

Jetty Road Mainstreet Committee

NOTICE OF MEETING

Notice is hereby given that a meeting of the Jetty Road Mainstreet Committee will be held via:

**Mayor's Parlour - Glenelg Town Hall
Moseley Square, Glenelg**

Wednesday 7 April 2021 at 6.00pm

Roberto Bria
CHIEF EXECUTIVE OFFICER

Jetty Road Mainstreet Committee Agenda

1. OPENING

The Chairperson, Con Maios will declare the meeting open at 6:00pm.

2. APOLOGIES

2.1 Apologies received:

2.2 Absent:

3. DECLARATION OF INTEREST

If a Committee Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Committee they are asked to disclose the interest to the Committee and provide full and accurate details of the relevant interest. Committee Members are reminded to declare their interest before each item.

4. CONFIRMATION OF MINUTES

Motion

That the minutes of the Jetty Road Mainstreet Committee held on 3 March 2021 be taken as read and confirmed.

5. QUESTIONS BY MEMBERS

5.1 Without Notice -

5.2 With Notice –

6. MOTIONS ON NOTICE - Nil

7. PRESENTATION: Nil

8. REPORTS/ITEMS OF BUSINESS

8.1 Monthly Finance Report (Report no: 99/21)

8.2 Marketing Update (Report no: 100/21)

8.3 Jetty Road Events Update (Report no: 101/21)

8.4 New Committee Welcome (Report no: 102/21)

9. URGENT BUSINESS – Subject to the Leave of the Meeting

10. DATE AND TIME OF NEXT MEETING

The next meeting of the Jetty Road Mainstreet Committee will be held on Wednesday 5 May 2021.

11. CLOSURE



ROBERTO BRIA
CHIEF EXECUTIVE OFFICER

Item No: **8.1**

Subject: **MONTHLY FINANCE REPORT**

Date: 7 April 2021

Written By: Jetty Road Mainstreet Coordinator

General Manager: Community Services, Ms M Lock

SUMMARY

The Jetty Road Mainstreet Committee December 2020 variance report is prepared by the Jetty Road Coordinator and is presented for information of the members of the Jetty Road Mainstreet Committee.

RECOMMENDATION

That the Jetty Road Mainstreet Committee note this report.

COMMUNITY PLAN

Economy: Supporting and growing local business
Economy: Boosting our visitor economy

COUNCIL POLICY

Not Applicable.

STATUTORY PROVISIONS

Not Applicable.

BACKGROUND

The Jetty Road Mainstreet Committee (JRMCC) has been established to undertake work to benefit the traders on Jetty Road Glenelg, using the separate rate raised for this purpose. An annual budget is endorsed by Council each year. Expenditure is monitored against budget each month to ensure that all expenditure and income is within approved parameters.

REPORT

The current 2020/21 Jetty Road Mainstreet budget is on track.

BUDGET

Not applicable.

LIFE CYCLE COSTS

There are no life cycle costs associated with this report.

INCOME & EXPENDITURE STATEMENT 28 February 2021

	Annual Budget	YTD Budget	YTD Actuals	Variance	<u>2019/20</u>	
					Actuals 28 February	Actuals 30 June
Revenue						
General Rates Raised	584,446	584,446	584,449	3	578,076	578,076
Other Income	4,000	924	12,830	11,906	4,055	4,064
	588,446	585,370	597,279	11,909	582,131	582,140
Expenses						
Employee Costs	200,872	134,750	140,044	(5,294)	106,813	126,282
Sponsorships	5,800	5,800	-	5,800	5,764	5,764
Professional Services	6,000	3,992	-	3,992	6,206	9,084
Event Management	28,000	25,359	9,363	15,996	30,094	31,236
Marketing	195,688	108,043	82,319	25,724	88,858	132,996
Retail Strategy Implementation	20,000	13,824	480	13,344	25,633	25,633
Repairs & Maintenance	1,500	1,500	50	1,450	294	454
Food & Drink	3,250	1,718	179	1,539	3,022	4,050
Directory Board	2,500	2,500	-	2,500	-	-
Christmas Decorations	-	-	-	-	20,417	20,417
Public Art Projects	15,000	-	-	-	-	-
Lighting	60,000	-	12,322	(12,322)	-	-
Gift Card Expenditure	-	-	6,485	(6,485)	3,401	4,175
Unallocated credit card expenditure	-	-	160	(160)	977	-
Christmas Pageant	20,000	20,000	-	20,000	20,000	20,000
Winter Wonderland	44,000	44,000	43,208	792	66,217	66,389
Tour Down Under	50,000	50,000	-	50,000	41,588	42,527
October Street Party	30,000	30,000	-	30,000	30,931	30,931
Winter Activation	-	-	-	-	23,209	23,209
	682,610	441,486	294,610	146,876	473,424	543,147
Net Profit/(Loss)*	(94,164)	143,884	302,669	158,785	108,707	38,993

*Annual Budget includes carry forward amount from 2019/20 of \$94,164

Marketing - Breakdown

	Actual	Budget
Digital Marketing	29,622	
Radio	-	
Television	-	
Outdoor Signage	14,625	
Print Media	36,935	
Promotional Collateral	1,136	
Contingency Budget		
	<u>82,319</u>	<u>195,688</u>

226 - Glenelg Mainstreet

Activity	Original Budget	Carry Forwards / Budget Reviews	Current Adopted Budget	Current Adopted YTD Budget	YTD Actuals	YTD Variance	Orders	Total Actuals	Balance Available
200 - Salaries	172,824	0	172,824	114,994	122,242	(7,248)	0	122,242	50,582
249 - Wages - Overtime	5,500	0	5,500	4,234	1,593	2,641	0	1,593	3,907
250 - Salaries Superannuation	16,419	0	16,419	10,925	11,613	(688)	0	11,613	4,806
283 - Sponsorships	5,800	0	5,800	5,800	0	5,800	0	0	5,800
301 - Professional Services	6,000	0	6,000	3,992	0	3,992	0	0	6,000
308 - Public Art Projects	15,000	0	15,000	0	0	0	0	0	15,000
310 - Project/Event Management	28,000	0	28,000	25,359	9,363	15,996	0	9,363	18,637
31D - Retail Strategy Implementation	20,000	0	20,000	13,824	480	13,344	0	480	19,520
415 - Food and Drink	2,250	0	2,250	917	119	798	0	119	2,131
41F - Food, Drink, Entertainment (FBT Applicable)	1,000	0	1,000	801	60	740	0	60	940
423 - Repairs and Maintenance - General Materials	1,500	0	1,500	1,500	50	1,500	0	0	1,500
433 - Marketing - Promotion & Familiarisation	196,524	0	196,524	108,043	82,319	25,724	0	82,319	114,205
438 - Directory Board	2,500	0	2,500	2,500	0	2,500	0	0	2,500
449 - Lighting	60,000	0	60,000	0	12,322	(12,322)	0	12,322	47,678
817 - Insurance - Workers Compensation - Sals	6,129	0	6,129	4,597	4,596	1	0	4,596	1,533
898 - Credit Card Expenditure yet to be Allocated	0	0	0	0	160	(160)	0	160	(160)
89A - Carry Forward Budget	(95,000)	94,164	(836)	0	0	0	0	0	(836)
8GC - Gift Card Expenditure	0	0	0	0	6,485	(6,485)	0	6,485	(6,485)
900 - Miscellaneous Income	0	0	0	0	(15)	15	0	(15)	15
910 - Ticket Sales	0	0	0	0	0	0	0	0	0
966 - General Rates Raised	(584,446)	0	(584,446)	(584,446)	(584,449)	3	0	(584,449)	3
974 - Sales - Other and Promotional Items	(4,000)	0	(4,000)	(924)	(11,280)	10,356	0	(11,280)	7,280
9GC - Gift Card Revenue	0	0	0	0	(1,550)	1,550	0	(1,550)	1,550
	(144,000)	94,164	(49,836)	(287,885)	(345,893)	58,058	0	(345,943)	296,107

J01 - Christmas Pageant - Jetty Road Contribution

Activity	Original Budget	Carry Forwards / Budget Reviews	Current Adopted Budget	Current Adopted YTD Budget	YTD Actuals	YTD Variance	Orders	Total Actuals	Balance Available
806 - Donations	20,000	0	20,000	20,000	0	20,000	0	0	20,000
	20,000	0	20,000	20,000	0	20,000	0	0	20,000

J02 - Winter Wonderland - Jetty Road Contribution (50% of Budget)

Activity	Original Budget	Carry Forwards / Budget Reviews	Current Adopted Budget	Current Adopted YTD Budget	YTD Actuals	YTD Variance	Orders	Total Actuals	Balance Available
205 - Wages	0	0	0	0	34	(34)	0	34	(34)
249 - Wages - Overtime	0	0	0	0	199	(199)	0	199	(199)
301 - Professional Services	108,000	0	108,000	108,000	61,505	46,495	0	61,505	46,495
310 - Project/Event Management	2,000	0	2,000	2,000	200	1,800	0	200	1,800
326 - Security Services - General	11,330	0	11,330	11,330	10,687	643	0	10,687	643
433 - Marketing - Promotion & Familiarisation	19,000	0	19,000	19,000	1,003	17,997	0	1,003	17,997
492 - Web Sites Updates	170	0	170	170	0	170	0	0	170
910 - Ticket Sales	(94,000)	0	(94,000)	(94,000)	(30,420)	(63,580)	0	(30,420)	(63,580)
944 - Sponsorship Income	(2,500)	0	(2,500)	(2,500)	0	(2,500)	0	0	(2,500)
	44,000	0	44,000	44,000	43,208	792	0	43,208	792

J03 - Tour Down Under - Jetty Road Contribution

Activity	Original Budget	Carry Forwards / Budget Reviews	Current Adopted Budget	Current Adopted YTD Budget	YTD Actuals	YTD Variance	Orders	Total Actuals	Balance Available
205 - Wages	600	0	600	600	0	600	0	0	600
249 - Wages - Overtime	5,000	0	5,000	5,000	0	5,000	0	0	5,000
312 - Hire Companies	9,000	0	9,000	9,000	0	9,000	0	0	9,000
433 - Marketing - Promotion & Familiarisation	8,000	0	8,000	8,000	0	8,000	0	0	8,000
800 - Other Expenditure	19,400	0	19,400	19,400	0	19,400	0	0	19,400
835 - Entertainment/Special Occasions	8,000	0	8,000	8,000	0	8,000	0	0	8,000
	50,000	0	50,000	50,000	0	50,000	0	0	50,000

J04 - October Street Party

Activity	Original Budget	Carry Forwards / Budget Reviews	Current Adopted Budget	Current Adopted YTD Budget	YTD Actuals	YTD Variance	Orders	Total Actuals	Balance Available
310 - Project/Event Management	3,000	0	3,000	3,000	0	3,000	0	0	3,000
433 - Marketing - Promotion & Familiarisation	27,000	0	27,000	27,000	0	27,000	0	0	27,000
	30,000	0	30,000	30,000	0	30,000	0	0	30,000

Item No: **8.2**

Subject: **MARKETING UPDATE**

Date: 7 April 2021

Written By: Jetty Road Mainstreet Coordinator

General Manager: Community Services, Ms M Lock

SUMMARY

The report provides an update on the marketing initiatives undertaken by the Jetty Road Mainstreet Committee 2020/21 Marketing Plan and initiatives aligned to the delivery of the Jetty Road Glenelg Retail Strategy 2018-2022.

RECOMMENDATION

That the Jetty Road Mainstreet Committee note this report.

COMMUNITY PLAN

Economy: Supporting and growing local business
Economy: Boosting our visitor economy

COUNCIL POLICY

Not Applicable.

STATUTORY PROVISIONS

Not Applicable.

BACKGROUND

The Jetty Road Development Coordinator is responsible for implementing initiatives on behalf of the Jetty Road Mainstreet Committee in alignment with the 2020/21 Jetty Road Marketing Plan.

REPORT

Winter Magazine

Distribution of the winter magazine is anticipated in May and work as commenced on putting the magazine together. With the popularity of the 2020 spring magazine, the JRMC is discussing printing 30,000 copies with the additional 10,000 to be distributed along the tram corridor. Advertising in the winter magazine has sold out and the magazine will feature 20 winter warmer discount vouchers. Content and imagery collation is currently underway.

Scratch & Win

The Jetty Road scratch & win promotion was endorsed by the JRMC during the March 2021 meeting and a number of businesses have been approached throughout March about their involvement with this promotion. All businesses within the Jetty Road precinct will have the ability to be a part of this promotion which is due to commence mid-May.

Jetty Road on Show

A series of events and promotions showcasing the Jetty Road precinct encouraging both local and external spend and visitation within precinct. Aligned with the 'Winter Activation', Jetty Road traders will have the opportunity to host and run tailored events and experiences suitable for all ages. The JRDC is collaborating with Council's Creative Services and Digital Engagement teams to discuss artwork and the promotional pitch. Artwork will be created within coming weeks.

Jetty Road Blog

The monthly Jetty Road consumer newsletter was emailed to over 2,200 subscribers on Sunday 21 March. This edition was based around Easter and featured Bracegirdle's, Haigh's, Stamford Grand Adelaide, Fassina Liquor, BWS, The Source Bulk Foods and Bakers Delight. Also mentioned was the Mix 102.3 Giant Wheel had extended its stay until April 18 and Jetty Road is open all Easter weekend.

Campaign Stats

	Jetty Road – this campaign	Jetty Road – average	Peers - average
Open rate	31.5%	30.3%	28.5%
Click Rate	2.3%	3.3%	3.7%
Unsubscribe	0.4%	0.8%	0.2%

Jetty Road Tree Lighting

With the positive community feedback in regards to the Moseley Square fairy lights, the application to SA Power Networks has commenced to obtain permission to install fairy lights on the 38 trees along Jetty Road.

Jetty Road Street Banners

The Jetty Road street banners are due to be updated. With the privatisation of the running of the rail network, meetings have commenced with Torrens Connect. An application to terminate the tram at Brighton Road and shutting off the power along Jetty Road during the installation of the new banners has also now commenced.

Social Media




The Jetty Road Glenelg, Social Media reporting for Facebook and Instagram are reflected for the period of 21 February to 20 March 2021.

The messaging through this period continues to promote school holiday activities and traders within the Jetty Road, Glenelg precinct.

Facebook

	21 December – 20 January	21 January – 20 February	21 February – 20 March
Fans	28,584 ↑	28,626 ↑	28,648 ↑
Posts	38 ↑	29 ↓	17 ↓
Post engagement	3.73k ↑ Reactions 2.43k Comments 1.15k Shares 148	1.78k ↓ Reactions 1.52K Comments 171 Shares 87	1.17k ↓ Reactions 917 Comments 162 Shares 86

Best performing posts of community engagement through 21 February to 20 March 2021.

14 March 222 engagement	27 February 221 engagement	18 March 178 engagement
		

Best performing posts for reach through 21 February to 20 March 2021.


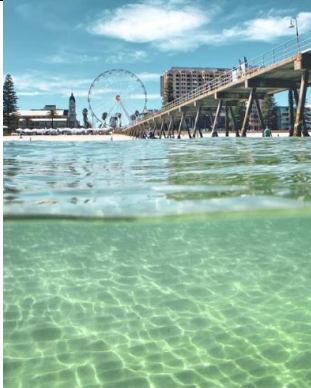

21 February 3.7k reached	25 February 3.7k reached	14 March 3.6k reached
		

Instagram


	21 December – 20 January	21 January – 20 February	21 January – 20 February
Followers	17.2k ↑	17.9k ↑	18.2k ↑
Posts	34 ↑	32 ↓	24 ↓
Interaction	12.7k ↑	12.2k ↓	10.1k ↓

Reached	64.7k	44.5k↓	47.6k↑
Comments	1.5k↑	3.7k↑	1.6k↑
Stories	549↑	457↓	362↓

Best performing posts for community engagement through 21 February to 20 March 2021.

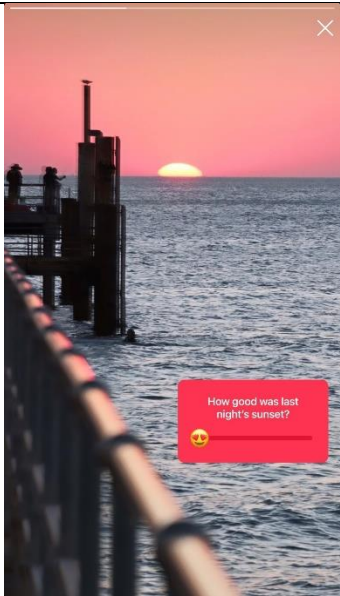
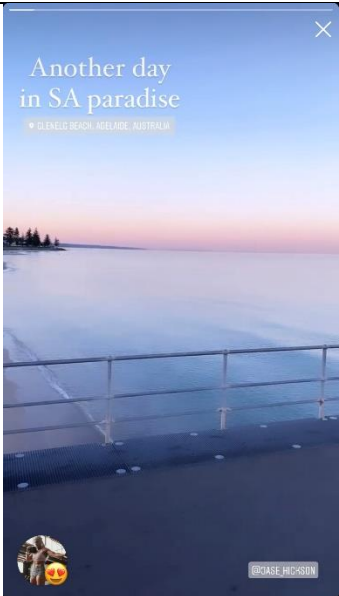
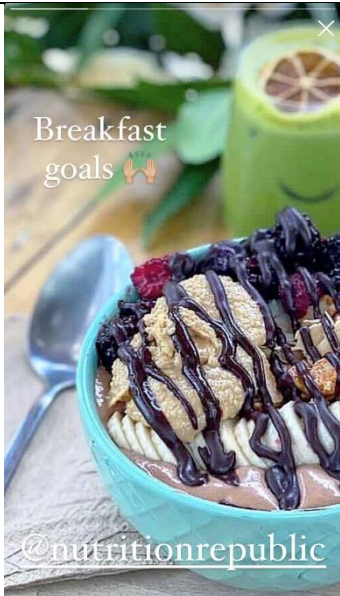
3 March – 1.9k engagement	18 March – 997 engagement	1 March - 769 engagement
 <p>WIN A \$100 JETTY ROAD GIFT CARD</p> <p>We've got a \$100 Jetty Road gift card to give away and it couldn't be easier to be in the running.</p> <p>To enter, make sure you're following @jettyrdglenelg and tag a friend or loved one who you would spoil or share it with.</p> <p>If you want to increase your chances to win, tag more people and get those friends to enter as well.</p> <p>You can also enter as many times as you like so get tagging!!!</p>	 <p>Make hay while the sun shines!!!!</p> <p>It's almost a burst of summer again over the weekend so take the opportunity to enjoy the sun and sea</p>	 <p>Today South Australia became the first state to ban the sale, supply and distribution of single use plastics.</p> <p>SA has led the way in recycling with its return deposit scheme as far back as the 1970's and more recently lightweight bags.</p>

Best performing posts for reach through 21 February to 20 March 2021.

18 March – 15.7k reach	5 March – 12.8k reach	1 March – 12k reach
 <p>Make hay while the sun shines!!!!</p> <p>It's almost a burst of summer again over the weekend so take the</p>	 <p>Moseley Square is the scene for the inaugural Moseley Square Vibes which kicks off tomorrow and continues all long weekend.</p>	 <p>Today South Australia became the first state to ban the sale, supply and distribution of single use plastics.</p> <p>SA has led the way in recycling with its return deposit scheme as far back as the 1970's and more recently lightweight bags.</p>

<p>opportunity to enjoy the sun and sea air in the Bay.</p> <p>It's a great chance to take a spin on the @mixadelaide giant wheel, take advantage of the daytime half price specials at the @moseleybeachclub, or simply enjoy the myriad of bars and cafes in Glenelg.</p>	<p>Beginning at 3pm and going through until 8.30pm, Moseley Square Vibes is a mix of DJ's and live acoustic playing daily in 2 hour time slots.</p> <p>Sunday and Monday will be 1pm to 8pm.</p> <p>Swing by and surround yourself with good vibes, groovy beats and an enjoyable atmosphere over the long weekend.</p> <p>What a line up of emerging talents ... @anguskaftan @djkanamusic @jettgazley @lalanimusic @averijmusic</p> <p>Link also in our bio 📌</p>	<p>And it again leads the way for the environment with today's introduction of the new legislation.</p> <p>And that's great news for all our locals!</p>
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Best performing stories for reach through 21 February to 20 March 2021.

1.1k reached	1k reached	1k reached
		

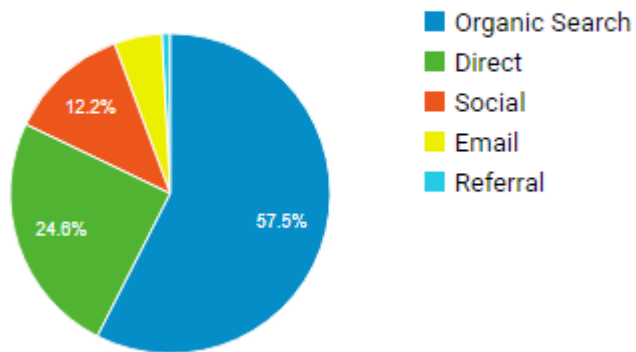
Website

Current website stats (21 February to 20 March 2021):

- 2.3k users
- 91% of users were new users
- 2.2k sessions
- 68% bounce rate

How users are getting to the website:

Top Channels



BUDGET

The JRMC have \$196,524 allocated towards implementing the 2020/21 marketing plan.

LIFE CYCLE COSTS

Not applicable.

Item No: **8.3**

Subject: **JETTY ROAD EVENTS UPDATE**

Date: 7 April 2021

Written By: Jetty Road Development Coordinator

General Manager: Community Services, Ms M Lock

SUMMARY

JRMC in partnership with the City of Holdfast Bay, are responsible for implementing and managing a variety of major events to support economic stimulus in the precinct in accordance with the annual marketing and business plan. This report provides an overview of upcoming events and an update on events held.

RECOMMENDATION

That the Jetty Road Mainstreet Committee note this briefing

COMMUNITY PLAN

Economy: Supporting and growing local business
Economy: Boosting our visitor economy

COUNCIL POLICY

Not Applicable.

STATUTORY PROVISIONS

Not Applicable.

BACKGROUND

The JRMC in partnership with the City of Holdfast Bay are responsible for implementing and managing a variety of major events to support economic stimulus in the precinct in accordance with the annual marketing and business plan.

REPORT

Major events in Glenelg include:

Events

Glenelg Sunset Markets

The Glenelg Sunset Markets held on Sunday March 14 rounded out the 2021 summer series. This was the largest market yet with over 80 stall holders, live music and even a live weather cross by channel 7 in prime time viewing slots.

Each market experienced strong attendee numbers in particular the first (December 13) and the last (March 14). The markets that occurred in February within a fortnight of each other experienced the least foot traffic. As the weather became cooler towards the conclusion of the series of markets, it was observed that the first few hours were substantially busier than the last couple of hours once the sun had started to set. In future, there is consideration to review commencing the markets from 3:30pm as opposed to 4:30pm if a market is scheduled in March 2022.

Moseley Square Vibes

Over the March long weekend (6-8 March) DJ's and live acoustic artists performed in Moseley Square in 2 hour time slots from 1pm-8pm. This activation developed a noticeable atmosphere within Moseley Square. Jetty Road visitors stopped to listen and/or dance, including a multitude of children. This added element in the square over the March long weekend certainly added a more vibrant atmosphere with some DJs experiencing 30+ people dancing to their music at any one time.

SA Beach Volleyball Series

The SA Beach Volleyball Series offers a top line competition for elite players, as well as competitions for competitive teams, social players and juniors. Beach volleyball championships are played fortnightly at Glenelg beach on weekends throughout summer. This event is co-sponsored by Jetty Road, Glenelg and Jetty Road vouchers are awarded to winners.

Jetty Road on Show/ 3 week-long festival 2021

A series of events and promotions showcasing the Jetty Road precinct encouraging both local and external spend and visitation within precinct. Traders involved will host and run intimate events and experiences which will be advertised and booked through a website developed by Jetty Road. Aligned with the 'Winter Activation', Jetty Road on Show will showcase all events and experiences for all ages with the aim to increase visitation and trade within precinct.

The JRDC & JRDA have been meeting with traders to discuss possible events that they can hold over the duration of Jetty Road on Show, the response from traders thus far has been very positive with a number of programmed events already locked in.

Trader Networking Event

On Wednesday 24 March, a Jetty Road Trader Networking event occurred. Traders had the opportunity to network with their fellow traders, council staff and elected members, helping to build both new and stronger relationships. The outgoing JRMC was thanked and a short Q&A was undertaken with interviews from 3 Jetty Road precinct businesses. The evening received positive feedback and was a great opportunity for the precinct to strengthen relationships with each another.

BUDGET

The 2020/21 budget provides sufficient funds to deliver the above mentioned events

LIFE CYCLE COSTS

Not applicable

Item No: **8.4**

Subject: **NEW COMMITTEE WELCOME**

Date: 7 April 2021

Written By: Jetty Road Development Coordinator

General Manager: Community Services, Ms M Lock

SUMMARY

This report provides information for the committee to note in regards to operating as the Jetty Road Mainstreet Committee (JRMCM). The JRMCM comprises of 11 members who are a mix of the Glenelg Tourism Precinct (Jetty Road, Glenelg) business owners, commercial property owners and Elected Members. The JRMCM is an advisory committee of the City of Holdfast Bay formed under Section 41 of the *Local Government Act 1999*. The committee is established to advise Council on enhancing and promoting the Precinct as a vibrant shopping, leisure and recreation area with year round appeal to residents and visitors. A copy of the JRMCM Terms of Reference and City of Holdfast Bay Code of Practice Meeting Procedures has been provided to new committee members.

RECOMMENDATION

That the Jetty Road Mainstreet Committee note this report.

COMMUNITY PLAN

Placemaking: Creating lively and safe places
Economy: Making it easier to do business
Economy: Boosting our visitor economy

COUNCIL POLICY

Not Applicable.

STATUTORY PROVISIONS

Not Applicable.

BACKGROUND

The JRMC comprises of 11 members who are a mix of the Glenelg Tourism Precinct (Jetty Road, Glenelg) business owners, commercial property owners and Elected Members of Council.

The Jetty Road Mainstreet Committee is established to advise Council on:

- Enhancing and promoting the Precinct as a vibrant shopping, leisure and recreational area with year round appeal to residents and visitors.
- Furthering the economic development of the Precinct and encouraging further retail investment in the Precinct.
- A consistent marketing and brand strategy for the Precinct Initiatives required to operate the Precinct in accordance with the Council's Strategic Management Plans
- The Committee will also maintain communication between the Council, traders, landlords, tourism providers, consumers and residents in the Precinct.

REPORT

Business owners and owners of commercial property within the boundaries of the Jetty Road Glenelg precinct who contribute to the separate rate levy were invited to nominate for a position on the Jetty Road Mainstreet Committee. There were 9 positions available for those people who are either a landlord or trader. The term of appointment of all members of the JRMC is subject to Section 41 of the Local Government Act 1999, coincide with the term of the Council and are for a period not exceeding two years.

At the 23 March, 2021 Council Meeting, Council endorsed the selection panel's recommendation and endorsed the new Jetty Road Mainstreet Committee effective from 1 April 2019 as follows:

- Con Maio, Maio Investments
- Gina Britton, Daisy and hen
- Tristan Chai, Good Physio
- Glen, Watson, The Royal Moody
- Gilia Martin, Attitudes Boutique
- Angus Warren, Beach Burrito
- Tony Beatrice, Cibo Espresso
- David Elmes, The Jetty Bar
- Adoni Fotopoulos, Ikos Holdings Trust
- Councillor Rebecca Abley
- Councillor William Miller

The term of appointment will be until 31 March 2023.

A copy of the Jetty Road Mainstreet Committee Terms of Reference and the City of Holdfast Bay Code of Practice Meeting Procedures has been provided to the new committee members.

The committee will also appoint a new chairperson and deputy chairperson at the meeting scheduled 7 April 2021.

BUDGET

Not applicable

LIFE CYCLE COSTS

Not applicable