

Confidential Minutes of the Executive Committee Meeting of the City of Holdfast Bay held in the Kingston Room, Brighton Civic Centre, 24 Jetty Road, Brighton on Tuesday 30 July 2024.

8. CONFIDENTIAL ITEMS

8.1 Acting Chief Executive Officer Arrangements (Report No: 251/24)

Motion – Exclusion of the Public Section 90(3)(a and e)

- 1. That pursuant to section 90(2) of the *Local Government Act 1999* Executive Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the Chief Executive Officer and Staff minute taker in attendance at the meeting in order to consider Report No: 251/24 – Acting Chief Executive Officer Arrangements in confidence.**
- 2. That in accordance with section 90(3) of the *Local Government Act 1999* Executive Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 251/24 – Acting Chief Executive Officer Arrangements on the following grounds:**
 - a. pursuant to section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to Report No: 251/24 – Acting Chief Executive Officer Arrangements is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).**
 - e. pursuant to section 90(3)(e) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is related to matters affecting the security of employees of the Council.**
- 3. The Executive Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

Moved Councillor Lonie, Seconded Councillor Fleming **Carried Unanimously**

The Chief Executive Officer, Roberto Bria has tendered his resignation which will be effective from Friday 30 August 2024.

Section 96 of the *Local Government Act 1999* states that each council must have a Chief Executive Officer. Further section 98(2) states that council must appoint a person to act in the position of Chief Executive Officer until a vacancy is filled.

This report recommends the appointment of Pamela Jackson to act in the position of Chief Executive Officer until the vacancy has been filled.

Motion

That the Executive Committee recommends to Council:

1. the appointment of Pamela Jackson to act in the position of Chief Executive Officer from 31 August 2024 until the vacancy is filled.
2. the acting Chief Executive Officer be remunerated at the current CEO remuneration.

RETAIN IN CONFIDENCE - Section 91(7) Order

3. That having considered Agenda Item 8.1 – Acting Chief Executive Officer Arrangements in confidence under section 90(2) and (3)(a and e) of the *Local Government Act 1999*, the Executive Committee, pursuant to section 91(7) of that Act orders that the report and minutes be retained in confidence for a period of 12 months and the Chief Executive Officer is authorised to release the documents and that this order be reviewed every 12 months.

Moved Councillor Fleming, Seconded Councillor Lonie

Carried Unanimously