

Confidential Minutes of the meeting of the Executive Committee of the City of Holdfast Bay held in the Council Chamber, Glenelg Town Hall, Moseley Square, Glenelg, on Tuesday 9 August 2022 at 5:00pm.

PRESENT

Members

Chairperson – Mayor A Wilson
Deputy Mayor – J Smedley
Councillor R Abley (visual and audio presence)
Councillor W Miller
Councillor R Snewin
Councillor S Lonie

Independent Member

Ms C Molitor (visual and audio presence)

Staff

General Manager, Strategy and Corporate – P Jackson

1. OPENING

The Chairperson declared the meeting open at 5.10 pm.

2. APOLOGIES

2.1 Apologies Received

2.2 Absent

3. DECLARATION OF INTEREST

Members were reminded to declare their interest before each item.

4. CONFIRMATION OF MINUTES

Motion

That the minutes of the Executive Committee held on 26 July 2022 be taken as read and confirmed.

Moved by Councillor Smedley, Seconded by Councillor Miller

Carried

5. CONFIDENTIAL REPORTS BY OFFICERS

5.1 Performance Review – Chief Executive Officer (Report No: 320/22)

Motion Exclusion of the Public – Section 90(3)(a) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* the Executive Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager, Strategy and Corporate and staff minute taker in attendance at the meeting in order to consider Report No: 320/22 Performance Review – Chief Executive Officer in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* the Executive Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 320/22 Performance Review – Chief Executive Officer on the following grounds:
 - a. pursuant to section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to Report No: 320/22 Performance Review – Chief Executive Officer is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), being Chief Executive Officer, Mr Roberto Bria, in that details of his performance review will be discussed, which are sensitive and are details only known to those who have participated in the discussion.
3. The Executive Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Councillor Snewin, Seconded Councillor Lonie

Carried

The Executive Committee is charged with the responsibility for undertaking the annual performance review of the Chief Executive Officer (CEO).

This report presents for consideration by the Committee the independent report prepared by Ms Christine Molitor, Independent Member of the Executive Committee, pursuant to section 102A of the *Local Government Act 1999*. Following receipt of the independent advice, the Committee will recommend to Council changes to the Chief Executive's remuneration package and/or contract as a result of the review.

Motion

1. Council notes the Chief Executive Officer's annual performance review for the 2021/22 financial year has been completed by the Executive Committee;
2. Council endorses the results of the Chief Executive Officer's annual performance review, including the independent report prepared by Ms Molitor;
3. Council approves a 1.5% increase to the Chief Executive's current remuneration package, comprising 1% salary increase and 0.5% superannuation increase;
4. Council approves the following amendment to Clause 22.2 of the Chief Executive Officer's contract:

"Clause 22.2 - We may terminate your employment prior to completion of your Fixed Term by providing you with a six month notice period."; and
5. Council approves a three (3) year extension to the Chief Executive Officer's contract, concluding in July 2027.

Motion Retain in Confidence - Section 91(7) order

That having considered Agenda Item 5.1 320/22 Performance Review – Chief Executive Officer in confidence under Section 90(2) and (3)(a) of the *Local Government Act 1999*, the Executive Committee, pursuant to Section 91(7) of that Act orders that the Report, Attachments and Minutes be retained in confidence for a period of 24 months and this order be reviewed every 12 months.

Moved Councillor Lonie, Seconded Councillor Smedley

Carried

6. **URGENT BUSINESS – SUBJECT TO THE LEAVE OF THE MEETING - Nil**
7. **CLOSURE**

The Meeting closed at 5.21 pm.

CONFIRMED 24 January 2023

CHAIRPERSON