

CITY OF HOLDFAST BAY

Minutes of the meeting of the Alwyndor Management Committee of the City of Holdfast Bay held in the Boardroom Alwyndor 52 Dunrobin Rd Hove and via Audio-visual telecommunications on Thursday 29 February 2024 at 6.30pm.

PRESENT

Elected Members

Councillor Susan Lonie
Councillor Robert Snewin

Independent Members

Mr Kim Cheater- Chair
Ms Julie Bonnici (Teams)
Ms Joanne Cottle
Prof Judy Searle
Prof Lorraine Sheppard (Teams)
Ms Trudy Sutton (Teams)

Staff

Chief Executive Officer – Mr Roberto Bria
General Manager Alwyndor – Ms Beth Davidson-Park
Manager, Residential Services – Ms Natasha Stone
Chief Financial Officer– Mr Rafa Mirzaev
Manager, People and Culture, Ms Lisa Hall
Executive Assistant – Ms Bronwyn Taylor

Guest

Alison Perrott, Senior Adviser, Ord Minnett, for Item 8.2.4

1. OPENING

The Chairperson declared the meeting opened at 6.34pm.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting the Chair stated:

We acknowledge the Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. APOLOGIES

- 3.1 For Absence
- 3.2 Leave of Absence
- Nil

4. DECLARATION OF INTEREST

Committee members were reminded to declare any interest before each item.

Attachment 1 – Register of Interests

Noted the Chair declared he has been appointed as Non-Executive Director to the Board of Australian Unity Limited.

The Chair sought and received the approval of the Committee to move the Ord Minnett Investment Management Strategy Review 2023/24 Financial Year presentation as a part of Item 8.2.4 to be considered as the first item of business.

Move item 8.2.4 into confidence.

Moved by Ms Joanne Cottle, Seconded by Cr Susan Lonie

Carried

Retain item 8.2.4 in confidence.

Moved by Cr Susan Lonie, Seconded by Prof Judy Searle

Carried

5. CONFIRMATION OF MINUTES**Motion**

That the Public and Confidential minutes of the Alwyndor Management Committee held on 26 October 2023 be taken as read and confirmed.

Moved by Cr Susan Lonie, Seconded by Prof Judy Searle

Carried

6. REVIEW OF ACTION ITEMS**6.1 Action Items**

Noted

6.2 Annual Work Plan

Noted

7. GENERAL MANAGER REPORT

7.1 General Manager Report (Report No: 01/24)

7.1.1 November Staff Pulse Survey Results – Attraction & Retention

General Manager presented the results of the November 2023 pulse survey. The survey included the annual question regarding 'Truly great place to work' and measured our employee Net Promoter Scores (NPS). Each of these showed improved results with 81% of employees considering Alwyndor a truly great place to work and NPS scores of +42 for place to work and +50 for care.

It was noted that results are shared with the Leadership Group, employee meetings and through the General Manager e-news. Focus groups are also held to provide opportunities for additional consideration of the results and to inform any actions needed as an outcome of the survey.

In response to a question, it was also noted that results are segmented into functional areas for 5 or more employees and that industry benchmarks are available for many of the survey questions. It was confirmed that no work group areas had a culture of Blame or Blame +.

Action: Provide a more detailed segmentation of results, trends in particular groups as well as industry benchmarks on attraction and retention.

7.41pm – Ms Julie Bonnici left meeting

Members recognised the positive results of the survey.

7.43pm - Ms Julie Bonnici returned to meeting

7.1.2 ACQSC visit 9 January 2024

Noted.

7.1.3 Aged Care Reform Update

Noted.

The General Manager requested feedback from the Committee regarding the quantum of information they wish to receive on the Reform. It was noted there continues to be a significant body of work to be undertaken and it was agreed that this would form a part of the considerations of the Committee as a part of the Strategic Plan process.

The Committee noted the information slides provided by Ms Joanne Cottle from the Reform Update webinar she attended.

7.47pm – Ms Julie Bonnici left meeting

Action: Include this context and risks in the Strategic Plan

7.49pm - Ms Julie Bonnici returned to meeting

Motion:

That the Alwyndor Management Committee:

- 1. Note the outcome of the November Staff Pulse Survey results.**
- 2. Note the ACQSC 8 January 2024 outcomes.**
- 3. Note the Aged Care reform update.**

Moved by Cr Susan Lonie, Seconded by Ms Joanne Cottle

Carried

8. GENERAL MANAGER REPORT – CONFIDENTIAL

8.1 General Manager Report – Confidential (Report No:02/24)

Exclusion of the Public – Section 90(3)(d) Order

- 1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No: 02/24 in confidence.**
- 2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 02/24 on the following grounds:**

- d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.**

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

- 3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

Moved by Cr Robert Snewin, Seconded by Prof Judy Searle

Carried

Motion:

That the Alwyndor Management Committee:

RETAIN IN CONFIDENCE - Section 91(7) Order

4. That having considered Agenda Item 8.1 General Manager's Report (Report No: 02/24) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 3 years and that this order be reviewed every 12 months.

Moved by Cr Susan Lonie, Seconded by Prof Judy Searle

Carried

8.2 Finance Report – Confidential (Report No:03/24)

Exclusion of the Public – Section 90(3)(d) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No: 03/24 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 03/24 on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Ms Julie Bonnici, Seconded by Prof Lorraine Sheppard

Carried

Motion:

That the Alwyndor Management Committee:

RETAIN IN CONFIDENCE - Section 91(7) Order

5. That having considered Agenda Item 8.2 Finance Report (Report No:03/24) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 3 years and that this order be reviewed every 12 months.

Moved by Prof Lorraine Sheppard, Seconded by Cr Robert Snewin

Carried

9. **OTHER BUSINESS – Subject to the leave of the meeting**

10. **DATE AND TIME OF NEXT MEETING**

The next meeting of the Alwyndor Management Committee will be held on **Thursday 4 April 2024** in the Boardroom Alwyndor, 52 Dunrobin Road, Hove or via Audio-visual telecommunications..

11. **CLOSURE**

The meeting closed at 8.45pm.

CONFIRMED 4 April 2024

CHAIRPERSON