



Minutes of the Ordinary Meeting of Council Held in the Council Chamber, Glenelg Town Hall on Tuesday 26 August 2025 at 7.00pm

MEMBERS PRESENT

Mayor A Wilson
Councillor A Bradshaw
Councillor J Fleming
Councillor S Lonie
Councillor R Patton
Councillor J Smedley
Councillor R Snewin
Councillor A Venning

STAFF IN ATTENDANCE

Chief Executive Officer – P Jackson
General Manager, Assets and Delivery – B Blyth
General Manager, Community and Business – M Lock
General Manager, Strategy and Corporate – A Filipi
General Manager, Alwyndor – B Davidson-Park

1. OPENING

Her Worship the Mayor declared the meeting open at 7.00pm.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting Her Worship the Mayor stated:

We acknowledge Kurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

3. SERVICE TO COUNTRY ACKNOWLEDGEMENT

The City of Holdfast Bay would like to acknowledge all personnel who have served in the Australian forces and services, including volunteers, for our country.

4. PRAYER

Her Worship the Mayor requested all present to pray and read the following Prayer:

Heavenly Father, we pray for your presence and guidance at our Council Meeting.

Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

5. APOLOGIES

5.1 Apologies received – Councillor W Miller (Approved Leave of Absence), Councillor A Kane (Approved Leave of Absence), Councillor M O'Donohue (Approved Leave of Absence), Councillor R Abley, Councillor C Lindop

5.2 Absent

6. ITEMS PRESENTED TO COUNCIL - Nil

7. DECLARATION OF INTEREST

Members were reminded to declare their interest before each item.

8. CONFIRMATION OF MINUTES

Motion

C260825/9123

That the minutes of the Ordinary Meeting of Council held on Tuesday 12 August 2025 be taken as read and confirmed.

Moved Councillor Lonie, Seconded Councillor Patton

Carried Unanimously

9. PUBLIC PRESENTATIONS

9.1 **Petitions** - Nil

9.2 **Presentation** - Nil

9.3 **Deputations** - Nil

10. QUESTIONS BY MEMBERS

10.1 **Without Notice**

10.1.1 **Transforming Jetty Road**

Councillor Patton asked a question in relation to the installation of the artwork on Jetty Road.

The General Manager, Community and Business provided a response.

10.1.2 **Harmful Algal Bloom signage**

Councillor Smedley asked a question in relation to the signage that has been providing the public safety messaging on the algal bloom.

The General Manager, Assets and Delivery took the question on notice.

10.1.3 **Transforming Jetty Road**

Councillor Snewin asked a question in relation to City Zone of the Transforming Jetty Road project.

The Chief Executive Officer provided a response.

10.1.4 **Compost Giveaway Program**

Councillor Snewin asked a question in relation to the compost giveaway program that was held on 23 August.

The General Manager Assets and Delivery provided a response.

10.2 **On Notice** - Nil

11. MEMBER'S ACTIVITY REPORTS - Nil

12. MOTIONS ON NOTICE - Nil

13. ADJOURNED MATTERS - Nil

14. REPORTS OF MANAGEMENT COMMITTEES AND SUBSIDIARIES

14.1 Minutes – Alwyndor Management Committee – 29 May 2025 (Report No: 248/25)

The minutes of the Alwyndor Management Committee meeting held on 29 May 2025 are provided for information.

Motion

C260825/9124

1. That the minutes of the Alwyndor Management Committee meeting held on 29 May 2025 be noted.

RETAIN IN CONFIDENCE - Section 91(7) Order

2. That having considered Attachment 2 to Report No: 248/25 Minutes - Alwyndor Management Committee –28 November 2024 in confidence under section 90(2) and (3) (b) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of the Act orders that Attachment 2 be retained in confidence for a period of 24 months and that this order be reviewed every 12 months.

Moved Councillor Lonie, Seconded Councillor Snewin

Carried Unanimously

14.2 Minutes – Audit and Risk Committee – 20 August 2025 (Report No: 282/25)

The public and confidential minutes of the meeting of the Audit and Risk Committee held 20 August 2025 are presented to Council for information.

Motion

C260825/9125

That Council notes the public and confidential minutes of the meeting of the Audit and Risk Committee of 20 August 2025, namely that the Audit and Risk Committee:

1. advises Council it has received and considered a Standing Items Report addressing:
 - Monthly Financial Statements
 - External Audit
 - Public Interest Disclosures
 - Economy and Efficiency Audits
 - Council Recommendations
 - Audit and Risk Committee Meeting Schedule 2025
 - Committee Member Self-Review Assessments;

2. selected Ms Paula Davies to join the tender evaluation panel for the appointment of a new external auditing firm due the expiry of the existing external auditor Dean Newbery and Associations contract;
3. endorsed the 2025 – 2028 Internal Audit Program;
4. endorsed the Annual Audit and Risk Committee Report to Council as an accurate representation of its activities over the 2024-25 financial year, for presentation to Council and inclusion in Council's Annual Report for that period;
5. noted a report comprising a performance review of 2024-25 municipal investments, as required under section 140 of the *Local Government Act 1999*, and recommends it to Council for noting;
6. recommends the Council Business Continuity Management Policy to Council for adoption; and
7. received and noted a report regarding the performance of Alwyndor's 2024-25 investments, as required under section 140 of the *Local Government Act 1999* and recommends it to Council for noting.

Moved Councillor Smedley, Seconded Councillor Snewin **Carried Unanimously**

14.3 **Minutes – Jetty Road Mainstreet Committee – 13 August 2025**
(Report No: 275/25)

The minutes of the Jetty Road Mainstreet Committee meeting held 13 August 2025 are attached and presented for Council's information.

Jetty Road Mainstreet Committee Agenda, Reports and Minutes are available on council's website and the meetings are open to the public.

Motion

C260825/9126

That Council notes the minutes of the Jetty Road Mainstreet Committee of 13 August 2025.

Moved Councillor Lonie, Seconded Councillor Venning **Carried Unanimously**

15. REPORTS BY OFFICERS

15.1 **Items in Brief** (Report No: 271/25)

These items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

Motion

C260825/9127

That the following items be noted and items of interest discussed:

- 1. Drilling in Great Australian Bight**
- 2. SALA Art of Tomorrow Exhibition Launch**
- 3. Play at the Bay (July Edition)**
- 4. Letters to Prime Minister and Ministers – Harmful Algal Bloom**

Moved Councillor Smedley, Seconded Councillor Lonie

Carried Unanimously

15.2 2024-25 Preliminary Funding Statements, Budget Carried Forward and Activity Reports (Report No: 276/25)

This report presents preliminary funding statements for the 2024-25 financial year, including explanations of interim results and key budget variations.

Preliminary results for municipal operations show an operating surplus of \$2.376 million, representing a positive budget variance of \$1.065 million compared to the adopted forecast of \$1.311 million.

In 2024-25, the City of Holdfast Bay delivered \$28 million in capital works—the largest financial investment in its 28-year history. Capital projects totalling \$11.7 million remain in progress and will be carried forward and budgeted for in the 2025-26 financial year.

Preliminary results for Alwyndor operations indicate an operating surplus of \$421,000, compared to an adopted forecast of \$633,000.

Motion

C260825/9128

That Council:

- 1. notes the provisional unaudited 2024-25 funding statements and carried forward budgets;**
- 2. notes the 2024-25 Annual Business Plan activity summary;**
- 3. notes the 2024-25 external grant funding summary;**
- 4. approves the carried forward amounts from the 2024-25 budget to the current year 2025-26 budget of \$596,491 operating expenditure,**

\$247,910 operating income, \$11,704,535 capital expenditure and \$505,579 capital income;

5. **approves the carried forward amount from the 2024-25 Alwyndor budget to the current year 2025-26 budget of \$299,479 capital expenditure;**
6. **approves the carried forward loan borrowing amount from the 2024-25 budget to the current year 2025-26 budget of \$11,748,000 to be negotiated in accordance with Council's treasury policy; and**
7. **the Mayor and the Chief Executive Officer be authorised to execute any relevant documentation in relation to new borrowings on behalf of Council and affix the common seal thereto.**

Moved Councillor Smedley, Seconded Councillor Snewin

Carried

15.3 **Alwyndor Management Committee Appointment** (Report No: 249/25)

A recruitment and selection process has been undertaken for an Independent Member(s) of the Alwyndor Management Committee (AMC). AMC can have up to nine members and at the time of advertising there were two vacancies.

A vacancy was advertised in April for the AMC with a specific focus on aged care and clinical governance knowledge and experience following assessment of needs consistent with the AMC Skills Matrix. Following the selection process a recommendation is made for Council's consideration and approval.

Motion

C260825/9129

That Council:

1. **appoints Ms Felicity Ryan to the Alwyndor Management Committee for a term of three (3) years, from 1 September 2024 – 31 August 2027.**
2. **appoints Ms Alice Haynes to the Alwyndor Management Committee for a term of three (3) years, from 1 September 2024 – 31 August 2027.**

Moved Councillor Lonie, Seconded Councillor Snewin

Carried Unanimously

15.4 **Naming of Seacliff Park Lane** (Report No: 272/25)

This report seeks Council's authorisation to assign a name to a lane that services the rear of properties that front onto Seacombe Road and Barnett Terrace at

Seacliff Park. The community has been consulted on a number of suggested road names, whilst also providing the opportunity for suggestions from the community in return.

Motion

C260825/9130

That Council authorises the name Millar Lane be assigned to a lane located at Seacliff Park in CT 1072/125 DP 3082 in accordance with the City of Holdfast Bay's Naming of Public Places Policy.

Moved Councillor Bradshaw, Seconded Councillor Lonie **Carried Unanimously**

15.5 Nomination – Libraries Board of South Australia (Report No: 278/25)

The Local Government Association of South Australia (LGA) is seeking nominations from a suitably qualified Council member, employees of Council, or other Local Government entities to one position on the Libraries Board of South Australia for a three-year term.

Any member who would like to be nominated will need to have their nomination endorsed by Council prior to submission to the LGA. Nominations close at midday on Friday 5 September 2025.

If Council does not have a nominee, it may just note the report.

Her Worship the Mayor called for nominations.

A nomination was received from Councillor Lonie.

Short Term Suspension of Meeting Procedures

Her Worship the Mayor with the approval of two-thirds of the members present suspended the meeting procedures pursuant to Regulation 20(1) of the *Local Government (Procedures at Meetings) Regulations 2013* for a period of 10 minutes to allow Elected Members to discuss meeting procedures for Item 15.5. **Nomination – Libraries Board of South Australia (Report No: 278/25).**

Leave of the meeting was granted.

The meeting procedures were suspended at 7.33pm.

The meeting resumed at 7.40pm.

Conflict of Interest

Councillor Lonie declared a material conflict of interest for Item 15.5 **Nomination – Libraries Board of South Australia** before the vote. The nature of the material conflict of interest (pursuant to Section 73 and 74 of the *Local Government Act 1999*) was that if successful she will receive a sitting fee.

Councillor Lonie dealt with the conflict of interest by leaving the meeting at 7.41pm.

Motion

C260825/9131

That Council nominates Councillor Lonie for consideration by the LGA to be nominated for the Libraries Board of South Australia.

Moved Councillor Snewin, Seconded Councillor Venning

Carried Unanimously

Councillor Lonie returned to the Chamber at 7.42pm.

Item Withdrawn

At the request of the Mayor, Item 15.6 **Hooded Plover Protection** (Report No: 274/25) was withdrawn from the Council Agenda.

Conflict of Interest

Councillor Fleming declared a general conflict of interest for Item 15.7 **Accessible Parking Spaces – Brighton and Somerton Park Surf Life Saving Clubs** (Report No: 277/25). The nature of the general conflict of interest (pursuant to Section 74 and 75A of the *Local Government Act 1999*) is that Councillor Fleming a candidate in the next State election for the seat of Gibson.

Councillor Fleming dealt with the general conflict of interest by making it known to the meeting and remaining in the meeting as she was acting in the interests of the community. Councillor Fleming voted for the motion.

15.7 Accessible Parking Spaces – Brighton and Somerton Park Surf Life Saving Clubs (Report No: 277/25)

This report responds to Motion C221024/7905 put forward by Councillor Fleming at Council 22 October 2024. Opportunities have been investigated to provide accessible parking spaces adjacent to both the Brighton and Somerton Surf Lifesaving Clubs. This report provides details of recommended locations, cost estimates, and funding options.

Motion

C260825/9132

That Council approves \$41,100 to undertake the civil construction works including concrete, asphalt, signage and line marking works to provide accessible parking spaces in the locations detailed in this report.

Moved Councillor Bradshaw, Seconded Councillor Venning **Carried Unanimously**

Conflict of Interest

Councillor Fleming declared a general conflict of interest for Item 15.8 **Gregory Lane – Street Lighting Audit** (Report No: 281/25). The nature of the general conflict of interest (pursuant to Section 74 and 75A of the *Local Government Act 1999*) is that she owns a business adjacent to Gregory Lane.

Councillor Fleming dealt with the general conflict of interest by making it known to the meeting and left the Chamber at 7.49pm.

15.8 Gregory Lane – Street Lighting Audit (Report No: 281/25)

This report is responding to resolution C130525/8042 following a Motion by Councillor Bradshaw on 13 May 2025. Council requested that Administration investigate options for the installation of additional lighting along the length of Gregory Lane, Brighton. This report provides an update on investigations undertaken and possible options for consideration.

Motion

C260825/9133

That Council notes the findings of the report and includes the preferred works for consideration as a new initiative, subject to the Project Prioritisation Framework as part of the 2026-27 Annual Business Plan and Budget process.

Moved Councillor Bradshaw, Seconded Councillor Snewin **Carried Unanimously**

Councillor Fleming returned to the Chamber at 7.52pm.

16. RESOLUTIONS SUBJECT TO FORMAL MOTIONS - Nil

17. URGENT BUSINESS – SUBJECT TO THE LEAVE OF THE MEETING - Nil

18. ITEMS IN CONFIDENCE

18.1 Hoarding Fee Relief (Report No: 273/25)

Motion – Exclusion of the Public - Section 90(3)(d) Order **C260825/9134**

- 1. That pursuant to Section 90(2) of the *Local Government Act 1999* Council hereby orders that the public be excluded from attendance at this meeting with the exception of the Chief Executive Officer and Staff in attendance at the meeting in order to consider Report No: 273/25 Hoarding Fee Relief in confidence.**
- 2. That in accordance with Section 90(3) of the *Local Government Act 1999* Council is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 273/25 Hoarding Fee Relief on the following grounds:**
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information.**
- 3. The Council is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

Moved Councillor Lonie, Seconded Councillor Venning

Carried Unanimously

Adjournment

C260825/9135

- 1. That the report be adjourned until the next Council meeting on the basis that the Summary of the Report be rewritten to include additional information.**

RETAIN IN CONFIDENCE - Section 91(7) Order

- 2. That having considered Agenda Item 18.1 Hoarding Fee Relief in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that the report and minutes be retained in confidence until Council considers the adjourned report and makes a determination.**

Councillors Lonie, Patton, Snewin, Bradshaw and Smedley spoke to the motion.

Moved Councillor Fleming, Seconded Councillor Venning

Carried

18.2 Beach Event Activation (Report No: 279/25)

Motion - Exclusion of the Public – Section 90(3)(b) Order C260825/9136

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Council hereby orders that the public be excluded from attendance at this meeting with the exception of the Chief Executive Officer and Staff in attendance at the meeting in order to consider Report No: 279/25 Beach Event Activation 2026 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Council is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 279/25 Beach Event Activation 2026 on the following grounds:
 - b. pursuant to section 90(3)(b) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which could reasonably be expected to prejudice the commercial position of the Council.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

Moved Councillor Lonie, Seconded Councillor Venning **Carried Unanimously**

Motion - RETAIN IN CONFIDENCE - Section 91(7) Order C260825/9137

That having considered Agenda Item 18.2 Beach Event Activation 2026 in confidence under section 90(2) and (3)(b) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that the report and minutes be retained in confidence until the official announcement of the event activation.

Moved Councillor Bradshaw, Councillor Patton **Carried Unanimously**

18.3 Event Activation 2025 (Report No: 280/25)

Motion - Exclusion of the Public – Section 90(3)(b) Order

C260825/9138

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Council hereby orders that the public be excluded from attendance at this meeting with the exception of the Chief Executive Officer and Staff in attendance at the meeting in order to consider Report No: 280/25 Event Activation 2025 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Council is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 280/25 Event Activation 2025 on the following grounds:
 - b. pursuant to section 90(3)(b) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which could reasonably be expected to prejudice the commercial position of the Council.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.
3. The Council is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Councillor Lonie, Seconded Councillor Patton

Carried Unanimously

Motion - RETAIN IN CONFIDENCE - Section 91(7) Order

C260825/9139

That having considered Agenda Item 18.3 Event Activation 2025 in confidence under section 90(2) and (3)(b) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that the report and minutes be retained in confidence until the official announcement of the event activation.

Moved Councillor Bradshaw, Seconded Councillor Patton

Carried



19. CLOSURE

The Meeting closed at 8.20pm.

CONFIRMED Tuesday 9 September 2025

MAYOR