

## ITEM NUMBER: 14.1

### ATTACHMENT 2

## CONFIDENTIAL MINUTES – EXECUTIVE COMMITTEE – 26 JULY 2022

*Pursuant to Section 83(5) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:*

- a. **information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).**



**Confidential Minutes of the Executive Committee of the City of Holdfast Bay held in the Council Chamber, Glenelg Town Hall, Moseley Square, Glenelg, on Tuesday 26 July 2022 at 5.30pm.**

**PRESENT**

**Members**

Chairman – Mayor A Wilson  
Deputy Mayor – J Smedley  
Councillor R Abley (visual and audio presence)  
Councillor W Miller  
Councillor R Snewin  
Councillor S Lonie

**Independent Member**

Ms C Molitor

**Staff**

General Manager, Strategy and Corporate - P Jackson

**1. OPENING**

The Chairman declared the meeting open at 5.33pm.

**2. APOLOGIES**

2.1 Apologies Received

2.2 Absent

**3. DECLARATION OF INTEREST**

Members were reminded to declare their interest before each item.

**4. CONFIRMATION OF MINUTES**

**Motion**

**That the minutes of the Executive Committee held on 17 May 2022 be taken as read and confirmed.**

Moved by Cr Smedley, Seconded by Cr Lonie

**Carried**

## 5. CONFIDENTIAL REPORTS BY OFFICERS

### 5.1 Performance Review – Chief Executive Officer (Report No: 306/22)

#### **Motion** – Exclusion of the Public – Section 90(3)(a) Order

- 1 That pursuant to Section 90(2) of the *Local Government Act 1999* the Executive Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager, Strategy and Corporate and staff minute taker in attendance at the meeting in order to consider Report No: 306/22 Performance Review – Chief Executive Officer in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* the Executive Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 306/22 Performance Review – Chief Executive Officer on the following grounds:
  - a. pursuant to Section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to Report No: 306/22 Performance Review – Chief Executive Officer is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), being Chief Executive Officer, Mr Roberto Bria, in that details of his performance review will be discussed, which are sensitive and are details only known to those who have participated in the discussion.
3. The Executive Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Cr Lonie, Seconded Cr Snewin

**Carried**

The Executive Committee is charged with the responsibility for undertaking the annual performance review of the Chief Executive Officer (CEO).

This report outlines the results of the CEO's 2021/22 performance review for consideration by the Executive Committee.

Ms Christine Molitor, Independent Member of the Executive Committee, will provide a written report for consideration of the Committee at its meeting on Tuesday, 9 August 2022. Following receipt of the independent advice, the Committee will recommend to Council changes to the Chief Executive's remuneration package and/or contract as a result of the review.

**Motion**

1. The Executive Committee notes the results of the Chief Executive Officer's performance review.

**RETAIN IN CONFIDENCE - Section 91(7) Order**

2. That having considered Agenda Item 5.1 Performance Review – Chief Executive Officer in confidence under section 90(2) and (3)(a) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that the report, attachments and minutes be retained in confidence for a period of 24 months and this order be reviewed every 12 months.

Moved Cr Miller, Seconded Cr Snewin

**Carried Unanimously**

6. **URGENT BUSINESS – SUBJECT TO THE LEAVE OF THE MEETING - Nil**

7. **CLOSURE**

The Meeting closed at 6.03 pm.

**CONFIRMED**

**9 August 2022**

**CHAIRMAN**