

CITY OF HOLDFAST BAY

Minutes of the meeting of the Alwyndor Management Committee of the City of Holdfast Bay held in the Boardroom, Alwyndor, 52 Dunrobin Road, Hove on Thursday 24 June 2021 at 6.30pm.

PRESENT**Elected Members**

Councillor Mikki Bouchee

Independent Members

Mr Kim Cheater- Chair

Ms Julie Bonnici – via Microsoft Teams

Prof Judy Searle

Prof Lorraine Sheppard

Ms Trudy Sutton

Mr Kevin Whitford

Staff

Chief Executive Officer – Mr Roberto Bria

General Manager Alwyndor – Ms Beth Davidson-Park

Manager Finance – Ms Leisa Humphrey

Manager, Quality and Projects – Ms Emma Burke

Personal Assistant - Ms Marisa Dinham

1. OPENING

The Chairperson declared the meeting open at 6.37pm.

Members noted the resignation of Cr Phillip Chabrel from the Committee and acknowledged his work on the AMC which has been key in dealing with the challenges faced over the last few years.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting the Chair stated:

We acknowledge the Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. APOLOGIES

- 3.1 For Absence - Nil
- 3.2 Leave of Absence - Nil

4. DECLARATION OF INTEREST

Committee members were reminded to declare any interest before each item.

Nil interests declared.

5. CONFIRMATION OF MINUTES

Motion

That the minutes of the Alwyndor Management Committee held on 27 May 2021 be taken as read and confirmed.

Moved by Ms T Sutton, Seconded by Prof J Searle

Carried

Motion

That the confidential minutes of the Alwyndor Management Committee held on 27 May 2021 be taken as read and confirmed.

Moved by Prof L Sheppard, Seconded by Cr M Bouchee

Carried

6. REVIEW OF ACTION ITEMS

6.1 Action Items

6.2 Confidential Action items

6.2.4 The Chair informed the Committee of the upcoming AMC Review process and noted that a review document would be circulated.

6.3 Annual Work Plan

6.3.1 Amendments to the Workplan were noted.

7. GENERAL MANAGER REPORT

7.1 General Manager Report (Report No: 28/2021)

7.1.1 COVID-19 Update

Vaccinations: 37.5% of employees and 2% of volunteers have received at least one vaccination.

7.1.2 Employee and Recruitment matters

Recent recruitment efforts via marketing and communications campaigns has seen a marked increase in interest from candidates. The General Manager will include a risk assessment regarding current recruitment challenges as a part of the July Committee report.

Additionally, dedicated staffing in Support at Home through the Customer Relationship Coordinator has resulted in growth to date of 24% with a YTD value of 272 packages compared to 217 this time last year. Potential to finalise the year at 25% - an excellent result.

7.1.3 The Australian National Aged Care Classification

An assessment by the Australian National Aged Care Classification (AN-ACC) of every resident was conducted in June with AN-ACC on site for eight days. No information is available as yet in regard to the outcomes or of the final residential funding model which is due to be implemented 2022-23.

The General Manager will keep the Committee informed in regard to this matter and the implementation of other adopted Royal Commission recommendations as announcements are made by the Federal Government.

Motion

That the Alwyndor Management Committee:

- 1. Note the COVID-19 update.**
- 2. Note the update regarding employee and recruitment matters.**
- 3. Note the information regarding the Australian National Aged Care Classification (AN-ACC) review.**

Moved by Prof J Searle, Seconded by Ms T Sutton

Carried

8. CONFIDENTIAL REPORTS

8.1 General Manager Report – Confidential (Report No: 29/2021)

Exclusion of the Public – Section 90(3)(d) Order

- 1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No. 29/2021 in confidence.**
- 2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the**

public be excluded to consider the information contained in Report No: 29/2021 on the following grounds:

- d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Cr M Bouchee, Seconded by Ms J Bonnici Carried

8.2 Monthly Finance Report – June 2021 (Report No: 30/21)

Exclusion of the Public – Section 90(3)(d) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No. 30/2021 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 30/2021 on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

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3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Cr M Bouchee, Seconded by Prof L Sheppard Carried

9. **OTHER BUSINESS – Subject to the leave of the meeting**

10. **DATE AND TIME OF NEXT MEETING**

The next meeting of the Alwyndor Management Committee will be held on **Thursday 29 July 2021** in the Boardroom, Alwyndor, 52 Dunrobin Road, Hove.

11. **CLOSURE**

The meeting closed at 8.30pm.

CONFIRMED 29 July 2021

CHAIRPERSON