

CITY OF HOLDFAST BAY

Minutes of the meeting of the Alwyndor Management Committee of the City of Holdfast Bay held in the Boardroom Alwyndor 52 Dunrobin Road Hove on Thursday 27 March 2025 at 6.30pm.

PRESENT

Elected Members

Councillor Susan Lonie
Councillor Robert Snewin

Independent Members

Mr Kim Cheater- Chair
Ms Joanne Cottle
Mr John O'Connor
Prof Judy Searle
Prof Lorraine Sheppard

Staff

Chief Executive Officer – Ms Pamela Jackson
General Manager Alwyndor – Ms Beth Davidson-Park
Executive Manager, Community Connections – Ms Molly Salt
Chief Financial Officer– Mr Rafa Mirzaev
Executive Manager, People and Culture - Ms Lisa Hall
Interim Executive Manager ICT - Mr Brad Vowles
Executive Assistant – Ms Bronwyn Taylor
Senior Manager Support at Home - Mr John Ainsworth

1. OPENING

The Chairperson declared the meeting opened at 6.30pm.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting the Chair stated:

We acknowledge the Kurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

The Chair welcomed Mr John Ainsworth, Senior Manager Support at Home and Mr Brad Vowles interim Executive Manager ICT.

3. APOLOGIES

- 3.1 For Absence - none
- 3.2 Leave of Absence - none

4. DECLARATION OF INTEREST

Committee members were reminded to declare any interest before each item.
Attachment 1 Register of Interests

5. CONFIRMATION OF MINUTES**Motion**

That the Public and Confidential minutes of the Alwyndor Management Committee held on 13 February 2025 be taken as read and confirmed.

Moved by Cr Susan Lonie, Seconded by Prof Judy Searle

Carried

6. REVIEW OF ACTION ITEMS

- 6.1 Action Items**
Noted

- 6.2 Annual Work Plan**
Noted

7. GENERAL MANAGER REPORT**7.1 General Manager Report (Report No: 04/25)****7.1.1 Acknowledgement of the passing of Ms Trudy Sutton**

All have been moved by the recent passing of Trudy. Alwyndor was represented at her funeral by Ms Molly Salt, Ms Natasha Stone, Ms Lisa Hall and Prof Judy Searle. The General Manager will contact the Sutton family at a suitable time to discuss the subject of a memorial or other permanent recognition of Trudy at Alwyndor.

7.1.2 Reappointment of Ms Joanne Cottle to the AMC

It was noted that at its meeting held on 25 March 2025 Council
'Approved the reappointment of Ms Joanne Cottle to AMC for a 2nd term until 31 March 2028.'
Members offered their congratulations.

7.1.1 Revised Workplan

The Workplan had been revised to include the Quarterly Report and that the QCAG meetings have been aligned to suit.

Motion:

That the Alwyndor Management Committee:

1. Note the passing of Ms Trudy Sutton and support a memorial or other permanent recognition at Alwyndor.
2. Note that at its meeting of 25 March 2025, Council approved the reappointment of Ms Joanne Cottle to AMC for a 2nd term until 31 March 2028.
3. Approve the revised 2025 Workplan.

Moved by Mr John O'Connor, Seconded by Prof Lorraine Sheppard

Carried

8. CONFIDENTIAL REPORTS**8.1 General Manager Report – Confidential (Report No 05/25)****Exclusion of the Public – Section 90(3)(d) Order**

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No: 05/25 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 05/25 on the following grounds:

- d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Cr Robert Snewin, Seconded by Ms Joanne Cottle

Carried

Motion:

That the Alwyndor Management Committee:

RETAIN IN CONFIDENCE - Section 91(7) Order

3. That having considered Agenda Item 8.1 General Managers Report – Confidential (Report No: 05/25) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 12 months and that this order be reviewed every 12 months.

Moved by Ms Joanne Cottle, Seconded by Cr Susan Lonie

Carried

8.2 Finance Report – Confidential (Report No: 06/25)

Exclusion of the Public – Section 90(3)(d) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No 06/25 in confidence.
- 2 That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 06/25 on the following grounds:

- d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Cr Susan Lonie, Seconded by Ms Joanne Cottle

Carried

Motion:

That the Alwyndor Management Committee:

RETAIN IN CONFIDENCE - Section 91(7) Order

1. That having considered Agenda Item 8.3 Financial Report (Report No 06/25) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Report, Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.

Moved by Cr Susan Lonie, Seconded by Mr John O'Connor

Carried

9. Other Business

Ms Jo Cottle has requested Leave of Absence from 6 April to 25 May 2025.

Motion

That the request for Leave of Absence of Jo Cottle from 6 April to 25 May 2025 be granted.

Moved by Cr Susan Lonie, Seconded by Cr Robert Snewin

Carried

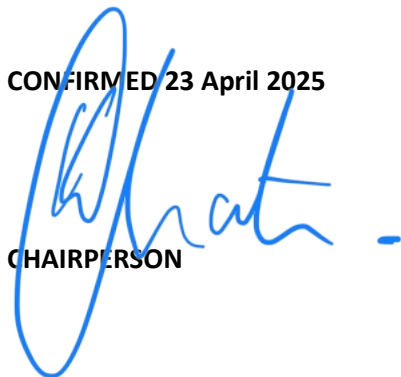
10. DATE AND TIME OF NEXT MEETING

The next meeting of the Alwyndor Management Committee will be held on **Wednesday 23 April 2025** in the Boardroom Alwyndor, 52 Dunrobin Road, Hove or via Audio-visual telecommunications (to be advised).

CLOSURE

The meeting closed at 8.30pm.

CONFIRMED 23 April 2025



CHAIRPERSON