

Minutes of the Ordinary Meeting of Council of the City of Holdfast Bay held in the Council Chamber, Glenelg Town Hall, Moseley Square, Glenelg, on 23 October 2018 at 7:00pm.

MEMBERS PRESENT

Acting Mayor A Wilson
Councillor R Aust
Councillor M Bouchee
Councillor A Bradshaw
Councillor S Charlick
Councillor R Clancy
Councillor K Donaldson
Councillor S Lonie
Councillor R Patton
Councillor J Smedley
Councillor L Yates

STAFF IN ATTENDANCE

Chief Executive Officer - JP Lynch
General Manager City Assets and Services – H Lacy
General Manager Community Services – M Lock
General Manager Business Services – R Bria
General Manager Alwyndor – R Kluge

1. OPENING

Her Worship the Acting Mayor declared the meeting open at 7.00pm.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting Her Worship the Acting Mayor stated:

We acknowledge Kurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

3. PRAYER

Her Worship the Acting Mayor requested all present to pray and read the following Prayer:

Heavenly Father, we pray for your presence and guidance at our Council Meeting.

Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

4. APOLOGIES

4.1 Apologies Received – Councillor R Snewin

4.2 Absent

5. ITEMS PRESENTED TO COUNCIL - Nil

6. DECLARATION OF INTEREST

Members were reminded to declare their interest before each item.

7. CONFIRMATION OF MINUTES

Motion

C231018/1307

That the minutes of the Ordinary Meeting of Council held on 9 October 2018 be taken as read and confirmed.

Moved Councillor Clancy, Seconded Councillor Lonie

Carried

8. PUBLIC PRESENTATIONS

8.1 Petitions - Nil

8.2 Presentation

8.2.1 Retiring Council Members

The Acting Mayor made a presentation to Councillor Karen Donaldson (8 years) and Councillor Sam Charlick (4 years) in recognition of their service on Council as they have decided not to recontest at the election.

8.3 Deputations - Nil

9. QUESTIONS BY MEMBERS

9.1 Without Notice

9.1.1 Weed Spraying Adjacent to Properties – Councillor Lonie

Councillor Lonie asked for a request to be made not to spray weeds on the footpaths adjacent to properties.

The General Manager City Assets & Services, Mr H Lacy provided a response.

9.1.2 Spraying of Weeds on Windy Days – Councillor Yates

Councillor Yates asked a question regarding the spraying of weeds on windy days.

The General Manager City Assets & Services, Mr H Lacy provided a response.

9.1.3 Alternatives to Using Roundup – Councillor Bouchee

Councillor Bouchee asked whether there were alternative to using Roundup.

The General Manager City Assets & Services, Mr H Lacy provided a response.

9.1.4 St John's Row and Adelphi Terrace – Councillor Bouchee

Councillor Bouchee asked for Council to be informed of commencement dates for St John's Row and Adelphi Terrace developments.

The Chief Executive Officer, Mr J Lynch provided a response.

9.1.5 Power Outages on Jetty Road – Councillor Bouchee

Councillor Bouchee asked if Council had received a response to the power outage which occurred in Jetty Road.

Her Worship, Acting Mayor Wilson provided a response.

9.1.6 Impact on Loss of Parking for Developments – Councillor Bouchee

Councillor Bouchee asked a question whether Strategic Planning had considered the impact on loss of parking due to new developments.

The Chief Executive Officer, Mr J Lynch provided a response.

9.1.7 Seacliff Surf Lifesaving Club – New External Shower/Toilet Block – Councillor Lonie

Councillor Lonie asked if the new external shower/toilet block is connected to the Seacliff Surf Lifesaving Club causing their water bills to have increased.

The General Manager City Assets & Services, Mr H Lacy provided a response.

9.1.8 Signage on Coast Park for Walkways/Cycle Path – Councillor Clancy

Councillor Clancy asked a question regarding the signage for coast park for walkways/cycle path usage.

The Chief Executive Officer, Mr J Lynch provided a response.

9.1.9 Community Garden at Brighton or Seacliff – Councillor Yates

Councillor Yates asked whether a location for a community garden at Brighton or Seacliff had been decided.

The Chief Executive Officer, Mr J Lynch provided a response.

9.1.10 North Esplanade Signage for Cycling – Councillor Patton

Councillor Patton asked that the North Esplanade be considered for any improved cycling signage.

The Chief Executive Officer, Mr J Lynch provided a response.

9.1.11 Lowering of Bike Path Signage – Councillor Bouchee

Councillor Bouchee asked for bike path signage to be lowered.

The Chief Executive Officer, Mr J Lynch provided a response.

9.2 With Notice**9.2.1 Question on Notice – Tokens for Use at the Local Dump (Report No: 357/18)**

Councillor Lonie asked the following question:

“Would Council consider implementing a one token (a year) option for residents for the local dump, in addition to the kerb side collection?”

Background

A resident believes this may be a way forward for items not able to be left out for collection, and to assist the dumping of rubbish that occurs.

Particularly I was told in Pine Gulley, and the land at the corner of Pine Ave, on the western side of the former pedestrian crossing that this resident continues with others to see and care for.

ANSWER – General Manager Assets and Services

Council doesn't actually have a disposal site and if we were to provide each resident with a free pass to access to one - whether it was at a landfill site such as Pedler Creek or at the North Plympton or Lonsdale Transfer Stations, this would be on a commercial basis and Council would incur additional costs for what would be a new service enhancement. It is perhaps a request that is best addressed through the annual budget process, but it might be expected to incur new costs of somewhere in the range \$300,000 to \$500,000 annually.

9.2.2 **Question on Notice – Type of Material Used for Dog Poo Bags** (Report No: 358/18)

Councillor Lonie asked the following question:

“What type of bags do Council use as dog poo bags?”

Background

It was pointed out to me during my radio session this morning, that some dog poo bags are Oxe degradable, not biodegradable. These apparently only degrade in air, buried underground, in addition to breaking down to plastic

ANSWER - Environmental Education and Projects Officer

Biodegradable is often confused with compostable. Biodegradable means that the bag is still made of plastic but breaks down into small pieces of plastic quickly.

Our bags are Oxo-degradable, meaning the break down in 6-12 months in a landfill setting. If left in the hot sun for a period of time they will start to break down.

We are currently investigating the feasibility and cost of introducing compostable doggy bags although this may also require the introduction of greenwaste bins adjacent to all holders. This potential rollout of bins will add to supply and collection costs, and the cost of the bags is also significant, being at least 2 times more expensive than current bags.

10. MEMBER’S ACTIVITY REPORTS

10.1 **Members Activity Report** (Report No: 360/18)

These activity reports are presented for the information of Members.

After noting the report any items of interest can be discussed, if required with the leave of the meeting.

Motion

C231018/1308

That the following activity report from Councillor Yates be noted.

Moved Councillor Lonie, Seconded Councillor Yates

Carried

11. MOTIONS ON NOTICE - Nil

12. ADJOURNED MATTER - Nil

13. REPORTS OF MANAGEMENT COMMITTEES, SUBSIDIARIES AND THE DEVELOPMENT ASSESSMENT PANEL**13.1 Minutes – Jetty Road Mainstreet Committee – 3 October 2018 (Report No: 356/18)**

The minutes of the meeting of the Jetty Road Mainstreet Committee meeting held on 3 October 2018 are attached and presented for Council's information.

Jetty Road Mainstreet Committee Agendas, Reports, and Minutes are all available on Council's website and the meetings are open to the public.

Motion**C231018/1309**

That Council notes the minutes of the meeting of the Jetty Road Mainstreet Committee of 3 October 2018.

Moved Councillor Charlick, Seconded Councillor Lonie

Carried**13.2 Minutes – Audit Committee (Report No: 354/18)**

The minutes of the meeting of the Audit Committee held on 17 October 2018 are presented to Council for information and endorsement.

Motion**C231018/1310**

That Council receives and notes the minutes of the meeting of the Audit Committee of 17 October 2018, namely:

Standing Items

1. That the Audit Committee advises Council it has received and considered a Standing Items Report addressing:

- **Monthly financial statements**
- **Internal control**
- **Risk management**
- **Whistleblowing**
- **Internal audit**
- **Economy and efficiency audits.**

2017-18 Annual Accounts

2. That the Audit Committee inform Council it has reviewed the consolidated General Purpose Financial Reports for the year ending 30 June 2018, as required under Section 126(4)(a) of the Local Government Act 1999, and found them to present fairly the state of affairs of the Council as required under the Local Government (Financial Management) Regulations 2011.

3. That the Audit Committee advise the Alwyndor Management Committee (AMC) that the Alwyndor Aged Care General Purpose Financial Statements for the year ended 30 June 2018 present fairly the state of affairs of Alwyndor.

Long Term Financial Plan

4. That the Audit Committee advises Council it has received and noted the revised Long Term Financial Plan.

Brighton Oval Redevelopment Review

5. That the Audit Committee recommend implementation of the proposed actions in Attachment 1 with the addition of the Prudential Management Report action.

Moved Councillor Smedley, Seconded Councillor Charlick

Carried

14. REPORTS BY OFFICERS

14.1 Items in Brief (Report No: 353/18)

These items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

Motion

C231018/1311

That the following items be noted and items of interest discussed:

1. **Upcoming Events**
2. **Response letter to Council from Hon Stephan Knoll MP regarding Airbnb Regulations**

Moved Councillor Lonie, Seconded Councillor Yates

Carried

14.2 2017-18 Annual Review of Investments (Report No: 351/18)

Section 140 of the *Local Government Act 1999* (the Act) requires Council to review the performance of its investments on an annual basis. This report explains the process for investing funds, amount of funds invested during 2017-18, average interest rate earned and investment performance against budget for Council's municipal activities and Alwyndor Aged Care.

Motion**C231018/1312**

That this report comprising a performance review of 2017-18 investments, as required under Section 140 of the *Local Government Act 1999*, be received and noted.

Moved Councillor Lonie, Seconded Councillor Aust

Carried

14.3 **2017-18 General Purpose Financial Statements** (Report No: 352/18)

The completed financial statements for the year ended 30 June 2018 have been reviewed by the Audit Committee and audited by Council's external auditors, BDO who have indicated that an unqualified audit opinion will be provided. They are presented to Council to be received, noted and authorised.

The consolidated operating result before capital revenues is \$1,298,000 surplus comprising \$1,202,000 (deficit) from Alwyndor and \$2,500,000 surplus from Council's municipal operations. Contained in Council's municipal operations result is a \$267,000 surplus from Council's 15% equity interest in Sothern Region Waster Resource Authority (SRWRA).

The operating results vary from the preliminary result reported to Council on 14 August (Report 277/18) as indicated in the table below.

Preliminary Report Council 277/18 operating result before net gain/loss on asset disposals/revaluations	Financial Statements Operating Result	Difference (to Council Report 292/17)
<i>Municipal Operations</i>		
\$2,713,000 Surplus	\$2,500,000 Surplus	\$213,000 decrease in surplus
<i>Alwyndor Operations</i>		
(\$653,000) Deficit	(\$1,202,000) Deficit	\$549,000 increase in deficit
<i>Consolidated</i>		
\$2,060,000 Surplus	\$1,298,000 Surplus	\$762,000 decrease in surplus

The major difference with the Council operating result was accounting for the final SRWRA surplus result, processing final invoices to 2017/18 and accounting for in-kind library grants.

Loan receivables were reviewed and considered by the Audit Committee on 29 August (Report 298/18). The financial statements have maintained the loan impairment provision in accordance with the recommendations.

The major difference with the Alwyndor result was additional depreciation on the revalued buildings of \$230,000, take up of on-costs on Long Service Leave in line with council policy of \$110,000 and processing final invoices to 2017/18.

Motion**C231018/1313**

1. That the financial statements for the City of Holdfast Bay for the year ended 30 June 2018 as contained in Attachment 1 to Report No: 352/18 be received and noted.
2. That the Mayor and the Chief Executive Officer be authorised to sign the following certification of the financial statements;

In our opinion:

- (a) the accompanying (2017/18) financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- (b) the financial statements present a true and fair view of the Council's financial position at 30 June 2018 and the results of its operations and cash flows for the financial year.
- (c) internal controls implemented by Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year.
- (d) the financial statements accurately reflect the Council's accounting and other records.

Moved Councillor Smedley, Seconded Councillor Clancy

Carried14.4 **2017-18 Annual Report** (Report No: 362/18)

Council's Annual Report is an important document providing legislators and the community with assurance that the City of Holdfast Bay is meeting all its strategic and governance requirements.

The 2017–18 Annual Report has been prepared to meet all statutory requirements. The annual report due to its adoption in the caretaker period has been prepared in a text format only and does not include a Mayoral message. Once adopted by Council the report will be professionally designed and not published until after the Council election.

The 2017-18 Annual Report shows that Council has continued to deliver quality and improved services and facilities to its community.

Motion**C231018/1314**

That Council adopts the 2017–18 Annual Report, subject to design and minor alterations, and the inclusion of the audited financial statements.

Moved Councillor Clancy, Seconded Councillor Donaldson

Carried

14.5 Budget Update – as at 30 September 2018 (Report No: 361/18)

This report covers the first update of Council's 2018/19 budget conducted as at 30 September 2018.

A comprehensive review of Municipal budgets has increased the forecast operating surplus by \$96,925 to \$137,296. Capital expenditure has increased by \$837,798, including additional projects already approved by Council, i.e. mainly due to the LED Lighting project.

Alwyndor show a reduction in their operating result of \$521,034 resulting in a forecast operating deficit of \$334,726 due to increased depreciation charges and lower than expected revenue. Forecast capital expenditure remains unchanged.

Attached are financial reports as at 30 September 2018. They comprise a Funds Statement and a Capital Expenditure Report for Council's municipal activities and Alwyndor Aged Care, and a month by month variance report for Council's municipal activities. Commercial activity financial reports are also provided.

Motion**C231018/1315**

1. **That Council notes the first 2018/19 budget update for Council's municipal operations including:**
 - (a) **an increase in the forecast operating surplus for 2018/19 of \$96,925 from \$40,371 to \$137,296;**
 - (b) **an increase in forecast capital expenditure of \$837,798 from \$24.326 million to \$25.164 million;**
 - (c) **a reduction in forecast capital revenue of \$86,410 from \$10.950 million to \$10.864 million ;**
 - (d) **an increase in forecast net financial liabilities of \$827,284 at 30 June 2019 from \$20.937 million to \$21.765.**

2. **That Council notes the first 2018/19 budget update for Alwyndor operations including:**
 - (a) **a decrease in the forecast operating result for 2018/19 of \$521,034 from an operating surplus of \$186,308 to an operating deficit of \$334,726;**
 - (b) **forecast capital expenditure for 2018/19 \$889,190 (unchanged from the original budget);**
 - (c) **a decrease in the forecast funding surplus for 2018/19 of \$258,984 from \$331,007 to \$72,023.**

Moved Councillor Clancy, Seconded Councillor Aust

Carried

14.6 **Application for Landowner's Consent – Brighton Bowling Club (Keelara Centre) Centenary** (Report No: 359/18)

March 2019 marks the Centenary for the Brighton Bowling Club incorporated ("*Club / Keelara Centre*"). In order to mark this occasion, the club has approached Administration seeking to undertake some minor works to the site, which include but are not restricted to: the replacement of existing storage sheds on the northern property boundary, and the repainting of the Memorial Arch located on the Keelara Street entrance.

The Club now seeks Landowner's Consent in order to proceed to Development Assessment.

Motion

C231018/1316

That Council grants Landowner's Consent for the Brighton Bowling Club Incorporated to undertake the requested works to mark the Club's centenary subject to the Club applying for and gaining Development Approval.

Moved Councillor Clancy, Seconded Councillor Donaldson

Carried

15. **RESOLUTIONS SUBJECT TO FORMAL MOTIONS - Nil**

16. **URGENT BUSINESS – SUBJECT TO THE LEAVE OF THE MEETING - Nil**

17. **ITEMS IN CONFIDENCE - Nil**

CLOSURE

The Meeting closed at 7.45 pm.

CONFIRMED Tuesday 27 November 2018

ACTING MAYOR