

CITY OF HOLDFAST BAY

Minutes of the meeting of the Alwyndor Management Committee of the City of Holdfast Bay held Alwyndor, 52 Dunrobin Road, Hove on Thursday 26 August 2021 at 6.30pm.

PRESENT

Elected Members

Councillor Susan Lonie

Independent Members

Mr Kim Cheater- Chair

Ms Julie Bonnici

Prof Judy Searle

Prof Lorraine Sheppard

Ms Trudy Sutton

Mr Kevin Whitford

Staff

Chief Executive Officer – Mr Roberto Bria

General Manager Alwyndor – Ms Beth Davidson-Park

Manager Quality and Projects – Ms Emma Burke

Manager, Community Connections – Ms Molly Salt

Manager, Finance – Ms Leisa Humphrey

Acting Manager, Finance – Mr Damian Capurro

Personal Assistant - Ms Marisa Dinham

1. OPENING

The Chairperson declared the meeting open at 6.32pm.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting the Chair stated:

We acknowledge the Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. APOLOGIES

3.1 For Absence – Cr R Snewin

3.2 Leave of Absence – Nil

4. DECLARATION OF INTEREST

Committee members were reminded to declare any interest before each item.

5. CONFIRMATION OF MINUTES

Motion

That the minutes of the Alwyndor Management Committee held on 29 July 2021 be taken as read and confirmed.

Moved by Cr S Lonie, Seconded by Ms j Bonnici

Carried

Motion

That the confidential minutes of the Alwyndor Management Committee held on 29 July 2021 be taken as read and confirmed.

Moved by Cr S Lonie, Seconded by Ms T Sutton

Carried

6. REVIEW OF ACTION ITEMS

6.1 Action Items

Agreed cyber security report be presented at the September 2021 meeting.

6.2 Confidential Action items

Item noted

6.3 Annual Work Plan

Item noted

7. GENERAL MANAGER REPORT

7.1 General Manager Report (Report No: 36/2021)

7.1.1 Passing of AMC Member Cr Rosalina (Mikki) Bouchee

Motion passed acknowledging Cr Bouchée's extraordinary service to the City of Holdfast Bay.

7.1.2. AMC appointment of new member

Cr Bob Snewin nominated by Council to join the Committee. Cr Snewin brings a wealth of knowledge to the AMC, and the Committee look forward to working alongside him.

7.1.3 COVID-19 update

Item noted

7.1.4 AMC Terms of Reference (ToRs)

Item noted

Motion

That the Alwyndor Management Committee:

1. Acknowledge the commitment and contribution of Councillor Mikki Bouchee to Alwyndor and the ageing community of the City of Holdfast Bay. Councillor Bouchee served as an Elected Member for both the City of Glenelg and then the City of Holdfast Bay for more than 25 years, she was a member of the Alwyndor Management Committee since February 2020. Councillor Bouchee cared passionately about people and was tireless in advocating for the issues most important to her including social justice and the ageing. Generous of heart, highly principled, compassionate, and intelligent, Councillor Bouchee's love of life will be remembered by Alwyndor.

Moved by Ms J Bonnici, Seconded by Mr K Whitford

Carried

Motion**That the Alwyndor Management Committee:**

2. Note that Cr Snewin has been appointed to the Alwyndor Management Committee effective immediately for the duration of the Council term ie October 2022.
3. Note the COVID-19 update.
4. Note the amendments to the Alwyndor Management Committee Terms of Reference.

Moved by Cr S Lonie, Seconded by Ms T Sutton

Carried

8. CONFIDENTIAL REPORTS**8.1 General Manager Report – Confidential (Report No: 37/2021)****Exclusion of the Public – Section 90(3)(d) Order**

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No. 37/2021 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 37/2021 on the following grounds:

- d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Ms J Bonnici, Seconded by Mr K Whitford

Carried

8.1.1 Identification of overtime payment errors

Moved by Cr S Lonie, Seconded by Prof L Sheppard

Carried

Meeting closed 7.20pm.

A workshop session was held to consider the Alwyndor Management Committee Self-Assessment outcomes.

10. DATE AND TIME OF NEXT MEETING

The next meeting of the Alwyndor Management Committee will be held on **Thursday 30 September 2021** in the Boardroom, Alwyndor, 52 Dunrobin Road, Hove.

CONFIRMED 30 September 2021

CHAIRPERSON