



Minutes of the Ordinary Meeting of Council Held in the Council Chamber, Glenelg Town Hall on Tuesday 14 October 2025 at 7.00pm

MEMBERS PRESENT

Mayor A Wilson
Councillor R Abley
Councillor A Bradshaw
Councillor J Fleming
Councillor A Kane
Councillor C Lindop
Councillor S Lonie
Councillor W Miller
Councillor M O'Donohue
Councillor R Patton
Councillor J Smedley
Councillor R Snewin
Councillor A Venning

STAFF IN ATTENDANCE

Chief Executive Officer – P Jackson
Acting General Manager, Assets and Delivery – J Mitchell
General Manager, Community and Business – M Lock
General Manager, Strategy and Corporate – A Filipi
General Manager, Alwyndor – B Davidson-Park
Executive Officer – R Steventon
Executive Assistant – M Marchegiano
Manager, Communications and Engagement – M Logie
Manager, Property Services – M Walsh
Property Manager – K Blake
Strategic Property Officer – L Faraci
Executive Assistant – R Cavallaro

1. OPENING

Her Worship the Mayor declared the meeting open at 7.00pm.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting Her Worship the Mayor stated:

We acknowledge Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. SERVICE TO COUNTRY ACKNOWLEDGEMENT

The City of Holdfast Bay would like to acknowledge all personnel who have served in the Australian forces and services, including volunteers, for our country.

4. PRAYER

Her Worship the Mayor requested all present to pray and read the following Prayer:

Heavenly Father, we pray for your presence and guidance at our Council Meeting.

Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

5. APOLOGIES

5.1 Apologies Received - Nil

5.2 Absent - Nil

6. ITEMS PRESENTED TO COUNCIL - Nil

7. DECLARATION OF INTEREST

Members were reminded to declare their interest before each item.

8. CONFIRMATION OF MINUTES

Motion

C141025/9169

That the minutes of the Ordinary Meeting of Council held on Tuesday 23 September 2025 and the minutes of the Special Meeting of Council held on Monday 29 September 2025 be taken as read and confirmed.

Moved Councillor Miller, Seconded Councillor Lonie

Carried Unanimously

9. PUBLIC PRESENTATIONS

9.1 Petitions - Nil

9.2 Presentation - Nil

9.3 Deputations

9.3.1 Mr A Aitchison, Holdfast Quays Marina Association

Mayor Wilson approved a deputation from Mr A Aitchison, on behalf of the Holdfast Quays Marina Association regarding the Glenelg Slip.

Leave of the meeting

Mayor Wilson sought leave of the meeting to allow Mr Aitchison to speak for an additional 3 minutes.

Leave of the meeting was granted.

10. QUESTIONS BY MEMBERS

10.1 Without Notice

10.1.1 Jetty Road Heritage Markers

Councillor Miller asked a question in relation to the status of the heritage plaques for Jetty Road east end.

The Chief Executive Officer provided a response.

10.1.2 Bench seat on Jetty Road

Councillor Miller asked a question in relation to reinstating the park bench on the western end of the Elysian Fields artwork.

The Chief Executive Officer took the question on notice.

10.1.3 Trader News publication

Councillor Snewin asked a question in relation to receiving the Traders News updates.

The Chief Executive Officer provided a response.

10.1.4 Response to media article

Councillor Snewin asked a question in relation to responding to the recent media article in The Advertiser.

The General Manager Community and Business provided a response.

10.1.5 Glenelg North Community Gardens opening event

Councillor Kane asked a question in relation to passing on thanks to Administration staff regarding the opening event for the Glenelg North Community Gardens.

10.1.6 Edith Butler Boardwalk

Councillor Patton asked a question in relation to deferring the Edith Butler boardwalk replacement works.

The Acting General Manager Assets and Delivery took the question on notice.

10.1.7 Proposed Scholefield Road traffic lights

Councillor Lindop asked a question in relation to an update on the proposed traffic lights at the intersection of Scholefield Road and Brighton Road.

The Acting General Manager Assets and Delivery took the question on notice.

10.1.8 Glenelg Jetty condition update

Councillor Miller asked a question on the status of the maintenance of the Glenelg Jetty.

The Acting General Manager Assets and Delivery provided a response.

10.2 On Notice - Nil

11. MEMBER'S ACTIVITY REPORTS - Nil

12. MOTIONS ON NOTICE - Nil

13. ADJOURNED MATTERS

13.1 Adjourned Report – Coles Toilet Block (Report No: 340/25)

At its meeting held on 23 September 2025, Council resolved to adjourn Report No: 310/25 Licence – Coles Toilet Block to a subsequent Council meeting to seek further information relating to the usage of the toilet facility.

Given the site includes Council's only Changing Places room, a facility critical for profoundly disabled individuals to venture out in public, this report sought Council's authorisation to renew the licence for a period of ten years, and during any subsequent right of renewal Coles is granted under its headlease.

Motion

C141025/9170

1. That Council enters into a Licence with Coles Supermarkets Australia Pty Ltd over the toilet block to the rear of their car park at 4 Nile Street Glenelg, for a period of ten years commencing 25 February 2025, and otherwise on the same terms and conditions, as outlined in the document provided as Attachment 1 to this report.
2. That the Mayor and Chief Executive Officer be authorised to execute and seal any documents required to give effect to this Licence.

Moved Councillor Miller, Seconded Councillor Abley

Carried Unanimously

14. REPORTS OF MANAGEMENT COMMITTEES AND SUBSIDIARIES

14.1 Minutes – Alwyndor Management Committee (Report No: 346/25)

The minutes of the Alwyndor Management Committee meetings held on 31 July 2025, 10 September 2025 and 25 September 2025 were provided for information.

Motion

C141025/9171

1. That the minutes of the Alwyndor Management Committee meetings held on 31 July 2025, 10 September 2025 and 25 September 2025 be noted.

RETAIN IN CONFIDENCE - Section 91(7) Order

2. That having considered Attachments 2, 4 and 6 to Report No: 346/25 Minutes - Alwyndor Management Committee in confidence under section 90(2) and (3) (b) of the *Local Government Act 1999*, the

Council, pursuant to section 91(7) of the Act orders that Attachments 2, 4 and 6 be retained in confidence for a period of 24 months and that this order be reviewed every 12 months.

Moved Councillor Lonie, Seconded Councillor Snewin **Carried Unanimously**

14.2 Jetty Road Mainstreet Committee – 2 October 2025 (Report No: 349/25)

The Minutes of the Jetty Road Mainstreet Committee meeting held on 2 October 2025 were attached and presented for Council's information.

Jetty Road Mainstreet Committee Agenda, Report and Minutes are available on council's website and the meetings are open to the public.

Motion **C141025/9172**

- 1. That Council notes the minutes of the Jetty Road Mainstreet Committee of 2 October 2025.**

RETAIN IN CONFIDENCE - Section 91(7) Order

- 2. That having considered Agenda Item 14.2 Minutes – Jetty Road Mainstreet Committee – 2 October 2025 in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that Attachment 2 be retained in confidence and authorises the Chief Executive Officer to release the documents when the marketing plan is adopted.**

Moved Councillor Kane, Seconded Councillor Abley **Carried Unanimously**

14.3 Executive Committee – 8 October 2025 (Report No: 345/25)

The minutes of the meeting of the Executive Committee held on 8 October 2025 were presented to Council for information.

Motion **C141025/9173**

That Council notes the minutes of the meeting of the Executive Committee of 8 October 2025.

Moved Councillor Lonie, Seconded Councillor Smedley **Carried Unanimously**

14.4 **Information Report – Southern Region Waste Resource Authority Board Meeting – 22 September 2025** (Report No: 352/25)

The Information Report of the Southern Region Waste Resource Authority Board meeting held 22 September 2025 was provided for information.

Motion

C141025/9174

That Council notes the Information Report of the Southern Region Waste Resource Authority Board meeting held 22 September 2025.

Moved Councillor Venning, Seconded Councillor Smedley **Carried Unanimously**

15. REPORTS BY OFFICERS

15.1 **Items in Brief** (Report No: 342/25)

These items were presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

Motion

C141025/9175

That the following items be noted and items of interest discussed:

1. **Junior Tradies School Holiday Program**
2. **Glenelg Good Times Sessions**
3. **Council Assessment Panel – Induction Training Sessions**
4. **COP31 Workshop**
5. **Commitment to Staff Wellbeing and Safety**
6. **2025 South Australian Tourism Awards Finalist**

Moved Councillor Lonie, Seconded Councillor Lindop

Carried

15.2 **Acting Arrangements in the Absence of the CEO** (Report No: 343/25)

Pursuant to section 102(b) of the *Local Government Act 1999* and following consultation with Council, the Chief Executive Officer can appoint a suitable person to act in the position of Chief Executive Officer in their absence.

Various General Managers have acted as the Chief Executive Officer and this arrangement has proven to be practical and effective. With the recent

appointment of two General Managers, it is timely for this arrangement to be reviewed.

It was proposed that Charmaine Hughes and Adam Filipi, in their capacities as a General Manager, are endorsed by Council to act in the absence of the Chief Executive Officer at any time.

Motion

C141025/9176

That Council:

- 1. endorses Charmaine Hughes to act in the position of Chief Executive Officer; and**
- 2. endorses Adam Filipi to act in the position of Chief Executive Officer.**

Moved Councillor Abley, Seconded Councillor Kane

Carried Unanimously

15.3 Advocacy for High Productivity Vehicle Network and Greater Adelaide Freight Bypass (Report No: 344/25)

Adelaide is the only Australian capital city that sees the National Heavy Vehicle Regulator's network run directly through residential suburbs.

The City of Burnside recently wrote to 17 metropolitan and 12 regional councils inviting participation in advocacy efforts to urge Federal and State Government commitment to the delivery of the High Productivity Vehicle Network and Greater Adelaide Freight Bypass.

This report sought Council's support for the City of Burnside's advocacy and authorisation to co-sign a letter to Federal and State Members of Parliament and Department Heads.

Motion

C141025/9177

That Council supports the City of Burnside's advocacy for the High Productivity Vehicle Network and Greater Adelaide Freight Bypass and authorises the Mayor and Chief Executive Officer to co-sign the letter presented in Attachment 2.

Moved Councillor Snewin, Seconded Councillor Kane

Carried Unanimously

15.4 **2024-25 Wellbeing Hub Annual Report** (Report No: 339/25)

The City of Holdfast Bay, in partnership with Preventive Health SA, has completed the first year of implementation of the Wellbeing Hub model. The attached 2024-25 Wellbeing Hub Annual Report and One-Page Summary provide an overview of outcomes delivered between November 2024 and July 2025.

The Hub engaged more than 3,700 people through 16 initiatives focused on mental health, physical activity, healthy eating, and social connection, with strong evaluation results and clear opportunities for growth in 2025-26.

Motion

C141025/9178

That Council receives the 2024-25 Wellbeing Hub Annual Report (Attachment 1) and accompanying One-Page Summary (Attachment 2).

Moved Councillor Abley, Seconded Councillor Venning

Carried Unanimously

Conflict of Interest

Councillor Fleming declared a general conflict of interest for Item 15.5 Sub-Licence with Brighton Cricket Club – Brighton Lacrosse Club (Report No: 309/25). The nature of the general conflict of interest (pursuant to Section 74 and 75A of the *Local Government Act 1999*) was that she is a social member of the Brighton Lacrosse Club.

Councillor Fleming dealt with the general conflict of interest by making it known to the meeting and remaining in the meeting as she was acting in the interests of the community. Councillor Fleming voted for the motion.

15.5 **Sub-Licence with Brighton Cricket Club – Brighton Lacrosse Club**
(Report No: 309/25)

Brighton Cricket Club is seeking access to the lacrosse field at Brighton Oval for cricket matches and training during the cricket season. This report sought Council's endorsement for Brighton Lacrosse Club to enter into a Sub-Licence with Brighton Cricket Club for a period of five years commencing 6 July 2025.

Motion

C141025/9179

- 1. That Council approves a new Sub-Licence between Brighton Lacrosse Club (as Sub-Licensor) and Brighton Cricket Club (as Sub-Licensee) in respect of the lacrosse playing field for the period 6 July 2025 to 5 July 2030 and on the terms and conditions detailed in Attachment 1.**

2. **That the Mayor and Chief Executive Officer be authorised to execute and seal any documents required to give effect to the Sub-Licence over the lacrosse field at Brighton Oval.**

Moved Councillor Venning, Seconded Councillor Lonie

Carried Unanimously

15.6 **Outgoing Community Grants Summary 2024-25** (Report No: 350/25)

This report provided an overview of outgoing community grants awarded by the City of Holdfast Bay during the 2024–2025 financial year. These grants supported a range of local initiatives, events, creative projects, and young people representing South Australia or Australia.

The four grant streams covered Community Chest; Recreation and Wellbeing Community Donations; Youth Achievement Sponsorships; and Events, Festivals, Public Art and Cultural Grants; and reflect Council's commitment to a connected, inclusive, creative and healthy community.

Motion

C141025/9180

That Council notes the summary of grants distributed in the 2024-2025 financial year.

Moved Councillor Lindop, Seconded Councillor Kane

Carried Unanimously

15.7 **Western Adelaide Tourism Alliance – Tourism Destination Action Plan** (Report No: 328/25)

The Western Adelaide Tourism Alliance Tourism Destination Action Plan (TDAP) 2024 was endorsed by Council on 26 April 2023 (C260423/7424) and the TDAP 2024 Review Report was presented to Council on 12 November 2024 (C121124/7934).

This report provided a review of the 2024 Plan and introduces the draft Western Adelaide Tourism Alliance Tourism Destination Action Plan 2025–2029 for noting.

Motion

C141025/9181

That Council:

1. **notes the report and the draft Western Adelaide Tourism Alliance Tourism Destination Action Plan 2025-2029; and**

2. authorises the Chief Executive Officer to make minor formatting or technical amendments to the draft Western Adelaide Tourism Alliance Tourism Destination Action Plan 2025-2029 in consultation with other member councils.

Moved Councillor Abley, Seconded Councillor Lonie

Carried Unanimously

15.8 **Council No Smoking and Vaping Policy** (Report No: 351/25)

Council's No Smoking and Vaping Policy aims to ensure compliance with the *Tobacco and E-Cigarette Products Act 1997* and to increase the comfort and enjoyment for all persons at Council premises and public areas.

Motion

C141025/9182

That Council adopts the No Smoking and Vaping Policy as provided in Attachment 2.

Moved Councillor Kane, Seconded Councillor O'Donohue

Carried Unanimously

16. **RESOLUTIONS SUBJECT TO FORMAL MOTIONS - Nil**

17. **URGENT BUSINESS – SUBJECT TO THE LEAVE OF THE MEETING**

Leave of the Meeting

Mayor Wilson sought leave of the meeting to allow Councillor Abley to raise an item of Urgent Business.

Leave of the meeting was granted.

17.1 **Temporary speed reduction on High Street, Glenelg**

Motion

C141025/9183

Councillor Abley proposed the following motion:

That a temporary speed reduction to 25km per hour be implemented on High Street, Glenelg, between Partridge and Moseley Streets due to safety concerns. The speed reduction is to be re-assessed when traffic diversions on Jetty Road, Glenelg, for the Transforming Jetty Road project, conclude.

Moved Councillor Abley, Seconded Councillor Miller

Carried Unanimously

18. ITEMS IN CONFIDENCE

18.1 Brighton Beachfront Holiday Park – Extension of Management Agreement (Report No: 327/25)

Motion - Exclusion of the Public – Section 90(3)(d) Order **C141025/9184**

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Council hereby orders that the public be excluded from attendance at this meeting with the exception of the Chief Executive Officer and Staff in attendance at the meeting in order to consider Report No: 327/25 Brighton Beachfront Holiday Park – Extension of Management Agreement in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Council is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 327/25 Brighton Beachfront Holiday Park – Extension of Management Agreement on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, and to confer a commercial advantage on a third party.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.
3. The Council is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Councillor Lindop, Seconded Councillor O'Donohue **Carried Unanimously**

Motion - RETAIN IN CONFIDENCE – Section 91(7) Order

C141025/9185

That having considered Agenda Item 18.1 327/25 Brighton Beachfront Holiday Park – Extension of Management Agreement in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that the report, attachment and minutes be retained in confidence for the duration of the management term until 31 October 2030 and that the Chief Executive Officer is authorised to release the documents in the event the agreement is terminated prior to expiration and that this order be reviewed every 12 months.

Moved Councillor Lindop, Seconded Councillor Lonie

Carried Unanimously

18.2 **Wigley Reserve Kiosk (Report No: 341/25)**

Motion - Exclusion of the Public – Section 90(3)(d) Order

C141025/9186

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Council hereby orders that the public be excluded from attendance at this meeting with the exception of the Chief Executive Officer and Staff in attendance at the meeting in order to consider Report No: 341/25 Wigley Reserve Kiosk in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Council is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 341/25 Wigley Reserve Kiosk on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, and to confer a commercial advantage on a third party.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Council is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Councillor Lonie, Seconded Councillor Abley

Carried Unanimously

Conflict of Interest

Councillor Fleming declared a general conflict of interest for Item 18.2 Wigley Reserve Kiosk (Report No: 341/25). The nature of the general conflict of interest (pursuant to Section 74 and 75A of the *Local Government Act 1999*) was that matters relating to the Kiosk may be referred to the Council Assessment Panel.

Councillor Fleming dealt with the general conflict of interest by making it known and leaving the meeting at 8.17pm.

This report sought Council's endorsement to enter into a new lease over a portion of Wigley Reserve with Unique Hospitality Group for a period of five years commencing 1 November 2025 and expiring 31 October 2030, together with a right of renewal for a further five years.

Motion

C141025/9187

1. That Council enters into a new Lease with Unique Hospitality Group Pty Ltd in respect of the portion of land comprised in Certificate of Title Volume 5935 Folio 965 as delineated in blue on the plan annexed hereto as Attachment 1 and situated at Wigley Reserve for a term of five years commencing 1 November 2025 and expiring 31 October 2030 and otherwise on the terms and conditions outlined herein;
2. That Council approves a draft lease be prepared on the terms and conditions outlined in this report and presented to Council at a subsequent meeting seeking authorisation for the Mayor and Chief Executive Officer to sign and execute the Lease.

RETAIN IN CONFIDENCE – Section 91(7) Order

3. That having considered Agenda Item 18.2 341/25 Wigley Reserve Kiosk in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that the report be retained in confidence for the duration of the proposed management term until 31 October 2030 and that the Chief Executive Officer is authorised to release the documents in the

event the agreement is terminated prior to expiration and that this order be reviewed every 12 months.

Moved Councillor Smedley, Seconded Councillor Abley

Amendment

Councillor Bradshaw proposed the following amendment:

That the report be deferred to receive a draft lease; request audited financial statements from the Unique Hospitality Group Pty Ltd for the last five years that demonstrate the percentage of turnover; and updated dollar per metre square rent comparisons for similar Council leases.

Moved Councillor Bradshaw, Seconded Councillor Lindop

Lost

Division Called

A division was called and the previous decision was set aside.

Those voting for: Councillors Patton, Kane, Abley, Snewin, Venning, Lonie, Lindop, Miller, O'Donohue, Smedley (10)

Those voting against: Councillors Bradshaw (1)

Her Worship the Mayor declared the motion

Carried

Councillor Fleming re-joined the meeting at 8.30pm.

CLOSURE

The Meeting closed at 8.30pm.

CONFIRMED Tuesday 28 October 2025

MAYOR