

## CITY OF HOLDFAST BAY

**Minutes of the meeting of the Alwyndor Management Committee of the City of Holdfast Bay held at Alwyndor Aged Care, Dunrobin Road, Hove on Tuesday 20 June 2017 at 6.23pm.**

### **PRESENT**

#### **Elected Members**

Councillor R Aust  
Councillor S Lonie

#### **Independent Members**

Chairperson – Mr D Royans  
Mr T Bamford  
Ms J Bonnici  
Ms J Cudsi  
Mr O Peters  
Mr I Pratt – via phone  
Ms L Wills

#### **Staff**

General Manager Alwyndor– Mr R Kluge  
Personal Assistant – Ms R Gordon

### **1. OPENING**

The Chairperson declared the meeting open at 6.23pm.

### **2. APOLOGIES**

- 2.1 For Absence - Cr Lonie
- 2.2 Leave of Absence - Nil

### **3. DECLARATION OF INTEREST**

Members were reminded to declare any interest before each item.

### **4. CONFIRMATION OF MINUTES**

#### **Motion**

**That the minutes of the Alwyndor Management Committee held on 16 May 2017 be taken as read and confirmed.**

Moved Mr Bamford, Seconded Ms Cudsi

Carried

## 5. REPORTS/ITEMS OF BUSINESS

### 5.1 General Manager's Report (Report No: 25/17)

These items are presented for the information of the Committee.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

#### Motion

1. That the Meeting Dates and Task Schedule be noted and that a restructured reporting schedule to be provided from the next meeting.
2. That the monthly WHS Analysis Progress Report be noted.

Moved Ms Bonnici, Seconded Mr Peters

Carried

#### **Exclusion of the Public – Section 90(3)(d) Order**

#### Motion

- 1 That pursuant to Section 90(2) of the *Local Government Act 1999* the Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the Staff in attendance at the meeting in order to consider Attachment 3 for Report No: 19/17 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Attachment 3 of Report No: 25/17 on the following grounds:
  - d. commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. **The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

Moved Ms Bonnici, Seconded Mr Bamford

**Carried**

**RETAIN IN CONFIDENCE - Section 91(7) Order**

**Motion**

**That having considered Attachment 3 to Agenda Item 5.1 General Manager's Report (Report No: 25/17) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that Attachment 3 to Report No: 25/17 be retained in confidence for a period of 24 months and that this order be reviewed every 12 months.**

Moved Mr Bamford, Seconded Ms Bonnici

**Carried**

- 5.2 Reappointment of Existing Members to the Alwyndor Management Committee (Report No: 24/17)

**Motion**

1. **That the Alwyndor Management Committee recommends that Council reappoints Mr D Royans, Mr T Bamford, Ms L Wills, Mr O Peters, and Mr I Pratt to the Committee for a further two year term, to expire on 30 July 2019.**
2. **The a sub-committee be formed and meet in January 2018 to review and create a matrix of the skill needs of the Committee.**

Moved Cr Aust, Seconded Ms Bonnici

**Carried**

- 5.3 Related Party Disclosure (Report No: 18/17)

**Motion**

**That the Alwyndor Management Committee**

1. **notes and advises Council it has received a report on Related Party Disclosure.**
2. **complete and return the Related Party Disclosure form (Attachment 1) and return to the General Manager Alwyndor by Friday 7 July 2017.**

Moved Ms Cudsi, Seconded Mr Bamford

**Carried**

**6. CONFIDENTIAL**

## 6.1 Monthly Financial Report – May 2017 (Report No: 26/17)

**Exclusion of the Public – Section 90(3)(d) Order****Motion**

- 1 That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the Chief Executive Officer and Staff in attendance at the meeting in order to consider Item 6.1 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Item 6.1 on the following grounds:
  - d. commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Ms Bonnici, Seconded Mr Peters

**Carried**

**RETAIN IN CONFIDENCE - Section 91(7) Order****Motion**

**That having considered Agenda Item 6.1 Monthly Financial Report – May 2017 in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 12 months and that this order be reviewed every 12 months.**

Moved Mr Bamford, Seconded Cr Aust

**Carried**

6.2 Leadership Team Restructure Update (Report No: 27/17)

**Recommendation – Exclusion Of The Public – Section 90(3)(a) Order**

- 1 That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report No: 27/17, Leadership Team Restructure Update in confidence.**
- 2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 27/17, Leadership Team Restructure Update on the following grounds:**
  - a. pursuant to section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to Report No: 27/17 Leadership Team Restructure Update is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).**
- 3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

Moved Mr Bamford, Seconded Ms Wills

**Carried**

Ms Gordon left the room at 8.26pm

Ms Gordon re-entered the room at 8.28pm

Ms Wills left the room at 8.44pm

Ms Wills re-entered the room at 8.46pm

**Retain in Confidence - Section 91(7) Order**

**That having considered Agenda Item 6.2 Leadership Team Restructure Update in confidence under section 90(2) and (3)(a) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Report, Attachments and**

**Minutes be retained in confidence for a period of 24 months and that this order be reviewed every 12 months.**

Moved Mr Bamford, Seconded Mr Peters

**Carried**

Mr Peters left the meeting at 9.40pm

**7. URGENT BUSINESS – Subject to the leave of the meeting**

7.1 Ms Wills advised the Committee that there was an article in the Coast City Weekly (Guardian Messenger) dated 21 June 2017 regarding disability care.

The Committee discussed the motions on notice from the 13 June 2017 meeting of Council which resulted in the above-mentioned article.

Mr Kluge left the room at 9.46pm

Mr Kluge re-entered the room at 9.48pm

**8. DATE AND TIME OF NEXT MEETING**

The next meeting of the Alwyndor Management Committee will be held on Tuesday 18 July 2017 in the Meeting Room, Alwyndor Aged Care, 52 Dunrobin Road, Hove.

**8. CLOSURE**

The meeting closed at 9.50pm.

**CONFIRMED Tuesday 18 July 2017**

**CHAIRPERSON**