

Minutes of the Ordinary Meeting of Council of the City of Holdfast Bay held in the Council Chamber, Glenelg Town Hall, Moseley Square, Glenelg, on 8 February 2022 at 7:00pm.

MEMBERS PRESENT

Mayor A Wilson
Councillor A Bradshaw
Councillor P Chabrel
Councillor R Clancy
Councillor J Fleming
Councillor C Lindop
Councillor S Lonie
Councillor W Miller
Councillor R Patton
Councillor J Smedley
Councillor R Snewin

STAFF IN ATTENDANCE

Chief Executive Officer – R Bria
General Manager Assets and Delivery – M de Heus
General Manager Community and Business – M Lock
General Manager Strategy and Corporate – P Jackson

1. OPENING

Her Worship the Mayor declared the meeting open at 7.00pm.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting Her Worship the Mayor stated:

We acknowledge Kurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

3. SERVICE TO COUNTRY ACKNOWLEDGEMENT

The City of Holdfast Bay acknowledged all personnel who have served in the Australian forces and services, including volunteers, for our country.

4. PRAYER

Her Worship the Mayor requested all present to pray and read the following Prayer:

Heavenly Father, we pray for your presence and guidance at our Council Meeting.

Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

5. APOLOGIES

5.1 Apologies Received – Councillor R Abley

5.2 Absent

6. ITEMS PRESENTED TO COUNCIL - Nil**7. DECLARATION OF INTEREST**

Members were reminded to declare their interest before each item.

8. CONFIRMATION OF MINUTES**Motion****C080222/2533**

That the minutes of the Ordinary Meeting of Council held on 25 January 2022 be taken as read and confirmed.

Moved Councillor Lonie, Seconded Councillor Patton

Carried Unanimously**9. PUBLIC PRESENTATIONS**

9.1 **Petitions** - Nil

9.2 **Presentations** - Nil

9.3 **Deputations** - Nil

10. QUESTIONS BY MEMBERS

10.1 **Without Notice**

10.1.1 Seacliff Beach Access Ramp

Councillor Lindop asked a question in relation to the dredging/excavation at Seacliff Beach.

General Manager, Assets and Delivery provided an answer.

10.1.2 Sand Dredging Seacliff Beach

Councillor Smedley asked a question in relation to sand dredging at Seacliff Beach.

General Manager, Assets and Delivery provided an answer.

10.1.3 Summer Solstice

Councillor Fleming asked for an update on whether a date for the summer solstice had been confirmed.

General Manager, Community and Business took the question on notice.

10.1.4 Questions on Notice

Councillor Bradshaw asked a question in relation to Questions on Notice being tabled on the night of Council.

Chief Executive Officer provided a response.

10.1.5 King George Avenue

Councillor Bradshaw asked for an update on the allotments of land on King George Avenue.

General Manager, Corporate and Strategy provided a response.

10.1.6 Glenelg Town Hall Restoration Works

Councillor Miller asked for an update on the restoration works at Glenelg Town Hall.

General Manager, Assets and Delivery provided a response.

10.2 On Notice

10.2.1 Partridge Street Carpark – Councillor Miller (Report No: 28/22)

Councillor Miller asked the following questions:

1. What permit deals are currently in place for the Partridge Street Carpark?
2. How many individuals are currently utilising permits?
3. What steps are being taken to advertise and engage Jetty Road traders and employees to use these permits?

ANSWER – General Manager, Community and Business

1. **What permit deals are currently in place for the Partridge Street Carpark?**

Jetty Road, Glenelg business owners, operators and staff can access \$4 a day parking on the top level of the Partridge Street Carpark. The permits are managed and administered by Carepark, who manage the carpark.

To apply for a permit via, Traders are provided the application form via various communications mediums as outlined in question three that is required to be completed and then emailed to reception@carepark.com.au for processing. Upon receiving the permit (pass), to receive the discounted rates, the user is required to go to the pay machine, select their registration number, scan their pass and pay the requested fee, which will be only paying for the days of use.

2. **How many individuals are currently utilising permits?**

- Currently 99 active Staff Passes with approximately 125 parks available.
- 20 passes were issued in 2020 and an additional 78 in 2021.
- Over the past 24 months (January 2020 – December 2021) an average of 286 day passes were purchased each month. Utilisation increased significantly in the last six months of 2021.

3. **What steps are being taken to advertise and engage Jetty Road traders and employees to use these permits?**

The trader parking permit offer is regularly promoted to Jetty Road Traders via:

- **Jetty Road Trader Newsletter:** A regular reminder is included into the electronic email newsletters (EDMs) sent from 22 December 2021 and 12 January 2022.
- **Jetty Road Trader Facebook Group:** Post in the Jetty Road Traders closed Facebook Group, with the last post was on 10 January 2022.
- **New Traders:** Information is sent to new traders when moving into the precinct.

Information regarding the parking permit offer will be included in the Jetty Road Traders information pack and trader portal, both of which are currently under construction.

10.2.2 **Seacliff Boat Ramp Safety Improvements – Councillor Lindop** (Report No: 29/22)

Councillor Lindop asked the following question:

“Can City of Holdfast Bay Administration please advise what Signage at Seacliff Boat Ramp and Beach has been done and what Safety Improvement Signs are not yet installed? Is there a reason they haven’t been installed and if not, when they will be completed?”

ANSWER – General Manager, Assets and Delivery

The signage identified above was included in a Council report in July 2020. Detailed design was completed in January 2021 for construction in mid-2021. Following detailed design and construction of the Seacliff Beach access improvements, a review of the signage was undertaken. This was undertaken following some community feedback on sign pollution as well as other changes in the area. As part of the works, regulatory State Government signage, Federal Government signage and

Council signage was relocated onto the ramp itself where it was more visible to ramp users and less visible to the Coast Path users. Additional signage was installed on the ramp to warn ramp users of pedestrians crossing. Refer photos.



The signage on the coast path adjacent the ramp was not installed as alternate 'go slow' signage was installed together with decals along the whole coast path as well as improvements to the beach access ramp and signage on the ramp. This is being monitored, although to date there has been no concerns raised.

Signage on the beach was assessed following construction and was not installed as to date there have not been issues with excessive trailer parking or pedestrian safety on the beach. In addition, beach amenity and maintenance was considered as a reason to not install the signs. There is clear signage prior to entering the ramp that vehicles are not permitted on the beach except to launch and retrieve boats.

A new sign '4WD Recommended– Soft Sand' is missing and will be installed. This is considered necessary as Council is now no longer able to excavate without a dredging permit for the area on the sea side of the Mean High Water Mark or move more than 9 cubic metres of sand above the Mean High Water Mark.

10.2.3 **Fire in Dunes at Seacliff – Councillor Lindop** (Report No: 30/22)

Councillor Lindop asked the following question:

"On the 24th of December 2021 there was a fire in the Dunes in Seacliff, approximately opposite No 210 Esplanade Seacliff.

Could Holdfast Bay Administration please give us details about the fire and the response from Emergency Services? When was Council Administration aware of the fire, and who responded?

What has been the report back from damage done to the vegetation in the dunes please? I am aware that some plants appear to be rejuvenating, however we also would have lost a lot of young plants in this area.

Was there a Police Report made and what has been done to investigate this terrible act of vandalism and to help prevent or deter occurrences of this in the future?"

ANSWER – General Manager, Community and Business




Council Administration are able to report that according to MFS records (reference 1451826), the fire was recorded in their system as occurring on the 23 December 2021 (not the 24 December) near number 212 Esplanade Seacliff on the beach. MFS received the call at 9.40pm, arrived at 9.46pm and were finished at 10.02pm. Only one truck was required. The MFS report attributes the cause to a flying heat source / ember. SAPOL were notified and closed off the case at 10.34 pm, report number 282042, event number 2005. Residents said to SAPOL the fire was caused by children with fireworks. Police were unable to find the children and presumed to have left the area. No further leads available to pursue.

Below shows the CFS report done on the evening of the fire, which is available here: [Grass and Stubble Fire | ESPLANADE , SEACLIFF \(Grass and Stubble Fire\) - ABC Emergency.](#)

GRASS AND STUBBLE FIRE

ESPLANADE , SEACLIFF (Grass and Stubble Fire)


Updated Thu 23 Dec at 11:20pm / Issued at Thu 23 Dec 2021, 10:36:03 pm ACDT

Share   

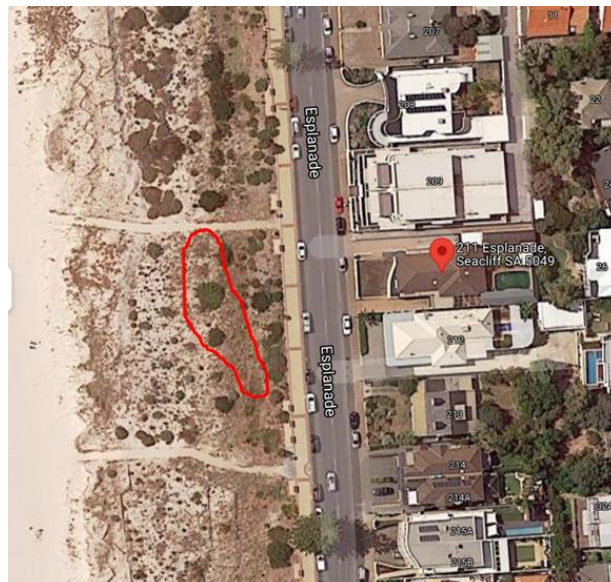
Information from South Australian Country Fire Service

First Reported: Thursday, 23 Dec 2021 21:40:00
Status: COMPLETE
Region: MFS

Incident Name	ESPLANADE , SEACLIFF (Grass and Stubble Fire)
Alert Level	Not Available
Control Authority	South Australian Country Fire Service

 Data supplied by [South Australian Country Fire Service](#). [View incident details.](#)

This is the location of the fire and the approximate extent of the burn.



Administration were not notified, however MFS and SAPOL were. The matter was resolved in a short time frame and therefore patrolling security were not in the area at the time.

Administration only became aware via the social media post. Night patrol were requested to monitor the area more often and to keep a look out for suspicious persons. No further leads identified to date however officers are still keeping a look out.

Administration also became aware that there had been a fire when the Urban Greening Officer visited the beach during their holidays on Wednesday 29 December 2021. Photos of the damage were taken at this time so that monitoring of the vegetation in the burnt area could occur. Incident checked on the CFS website to find out more information (as shown above). Further photos taken on 13 January 2022 (after significant rainfall). The incident and initial recovery was communicated to our nature volunteers via Better Impact on 18 January 2022.

It is quite difficult to know exactly how many new plants have been lost in the fire, as Administration do not GPS locate each plant, or their growth and survival rates. In 2021, Council only planted in part of the burnt area, so it is estimated the number of lost new plants would be low. There are approximately 18 bamboo stakes remaining after the fire. The locations of the remaining bamboo stakes contain either burnt or no plant at all. Where there is a stake but no evidence of a plant it is difficult to know if this plant was lost naturally or due to the fire.

There is significant damage to mature plants from the fire as shown in these images:



Burn Zone Facing North



Burn Zone Facing South

These mature plants will be monitored as they may regenerate naturally. If they do not it is intended to plant in this space in winter 2022. The main concern currently in the area is weed invasion. Contractors have already been advised to spray weed grasses (kikuyu, couch) in this area so that they do not hinder the regeneration of any new native plants. Council will continue to monitor natural regeneration and this will help to guide weed control and planting planning.

Photos below show some native and weed plant regrowth.



Native plant regrowth Kikuyu/couch regrowth

Native plant regrowth

11. MEMBER'S ACTIVITY REPORTS - Nil

12. MOTIONS ON NOTICE

12.1 Motion on Notice – Beach Access at Glenelg - Mayor Wilson (Report No: 22/22)

Motion

C080222/2534

Mayor Wilson proposed the following motion:

That Council admin report back to Council by 8 March 2022 on installing a beach access mat from the Glenelg beach entry point (next to the jetty) to the sea so that people with a disability can have access to the ocean during the Summer months.

The report will include costing on civil work required for the remodelling the ramp access onto Glenelg Beach so that it is DDA compliant, investigate grant funding available for DDA ramp upgrade, investigate grant funding available from PQSA or equivalent organisation for the accessibility mat. Investigate grant funding opportunity to purchase floating wheelchairs / beach access wheel chairs. It will also provide options for a DDA compliant toilet(s) near the Glenelg ramp access (near the water tank along the seawall or other such suitable location).

Moved Councillor Smedley, Seconded Councillor Lindop **Carried Unanimously**

Background

On 21 January 2022 a come and try day was held at Glenelg beach for people with mobility issues. The mat technology used to facilitate access to the beach has changed since the Seacliff mat was purchased and is now more robust, lighter and able to withstand vehicles movement over it. As such previous infrastructure concerns are no longer an issue.

It was incredible to see the joy that beach access provided and we should move to facilitate a permanent mat at Glenelg during the summer months, starting November 2022.

During the course of the day I spoke with reps from PQSA and Glenelg Surf who would be supportive of the concept. I propose that it be next to the Moseley Beach Club as that is the shortest route to the ocean, is closer to the current toilets and can be watched by the club's security overnight. It may be possible to store accessible wheelchairs at the Moseley overnight as well.

12.2 **Motion on Notice – Petition for SAPOL Foot Patrol at Jetty Road and Moseley Square, Glenelg - Mayor Wilson** (Report No: 24/22)

The proposed motion of Mayor Wilson was amended by Councillor Smedley due to the recent temporary introduction of the Police Tactical Response Team.

Motion

C080222/2535

Councillor Smedley proposed the following motion:

That Council arrange for a petition to be distributed "thanking the State Government for the temporary introduction of the much requested Police Tactical Response Team, based at Sussex Street, Glenelg and call for this additional police presence to be made permanent", with the petition to be presented to Parliament.

Moved Councillor Smedley, Seconded Councillor Patton **Carried Unanimously**

Background

Traders in the Jetty Road, Glenelg precinct have been reporting increased crime and antisocial behaviour in the area, with there being a marked escalation in the frequency and severity of such behaviour since the Christmas period.

On 19 January 2022, Jetty Road Mainstreet Committee Chair, Con Maios, wrote to Minister Patterson to express traders' concerns in this regard, particularly the extent to which such incidents are influencing the perception of safety within the precinct for local customers, visitors and businesses.

12.3 **Motion on Notice – Partridge House Maps Classification – Councillor Miller** (Report No: 34/22)

Motion

C080222/2536

Councillor Miller proposed the following motion:

That Council, as owners of the site, classify Partridge House as 'Parks and Garden' on Google maps.

Moved Councillor Miller, Seconded Councillor Smedley **Carried Unanimously**

Background

Partridge House is community land first and event venue second and this needs to be reflected on maps services. At present the site is not listed as publicly accessible and its opening hours reflect council staff hours for the event venue.

The current 'notation':

- A. Is a Covid update only; and
- B. Omits the area from being identified if a member of the public searches for parks in the area.

12.4.1 **Motion on Notice – Rescission Motion – Seacliff Plaza Project - Councillor Lonie**
(Report No: 33/22)

Motion **C080222/2537**

Councillor Lonie proposed the following motion:

That Council rescind the Motion C250122/2526, in relation to the adjournment of Report No: 11/22 which sought approval to conduct consultation for Stage 1 of the Seacliff Plaza project.

1. **That Council approves the Stage 1 Seacliff Plaza Community Consultation Pack; and**
2. **That Council approves Administration to undertake consultation activities as identified for Stage 1 of the Seacliff Plaza Project.**

Moved Councillor Lonie, Seconded Councillor Clancy **Carried**

Leave of the meeting was sought to allow Councillor Smedley to extend the speaking time for an additional two (2) minutes. Leave of the meeting was granted.

Leave of the meeting was sought to allow Councillor Lindop to extend the speaking time for an additional two (2) minutes. Leave of the meeting was granted.

Division Called

A division was called and the previous decision was set aside.

Those voting for: Councillors Patton, Lindop, Lonie, Clancy, Bradshaw, Chabrel (6)

Those voting against: Councillors Fletcher, Snewin, Miller, Fleming, Smedley (5)

Her Worship the Mayor declared the motion **Carried**

Councillor Lindop left the meeting at 8.01pm.

Councillor Lindop re-joined the meeting at 8.02pm.

12.4.2 **Motion on Notice – Seacliff Plaza Project - Councillor Lonie** (Report No: 33/22)

Motion

C080222/2538

Councillor Lonie proposed the following motion

That Council:

1. **approves the Stage 1 Seacliff Plaza Community Consultation Pack Images attached in this report; and**
2. **approve administration to undertake consultation activities identified in this report.**

Moved Councillor Lonie, Seconded Councillor Bradshaw

Carried

Division Called

A division was called and the previous decision was set aside.

Those voting for: Councillors Patton, Fletcher, Snewin, Lindop, Fleming, Lonie, Clancy, Bradshaw, Chabrel (9)

Those voting against: Councillors Miller, Smedley (2)

Her Worship the Mayor declared the motion

Carried

Background

The proposed design for Stage 1 of Seacliff Plaza ensures that the amenities block and surrounding facilities are future proofed. The design provides increased community amenity, and with the funding from the State Government, allows for a design that supports Council's strategic objectives in relation to designing and building community amenities that are accessible to all members of our community and meeting our environmental targets. Approving community consultation on this project will provide necessary feedback to Council on the design and will not prohibit changes to be made to the design in the future.

The reason for tabling this rescission motion is that I believe the matter needs to be resolved prior to the commencement of caretaker period for the State Government election, given that the State Government is a joint funding partner of this project.

13. ADJOURNED MATTER - Nil

14. REPORTS OF MANAGEMENT COMMITTEES AND SUBSIDIARIES - Nil

15. REPORTS BY OFFICERS**15.1 Items in Brief (Report No: 25/22)**

These items were presented for the information of Members.

After noting the report any items of interest were discussed and, if required, further motions proposed.

Motion**C080222/2539**

That the following items be noted and items of interest discussed:

- 1. Local Government Association – Dog and Cat Management Board Nomination Update**
- 2. Brighton Road Intersection Upgrades**
- 3. Finalist in the SA Landcare Association**
- 4. December 2021 Grants Update**
- 5. West Beach Trust Board Reappointment – Councillor Abley**

Moved Councillor Lindop, Seconded Councillor Chabrel

Carried

Councillor Clancy left the meeting at 8.23pm.

Councillor Clancy re-joined the meeting at 8.24pm.

Councillor Lonie left the meeting at 8.24pm.

Councillor Lonie re-joined the meeting at 8.27pm.

15.2 Reappointments to the Council Assessment Panel (Report No: 26/22)

The tenure of the four (4) Independent Members currently serving on the City of Holdfast Bay Council Assessment Panel will expire shortly. Given the timing of the Local Government Election, and in light of each Members' good performance to date, the report recommended that Council reappoint each Member until 31 March 2023 to provide a more immediate opportunity for the new Council to select and appoint the Council Assessment Panel of its choosing.

Motion**C080222/2540**

- 1. That David Bailey be reappointed to serve as Independent Presiding Member of the City of Holdfast Bay Council Assessment Panel in accordance with its Operating Procedures for the period commencing 1 May 2022 and ending 31 March 2023.**
- 2. That Jim Gronthos, Sarah Reachill, and Yvonne Svensson, be reappointed to serve as Independent Member of the City of Holdfast Bay Council Assessment Panel in accordance with its Operating Procedures for the period commencing 1 May 2022 and ending 31 March 2023.**

Moved Councillor Fleming, Seconded Councillor Snewin

Carried Unanimously

15.3 Holder Road Traffic Investigation (Report No: 23/22)

At the Ordinary Meeting of Council on 27 April 2021 (Item 15.6 Holder Road Traffic Investigation Report No: 124/21) a traffic report was tabled including a detailed assessment on various traffic management options available to Holder Road. The report was adjourned under Regulation 19, Local Government (Proceedings at Meetings) Regulations 2013, to allow time for the residents of Holder Road to present further information to Council by way of deputation. The deputation did not eventuate.

The adjourned report was presented to Council 11 May 2021 (report 148/21) and it was resolved that Administration initiate a local area traffic count and speed count for the precincts surrounding and including Holder Road, Hove and report back to Council in six months with recommendations.

Additional traffic surveys were undertaken on Holder Road and surrounding road network. The results identified that Holder Road and surrounding roads were similar with regards to vehicle speeds and volumes. No additional traffic calming measures were considered to be required at this time.

Motion**C080222/2541****That the report be noted.**Moved Councillor Fleming, Seconded Councillor Snewin **Carried Unanimously****15.4 Budget and Annual Business Plan Update (Report No: 27/22)**

This report covered the second update of Council's 2021/22 budget conducted as at 31 December 2021.

A comprehensive review of Municipal budgets has decreased the forecast operating deficit by \$979,789 to a forecast surplus of \$872,935. This included \$689,177 of Local Roads and Community Infrastructure (LRCI) funding which due to accounting standard requirements is included as operational revenue. If this accounting anomaly is excluded then the underlying surplus forecast for 2021/22 is \$183,758. Other positive variances have been identified for revenue raised through the Brighton Caravan Park and the number of development applications lodged.

Capital expenditure was increased by \$1,692,467 mostly to account for additional LRCI funded projects. Part of the grant funding for these projects was received and accounted for in the 2020/21 financial year.

Alwyndor forecast an increase in their operating deficit of \$692,428 to \$985,620 mainly due to software implementation costs of \$400,000 which due to the nature of the work being undertaken can no longer be classed as capital expenditure. High growth in the up-take of Home Care Packages resulted in both an increase in employment costs and revenue generated.

Attached were financial reports for Municipal and Alwyndor operations, commercial activities, and progress summaries and analysis of Annual Business Plan projects.

Motion**C080222/2542**

1. That Council notes the second 2021/22 budget update for Council's municipal operations including:
 - (a) a movement in the forecast operating result for 2021/22 of \$979,789 from a deficit of \$106,854 to a surplus of \$872,935;
 - (b) an increase in forecast capital expenditure of \$1,692,467 from \$25.231 million to \$26.924 million;
 - (c) an increase in forecast capital revenue of \$177,882 from \$3.897 million to \$4.075 million;
 - (d) an increase in forecast net financial liabilities of \$534,796 at 30 June 2022 from \$33.561 million to \$34.096 million.

3. That Council notes the second 2021/22 budget update for Alwyndor operations including:
 - (a) an increase in the forecast operating deficit for 2021/22 of \$692,428 from \$293,192 to \$985,620;
 - (b) a decrease in forecast capital expenditure of \$187,516 from \$823,008 to \$635,492;
 - (c) an increase in forecast capital revenue of \$12,436 from an original budget of \$0;
 - (d) an increase in the forecast funding required for 2021/22 of \$404,095 from a funding surplus of \$284,419 to a funding requirement of \$119,676.

3. That Council note the Annual Business Plan quarterly update for December 2021.

Moved Councillor Smedley, Seconded Councillor Snewin **Carried Unanimously**

15.5 **Jetty Road Mainstreet Committee Terms of Reference** (Report No: 31/22)

Following some confusion about membership, the Jetty Road Mainstreet Committee considered their Terms of Reference at their meeting on 2 February 2022 and recommended a number of clarifications in relation to the membership of Elected Members on the Committee.

These changes were administrative in nature and do not affect the operations of the Committee.

Motion**C080222/2543****That Council:**

1. endorses the proposed amendments to the Terms of Reference, as shown in Attachment 1, and

2. **appoints Councillor Abley and Councillor Miller until the end of their current terms on Council.**

Moved Councillor Smedley, Seconded Councillor Miller **Carried Unanimously**

16. **RESOLUTIONS SUBJECT TO FORMAL MOTIONS - Nil**

17. **URGENT BUSINESS – SUBJECT TO THE LEAVE OF THE MEETING – Nil**

18. **ITEMS IN CONFIDENCE - Nil**

CLOSURE

The Meeting closed at 8.39 pm.

CONFIRMED 22 February 2022

MAYOR