

CITY OF HOLDFAST BAY

Minutes of the meeting of the Alwyndor Management Committee of the City of Holdfast Bay held in the Boardroom, Alwyndor, 52 Dunrobin Road, Hove, and via virtual technology on Thursday 27 May 2021 at 6.30pm.

PRESENT**Elected Members**

Councillor Mikki Bouchee
Councillor Phillip Chabrel

Independent Members

Ms Julie Bonnici – Acting Chair
Prof Judy Searle
Prof Lorraine Sheppard
Ms Trudy Sutton
Mr Kevin Whitford

Staff

Chief Executive Officer – Mr Roberto Bria
General Manager Alwyndor – Ms Beth Davidson-Park
Manager Finance – Ms Leisa Humphrey
A/Residential Manager – Ms Natasha Stone
Manager, Community Connections – Ms Molly Salt
Manager, People and Culture – Mr Dan McCartney
Personal Assistant - Ms Marisa Dinham
General Manager, Community and Business, City of Holdfast Bay – Ms Marnie Lock

1. OPENING

The Chairperson declared the meeting open at 6.33pm.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting the Chair stated:

We acknowledge the Kurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

3. APOLOGIES

3.1 For Absence - Mr Kim Cheater

3.2 Leave of Absence - Nil

4. DECLARATION OF INTEREST

Committee members were reminded to declare any interest before each item.

Nil interests declared.

5. CONFIRMATION OF MINUTES**Motion**

That the minutes of the Alwyndor Management Committee held on 29 April 2021 be taken as read and confirmed.

Moved by Prof L Searle, Seconded by Cr M Bouchee

Carried

Motion

That the confidential minutes of the Alwyndor Management Committee held on 29 April 2021 be taken as read and confirmed.

Moved by Cr P Chabrel, Seconded by Mr K Whitford

Carried

6. REVIEW OF ACTION ITEMS**6.1 Action Items**

Noted.

6.2 Confidential Action items

Noted

6.3 Annual Work Plan

CX (Customer Experience) to be in full – acronyms to be expanded for all members understanding.

7. GENERAL MANAGER REPORT**7.1 General Manager Report (Report No: 23/2021)**

7.1.1 Federal budget 2021/22 response to the Royal Commission into Aged Care Quality and Safety

The General Manager outlined key elements of the response and drew attention to the analysis by Stewart Brown. The Federal Government is developing a Work Plan to be administered through an Implementation Group, detail of membership is pending.

The Australian National Aged Care Classification (AN-ACC) will replace the current ACFI funding when it ceases. Alwyndor has been advised that AN-ACC will be here in October reviewing our residents ACFI and assessing the anticipated funding under AN-ACC.

7.1.2 COVID-19 Update

Item noted.

7.1.3 Policy and Procedure Framework

Item noted.

7.1.4 Fundraising initiative

Item noted.

Motion

That the Alwyndor Management Committee:

- 1. Note the update regarding the 2021/22 Federal budget response to the Royal Commission into Aged Care Quality and Safety.**
- 2. Note the COVID-19 update.**
- 3. Note the update regarding the development of a policy and procedure framework.**
- 4. Note the fundraising initiative.**

Moved by Ms T Sutton, Seconded by Cr M Bouchee

Carried

8. CONFIDENTIAL REPORTS

Leave of the Meeting

The Acting Chair sought leave of the meeting to discuss Confidential Item 8.5 followed by Confidential Items 8.1, 8.2, 8.3, 8.4.

Leave of the meeting was granted.

8.5 Strategic Plan Review – Growth, Marketing and Communications (Report No: 28/21)

Exclusion of the Public – Section 90(3)(d) Order

- 1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the**

General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No. 27/2021 in confidence.

2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 27/2021 on the following grounds:

- d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Cr M Bouchee, Seconded Prof J Searle

Carried

Mr R Bria left the meeting at 7.01pm

Mr R Bria and Ms M Lock entered the meeting at 7.04pm

8.1 General Manager Report – Confidential (Report No: 24/2021)

Exclusion of the Public – Section 90(3)(d) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No. 24/2021 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 24/2021 on the following grounds:

- d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Cr M Bouchee, Seconded by Prof J Searle

Carried

Ms N Stone and Ms M Salt left the meeting at 8.35pm.

8.2 Adjourned Report Alwyndor Corporate Risk Review: RA04 (Report No: 25/2021)

Exclusion of the Public – Section 90(3)(d) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report's and Attachments to Report No. 25/2021 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No.: 25/2021 on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of

Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

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- 3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

Moved Cr M Bouchee, Seconded Prof J Searle

Carried

8.3 Draft Alwyndor Investment Strategy (Report No: 26/2021)

Exclusion of the Public – Section 90(3)(d) Order

- 1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No. 26/2021 in confidence.**
- 2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 26/2021 on the following grounds:**
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.**

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information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Cr M Bouchee, Seconded Ms T Sutton

Carried

8.4 Monthly Finance Report – April 2021 (Report No: 27/21)

Exclusion of the Public – Section 90(3)(d) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No. 27/2021 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 27/2021 on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

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3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Mr K Whitford, Seconded Cr M Bouchee

Carried

9. OTHER BUSINESS – Subject to the leave of the meeting

A potential change of date for the August meeting was discussed with consensus being that the Committee meeting to remain on the original date.

10. DATE AND TIME OF NEXT MEETING

The next meeting of the Alwyndor Management Committee will be held on **Thursday 24 June 2021** in the Boardroom, Alwyndor, 52 Dunrobin Road, Hove.

11. CLOSURE

The meeting closed at 8.44pm.

CONFIRMED 27 May 2021

CHAIRPERSON