

CITY OF HOLDFAST BAY

Minutes of the meeting of the Alwyndor Management Committee of the City of Holdfast Bay held at Alwyndor 52 Dunrobin Rd Hove on Thursday 26 October 2023 at 6.30pm.

PRESENT

Elected Members

Councillor Susan Lonie
Councillor Robert Snewin

Independent Members

Mr Kim Cheater - Chair
Ms Joanne Cottle
Prof Judy Searle
Prof Lorraine Sheppard
Ms Trudy Sutton

Staff

Chief Executive Officer – Mr Roberto Bria
General Manager Alwyndor – Ms Beth Davidson-Park
Manager, Residential Services – Ms Natasha Stone
Chief Financial Officer – Mr Rafa Mirzaev
Manager, People and Culture, Ms Lisa Hall
Executive Assistant – Ms Bronwyn Taylor (via Teams)

1. OPENING

The Chairperson declared the meeting opened at 6.30pm.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting the Chair stated:

We acknowledge the Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. APOLOGIES

3.1 For Absence
Ms Julie Bonnici

4. DECLARATION OF INTEREST

Committee members were reminded to declare any interest before each item.
Attachment 1 – Register of Interests

5. CONFIRMATION OF MINUTES

Motion

That the Public and Confidential minutes of the Alwyndor Management Committee held on 28 September 2023 be taken as read and confirmed.

Moved by Cr Susan Lonie, Seconded by Prof Lorraine Sheppard

Carried

6. REVIEW OF ACTION ITEMS

6.1 Action Items

Item 49 Strategic Planning Day – confirmed all can attend 21 November 2023.

6.2 Annual Work Plan

Noted

7. GENERAL MANAGER REPORT

7.1 General Manager Report (Report No: 22/23)

7.1.1 Quality of Life Survey

Noted.

7.1.2 Reform update

Advisory Groups:

- Consumer Advisory Groups memberships confirmed.
- Quality Advisory Group: two members confirmed, require one additional member.
- The Chair offered to attend one of the early meetings of each group to convey the importance of these groups and the value they will provide to Alwyndor.

Governing Body Statements (Residential Care and Community Connections) and Governing Body Declaration for Alwyndor:

- Approved for the Chair to sign statements and declaration.

7.1.3 Meeting schedule

Schedule approved noting the April meeting will be held on 24 April 2024 pending no Council meetings scheduled for this date.

Motion:

That the Alwyndor Management Committee:

1. Note the outcome of the City of Holdfast Bay Quality of Life Community Survey
2. Note the Aged Care reform update:
 - a. Note the Consumer Advisory and Quality Care Groups update.
 - b. Approve the Chair, Kim Cheater, to sign the Governing Body Statements (Residential Care and Community Connections) and the Governing Body Declaration for Alwyndor.
3. Approve the 2024 Alwyndor Management Committee meeting schedule.

Moved by Ms Trudy Sutton, Seconded by Cr Susan Lonie

Carried

8. **CONFIDENTIAL REPORTS**

8.1 **General Manager Report – Confidential (Report No:23/23)**

Exclusion of the Public – Section 90(3)(d) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No: 23/23 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 23/23 on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. **The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

Moved by Ms Joanne Cottle, Seconded by Cr Susan Lonie

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

6. **That having considered Agenda Item 8.1 General Manager's Report (Report No: 23/23) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 3 years and that this order be reviewed every 12 months.**

Moved by Prof Lorraine Sheppard Seconded by Cr Robert Snewin

Carried

8.2 Finance Report – Confidential (Report No:24/23)

Exclusion of the Public – Section 90(3)(d) Order

1. **That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No: 24/2023 in confidence.**
2. **That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 30/22 on the following grounds:**
 - d. **pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.**

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the

information outweighs the benefit to it of disclosure of the information.

3. **The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

Moved by Cr Susan Lonie Seconded by Ms Trudy Sutton

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

2. **That having considered Agenda Item 8.2 Finance Report (Report No:24/23) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 3 years and that this order be reviewed every 12 months.**

Moved by Ms Joanne Cottle, Seconded by Cr Susan Lonie

Carried

9. **OTHER BUSINESS – Subject to the leave of the meeting**
Nil

10. DATE AND TIME OF NEXT MEETING

The next meeting of the Alwyndor Management Committee will be held on **Thursday 30 November 2023** in the Boardroom Alwyndor, 52 Dunrobin Road, Hove.

11. CLOSURE

The meeting closed at 7.57pm.

CONFIRMED 29 February 2024


CHAIRPERSON