



Minutes of the Ordinary Meeting of Council Held in the Council Chamber, Glenelg Town Hall on Tuesday 8 April 2025 at 7.00pm

MEMBERS PRESENT

Mayor A Wilson
Councillor A Bradshaw
Councillor J Fleming
Councillor A Kane
Councillor C Lindop
Councillor S Lonie
Councillor W Miller
Councillor M O'Donohue
Councillor R Patton
Councillor J Smedley
Councillor R Snewin
Councillor A Venning

STAFF IN ATTENDANCE

Chief Executive Officer – P Jackson
Acting General Manager, Assets and Delivery – B Blyth
General Manager, Community and Business – M Lock
General Manager, Strategy and Corporate – S Wachtel
General Manager, Alwyndor – B Davidson-Park

1. OPENING

Her Worship the Mayor declared the meeting open at 7.00pm.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting Her Worship the Mayor stated:

We acknowledge Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. SERVICE TO COUNTRY ACKNOWLEDGEMENT

The City of Holdfast Bay would like to acknowledge all personnel who have served in the Australian forces and services, including volunteers, for our country.

4. PRAYER

Her Worship the Mayor requested all present to pray and read the following Prayer:

Heavenly Father, we pray for your presence and guidance at our Council Meeting.

Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

5. APOLOGIES

5.1 Apologies Received - Councillor R Abley

5.2 Absent - Nil

6. ITEMS PRESENTED TO COUNCIL - Nil

7. DECLARATION OF INTEREST

Members were reminded to declare their interest before each item.

8. CONFIRMATION OF MINUTES

Motion

C080425/8025

That the minutes of the Ordinary Meeting of Council held on Tuesday 25 March 2025 be taken as read and confirmed.

Moved Councillor Lonie, Seconded Councillor Patton

Carried Unanimously

9. PUBLIC PRESENTATIONS

9.1 **Petitions - Nil**

9.2 **Presentations - Nil**

9.3 **Deputations - Nil**

10. QUESTIONS BY MEMBERS

10.1 **Without Notice**

10.1.1 **Whyte/Tarlton Street works**

Councillor Miller asked a question in relation to when the Whyte Street works will be completed, the reason for the delay and whether this has caused any extra costs to be incurred by Council.

The Acting General Manager Assets and Delivery provided a response.

10.1.2 **Lighting on Minda Coast Path**

Councillor Miller asked a question in relation to lighting on the Minda Coast Path and whether floor lights or appropriate lighting could be installed.

The Acting General Manager Assets and Delivery provided a response.

10.1.3 **Community Events on Council reserves**

Councillor Miller asked a question in relation to the threshold for events being held on Council reserves to conduct a letterbox drop notification, if we have a policy that guides this, if there is a mandated volume control limit for events, and how this is enforced.

The General Manager Community and Business provided a response.

10.1.4 **Noise at community events**

Councillor Smedley asked a follow up question in relation to the terms and conditions for noise at community events.

The General Manager Community and Business provided a response.

10.1.5 Patawalonga Lock Gates

Councillor Smedley asked a question in relation to the Patawalonga Lock gates maintenance works.

The Acting General Manager Assets and Delivery provided a response.

10.1.6 Traffic movement on Durham Street

Councillor Kane asked a question in relation to traffic movement on Durham Street once the works at The George Hotel are completed.

The Acting General Manager Assets and Delivery provided a response.

10.1.7 Brighton area power outage

Councillor Snewin asked a question in relation to the power outage in Brighton and whether there was any impact on the Brighton Civic Centre and Brighton Library.

The Chief Executive Officer provide a response.

10.1.8 Movement and Transport Movement Plan

Councillor Lindop asked a question in relation to the Movement and Transport Plan and when this will be brought back to Council.

The Chief Executive Officer provide a response.

10.1.9 Brighton Beachfront Holiday Park

Councillor Lindop asked a question in relation to the lease of the Brighton Beachfront Holiday Park and when the Masterplan will be brought back to Council.

The Chief Executive Officer took the question on notice.

10.2 On Notice

10.2.1 Council Memberships – Councillor Miller (Report No: 95/25)

Councillor Miller asked the following question:

“Could Administration provide a list of current organisation memberships paid for by Council, including the amount paid and purpose of each membership”

Answer

Council has a number of association memberships that provide staff with access to the latest information, resources and networking opportunities to develop and share best practices in their fields.

The memberships listed below equate to \$92,402 in fees annually.

- **Local Government Association - \$71,080**

The Local Government Association SA acts as the representative body for local government in South Australia, providing councils with a strong and credible voice when interacting with governments to influence policy and advocate for their interests on issues that matter to their communities. It facilitates collaboration and networking among councils; sharing best practices and working together on common challenges; and access to strategic working groups. The LGA also provides resources and support to help councils solve problems and address challenges they face such as access to information, expertise, and advocacy services.

All 68 councils in South Australia are members of the LGA.

- **Local Government Professionals Australia, SA - \$5,585**

LG Professionals is an independent not-for-profit membership association, they exist to support the careers and development of Local Government employees to be at their best at all stages of their career. They provide discounted access to a range of short and long term development and networking programs across all hierarchical levels.

LG Professionals host specific sector conferences and events providing our staff with sector advances and knowledge to support community outcomes. City of Holdfast Bay

membership provides us free access to specific network groups for cross council collaboration and leveraging best practice in the sector. This feature is worth tens of thousands of dollars value per year often saving spend on professional consulting fees for the access and development of those shared resources for which LG Professionals host.

These networks and various committees are available for all relevant staff:

- CEO Network
- General Managers and Directors Network
- People and Culture Network
- Community Development
- Women's Network
- Business Performance and Improvement

The LG Professionals also facilitate the Leadership Excellence Awards for which City of Holdfast participate regularly. In 2023-24 our Signal Fires initiative won their category for Community Partnerships and in the current awards we have been shortlisted for our cross-council collaboration in de-escalation training. This promotes our great work within the community and for our community and staff.

We regularly participate in additional strategic workgroups including Diversity Workgroup and Sector Capability Reference Group that helps shape capabilities of the future for Local Government. We also have access to scholarships from a state and national level.

- **Local Government Information Technology (LGITSA) - \$399**

LGITSA is an organisation dedicated to supporting information technology and information management professionals within the local government sector in South Australia. They provide a platform for collaboration, knowledge exchange, and advocacy to promote best practices in ICT. LGITSA offers various services, including professional development opportunities, conferences, workshops, and forums to help local government ICT professionals enhance their skills and effectively meet community needs.

- **Adelaide Coastal Councils Network - \$10,000**

The Adelaide Coastal Councils Network (ACCN) is a partnership between the LGASA and seven Adelaide metropolitan coastal councils from the City of Onkaparinga to the City of Salisbury.

The ACCN:

- Represents and advocates for member councils' collective interests to state and federal governments and relevant agencies
- Shares knowledge between, and builds capacity of, member councils
- Facilitates partnerships and collaborations between member councils and key stakeholders
- Seeks sustainable ongoing investment in the management of the Adelaide metropolitan coast

The benefits of being a member of this network include:

- Regular networking with other metro coastal councils
- Regular sharing of coastal work, ideas, information and priorities between members and stakeholders
- The power of shared advocacy is much more effective as a group than as an individual council
- It provides a platform for inviting other organisations and agencies to share and network, where this might be more difficult as a single council
- Identification of shared issues and their resolution
- Reduction of effort
- Seeking external grants as a group reduces competition and enhances collaboration
- Direct partnership with the LGA SA, providing a clear path for advocacy through the LGA
- Partnership with the LGA provides access to central facilities, support for financial management and oversight of the Executive Officer.
- An Executive Officer provides a dedicated resource to drive action and provide secretariat services. In the previous Metropolitan Seaside Councils Committee, these tasks were undertaken by staff from rotating host councils, which proved to be a heavy burden on the host council.

- **Economic Development Australia (EDA) - \$2,295**

EDA is the national peak body linking over 2,000 members nationally, with access to accredited training programs,

webinars and valuable resources such as an online resource hub, national journal showcasing best practice in economy development, state and national forums, summits, roundtables, national roadshows and the flagship National Economic Development Conference with national and international speakers.

The City of Holdfast Bay has a corporate membership which allows all staff and Elected Members access to a centralised information pool of economic development resources via the EDA website <https://www.edaustralia.com.au/>. EDA also has associate and reciprocal membership with the United States, New Zealand and Canada.

- **Tourism Industry Council SA (TicSA) - \$1,278**

City of Holdfast Bay has two memberships with TicSA: one that covers the Bay Discovery Centre, Partridge House, Brighton Beachfront Holiday Park and the City of Holdfast Bay; the other for the Glenelg Visitor Information Outlet South Australian Visitor Information Services Network affiliation (\$713.95 and \$563.95 respectively).

Membership with TicSA provides access to their business and product development workshops, updates and newsletters, tourism networking events, SA Tourism Summit, SA Tourism Conference. Members receive Quality & Sustainable Tourism Accreditation.

TicSA also supports members with advocacy with the South Australian Tourism Commission and other state government bodies.

- **Public Libraries SA - \$815**

Public Libraries SA (PLSA) is the peak body representing 130 public libraries and over 900 staff across South Australia. PLSA's core functions include leadership, advocacy, and innovation, promoting inclusivity, equitable funding and access to library services and the OneCard Network, for access to 3 million library items statewide.

PLSA advocates with the Libraries Board and Public Library Services and provides strategic and professional development

by hosting four network meetings each year, training programs, and coordinating committees focused on marketing, programs, and early literacy. It holds a bi-ennial conference to share innovation and progressive library services.

PLSA has been instrumental in supporting the Local Government Association and the Libraries Board to secure the \$21 million annual Collaboration Agreement Grant provided by the State Government. For the 2024-25 year, the City of Holdfast Bay received \$263,923 as the annual library materials and operating grant funding.

Membership fees fund strategic projects, research, advocacy, and professional development initiatives.

- **Parks & Leisure Australia - \$750**

Parks & Leisure Australia (PLA) is the leading industry association for professionals and local councils in the sector. City of Holdfast Bay is a base level corporate member enabling four staff to access member benefits including latest industry research and best practice designs / case studies relating to recreation planning, play space design and Australian Standard updates, open space and landscape design information, seminars and industry networking events.

We receive quarterly industry updates, research papers and collateral from the parks and leisure trade with latest designs and technology relating to open space furniture, lighting and landscape design.

- **Community Centres SA - \$200**

Community Centres SA is the peak body for community and neighbourhood centres in South Australia. Membership provides access to training, resources, advocacy, and sector support, as well as opportunities to collaborate on co-designed projects and promote our community initiatives. It helps us stay connected with the broader network of centres and strengthens our capacity to deliver inclusive, locally driven programs.

10.2.2 Street Sweeping Schedule – Councillor Fleming (Report No: 105/25)

Councillor Fleming asked the following question:

“Could council administration please provide the sweeping schedule of the city?”

Answer – Acting General Manager Assets and Delivery

Street Sweeping Program

Our street sweeping program is designed to maintain cleanliness and safety across the City, ensuring that we are responsive to both routine needs and seasonal changes. The current schedule for our sweeping services includes regular coverage for a range of areas, ensuring the streets and precincts are well-maintained for the community.

Key Sweeping Schedules:

- **Zone Sweeping:** Completed once every 28 days. This schedule ensures that all areas within the zones are thoroughly covered. A map of the zones is included below.
- **Zone Collector/Precincts Sweeping:** Also done once every 28 days, alternating with zone sweeping on opposite fortnights to maximize coverage.

Collector/Precinct Examples:

- 1B – Adelphi Crescent – adjacent to Wigley Reserve and Patawilya Reserve
- 3D – Whyte Street, a collector road to the Esplanade, adjacent to John Miller Reserve and adjacent to Sacred Heart School
- 5C – Colton Avenue, adjacent to Mawson Oval and McAuley School
- 6B – Bowker Street – adjacent to Paringa Park Primary and Bowker Oval
- 6C – Dunrobin Road – adjacent to Alwyndor and a collector road
- 6D – Stopford Road – adjacent to Brighton Sports Precinct and Gregory Reserve
- 7A – Edwards Street – collector road to Esplanade
- 7B – Wheatland Street – collector road to Esplanade
- 7C – Pine Avenue – adjacent to Seacliff Primary
- 7D – Scholefield Road, adjacent to Seacliff Sports Centre
- 8A – Hight Avenue, adjacent to Brighton Primary School and Brighton Sports Precinct

- **Esplanade Sweeping:** Conducted on Tuesday, Thursday, Saturday and Sunday, covering the length of the Esplanade from Kingston Park to North Glenelg.
- **Jetty Road (Glenelg and Brighton):** Swept daily, including the back of shop fronts, to maintain cleanliness in these high-traffic areas.
- **Small Sweeper Schedules:** These cater to areas where larger sweepers cannot access, such as smaller streets and car parks. The small sweeper operates on a more frequent basis:
 - **Zone Sweeping:** Every seven days
 - **Glenelg Foreshore Path, Moseley Square, Colley Reserve, Rotunda, and Beach House:** Monday and Friday
 - **Wigley Reserve Paths:** Monday
 - **Jetty Road Brighton (Elm to Esplanade, Footpath, and Car Parks):** Tuesday and Thursday
 - **Western Side of Esplanade (Kingston Park to North Esplanade):** Every 14 days

Car Park Sweeping:

- Larger car parks, such as those at Partridge Street West, Anzac Highway, and Seacliff Boat Ramp, are swept every eight weeks.

Clean and Blow Schedules:

- These are typically run every 56 days, with some areas (e.g., Zone 3) scheduled every 28 days, and others every 84 days. This schedule ensures that additional cleaning is done in line with seasonal needs.

Our commitment to continuous improvement means we regularly review these schedules to ensure they meet community expectations.

Neighbouring Councils Sweeping Programs:

When compared to neighbouring councils, our sweeping services stand out in terms of frequency and coverage:

- **West Torrens:** Streets are swept approximately every eight weeks, with adjustments during the seasonal leaf drop.

- **City of Charles Sturt:** Sweeping occurs every 10 weeks for residential streets, with main roads being serviced more frequently. Their autumn program is enhanced to address seasonal leaf fall.
- **City of Unley:** Residential streets are swept on a six-week cycle, increasing to once every three weeks during peak leaf fall periods.
- **City of Onkaparinga:** Sweeps streets every six to eight weeks, similar to some of our practices.

While other councils may have varying frequencies, our program ensures high-quality service with a frequency that balances community needs and resourcing capacity. We continue to monitor the effectiveness of the service and make adjustments as needed.

Summary:

Our street sweeping service is robust, ensuring key areas are consistently maintained with careful attention to seasonal changes. We continuously review our schedules to ensure that if an area is missed, we have the capacity to promptly catch up, however we are aware that we still have some work to do in that space. We are confident that our service is competitive and meets the high standards expected by our community.

CoHB Work Precincts - Subzones



11. MEMBER'S ACTIVITY REPORTS

11.1 Mayor's Activity Statement – 1 January – 31 March 2025 (Report No: 103/25)

The Mayor's Activity Report for 1 July – 31 July 2025 was presented for the information of Members.

After noting the report any items of interest were discussed, if required with the leave of the meeting.

Motion

C080425/8026

That the Mayor's Activity Report for 1 January – 31 March 2025 be received and noted.

Moved Councillor Miller, Seconded Councillor Kane

Carried Unanimously

12. MOTIONS ON NOTICE - Nil

13. ADJOURNED MATTERS - Nil

14. REPORTS OF MANAGEMENT COMMITTEES AND SUBSIDIARIES - Nil

15. REPORTS BY OFFICERS

15.1 Items in Brief (Report No: 95/25)

These items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

Motion

C080425/8027

That the following items be noted and items of interest discussed:

1. Urban Greening Strategy.

Moved Councillor Lonie, Seconded Councillor Lindop

Carried Unanimously

15.2 **Independent Member Appointments to the Council Assessment Panel**
(Report No: 101/25)

The term of the four Independent Members appointed to the City of Holdfast Bay Council Assessment Panel expired on 31 March 2025. This report recommended that Council appoint four suitably qualified people to serve as Independent Members for a two-year term, selected from a pool of applicants by the working group appointed by Council to consider the nominations.

Motion

C080425/8028

1. **That Yvonne Svensson, Sarah Reachill, Ross Bateup and Tim Pride be appointed to serve as Independent Members of the City of Holdfast Bay Council Assessment Panel in accordance with the Operating Procedures for the Panel for the period commencing 14 April 2025 and ending 14 April 2027.**
2. **That Yvonne Svensson be appointed to serve as Presiding Independent Member of the City of Holdfast Bay Council Assessment Panel in accordance with the Operating Procedures for the Panel for the period commencing 14 April 2025 and ending 14 April 2027.**
3. **That the Chief Executive Officer writes to Colleen Dunn and Terry Sutcliffe to express the Council's gratitude for their years of service as Members of the Council Assessment Panel following their decision not to seek reappointment to the Panel.**

Moved Councillor Fleming, Seconded Councillor Snewin

Carried Unanimously

15.3 **Naming of a Lane at Seacliff Park** (Report No: 102/25)

This report sought Council's authorisation to assign a name to a lane that services the rear of properties that front onto Seacombe Road and Barnett Terrace at Seacliff Park. The community will be consulted on suggested names in accordance with Council's Naming of Public Places Policy, with a subsequent report brought back to Council to consider the outcomes of the consultation process prior to ratification of the lane name.

Motion

C080425/8029

That Council:

1. **authorises the undertaking of community consultation in accordance with the City of Holdfast Bay's Naming of Public Spaces Policy, on suggested names for a public lane at Seacliff Park in CT 1072/125 DP**

3082 as provided in Attachment 3 to this report, being Stephens Lane, Freebairn Lane, Millar Lane, Winter Lane or Dennehy Lane; and

- 2. is provided with the results of the community consultation process for consideration prior to the ratification of the new lane name.**

Moved Councillor Lindop, Seconded Councillor Lonie

Carried Unanimously

15.4 Seaford Rail Corridor Licence (Report No: 97/25)

Council currently occupies and maintains 10 parcels of land within the Seaford Rail Corridor which includes the Brighton Pump Track, shared use paths and native vegetation reserves. The current Licence between the Rail Commissioner and the City of Holdfast Bay has expired, and this report sought Council's consent to enter into a new agreement for a further five years.

Motion

- 1. That Council enters into a new Licence Agreement with the Minister for Infrastructure and Transport for a term of five years commencing 1 August 2024 over the whole of the land contained within Certificates of Title:
Volume 6168 Folio 475
Volume 6149 Folio 871
Volume 6150 Folio 321
Volume 5818 Folio 278
Volume 5697 Folio 48
Volume 6150 Folio 320
Volume 5837 Folio 188
Volume 5856 Folio 492
Volume 5855 Folio 957
Volume 5948 Folio 233
Volume 5696 Folio 775
Volume 5856 Folio 491
Volume 5855 Folio 963
Volume 6149 Folio 865 and
Volume 6168 Folio 205 (Rail Reserves).**
- 2. That the Mayor and Chief Executive Officer be authorised to execute and seal any documents required to give effect to the Licence over the Rail Reserves provided as Attachment 1 to this report.**

Moved Councillor Lindop, Seconded Councillor Lonie

Adjournment

C080425/8030

That the matter be adjourned to seek advice on the indemnity relating to contamination.

Moved Councillor Fleming, Seconded Councillor Miller

Carried Unanimously

Councillor Fleming, as the mover, has the right of reply.

15.5 Glenelg North Community Garden Licence (Report No: 99/25)

Glenelg North Community Garden currently holds a five-year Licence to occupy a section of Kibby Reserve until 30 June 2023, with an option to renew for a further five years. This report sought Council's endorsement for a Licence extension to be issued for a further five-years expiring 30 June 2028.

Motion

C080425/8031

That:

- 1. Council enters into an Extension of Licence Agreement with Glenelg North Community Garden Incorporated over a portion of land comprised in Certificate of Title Volume 5553 Folio 244 for a further term of five years commencing 1 July 2023 and expiring on 30 June 2028 on the same terms and conditions, as outlined in the document provided as Attachment 1 to this report.**
- 2. the Mayor and Chief Executive Officer be authorised to execute and seal any documents required to give effect to this Licence.**

Moved Councillor Kane, Seconded Councillor Patton

Carried Unanimously

15.6 Australian Local Government Association – 2025 Federal Election Priorities (Report No: 104/25)

The federal election will be held on 3 May 2025.

Working in conjunction with its member state and territory associations, the Australian Local Government Association (ALGA) has developed a framework and resources for a national advocacy campaign that will run in the lead up to this election.

The Put Our Communities First campaign advocates for new federal funding to be distributed to all councils on a formula-basis, similar to the way Financial

Assistance Grants and Roads to Recovery funding have been provided for many years.

This would support all councils to deliver local solutions to challenges being faced in affordable housing, road safety, natural disasters and climate change.

Motion

C080425/8032

That Council:

1. supports the national federal election funding priorities identified by the Australian Local Government Association (ALGA);
2. supports and participates in the Put Our Communities First federal election campaign; and
3. writes to the local federal member(s) of Parliament, all known election candidates in local federal electorates and the President of the Australian Local Government Association expressing support for ALGA's federal election funding priorities.

Moved Councillor Lonie, Seconded Councillor Venning

Carried Unanimously

16. RESOLUTIONS SUBJECT TO FORMAL MOTIONS - Nil

17. URGENT BUSINESS – SUBJECT TO THE LEAVE OF THE MEETING - Nil

18. ITEMS IN CONFIDENCE - Nil

CLOSURE

The Meeting closed at 7.36pm.

CONFIRMED 22 April 2025

MAYOR