

CITY OF HOLDFAST BAY

Minutes of the meeting of the Alwyndor Management Committee of the City of Holdfast Bay held on Thursday 29 September 2022 at 6.30pm.

PRESENT

Elected Members

Councillor Susan Lonie
Councillor Robert Snewin (via Teams)

Independent Members

Mr Kim Cheater - Chair
Ms Jo Cottle
Prof Judy Searle
Prof Lorraine Sheppard
Ms Trudy Sutton (via Teams)
Mr Kevin Whitford (via Teams)

Staff

Chief Executive Officer – Mr Roberto Bria
General Manager Alwyndor – Ms Beth Davidson-Park
Manager, Residential Services – Ms Natasha Stone
Manager, Finance – Mr Damian Capurro
Manager, People and Culture, Ms Lisa Hall
Executive Assistant, Ms Bronwyn Taylor (via Teams)

Guests

Dean Newbery Partner: Samantha Creten
Dean Newbery Senior Auditor: Whitney Sandow

1. OPENING

The Chairperson declared the meeting opened at 6.30pm.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting the Chair stated:

We acknowledge the Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. APOLOGIES

- 3.1 For Absence
Ms Julie Bonnici
Noted Ms Molly Salt, Manager Community Connections not in attendance
- 3.2 Leave of Absence

4. DECLARATION OF INTEREST

Nil.
Committee members were reminded to declare any interest before each item.

5. CONFIRMATION OF MINUTES

Motion

That the Public and Confidential minutes of the Alwyndor Management Committee held on 28 July 2022 be taken as read and confirmed.

Moved by Cr Susan Lonie, Seconded by Prof Judy Searle

Carried

Chair sought meeting approval to move item 8.2 Confidential Finance Report to first item of business
Approved

FINANCE REPORT – CONFIDENTIAL - DISTRIBUTED SEPARATELY ON 27/09/22

8.2 Finance Report – Confidential (Report No:27/22)

Exclusion of the Public – Section 90(3)(d) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No: 27/2022 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 27/22 on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item

is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Mr Kevin Whitford, Seconded by Ms Trudy Sutton

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

1. That having considered Agenda Item 8.1 Finance Report (Report No: 27/22) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 3 years and that this order be reviewed every 12 months.

Moved by Cr Bob Snewin, Seconded by Prof Lorraine Sheppard

Carried

6. REVIEW OF ACTION ITEMS

6.1 Action Items
Noted

6.2 Annual Work Plan
Noted

7. GENERAL MANAGER REPORT

7.1 General Manager Report (Report No: 25/2022)

The General Manager advised that there had been no consultation with the sector regarding the recent cessation of vaccination requirements for visitors to residential aged care. Rapid Antigen Tests are no longer mandated for visitors but we continue to encourage visitors to use a test before each visit, masks remain mandatory. There are no changes to the requirements for staff.

Motion:

That the Alwyndor Management Committee:

- 1. Notes the update regarding COVID-19 impacts and responses.**
- 2. Notes the Council approval of Ms Julie Bonnici appointment as Deputy Chair AMC.**

Moved by Ms Jo Cottle, Seconded by Cr Susan Lonie

Carried

8. GENERAL MANAGER REPORT – CONFIDENTIAL

8.1 General Manager Report – Confidential (Report No: 26/22)

Exclusion of the Public – Section 90(3)(d) Order

- 1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No: 26/2022 in confidence.**
- 2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 26/22 on the following grounds:**
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.**

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. **The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

Moved by Mr Kevin Whitford, Seconded by Cr Susan Lonie

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

1. **That having considered Agenda Item 8.1 General Manager's Report (Report No: 26/22) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 3 years and that this order be reviewed every 12 months.**

Moved by Cr Susan Lonie, Seconded by Cr Bob Snewin

Carried

9. **OTHER BUSINESS – Subject to the leave of the meeting**

Chair advised he will be an apology for the November meeting

10. **DATE AND TIME OF NEXT MEETING**

Agreement to extend meeting by 30 minutes commencing at 6.00pm

The next meeting of the Alwyndor Management Committee will be held on **Thursday 27 October 2022** in the Boardroom Alwyndor, 52 Dunrobin Road, Hove or via Audio-visual telecommunications (to be advised).

11. **CLOSURE**

The meeting closed at 8.30pm.

CONFIRMED 27 OCTOBER 2022

CHAIRPERSON