

CITY OF HOLDFAST BAY

Minutes of the meeting of the Alwyndor Management Committee of the City of Holdfast Bay held in the Boardroom Alwyndor 52 Dunrobin Road Hove or via Audio-visual telecommunications on Thursday 31 July 2025 at 6.30pm.

PRESENT**Elected Members**

Councillor Susan Lonie

Councillor Robert Snewin

Independent Members

Mr Kim Cheater- Chair

Ms Joanne Cottle

Mr John O'Connor

Prof Judy Searle

Prof Lorraine Sheppard

Staff

General Manager Alwyndor – Ms Beth Davidson-Park

Executive Manager, Community Connections – Ms Molly Salt

Executive Manager, Residential Services – Ms Natasha Stone

Interim Chief Financial Officer– Mr Jarrod Thorn

Acting Executive Manager, People and Culture- Ms Sharyn Osborn

Interim Executive Manager, ICT- Mr Brad Vowles

Executive Assistant – Ms Bronwyn Taylor

1. OPENING

The Chairperson declared the meeting opened at 6.34pm.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting the Chair stated:

We acknowledge the Kurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

3. APOLOGIES

3.1 For Absence - Nil

3.2 Leave of Absence - Nil

4. DECLARATION OF INTEREST

Committee members were reminded to declare any interest before each item.
Attachment 1 Register of Interests

5. CONFIRMATION OF MINUTES**Motion**

That the Public and Confidential minutes of the Alwyndor Management Committee held on 29 May 2025 be taken as read and confirmed.

Moved by Cr Robert Snewin, Seconded by Prof Judy Searle

Carried

6. REVIEW OF ACTION ITEMS**6.1 Action Items**

Noted

6.2 Annual Work Plan

Noted

7. GENERAL MANAGER REPORT**7.1 General Manager Report (Report No: 16/25)****7.1.1 Appointment of Deputy Chair**

Noted

Motion:

That the Alwyndor Management Committee:

- 1. Note the Council approval of the appointment of Prof Lorraine Sheppard as Deputy Chair.**

Moved by Ms Joanne Cottle, Seconded by Prof Judy Searle

Carried TBC

8. CONFIDENTIAL REPORTS**8.1 General Manager Report – Confidential (Report No17/25)****Exclusion of the Public – Section 90(3)(d) Order**

- 1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No: 08/25 in confidence.**

2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 08/25 on the following grounds:

- d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Ms Joanne Cottle, Seconded by Mr John O'Connor

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

- 1 That having considered Agenda Item 8.1 General Managers Report – Confidential (Report No: 17/25) in confidence under section 90(2) and (3)(d) of the Local Government Act 1999, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 12 months and that this order be reviewed every 12 months.

Moved by Cr Susan Lonie, Seconded by Prof Judy Searle

Carried

8.2 Quarterly Finance Report – Confidential (Report No:18/25)

Exclusion of the Public – Section 90(3)(d) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No 18/25 in confidence.
2. That in accordance with Section 90(3) of the Local Government Act 1999 Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 18/25 on the following grounds:

- d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Cr Susan Lonie, Seconded by Mr John O'Connor

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

1. That having considered Agenda Item 8.3 Financial Report (Report No 18/25) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Report, Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.

Moved by Ms Joanne Cottle, Seconded by Prof Lorriane Sheppard

Carried

9. OTHER BUSINESS – Subject to the leave of the meeting

Nil

10. DATE AND TIME OF NEXT MEETING

The next meeting of the Alwyndor Management Committee will be held on **Thursday 25 September 2025** in the Boardroom Alwyndor, 52 Dunrobin Road, Hove or via Audio-visual telecommunications (to be advised).

11. CLOSURE

The meeting closed at 8.23pm.

CONFIRMED 25 September 2025

A handwritten signature in blue ink, appearing to read 'M. Hart', is written over the printed name 'CHAIRPERSON'.

CHAIRPERSON