

Minutes of the Ordinary Meeting of Council of the City of Holdfast Bay held in the Council Chamber, Glenelg Town Hall, Moseley Square, Glenelg, on Tuesday 25 November 2014 at 7:05pm.

MEMBERS PRESENT

His Worship the Mayor, S Patterson
Deputy Mayor,
Councillor R Aust
Councillor R Bouchée
Councillor A Bradshaw
Councillor R Clancy
Councillor S Charlick
Councillor K Donaldson
Councillor S Lonie
Councillor R Patton
Councillor J Smedley
Councillor R Snewin
Councillor A Wilson
Councillor L Yates

STAFF IN ATTENDANCE

Chief Executive Officer - J Lynch
General Manager City Assets - S Hodge
General Manager City Services - R Cooper
General Manager Corporate Services - I Walker
Manager Organisational Sustainability – P Aukett

1. TIME AND PLACE OF FIRST COUNCIL MEETING

Pursuant to Section 81(4) of the Local Government Act 1999 the Chief Executive Officer, Mr J Lynch has determined that the first ordinary meeting after the General Election will take place at 7.00pm on Tuesday 25 November 2014, in the Council Chamber, Glenelg Town Hall, Moseley Square, Glenelg.

2. OPENING

The Chief Executive Officer, Mr J Lynch declared the meeting open at 7.05pm.

3. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting the Chief Executive Officer stated:
We acknowledge Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

4. DECLARATION OF RESULTS

The Chief Executive Officer, Mr J Lynch read the declaration of the results of the election.

5. DECLARATION OF OFFICE

Section 60 of the *Local Government Act 1999* and Regulation 6 of the *Local Government (General Regulations) 2013* prescribe the declaration to be made before a Justice of the Peace or a person authorised under the *Oaths Act 1936*.

The form of the declaration is the same for all Members including the Mayor.

The Chief Executive Officer called on Mr Robert Hughes JP, to witness the declarations.

The Mayor, Stephen Patterson made his declaration of Office, following which all Members of Council will made their declarations, in turn, before Mr Robert Hughes JP.

Following the swearing in of the Mayor, he assumed the chair of the meeting.

6. CONGRATULATORY MESSAGE BY HIS WORSHIP THE MAYOR

The Mayor, Stephen Patterson congratulated the members of the 7th Holdfast Bay Council on their election, and acknowledge the contribution made by the previous council to the City, in particular the service of the Elected Members and Mayor not re-elected namely, Ken Rollond, Peter Dixon, Bob Fisk, Jim Huckstepp and Tim Looker and welcomed members of the gallery to the meeting.

7. MESSAGES OF ACKNOWLEDGEMENT FROM THE NEW COUNCIL

Each member of Council had the opportunity to acknowledge their family and friends for their on-going support.

8. APOLOGIES

8.1 Apologies Received - Nil

8.2 Absent - Nil

9. DECLARATION OF INTEREST

Members were reminded to declare their interest before each item.

10. CONFIRMATION OF MINUTES**Motion****C251114/001**

That the minutes of the Ordinary Meeting of Council held on 28 October 2014 be taken as read and confirmed.

Moved by Councillor Clancy, Seconded by Councillor Lonie

Carried

11. REPORTS BY OFFICERS**11.1 Items in Brief (Report No: 462/14)**

These items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

Motion**C251114/002**

That the item Questions that have lapsed under Regulation 12 of the *Local Government (Procedures at Meetings) Regulations 2013* be noted and discussed.

Moved Councillor Lonie, Seconded Councillor Bouchee

Carried**11.2 Appointment of Deputy Mayor (Report No: 461/14)**

Under Section 51 of the *Local Government Act 1999* Council may appoint a Deputy Mayor for a term not exceeding four years.

Council has previously made appointments of Deputy Mayor for a term of one year. It is Council's prerogative to choose another term, if it chooses.

The Deputy Mayor may act in the absence of the Mayor, in the office of Mayor.

His Worship the Mayor, Mr S Patterson called for nominations and the following Councillors nominated for the position.

- Councillor Bob Patton
- Councillor Annette Bradshaw

A secret ballot was conducted in accordance with the Council's Code of Practice – Procedures at Meetings.

His Worship the Mayor, Mr S Patterson informed members the result of the ballot.

Motion**C251114/003**

That Councillor Patton be appointed Deputy Mayor for a period of one year, from 25 November 2014 to 1 December 2015

Moved Councillor Lonie, Seconded Councillor Donaldson

Carried**11.3 Time and Place for Ordinary Council Meetings (Report No: 458/14)**

The *Local Government Act 1999* requires Council to hold at least one meeting per month.

It is a decision of the Council to determine its meeting schedule. Meeting schedules can be reviewed and amended at any time by the Council.

In previous terms, Council has met on the second and fourth Tuesdays of each month (February – November) and once in January and December due to the holiday periods. It is proposed that Council continues this meeting schedule, with the frequency of meetings reviewed in February 2016.

Motion

C251114/004

1. **That Council continue to meet once in the months of December and January and will meet on 9 December 2014 and 20 January 2015.**
2. **That Council will meet on the second and fourth Tuesday of each month, commencing in February 2015.**
3. **That the frequency of meetings will be reviewed in February 2016.**
4. **That Council will meet in the Council Chamber, Glenelg Town Hall, Moseley Square Glenelg.**
5. **That Council meetings will commence at 7.00pm.**
6. **If required a briefing/workshop will be held prior to Council Meetings commencing at 6.00pm**
7. **If required a briefing/workshop commencing at 6.00pm will be held on the first Tuesday of each month.**

Moved Councillor Bouchee, Seconded Councillor Donaldson

Carried

11.4 **Elected Member Entitlements Policy (Report No: 460/14)**

Following a periodic election Council is required to consider its Elected Member Entitlements Policy for the reimbursement of discretionary expenses and determine facilities and support for members.

In accordance with Section 77(2) of the *Local Government Act 1999* the previous Elected Member Entitlements Policy lapsed at the General Election held 7 November 2014 and is required to be reconsidered and adopted by this Council.

Motion

C251114/005

1. **That the Elected Member Benefits and Entitlements Policy, presented at Attachment 1 to Report No: 460/14 is adopted with the following change:**
 - **Section 2.3 (c) of the policy is to read Allowances will be paid monthly in arrears, except for the first three months of the new Council, which will be paid as a lump sum in advance on commencement.**
2. **That:**

- **the hardware, internet and telephone allowance for all Elected Members be set at \$1,000 per annum, indexed annually by the movement in CPI, except in the first year of a new council when the allowance will be \$1,500**
 - **each Elected Member is issued with an iPad with WiFi and cellular connection to enable them to receive Council communication and documents.**
- 3. That financial support for legal costs associated with a breach of the Code of Conduct for Elected Members provided in accordance with this policy is limited to \$500 for any one matter.**

Moved Councillor Bouchee, Seconded Councillor Lonie

Carried

11.5 Appointments to Southern Region Waste Resource Authority (Report No: 463/14)

Southern Region Waste Resource Authority (SRWRA) is a regional subsidiary established by the Cities of Onkaparinga, Marion and Holdfast Bay (the "constituent councils"), pursuant to Section 43 of the Local Government Act, 1999.

Under its charter, SRWRA is responsible for providing and operating waste management services on behalf of the constituent councils and ensuring that a long term waste management strategy exists in the southern region of Adelaide. The SRWRA Charter provides for Council to appoint two members to its Board along with a deputy (proxy).

Council in the past has appointed an Elected Member and a General Manager along with a deputy member. Council is not bound to do this and can resolve to appoint any combination of Elected Members and staff.

Motion

C251114/006

- 1. That Council appoints Councillor Yates to the board of Southern Region Waste Resource Authority.**
- 2. That Council appoints Councillor Smedley as the Deputy Member to the board of Southern Region Waste Resource Authority.**
- 3. That Council appoints the General Manager Corporate Services, Mr Ian Walker to the board of Southern Region Waste Resource Authority.**

Moved Councillor Bouchee, Seconded Councillor Donaldson

Carried

11.6 Development Assessment Panel Appointment (Report No: 459/14)

The term for Council Members serving on the City of Holdfast Bay Development Assessment Panel (the Panel) expired following the local government election.

This report recommends that Council appoint three Council Members to serve on the Panel for a period of 12 months.

His Worship the Mayor, Mr S Patterson called for nominations and the following Councillors nominated for the position.

- Councillor Clancy
- Councillor Bradshaw
- Councillor Yates
- Councillor Bouchee

A secret ballot was conducted in accordance with the Council's Code of Practice – Procedures at Meetings.

His Worship the Mayor, Mr S Patterson informed members the result of the ballot.

Motion

C251114/007

That Councillors Bouchee, Bradshaw and Clancy be appointed to serve as Council Members of the City of Holdfast Bay Development Assessment Panel in accordance with the Code of Conduct and Terms of Reference for the Panel for the period commencing 1 December 2014 and ending 30 November 2015.

Moved Councillor Lonie, Seconded Councillor Smedley

Carried

11.7 Appointments to Audit Committee (Report No: 466/14)

Following the recent local government elections it is necessary for Council to consider and make appointments to its Audit Committee.

Motion

C251114/008

That Council appoint Councillors Councillor Smedley and Councillor Snewin_ to the Audit Committee for the period of 2 years and the Terms of Reference be amended.

Moved Councillor Lonie, Seconded Councillor Yates

Carried

11.8 Appointments to the Alwyndor Management Committee (Report No: 467/14)

Alwyndor Aged Care is owned by the City of Holdfast Bay, and provides a wide range of care, support and accommodation services for older people.

The Alwyndor Management Committee was established by Council under section 41 of the Local Government Act 1999 to manage the business of the Alwyndor Aged Care Facility. Council has provided delegated authority to Alwyndor through its formal delegations and endorsed the Committee's Terms of Reference in 2010.

Council appoints the members of the Alwyndor Management Committee.

His Worship the Mayor, Mr S Patterson called for nominations and the following Councillors nominated for the position.

- Councillor Lonie
- Councillor Clancy
- Councillor Aust

A secret ballot was conducted in accordance with the Council's Code of Practice – Procedures at Meetings.

His Worship the Mayor, Mr S Patterson informed members the result of the ballot.

Motion

C251114/009

That Council appoints Councillor Aust and Councillor Lonie to the Alwyndor Management Committee for a period of two years.

Moved Councillor Donaldson, Seconded Councillor Bradshaw

Carried

12. URGENT BUSINESS – SUBJECT TO THE LEAVE OF THE MEETING - Nil

CLOSURE

The Meeting closed at 7.53pm.

CONFIRMED 9 December 2014

MAYOR