

**Minutes of the special meeting of the Audit Committee of the City of Holdfast Bay held in the Kingston Room, Civic Centre, 24 Jetty Road, Brighton on Wednesday 4 December 2019 at 6:00pm.**

**PRESENT**

**Members**

Mayor – A Wilson  
Presiding Member – Councillor J Smedley  
Councillor R Snewin  
Mr S Spadavecchia  
Mr S Tu  
Ms P Davies

**Staff**

Chief Executive Officer – Mr R Bria  
General Manager Business Services – Ms P Jackson  
Manager Finance – Mr J Newton

**Invited Guests**

Mark Booth – Chairman – Southern Region Waste Resource Authority (SRWRA)  
Chris Adams – Chief Executive Officer -SRWRA

**1. OPENING**

The Presiding Member declared the meeting open at 6:17pm.

**2. APOLOGIES**

- 2.1 Apologies Received
- 2.2 Absent

**3. DECLARATION OF INTEREST**

Members were reminded to declare their interest before each item.

**4. CONFIRMATION OF MINUTES**

**Motion**

**That the minutes of the Audit Committee held on 9 October 2019 be taken as read and confirmed.**

Moved Councillor Snewin, Seconded Mr Spadavecchia

**Carried**

**5. REPORTS BY OFFICERS – Nil****6. CONFIDENTIAL ITEMS****6.1 Materials Recovery Facility (MRF) (Report No: 459/19)****Motion – Exclusion of the Public – Section 90(3)(d) Order**

1. That under provisions of Section 90(2) of the Local Government Act 1999 an order be made that the public be excluded from attendance at this meeting with the exception of the staff and SRWRA representatives in attendance in order to consider Report No: 459/19 Materials Recovery Facility in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Audit Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 459/19 Materials Recovery Facility on the following grounds:
  - d. pursuant to Section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Audit Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Mr Tu,      Seconded Mr Spadavecchia

**Carried**

**RETAIN IN CONFIDENCE – Section 91(7) Oder**

1. That having considered Report No: 459/19 Material Recovery Facility in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that the Report, Attachments and Minutes be retained in confidence for a period of 24 months and that this order be reviewed every 12 months.

Moved Ms Davies, Seconded Mr Spadavecchia

**Carried**

**DATE AND TIME OF NEXT MEETING**

The next meeting of the Audit Committee will be held on Wednesday 5<sup>th</sup> February 2020 in the Kingston Room, Civic Centre, 24 Jetty Road, Brighton.

**7. CLOSURE**

The Meeting closed at 7:23 pm.

**CONFIRMED**      Wednesday 5 February 2020

**PRESIDING MEMBER**