

**Minutes of the meeting of the Audit and Risk Committee of the City of Holdfast Bay held in the Kingston Room, Civic Centre, 24 Jetty Road, Brighton on Wednesday 3 May 2023 at 6:00pm.**

**PRESENT**

**Members**

Presiding Member – Councillor J Smedley  
Councillor R Snewin  
Mr D Powell  
Mr S Tu  
Ms P Davies

**Staff**

Chief Executive Officer – Mr R Bria  
General Manager Strategy and Corporate – Ms P Jackson  
Manager Finance – Mr C Blunt  
Manager Strategy and Governance – Ms A Karzek

**1. OPENING**

The Chairman declared the meeting open at 6.00pm.

**2. APOLOGIES**

- 2.1 Apologies Received
- 2.2 Absent

**3. DECLARATION OF INTEREST**

Members were reminded to declare their interest before each item.

**4. CONFIRMATION OF MINUTES**

**Motion**

**That the minutes of the Audit Committee held on 15 March 2023 be taken as read and confirmed.**

Moved by D Powell, Seconded by B Snewin

**Carried**

**5. ACTION ITEMS**

The Action Items were tabled and discussed.

**6. PRESENTATIONS**

- 6.1 Nil

## 7. REPORTS BY OFFICERS

### 7.1 2023-24 Draft Annual Business Plan (Report No: 142/23)

The Draft 2023-24 Annual Business Plan was presented for endorsement and release for community engagement. It has been developed having regard to the "Our Place" 2050+ Strategic Plan, Asset Management Plans, Long-Term Financial Plan and directions provided by Council.

The draft budget has been developed with a general rate increase of 6.9% and satisfies Council's financial sustainability and performance measures.

The Draft 2023-24 Annual Business Plan and consultation results are due for review by Council's Audit and Risk Committee on 7 June 2023.

#### Motion

**That the Audit and Risk Committee notes the Draft 2023-24 Annual Business Plan and supports its presentation to Council for community consultation.**

Moved S Tu, Seconded D Powell

Carried

## 8. URGENT BUSINESS – SUBJECT TO THE LEAVE OF THE MEETING

### 8.1 Review of Service – verbal update

#### Motion – Exclusion of the Public (Section 90(3)(j) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* the Audit and Risk Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the Chief Executive Officer and Staff in attendance at the meeting in order to consider verbal update on Review of Service in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* the Audit and Risk Committee is satisfied that it is necessary that the public be excluded to consider the information contained in the verbal update on Review of Service on the following grounds:
  - j. pursuant to section 90(3)(j) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would divulge information provided on a confidential basis by the Auditor-General's Department.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

- 3. The Audit and Risk Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

Moved B Snewin, Seconded P Davies

**Carried**

The Chief Executive Officer provided the Audit and Risk Committee with a verbal update on the Review of Service.

**8.2 Vote of thanks**

The Presiding Member thanked Sean Tu for his service to City of Holdfast Bay for the last six years.

**9. CONFIDENTIAL ITEMS - Nil**

**10. DATE AND TIME OF NEXT MEETING**

The next meeting of the Audit and Risk Committee will be held on Wednesday 7 June 2023 in the Mawson Room, Civic Centre, 24 Jetty Road, Brighton.

**11. CLOSURE**

The Meeting closed at 6.44pm.

**CONFIRMED 7 June 2023**

**PRESIDING MEMBER**