



## **Minutes of the Jetty Road Mainstreet Committee Held in the Mayor's Parlour, Glenelg Town Hall on Wednesday 13 December 2023 at 5.45pm**

### **ELECTED MEMBERS PRESENT**

Mayor A Wilson  
Councillor R Abley  
Councillor A Kane

### **COMMITTEE REPRESENTATIVES PRESENT**

Attitudes Boutique, Ms G Martin  
Beach Burrito, Mr A Warren  
Cibo Espresso, Mr T Beatrice  
Glenelg Finance, Mr D Murphy  
Royal Copenhagen Glenelg and Brighton, Ms S Smith  
Yo-Chi, Ms B Millard (via virtual connection)  
Echelon Studio – Architecture and Design, Mr C Morley  
Ikos Holdings Trust, Mr A Fotopoulos

### **STAFF IN ATTENDANCE**

Chief Executive Officer, Mr R Bria  
General Manager, Community and Business, Ms M Lock  
Manager, City Activation, Ms R Forrest  
Jetty Road Development Coordinator, Ms A Klingberg

**1. OPENING**

The Chair, Ms G Martin, declared the meeting open at 5.48pm.

**2. KAURNA ACKNOWLEDGEMENT**

With the opening of the meeting the Chair, Ms G Martin stated:

*We acknowledge Kurna people as the traditional owners and custodians of this land.*

*We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.*

**3. APOLOGIES**

3.1 Apologies Received: Mr A Chhoy

3.2 Absent

**4. DECLARATION OF INTEREST**

Members were reminded to declare their interest before each item.

**5. CONFIRMATION OF MINUTES**

**Motion**

**That the minutes of the Jetty Road Mainstreet Committee held on 1 November 2023 to be taken as read and confirmed.**

Moved D Murphy, Seconded C Morley

**Carried**

**6. QUESTIONS BY MEMBERS**

**6.1 Without Notice**

**6.2 With Notice**

The Chair sought leave of the meeting to propose that Agenda Items 8.1, 8.2, 8.3 and 8.4 be considered after Item 6.2 to allow representatives from Gluttony to attend the meeting.

Leave of the meeting granted.

## 8. REPORTS/ITEMS OF BUSINESS

### 8.1 Jetty Road Events Update (Report No: 410/23)

Jetty Road Mainstreet Committee in partnership with the City of Holdfast Bay are responsible for implementing and managing a variety of major events to support economic stimulus in the precinct in accordance with the annual marketing and business plan. This report provided an overview of recent and upcoming events.

#### Motion

**That the Jetty Road Mainstreet Committee notes this report.**

Moved S Smith, Seconded T Beatrice

**Carried**

### 8.2 Monthly Finance Report (Report No: 419/23)

This report provided an update on the Jetty Road Mainstreet income and expenditure as at 30 November 2023.

#### Motion

**That the Jetty Road Mainstreet Committee notes this report.**

Moved Councillor Abley, Seconded D Murphy

**Carried**

### 8.3 Marketing Update (Report No: 422/23)

This report provided an update on the marketing initiatives undertaken by the Jetty Road Mainstreet Committee aligned to the 2023-24 Marketing Plan.

#### Motion

**That the Jetty Road Mainstreet Committee:**

1. notes this report;
2. approves \$6,000 to be allocated to a joint cinema advertising campaign with the Tourism Department; and
3. approves the Jetty Road Social Media Strategy.

Moved T Beatrice, Seconded A Warren

**Carried**

#### 8.4 **Jetty Road Mainstreet Independent Members** (Report No: 420/23)

The Jetty Road Mainstreet Committee (JRMC) comprises of up to 13 persons who are a mix of the Jetty Road Mainstreet Precinct business owners, commercial property owners (nine persons) and Elected Members of Council (two persons) and, if the Committee wishes to do so, independent members (two persons). Following the appointment in April 2023, 11 positions were filled, leaving two independent member positions vacant.

This report sought to advertise for independent member positions for the remainder of the current term, which concludes 31 March 2025. Nominations for the positions will be open from 29 January to 9 February 2024.

This report also sought the appointment of a JRMC member to the Selection Panel.

#### **Motion**

**That the Jetty Road Mainstreet Committee:**

- 1. notes this report;**
- 2. recommends advertising for and the appointment of up to two independent members to the Jetty Road Mainstreet Committee; and**
- 3. appoints Mr C Morley to the Selection Panel in accordance with the JRMC Terms of Reference.**

Moved A Warren, Seconded T Beatrice

**Carried**

The Chair resumed the order of business as determined by the agenda with the arrival of representatives from Gluttony.

## **7. PRESENTATION**

### **7.1 Glenelg Winter Arts Festival**

Program Director, Ms E. Kirschbaum, Gluttony provided an overview of the inaugural Glenelg Winter Arts Festival and identified opportunities.

Mayor Wilson and Councillor Kane joined the meeting at 6.05pm.

B Millard joined the meeting via virtual connection at 6.18pm.

A Fotopoulos joined the meeting at 6.24pm.

## 7.2 Jetty Road Masterplan – In Confidence

### Motion – Exclusion of the Public – Section 90(3)(d) Order

Pursuant to section 90(2)(d) of the *Local Government Act 1999* the discussion associated with this agenda item and the accompanying documentation is delivered to the Committee Members upon the basis that the Committee considers the presentation in confidence under Part 3 of the Act, specifically on the basis that Committee will receive, discuss or consider:

- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which -
  - i. could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
  - ii. would, on balance, be contrary to the public interest.

Moved A Warren, Seconded T Beatrice

**Carried**

### RETAIN IN CONFIDENCE - Section 91(7) Order

That having considered Agenda Item 7.1, **Jetty Road Masterplan Presentation** in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Committee, pursuant to section 91(7) of that Act orders that the discussion relevant to this item be retained in confidence for a period of 12 months and/or the Chief Executive Officer is authorised to release the documents when the negotiations have been finalised and that this order be reviewed every 12 months

Moved A Fotopoulos, Seconded C Morley

**Carried**

The meeting came out of confidence at 7.45pm.

## 8. REPORTS/ITEMS OF BUSINESS

### 8.5 JRMC Meeting Schedule 2024 (Report No: 421/23)

The Jetty Road Mainstreet Committee (JRMC) Terms of Reference requires meetings of the JRMC to be held at least once every two months.

All meetings of the JRMC are held in a place open to the public except in special circumstances as defined by section 90 of the *Local Government Act 1999*.

Meetings are currently held on the first Wednesday of each month. It is proposed that the JRMC continues this meeting frequency, with every third meeting to be a dedicated workshop.

**Motion**

**That the Jetty Road Mainstreet Committee:**

1. notes this report;
2. continues to meet monthly on the first Wednesday of each month, except January, with every third meeting to be a dedicated workshop; and
3. meetings and workshops will commence at 6.00pm.

Moved T Beatrice, Seconded D Murphy

**Carried**

9. URGENT BUSINESS – SUBJECT TO THE LEAVE OF THE MEETING - Nil

10. ITEMS IN CONFIDENCE

10.1 Winter Activation (Report No: 423/23)

**Motion** – Exclusion of the Public – Section 90(3)(d) Order

1. That pursuant to section 90(2) of the *Local Government Act 1999* the Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the Chief Executive Officer and Staff in attendance at the meeting in order to consider Report No: 423/23 Winter Activation in confidence.
2. That in accordance with section 90(3) of the *Local Government Act 1999* the Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 423/23 Winter Activation on the following grounds:
  - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved C Morley, Seconded A Warren

Carried

**RETAIN IN CONFIDENCE - Section 91(7) Order**

That having considered Agenda Item 10.1, Report No: 423/23 Winter Activation in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Committee, pursuant to section 91(7) of that Act orders that the report, attachment and minutes relevant to this item be retained in confidence for a period of 12 months and/or the Chief Executive Officer is authorised to release the documents when the negotiations have been finalised and that this order be reviewed every 12 months

Moved D Murphy, Seconded A Fotopoulos

Carried

**11. DATE AND TIME OF NEXT MEETING**

The next meeting of the Jetty Road Mainstreet Committee will be held on Wednesday 7 February 2024 to commence at 6.00pm in the Mayor's Parlour Glenelg Town Hall.

**12. CLOSURE**

The meeting closed at 8.19pm.

**CONFIRMED 7 February 2024**

**CHAIR**