



**Minutes of the Executive Committee
Held in the Kingston Room, Brighton Civic Centre, 24 Jetty Road,
Brighton
Wednesday 8 October 2025 at 6.00pm**

MEMBERS PRESENT

Mayor A Wilson
Deputy Mayor J Fleming
Councillor S Lonie
Councillor R Patton
Councillor J Smedley
Councillor R Snewin

INDEPENDENT ADVISOR

Ms C Molitor

STAFF IN ATTENDANCE

Chief Executive Officer – P Jackson
General Manager, Strategy and Corporate – A Filipi
Executive Officer – R Steventon (Minute taker)

1. OPENING

The Mayor declared the meeting open at 6.02pm.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting Her Worship the Mayor stated:

We acknowledge Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. APOLOGIES

3.1 Apologies Received - Nil

3.2 Absent - Nil

4. DECLARATION OF INTEREST

Members were reminded to declare their interest before each item.

5. CONFIRMATION OF MINUTES

Motion

That the minutes of the Executive Committee meeting held on 20 May 2025 be taken as read and confirmed.

Moved by Councillor Lonie, Seconded by Councillor Snewin

Carried

6. REPORTS BY OFFICERS - Nil

7. URGENT BUSINESS – SUBJECT TO LEAVE OF THE MEETING - Nil

8. CONFIDENTIAL ITEMS

8.1 **2024-25 Performance Review – Chief Executive Officer (Report No: 338/25)**

Motion – Exclusion of the Public Section 90(3)(a)

1. **That pursuant to Section 90(2) of the *Local Government Act 1999*, the Executive Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the Independent Advisor, Chief Executive Officer, General Manager Strategy and Corporate, and the Executive Officer in order to consider Report No:**

338/25 2024-25 Performance Review – Chief Executive Officer in confidence.

2. That in accordance with Section 90(3) of the *Local Government Act 1999*, the Executive Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 338/25 2024-25 Performance Review – Chief Executive Officer on the following grounds:
 - a. pursuant to section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to Report No: 338/25 2024-25 Performance Review – Chief Executive Officer is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), being information relating to the performance of the Chief Executive Officer, which is sensitive and are details only known to those who have participated in the discussion.
3. The Executive Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Councillor Lonie, Seconded Councillor Patton

Carried

The Executive Committee is established to undertake the annual performance appraisal of the Chief Executive Officer (CEO).

This report outlines the results of the CEO's 2024-25 performance review for consideration by the Executive Committee.

Ms Christine Molitor, Independent Advisor to the Executive Committee, will provide a written report for consideration of the Committee at its meeting on Tuesday 4 November 2025.

P Jackson left the meeting at 7.05pm.

Motion

1. The Executive Committee notes the results of the Chief Executive Officer's Performance Review for 2024-25.
2. The Executive Committee accepts the presentation provided by the Chief Executive Officer on the achievements against the agreed objectives (Key Performance Indicators) for 2024-25.

3. A further report be presented to the Executive Committee on 4 November 2025, to enable recommendations to Council for finalising the Chief Executive Officer's Performance Review and any associated changes to their remuneration package and/or contract.

RETAIN IN CONFIDENCE - Section 91(7) Order

4. That having considered Agenda Item 8.1 2024-25 Performance Review – Chief Executive Officer in confidence under section 90(2) and (3)(a) of the *Local Government Act 1999*, the Executive Committee, pursuant to section 91(7) of that Act orders that the Attachment 2 be retained in confidence for the duration of employment of the current Chief Executive Officer, and that this order be reviewed every 12 months.

Moved Councillor Lonie, Seconded Councillor Smedley

Carried

9. CLOSURE

The Meeting closed at 7.16pm.

CONFIRMED 4 November 2025

MAYOR