

## **CITY OF HOLDFAST BAY**

**Minutes of the meeting of the Alwyndor Management Committee of the City of Holdfast Bay held at Alwyndor, 52 Dunrobin Road, Hove on Thursday 30 March 2023 at 6.30pm.**

### **PRESENT**

#### **Elected Members**

Councillor Susan Lonie  
Councillor Robert Snewin (Teams)

#### **Independent Members**

Mr Kim Cheater - Chair  
Ms Julie Bonnici (Teams)  
Ms Jo Cottle  
Prof Judy Searle  
Prof Lorraine Sheppard  
Ms Trudy Sutton  
Mr Kevin Whitford

#### **Staff**

Chief Executive Officer – Mr Roberto Bria  
General Manager Alwyndor – Ms Beth Davidson-Park  
Manager, Community Connections – Ms Molly Salt  
Manager, Residential Services – Ms Natasha Stone  
Manager, Finance – Ms Glynis Watts  
Manager, People and Culture, Ms Lisa Hall  
Executive Assistant – Ms Bronwyn Taylor (Teams)

### **1. OPENING**

The Chairperson declared the meeting opened at 6.31pm.

### **2. KAURNA ACKNOWLEDGEMENT**

With the opening of the meeting the Chair stated:

We acknowledge the Kurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

**3. APOLOGIES**

- 3.1 For Absence  
Nil

Chair welcomed Glinys Watts, Manager Finance to the meeting.

**4. DECLARATION OF INTEREST**

Committee members were reminded to declare any interest before each item.

**5. CONFIRMATION OF MINUTES**

**Motion**

1. That the minutes of the Alwyndor Management Committee Special meeting held on 13 February 2023 be taken as read and confirmed.
2. That the minutes of the Alwyndor Management Committee held on 23 February 2023 be taken as read and confirmed.

Moved by Prof Judy Searle, Seconded by Ms Trudy Sutton

**Carried**

**6. REVIEW OF ACTION ITEMS**

**6.1 Action Items**

Advised that Confidential Action 23 had been completed on 29 March 2023.

**Action:** Action 9 to have due date updated to June 2023

**6.2 Annual Work Plan**

Noted

**7. GENERAL MANAGER REPORT**

**7.1 General Manager Report (Report No: 05/23)**

Welcomed Glinys to the Executive Team as Manager Finance.

The General Manager proposed that there was no longer a need for regular COVID-19 updates and suggested that this be treated consistent with any other transmissible disease. It was agreed that COVID-19 now be treated in this manner.

**Action:** Remove as a regular update

**Motion:**

**That the Alwyndor Management Committee:**

1. Note the update regarding COVID-19 impacts and responses.

**2. Note the appointment of Manager Finance.**

Moved by Prof Lorraine Sheppard, Seconded by Cr Susan Lonie

**Carried****8. CONFIDENTIAL REPORTS****8.1 General Manager Report – Confidential (Report No: 06/23)****Exclusion of the Public – Section 90(3)(d) Order**

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No: 06/23 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 06/23 on the following grounds:

- d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Ms Jo Cottle , Seconded by Ms Trudy Sutton.

**Carried**

7.05pm Julie Bonnici left meeting

7.08pm Julie Bonnici returned to meeting

**RETAIN IN CONFIDENCE - Section 91(7) Order**

9. That having considered Agenda Item 8.1 General Manager's Report (Report No: 06/23) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 3 years and that this order be reviewed every 12 months.

Moved by Cr Susan Lonie, Seconded by Mr Kevin Whitford

**Carried**

**8.2 Finance Report – Confidential (Report No:07/23)**

**Exclusion of the Public – Section 90(3)(d) Order**

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No: 07/2023 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 30/22 on the following grounds:
  - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. **The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

Moved by Mr Kevin Whitford, Seconded by Ms Julie Bonnici.

**Carried**

**RETAIN IN CONFIDENCE - Section 91(7) Order**

4. **That having considered Agenda Item 8.2 Finance Report (Report No: 07/23) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 3 years and that this order be reviewed every 12 months.**

Moved by Ms Jo Cottle, Seconded by Ms Trudy Sutton

**Carried**

7.33pm Cr Susan Lonie left meeting

7.34pm Cr Susan Lonie returned to meeting

9. **OTHER BUSINESS – Subject to the leave of the meeting**  
Nil

**10. DATE AND TIME OF NEXT MEETING**

The next meeting of the Alwyndor Management Committee will be held on **Thursday 27 April 2023** in the Boardroom Alwyndor, 52 Dunrobin Road, Hove or via Audio-visual telecommunications (to be advised).

**11. CLOSURE**

The meeting closed at 7.37pm.

**CONFIRMED 25 May 2023**

**CHAIRPERSON**