

## ITEM NUMBER: 14.2

### ATTACHMENT 2

## MINUTES – ALWYNDOR MANAGEMENT COMMITTEE – 31 October 2024

*Pursuant to Section 83(5) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:*

- b. Information the disclosure of which –
  - i. would reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
  - ii. would, on balance, be contrary to the public interest

**CITY OF HOLDFAST BAY**

**Minutes of the meeting of the Alwyndor Management Committee of the City of Holdfast Bay held in the Boardroom Alwyndor 52 Dunrobin Road Hove or via Audio-visual telecommunications on Thursday 31 October 2024 at 6.30pm.**

**8. GENERAL MANAGER REPORT – CONFIDENTIAL****8.1 General Manager Report – Confidential (Report No: 21/24)****Exclusion of the Public – Section 90(3)(d) Order**

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No: 21/24 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 21/24 on the following grounds:
  - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.
3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Cr Susan Lonie, Seconded by Mr John O'Connor

**Carried**

#### 8.1.1 Safework SA Complaint

Noted

**Action:** Provide actions in response to the Galpins review at the November 2024 meeting.

#### 8.1.2 2023-24 Financial Statements

It was noted that the 2023-24 Financial Statements had been finalised, circulated for approval and signed.

#### 8.1.3 2024/25 Financial Performance Update

The update was noted. Discussion focus was on HCP and numbers of packages and how many are on the waitlist.

7.00pm John Booth admitted to meeting

John provided an overview of the remuneration framework which has been developed for Alwyndor, the methodology applied and proposed implementation.

Noted that EA discussions have commenced. More work to be done around Work Value step 3. The recommendations will be brought to AMC November meeting.

**Action:** Present recommendations at the November meeting

7.07pm Executive left the room

#### 8.1.4 Executive Remuneration

John provided an overview of the remuneration framework in regard to the Executive positions.

AMC provided feedback on options and support for the General Manager to proceed with key aspects of the framework.

7.24pm - 7.26pm Prof Judy Searle not online

7.27pm John Booth left the meeting and Executive Team returned to the room.

#### 8.1.5 Support at Home Presentation

The Manager Community Connections and General Manager presented an overview of current services and programs, the proposed Support at Home program by the federal Department for Health and Ageing (ie what we know, what we don't know) and our progress to date in reviewing our current model(s) of service delivery.

It was noted that:

- The proposed new Support at Home Program is pending passing of the new federal Aged Care Act.
- The sector is offering feedback regarding various items including classification of care and the proposed timing of the new program.

8.20pm Cr Susan Lonie left the room

- In response to a query it was noted that we will use consultants as required for specific areas of the new service model(s).

8.22pm Cr Susan Lonie returned

- It was noted that as we review our services it is important that we continue to focus on our vision and our strong brand.

8.23pm Prof Lorraine Sheppard left the room

- It was noted that future meeting agendas will include updates on the progress of the proposed Support at Home reform agenda and the Employment Hero Project.

8.25 Prof Lorraine Sheppard returned

**Motion:**

**That the Alwyndor Management Committee:**

1. Note the update regarding a Safe Work SA complaint.
2. Note the finalisation of the 2023-24 Financial Statements.
3. Note the update regarding 2024-25 Financial performance.
4. Note the Executive Remuneration Framework.
5. Note the presentation on Support at Home.

**RETAIN IN CONFIDENCE - Section 91(7) Order**

1. That having considered Agenda Item 8.1 General Manager's Report (Report No: 21/24) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 3 years and that this order be reviewed every 12 months.

Moved by Cr Susan Lonie, Seconded by Prof Lorraine Sheppard

**Carried**

**9. OTHER BUSINESS – Subject to the leave of the meeting**

**9.1 Culture Survey**

The General Manager provided a brief update on the results of the recent Culture Survey, noting these were positive and that she will present the results to the November AMC meeting.

**Action:** Present results of Culture Survey at the November meeting

**9.2 AMC Deputy Chair**

It was noted that at its meeting held on 22 October 2024 Council approved the appointment of Professor Lorraine Sheppard as Deputy Chair of AMC.

**9.3 2025 Agendas**

The Chair will send an email to members seeking their suggestions regarding next year's AMC meetings that do not have scheduled content in the forward workplan.

**10. DATE AND TIME OF NEXT MEETING**

The next meeting of the Alwyndor Management Committee will be held on **Thursday 28 November 2024** in the Boardroom Alwyndor, 52 Dunrobin Road, Hove or via Audio-visual telecommunications (to be advised).

**11. CLOSURE**

The meeting closed at 8.35pm.

**CONFIRMED 28 November 2024**

**CHAIRPERSON**