

CITY OF HOLDFAST BAY

Minutes of the meeting of the Alwyndor Management Committee of the City of Holdfast Bay held in the Boardroom, Alwyndor, 52 Dunrobin Road, Hove, on Thursday 25 February 2021 at 7.00pm.

PRESENT

Elected Members

Councillor Mikki Bouchee
Councillor Phillip Chabrel

Independent Members

Chair – Mr Kim Cheater
Ms Julie Bonnici
Prof Judy Searle
Prof Lorraine Sheppard
Ms Trudy Sutton
Mr Kevin Whitford

Staff

Chief Executive Officer – Mr Roberto Bria
General Manager Alwyndor – Ms Beth Davidson-Park
Manager Finance – Ms Leisa Humphrey
Manager Projects – Ms Emma Burke
Personal Assistant - Ms Marisa Dinham

1. OPENING

The Chairperson declared the meeting open at 6.30pm.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting the Chair stated:

We acknowledge the Kurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

3. APOLOGIES

3.1 For Absence - Nil

3.2 Leave of Absence - Nil

4. **DECLARATION OF INTEREST**

Members were reminded to declare any interest before each item.

Nil interests declared.

5. **CONFIRMATION OF MINUTES**

Motion

That the minutes of the Alwyndor Management Committee held on 25 February 2021 be taken as read and confirmed.

Moved by Cr P Chabrel, Seconded by Prof J Searle

Carried

Motion

That the confidential minutes of the Alwyndor Management Committee held on 25 February 2021 be taken as read and confirmed.

Moved by Prof J Searle, Seconded by Ms T Sutton

Carried

6. **REVIEW OF ACTION ITEMS**

6.1 Action Items

Noted

6.2 Confidential Action items

Noted

6.3 Annual Work Plan

Noted

7. **GENERAL MANAGER REPORT**

7.1 General Manager Report (Report No: 13/2021)

7.1.1 Royal Commission into Aged Care Quality and Safety (the Commission) update
Noted.

7.1.2 COVID-19 update
Noted.

7.1.3 Serious Incident Response Scheme (SIRS)
Noted.

Motion

That the Alwyndor Management Committee:

1. Note the update regarding the Royal Commission into Aged Care Quality and Safety.
2. Note the update regarding COVID-19.
3. Note the Serious Incident Response Scheme update.

Moved Mr K Whitford, Seconded Cr P Chabrel

Carried

8. CONFIDENTIAL REPORTS**8.1 General Manager Report – Confidential (Report No: 14/2021)****Exclusion of the Public – Section 90(3)(d) Order**

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No. 14/2021 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 14/2021 on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been

outweighed by the need to keep the information or discussion confidential.

Moved Cr M Bouchee, Seconded Ms J Bonnici

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

That having considered Agenda Item 8.1 General Managers Report (Report No: 13/2021) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.

Moved Cr M Bouchee, Seconded Cr P Chabrel

Carried

Deferral

That Item 8.2 Alwyndor Corporate Risk Review: RA04 be deferred to the April meeting to allow time for the report to be considered and discussed in detail.

Moved Cr M Bouchee, Seconded Prof L Sheppard

Carried

8.2 Alwyndor Corporate Risk Review: RA04 (Report No: 14/2021)

Exclusion of the Public – Section 90(3)(d) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report's and Attachments to Report No. 15/2021 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No.: 15/2021 on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

8.3 Alwyndor Draft Budget 2021/22 (Report No: 16/2021)

Exclusion of the Public – Section 90(3)(d) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No. 16/2021 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 16/2021 on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been

outweighed by the need to keep the information or discussion confidential.

Moved Cr M Bouchee, Seconded Cr P Chabrel

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

That having considered Agenda Item Alwyndor Draft Budget 2021/22 (Report No: 16/2021) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.

Moved Prof J Searle, Seconded Ms T Sutton

Carried

9. OTHER BUSINESS – Subject to the leave of the meeting

The Chair noted that this was Mr G Harding's final meeting, acknowledged his quality contribution to Alwyndor and thanked him for his commitment over the past two years.

10. DATE AND TIME OF NEXT MEETING

The next meeting of the Alwyndor Management Committee will be held on **Thursday 29 April 2021** in the Boardroom, Alwyndor, 52 Dunrobin Road, Hove.

11. CLOSURE

The meeting closed at 9.30pm.

CONFIRMED 29 April 2021

CHAIRPERSON