



Minutes of the Ordinary Meeting of Council Held in the Council Chamber, Glenelg Town Hall on Tuesday 11 November 2025 at 7.00pm

MEMBERS PRESENT

Mayor A Wilson
Councillor A Bradshaw
Councillor J Fleming
Councillor A Kane
Councillor C Lindop
Councillor S Lonie
Councillor W Miller
Councillor M O'Donohue
Councillor R Patton
Councillor J Smedley
Councillor R Snewin
Councillor A Venning

STAFF IN ATTENDANCE

Chief Executive Officer – P Jackson
General Manager, Assets and Delivery – C Hughes
General Manager, Community and Business – M Lock
General Manager, Strategy and Corporate – A Filipi
General Manager, Alwyndor – B Davidson-Park
Communications Officer – A Merola
Executive Officer – R Steventon
Executive Assistant to the General Manager Strategy and Corporate / Executive Support
Officer – L Davey
Manager Customer Experience and Library Services – T Paull
Property Manager – K Blake

1. OPENING

Her Worship the Mayor declared the meeting open at 7.00pm.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting Her Worship the Mayor stated:

We acknowledge Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. SERVICE TO COUNTRY ACKNOWLEDGEMENT

The City of Holdfast Bay would like to acknowledge all personnel who have served in the Australian forces and services, including volunteers, for our country.

4. PRAYER

Her Worship the Mayor requested all present to pray and read the following Prayer:

Heavenly Father, we pray for your presence and guidance at our Council Meeting.

Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

5. APOLOGIES

5.1 Apologies Received – Councillor R Abley

5.2 Absent

6. ITEMS PRESENTED TO COUNCIL - Nil

7. DECLARATION OF INTEREST

Members were reminded to declare their interest before each item.

8. CONFIRMATION OF MINUTES

Motion

C111125/9203

That the minutes of the Ordinary Meeting of Council held on 28 October 2025 be taken as read and confirmed.

Moved Councillor Lonie, Seconded Councillor Patton

Carried Unanimously

9. PUBLIC PRESENTATIONS

9.1 **Petitions – Nil**

9.2 **Presentation - Nil**

9.3 **Deputations – Nil**

10. QUESTIONS BY MEMBERS

10.1 **Without Notice**

10.1.1 **Senate Inquiry**

Councillor Miller asked a question in relation to the Senate Inquiry into the Harmful Algal Bloom.

The Mayor provided a response.

10.1.2 **Information on debt levels**

Councillor Bradshaw asked a question in relation to more detailed information being provided to Elected Members on the debt levels.

The Chief Executive Officer provided a response.

10.1.3 **Minister for Transport**

Councillor Lindop asked a question in relation to motions put forward to liaise with the Department of Transport and the new Minister for Transport.

The Chief Executive Officer took the question on notice.

10.1.4 **Information on debt levels**

Councillor Bradshaw asked a further question in relation to the graphs in the quarterly budget update.

The Chief Executive Officer provided a response.

10.1.5 **International Volleyball Series**

Councillor Patton asked a question in relation to the International Volleyball series held at Glenelg over the weekend.

The General Manager Community and Business took the question on notice.

10.2 **On Notice - Nil**

11. **MEMBER'S ACTIVITY REPORTS – Nil**

12. **MOTIONS ON NOTICE - Nil**

13. **ADJOURNED MATTERS - Nil**

14. **REPORTS OF MANAGEMENT COMMITTEES AND SUBSIDIARIES**

14.1 **Minutes - Jetty Road Mainstreet Committee – 5 November 2025** (Report No: 398/25)

The Minutes of the Jetty Road Mainstreet Committee meeting held on 5 November 2025 are attached and presented for Council's information.

Jetty Road Mainstreet Committee Agenda, Report and Minutes are available on council's website and the meetings are open to the public.

Motion

C111125/9204

That Council notes the minutes of the Jetty Road Mainstreet Committee of 5 November 2025.

Moved Councillor Kane, Seconded Councillor Miller

Carried Unanimously

15. **REPORTS BY OFFICERS**

15.1 **Items in Brief** (Report No: 391/25)

These items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

Motion

C111125/9205

That the following items be noted and items of interest discussed:

1. Long-Term Parking of Vehicles on Council Roads
2. Enforcement of Personal Mobility Device Regulations on Coast Park Path.

Moved Councillor Lonie, Seconded Councillor O'Donohue **Carried Unanimously**

15.2 **Budget and Annual Business Plan Update – 30 September 2025**
(Report No: 393/25)

This report covers the first update of Council's 2025-26 budget position at the conclusion of the first quarter of the 2025-26 financial year (1 July - 30 September 2025).

A comprehensive review of municipal budgets has decreased the forecast operating surplus by \$80,000 to a forecast surplus of \$584,000. Major variances accounted for include unbudgeted storm damage expenditure, additional expenditure already approved by Council for delivery of the New Years Eve event and savings on budgeted interest costs due to the timing of new borrowings.

Capital expenditure has increased by \$151,000, primarily reflecting allocations for previously approved Council funding and expenditure supported by external contributions.

There are currently no changes to the revised budget forecast for Alwyndor

Motion

C111125/9206

That Council:

1. notes the first 2025-26 budget update for Council's municipal operations including:
 - (a) an \$80,000 decrease in the forecast operating result for 2025-26, from an anticipated surplus of \$664,000 to a surplus of \$584,000;
 - (b) an increase in forecast capital expenditure of \$151,000 from \$56.727 million to \$56.878 million;
 - (c) an increase in forecast capital revenue of \$81,000 from \$10.976 million to \$11.057 million;

(d) a decrease in forecast net financial liabilities of \$3.764 million at 30 June 2026 from \$69.159 million to \$65.395 million;

2. notes no change for Alwyndor operations to the 2025-26 revised budget forecast; and

3. notes the Annual Business Plan quarterly update for September 2025.

Moved Councillor Smedley, Seconded Councillor Snewin

Carried

15.3 **Appointment of Deputy Mayor** (Report No: 392/25)

The *Local Government Act 1999* section 51(3) provides that Council may, if it chooses, appoint a Deputy Mayor from one of their Council members, for a term not exceeding four years.

Council has previously made appointments of Deputy Mayor for a term of one year. It is Council's prerogative to determine another term if it chooses.

In the absence of the Mayor, a Deputy Mayor may act in the office of Mayor. This report seeks Council's appointment of a Deputy Mayor for the remainder of this Council term.

Her Worship the Mayor called for nominations.

A nomination was received from Councillor Smedley.

Her Worship the Mayor announced that Councillor Smedley had been selected for the vacancy which was included in the motion.

Conflict of Interest

Councillor Smedley declared a material conflict of interest for Item 15.3 Appointment of Deputy Mayor before the vote. The nature of the material conflict of interest (pursuant to Section 73 and 74 of the *Local Government Act 1999*) was that if successful he will receive an additional allowance.

Councillor Smedley dealt with the conflict of interest by leaving the meeting at 7.20pm.

Motion

C111125/9207

That Councillor Smedley be appointed as Deputy Mayor for a period of one year, from 1 December 2025 until the close of voting in the 2026 Local Government Elections.

Moved Councillor Kane, Seconded Councillor Lonie

Carried

Councillor Smedley returned to the Chamber at 7.21pm.

15.4 **Elected Member Appointments to the Council Assessment Panel**
(Report No: 394/25)

The tenure of the Elected Members appointed to the City of Holdfast Bay Council Assessment Panel expires on 1 December 2025. This report recommends that Council appoint one incumbent Elected Member to serve on the Council Assessment Panel for the remainder of the Council term, and one deputy Elected Member to serve on the Council Assessment Panel for the remainder of the Council term as the need arises when the incumbent is either unable or unavailable to participate.

Her Worship the Mayor called for nominations for the position of incumbent Elected Member.

Nominations were received from Councillors Fleming and Kane. A secret ballot was conducted for the incumbent Elected Member by the General Manager Community and Business, Ms M Lock and General Manager Strategy and Corporate, Mr A Filipi for the vacancy.

The vote for the incumbent Elected Member was **Tied**

Leave of the Meeting

Her Worship sought leave of the meeting to move Item 15.5 **Drowning Prevention Stakeholders Meeting** and 15.6 **Library Services Report** to be considered before concluding the nominations for Item 15.4 **Elected Member Appointments to the Council Assessment Panel** while the ballot was counted.

Leave of the meeting was granted.

15.5 **Drowning Prevention Stakeholders Meeting** (Report No: 370/25)

This report provides an update on the Drowning Prevention Stakeholders meeting held 24 June 2025.

Motion **C111125/9208**

That Council notes this report updating members on discussions held and action taken at the Drowning Prevention Stakeholders meeting.

Moved Councillor Lonie, Seconded Councillor O'Donohue **Carried Unanimously**

15.6 **Library Services Report** (Report No: 397/25)

This report provides an overview of library services delivered in 2024–25, with a focus on how library programs and collections continue to strengthen community connections and support lifelong learning across the City of Holdfast Bay.

Motion

C111125/9209

That Council notes the report.

Moved Councillor Venning, Seconded Councillor Lindop

Carried Unanimously

15.4 **Elected Member Appointments to the Council Assessment Panel**
(Report No: 394/25)

In line with the City of Holdfast Bay Code of Practice Meeting Procedures, Miscellaneous Meeting Procedures (clause 5) a second ballot was conducted.

The vote for the incumbent Elected Member was

Tied

In line with the City of Holdfast Bay Code of Practice Meeting Procedures, Miscellaneous Meeting Procedures (clause 5), lots were drawn to exclude a candidate.

Councillor Kane was the successful candidate.

Her Worship the Mayor called for nominations for the position of deputy Elected Member.

Councillor Snewin nominated for the deputy Elected Member position.

Her Worship the Mayor announced that Councillors Kane and Snewin had been selected for the vacancies which were included in the motion.

Conflict of Interest

Councillors Kane and Snewin declared a material conflict of interest for Item 15.4 Elected Member Appointments to the Council Assessment Panel before the vote. The nature of the material conflict of interest (pursuant to Section 73 and 74 of the *Local Government Act 1999*) was that if successful they will receive a sitting fee.

Councillors Kane and Snewin dealt with the conflict of interest by leaving the meeting at 7.39pm.

Motion

C111125/9210

That Council:

1. **appoints Councillor Kane to serve as the incumbent Elected Member on the City of Holdfast Bay Council Assessment Panel for the period commencing 1 December 2025 until the end of the Council term; and**
2. **appoints Councillor Snewin to serve as the deputy Elected Member on the City of Holdfast Bay Council Assessment Panel during the incumbent Elected Member's absence for the period commencing 1 December 2025 until the end of the Council term.**

Moved Councillor Lonie, Seconded Councillor Miller

Carried

Councillors Kane and Snewin returned to the Chamber at 7.42pm

Items 15.5 **Drowning Prevention Stakeholders Meeting** and 15.6 **Library Services Report** were considered before concluding the nominations for Item 15.4 **Elected Member Appointments to the Council Assessment Panel** while the ballot was counted as per leave of the meeting granted.

15.7 Circular Hub Concept and Action Plan (Report No: 395/25)

At the Council meeting on 22 August 2023 Council endorsed the development of a Circular Hub Concept and Action Plan.

A concept and action plan have been developed and are provided for Elected Members' information.

Motion

C111125/9211

That Council notes the Circular Hub Concept and Action Plan.

Moved Councillor O'Donohue, Seconded Councillor Lindop **Carried Unanimously**

Councillor Fleming left the Chamber at 7.49pm

15.8 Southern Region Waste Resource Authority Strategic Plan – Vision 2030: Shaping our Future (2025 - 2030) (Report No: 390/25)

The Southern Region Waste Resource Authority (SRWRA) is a regional subsidiary established by the Cities of Onkaparinga, Marion and Holdfast Bay.

A five-year Strategic Plan has been developed linking the core business activities of SRWRA to strategic, operational and organisational requirements with supporting financial projections.

The Strategic Plan – Vision 2030: Shaping our Future (2025 – 2030) is presented to Council for information.

Councillor Fleming returned to the Chamber at 7.51pm.

Motion

C111125/9212

That Council notes the Southern Region Waste Resource Authority (SRWRA) Strategic Plan – Vision 2030: Shaping our Future (2025 – 2030).

Moved Councillor Smedley, Seconded Councillor Venning **Carried Unanimously**

15.9 Aged Care Act 2024 and Elected Members as Responsible Persons
(Report No: 401/25)

The *Aged Care Act 2024* (the Act) came into effect on 1 November 2025. One of the changes to the governance requirements in this Act is the introduction of *Responsible Persons*. All Elected Members in their role as Trustee of the Dorothy Cheater Trust have been identified as *Responsible Persons* and mandatory training regarding this responsibility has commenced and must be undertaken by all Responsible Persons.

Correspondence dated 31 October 2025, regarding **Elected Members as Responsible Persons** has been received from the Australian Government Department of Health, Disability and Ageing.

Motion

C111125/9213

That Council notes the correspondence from the Australian Government Department of Health, Disability and Ageing: Elected Members as Responsible Persons, and that all Elected Members (as Trustee of the Dorothy Cheater Trust) are *Responsible Persons* under the *Aged Care Act 2024*.

Moved Councillor Lonie, Seconded Councillor Snewin **Carried Unanimously**

16. RESOLUTIONS SUBJECT TO FORMAL MOTIONS - Nil

17. URGENT BUSINESS – SUBJECT TO THE LEAVE OF THE MEETING- Nil

18. ITEMS IN CONFIDENCE

18.1 Beach Activation (Report No: 399/25)

Motion - Exclusion of the Public – Section 90(3)(d) Order C111125/9214

- 1. That pursuant to Section 90(2) of the *Local Government Act 1999* Council hereby orders that the public be excluded from attendance at this meeting with the exception of the Chief Executive Officer and Staff in attendance at the meeting in order to consider Report No: 399/25 Beach Activation in confidence.**
- 2. That in accordance with Section 90(3) of the *Local Government Act 1999* Council is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 399/25 Beach Activation on the following grounds:**
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, and to confer a commercial advantage on a third party.**

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.
- 3. The Council is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

Moved Councillor Kane, Seconded Councillor O'Donohue

Carried

Short Term Suspension of Meeting Procedures

Her Worship the Mayor with the approval of two-thirds of the members present suspended the meeting procedures pursuant to Regulation 20(1) of the *Local Government (Procedures at Meetings) Regulations 2013* for a period of 15 minutes to allow for discussion on Item 18.1 **Beach Activation**.

Leave of the meeting was granted.

The meeting procedures were suspended at 8.08pm.

Councillor Lonie left the Chamber at 8.08pm

Councillor Lonie returned to the Chamber at 8.10pm

Her Worship the Mayor sought leave of the meeting to extend the short term suspension of the meeting procedures for a further 10 minutes at 8.23pm.

Leave of the meeting was granted.

The meeting resumed at 8.34pm.

The Beach Activation Report was presented to Council on 12 August 2025 (Report No:197/25).

RD Jones Group has requested amendments to the Licence Agreement, including the introduction of a fee relief mechanism and the addition of an algal bloom clause. A draft of the revised licence has been provided for Council's consideration.

Motion

1. **That Council approves the following changes to the Moseley Beach Club licence agreement:**
 - **incorporate a clear and objective rent relief mechanism, whereby a demonstrable reduction in monthly sales revenue of 30% or more, compared to the same month in the previous year, triggers a proportional reduction in rent payable for that period.**
 - **include a comprehensive framework for the submission and verification of Gross Sales data to ensure transparency and to support informed decision-making regarding rent relief eligibility.**

RETAIN IN CONFIDENCE – Section 91(7) Order

2. **That having considered Agenda Item 18.1 399/25 Beach Activation in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that the report, attachment, minutes be retained in confidence for the duration of the licence until 24 April 2030 and the Chief Executive**



Officer is authorised to release the documents if this agreement was terminated prior to expiration and that this order be reviewed every 12 months.

The motion lapsed for want of a mover.

Item Withdrawn

At the request of the Chief Executive Officer, Item 18.2 **Unsolicited Bids** (Report No: 400/25) was withdrawn prior to the meeting.

CLOSURE

The Meeting closed at 8.37pm.

CONFIRMED Tuesday 25 November 2025

MAYOR