

Minutes of the special meeting of the Audit Committee of the City of Holdfast Bay held in the Kingston Room, Civic Centre, 24 Jetty Road, Brighton on Wednesday 26 June 2019 at 6:30pm.

PRESENT

Members

Presiding Member – Councillor J Smedley
Councillor R Snewin
Mr S Spadavecchia
Mr S Tu
Ms P Davies

Staff

A/General Manager Business Services – Ms P Jackson
Manager Finance – Mr J Newton

1. OPENING

The Presiding Member declared the meeting open at 6:36pm.

2. APOLOGIES

- 2.1 Apologies Received
- 2.2 Absent

3. DECLARATION OF INTEREST

Members were reminded to declare their interest before each item.

4. CONFIDENTIAL

4.1 Presentations - Internal Audit Services

Motion – Exclusion of the Public – Section 90(3)(k) Order

- 1. That under provisions of Section 90(2) of the Local Government Act 1999 an order be made that the public be excluded from attendance at this meeting with the exception of the Acting General Manager Business Services and administrative staff in attendance in order to consider in confidence this item.
- 2. That the Acting General Manager Business Services is satisfied that it is necessary that the public be excluded to enable the Audit Committee to discuss and to consider the matter at the meeting on the following grounds:

- k. tenders for the supply of goods, the provision of services or the carrying out of works.
- 3. The Audit Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Councillor Snewin, Seconded Mr Spadavecchia

Carried

Motion

RETAIN IN CONFIDENCE - Section 91(7) Order

- 4. That having considered Agenda Item: 4.1 in confidence under section 90(2) and (3)(k) of the *Local Government Act 1999*, the Audit Committee, pursuant to section 91(7) of that Act orders that discussion be retained in confidence until the successful tenderer has been appointed.

Moved Councillor Snewin, Seconded Mr Spadavecchia

Carried

- 5. That following the presentation by each of the shortlisted tenderers for the Internal Audit role, the Committee provided guidance for management to consider in selecting the proposed supplier.

Moved Councillor Snewin, Seconded Ms Davies

Carried

DATE AND TIME OF NEXT MEETING

The next meeting of the Audit Committee will be held on Wednesday 28 August 2019 in the Mawson Room, Civic Centre, 24 Jetty Road, Brighton.

6. CLOSURE

The Meeting closed at 9:15 pm.

CONFIRMED Wednesday 28 August 2019

PRESIDING MEMBER