

Minutes of the meeting of the Executive Committee of the City of Holdfast Bay held in the Council Chamber, Glenelg Town, Moseley Square, Glenelg on Tuesday 11 April 2023 at 5:00pm.

PRESENT

Members

Chairman – Mayor A Wilson
Deputy Mayor – C Lindop
Councillor M O’Donohue
Councillor J Fleming
Councillor B Patton
Councillor S Lonie

Independent Qualified Person

Ms C Molitor

Staff

General Manager, Strategy and Corporate – P Jackson

1. OPENING

The Chairman declared the meeting open at 5.06pm.

2. APOLOGIES

- 2.1 Apologies Received
- 2.2 Absent

3. DECLARATION OF INTEREST

Members were reminded to declare their interest before each item.

4. CONFIRMATION OF MINUTES

- 4.1 Confirmation of Minutes – 28 February 2023

Motion

That the minutes of the Executive Committee meeting held on 28 February 2023 be taken as read and confirmed.

Moved by Councillor Lindop, Seconded by Councillor Patton

Carried

4.2 Confirmation of Special Minutes – 14 March 2023

Motion

That the minutes of the Special Executive Committee meeting held on 14 March 2023 be taken as read and confirmed.

Moved by Councillor O'Donohue, Seconded by Councillor Patton

Carried

Councillor Lonie joined the meeting at 5.12pm.

5. REPORTS BY OFFICERS

5.1 Performance Review Process – Chief Executive Officer (Report No: 116/23)

Motion – Exclusion of the Public – Section 90(3)(a) Order

- 1. That pursuant to Section 90(2) of the *Local Government Act 1999* the Executive Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager, Strategy and Corporate and Staff minute taker in attendance at the meeting in order to consider Report No: 116/23 Performance Review Process – Chief Executive Officer in confidence.**
- 2. That in accordance with Section 90(3) of the *Local Government Act 1999* the Executive Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 116/23 Performance Review Process – Chief Executive Officer on the following grounds:**
 - a. pursuant to section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to Report No: 116/23 Performance Review Process – Chief Executive Officer is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), being Chief Executive Officer, Mr Roberto Bria, in that details of his performance will be discussed, which are sensitive and are details only known to those who have participated in the discussion.**
- 3. The Executive Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

Moved Councillor Lonie, Seconded Councillor O'Donohue

Carried

The Executive Committee is charged with the responsibility for undertaking the annual performance review of the Chief Executive Officer (CEO).

This report outlines the process and performance criteria to be used to undertake the 2022/23 review of the CEO. It also recommends a review of the process and criteria for the 2023/24 review, in consultation with the CEO.

Motion

The Executive Committee advises Council it:

1. confirms the process and criteria to be undertaken for the 2022/23 performance review of the Chief Executive Officer;
2. will undertake a review of the process and criteria for the 2023/24 performance review of the Chief Executive Officer, in consultation with the Chief Executive Officer; and

RETAIN IN CONFIDENCE - Section 91(7) Order

3. That having considered Agenda Item 5.1 116/23 Performance Review Process – Chief Executive Officer in confidence under section 90(2) and (3)(a) of the *Local Government Act 1999*, the Executive Committee, pursuant to section 91(7) of that Act orders that the report and attachment be retained in confidence for a period of 24 months and this order be reviewed every 12 months.

Moved Councillor Lonie, Seconded Councillor Patton

Carried

6. URGENT BUSINESS – SUBJECT TO THE LEAVE OF THE MEETING - Nil

7. CLOSURE

The Meeting closed at 5.38 pm.

CONFIRMED Day and date

MAYOR