)			
Group Activity Card	\$120 (20 visits) (save \$40)	\$205 (20 visits) (save \$35)	Save by paying for your social groups in bulk.
Group activities at a centre	\$8.00	\$12.00	Art, exercise groups, recreational fishing, water aerobics and more - see website for details
Bus trips and outings	TBC	TBC	Costs may vary dependent upon destination and inclusions
> \$ [ • / Dinner μ v	\$17	\$30	A two course meal and a beverage at a community venue
Lifestyle Courses	TBC	TBC	A range of courses that build resilience and self-confidence
<b>ADMINISTRATION FEES</b>			
Invoice Fee	\$2.00	\$2.00	Per invoice if not paying at time of service