

## **CITY OF HOLDFAST BAY**

**Minutes of the meeting of the Alwyndor Management Committee of the City of Holdfast Bay held by audio visual telecommunications on Thursday 28 September 2023 at 6.30pm.**

### **PRESENT**

#### **Elected Members**

Councillor Susan Lonie  
Councillor Robert Snewin

#### **Independent Members**

Mr Kim Cheater- Chair  
Ms Julie Bonnici  
Ms Joanne Cottle  
Prof Judy Searle  
Prof Lorraine Sheppard  
Ms Trudy Sutton

#### **Staff**

Chief Executive Officer – Mr Roberto Bria  
General Manager Alwyndor – Ms Beth Davidson-Park  
Chief Financial Officer – Mr Rafa Mirzaev  
Manager, People and Culture, Ms Lisa Hall  
Executive Assistant – Ms Bronwyn Taylor

#### **Guests**

Partner , Dean Newbery - Ms Samantha Cretin  
Senior Auditor, Dean Newbery - Ms Whitney Sandow

### **1. OPENING**

The Chairperson declared the meeting opened at 6.30pm.

### **2. KAURNA ACKNOWLEDGEMENT**

With the opening of the meeting the Chair stated:

We acknowledge the Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

**3. APOLOGIES**

- 3.1 For Absence
- 3.2 Leave of Absence
- Nil

**4. DECLARATION OF INTEREST**

Committee members were reminded to declare any interest before each item.

*Attachment Register of Interests*

Prof Judy Searle advised of updates to her register of interests.

**5. CONFIRMATION OF MINUTES****Motion**

**That the Public and Confidential minutes of the Alwyndor Management Committee held on 27 July 2023 be taken as read and confirmed.**

Moved by Cr Susan Lonie    Seconded by Prof Judy Searle

**Carried**

**Chair sought meeting approval to move item 8.2 Confidential Finance Report to first item of business.**

Approved

**8.2 Finance Report – Confidential (Report No: 21/23)****Exclusion of the Public – Section 90(3) Order**

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report No 21/23 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 21/23, Finance Report - Confidential on the following grounds:
  - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Ms Joanne Cottle, Seconded by Ms Julie Bonnici.

Carried

## 6. REVIEW OF ACTION ITEMS

### 6.1 Action Items

**Action:** Close item 9 as is completed. Change due date on Item 58 to October 2023.

### 6.2 Annual Work Plan

Noted.

## 7. GENERAL MANAGER REPORT

### 7.1 General Manager Report (Report No: 19/23)

#### 7.1.1 Aged Care Reform

Noted.

#### 7.1.2 Meeting schedule and Workplan 2024

The Chair spoke to rationale behind restructured meetings and Workplan ie to schedule 8 meetings with two of these to be focussed on a deep dive into specific issues of interest and/or relevance to Alwyndor.

**Action:** EA to send placeholders for 2024 meetings pending AMC approval.

#### 7.1.3 New business for Alwyndor

The General Manager gave a verbal update on two new services opportunities which Alwyndor have commenced.

- City of Mitcham CHSP services: the Department of Health and Ageing (Federal) approached Alwyndor to accept the City of Mitcham CHSP Home Maintenance and Gardening funding and following the cessation of the contract held by Southern Cross Care (SA, NT and Vic).

CHSP Funding of \$360k per annum has been novated to Alwyndor to service circa 600 clients commencing 1 November 2023.

- **Mobile Allied Health Services.**  
Alwyndor was successful in winning an innovation grant of \$250k (\$60k establish capital and \$190k recurrent operational funding) to establish a mobile allied health service. This service will offer clients services in their homes including Physiotherapy, Speech Therapy, Podiatry, Exercise Physiology, and Occupational Therapy.

The funding enables the purchase of two vehicles, fittings and equipment and appropriate staffing.

This service will commence asap on delivery of the vehicles and engagement of staff.

**Motion:**

**That the Alwyndor Management Committee:**

- 1. Note the update regarding Aged Care Reform.**
- 2. Approve the revised AMC meeting schedule and workplan.**
- 3. Note the new business for Alwyndor being CSHP for City of Mitcham and Mobile Allied Health Services.**

Moved by Ms Joanne Cottle, Seconded by Cr Susan Lonie

**Carried**

**8. CONFIDENTIAL REPORTS**

**8.1 General Manager Report – Confidential (Report No:20/23)**

**Exclusion of the Public – Section 90(3)(d) Order**

- 1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No:20/23 in confidence.**
- 2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 20/23 on the following grounds:**
  - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of**

**Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.**

**In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.**

- 3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

Moved by Ms Julie Bonnici, Seconded by Prof Judy Searle

**Carried**

**RETAIN IN CONFIDENCE - Section 91(7) Order**

- 1. That having considered Agenda Item 8.1 General Manager's Report (Report No: 20/23) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 3 years and that this order be reviewed every 12 months.**

Moved by Ms Julie Bonnici, Seconded by Ms Trudy Sutton

**Carried**

- 9. OTHER BUSINESS – Subject to the leave of the meeting**  
Nil.

**10. DATE AND TIME OF NEXT MEETING**

The next meeting of the Alwyndor Management Committee will be held on **Thursday 26 October 2023** in the Boardroom Alwyndor, 52 Dunrobin Road, Hove or via Audio-visual telecommunications (to be advised).

**11. CLOSURE**

The meeting closed at 8.53pm.

**CONFIRMED 26 October 2023**

**CHAIRPERSON**