

# Agenda

Council

## NOTICE OF MEETING

Notice is hereby given that a meeting of the Council will be held in the

**Council Chamber - Glenelg Town Hall**  
**Moseley Square Glenelg**

26 August 2025 at 7:00pm



**Marnie Lock**  
Acting Chief Executive Officer



## 1. Opening

*The Mayor will declare the meeting open at 7pm.*

## 2. Kaurna Acknowledgement

*We acknowledge Kaurna people as the traditional owners and custodians of this land.*

*We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.*

## 3. Service to Country Acknowledgement

*The City of Holdfast Bay would like to acknowledge all personnel who have served in the Australian forces and services, including volunteers, for our country.*

## 4. Prayer

*Heavenly Father, we pray for your presence and guidance at our Council Meeting. Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.*

## 5. Apologies

5.1 Apologies received – Councillor W Miller (Approved Leave of Absence), Councillor A Kane (Approved Leave of Absence), Councillor M O'Donohue (Approved Leave of Absence), Councillor R Abley

5.2 Absent

## 6. Items Presented to Council

## 7. Declaration Of Interest

*If a Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Council they are asked to disclose the interest to the Council and provide full and accurate details of the relevant interest. Members are reminded to declare their interest before each item.*

## 8. Confirmation Of Minutes

**That the minutes of the Ordinary Meeting of Council held on Tuesday 12 August 2025 be taken as read and confirmed.**

## 9. Public Presentations

9.1 Petitions - Nil





9.2        **Presentations - Nil**

9.3        **Deputations - Nil**

## **10.        Questions by Members**

10.1       **Without Notice**

10.2       **On Notice - Nil**

## **11.        Member's Activity Reports - Nil**

## **12.        Motions on Notice - Nil**

## **13.        Adjourned Matters - Nil**

## **14.        Reports of Management Committees and Subsidiaries**

- 14.1       Minutes – Alwyndor Management Committee – 29 May 2025 (Report No: 248/25)
- 14.2       Minutes – Audit and Risk Committee – 20 August 2025 (Report No: 282/25)
- 14.3       Minutes – Jetty Road Mainstreet Committee – 13 August 2025 (Report No: 283/25)

## **15.        Reports by Officers**

- 15.1       Items in Brief (Report No: 271/25)
- 15.2       2024-25 Preliminary funding Statements, Budget Carried Forward and Activity Reports (Report No: 276/25)
- 15.3       Alwyndor Management Committee Appointment (Report No: 249/25)
- 15.4       Naming of Seacliff Park Lane (Report No: 272/25)
- 15.5       Nomination – Libraries Board of South Australia (Report No: 278/25)
- 15.6       Hooded Plover Protection (Report No: 274/25)
- 15.7       Accessible Parking Spaces – Brighton and Somerton Park Surf Life Saving Clubs (Report No: 277/25)
- 15.8       Gregory Lane – Street Lighting Audit (Report No: 281/25)

## **16.        Resolutions Subject to Formal Motions**

*Presented for the information of Members is a listing of resolutions subject to formal resolutions, for Council and all Standing Committees, to adjourn or lay on the table items of Council business, for the current term of Council.*

## **17.        Urgent Business – Subject to the Leave of the Meeting**



## 18. Items in Confidence

### 18.1 Hoarding Fee Relief (Report No: 273/25)

Pursuant to Section 83(5) of the *Local Government Act 1999* the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council considers the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which –
  - i. could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
  - ii. would, on balance, be contrary to the public interest.

### 18.2 Beach Event Activation (Report No: 279/25)

Pursuant to Section 83(5) of the *Local Government Act 1999* the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council considers the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

- b. Information the disclosure of which –
  - i. would reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
  - ii. would, on balance, be contrary to the public interest.

### 18.3 Event Activation (Report No: 280/25)

Pursuant to Section 83(5) of the *Local Government Act 1999* the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council considers the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

- b. Information the disclosure of which –
  - i. would reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
  - ii. would, on balance, be contrary to the public interest.





19. Closure

A handwritten signature in blue ink, consisting of several overlapping, fluid strokes.

**Marnie Lock**  
Acting Chief Executive Officer

**Item No:** 14.1

**Subject:** MINUTES - ALWYNDOR MANAGEMENT COMMITTEE – 29 MAY 2025

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## Summary

The minutes of the Alwyndor Management Committee meeting held on 29 May 2025 are provided for information.

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## Recommendation

1. That the minutes of the Alwyndor Management Committee meeting held on 29 May 2025 be noted.

### RETAIN IN CONFIDENCE - Section 91(7) Order

2. That having considered Attachment 2 to Report No: 248/25 Minutes - Alwyndor Management Committee –28 November 2024 in confidence under section 90(2) and (3) (b) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of the Act orders that Attachment 2 be retained in confidence for a period of 24 months and that this order be reviewed every 12 months.
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## Background

This report is presented following the Alwyndor Management Committee Meetings.

The Alwyndor Management Committee was established to manage the affairs of Alwyndor. The Council has endorsed the Committee's Terms of Reference and given the Committee delegated authority to manage the business of Alwyndor.

## Report

The minutes of the meeting are attached for Members' information.

*Refer Attachments 1 and 2*

## Budget

Not applicable

## Life Cycle Costs

Not applicable

## Strategic Plan

Enabling the people in our communities to live healthy, engaged and fulfilling lives.

## Council Policy

Not applicable

## Statutory Provisions

*Local Government Act 1999*, section 41

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**Written By:** General Manager, Alwyndor

**General Manager:** Ms B Davidson-Park



# Attachment 1

## **CITY OF HOLDFAST BAY**

### **Minutes of the meeting of the Alwyndor Management Committee of the City of Holdfast Bay held via Audio-visual telecommunications on Thursday 29 May 2025 at 6.30pm.**

#### **PRESENT**

##### **Elected Members**

Councillor Susan Lonie  
Councillor Robert Snewin

##### **Independent Members**

Mr Kim Cheater- Chair  
Ms Joanne Cottle  
Mr John O'Connor (Teams)  
Prof Judy Searle  
Prof Lorraine Sheppard

#### **Staff**

General Manager Alwyndor – Ms Beth Davidson-Park  
Executive Manager, Community Connections – Ms Molly Salt  
Executive Manager, Residential Services – Ms Natasha Stone  
Executive Manager, People and Culture, Ms Lisa Hall  
Interim Executive Manager ICT – Mr Brad Vowles  
Interim Chief Financial Officer– Mr Jarrod Thorn  
Executive Assistant – Ms Bronwyn Taylor

#### **1. OPENING**

The Chairperson declared the meeting opened at 6.35pm.

#### **2. KAURNA ACKNOWLEDGEMENT**

With the opening of the meeting the Chair stated:

We acknowledge the Kurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

#### **3. APOLOGIES**

- 3.1 For Absence – nil.
- 3.2 Leave of Absence – nil.

The Chair welcomed Jarrod Thorn, Interim CFO to the meeting.

**4. DECLARATION OF INTEREST**

Committee members were reminded to declare any interest before each item.  
Nil

**5. CONFIRMATION OF MINUTES**

**Motion**

**That the Public and Confidential minutes of the Alwyndor Management Committee held on 23 April 2025 be taken as read and confirmed.**

Moved by Prof Lorraine Sheppard, Seconded by Prof Judy Searle

**Carried**

**6. REVIEW OF ACTION ITEMS**

**6.1 Action Items**

**Action:** Action Item 82 - update wording to reflect that the modelling was provided to the Chair and included in the draft budget.

**6.2 Annual Work Plan**

Noted

The Chair sought and received the approval of the Committee to bring forward Item 8.3 *Finance Report – draft 2025/26 Budget - Confidential*.

**8.3 Finance Report – draft 2025/26 Budget - Confidential (Report No: 14/25)**

**Exclusion of the Public – Section 90(3)(d) Order**

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting except for the General Manager and staff in attendance at the meeting to consider Reports and Attachments to Report No 14/25 in confidence.

2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 14/25 on the following grounds:

- d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.



In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Cr Susan Lonie, Seconded by Ms Joanne Cottle

**Carried**

**Motion:**

That the Alwyndor Management Committee:

**RETAIN IN CONFIDENCE - Section 91(7) Order**

1. That having considered Agenda Item 8.3 Financial Report (Report No 14/25) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Report, Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.

Moved by Cr Robert Snewin, Seconded by Ms Joanne Cottle

**Carried**

7.52pm John O'Connor left the meeting

## **7. GENERAL MANAGER REPORT**

### **7.1 General Manager Report (Report No:11/25)**

#### **7.1.1 Aged Care Reform Update**

Taken as read. The detailed update was well received and it was noted we are well progressed in meeting the timelines of the known changes as well as those pending the finalisation of the Rules which will enable the new Aged Care Act.

A request was made to add an anticipated completion date where applicable and to present this report in confidence at future meetings due to its commercial nature.

**Action:** Add anticipated completion dates as appropriate. Present as a confidential report ongoing.

#### **7.1.2 Consumer Advisory Groups Report**

The reports were noted. The Executive Manager Residential Services advised that due to the difficulty of recruiting residents to be members, they have merged the Residential Advisory Group with the regular Resident meetings.

#### **7.1.3 Reappointment of AMC members**

It was noted that at its meeting of 27 May 2025, Council approved the reappointments of both Prof Lorraine Sheppard and Prof Judy Searle to AMC.

#### **7.1.5 Appointment of Deputy Chair**

The Chair confirmed that Professor Lorraine Sheppard nominated to continue as Deputy Chair. The Chair sought any other nominations. There were none.

Professor Lorraine Sheppard left the room.

The vote was unanimous to appoint Prof Lorraine Sheppard as Deputy Chair commensurate with her current term ie 1 June 2028.

Professor Lorraine Sheppard returned to the room.

Professor Sheppard was advised of her successful nomination which will be presented to Council at its meeting to be held on 10 June 2025 for consideration.

#### **Motion:**

**That the Alwyndor Management Committee:**

- 1. Note the Aged Care Reform update.**
- 2. Note the Consumer Advisory Groups report.**
- 3. Note that at its meeting of 27 May 2025, Council approved the reappointment of Professor Judy Searle to AMC for another three (3) year term until 1 June 2028.**
- 4. Note that at its meeting of 27 May 2025, Council approved the reappointment of Professor Lorraine Sheppard to AMC for another three (3) year term until 1 June 2028.**
- 5. Recommend to the City of Holdfast Bay the appointment of Professor Lorraine Sheppard as Deputy Chair of AMC for a period of three (3) years commensurate with their current term for consideration at its meeting to be held on 10 June 2025.**

Moved by Cr Robert Snewin, Seconded by Ms Joanne Cottle

**Carried**

**8.1 General Manager Report – Confidential (Report No: 12/25)****Exclusion of the Public – Section 90(3)(d) Order**

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting except for the General Manager and Staff in attendance at the meeting to consider Reports and Attachments to Report No: 12/25 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 12/25 on the following grounds:

- d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Prof Judy Searle, Seconded by Cr Susan Lonie

Carried

**Motion:**

That the Alwyndor Management Committee:

**RETAIN IN CONFIDENCE - Section 91(7) Order**

1. That having considered Agenda Item 8.1 General Manager's Report (Report No: 12/25) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 3 years and that this order be reviewed every 12 months.

Moved by Cr Susan Lonie, Seconded by Prof Judy Searle

Carried



## 8.2 Finance Report – Confidential (Report No: 13/25)

### Exclusion of the Public – Section 90(3)(d) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting except for the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No 13/25 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 13/25 on the following grounds:

- d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Ms Joanne Cottle, Seconded by Prof Judy Searle

**Carried**

### **Motion:**

That the Alwyndor Management Committee:

### **RETAIN IN CONFIDENCE - Section 91(7) Order**

1. That having considered Agenda Item 8.2 Finance Report – Confidential (Report No 13/25) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of

**that Act orders that the Report, Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.**

Moved by Prof Lorraine Sheppard, Seconded by Cr Robert Snewin

Carried

**9. OTHER BUSINESS – Subject to the leave of the meeting**

9.1. The General Manager gave an update on the recruitment of an AMC member: the response rate was low with only 8 applicants. However, there are some with aged care experience in addition to wider governance experience and qualifications. Following discussion with the Chair, the recruitment panel will be convened.

**10. DATE AND TIME OF NEXT MEETING**

The next meeting of the Alwyndor Management Committee will be held on **Thursday 31 July** in the Boardroom Alwyndor, 52 Dunrobin Road, Hove or via Audio-visual telecommunications (to be advised).

**11. CLOSURE**

The meeting closed at 8.53pm.

**CONFIRMED 31 July 2025**

  
**CHAIRPERSON**

**Item No:** 14.2

**Subject:** MINUTES – AUDIT AND RISK COMMITTEE – 20 AUGUST 2025

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## Summary

The public and confidential minutes of the meeting of the Audit and Risk Committee held 20 August 2025 are presented to Council for information.

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## Recommendation

That Council notes the public and confidential minutes of the meeting of the Audit and Risk Committee of 20 August 2025, namely that the Audit and Risk Committee:

1. advises Council it has received and considered a Standing Items Report addressing:
    - Monthly Financial Statements
    - External Audit
    - Public Interest Disclosures
    - Economy and Efficiency Audits
    - Council Recommendations
    - Audit and Risk Committee Meeting Schedule 2025
    - Committee Member Self-Review Assessments;
  2. selected Ms Paula Davies to join the tender evaluation panel for the appointment of a new external auditing firm;
  3. endorsed the 2025 – 2028 Internal Audit Program;
  4. endorsed the Annual Audit and Risk Committee to Council as an accurate representation of its activities over the 2024-25 financial year, for presentation to Council and inclusion in Council's Annual Report for that period;
  5. noted a report comprising a performance review of 2024-25 municipal investments, as required under section 140 of the *Local Government Act 1999*, and recommends it to Council for noting;
  6. recommends the Council Business Continuity Management Policy to Council for adoption; and
  7. received and noted a report regarding the performance of Alwyndor's 2024-25 investments, as required under section 140 of the *Local Government Act 1999* and recommends it to Council for noting.
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## Background

The Audit and Risk Committee is established under Section 41 of the *Local Government Act 1999*, and Section 126 of the *Local Government Act 1999* defines the functions of the Audit and Risk Committee to include:

- reviewing annual financial statements to ensure that they present fairly the state of affairs of the council;
- proposing, and providing information relevant to, a review of the council's strategic management plans or annual business plan;
- proposing, and reviewing, the exercise of powers under section 130A;
- if the council has exempted a subsidiary from the requirement to have an audit committee, the functions that would, apart from the exemption, have been performed by the subsidiary's audit committee;
- liaising with the council's auditor; and
- reviewing the adequacy of the accounting, internal control, reporting and other financial management systems and practices of the council on a regular basis.

## Report

The public and confidential minutes of the meeting of the Audit and Risk Committee held on 20 August 2025 are attached for Members' information.

*Refer Attachments 1 and 2*

### **External Audit**

Section 128 of the *Local Government Act 1999* (the Act), states that the term of appointment of an auditor cannot exceed five years. As Dean Newbery were appointed in 2020, the 2024-25 audit will be their last. Currently an open tender has been posted on the SA Tenders and Contracts website, with a closing date of 29 August, for the purpose of appointing a new auditing firm for the 2025-26 audit.

The Act also requires that any new appointment must be at the recommendation of a council's Audit and Risk Committee. It is anticipated that a report will be presented at the Committee's 22 October 2025 meeting seeking approval of Council's next external auditor.

The Audit and Risk Committee selected independent member, Ms Paula Davies, to join the tender evaluation panel. This allows the Committee to have an input in the selection process.

### **Annual Audit and Risk Committee Report to Council**

The Audit and Risk Committee provides an annual report to Council, providing an overview of the business undertaken during the previous twelve months. The Committee reviewed the report for the 2024-25 period which will be presented to Council at a future meeting.

## Budget

Not applicable

## Life Cycle Costs

Not applicable

## Strategic Plan

Statutory compliance

## Council Policy

Not applicable

## Statutory Provisions

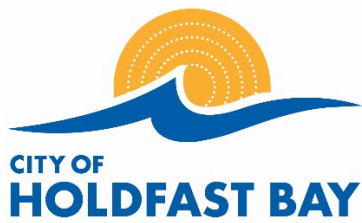
*Local Government Act 1999, Sections 41 and 126*

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**Written By:** Executive Officer

**A/General Manager:** Strategy and Corporate, Mr C Blunt

# Attachment 1



## **Minutes of the Audit and Risk Committee Held in the Kingston Room, Civic Centre, 24 Jetty Road, Brighton on Wednesday 20 August 2025 at 6.00pm**

### **MEMBERS PRESENT**

Presiding Member - Councillor J Smedley  
Councillor R Snewin  
Ms P Davies  
Ms C Garrett  
Mr D Powell

### **GUESTS**

Mr T Muhlhausler, Director, Galpins – via audio visual attendance.

### **STAFF IN ATTENDANCE**

Acting Chief Executive Officer – Ms M Lock  
Acting General Manager, Strategy and Corporate – Mr C Blunt  
Manager Strategy and Governance – Mr S Boyd



**1. OPENING**

The Chairman declared the meeting open at 6.00pm.

**2. KAURNA ACKNOWLEDGEMENT**

We acknowledge Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

**3. APOLOGIES**

3.1 Apologies Received - Nil

3.2 Absent - Nil

**4. DECLARATION OF INTEREST**

Members were reminded to declare their interest before each item.

**5. CONFIRMATION OF MINUTES**

**Motion**

**That the minutes of the Audit and Risk Committee held on 16 July 2025 be taken as read and confirmed.**

Moved by C Garrett, Seconded by P Davies

**Carried**

**6. ACTION ITEMS**

The Action Items were tabled and discussed.

**7. PRESENTATIONS**

7.1 Nil

**8. REPORTS BY OFFICERS**

8.1 **Standing Items** (Report No: 263/25)

The Audit and Risk Committee is provided with a report on standing items at each ordinary meeting.

**Motion**

1. That the Audit and Risk Committee advises Council it has received and considered a Standing Items Report addressing:
  - Monthly Financial Statements
  - External Audit
  - Public Interest Disclosures
  - Economy and Efficiency Audits
  - Council Recommendations
  - Audit and Risk committee meeting schedule 2025
  - Committee Member Self-Review Assessments
2. That the Audit and Risk Committee select Ms Paula Davies to join the tender evaluation panel for the appointment of a new external auditing firm.

Moved D Powell, Seconded C Garrett

**Carried**

**Leave of the meeting**

The Presiding Member sought leave of the meeting to move Item 8.2 - 2022 – 2025 Internal Audit Program Quarterly Report in the Agenda to be considered after Item 8.3.

Leave of the meeting was granted.

**8.3 Risk Report – August 2025 (Report No: 268/25)**

A review of the Strategic Risk Register and high operational risks was undertaken in line with Council's Risk Management Policy and ISO31000 (2018), to ensure an accurate reflection of the current risk position across the business, scoping both business risks and opportunities.

**Motion**

**That the Audit and Risk Committee notes this report and acknowledges that the Council Procurement Policy and Council Prudential Management Policy have been withdrawn for further review.**

Moved Councillor Snewin, Seconded P Davies

**Carried**

Mr T Mulhausler joined the meeting at 6.37pm.

8.2 **2022 – 2025 Internal Audit Program Quarterly Report** (Report No: 270/25)

The risk-based audits scheduled for the Internal Audit Program 2024-25 have been completed.

In addition, the 'Audit Recommendations Outstanding Actions Update' is attached in three parts, highlighting those actions that are either completed, in progress or not yet implemented.

**Motion**

**That the Audit and Risk Committee:**

1. **notes this report; and**
2. **endorses the 2025 – 2028 Internal Audit Program.**

Moved P Davies, Seconded C Garrett

**Carried**

Mr T Mulhausler left the meeting at 6.47pm.

Item 8.3 was considered on the Agenda after Item 8.1, as per leave of the meeting granted.

8.4 **Annual Audit and Risk Committee Report to Council** (Report No: 266/25)

Following changes to the *Local Government Act 1999*, section 126(9) of the Act now requires the Audit and Risk Committee to provide an annual report to Council, providing an overview of the business undertaken during the previous twelve months.

This annual report is required to be included in the Council's Annual Report for the relevant financial year.

**Motion**

**That the Audit and Risk Committee endorses this report as an accurate representation of its activities over the 2024-25 financial year, for presentation to Council and inclusion in Council's Annual Report for that period.**

Moved P Davies, Seconded C Garrett

**Carried**

8.5 **2024-25 Annual Review of Municipal Investments** (Report No: 264/25)

Section 140 of the *Local Government Act 1999* (the Act) requires Council to review the performance of its investments on an annual basis. This report explains the process for investing funds, amount of funds invested during 2024-25, and investment performance against budget for Council's municipal activities.

**Motion**

**That the Audit and Risk Committee notes this report comprising a performance review of 2024-25 municipal investments, as required under section 140 of the *Local Government Act 1999*, and recommends it to Council for noting.**

Moved D Powell, Seconded P Davies

**Carried**

8.6 **Municipal Insurance Review and Claims** (Report No: 265/25)

This report provides the Audit and Risk Committee with an overview of the annual insurance renewal for 2025-26 and the public liability and asset claims for 2024-25.

**Motion**

**That the Audit and Risk Committee notes this report.**

Moved C Garrett, Seconded D Powell

**Carried**

8.7 **Annual Business Continuity Report** (Report No: 269/25)

This report provides the 2025 annual review of Business Continuity Management (BCM) at the City of Holdfast Bay, incorporating the recent update to the Business Continuity Management Policy and the outcomes of the 2024-25 review of Business Continuity Plans.

The purpose of business continuity planning is to formalise Council's commitment to ensuring that critical services to the community are resumed as quickly as possible in the event of a disruptive incident, crisis or emergency.

Business Continuity Planning, consistent with ISO 22301:2019 *Security and resilience – Business continuity management systems – Requirements*, reflects best-practice governance and is a key element of Council's integrated risk management framework.

**Motion**

**That the Audit and Risk Committee recommends the Council Business Continuity Management Policy to Council for adoption.**

Moved C Garrett, Seconded Councillor Snewin

**Carried**

**9. URGENT BUSINESS – SUBJECT TO THE LEAVE OF THE MEETING - Nil**

**10. CONFIDENTIAL ITEMS**

**10.1 Alwyndor Investment Portfolio Performance (Report No: 267/25)**

**Motion – Exclusion of the Public (Section 90(3)(d)) Order**

- 1. That pursuant to section 90(2) of the *Local Government Act 1999* the Audit and Risk Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the Chief Executive Officer and Staff in attendance at the meeting in order to consider Report No: 267/25 Alwyndor Investment Portfolio in confidence.**
- 2. That in accordance with section 90(3) of the *Local Government Act 1999* the Audit and Risk Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 267/25 Alwyndor Investment Portfolio on the following grounds:**
  - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party.**

**In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.**

3. The Audit and Risk Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved D Powell, Seconded C Garrett

**Carried**

Ms Davies wished to notify the Audit and Risk Committee that a member of the Alwyndor Management Committee will be appointed a Director the Primary Health Network. P Davies is the Company Secretary of the Primary Health Network.

**Motion – RETAIN IN CONFIDENCE - Section 91(7) Order**

That having considered Agenda Item 10.1 - Alwyndor Investment Portfolio Performance in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Audit and Risk Committee, pursuant to section 91(7) of that Act orders that the report, attachments and minutes be retained in confidence for a period of 12 months and that this order be reviewed every 12 months.

Moved Councillor Snewin, Seconded D Powell

**Carried**

**11. DATE AND TIME OF NEXT MEETING**

The next meeting of the Audit and Risk Committee will be held on Wednesday 22 October 2025 in the Kingston Room, Civic Centre, 24 Jetty Road, Brighton.

**12. CLOSURE**

The Meeting closed at 7.23pm.

**CONFIRMED 22 October 2025**

**PRESIDING MEMBER**

**Item No:** 14.3

**Subject:** MINUTES – JETTY ROAD MAINSTREET COMMITTEE -  
13 AUGUST 2025

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## Summary

The minutes of the Jetty Road Mainstreet Committee meeting held 13 August 2025 are attached and presented for Council's information.

Jetty Road Mainstreet Committee Agenda, Reports and Minutes are available on council's website and the meetings are open to the public.

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## Recommendation

**That Council notes the minutes of the Jetty Road Mainstreet Committee of 13 August 2025.**

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## Background

The Jetty Road Mainstreet Committee (JRMCC) has been established to undertake work to benefit the traders on Jetty Road Glenelg, using the separate rate raised for this purpose. Council has endorsed the Committee's Terms of Reference.

Jetty Road Mainstreet Committee Agendas, Reports and Minutes are available on council's website and the meetings are open to the public.

## Report

Minutes of the meeting of JRMCC held 13 August 2025 are attached for member's information.  
*Refer Attachment 1*

## Budget

Not applicable

## Life Cycle Costs

Not applicable

## Strategic Plan

Building an economy and community that is inclusive, diverse, sustainable and resilient.

## Council Policy

Not applicable



## Statutory Provisions

Not applicable

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**Written By:** General Manager, Community and Business

**General Manager:** Community and Business, Ms M Lock

# Attachment 1



## **Minutes of the Jetty Road Mainstreet Committee Held in the Council Chamber, Glenelg Town Hall on Wednesday 13 August 2025 at 6.00pm**

### **ELECTED MEMBERS PRESENT**

Mayor A Wilson

### **COMMITTEE REPRESENTATIVES PRESENT**

Attitudes Boutique, G Martin  
Beach Burrito, A Warren  
The Colley Hotel, K Bailey  
Cibo Espresso, T Beatrice  
RD Jones Group, R Shipway  
Theodorakakos Property Group, J Theodorakakos  
Peter Shearer Menswear, M Gilligan  
Yo-Chi, B Millard (via virtual connection)  
Ikos Holding Trust, A Fotopoulos  
Independent Member, S Mills  
Independent Member, S Smith

### **STAFF IN ATTENDANCE**

General Manager, Community and Business, M Lock  
Manager, City Activation, N Reynolds  
Business Development Partner, V Miller  
Marketing and Design Advisor, K Oates

### **GUESTS**

Manager Business Support, Office for Small and Family Business, L Rusby  
Acting Small Business Commissioner, O Anemori  
CEO, Society Studio, D Vassallo  
Senior Manager, Society Studio, M Killeen  
Senior Consultant, Society Studio, E Cave

## 1. OPENING

The Chair, G Martin declared the meeting open at 6.07pm.

## 2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting the Chair, G Martin stated:

*We acknowledge Kurna people as the traditional owners and custodians of this land.*

*We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.*

## 3. APOLOGIES

3.1 Apologies Received: Councillor Kane, Councillor R Abley

3.2 Absent: Nil

## 4. DECLARATION OF INTEREST

Members were reminded to declare their interest before each item.

## 5. CONFIRMATION OF MINUTES

### Motion

**That the minutes of the Jetty Road Mainstreet Committee held on 2 July 2025 be taken as read and confirmed.**

Moved A Warren, Seconded T Beatrice

**Carried**

### Leave of the meeting

The Chair G Martin sought leave of the meeting to move item **6.2 Small Business Commission** in the Agenda to be considered after Item 5.

Leave of the meeting was granted.

## 6. PRESENTATIONS

### 6.2 Small Business Commission

Ms L Rusby, Manager, Business Support, Office for Small and Family Business and Ms O Anemouri, SA Small Business Commissioner presented information on support and programs available from small businesses during the Transformation Jetty Road Project.

S Smith joined the meeting at 6.15pm

A Fotopoulos joined the meeting at 6.24pm

**6.1 Society Studio**

Ms D Vassallo, Society Studio presented an overview of the 'Market Impact' planning sessions to be scheduled with each of the respective committee members, with findings used to inform the development of the Jetty Road Marketing Plan.

Item 6.2 on the Agenda was considered after Item 5, as per leave of the meeting granted.

**6.3 Transforming Jetty Road Project Update**

Ms C Armfield, Senior Project Manager provided an update on the Transforming Jetty Road Project.

**7. QUESTIONS BY MEMBERS**

**7.1 Without Notice: Nil**

**7.2 On Notice**

**7.2.1 Jetty Road Advertising Campaigns – Committee Member Mr R Shipway (Report No: 253/25)**

Committee Member, R Shipway asked the following question:

***Seeking information and updates on the following Jetty Road advertising campaigns:***

***Active radio campaign:***

- ***Progress report***
- ***Confirmation of the end date***
- ***Is it worth continuing and change messaging***

***Digital advertising activity***

- ***Is there digital advertising live for Jetty Road?***
- ***Provide Spendmapp data to show highest value postcodes and most frequently visited postcodes. If yes, can advertising target these postcodes with specific messages to shop local on Jetty Road***

## Background

In June 2025 the JRMC requested a radio campaign to be implemented for a Jetty Road Glenelg precinct winter visitation campaign to provide promotion in the off-peak season until the marketing consultancy was contracted in August 2025. Quotes from three radio stations were sought with SAFM/Triple M the successful proponent.

### **Answer — General Manager Community & Business**

The winter visitation radio campaign began on 16 June 2025 and will continue through to 28 August 2025. Southern Cross Austereo (SCA), encompassing the LISTNR digital platform, SAFM, and TRIPLE M stations, will provide a comprehensive report following the conclusion of the campaign. The campaign encompasses a suite of deliverables that includes pre-recorded commercials, sponsored airtime during key dayparts such as drive-home, school pickup times, and weekends, as well as live reads in both breakfast and drive-time segments, complemented by targeted digital audio campaigns across LISTNR's streaming channels and podcasts.

In total, there are 2,012 campaign spots, which do not include digital impressions that are separately estimated. The LISTNR platform - including live radio, music streaming, and podcast listeners- is projected to reach around 100,000 individuals. Meanwhile, on SAFM and TRIPLE MMM, the message is expected to reach approximately 715,600 people, each hearing it an average of 11.5 times throughout the campaign period. Additionally, there are an estimated 120,000 targeted digital audio impressions

Marketing consultancy Society Studio will review the campaign's effectiveness and determine whether to recommend an additional burst or follow-up activity, integrating this into the broader promotional calendar.

Society Studio will be provided with any available postcode data required to enable the development of the JRMC's marketing and promotional plan.

### **7.2.2 Jetty Road Precinct Signage – Committee Member R Shipway (Report No: 254/25)**

Committee Member, R Shipway asked the following question:

***Seeking information and updates on precinct signage that is directional but aesthetically pleasing and about “building a better...” style messaging***

#### **Background**

On 4 August 2025 the Transforming Jetty Road project commenced in the coastal and transition zones subsequent to the completion of construction in the city zone.

#### **Answer – Manager City Activation**

Following the establishment of the construction compound and confirmation of Department of Infrastructure and Transport’s (DIT) signage provision the first phase of signage for the Transforming Jetty Road project has been developed. This consists of directional signage at the replacement bus stops at Wigley Reserve guiding patrons to Jetty Road via Moseley Square or Sussex Street as well as footpath decals along these routes. Installation was completed on 8 August.

Open for business signage was installed throughout the precinct along construction fence line and light poles in the precinct including along the Esplanade coast path, from Glenelg to Kingstone Park. Clear pedestrian crossing signage has been affixed at pedestrian intersections to clearly delineate where safe crossings across Jetty Road are located.

The amount, type and messaging of signs will be reviewed regularly to ensure the most appropriate signage is in place to assist businesses and visitors to the precinct.

*Refer Attachments 1 & 2*

#### **7.2.3 Jetty Road Trader Parking – Committee Chair G Martin (Report No: 255/25)**

Committee Chair, G Martin asked the following question:

***With the Transforming Jetty Road construction underway and Elizabeth Street carpark being used for construction staff, what parking is available for Jetty Road Trader parking closer to Moseley Square***

#### **Background**

During the city zone construction, Jetty Road Traders were offered free parking at Partridge Street carpark. Changes to the streetscape around the transition and coast zones have removed parking for construction,



concerns raised regarding where the Traders will park closer to Moseley Square.

**Answer – General Manager Community and Business**

Free car parking passes for the top level of the Partridge Street carpark (eastern side) will soon be made available to businesses in the Coast and Transition zones. The passes will be valid through to end January 2026. Information was circulated to Jetty Road Traders on 31 July 2025 requesting businesses register their interest to receive parking passes, via email [transformingjettyroad@holdfast.sa.gov.au](mailto:transformingjettyroad@holdfast.sa.gov.au) website before Friday 8 August 2025.

Nearby off-street (timed and untimed) parking options are available on High Street, Augusta Street and ANZAC Highway (centre island).

**8. REPORTS/ITEMS OF BUSINESS**

**8.1 Items in Brief** (Report No: 256/25)

These items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

**Motion**

**That the following items be noted and items of interest discussed.**

**1. Celebrate Holdfast Shop Local program**

Moved A Warren, Seconded T Beatrice **Carried**

**8.2 Monthly Finance Report** (Report No: 257/25)

This report provides an update on the Jetty Road Mainstreet income and expenditure as of 30 June 2025.

**Motion**

**That the Jetty Road Mainstreet Committee notes this report.**

Moved A Warren, Seconded T Beatrice **Carried**

### 8.3 Jetty Road Events Update

(Report No: 258/25)

The Jetty Road Mainstreet Committee (JRMCI), in partnership with the City of Holdfast Bay, is responsible for implementing and managing a variety of major events to support economic stimulus in the precinct in accordance with the annual marketing and business plan.

This report provides an overview of Council's endorsed events program and budget, along with information about upcoming events.

#### **Motion**

**That the Jetty Road Mainstreet Committee:**

1. approves to co-fund the Sea to Shore seafood festival for its recommended postponed date; and
2. notes the remainder of the report.

#### **Variation**

The Mover Member T Beatrice and Seconder Member S Mills agreed to the amendment proposed by Member A Warren for Administration, once the program has been drafted, for it to be presented to the committee at the October meeting; and to be added Item number 8.3 (Report No: 258/25).

#### **Amendment**

**That the Jetty Road Mainstreet Committee:**

1. approves to co-fund the Sea to Shore seafood festival for its recommended postponed date and once the program has been drafted to then be presented to the committee at the October meeting; and
2. notes the remainder of the report.

Moved T Beatrice, Seconded S Mills

**Carried**

### 8.4 Winter Activation

(Report No: 259/25)

The Jetty Road Mainstreet Committee (JRMCI), in partnership with the City of Holdfast Bay, is responsible for implementing and managing a variety of major events to support economic stimulus in the precinct in accordance with the annual marketing and business plan.

**Motion**

**That the Jetty Road Mainstreet Committee:**

1. **endorses Option A (Winter Activation Series x 6) as outlined in this report and authorises administration and ForMile Events to progress detailed planning, permits and trader engagement; and**
2. **that the Committee notes 10% of the total program budget should be retained to respond to contingency scenarios.**

Moved J Theodorakakos, Seconded T Beatrice

**Carried**

8.5 **Marketing Report** (Report No: 260/25)

This report provides an update on the marketing initiatives undertaken by the Jetty Road Mainstreet Committee (JPMC) aligned to the 2024-25 Marketing Plan.

**Motion**

**That the Jetty Road Mainstreet Committee notes this report.**

Moved T Beatrice, Seconded M Gilligan

**Carried**

8.6 **Gift Card Update** (Report No: 261/25)

This report provides an update on the effectiveness on the Jetty Road gift card initiative 'Why Leave Town' undertaken by the Jetty Road Mainstreet Committee aligned to the 2024-25 Marketing Plan.

**Motion**

**That the Jetty Road Mainstreet Committee recommends:**

1. **advising the proprietors of the gift card program that the contract will not be renewed; and**
2. **that the Jetty Road Mainstreet Committee marketing consultancy investigates alternative initiatives.**

**Lost**

8.7 **Request for Co-funding – Micro Grants Program** (Report No: 260/25)

The purpose of the report is to seek co-funding from the Jetty Road Mainstreet Committee (JPMC) to match \$20,000 in Council funding, to enable the continuation of the existing Micro Grants Program.

### **Motion**

That the Jetty Road Mainstreet Committee commits \$20,000 in funds in the 2025/26 budget to co-fund the Micro Grant Program with the City of Holdfast Bay.

### **Variation**

The Mover Member S Mills and Seconded Member T Beatrice agreed to the amendment proposed by Member A Warren for the Committee to increase its funding from \$20,000 to \$26,500 and that businesses can apply for up to \$2,500 to be added Item number 8.7 (Report No: 260/25).

### **Amendment**

That the Jetty Road Mainstreet Committee:

1. commits \$26,500 in funds in the 2025/26 budget to co-fund the Micro Grant Program with the City of Holdfast Bay; and
2. Jetty Road Businesses can apply for funding up to \$2,500 per initiative.

Moved S Mills, Seconded A Warren

**Carried**

## **9. URGENT BUSINESS – SUBJECT TO THE LEAVE OF THE MEETING**

9.1 Nil

## **10. DATE AND TIME OF NEXT MEETING**

The next meeting of the Jetty Road Mainstreet Committee will be held on Wednesday, 3 September 2025 to commence at 6.00pm in the Mayor's Parlour Glenelg Town Hall.

## **11. CLOSURE**

The Meeting closed at 9.02pm.

**CONFIRMED** Wednesday 3 September 2025

**Item No:** 15.1

**Subject:** ITEMS IN BRIEF

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## Summary

These items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

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## Recommendation

**That the following items be noted and items of interest discussed:**

1. **Drilling in Great Australian Bight**
  2. **SALA Art of Tomorrow Exhibition Launch**
  3. **Play at the Bay (July Edition)**
  4. **Letters to Prime Minister and Ministers – Harmful Algal Bloom**
- 

## Report

1. **Drilling in Great Australian Bight**

At its meeting on 13 May 2025, Council endorsed a motion proposed by Mayor Wilson to formally advocate for a ban on oil and gas drilling in the Great Australian Bight. As part of this motion, Council resolved to write to both state and federal governments. A response has now been received from the Hon Murray Watt, Minister for the Environment and Water.

*Refer Attachment 1*

2. **SALA Art of Tomorrow Exhibition Launch**

On Thursday 31 July, the *Art of Tomorrow* SALA (South Australian Living Arts) exhibition was officially launched at the Bay Discovery Centre. The exhibition showcases an inspiring collection of artworks created by children aged 7 to 12 who live in or attend school within Holdfast Bay. With approximately 100 attendees, including young artists and their families, the event celebrated creativity and connection. The launch also provided meaningful youth development opportunities, with a local Year 12 student as MC, live jazz performed by Brighton Secondary School students, and event photography captured by an emerging young photographer. In keeping with the playful spirit of the evening, catering was pitched to the stars of the night with fairy bread and donuts proving to be a hit.

Following the event, Seacliff Primary Assistant Principal, Ruth Cameron, shared how unique and special the experience was for their students, noting it would be something they remember fondly. This feedback reflects the strength of our growing partnership with local schools and highlights the value of collaborative, creative initiatives.

The exhibition remains open to the public until Sunday 14 September. Special thanks to our Community Arts volunteers for their support in curating the exhibition, and to attending dignitaries. This project was a successful collaboration between Arts & Culture (City Activation) and Youth (Community Wellbeing).

### 3. **Play at the Bay (July Edition)**

Council offers the Play at the Bay school holiday program each school holidays, pitched to local pre- and primary school-aged children and their families. The July edition coordinated through our Community Centre's and libraries featured 18 activities engaging 437 young participants, with sessions ranging from tote bag painting, dance theatre, chocolate making to fire safety talks, gymnastics, art workshops, and more. Chairperson Leah Nanninga from McAuley Community School reached out to commend Council on the program's ongoing success and highlighted how valued it is by families in their community.

Through incorporating local sporting clubs in the program, we aim to foster sporting club development, promote active lifestyles, and strengthen Council's links to community organisations. Seacliff Gymnastics Club was an example of collaboration in the July program. As an additional highlight, the Bay Discovery Centre's Junior Tradies program, promoted within the Play at the Bay guide, engaged 1,700 children across 40 sessions. This popular hands-on experience was a collaboration between Economic Development and Tourism, further enhancing the breadth of activities available to local families.

Together, these initiatives directly align with Council's strategic focus on Wellbeing, through promoting active, inclusive, and social opportunities, and Innovation, through creative partnerships and unique program delivery. The result is a holiday offering that not only entertains but strengthens community connections and showcases Council's leadership in delivering engaging, local and affordable programs for young people and their families.

### 4. **Letters to Prime Minister and Ministers – Harmful Algal Bloom**

At Council's meeting on 12 August 2025, Councillor Smedley moved a motion that Council authorises the Mayor and Chief Executive Officer to write to the Prime Minister, the Federal Minister for Emergency Management, the Federal Minister for the Environment, and other relevant stakeholders, enclosing this resolution and advocating for immediate federal recognition and assistance.

Accordingly letters were written to the Prime Minister, the Federal Minister for Emergency Management, the Federal Minister for the Environment and the Federal Minister for Climate Change.

*Refer Attachment 2*

The Local Government Association SA has been notified of this motion.

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**Written By:** Executive Officer

**A/Chief Executive Officer:** Ms M Lock



# Attachment 1



**SENATOR THE HON MURRAY WATT**  
**MINISTER FOR THE ENVIRONMENT AND WATER**

MC25-005782

Ms Amanda Wilson  
Mayor  
City of Holdfast Bay  
24 Jetty Road  
BRIGHTON SA 5048

[mail@holdfast.sa.gov.au](mailto:mail@holdfast.sa.gov.au)

Dear Mayor Wilson

Thank you for your correspondence of 30 May 2025 about a ban on drilling for oil and gas in the Great Australian Bight. I appreciate the time you have taken to raise your views with me. Please accept my apologies for the time taken to reply.

As you are aware, petroleum activities in Commonwealth waters are regulated by the National Offshore Petroleum Safety and Environmental Management Authority (NOPSEMA) as Australia's independent expert regulator for offshore environmental management.

NOPSEMA sits within the portfolio of the Minister for Resources, the Hon Madeleine King MP, and is responsible for ensuring these activities are undertaken in accordance with the Offshore Petroleum Greenhouse Gas Storage (Environment) Regulations 2023. As an independent authority, NOPSEMA makes expert, impartial decisions based on merit and with regard to relevant science and facts.

To comply with regulations, all offshore petroleum activities must be consistent with the principles of ecologically sustainable development. They must have an acceptable level of environmental impact, and risk that is reduced to acceptable and as low as reasonably practicable.

The *Environment Protection and Biodiversity Conservation Act 1999* is the key Commonwealth legislation that protects the environment. Where an action or activity is likely to have a significant impact on nationally protected matters, such as listed threatened plants and animals, that action must be referred to me for consideration. There are serious penalties for companies and individuals that do not refer projects with the potential for significant impacts.

Thank you again for bringing your concerns to my attention. I have copied this letter to the Minister for Resources, the Hon Madeleine King MP, for awareness.

Yours sincerely

MURRAY WATT

11 / 8 / 2025

# Attachment 2

13 August 2025

The Hon Anthony Albanese MP  
Prime Minister of Australia  
Parliament House  
CANBERRA ACT 2600

Dear Prime Minister

**Request for Federal Declaration of Natural Disaster – Harmful Algal Bloom Impacting South Australian Coastal Waters**

On behalf of the City of Holdfast Bay and our coastal community, I write to formally request that the Federal Government declare the current harmful algal bloom affecting the waters of South Australia a **natural disaster** under the relevant national frameworks, including the Disaster Recovery Funding Arrangements (DRFA).

At a meeting of Council held on 12 August 2025, the attached resolution was passed unanimously, reflecting the growing concern and hardship facing our residents, industries, and local environment due to the ongoing and escalating algal bloom event.

The impacts we are witnessing are severe, multi-dimensional, and beyond the capacity of local and state resources to manage effectively. These include:

- Catastrophic losses in aquaculture and fisheries operations;
- Severe downturn in local tourism, retail, and hospitality sectors;
- Degradation of our coastal ecosystems and biodiversity;
- Deteriorating public health and mental wellbeing in affected communities; and
- Unsustainable pressure on local government response and recovery capacity.

Our Council stands ready to work with all levels of government in addressing this unfolding disaster. However, we urge the Federal Government to recognise the gravity of the situation and to activate national support measures that will enable a coordinated, effective, and adequately resourced recovery.

We respectfully request:

1. A formal declaration of the harmful algal bloom as a **natural disaster**; and
2. Immediate access to federal disaster relief and recovery assistance for affected communities, industries, and councils.

We appreciate your urgent attention to this matter and would welcome an opportunity to discuss the situation further.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Amanda Wilson', is positioned above the printed name and title.

**Amanda Wilson**  
Mayor

That Council:

1. notes the severe and ongoing impacts of the harmful algal bloom currently affecting coastal waters in South Australia, including but not limited to:
  - widespread aquaculture and fisheries losses;
  - disruption to tourism, hospitality, and local commerce;
  - degradation of marine ecosystems and coastal biodiversity;
  - significant public health risks and mental health challenges within affected communities;
  - strain on local government resources, capacity, and service delivery.
2. acknowledges that the scale, duration, and severity of this event exceed the capabilities of local and state government to respond effectively without national support.
3. resolves to formally request that the Prime Minister and the Federal Government:
  - declare the harmful algal bloom a natural disaster under Commonwealth disaster and emergency management frameworks; and
  - activate federal disaster relief and recovery assistance, including support for impacted industries, communities, and councils.
4. authorises the Mayor and Chief Executive Officer to write to the Prime Minister, the Federal Minister for Emergency Management, the Federal Minister for the Environment, and other relevant stakeholders, enclosing this resolution and advocating for immediate federal recognition and assistance.
5. requests that the Local Government Association of South Australia (LGASA) be informed of this resolution and be invited to support this advocacy on behalf of affected councils.

Moved Councillor Smedley, Seconded Councillor Lonie

Carried Unanimously

13 August 2025

Senator the Hon Murray Watt  
Minister for the Environment and Water  
Parliament House  
CANBERRA ACT 2600

Via email: [senator.watt@aph.gov.au](mailto:senator.watt@aph.gov.au)

Dear Senator Watt

**Request for Federal Declaration of Natural Disaster – Harmful Algal Bloom Impacting South Australian Coastal Waters**

On behalf of the City of Holdfast Bay and our coastal community, I write to formally request that the Federal Government declare the current harmful algal bloom affecting the waters of South Australia a **natural disaster** under the relevant national frameworks, including the Disaster Recovery Funding Arrangements (DRFA).

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**Amanda Wilson**  
Mayor



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5. requests that the Local Government Association of South Australia (LGASA) be informed of this resolution and be invited to support this advocacy on behalf of affected councils.

Moved Councillor Smedley, Seconded Councillor Lonie

Carried Unanimously

13 August 2025

The Hon Kristy McBain MP  
Minister for Emergency Management  
Parliament House  
CANBERRA ACT 2600

Via email: [Kristy.mcbain.mp@aph.gov.au](mailto:Kristy.mcbain.mp@aph.gov.au)

Dear Minister McBain

**Request for Federal Declaration of Natural Disaster – Harmful Algal Bloom Impacting South Australian Coastal Waters**

On behalf of the City of Holdfast Bay and our coastal community, I write to formally request that the Federal Government declare the current harmful algal bloom affecting the waters of South Australia a **natural disaster** under the relevant national frameworks, including the Disaster Recovery Funding Arrangements (DRFA).

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5. requests that the Local Government Association of South Australia (LGASA) be informed of this resolution and be invited to support this advocacy on behalf of affected councils.

Moved Councillor Smedley, Seconded Councillor Lonie

Carried Unanimously

13 August 2025

The Hon. Chris Bowen MP  
Minister for the Climate Change and Energy  
Parliament House  
CANBERRA ACT 2600

Via email: [chris.bowen.mp@aph.gov.au](mailto:chris.bowen.mp@aph.gov.au)

Dear Minister Bowen

**Request for Federal Declaration of Natural Disaster – Harmful Algal Bloom Impacting South Australian Coastal Waters**

On behalf of the City of Holdfast Bay and our coastal community, I write to formally request that the Federal Government declare the current harmful algal bloom affecting the waters of South Australia a **natural disaster** under the relevant national frameworks, including the Disaster Recovery Funding Arrangements (DRFA).

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Our Council stands ready to work with all levels of government in addressing this unfolding disaster. However, we urge the Federal Government to recognise the gravity of the situation and to activate national support measures that will enable a coordinated, effective, and adequately resourced recovery.

We respectfully request:

1. A formal declaration of the harmful algal bloom as a **natural disaster**; and
2. Immediate access to federal disaster relief and recovery assistance for affected communities, industries, and councils.

We appreciate your urgent attention to this matter and would welcome an opportunity to discuss the situation further.

Yours sincerely



**Amanda Wilson**  
Mayor

That Council:

1. notes the severe and ongoing impacts of the harmful algal bloom currently affecting coastal waters in South Australia, including but not limited to:
  - widespread aquaculture and fisheries losses;
  - disruption to tourism, hospitality, and local commerce;
  - degradation of marine ecosystems and coastal biodiversity;
  - significant public health risks and mental health challenges within affected communities;
  - strain on local government resources, capacity, and service delivery.
2. acknowledges that the scale, duration, and severity of this event exceed the capabilities of local and state government to respond effectively without national support.
3. resolves to formally request that the Prime Minister and the Federal Government:
  - declare the harmful algal bloom a natural disaster under Commonwealth disaster and emergency management frameworks; and
  - activate federal disaster relief and recovery assistance, including support for impacted industries, communities, and councils.
4. authorises the Mayor and Chief Executive Officer to write to the Prime Minister, the Federal Minister for Emergency Management, the Federal Minister for the Environment, and other relevant stakeholders, enclosing this resolution and advocating for immediate federal recognition and assistance.
5. requests that the Local Government Association of South Australia (LGASA) be informed of this resolution and be invited to support this advocacy on behalf of affected councils.

Moved Councillor Smedley, Seconded Councillor Lonie

Carried Unanimously

**Item No:** 15.2

**Subject:** **2024-25 PRELIMINARY FUNDING STATEMENTS, BUDGET CARRIED FORWARD AND ACTIVITY REPORTS**

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## Summary

This report presents preliminary funding statements for the 2024-25 financial year, including explanations of interim results and key budget variations.

Preliminary results for municipal operations show an operating surplus of \$2.376 million, representing a positive budget variance of \$1.065 million compared to the adopted forecast of \$1.311 million.

In 2024-25, the City of Holdfast Bay delivered \$28 million in capital works—the largest financial investment in its 28-year history. Capital projects totalling \$11.7 million remain in progress and will be carried forward and budgeted for in the 2025-26 financial year.

Preliminary results for Alwyndor operations indicate an operating surplus of \$421,000, compared to an adopted forecast of \$633,000.

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## Recommendation

**That Council:**

- 1. notes the provisional unaudited 2024-25 funding statements and carried forward budgets;**
  - 2. notes the 2024-25 Annual Business Plan activity summary;**
  - 3. notes the 2024-25 external grant funding summary;**
  - 4. approves the carried forward amounts from the 2024-25 budget to the current year 2025-26 budget of \$596,491 operating expenditure, \$247,910 operating income, \$11,704,535 capital expenditure and \$505,579 capital income;**
  - 5. approves the carried forward amount from the 2024-25 Alwyndor budget to the current year 2025-26 budget of \$299,479 capital expenditure;**
  - 6. approves the carried forward loan borrowing amount from the 2024-25 budget to the current year 2025-26 budget of \$11,748,000 to be negotiated in accordance with Council's treasury policy; and**
  - 7. the Mayor and the Chief Executive Officer be authorised to execute any relevant documentation in relation to new borrowings on behalf of Council and affix the common seal thereto.**
-



## Background

The financial management regulations require an annual report showing the audited results of the Council for the previous financial year compared with the estimated financial results set out in the budget.

To meet this requirement a full set of audited 2024-25 financial statements will be presented to Council in October when the financial statements have been finalised, considered by the Audit and Risk Committee and audited in the prescribed format.

In the meantime, preliminary unaudited funding statements have been prepared to provide Council with an indication of its financial performance for 2024-25.

## Report

### *Preliminary 2024-25 Funding Statements*

Council adopted a revised operating forecast of a \$1,310,762 surplus for municipal activities. After allowing for \$348,581 in uncompleted operational projects to be carried forward, a favourable variance of \$716,188 remains compared to the Council-approved budget.

The following table provides a reconciliation between the adopted budget and the actual financial position as at 30 June 2025:

Adopted Municipal Budget Reconciliation	2024-25
Preliminary result - surplus	\$2,376,000
Less adopted forecast - surplus	\$1,311,000
<b>Variance to revised budget - surplus</b>	<b>\$1,065,000</b>
Less 2024-25 net operational carry forwards	\$349,000
<b>Favourable budget variance to revised budget</b>	<b>\$716,000</b>

A breakdown of the major variances compared to the adopted forecast are summarised as follows:

Major Municipal Operational Variances	Amount
Timing of Financial Assistance Grants	\$781,000
Lower materials, contract and other expenditure	\$522,000
Higher car parking related revenue	\$376,000
Higher hoarding fee revenue	\$161,000
Higher planning fee income	\$103,000
Lower borrowing costs	\$54,000

Major Municipal Operational Variances	Amount
Higher caravan park revenue	\$42,000
Higher dog registration income	\$31,000
Operational expenditure originally accounted for as capital	(\$1,354,000)
<b>Favourable budget variance to revised budget</b>	<b>\$716,000</b>

A preliminary unaudited funding statement, with explanatory variance notes, for the year ended 30 June 2025 is provided for information.

*Refer Attachment 1*

One notable variance from the adopted budget relates to the timing of the Financial Assistance Grant payment. In June 2025, the Federal Government brought forward fifty per cent of the 2025-26 grant allocation, resulting in this revenue being recognised in the 2024-25 financial year in accordance with Australian Accounting Standards.

This is a timing-related accounting adjustment and will be disclosed as such in the 2024-25 financial statements. The early payment has led to an additional \$781,000 being recorded against the 2024-25 operating budget. Consequently, depending on the timing of future grant payments, there may be a corresponding reduction in the 2025-26 operating result.

Another significant variance of \$1,354,000 has arisen due to the reclassification of expenditure from capital to operational in line with Australian Accounting Standards. This adjustment spans multiple projects and includes preliminary activities such as concept design works and community consultation. It also encompasses IT development costs where no tangible asset is created. As this is purely an accounting treatment change – not an increase in actual expenditure – it will have no impact on Council's overall cash position.

#### *Alwyndor Operations*

The preliminary result for Alwyndor operations shows an operating surplus of \$421,000 compared with the adopted forecast of \$633,000 resulting in a negative budget variance of \$212,000. Funding statements for Alwyndor, with explanatory variance notes, are provided for Members' information.

*Refer Attachment 1*

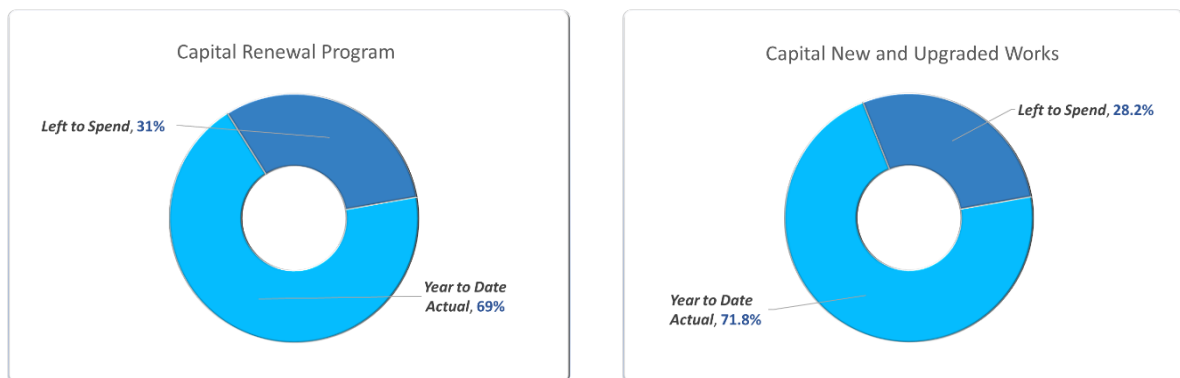
#### *Financial Position*

Throughout the financial year the following table has been presented to Council to provide a snapshot of the organisation's financial position at each quarter.

All amounts in \$000	2024-25 Adopted Budget	2024-25 Year to date Actuals	Variance	
Operating revenue	60,576	62,052	1,476	↑
Operating expenditure	(59,265)	(59,676)	(411)	↑
<b>Result from Operational Activities</b>	<b>1,311</b>	<b>2,376</b>	<b>1,065</b>	
Capital renewal Program (Net)	(14,625)	(9,910)	4,715	↑
Capital New and Upgraded Works (Net)	(20,991)	(14,033)	6,958	↑
Loan Repayments	(2,029)	(1,064)	965	↑
Loans repaid by community clubs	521	547	26	↑
<b>Result from Capital Activities</b>	<b>(37,124)</b>	<b>(24,460)</b>	<b>12,664</b>	
Add back non-cash items	9,383	10,875	1,492	↑
<b>Funding (Requirement)/Surplus</b>	<b>(26,430)</b>	<b>(11,209)</b>	<b>15,221</b>	

The unaudited figures detailed above highlight that the completed program of works in 2024-25 required \$11.2 million of funding. In line with Council's Treasury Management Policy these funds were obtained through a combination of temporary Cash Advance Debentures and fixed-term loans.

The table also demonstrates that a number of capital projects were not completed at 30 June including several major multi-year projects. The following graphs represent the percentage of total capital works financially completed by 30 June 2025.



### **Carried Forward Budget Amounts**

As referenced prior, a number of capital and operational projects were not completed at the 30 June 2025. A full detailed listing of the projects which will require funding to be brought forward from 2024-25 to 2025-26 are included in Attachment 2.

*Refer Attachment 2*

*Jetty Road Mainstreet Budget*

The Jetty Road Mainstreet budget is fully funded from a separate rate, event sponsorships and event sale income. Due to the separate funding arrangement the remaining unspent balance of \$161,720 is required to be carried forward.

*Capital Expenditure*

The total amount of incomplete capital projects to be carried forward is \$11,704,535. Individual project amounts are listed in Attachment 2 including comments on the status of each project. The largest projects are Transforming Jetty Road, \$2.4 million; the Brighton Caravan Park upgrade, \$2.3 million; the renewal of plant and equipment, \$1.1 million; and the implementation of the Stormwater Management Plan, \$880,000.

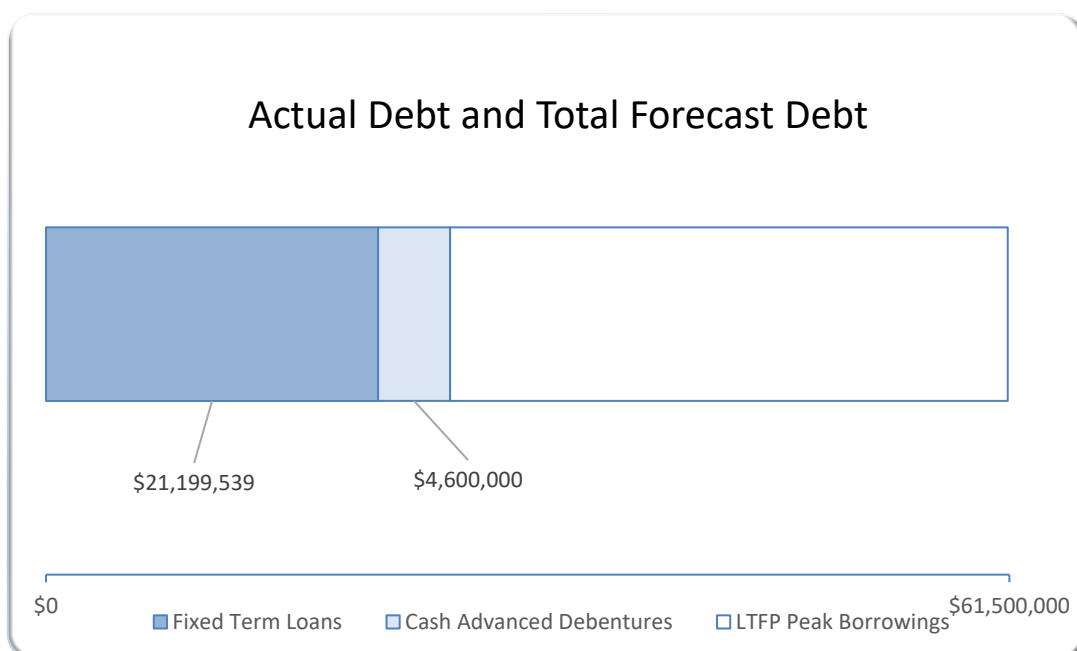
*Capital Income*

Capital income budgets totalling \$505,579 are also required to be carried forward to part fund associated capital projects. Details of each grant, or contribution, are provided in Attachment 2. This includes grant funding already received of \$200,000 for stormwater upgrades at Harrow Road.

*Carried forward funding – Municipal Operations*

The 2024-25 revised budget provided for new borrowings totalling \$26.431 million. During 2024-25 Council secured a new \$10 million fixed-term loan over 15 years at 5.39% from the Local Government Finance Authority. Council also secured access to a new \$15 million Cash Advance Debenture (CAD) for flexible, short-term cashflow management.

At the date of this report, borrowings, as forecast in the current Long Term Financial Plan, will peak at \$61.4 million in 2025-26. The following graph depicts Council's current debt position and illustrates this as a proportion of that peak forecast debt.



To fund the carried forward budgets it is proposed to carry forward loan borrowings of \$11.748 million. The following summary outlines the funding breakdown:

<b>Funding of Carried Forward Budgets</b>	<b>2024-25</b>
Total Operating Carry Forward Expenditure	\$596,000
Total Capital Carry Forward Expenditure	\$11,705,000
<b>Funding Requirement</b>	<b>\$12,301,000</b>
<b>Funding Source</b>	
Grant receipts due in 2025-26	\$473,000
Sale of assets	\$80,000
<b>Loan funding requirement (previously approved)</b>	<b>\$11,748,000</b>

It is forecast that the net financial liabilities ratio as at 30 June 2025 will be below Council's ceiling of 100%. Updated financial ratios will be presented to Council at the completion of the annual financial statements in October.

#### *Alwyndor Capital Carried Forwards*

Alwyndor require \$299,479 of capital expenditure to be carried forward from 2024-25. This expenditure relates to planned modifications and upgrades to Alwyndor's primary residential property at Hove that have been deferred until 2025-26.

#### **Commercial Activities**

Comparative financial reports to 30 June 2025 have been provided for Council's major commercial activities including Brighton Caravan Park, Partridge House, and Partridge Street car park.

*Refer Attachment 3*

#### **External Grant Funding Summary**

In 2024-25 council received \$3,448,248 in external grant funding to assist with operational and capital expenditure. This amount does not include operating subsidies received by Alwyndor.

Council had also received \$3,452,716 of funding in previous years for projects to be delivered in 2024-25 and beyond. The attached table provides details of the external grants received.

*Refer Attachment 4*

#### **2024-25 Annual Business Plan Activity Summary**

The City of Holdfast Bay is pursuing the vision set out in the Strategic Plan Our Holdfast 2050+ and the three focus areas that support it.

Our Holdfast 2050+ Vision: *Protecting our heritage and beautiful coast, while creating a welcoming and healthy place for all in South Australia's most sustainable city.*

To achieve this vision, we have identified three focus areas:

- WELLBEING - Good health and economic success in an environment and a community that supports wellbeing.
- SUSTAINABILITY - A city, economy and community that is resilient and sustainable.
- INNOVATION - A thriving economy and community that values life-long education, research, creativity and entrepreneurialism.

To deliver this Strategic Plan, the Our Plan for Our Place 2024-25 Annual Business Plan (the Business Plan) outlines specific actions for the year. These actions are aligned to one of the three focus areas.

The attached report provides detail of progress made against the Business Plan, while below is a summary of the report's key points.

*Refer Attachment 5*

In 2024-25, the City of Holdfast Bay delivered \$28 million in capital works—the largest financial investment in its 28-year history.

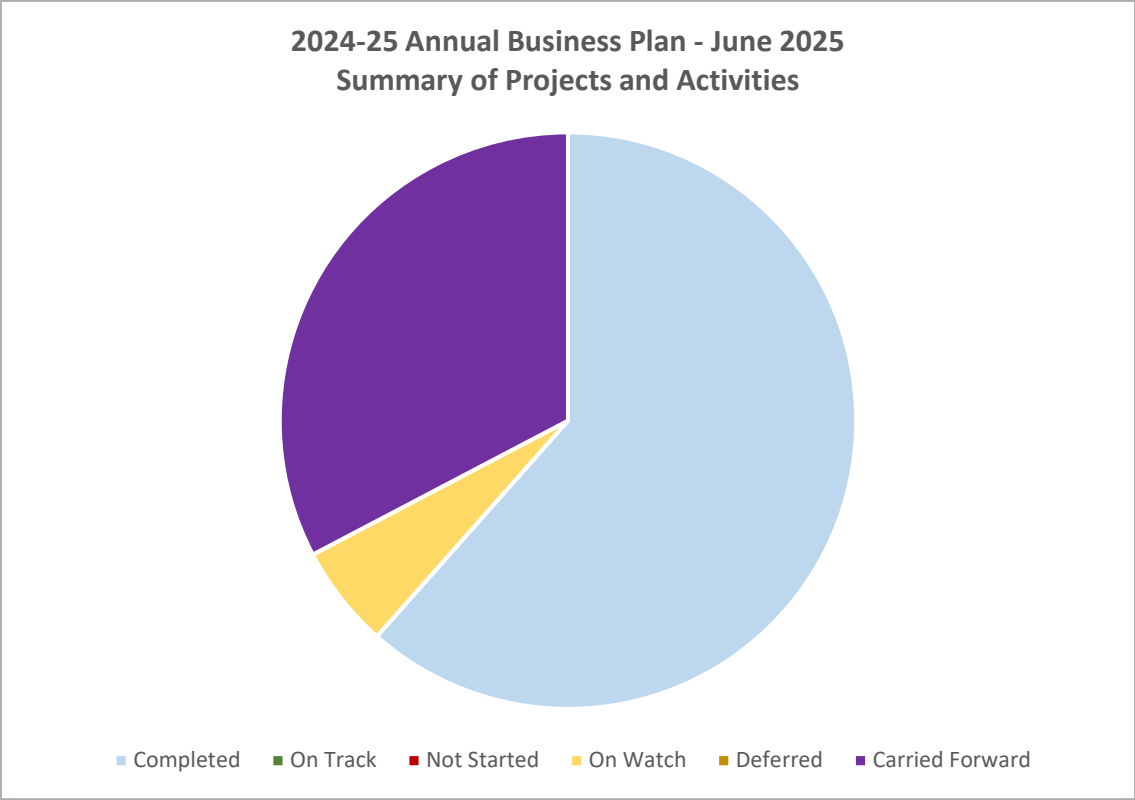
Projects are treated differently depending on the expected completion times. Many projects are meant to be delivered over two (or more) financial years. All projects are shown with full budgets in the first year they appear. This means that some projects are carried forward into the following year as:

- their timelines are designed to extend into the following year as more detailed planning is done. This takes into account the high demand for materials and contractors across the sector, which is impacting delivery times. In this report, these are shown as 'part carry forward due to timing of work'; or,
- they have been delayed for various reasons. In this report, these are shown as On Watch, along with a description of the nature of the delay.

Of the 104 projects included in the Business Plan:

- 64 projects (62%) have been completed.
- 34 projects (33%) are being carried forward into 2025-26, with a residual budget of \$11.7 million. This represents a 32% reduction in carry-forward value compared to the \$17.3 million carried forward from 2023-24.
- 6 projects (6%) are currently 'on watch'. These are subject to external negotiations, legislative requirements, or strategic rescheduling to achieve economies of scale.

Importantly no projects are 'off track'.



The following tables provide more detail on those projects that are ‘on watch’ in each focus area.

WELLBEING

Project Title	Status	Notes
Kingston Park Stages 4 & 6 - Detailed Design	On Watch	Stages of the project are on hold pending the outcome of the Section 23 process

SUSTAINABILITY

Project Title	Status	Notes
Brighton Caravan Park - Stage 2 redevelopment	On Watch	Works were delayed pending the final scope of the projects involved. This scoping has included negotiation with the current operator and work scheduling.
Glenelg Town Hall - Café - Electrical/Mechanical	On Watch	Works have been rescheduled to coincide with downtime in the Town Hall's use. There is also an economy of scale in sequencing work so as not to require reworking.
Glenelg Town Hall - Ground Floor Upgrade	On Watch	Works have been rescheduled to coincide with downtime in the Town Hall's use. There is also an economy of scale in sequencing work so as not to require reworking.

## INNOVATION

Project Title	Status	Notes
Gleneilg Town Hall - BDC - Structure	On Watch	Works have been rescheduled to coincide with downtime in the Town Hall's use. There is also an economy of scale in sequencing work so as not to require reworking.
Sharing the National Collection	On Watch	Administration was advised by NGA that the selected artwork was no longer available for loan, and no suitable alternative was identified. An alternative way for Council to participate is being considered.

### Budget

This report provides an analysis of Council's preliminary funding statements for the 2024–25 financial year, confirming the latest financial results and identifying projects to be carried forward prior to external audit. The 2025–26 forecast will be updated to reflect all approved carry forward budgets.

The forecast Municipal operating surplus for 2025-26 is currently \$1,012,760. With net operational carry forward budgets from 2024-25 of \$348,581 the forecast operating result for 2025-26 will decrease to a revised forecast surplus of \$664,179.

### Life Cycle Costs

Not applicable

### Strategic Plan

Statutory compliance

### Council Policy

Treasury Management Policy

### Statutory Provisions

*Local Government (Financial Management) Regulations 2011*

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**Written By:** Acting General Manager, Strategy and Corporate

**A/General Manager:** Strategy and Corporate, Mr C Blunt



# Attachment 1



## City of Holdfast Bay Municipal Funds Statement as at June 2025

2024 - 2025 Original Budget \$'000	Year to Date			2024 - 2025 Adopted Forecast \$'000	Note
	Adopted Forecast \$'000	Actual \$'000	Variance \$'000		
245	286	238	48 Cemeteries	286	
(1,449)	(1,449)	(1,344)	(105) Council Administration	(1,449)	1
(992)	(939)	(840)	(98) Development Services	(939)	2
1,795	2,804	3,337	(533) FAG/R2R Grants	2,804	3
(2,106)	(2,086)	(2,007)	(79) Financial Services	(2,086)	4
(11,685)	(12,785)	(12,826)	41 Financial Services-Depreciation	(12,785)	
(292)	(407)	(653)	247 Financial Services-Employee Leave Provisions	(407)	5
(1,743)	(763)	(710)	(54) Financial Services-Interest on Borrowings	(763)	6
146	300	300	- Financial Services-SRWRA	300	
44,718	44,738	44,766	(28) General Rates	44,738	
(3,339)	(4,264)	(4,794)	530 Innovation & Technology	(4,264)	7
(735)	(802)	(726)	(76) People & Culture	(802)	8
(989)	(989)	(978)	(11) Strategy & Governance	(989)	
(1,404)	(1,358)	(1,209)	(149) City Activation	(1,358)	9
17	17	15	2 Commercial - Partridge House	17	
(631)	(658)	(683)	24 Communications and Engagement	(658)	
(395)	(384)	(436)	51 Community and Business Administration	(384)	10
(1,092)	(1,101)	(1,054)	(47) Community Events	(1,101)	
1,132	1,772	2,425	(653) Community Safety	1,772	11
(640)	(697)	(574)	(123) Community Wellbeing	(697)	12
(592)	(592)	(605)	13 Customer Service	(592)	
0	(88)	73	(162) Jetty Road Mainstreet	(88)	13
(1,800)	(1,800)	(1,790)	(10) Library Services	(1,800)	
(361)	(361)	(367)	5 Assets & Delivery Administration	(361)	
1,461	1,531	1,672	(141) Commercial - Brighton Caravan Park	1,531	14
591	578	607	(29) Commercial & Club Leases	578	
(1,374)	(1,589)	(1,202)	(387) Engineering & Traffic	(1,589)	15
(846)	(836)	(806)	(30) Environmental Services	(836)	
(2,486)	(2,560)	(2,568)	8 Property Management	(2,560)	
(504)	(487)	(1,173)	686 Public Realm and Urban Design	(487)	16
(9,145)	(9,401)	(9,564)	163 Field Services & Depot	(9,401)	17
(700)	(687)	(676)	(11) Street Lighting	(687)	
(4,684)	(4,614)	(4,456)	(158) Waste Management	(4,614)	18
1,074	983	983	- Less full cost attribution - % admin costs capitalised	983	
<b>1,193</b>	<b>1,311</b>	<b>2,376</b>	<b>(1,065) =Operating Surplus/(Deficit)</b>	<b>1,311</b>	
11,685	12,785	12,826	(41) Depreciation	12,785	
146	107	353	(247) Other Non Cash Items	107	
<b>11,831</b>	<b>12,892</b>	<b>13,180</b>	<b>(288) Plus Non Cash Items in Operating Surplus/(Deficit)</b>	<b>12,892</b>	
<b>13,023</b>	<b>14,202</b>	<b>15,555</b>	<b>(1,353) =Funds Generated from Operating Activities</b>	<b>14,202</b>	
-	4,316	3,805	511 Amounts Received for New/Upgraded Assets	4,533	19
26	243	169	74 Proceeds from Disposal of Assets	26	20
<b>26</b>	<b>4,559</b>	<b>3,974</b>	<b>585 Plus Funds Sourced from Capital Activities</b>	<b>4,559</b>	
(9,537)	(14,651)	(10,079)	(4,572) Capital Expenditure on Renewal and Replacement	(14,651)	
(12,413)	(25,524)	(17,838)	(7,686) Capital Expenditure on New and Upgraded Assets	(25,524)	
<b>(21,950)</b>	<b>(40,175)</b>	<b>(27,917)</b>	<b>(12,258) Less Total Capital Expenditure</b>	<b>(40,175)</b>	21
21	521	547	(25) Plus:Repayments of loan principal by sporting groups	521	
<b>21</b>	<b>521</b>	<b>547</b>	<b>(25) Plus/(less) funds provided (used) by Investing Activities</b>	<b>521</b>	
<b>(8,879)</b>	<b>(20,893)</b>	<b>(7,842)</b>	<b>(13,051) = FUNDING SURPLUS/(REQUIREMENT)</b>	<b>(20,893)</b>	
<b>Funded by</b>					
-	-	(110)	110 Increase/(Decrease) in Cash & Cash Equivalents	-	
-	3,509	2,305	1,204 Non Cash Changes in Net Current Assets	3,509	
(10,909)	(26,431)	(10,000)	(16,431) Less: Proceeds from new borrowings	(26,431)	
-	-	(1,100)	1,100 Less: Net Movements from Cash Advance Debentures	-	
2,029	2,029	1,064	965 Plus: Principal repayments of borrowings	2,029	
<b>(8,879)</b>	<b>(20,893)</b>	<b>(7,842)</b>	<b>(13,051) =Funding Application/(Source)</b>	<b>(20,893)</b>	

Note 1 - Council Administration - \$105,000 (7%) favourable

Savings on employment costs (\$163,000) offset by additional legal fees (\$36,000) and professional services expenditure (\$12,000).

Note 2 - Development Services - \$98,000 (10%) favourable

Planning fee revenue higher than forecast.

Note 3 - Financial Assistance Grants - \$533,000 (19%) favourable

Timing issue between financial years for the receipt of key Commonwealth grants:

- The annual Commonwealth Financial Assistance Grant (\$781,000): 50% of the 2025-26 allocation was received in 2024-25, the budget assumed that 100% of the grant would be paid in 2025-26.
- The Roads to Recovery Grant (\$247,000): 51% of the budgeted revenue is now expected to be received in 2025-26 and is a proposed operational carry forward.

Note 4 - Financial Services - \$79,000 (4%) favourable

Saving on insurance expenditure (\$42,000), debt collection fees (\$17,000) and employment costs (\$15,000).

Note 5 - Financial Services – Employee Leave Provisions - \$247,000 (61%) unfavourable

Final movements in the provisions made for Annual Leave and Long Service Leave owed to employees. Leave planning will need to be undertaken to reduce the level of leave owed.

Note 6 - Financial Services-Interest on Borrowings - \$54,000 (7%) favorable

Savings on budgeted interest costs as the timing of new borrowings have been delayed due to positive cashflows. The savings will be used to offset future borrowing requirements.

Note 7 - Innovation and Technology - \$530,000 (12%) unfavourable

Reclassification of expenditure from capital work in progress to operational for various IT projects (\$661,000). Offsetting favourable variances include savings on repairs and maintenance expenditure (\$21,000) and the IT Continuous Improvement project which will be continued in 2025-26 and is a proposed operational carry forward (\$60,000).

Note 8 - People and Culture - \$76,000 (9%) favourable

Lower expenditure on training.

Note 9 - City Activation - \$149,000 (11%) favourable

Two projects are to be continued in 2025-26 and are proposed operational carry forward budgets: shopfront character grants (\$33,000) and economic development strategy implementation (\$16,000). Additionally, there were savings on professional services (\$49,000) and marketing (\$16,000).

Note 10 - Community and Business Administration - \$51,000 (13%) unfavourable

Expenditure on the Jetty Road, Glenelg Telstra Wrap (\$39,000) which was funded by savings from Community Safety.

Note 11 - Community Safety - \$653,000 (37%) favourable

Higher than forecast revenue for car parking (\$376,000), hoarding fees (\$161,000), dog management fees (\$31,000) and food registrations and licences (\$30,000). Additionally, there were savings on professional services (\$32,000) and legal fees (\$20,000).

Note 12 - Community Wellbeing - \$123,000 (18%) favourable

Favourable variances include, additional Community Centre hire revenue (\$27,000), Community Bus contributions (\$16,000) and savings on donations (\$30,000). Additionally, the Community Wellbeing Strategy project is to be continued in 2025-26 and is a proposed operational carry forward (\$25,000).

Note 13 - Jetty Road Mainstreet- \$162,000 (183%) favourable

Savings on employment costs (\$96,000), event management (\$47,000) and marketing (\$21,000). Due to separate rate funding arrangements unspent budget will be carried forward as in previous years.

Note 14 - Commercial - Brighton Caravan Park- \$141,000 (9%) favourable

Savings on repairs and maintenance (\$56,000) and minor plant and equipment expenditure (\$15,000) along with higher Caravan Park revenue (\$42,000).

Note 15 - Engineering & Traffic - \$387,000 (24%) favourable

Three projects are to be continued in 2025-26 and are proposed carried forward operational budgets; Integrated Transport Strategy Priorities (\$157,000), Property Condition Assessment (\$125,000), and the Stormwater Management Plan (\$50,000). There are also savings on employment costs (\$16,000) and line marking (\$11,000).

Note 16 - Public Realm and Urban Design - \$686,000 (141%) unfavourable

Transfer of expenditure from the Transforming Jetty Road project capital budget as some costs are unable to be capitalised under the Australian Accounting Standard for example, concept plans, consultation etc.

Note 17 - Field Services & Depot - \$163,000 (2%) unfavourable

Unfavourable variances include repairs and maintenance expenditure (\$230,000) offset by additional revenue (\$55,000).

Note 18 – Waste Management- \$158,000 (3%) favourable

Savings on Solo collections costs.

Note 19 – Amounts Received for New/Upgraded Assets - \$511,000 (11%) unfavourable

Variances include:

- Harrow Road GPT: \$425,000 – Project to be completed in 2025-26. \$200,000 of the grant funding has been received but not expended. \$225,000 expected to be received in 2025-26.
- Tarlton St Stormwater: \$85,000 reduction in capital contribution which is in line with the final project expenditure.

Note 20 – Proceeds from disposal of assets - \$74,000 (284%) unfavourable

Trade-in of council vehicles has been delayed (\$81,000) – budget to be carried forward. Offset by additional revenue received for IT equipment (\$7,000).

Note 21 – Capital Expenditure - \$12,258,000 (31%) favourable

There are positive variances on a number of capital projects. Some projects have been completed with a saving while other projects were not completed as at 30 June 2025. Details of these and the amount requested to be carried forward to 2025-26 are listed in Attachment 2.



**Alwyndor Aged Care  
Funds Statement as at 30 June 2025 (Unaudited)**

2024-25 Budget \$'000	2024-25 Full Year				Note
	Adopted Forecast \$'000	Actual (Unaudited) \$'000	Variance \$'000		
27,969	27,625	27,682	57	User Charges	1
19,949	20,789	20,679	(110)	Operating Grants and Subsidies	
1,122	1,343	1,303	(40)	Investment Income	
117	105	127	22	Other Income	
<b>49,157</b>	<b>49,862</b>	<b>49,792</b>	<b>(70)</b>	<b>Operating Revenue</b>	
(34,925)	(34,575)	(34,379)	196	Employee Costs - Salaries & Wages	1 2, 3
(11,803)	(12,933)	(13,296)	(363)	Materials, Contracts and Other Expenses	
(104)	(134)	(129)	5	Finance Charges	
(1,748)	(1,587)	(1,567)	20	Depreciation	
<b>(48,580)</b>	<b>(49,229)</b>	<b>(49,371)</b>	<b>(142)</b>	<b>Less Operating Expenditure</b>	
<b>577</b>	<b>633</b>	<b>421</b>	<b>(212)</b>	<b>=Operating Surplus/(Deficit)</b>	
-	-	-	-	Net gain/(loss) on disposal of investments	
-	-	635	635	Net gain/(loss) on Fair Value movement on investments	
<b>577</b>	<b>633</b>	<b>1,056</b>	<b>423</b>	<b>=Net Surplus/(Deficit)</b>	
1,748	1,587	1,567	(20)	Depreciation	
-	-	-	-	Net gain/(loss) on disposal of investments	
-	-	(635)	(635)	Net gain/(loss) on Fair Value movement on investments	
640	640	965	325	Provisions	
<b>2,388</b>	<b>2,227</b>	<b>1,897</b>	<b>(330)</b>	<b>Plus Non Cash Items in Operating Surplus/(Deficit)</b>	
<b>2,965</b>	<b>2,860</b>	<b>2,953</b>	<b>93</b>	<b>=Funds Generated from Operating Activities</b>	
-	-	-	-	Amounts Received for New/Upgraded Assets	
-	-	-	-	Proceeds from Disposal of Assets	
-	-	-	-	<b>Plus Funds Sourced from Capital Activities</b>	
-	-	-	-	Capital Expenditure on Renewal and Replacement	4
(1,733)	(1,733)	(1,434)	299	Capital Expenditure on New and Upgraded Assets	
<b>(1,733)</b>	<b>(1,733)</b>	<b>(1,434)</b>	<b>299</b>	<b>Less Total Capital Expenditure</b>	
-	-	-	-	Plus:Revenue received in advance for new/upgraded assets	
-	-	-	-	<b>Plus/(less) funds provided (used) by Investing Activities</b>	
<b>1,232</b>	<b>1,127</b>	<b>1,519</b>	<b>392</b>	<b>= Funding SURPLUS/(REQUIREMENT)</b>	
				<b>Funded by</b>	
1,232	1,127	1,519	392	Increase/(Decrease) in Cash & Cash Equivalents	
<b>1,232</b>	<b>1,127</b>	<b>1,519</b>	<b>392</b>	<b>=Funding Application/(Source)</b>	

**Alwyndor Aged Care – Notes**  
**June 2025**

## **Operating Performance**

The \$1.1m Net surplus (unaudited) has led to an operating cash surplus of \$3.0m and a net funding surplus, after allowing for CAPEX investment, of \$1.5m.

Whilst financial returns from core operations were below expectations, Alwyndor's strategy of investing surplus funds into a managed investment portfolio has delivered a favourable financial result off the back of strong portfolio returns and has also resulted in strengthening Alwyndor's Balance Sheet for long term sustainability.

Key operating variances include:

1. Lower than expected Home Care package growth resulted in a shortfall in in Home Care Package income and a corresponding favourable variance in Salaries & Wages cost.
2. Offsetting this was the need to lean on higher than expected agency labour in the residential business in the latter part of the year to cover for staff absences and provide additional workforce capacity to manage COVID outbreaks.
3. Outsourced contract labour in areas of Finance, Information Technology and People & Culture functions to cover for key staffing vacancies contributed to the unfavourable variance in operating costs.

## **2024-25 CAPEX Carry Over**

4. Unspent 2024-25 CAPEX carried over of \$300k primarily relates to planned modifications and upgrades to Alwyndor's primary residential property at Hove that have been deferred into 2025-26.

# Attachment 2



	2024-25 Budget \$	2024-25 Actual Result \$	2025-26 Carried Forward \$
<b>Operational Project</b>			
Jetty Road Mainstreet <i>Balance of unspent allocated funds for 2024-25.</i>	88,433	-72,787	111,220
Shopfront Character Grant Scheme <i>Delays on eight applications. Once completed grant payments will be processed.</i>	94,687	49,148	32,726
Economic Development Strategy Implementation <i>For delivery of the Economic Development Strategy - to be completed during 2025-26.</i>	20,100	4,350	15,750
Partridge House - Minor Plant & Equipment <i>New chairs for Partridge House on order and due for delivery in early 2025-26. The budget will be reallocated to capital expenditure in the 2025-26 Quarter 1 budget review.</i>	20,250	538	16,998
IT Continuous Improvement Project <i>For delivery of the IT Continuous Improvement Project - to be completed during 2025-26.</i>	800,000	740,356	59,644
Community Wellbeing Strategy <i>For development of a Community Wellbeing Strategy and action plans for focus areas, in partnership with the Holdfast Bay community - to be completed in 2025-26.</i>	25,000	360	24,640
Asset Management <i>For delivery of the Property Condition Assessment to be completed during 2025-26.</i>	125,000	-	125,000
Integrated Transport Strategy Priorities <i>For delivery of priorities identified in the Movement and Transport Plan - to be completed during 2025-26.</i>	157,242	-	157,242
Stormwater Management Plan <i>For delivery of the Stormwater Management Plan to be completed during 2025-26.</i>	50,000	-	50,000
Art Deco Heritage Review <i>Review has commenced and will be completed in 2025-26.</i>	3,271	-	3,271
<b>Total Operating Expenditure</b>	<b>1,383,983</b>	<b>721,965</b>	<b>596,491</b>
Roads to Recovery <i>Roads to Recovery revenue to be claimed in 2025-26 on completion of related capital renewal works.</i>	(484,710)	(236,800)	(247,910)
<b>Total Operating Revenue</b>	<b>(484,710)</b>	<b>(236,800)</b>	<b>(247,910)</b>
<b>Net operational carry forwards requested</b>			<b>348,581</b>

<b>Capital Project</b>	<b>2024-25 Budget \$</b>	<b>2024-25 Actual Result \$</b>	<b>2025-26 Carried Forward \$</b>
Transforming Jetty Road <i>Balance of unspent allocated funds for 2024-25.</i>	10,775,990	8,388,779	2,437,211
Major Plant & Equipment <i>Delay in delivery of pre-ordered replacement vehicles. Delivery now expected in the first half of 2025-26.</i>	1,713,291	660,288	1,053,003
Road Re-seal Program <i>Deferred works from the 2024-25 program will be completed by December 2025.</i>	4,034,799	3,582,447	452,352
Stormwater Management Plan Implementation <i>Delivery of the Harrow Street upgrade will be completed during 2025-26.</i>	6,611,182	5,645,860	880,074
Traffic Control Construction Program <i>Includes projects at Adelphi Tce, Singleton Rd, and Partridge St due to be completed in 2025-26.</i>	841,312	599,824	232,270
Irrigation Program <i>For delivery of the Patawalonga Frontage Irrigation Upgrade to be continued in 2025-26.</i>	500,000	32,303	467,697
Fence Renewal Program <i>A number of coastal fences have been identified for replacement during 2025-26.</i>	15,744	-	15,744
Pathway - Edith Butler Pier <i>Construction due to commence following DEW's Southgate project.</i>	308,583	12,810	295,773
Lock Patawalonga <i>Construction due to commence following completion of DEW's Southgate project.</i>	831,308	59,437	771,871
Glenelg Jetty Structural Repairs <i>For the structural review of the Glenelg Jetty to be completed in 2025-26.</i>	308,046	236,200	71,847
EV Charging Infrastructure for Council Fleet <i>For the Council Fleet EV Charging Infrastructure due to commence in 2025-26.</i>	20,000	-	20,000
Beach access points <i>For completion of the Glenelg and Somerton Park beach access points in early 2025-26.</i>	315,000	280,790	34,210
Buffalo Site - Amenity Improvements <i>Minor works to be completed in 2025-26.</i>	2,100,373	1,931,777	23,852

<b>Capital Project</b>	<b>2024-25 Budget \$</b>	<b>2024-25 Actual Result \$</b>	<b>2025-26 Carried Forward \$</b>
Wattle Reserve Playground Renewal <i>Design works to be undertaken during 2025-26.</i>	100,000	500	99,500
Kingston Park Masterplan <i>Grant funded program to be retained for future development of Kingston Park.</i>	538,957	-	538,957
Sturt Creek Linear Park Design <i>Detailed design to be completed by January 2025.</i>	34,888	-	34,888
Wigley Reserve - Playground <i>For replacement equipment to be completed in 2025-26.</i>	50,000	-	50,000
Brighton Caravan Park upgrade <i>Replacement of the timeworn facilities with new sites, cabins and administration buildings to continue as part of the 2025-26 capital program.</i>	2,263,664	10,000	2,253,664
CCTV Installation - Various Locations <i>Various CCTV projects including Brighton Civic Centre upgrades.</i>	103,744	44,724	59,020
Bowker Oval Lights <i>Bowker oval sports field lighting upgrade to be completed in 2025-26.</i>	127,000	20,123	106,878
Electrical and Lighting - Renewal <i>Electrical and lighting upgrade priorities to be continue 2025-26.</i>	20,664	3,230	17,434
Glenelg Town Hall and Library Refurbishment <i>Structural works for the Glenelg Town Hall and lift refurbishment for Glenelg Library, along with other renewal works to be undertaken during 2025-26.</i>	865,669	154,955	650,714
Seacliff-Brighton Yacht Club Change Room Upgrade <i>Construction has commenced and is due for completion in 2025-26.</i>	500,000	245,737	254,263
Somerton SLSC - structure renewal <i>Remedial works on structure and exterior elements to continue in 2025-26.</i>	100,000	30,032	69,968
Brighton Oval - Dog Training Centre <i>Funds allocated for the Dog Training Centre renewal works.</i>	35,000	-	35,000
Toilets-Glenelg Foreshore <i>Final works on the Glenelg Toilet foreshore due for completion in early 2025-26.</i>	30,000	22,401	7,599

<b>Capital Project</b>	<b>2024-25 Budget \$</b>	<b>2024-25 Actual Result \$</b>	<b>2025-26 Carried Forward \$</b>
Bindarra public toilet - design <i>Design has commenced and is due for completion in 2025-26.</i>	18,000	3,012	14,988
Holdfast Bay Community Centre Renovations <i>Ongoing works to be completed during 2025-26.</i>	118,208	49,956	68,252
Security and access control renewal <i>Ongoing works to be completed during 2025-26.</i>	223,500	22,339	201,161
Broadway Kiosk - renewal works <i>Renewal works to be completed in 2025-26.</i>	85,000	72,873	12,127
Automated External Defibrillators <i>Defibrillators are on order and due for delivery in early 2025-26.</i>	29,000	15,713	13,287
Street Light Conversion Plan <i>Renewal plan - stage 1 works to be completed in 2025-26.</i>	35,000	-	35,000
ICT Replacement Program <i>Delay in delivery of pre-ordered ICT equipment, delivery expected in early 2025-26</i>	293,657	236,473	48,683
Sculptures - Brighton Jetty Sculpture Festival <i>Funds for the commission of a permanent public artwork by artist George Andric (C250225/8001).</i>	20,000	-	20,000
Sharing the National Collection <i>Works to be completed in 2025-26.</i>	7,250	-	7,250
Reallocation of 2024-25 budget savings <i>Overall project savings from 2024-25 to be utilised for uninsured storm related damage and infrastructure improvements.</i>	-	-	350,000
<b>Total Capital Expenditure</b>	<b>33,974,829</b>	<b>22,362,583</b>	<b>11,704,535</b>
Sale Income - Major Plant & Vehicles <i>Trade-in of existing vehicles due to be replaced.</i>	(242,613)	(162,116)	(80,497)
Grant Income - Stormwater Improvements Harrow Road <i>Grant revenue for Harrow Road GPT of which \$200,000 has been received in advance.</i>	(425,082)	-	(425,082)
<b>Total Capital Income</b>	<b>(667,695)</b>	<b>(162,116)</b>	<b>(505,579)</b>
<b>Net capital carry forwards requested</b>			<b>11,198,957</b>

# Attachment 3

## BRIGHTON CARAVAN PARK

Financial Results	Actual \$ 01/07/23 to 30/06/24	Actual \$ 01/07/24 to 30/6/2025
Revenue From Cabins and Sites	\$1,603,156	\$1,675,382
Occupancy Rates	Actual % 01/07/23 to 30/06/24	Actual % 01/07/24 to 30/6/2025
Accommodation Type		
Cabins	84%	83%
Sites	81%	78%
<b>Average Total</b>	<b>83%</b>	<b>81%</b>

## PARTRIDGE STREET CAR PARK

Financial Results	Actual \$ 01/07/23 to 30/06/24	Actual \$ 01/07/24 to 30/6/2025
Income & Expenditure		
Car Parking Revenue	\$120,440	\$125,359
Operational Costs	\$156,911	\$154,803
<b>Net Result</b>	<b>(\$36,472)</b>	<b>(\$29,444)</b>
Car Park Usage	Actual No. 01/07/23 to 30/06/24	Actual No. 01/07/24 to 30/6/2025
Car Park		
Eastern Car Park - No. of Transactions	135,403	135,403
Western Car Park - No. of Transactions	127,827	119,681
<b>Total No. of Transactions</b>	<b>263,230</b>	<b>255,084</b>

## PARTRIDGE HOUSE

Financial Results	Actual \$ 01/07/23 to 30/06/24	Actual \$ 01/07/24 to 30/6/2025
Income & Expenditure		
Functions and Room Hire Revenue	\$267,416	\$245,770
Operational Costs	\$242,993	\$230,592
<b>Net Result</b>	<b>\$24,422</b>	<b>\$15,178</b>
Number of Events	Actual No. 01/07/23 to 30/06/24	Actual No. 01/07/24 to 30/6/2025
Event Type		
Wedding	28	21
Funeral	140	117
Community Function	307	308
Other Events	64	74
<b>Total Number of Events</b>	<b>539</b>	<b>520</b>

# Attachment 4

Successful Applications											
Grant - Capital											
Bid Title	Funding Body / Program	Grant Total	Received in Previous Financial Year(s)	2024-25 Total Expected	Received 2024-25 Quarter 1	Received 2024-25 Quarter 2	Received 2024-25 Quarter 3	Received 2024-25 Quarter 4	Received for future financial years	Total Received during 2024-25	Outstanding amount
Stormwater contribution - Tarlton Street	Federal Dept of Industry, Science, Energy and Resources	\$2,841,752	\$2,634,300	\$207,452						\$0	\$207,452
Harrow Road Gross Pollutant Trap	Stormwater Management Authority	\$225,082		\$225,082						\$0	\$225,082
Harrow Road Gross Pollutant Trap	City of Marion	\$200,000	\$200,000	\$0						\$0	\$0
Former Buffalo site remediation	Minister for Planning and Local Government	\$100,000	\$100,000	\$0						\$0	\$0
Seacliff Plaza	Amenities Open Space Grant	\$1,000,000	\$1,000,000	\$0						\$0	\$0
Partridge Street, Glenelg - Pedestrian Safety and Traffic Calming Measure	Special Local Roads Program	\$110,000		\$110,000	\$110,000					\$110,000	\$0
Colley Terrace and Anzac Highway, Glenelg - Intersection Renewal	Special Local Roads Program	\$90,000		\$90,000	\$90,000					\$90,000	\$0
Risk Incentive funding - Library Trolleys	Local Government Association Workers Compensation Scheme	\$8,006		\$8,006	\$8,006					\$8,006	\$0
Holdfast Bay Bowling and Croquet Club lighting upgrade	Holdfast Bay Bowling and Croquet Club	\$15,000		\$15,000	\$15,000					\$15,000	\$0
Mawson Oval - Cricket Wicket Renewal	South Australian Cricket Association	\$19,732		\$19,732		\$19,732				\$19,732	\$0
Automated External Defibrillators	Preventive Health	\$9,000		\$9,000		\$9,000				\$9,000	\$0
Glenelg Jetty Structural Repairs	Department for Environment and Water	\$123,862		\$123,862	\$123,862					\$123,862	\$0
Total		\$4,742,434	\$2,634,300	\$207,452	\$346,868	\$28,732	\$0	\$0	\$0	\$375,600	\$432,534



Grant - Operating Project and other											
Bid Title	Funding Body / Program	Grant Total	Received in Previous Financial Year(s)	2024-25 Total Expected	Received 2024-25 Quarter 1	Received 2024-25 Quarter 2	Received 2024-25 Quarter 3	Received 2024-25 Quarter 4	Received for future financial years	Total Received during 2024-25	Outstanding amount
New Years Eve Celebration	Department of Premier and Cabinet	\$50,000	\$0	\$50,000	\$50,000					\$50,000	\$0
Wellbeing Hub - seed funding	Wellbeing SA	\$110,000	\$50,000	\$60,000		\$15,000	\$45,000			\$60,000	\$0
Adult Learners Week	Public Library Services	\$5,500	\$5,500	\$0						\$0	\$0
Suicide Prevention Network – Seed Funding	Wellbeing SA	\$5,000	\$5,000	\$0						\$0	\$0
South Australian Suicide Prevention Community Grants 2024-25 – Suicide Prevention Training	Wellbeing SA	\$6,000	\$0	\$6,000			\$6,000			\$6,000	\$0
Urban Animal and Plant Control Partnership Program	Green Adelaide Board	\$25,000	\$0	\$25,000		\$10,000	\$15,000			\$25,000	\$0
Grant for Urban Animal and Plant Control Partnership Program	Green Adelaide Board	\$100,000	\$0	\$100,000					\$100,000	\$100,000	\$0
William Kibby VC Veterans Shed Upgrade	Department of Infrastructure, Transport, Regional Development, Communications and the Arts	\$40,000	\$30,000	\$10,000						\$0	\$10,000
Total		\$341,500	\$90,500	\$251,000	\$50,000	\$25,000	\$66,000	\$0	\$100,000	\$241,000	\$10,000

2024-25 External Grant Funding

Grant - Recurring											
Bid Title	Funding Body / Program	Grant Total	Received in Previous Financial Year(s)	2024-25 Total Expected	Received 2024-25 Quarter 1	Received 2024-25 Quarter 2	Received 2024-25 Quarter 3	Received 2024-25 Quarter 4	Received for future financial years	Total Received during 2024-25	Outstanding amount
Community Bus	Commonwealth Home Support Programme (CHSP)	\$237,340	\$0	\$237,340	\$59,335	\$59,335	\$59,335	\$59,335		\$237,340	\$ -
Financial Assistance Grant - General Purpose 2024-25	Financial Assistance Grant	\$996,415	\$0	\$996,415	\$877,069	\$39,782	\$39,782	\$39,782		\$996,415	\$ -
Financial Assistance Grant - General Purpose 2025-26	Financial Assistance Grant	\$1,032,622	\$0	\$0					\$516,311	\$516,311	\$ 516,311
Financial Assistance Grant - Roads 2024-25	Financial Assistance Grant	\$504,550	\$0	\$504,550	\$446,032	\$19,506	\$19,506	\$19,506		\$504,550	\$ -
Financial Assistance Grant - Roads 2025-26	Financial Assistance Grant	\$529,376	\$0	\$0					\$264,688	\$264,688	\$ 264,688
Supplementary Roads Grants Commission	Financial Assistance Grant	\$181,645	\$0	\$181,645	\$181,645					\$181,645	\$ -
Roads to Recovery	Roads to Recovery	\$474,022	\$0	\$474,022			\$236,800			\$236,800	\$ 237,222
Covid Stimulus - Roads and Community Infrastructure - Phase Three	Local Roads and Community Infrastructure	\$909,894	\$454,947	\$454,947		\$454,947				\$454,947	\$ -
Covid Stimulus - Roads and Community Infrastructure - Phase Four	Local Roads and Community Infrastructure	\$454,947	\$272,969	\$181,978		\$181,978				\$181,978	\$ -
Australia Day Grant	National Australia Day Council	\$10,000		\$10,000		\$8,000	\$2,000			\$10,000	\$ -
Brighton Library	Libraries Board Grant	\$63,987	\$0	\$63,987		\$63,987				\$63,987	\$ -
Glenelg Library	Libraries Board Grant	\$63,987	\$0	\$63,987		\$63,987				\$63,987	\$ -
Total		\$5,458,784	\$727,916	\$3,168,870	\$1,564,081	\$891,521	\$357,423	\$118,623	\$780,999	\$3,712,647	\$ 1,018,221

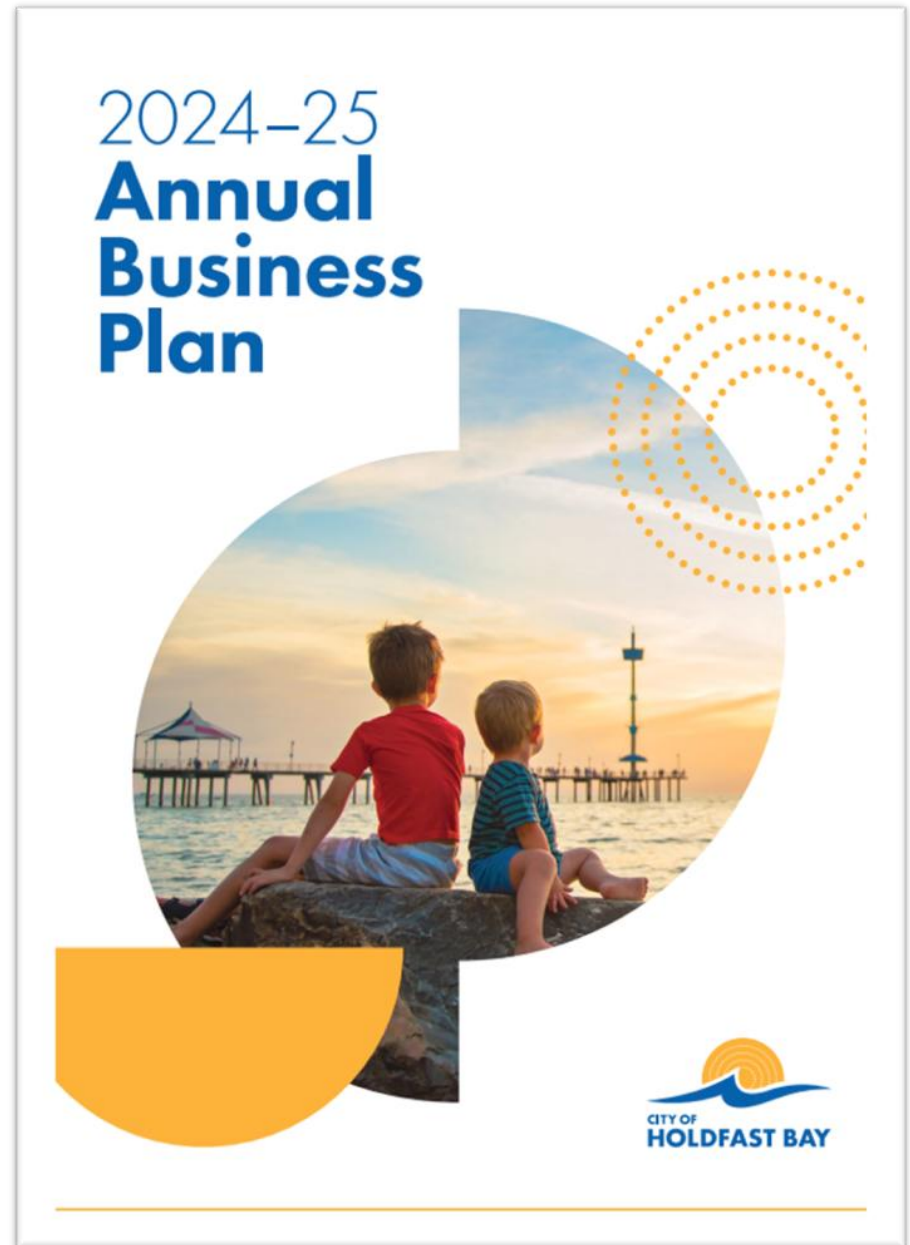
Total of Grant Funding Confirmed (All Years including 2024-25)	\$ 10,542,718
Total received in previous years applicable to 2024-25 and future years	\$ 3,452,716
Total expected to receive in 2024-25	\$ 3,627,322
Total Received 2024-25 - Quarter 1	\$ 1,960,949
Total Received 2024-25 - Quarter 2	\$ 945,253
Total Received 2024-25 - Quarter 3	\$ 423,423
Total Received 2024-25 - Quarter 4	\$ 118,623
Total Grant Funding received to date in 2024-25	\$ 3,448,248
Total Received in 2024-25 for future financial years	\$ 880,999

# Attachment 5

# Annual Business Plan 2024 – 25

## End of Financial Year Report

### June 2025



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OVERVIEW

The City of Holdfast Bay has begun to pursue the vision set out in the Strategic Plan *Our Holdfast 2050+* and the three focus areas that support it:

*Our Holdfast 2050+ Vision*

***Protecting our heritage and beautiful coast, while creating a welcoming and healthy place for all in South Australia’s most sustainable city.***

To achieve this vision, we have identified three focus areas. While many projects will assist in achieving more than one focus area, they are identified in this report based on which focus area they are expected to have the greatest impact.

- **WELLBEING - Good health and economic success in an environment and a community that supports wellbeing.**  
Projects in this focus area have the greatest direct impact on supporting people’s health and vitality.
- **SUSTAINABILITY - A city, economy and community that is resilient and sustainable.**  
Projects in this focus area are infrastructure and asset improvements that support long lasting economic health and ecological benefit.
- **INNOVATION - A thriving economy and community that values life-long education, research, creativity and entrepreneurialism.**  
Projects in this focus area deliver change to services, assets and infrastructure by introducing new methods, ideas, or outcomes.

To deliver *Our Holdfast 2050+*, the *Our Plan for Our Place 2024-25 Annual Business Plan* (the Business Plan) outlines specific actions for the year.

This report captures progress against the Business Plan.

## Projects Status

This section provides an overview of the project status as of 30 June 2025. In 2024-25, the City of Holdfast Bay delivered \$28 million in capital works—the largest financial investment in its 28-year history.

Projects are treated differently depending on the expected completion times. Many projects are meant to be delivered over two (or more) financial years.

All projects are shown with full budgets in the first year they appear. This means that some projects are carried forward into the following year as:

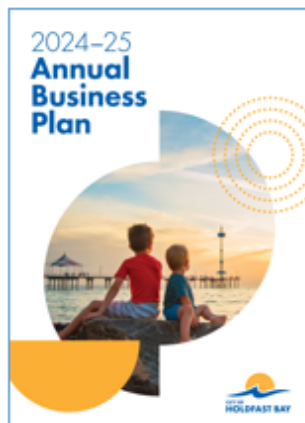
- their timelines are designed to extend into the following year as more detailed planning is done. This takes into account the high demand for materials and contractors across the sector, which is impacting delivery times. In this report, these are shown as ‘part carry forward due to timing of work’; or,
- they have been delayed for various reasons. In this report, these are shown as On Watch, along with a description of the nature of the delay.

Out of 104 projects:

- **64 projects (62%) are completed.**
- **34 projects (33%) are being carried forward** into 2025–26, with \$11.7 million in remaining budget. This is a **32% drop** from last year’s carry-forward of \$17.3 million.
- **6 projects (6%) are on watch**—some due to pending negotiations or legal requirements, others to align timing for efficiency and venue needs.

No projects are ‘off track’.

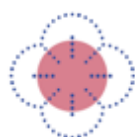
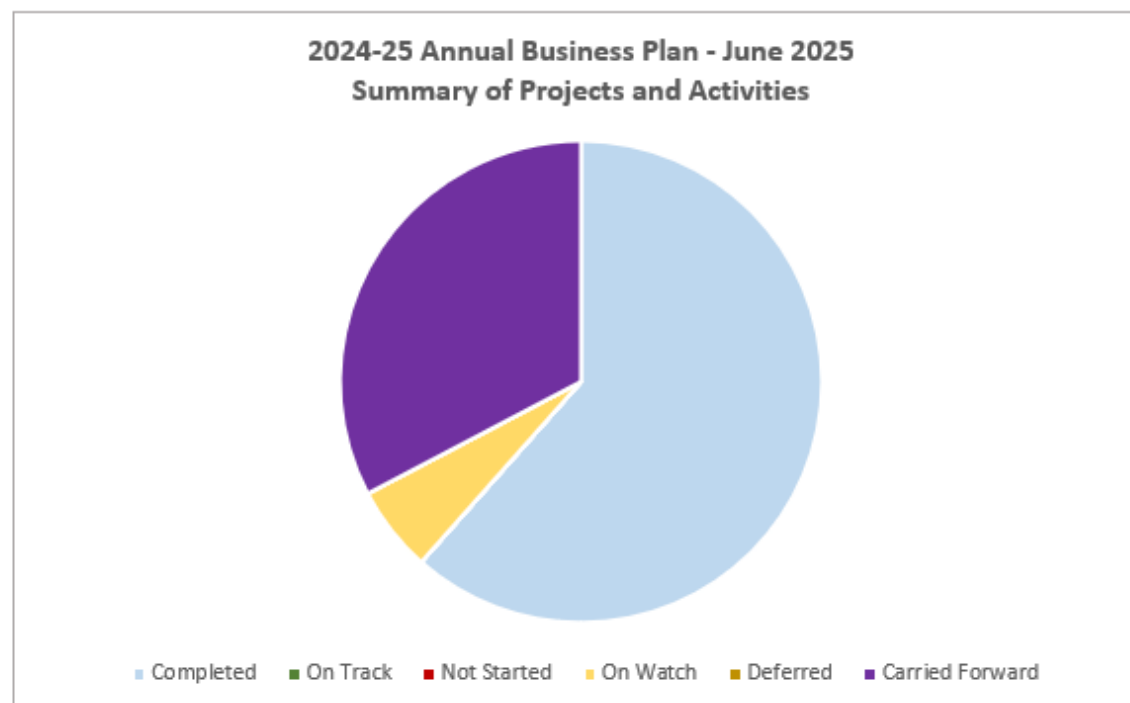
The following page provides an overview of progress in all focus areas.



Overall Summary		%
Completed	64	62%
On Track	0	0%
Not Started	0	0%
On Watch	6	6%
Deferred	0	0%
Carried Forward	34	33%
<b>Total</b>	<b>104</b>	<b>67%</b>

## 2024-25 Annual Business Plan - End of Financial Year Status Report

### June 2025



### WELLBEING

Wellbeing Summary	
Completed	23
On Track	0
Not Started	0
On Watch	1
Deferred	0
Carried Forward	11



### SUSTAINABILITY

Sustainability Summary	
Completed	35
On Track	0
Not Started	0
On Watch	3
Deferred	0
Carried Forward	16



### INNOVATION

Innovation Summary	
Completed	6
On Track	0
Not Started	0
On Watch	2
Deferred	0
Carried Forward	7

## PROJECTS CARRIED FORWARD OR ON WATCH

These tables provide details of those projects that are **on watch** within each of the focus areas.

### WELLBEING

Project Title	Status	Notes
Kingston Park Stages 4 & 6 - Detailed Design	On Watch	Stages of the project are on hold pending outcome of the Section 23 process

### SUSTAINABILITY

Project Title	Status	Notes
Brighton Caravan Park - Stage 2 redevelopment	On Watch	Works were delayed pending the final scope of the projects involved. This scoping has included negotiation with the current operator and work scheduling.
Glenelg Town Hall - Café - Electrical/Mechanical	On Watch	Works have been rescheduled to coincide with downtime in the Town Hall's use. There is also an economy of scale in sequencing work so as not to require reworking.
Glenelg Town Hall - Ground Floor Upgrade	On Watch	Works have been rescheduled to coincide with downtime in the Town Hall's use. There is also an economy of scale in sequencing work so as not to require reworking.

### INNOVATION

	Status	Notes
Glenelg Town Hall - BDC - Structure	On Watch	Works have been rescheduled to coincide with downtime in the Town Hall's use. There is also an economy of scale in sequencing work so as not to require reworking.
Sharing the National Collection	On Watch	Administration was advised by NGA that the selected artwork was no longer available for loan, and no suitable alternative was identified. An alternative way for Council to participate is being considered.



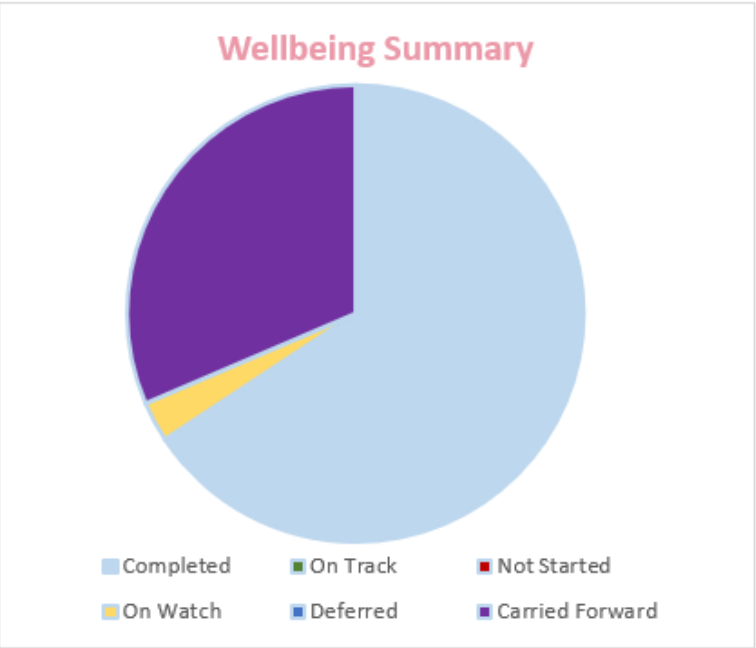
The following pages provide detail of the projects under each of the three focus areas of *Our Holdfast 2050+*.

WELLBEING























Good health and economic success in an environment














2024-25 Annual Business Plan - End of Financial Year Status Report  
June 2025



Wellbeing Summary		
Completed	23	66%
On Track	0	0%
Not Started	0	0%
On Watch	1	3%
Deferred	0	0%
Carried Forward	11	31%
Total	35	

Wellbeing Projects							
Title	Officer	Start Date	End Date	Project Stage	Q4 Status	Q4 Rating	Q4 Notes
Brighton Tennis Club Lights	Matthew Rechner	01-Jul-24	30-Jan-25	DLP	Completed		
Wattle Reserve- Playground Renewal	Matthew Rechner	01-Jul-24	30-Jun-25	Delivery	Carried Forward		Part carry forward due to timing of work
Wattle Reserve - multi-use court upgrade	Matthew Rechner	01-Jul-24	30-Jan-25	Closure	Completed		
Lookout Decking - Kingston Park Cliff Face	Matthew Rechner	01-Jul-24	30-Jan-25	DLP	Completed		
Fencing - Wattle Reserve	Matthew Rechner	01-Jul-24	30-Jan-25	Closure	Completed		
Glenelg Oval Stage 3 & 4	Matthew Rechner	01-Jul-24	30-Sep-24	DLP	Completed		
Seacliff Plaza Upgrade	Matthew Rechner	01-Jul-24	30-Dec-24	DLP	Completed		
Sturt Creek Linear Park Design	Matthew Rechner	30-Sep-24	30-Jun-25	Planning	Carried Forward		Part carry forward due to timing of work
Holdfast Tennis Club - Court Reconstruction	James Mitchell	01-Jul-24	30-Jun-25	Closure	Completed		
Beach access points Glenelg & Somerton Park	Matthew Rechner	01-Jul-24	30-Apr-25	Delivery	Carried Forward		Part carry forward due to timing of work
Sutherland Reserve - Renewal	Matthew Rechner	01-Jul-24	30-Jan-25	Closure	Completed		
Holdfast Bay Community Centre - Internal Fitout	Mathew Walsh	01-Jul-24	30-Jun-25	Closure	Completed		
Kingston Park Kiosk	Matthew Rechner	01-Jul-24	30-Jan-25	DLP	Completed		
Ringwood - Timber Replacements	Mathew Walsh	01-Jul-24	30-Jan-25	DLP	Completed		
Brighton Oval - Dog Training Centre	Mathew Walsh	01-Jul-24	30-Jun-25	Procurement	Carried Forward		Part carry forward due to timing of work
Brighton Caravan Park - Renewal Program	Matthew Rechner	01-Jul-24	30-Jun-25	Deferred	Completed		
Exeloo - Kauri Parade Renewal	Mathew Walsh	01-Jul-24	30-Jan-25	Closure	Completed		
Street Light Conversion Plan	Mathew Walsh	01-Jul-24	30-Jun-25	Planning	Carried Forward		Part carry forward due to timing of work
Glenelg Cricket Club - Chairlift	Mathew Walsh	01-Jul-24	30-Jan-25	Closure	Completed		
Ringwood Upgrades	Mathew Walsh	01-Jul-24	30-Jan-25	Closure	Completed		

## Wellbeing Projects

Title	Officer	Start Date	End Date	Project Stage	Q4 Status	Q4 Rating	Q4 Notes
Toilets-Glenelg Foreshore	Mathew Walsh	01-Jul-24	30-Apr-25	Delivery	Carried Forward		Part carry forward due to timing of work
Toilets - Somerton SLSC	Mathew Walsh	01-Jul-24	30-Jan-25	DLP	Completed		
Wilton St House - Improvements	Mathew Walsh	01-Jul-24	30-Apr-25	Delivery	Completed		
Angus Neill Reserve Toilet Block	Mathew Walsh	01-Jul-24	30-Jan-25	DLP	Completed		
Glenelg Oval - Grandstand improvements	Mathew Walsh	01-Jul-24	30-Jun-25	Delivery	Completed		
HFB Community Centre - building renovations	Mathew Walsh	01-Jul-24	30-Jun-25	Delivery	Carried Forward		Part carry forward due to timing of work
Air Raid Shelter - Floor/waterproofing/painting	Mathew Walsh	01-Jul-24	30-Jun-25	Deferred	Completed		
Somerton SLSC - structure renewal	Mathew Walsh	01-Jul-24	30-Jun-25	Planning	Carried Forward		Part carry forward due to timing of work and coinciding work with Federal Government funded projects
Glenelg Oval - Function Centre - repairs	Mathew Walsh	01-Jul-24	30-Jun-25	DLP	Completed		
Bindarra public toilet - design	Mathew Walsh	01-Jul-24	30-Jun-25	Delivery	Carried Forward		Part carry forward due to timing of work
Michael Herbert Bridge - lights	Mathew Walsh	01-Jul-24	30-Jun-25	Closure	Completed		
Public Toilets, Patawalonga Lake	Mathew Walsh	01-Jul-24	30-Apr-25	Closure	Completed		
Seacliff-Brighton Yacht Club - Change Room Upgrade	Mathew Walsh	01-Jul-24	30-Jun-25	Delivery	Carried Forward		Work to be undertaken in the new financial year, pending full access and other funds being available in liaison with the Club.

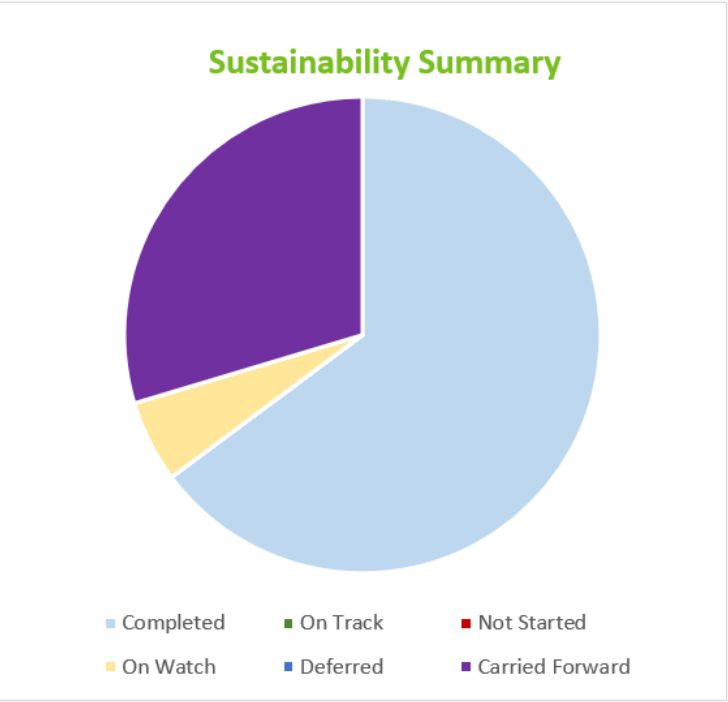
Wellbeing Projects							
Title	Officer	Start Date	End Date	Project Stage	Q4 Status	Q4 Rating	Q4 Notes
Kingston Park Stages 4 & 6 - Detailed Design	Matthew Rechner	01-Jul-24	30-Jun-25	Planning	On Watch	●	Stages of the project are on hold pending outcome of the Section 23 process
Sport and Recreation Infrastructure Planning	Matthew Rechner	01-Jul-24	30-Jun-25	Delivery	Carried Forward	●	Part carry forward due to timing of work



SUSTAINABILITY

A city, economy and community that is resilient and sustainable

2024-25 Annual Business Plan - End of Financial Year Status Report  
June 2025



Sustainability Summary		
Completed	35	65%
On Track	0	0%
Not Started	0	0%
On Watch	3	6%
Deferred	0	0%
Carried Forward	16	30%
Total	54	





## Sustainability

<i>Title</i>	<i>Officer</i>	<i>Start Date</i>	<i>End Date</i>	<i>Project Stage</i>	<i>Q4 Status</i>	<i>Q4 Rating</i>	<i>Q4 Notes</i>
Car Parking Renewals	James Mitchell	01-Jul-24	30-Jan-25	Closure	Completed		
Road Reseal Program	James Mitchell	01-Jul-24	30-Jun-25	Delivery	Carried Forward		Part carry forward due to timing of work
Stormwater Management Plan Implementation	James Mitchell	01-Jul-24	30-Jun-25	Delivery	Carried Forward		Part carry forward due to timing of work
Stormwater Pipes/Pits Renewal	James Mitchell	01-Jul-24	30-Jun-25	Delivery	Carried Forward		Part carry forward due to timing of work
Traffic Control Program	James Mitchell	01-Jul-24	30-Jun-25	Delivery	Carried Forward		Part carry forward due to timing of work
Traffic Safety Improvements	James Mitchell	01-Jul-24	30-Jun-25	Delivery	Carried Forward		Part carry forward due to timing of work
Traffic Safety Improvements on Partridge Street, Glenelg	James Mitchell	01-Jul-24	30-Jan-25	DLP	Completed		
Traffic Safety Improvements on King George Avenue, Hove	James Mitchell	01-Jul-24	30-Jan-25	DLP	Completed		
Kerb & Watertable Program	James Mitchell	01-Jul-24	30-Jun-25	Delivery	Completed		
Seating - Park Bench - Various	Bill Blyth	01-Jul-24	30-Jun-25	Closure	Completed		
Electrical and Lighting - Renewal	Mathew Walsh	01-Jul-24	30-Jun-25	Delivery	Carried Forward		Part carry forward due to timing of work
Fences - Renewal	James Mitchell	01-Jul-24	30-Jun-25	Closure	Completed		
Pathways - Renewal	James Mitchell	01-Jul-24	30-Jan-25	Closure	Completed		
Pathway - Edith Butler Pier	James Mitchell	01-Jul-24	30-Jun-25	Procurement	Carried Forward		Part carry forward due to timing of work
Fencing & Lighting - Somerton Tennis Club	Matthew Rechner	01-Jul-24	30-Jan-25	Closure	Completed		
Holdfast Bay Bowling and Croquet Club Lighting	Matthew Rechner	01-Jul-24	30-Jan-25	Closure	Completed		
Patawalonga Frontage Irrigation Upgrade	Bill Blyth	01-Jul-24	30-Jun-25	Procurement	Carried Forward		Part carry forward due to timing of work
Jimmy Melrose Pk- Upgrade	James Mitchell	01-Jul-24	30-Jan-25	DLP	Completed		

## Sustainability







<i>Title</i>	<i>Officer</i>	<i>Start Date</i>	<i>End Date</i>	<i>Project Stage</i>	<i>Q4 Status</i>	<i>Q4 Rating</i>	<i>Q4 Notes</i>
Bin Replacement Program	James Mitchell	01-Jul-24	30-Jun-25	Closure	Completed		
Buffalo Site - Amenity Improvements	Matthew Rechner	01-Jul-24	30-Jun-25	Closure	Completed		
Sturt Creek Biodiversity Corridor: Shannon Avenue	James Mitchell	01-Jul-24	30-Jan-25	DLP	Completed		
Street light LED conversion	Mathew Walsh	01-Jul-24	30-Jun-25	Procurement	Carried Forward		Part carry forward due to timing of work
Jetty Rd Glenelg - M'plan - Stg 2 Detailed Design	Cherie Armfield	01-Jul-24	30-Jun-25	Closure	Completed		
Jetty Road, Glenelg Upgrade (Year 1)	Cherie Armfield	01-Jul-24	30-Jun-25	Closure	Completed		
Coastal Fencing - various locations	James Mitchell	01-Jul-24	30-May-24	Closure	Completed		
Glenelg Jetty Structural Repairs	James Mitchell	01-Jul-24	30-Jan-25	DLP	Completed		
Footpaths & Cycleways Program	James Mitchell	01-Jul-24	30-Jan-25	DLP	Completed		
Footpath Defect Repairs	Bill Blyth	01-Jul-24	30-Jun-25	Closure	Completed		
Brighton Surf Club - Structure renewal	Mathew Walsh	01-Jul-24	30-Jun-25	Closure	Completed		
Glenelg Oval - Shelter	Mathew Walsh	01-Jul-24	30-Jun-25	Closure	Completed		
Monument lighting upgrade	Mathew Walsh	01-Jul-24	30-Jun-25	Closure	Carried Forward		Part carry forward due to timing of work
Glenelg Oval - Edward Rix Stand	Mathew Walsh	01-Jul-24	30-Jun-25	Closure	Completed		
Brighton Caravan Park - Stage 2 redevelopment	Mathew Walsh	TBD	30-Jun-25	Planning	On Watch		Works were delayed pending the final scope of the projects involved. This scoping has included negotiation with the current operator and work scheduling.
Brighton Caravan Park Retaining Wall (LRCI Phase 3)	Matthew Rechner	01-Jul-24	30-Jan-25	DLP	Completed		
Glenelg Town Hall - Refurbishment	Mathew Walsh	01-Jul-24	30-Jun-25	Deferred	Completed		

## Sustainability

Title	Officer	Start Date	End Date	Project Stage	Q4 Status	Q4 Rating	Q4 Notes
Glenelg Town Hall - Café - Electrical/Mechanical	Mathew Walsh	01-Jul-24	30-Jun-25	Delivery	On Watch		Works have been rescheduled to coincide with downtime in the Town Hall's use. There is also an economy of scale in sequencing work so as not to require reworking.
Storage Shed - Kauri Pde Depot	Mathew Walsh	01-Jul-24	30-Jun-25	Deferred	Completed		
Security and access control renewal - Various Locations	Mathew Walsh	01-Jul-24	30-Jun-25	Planning	Carried Forward		Part carry forward due to timing of work
HFB Civic Centre - Bike storage	Mathew Walsh	01-Jul-24	30-Jun-25	Deferred	Carried Forward		Part carry forward due to timing of work
HFB Civic Centre - Roof repair	Mathew Walsh	01-Jul-24	30-Jan-25	Closure	Completed		
Movement and Transport Plan Implementation	James Mitchell	TBD	30-Jun-25	Deferred			Part carry forward due to timing of work
Wayfinding Signage at Kingston Park	Matthew Rechner	01-Jul-24	30-Jun-25	Closure	Completed		
Bowker Oval Lights	Mathew Walsh	01-Jul-24	30-Jun-25	Delivery	Carried Forward		Part carry forward due to timing of work
Broadway Kiosk - renewal works	Mathew Walsh	01-Jul-24	30-Jun-25	Delivery	Carried Forward		Part carry forward due to timing of work
Bus Stop Infrastructure	James Mitchell	01-Jul-24	30-Jan-25	DLP	Completed		
Patawalonga Lock - renewal	Mathew Walsh	01-Jul-24	30-Jun-25	Procurement	Carried Forward		Part carry forward due to timing of work
Glenelg Town Hall - Office Upgrade	Mathew Walsh	01-Jul-24	30-Jan-25	DLP	Completed		
Glenelg Town Hall - design works	Mathew Walsh	01-Jul-24	30-Jun-25	Not Started	Completed		
Glenelg Town Hall - Ground Floor Upgrade	Mathew Walsh	01-Jul-24	30-Jun-25	Deferred	On Watch		Works have been rescheduled to coincide with downtime in the Town Hall's use. There is also an economy of scale



## Sustainability

<i>Title</i>	<i>Officer</i>	<i>Start Date</i>	<i>End Date</i>	<i>Project Stage</i>	<i>Q4 Status</i>	<i>Q4 Rating</i>	<i>Q4 Notes</i>
							in sequencing work so as not to require reworking.
Glenelg Town Hall - BDC Toilets	Mathew Walsh	01-Jul-24	30-Jan-25	DLP	Completed		
Traffic Improvements	James Mitchell	01-Jul-24	30-Jun-25	Delivery	Carried Forward		Part carry forward due to timing of work
Resilient South Funding	James Mitchell	01-Jul-24	30-Jun-25	Closure	Completed		
Biodiversity Assessment	James Mitchell	01-Jul-24	30-Jun-25	Closure	Completed		
Wheatland Street Pocket Park	Bill Blyth	01-Jul-24	30-Jun-25	Closure	Completed		
Review of Stormwater Management Plan	James Mitchell	01-Jul-24	30-Jun-25	Closure	Completed		

## Roads Reseal Program

The Roads Reseal Program included these sections of road that were completed in 2024-25.

Suburb	Street	Segment
Brighton	Cambridge Terrace	Cedar Avenue to Esplanade
Brighton	Comley Street	Sexton Road to Lewis Street
Brighton	Hastings Road	Sexton Road to Lewis Street
Brighton	Hastings Road	Lewis Street to Yarmouth Street
Brighton	Margate Street	Gregory Street to Lewis Street
Brighton	Marlborough Street	Cedar Avenue to Seaview Terrace
Brighton	Marlborough Street	Seaview Terrace to Esplanade
Brighton	Sexton Road	Hastings Road to Comley Street
Glenelg East	Fifth Avenue	Dunbar Terrace to Augusta Street
Glenelg East	Fifth Avenue	Augusta Street to Anzac Highway
Glenelg North	Carnarvon Avenue	Adelphi Crescent to Tapleys Hill Road
Glenelg North	Ferguson Street	Anzac Highway to Ronald Terrace
Glenelg North	Munro Street	Anzac Highway to Ronald Street
Glenelg North	Ronald Terrace	Pine Avenue to Ferguson Street
Glenelg South	Robert Street	West End to Bristol Street
Glenelg South	Robert Street	Bristol Street to Gloucester Street
Glenelg South	Robert Street	Gloucester Street to Moseley Street
Seacliff Park	Don Avenue	Lamington Avenue to Gilbertson Road
Seacliff Park	Naldera Crescent	Mott Terrace to Ocean Vista
Seacliff Park	Naldera Crescent	Ocean Vista to Osterley Terrace
Seacliff Park	Ophir Crescent	Orvietto Road to Davenport Terrace
Seacliff Park	Orvietto Road	Renown Avenue to Arthur Street
Seacliff Park	Renown Avenue	Gilbertson Road to Orvietto Road
Somerton Park	Armstrong Street	Slade Street to Walkers Road
Somerton Park	Daly Street	Walkers Road to North Street
Somerton Park	Oxley Street	Walker Street to End
Somerton Park	Repton Road	Grantham Road to King George Avenue
Somerton Park	Rossall Road	Prior Road to Esplanade
South Brighton	Gulf Parade	Edwards Street to Oleander Road
South Brighton	Margate Street	Lewis Street to Yarmouth Street

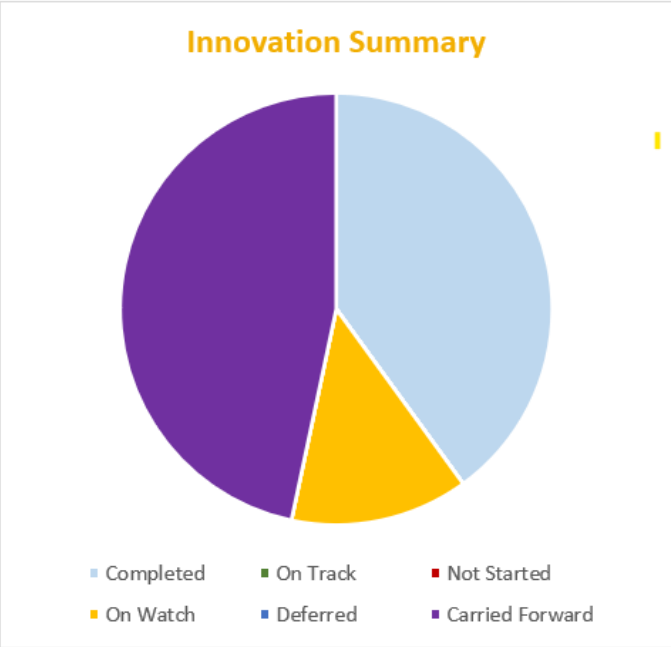


INNOVATION

A thriving economy and community that values life-long education, research, creativity and entrepreneurialism

## 2024-25 Annual Business Plan - End of Financial Year Status Report



June 2025



Innovation Summary		
Completed	6	40%
On Track	0	0%
Not Started	0	0%
On Watch	2	13%
Deferred	0	0%
Carried Forward	7	47%
Total	15	

## Innovation Projects

Title	Officer	Start Date	End Date	Project Stage	Q4 Status	Q4 Rating	Q4 Notes
CCTV Glenelg (LRCI Phase 2)	Mathew Walsh	01-Jul-24	30-Jan-25	Closure	Completed		
CCTV Installation - Various Locations	Mathew Walsh	01-Jul-24	30-Jun-25	Planning	Carried Forward		Part carry forward due to timing of work
Glenelg Town Hall - BDC - Structure	Mathew Walsh	01-Jul-24	30-Jun-25	Procurement	On Watch		Works have been rescheduled to coincide with downtime in the Town Hall's use. There is also an economy of scale in sequencing work so as not to require reworking.
Glenelg Library Interior Upgrade	Mathew Walsh	01-Jul-24	30-Jan-25	Closure	Completed		
EV Charging Infrastructure for Council Fleet	James Mitchell	01-Jul-24	30-Jun-25	Deferred	Carried Forward		Part carry forward due to timing of work
Sharing the National Collection	Nicole Reynolds	01-Jul-24	30-Jun-25	Not Started	On Watch		Administration was advised by NGA that the selected artwork was no longer available for loan, and no suitable alternative was identified. An alternative way for Council to participate is being considered.
Glenelg Library - Toilets	Mathew Walsh	01-Jul-24	30-Jun-25	Delivery	Completed		
Glenelg Library - Lift and Fire Panel replacement	Mathew Walsh	01-Jul-24	30-Jun-25	Delivery	Carried Forward		Part carry forward due to timing of work
Brighton Library - Building Renewals	Mathew Walsh	01-Jul-24	30-Jun-25	Delivery	Completed		
Plant and Equipment - Depot/Stores	Bill Blyth	01-Jul-24	30-Jun-25	Procurement	Carried Forward		Part carry forward due to timing of work
Major Plant and Equipment Purchases	Bill Blyth	01-Jul-24	30-Jun-25	Procurement	Carried Forward		Part carry forward due to timing of work
Executive / Regulatory/Passenger Vehicles Purchases	Bill Blyth	01-Jul-24	30-Jun-25	Procurement	Carried Forward		Part carry forward due to timing of work
Minor Plant and Equipment Purchases	Bill Blyth	01-Jul-24	30-Jun-25	Procurement	Carried Forward		Part carry forward due to timing of work

Innovation Projects							
<i>Title</i>	<i>Officer</i>	<i>Start Date</i>	<i>End Date</i>	<i>Project Stage</i>	<i>Q4 Status</i>	<i>Q4 Rating</i>	<i>Q4 Notes</i>
Business Transformation Program	Robert Zanin	01-Jul-24	30-Jun-25	Closure	Completed		
ICT Replacement Program	Robert Zanin	01-Jul-24	30-Jun-25	Closure	Completed		

**Item No:** 15.3**Subject:** **ALWYNDOR MANAGEMENT COMMITTEE APPOINTMENT**

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## Summary

A recruitment and selection process has been undertaken for an Independent Member(s) of the Alwyndor Management Committee (AMC). AMC can have up to nine members and at the time of advertising there were two vacancies.

A vacancy was advertised in April for the AMC with a specific focus on aged care and clinical governance knowledge and experience following assessment of needs consistent with the AMC Skills Matrix. Following the selection process a recommendation is made for Council's consideration and approval.

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## Recommendation

**That Council:**

- 1. appoints Ms Felicity Ryan to the Alwyndor Management Committee for a term of three (3) years, from 1 September 2024 – 31 August 2027.**
- 2. appoints Ms Alice Haynes to the Alwyndor Management Committee for a term of three (3) years, from 1 September 2024 – 31 August 2027.**

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## Report

The Alwyndor Management Committee (AMC) is a section 41 Committee of Council. Under the requirements of its Terms of Reference (ToRs) the AMC consists of up to nine people including two Elected Members.

As of 1 August 2025 membership consists of:

<b>Name</b>	<b>Role</b>
Kim Cheater	Independent member (Chair)
Prof Lorraine Sheppard	Independent member (Deputy Chair)
Prof Judy Searle	Independent member
Mr John O'Connor	Independent member
Ms Joanne Cottle	Independent member
Cr Susan Lonie	Elected member
Cr Robert Snewin	Elected member

In December 2024 Ms Trudy Sutton retired from her position on the AMC. AMC identified the need to fill this vacancy to maintain skills spread and numbers, to ensure effective governance and with a focus on aged care skills and experience. As such a vacancy was advertised in April 2025 with an emphasis on these areas.

A recruitment and selection process has been conducted which included interviews with a panel consisting of Professor Lorraine Sheppard (Deputy Chair), Professor Judy Searle, Ms Pamela Jackson (Chief Executive Officer), Councillor Robert Snewin (AMC Member), Councillor Susan Lonie (AMC Member) and Ms Beth Davidson-Park (General Manager) as executive support for the panel.

The panel interviewed two candidates: Ms Felicity Ryan and Ms Alice Haynes. Their CVs are attached to this report.

*Refer Attachment 1*

Ms Ryan has worked extensively in the health and aged care sector. She is a registered nurse with 35 years' experience. She has also worked as a case coordinator and residential services manager in local and regional aged care. Ms Ryan founded *Aged Care Aware*, a consultancy that provides expert advice and mentoring to managers of aged care sites. Her passion is making a difference in the health and quality of life of older people and she is dedicated to making a long-term contribution towards excellence in care provision to optimise outcomes.

Ms Haynes has 28 years' experience delivering across the financial, health and aged care sectors. Her career includes work in the health sector as an exercise physiologist and rehabilitation work. Her strengths include managing transformational change within organisations, particularly around governance and regulatory compliance.

Ms Haynes is Founder and Director of *Haynes House*, an AI-powered chatbot to support primary carers of people with dementia, delivering innovative, ethical AI solutions aligned with aged care reforms and legislation.

A values-based leader, Ms Haynes is committed to long term support of ageing communities with empathy, respect, and purpose.

Both candidates would bring a breadth of relevant industry experience to the Committee. These appointments would bring the AMC to its full complement.

A recommendation to appoint both Ms Felicity Ryan and Ms Alice Haynes is made for Council's consideration. Consistent with the ToRs, the appointment will be for three years in the first instance with up to two additional terms to a maximum of nine years as recommended by the AMC and approved by Council.

## **Budget**

Honorarium payments are made to Independent Members for meetings attended. These payments are included in the annual Alwyndor budget.

## **Life Cycle Costs**

Not applicable

## Strategic Plan

Not applicable

## Council Policy

Alwyndor Management Committee Terms of Reference

## Statutory Provisions

*Local Government 1999*, section 41

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**Written By:** Executive Assistant

**General Manager:** Alwyndor, Ms B Davidson-Park



# Attachment 1

## CURRICULUM VITAE

# Felicity Ryan

**Clinical Aged Care Consultant**

BNurs, DipLdshp, CertIVTAA, MAICD

**Principal and Founder of:**

**AGED CARE AWARE**

*Ensuring Seniors get the Best in their Golden Years*



Felicity is Principal and Founder of Aged Care Aware where she operates as a Clinical Aged Care Consultant. Here she provides advice, support and mentoring to managers of Residential Aged Care sites and Home Care services to ensure compliance with legislation and meeting the Aged Care Quality and Safety Commission Standards. Felicity has continued engagements with Bruce Callaghan and Associates as a national advisor on Clinical Practice, Service Management and Governance through Rural, Remote and First Nations Aged Care Service Development Assistance Panel (SDAP).

Felicity is a Registered Nurse with over 35 years of experience in nursing in the aged care sector. She has a Bachelor of Nursing, Diploma of Leadership Management and a Certificate IV in Training and Assessment. She is also a member of the Australian Institute of Company Directors and undertaking the six months course. Her expertise is in rapid assessment and review of clinical systems and recommending outcomes that work within a workplace culture to ensure legislative compliance within a timely and sustainable manner.

Felicity specialises in process development, review of clinical governance systems and reporting to ensure exemplary care and quality assurance. She also provides support with structure and strategic planning in addition to change management to ensure contemporary and best practice. She assists sites with recruitment and retention including working with groups to transition international nurses and students into Australian sites and services. She also supports in the selection of suites of Policies and Procedures along with their customisation and implementation. She has had extensive experience in managing feedback and complaints and is skilled in conflict resolution. Felicity is highly self-motivated and has a strong work ethic. Her friendly and empathic approach is pivotal to her success.

Felicity's passion is making a difference in the health and quality of life of elderly people. She is dedicated to making a long-term contribution towards excellence in care provision to optimise outcomes.

She is available to provide this support in metropolitan, rural and remote areas in South Australia and interstate.

### **Professional Experience:**

In summary, Felicity's professional experience commenced as an Enrolled Nurse in 1987 in Country Victoria and this included work in Melbourne, Regional Victoria, Adelaide and Regional South Australia. She then completed her Bachelor of Nursing in 2003 with:

- **University of South Australia Medal and OneSteel Whyalla Prize** – for the most outstanding academic achievement of any student at the campus.
- **Alumni Certificate of Achievement** for the Bachelor of Nursing.

Felicity continued her career at Charla Lodge Aged Care, Bordertown in the Southeast of South Australia, as a Registered Nurse and then Clinical Nurse prior to working as a Clinical Services Coordinator for Aged Care at the same service in 2008. While employed by Country Health South Australia, Felicity was also asked to assist sites in the Southeast and Riverland Region of South Australia to mentor and advise other managers on ensuring compliance with accreditation standards and documentation required for funding.

Following a move to the Fleurieu Peninsular, Felicity then worked as a Case Coordinator for the Community arm of Southern Cross Care in 2011, prior to becoming Care Manager and then Residential Services Manager in 2012 at McCracken Views in Victor Harbor, South Australia.

Felicity remained with Southern Cross Care until 2022 with appointments as Residential Services Manager (RSM) for several of their Adelaide metropolitan sites, the largest site comprising of 187 residents and over 300 staff. This was whilst mentoring and advising other RSMs within the Southern Cross Care Group.

Felicity later worked as an Aged Care Assessor with the Aged Care Assessment Team (ACAT) for SAHealth before joining Nursing Agencies filling a variety of positions including senior management, documentation reviews and Clinical Specialists positions.

Felicity then founded Aged Care Aware and is the Principal Clinical Aged Care Consultant available to provide expert advice and mentoring to managers of aged care sites and services in a supportive manner. As mentioned above she has had continued engagements with Bruce Callaghan and Associates as a national advisor on Clinical Practice, Service Management and Governance. Projects include support via the Remote and Aboriginal and Torres Strait Islander Aged Care Service Development Assistance Panel (SDAP) program.

Note: A full copy of Felicity's professional experience is listed in the attached resume.

## RESUME

### Professional Experience:

<b>Dates</b>	<b>Employer</b>	<b>Site</b>	<b>Position</b>
1987-2003	Various including Country Health SA	Victoria and South Australia	Enrolled Nurse
2004-2010	Country Health SA	Charla Lodge Aged Care, Bordertown, South Australia	Registered Nurse, Clinical Nurse then Clinical Services Coordinator. Managing the care provision for 63 residents in aged care facility in a rural location. Also assisted Aged Care Facilities in the Riverland South Australia with their accreditation, operations and managing the finances and budgets. Sites include but not limited to Loxton, Berri and Renmark.
29/3/11-11/1/12	Southern Cross Care (not for profit)	Fleurieu Community Services, Victor Harbor and Goolwa	Case Coordinator – Coordinating the care provision for community clients living in their own homes. Conducting care reviews and coordinating staff to provide the care.
12/1/12-19/6/22	Southern Cross Care (not for profit)	McCracken Views, Oaklands Park Lodge and The Philip Kennedy Centre	Initially as a Care Manager then as Residential Services Manager with the largest site having 187 beds and over 300 staff. Full operations of these residential aged care facilities. Staff included nurses, carers, lifestyle, maintenance, physiotherapists, occupational therapists, chefs, food service attendants, cleaners, laundry hands, reception and administration, volunteers, students. Tasks included managing the budget, rosters, recruitment, performance management of staff and conducting appraisals, orientation of new staff, students, service providers, tours and liaising with potential stakeholders, service providers and specialists. Also responsible for filling beds, feedback and complaints, maintaining quality accreditation, Food Safety accreditation, Work Health and Safety requirements, purchasing food, equipment and consumables, building maintenance, repairs and renovations along with soft furnishing replacement and improving design.
20/6/22-30/6/23	SA Health	Southern Adelaide Local Health Network	Aged Care Assessment Team Assessor – Assessing elderly people for their eligibility for Commonwealth funded aged care services. Providing information and guidance on next

			steps in navigating the My Aged Care system.
1/7/23 to present	Nursing agencies	Various	Agency nurse filling variety of shifts and block management bookings. Appointments have included Residential Services Manager, Care Manager and Clinical Specialist.
1/7/23 to present	Self employed	Various	Principal and Founder of <b>AGED CARE AWARE</b> .  Clinical Aged Care Consultant providing advice and mentoring to sites requiring assistance with meeting the Aged Care Quality and Safety Commission Standards along with legislation compliance. Policy and Procedure selection and implementation. Structure and strategic planning and directions. Focus on rural and remote sites as well as metropolitan sites.

### Education:

Date	Qualification	Organisation
1987	Enrolled Nurse Certificate – Practising Certificates held in Victoria and South Australia until 2003	Wimmera Base Hospital, Horsham, Victoria.
2001-2003	Bachelor of Nursing with: <ul style="list-style-type: none"> <li>○ <b>Chancellor's and Dean's merit list</b> for academic achievement each year.</li> <li>○ Membership to the <b>Golden Key International Honour Society</b> in recognition of outstanding scholastic achievement and excellence.</li> </ul> <b>Scholarship</b> from Commonwealth Remote and Rural Nursing Scholarship Program.	University of South Australia
April 2004	Graduated from Bachelor of Nursing and awarded: <ul style="list-style-type: none"> <li>• <b>University of South Australia Medal and OneSteel Whyalla Prize</b> – for the most outstanding academic achievement of any student at the campus.</li> <li>• <b>Alumni Certificate of Achievement</b> for the Bachelor of Nursing.</li> </ul>	University of South Australia
2004	Graduate Nurse Program	Bordertown Memorial Hospital
December 2004	Xray Operators Course	Radiation Protection Division and University of South Australia
May 2005	Manual Handling Educator Training	ANF
June 2010	Certificate IV in Training and Assessment	TAFESA
May 2014	Diploma of Leadership Management	Insight
September 2022	Statement of Attainment – My Aged Care – Advanced Assessment Practice	CIT (Canberra Institute of Technology)

**Professional Affiliations:**

<b>Dates</b>	<b>License</b>	
1986-2003	Enrolled Nurse with Nurses' Board of Victoria.	
1988-2003	Enrolled Nurse with Nurses' Board of South Australia	
2004-present	Registered Nurse with AHPRA Nursing and Midwifery Board of Australia	Registration no.: [REDACTED]
2005-2020	Licensed to operate ionizing radiation apparatus	License no.: [REDACTED]
2025-present	Member of Australian Institute of Company Directors	

**Referees:**

On request.

# Alice Haynes

Director, GAICD



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## Professional Summary

Strategic board director and executive leader with 28 years of cross-sector experience in financial services, aged care, and health. Proven expertise in digital and AI transformation, governance, risk, investment strategy, and stakeholder engagement. Founder of a dementia care startup delivering innovative, ethical AI solutions aligned with aged care reforms. Former exercise physiologist with practical understanding of ageing populations. A values-based leader and Graduate of the AICD with deep regulatory experience, board-level committee contributions, and a personal commitment to supporting ageing communities with empathy, respect, and purpose.

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## Key Skills

- Governance & Board Strategy
- Risk Management & Regulatory Compliance
- Digital & AI Transformation
- Investment Governance
- Financial Services Strategy
- Dementia Care & Community Engagement
- Leadership & Stakeholder Influence

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## Key Achievements

- **Founder and Director, Haynes House Pty Ltd:** Designed and prototyped an AI-powered chatbot to support primary carers of people with dementia, aligning with aged care reforms and governance standards.
- **Delivery Efficiency:** Achieved 61% increase in throughput and 16% cost reduction over 3 years, improving customer and strategic outcomes.
- **Governance Impact:** Developed tools and frameworks to support board-level investment decisions at NAB, delivering timely, risk-informed outcomes.
- **Transformation Leadership:** Oversaw governance of major digital and regulatory transformation programs with early issue escalation and stakeholder alignment.
- **Digital Strategy Execution:** Led the rollout of NAB's Digital & Direct strategy, governing cross-functional risks including conduct, tech, and operations.
- **Complex Regulatory Engagement:** Successfully managed a major insider trading case and engaged with APRA, ASIC, and AFMA on financial markets governance.

## Board & Committee Experience

### Directorships

*Haynes House Pty Ltd, 2024 – Present*

*Stott Place Investments Pty Ltd, 2014 – 2022*

### Governance Committees (NAB)

- Investment Governance Committee (2020 – Present)
  - Citi Integration Build Steering Committee (2023 – Present)
  - Fraud and Scams Council (2023 – 2025)
  - Data Ethics Committee (2023 – Present)
  - Financial Crime Transformation Delivery Committee (2025)
  - Customer Onboarding Steering Committee (2025)
  - Group Strategy Development Committee (2017–18, 2020)
  - Financial Markets Risk Committee (2012 – 2017)
- 

## Professional Experience

### National Australia Bank

*2020 – Present* | Director, Investment Governance

- Governance of \$1.4b investment portfolio
- Regulatory engagement with APRA
- Framework development for investment execution

*2017 – 2020* | Director, Strategy & Execution

- Led Digital & Direct strategy across business units
- Oversaw Specialised Banking transformation
- Rolled out banker capability programs

*2010 – 2017* | Financial Markets (Various Roles)

- Head of Markets Strategy & Digital Transformation
- Head of National Digital & Direct Markets Team
- Engagements with APRA, ASIC, and AFMA



## **Westpac Banking Corporation**

*2006 – 2010* | Global Interest Rate Options Trader

*2004 – 2005* | Customer Service Representative

## **Health Sector**

*1999 – 2004* | Exercise Rehabilitation (65+, DVA, Work Cover Australia)

*1997 – 2001* | Rowing Coach & Exercise Physiology Tester

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## **Education & Qualifications**

- Graduate, Australian Institute of Company Directors (GAICD), 2024
- Postgraduate Diploma in Dementia Care & Leadership, 2023
- Master of Applied Finance, 2005
- Bachelor of Applied Science (Human Movement), 2002
- Level 1 Accreditation, Institute of Executive Coaching & Leadership, 2016
- Accredited Individual, Australian Financial Markets Association (AFMA), 2006 – Present

**Item No:** 15.4

**Subject:** NAMING OF SEACLIFF PARK LANE

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## Summary

This report seeks Council's authorisation to assign a name to a lane that services the rear of properties that front onto Seacombe Road and Barnett Terrace at Seacliff Park. The community has been consulted on a number of suggested road names, whilst also providing the opportunity for suggestions from the community in return.

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## Recommendation

**That Council authorises the name Millar Lane be assigned to a lane located at Seacliff Park in CT 1072/125 DP 3082 in accordance with the City of Holdfast Bay's Naming of Public Places Policy.**

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## Background

At its meeting held on 8 April 2025, Council resolved to authorise the undertaking of community consultation in accordance with the City of Holdfast Bay's Naming of Public Spaces Policy, on the suggested names of Dennehy, Freebairn, Millar, Stephens, and Winter lane that services the rear of properties that front onto Seacombe Road and Barnett Terrace at Seacliff Park (Resolution No. C080425/8029). Ivan Winter declined the invitation to have his name put forward as part of the community engagement following the resolution of Council, and as such his request was respected. The resolution also required that Council is provided with the results of the community consultation process for consideration prior to the ratification of the new lane name.

## Report

The Naming of Public Places Policy requires that the naming of lanes occurs in consultation with the community. The community was invited to share its views on four suggested names for the lane through an engagement process that commenced on 19 June 2025. As a recap, Attachment 1 provides a short biography on each name. Properties located adjacent to and opposite the lane, along with other stakeholders, received direct notification of the engagement. Details were also provided on the council's website and Facebook page, enabling the community to engage via direct mail, email, telephone, in-person enquiries, or via a QR code. Community consultation was open for twenty-one days, ending at 5pm on 10 July 2025. Best endeavours were undertaken to contact the next of kin of each of the nominated persons, with many family members participating in the engagement process.

*Refer Attachment 1*

At the close of the engagement period the majority of respondents made their selections based on the four suggested names. The results of the community engagement showed a clear preference for the name Millar, which received 134 nominations with the names Dennehy,

Freebairn, and Stephens receiving 51, 17 and 21 nominations respectively. 17 participants chose to nominate another name. It is worth noting that there are some discrepancies in the totals due to some duplication of responses and single respondents making multiple nominations. The results of the community engagement are provided as Attachment 2.

*Refer Attachment 2*

Having regard to the majority preference for the name 'Millar' from the community engagement, it is recommended that the lane is assigned the name 'Millar'. Regarding the suffix applied to the lane, 'Lane' is apt as it implies that the road is designed to service access to the residential properties it abuts.

## **Budget**

The costs associated with formalising and declaring the road names through the Land Services Group and Land Titles Office will be borne by the developer as part of statutory fees associated with the land division.

## **Life Cycle Costs**

Not applicable

## **Strategic Plan**

Holdfast 2050+ Vision: Protecting our heritage and beautiful coast

## **Council Policy**

Naming of Public Places Policy

## **Statutory Provisions**

*Local Government Act 1999, section 219*

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**Written By:** Manager Development Services

**A/General Manager:** Strategy and Corporate, Mr C Blunt

# Attachment 1

## Colleen Joan Dennehy

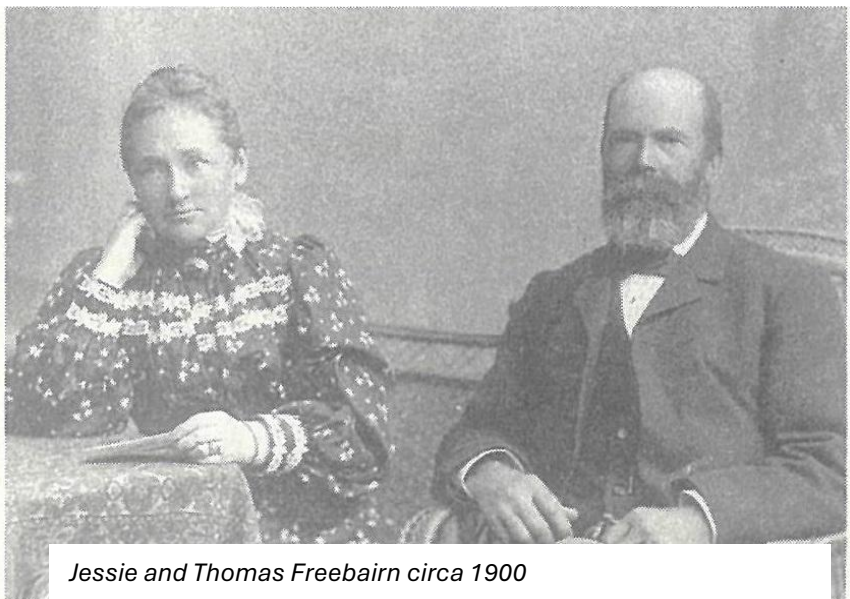
Mrs Dennehy was born on 29 March 1934 and is a Seacliff Park resident with a lifelong connection with the City of Holdfast Bay. Mrs Dennehy volunteered in the Minda Op Shop for over 40 years, leaving an indelible legacy of service that continues to inspire others today. Mrs Dennehy was awarded the Commonwealth Centenary Medal in 2001 for her service to people with disability, and she was made an Honorary Life Member of Minda in 2016. Mrs Dennehy represents a generation of women who formed the social fabric of Seacliff Park and Holdfast Bay generally, giving their time to causes that have built a community of supporting people. Now in her 90s, Mrs Dennehy continues to be a Seacliff Park stalwart, maintaining close connections with her community and the Council, attending the library and church as she has done for decades past.



*Colleen Joan Dennehy (seated at the front) is pictured here with other Minda Op Shop volunteers Courtesy Minda Inc. 2016*

## Thomas and Jessie Freebairn

Thomas and Jessie Freebairn moved to Seacombe House, having assumed residency from the original inhabitants, Edward and Emma Stephens. Thomas and Jessie Freebairn pledged for a new suburb by commissioning a subdivision by renowned Government Town Planner, Charles Reade. At the time, the allotments were advertised as being in the 'Riviera of the South' in recognition of the views across Gulf St Vincent. Following the subdivision, Thomas and Jessie Freebairn



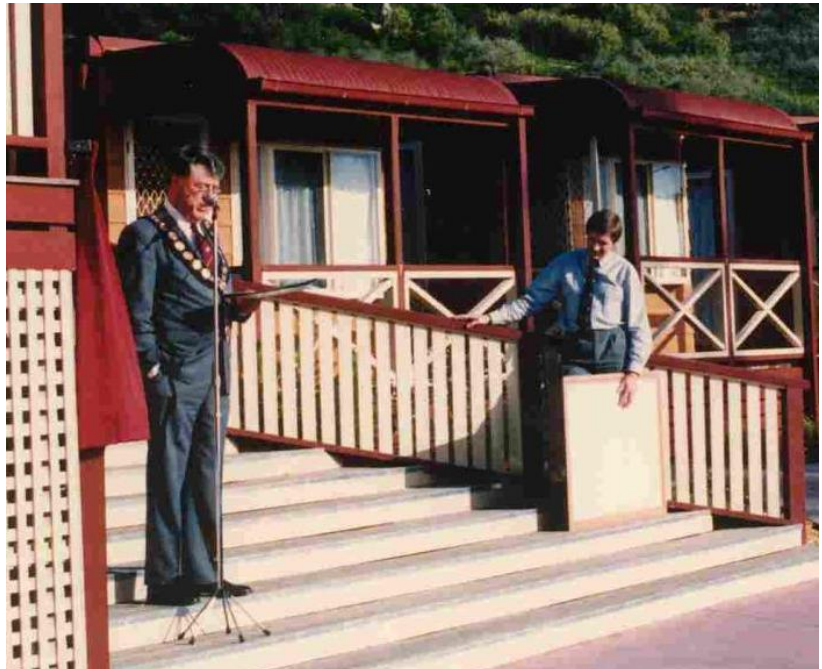
*Jessie and Thomas Freebairn circa 1900*

went on to live at Dunluce Castle, Brighton, from 1921 onward, maintaining close connections with the Seacliff Park community. Both Thomas and Jessie Freebairn were laid to rest at St Jude's Cemetery.

## Glen Millar

Local Seacliff Park resident Glen Millar worked for Brighton Council followed by Holdfast Bay Council for a combined thirty years. Instrumental in protecting the coastal sand dunes and establishing significant relationships with Kaurna elders that have grown in recent years. Active in the establishment of Brighton Jetty Sculptures and having a long association with and in support of the Brighton Rugby Club, Mr Millar was awarded the Order of Australia Medal in 2006 for his outstanding service to the community. Mr Millar remains an avid City of Holdfast Bay volunteer despite his current ill health.

The History Centre has recently completed an oral history with Mr Millar given his longstanding connections with both the social and administrative history of Holdfast Bay. There are no existing monuments to Mr Millar in the City of Holdfast Bay, including Streets.

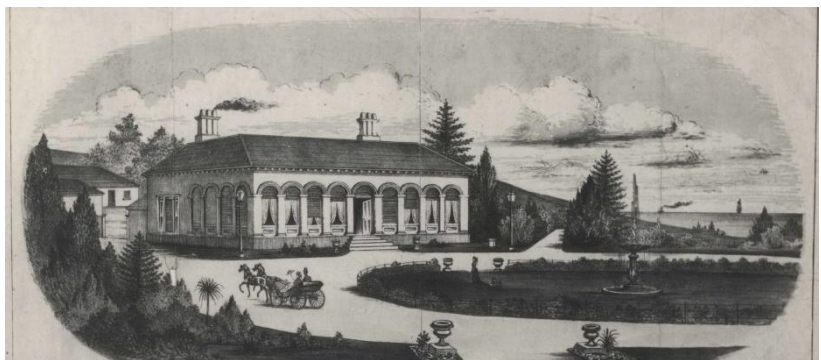


*Mayor Ian MacLeod (left) and Glen Millar (right) at the opening of newly refurbished cabins at Kingston Park, Circa 1993. Holdfast Bay History Centre, PH-KP-0046.*

## Edward and Emma Stephens

Edward and Emma Stephens and their family were the first owners of historic Seacombe House, located in the suburb that is today known as Seacliff Park. They arrived in South Australia in 1838 aboard the *Coromandel*. At the time, Edward Stephens was the first Adelaide Manager of the South Australian Banking Company.

A devastating earthquake hit in Adelaide in March 1954, severely damaging Seacombe House and forcing its demolition a few years later. A remnant cottage associated with Seacombe House still stands along Mann Street, Seacliff Park today. There are no existing monuments to the Stephens family in the City of Holdfast Bay, including Streets. Emma Stephens is laid to rest at St Jude's Cemetery.



*Seacombe House Circa 1880, Holdfast Bay History Centre PH-AH-*

# Attachment 2





# Community Engagement Report

## Seacliff Park - Naming of a lane

Consultation period – Thursday 19 June - Thursday 10 July 2025.

### 1. Purpose of engagement

To seek feedback on the naming of a lane in Seacliff Park.

### 2. Engagement Overview

A name is needed to address the current difficulties experienced by those attempting to locate properties that have frontage to the lane, including emergency services.

Following the direction of the *Naming of Public Places Policy*, Council community engagement was conducted online, phone and email to seek a name for the lane. A total of **207 responses** were received.


- An engagement project page was available at our engagement platform:  
[www.yourholdfast.com/seacliff-park-lane](http://www.yourholdfast.com/seacliff-park-lane)
- Letters were delivered to 80 households located immediately adjacent and opposite of the lane.
- Participants were able to provide feedback online, written feedback via mail or email .
- 207 submissions were received:
  - 207 online submissions
  - one email (duplicated submission)
  - 64% (126) of submissions were from residents



### 3. Promotion of engagement

This engagement was promoted in the following ways:

- Homepage of YourHoldfast Engagement platform.
- Homepage of the council's website.
- 80 letters were delivered within a 300-metre .
- Holdfast News – 26 June 2025.
- One Facebook posts 21 June 2025.

 **City of Holdfast Bay**  
21 June at 09:15 · 🌐

Help us to name a lane at Seacliff Park.

The lane is located at the rear of properties that front onto Seacombe Road but is currently unnamed.

The four names that we are seeking feedback on are:

- Dennehy
- Freebairn
- Millar
- Stephens

All four names are of people who have a connection with Seacliff and we are asking you to suggest another name during this community consultation, which runs until 10 July 2025.

To provide feedback, please visit <https://www.yourholdfast.com/seacliff-park-lane>



#### Help name a Seacliff Park lane

The names of people who have strong links to the Seacliff Park area have been proposed for the new name of a Seacliff Park lane - and now we're asking for the community's feedback.

The four names are Dennehy, Freebairn, Millar and Stephens, or people can suggest another name during this community consultation.



The lane is located at the rear of properties that front onto Seacombe Road and Barnett Terrace but is currently unnamed.

[Click here to read more](#) about the names and to provide feedback before 5pm on Thursday 10 July 2025.

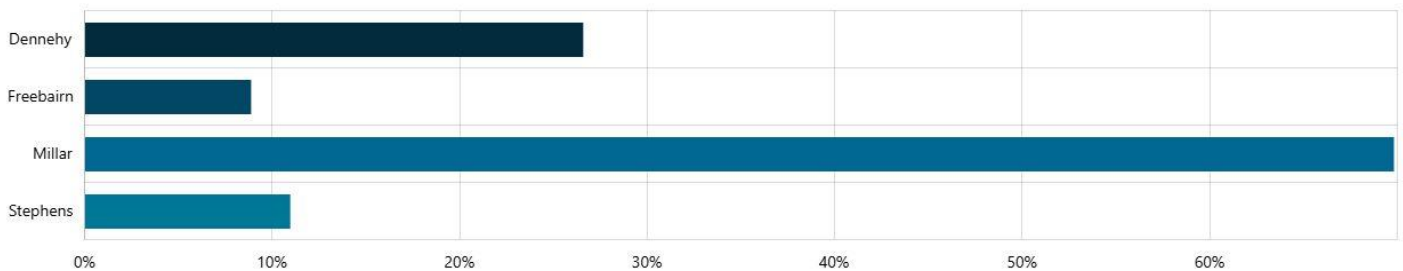
#### In news from this week's Council meeting:

- Elected members endorsed the final concept design for a renewal of the playspace in the Partridge House gardens. Incorporating feedback from a recent community consultation, the new nature-based playspace will have a wide range of play equipment and will be more in keeping with the natural setting of Partridge House.
- Council endorsed the continuation of additional community safety patrols along Jetty Road in both Glenelg and Brighton during the summer peak season.

## 4. Results of engagement

Below are the results of the online feedback.

### 4.1 Participants were asked to nominate their top two preferred names of the four provided by Council



Answer Choices	Percent	Count
Dennehy	26.56%	51
Freebairn	8.85%	17
Millar	69.79%	134
Stephens	10.94%	21
Total	100.00%	192

### 4.2 Alternative names suggested by participants

17 participants chose to nominate another name written verbatim in the table below

1. King Leonidis	2. Lorikeet Lane
3. Peppermint Gum Lane	4. Caldicott Lane
5. Fr. Sean McGearty	6. Laney Mc Laneface
7. Seacombe Lane	8. Traeger lane
9. Karkalla Lane	10. Wita
11. GHraham Cornes Lane	12. Neikl Kerley Lane
13. Seabreeze Lane or Shell Cove Lane	14. Karkalla
15. Baldacchino	16. Peppermint Gum Lane
17. Lois Lane	

### 4.3 Themes raised with the additional comments

Of the 55 comments provided, seven respondents highlighted the need to acknowledge the Kaurana history or choose an indigenous name, including the following comment written verbatim:

- *Wita as part of a traditional Kaurana word for the area. Please consult the indigenous community for an indigenous name, I live on seacombe road in front of this lane and when we first asked you to name this we suggested an Indigenous name, please honour!*

Five responses related to comments regarding women including the following comment written verbatim:

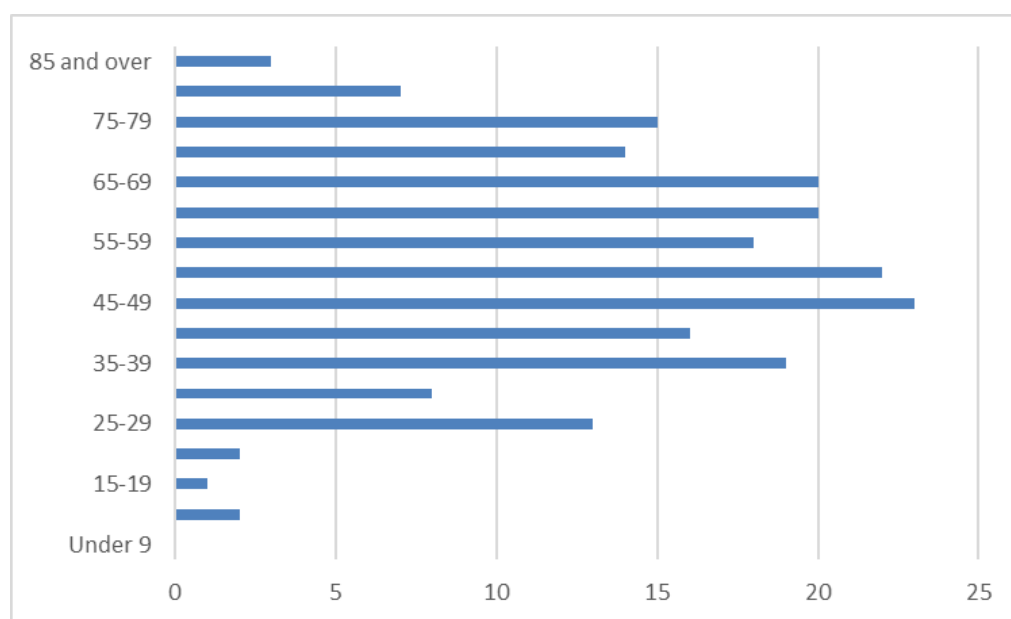
*-So many street names and building named after men, so women need to be recognized for their efforts too.*

Full comments in appendix.

## 5. Demographic information

### 5.1 Age Group

Below are the age groups of the people that responded to the survey. Most participants were aged between 45-49. (4 skipped the question)



Age group	Number of participants
Under 9	0
10= 14	2
15-19	1
20-24	2
25-29	13

30-34	8
35-39	19
40-44	16
45-49	23
50-54	22
55-59	18
60-64	20
65-69	20
70-74	14
75-79	15
80-84	7
85 and over	3
<b>Total</b>	<b>203</b>

## 5.2 Suburb

65% of submissions (133) were received from City of Holdfast residents and 35% of submissions were visitors to the City of Holdfast Bay.

<b>City of Holdfast Bay residents</b>	<b>Participants</b>
Brighton	32
Glenelg	4
Glenelg East	4
Glenelg North	9
Glenelg south	1
Hove	13
North Brighton	5
Seacliff	8
Seacliff Park	37
Somerton Park	9
South Brighton	11
Visitors	71
<b>Total</b>	<b>204</b>

### 5.3 Website statistics

Below is the information regarding how people access and viewed the project page

756 views	629 visits	493 visitors	15 followers
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**Views** - The number of times a visitor views any page on a site.

**Visits** - The number of end-user sessions associated with a single visitor.

**Visitors** - The number of unique public or end-users to a site. A visitor is only counted once, even if they visit a Site several times in one day.

**Followers** - The number of visitors who have ‘subscribed’ to a project using the ‘Follow’ button

#### How people accessed the website

Below shows how people accessed the website. XX% of people accessed the site directly.

<b>Direct</b>	345 -54.85%
<b>Social media</b>	217- 34.50%
<b>Websites</b>	32 -5.9%
<b>Search engines</b>	35 -5.56%

## 6. Appendix – Additional Comments

Please note all comments are written verbatim.

All personal details have been redacted.

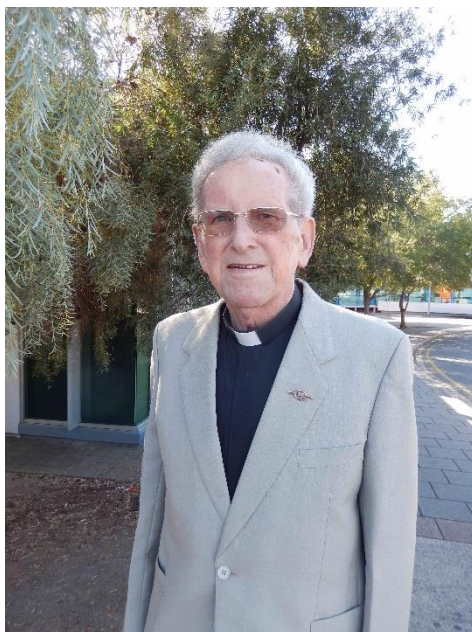
1.	Glen is an absolute champion of Rugby in our community, and has dedicated his life to making Holdfast Bay what the community needs.
2.	I have known, and been a friend of Glen for more than 60 years. He is a person of high integrity and a genuine achiever for the Holdfast Bay community, especially for the rehabilitation of the beach sand.
3.	Glen Millar is a dedicated, well respected and sincere person who has always gone above and beyond. He deserves recognition for the tireless work he has done for the Council and the community.
4.	He was a great man and a lot of wigs built this country
5.	Glen is a lovely person and goes out of his way to help others in the community
6.	Glen Millar would be a very worthy recipient of this street award honour, not only because of his 37 year service to council, but also his many other achievements of which his O.A.M is just one.
7.	A very worthy recipient of this honour for his past service and continued volunteer service to the council. Has been a chairperson of the Brighton Jetty sculpture event for 10 years which brings many people and business to the area.
8.	I am only aware of the service to council by Glen Millar and his achievements. I don't wish to supply a second nominee.
9.	A very deserving award for a fine gentleman
10.	Glen's VERY SIGNIFICANT contribution to the City of Holdfast Bay over a large number of years indicates that the naming of the laneway in his honour is absolutely appropriate.
11.	Glen Millar has had a very significant contribution in many aspects to the Holdfast Bay community
12.	I note that the link to Naming of Public Places Policy on this page is inactive. Also, I am surprised that no suggestions for an indigenous word were considered.
13.	I think signage should be at both ends of the Lane which includes the name of the person, if Glen Millar should show a trumpet along with the name. If he is not successful his name could be included on the sand dunes at Seacliff "Millars dunes"
14.	Alternative name - Peppermint Gum Lane (Kauria people call the area Wita after the peppermint gums)
15.	This would be so well deserved as his belief and passion in Community is so inspiring his support in all areas of Holdfast Bay especially volunteer groups is outstanding
16.	I grew up in seacliff park. Ophir Crescent and Albert st. Colleen Dennehy was a friend of my mum from Brighton Primary.
17.	<a href="https://thesoutherncross.org.au/wp-content/uploads/2020/02/Obituary.pdf">https://thesoutherncross.org.au/wp-content/uploads/2020/02/Obituary.pdf</a> (see attachment)
18.	I feel that it's more important to commemorate and recognise contemporary contributions that set an example of social standards we admire and would like to see replicated today. I prefer Dennehy, as her *voluntary* contributions won't otherwise be rememb
19.	So many street names and building named after men, so women need to be recognized for their efforts too.
20.	Glen has done a lot for former Brighton & Holdfast Bay residents. Should be formally recognised I think.
21.	1. Glen Millar 2. Colleen Dennehy
22.	Given that this was a night carter's lane to remove filled effluent cans from toilets prior to sewerage connection, it's inappropriate to name it after a person, dead or alive. Karkalla, is a lovely native plant and food in Council documentation

23.	Dennehy is worthy as a female grass roots member of the community it would be honourable to recognise her as a hands on contributor to the local community although there are some other worthy candidates i believe people other than those in high places sho
24.	or Neikl Kerley Lane
25.	Glen has shown commitment to this suburb his whole life, and embraced me in his role of Chair of Brighton Jetty Sculptures back in 2016. He is just a great man :)
26.	A tireless volunteer and true gentleman, very deserving of this honour.
27.	A great idea! Thank you for the opportunity
28.	I have had the absolute pleasure of meeting Glen and working alongside him and engaging in his wealth of knowledge as part of our work on the Brighton Jetty Sculptures event over the last 4 years. It would be so wonderful for Glen to be recognized.
29.	Outstanding community services to rugby Brighton jetty sculptures
30.	Freebairn donated prime land for Sports and Parks and sub-division. Historically, why the area is called "Seacliff Park".
31.	Consult Aboriginal Elders to find a Kauna name.
32.	Should an indigenous name.. no someone who served on council
33.	Previous resident of Seacliff Park for 20 years. Colleen is first choice followed by Stephen.
34.	Traeger lane to honour the inventor of the pedal radio for the royal flying doctor service which continues to save lots of South Aussie lives every year
35.	Wita as part of a traditional Kaurua word for the area. Please consult the indigenous community for an indigenous name, I live on seacombe road in front of this lane and when we first asked you to name this we suggested an Indigenous name, please honor!
36.	I think it's great to honour a current resident for her hard work in the community.
37.	Dennehy would be a lovely tribute to Colleen for all her generous volunteering over such a long lifetime.
38.	Laney Mc Laneface
39.	It would be excellent if it was be named after a woman. I have recorded many oral histories of women and many in the last few generations didn't work because husbands wouldn't agree!!! They had children, so volunteer work enabled them to use their skills.
40.	Caldicott Lane - Craig caldicott is a Brighton local whom recently won a OAM. He has strong connections with the surflifesavjng club and other local community organisations.
41.	Always important to recognized the females of our community, so often overlooked - because of course, they didn't just do the said amazing work, they also no doubt raised children, supported other family, kept the home etc, always finding time and energy.
42.	Millar is 1st preference
43.	A very deserving candidate given his years of selfless service to the Council and Community
44.	Mrs. Dennehy was my Art teacher at school. I worked at Minda where Mrs. Dennehy volunteered in the op shop. Has always been a beautiful, happy and dedicated person who was respected by all.
45.	Whilst the suggestions above are admirable I feel a name significant of the flora and fauna of the area is more suitable. My suggestion is Lorikeet Lane.
46.	Lois Lane, after Lowitja O'Donoghue also known as Lois.Lowitja O'Donoghue AC CBE DSG (August 1932[a] – 4 February 2024), also known as Lois O'Donoghue and Lois Smart, was an Australian public administrator and Indigenous rights advocate.
47.	Would love to have it named Millar lane as I'm sure Glen Millar was as good a man as my Dad Jim Millar
48.	I have recently bought in Henley but lived in Glenelg for years prior hence why I have a tie to it.

49	I would like to submit the name Baldacchino, after the late Dr Charles Baldacchino who served as a community doctor in the area for decades and was known and loved. He started the practice that was on Seacombe Road that evolved into (now) Kingston F.Clini
50.	What was the process for selecting these names Considering other selection criteria was available geographically or natural
51	Glen is my father, this would be a huge honour for him after the tireless hours of work he put into the surrounding area. And remains involved in the Seacliff Surf Life Saving Club and Sculptures competition. He is a humble man, this would be great
52	Well deserved acknowledgement of Glen Millar achievements.
53	I don't think any COLONIAL settlers should get the name. If anything, it should be a traditional owner.
54	This is our laneway. We've enjoyed living in the SEACLIFF PARK area for almost 3 years now & love the locals, especially BAKE BAKERY. The difficulties we've had with deliveries is ongoing. We'd ❤️ love to have our own STREET name & a NEW NUMBER. Please 🙏
55.	This lane is should be no parking, sometimes i cannot get my car out of rear garage.



**Rev. Fr. Sean Francis McGearty**  
**15<sup>th</sup> January 1934 – 20<sup>th</sup> December 2019**



Sean Francis McGearty was born in Ballivor, Co Meath, Ireland on the 15<sup>th</sup> January 1934. The fourth of eight children born to Patrick and Mary McGearty. In his homily at the funeral Mass celebrated at St. Joseph's, Brighton on 7<sup>th</sup> January 2020, Fr. Kevin Taylor said: "He delighted in the celebration of his Birthday. The 15<sup>th</sup> January was an important day. He shared the day of his birth with Mary Helen MacKillop – St. Mary of the Cross."

All the children attended the National School in Ballivor, before going to boarding schools. Sean went to St. Finian's in Mullingar. During the school holidays Sean worked for a local farmer doing all the jobs, including making hay, weeding the drills of potatoes, dairying and many other tasks. He always rejoiced in country life. He valued the work of the farming communities and always identified with their passion for the land, their livestock or crops. Fr. Kevin said: "You can take the boy out of the country, but you cannot take the country out of the boy."

After completing his Leaving Certificate Sean went on to study for the priesthood at St. Kieran's College in Kilkenny for six years. On 8<sup>th</sup> June 1958 he was ordained to the priesthood in St. Mary's Cathedral, Kilkenny. During the homily Fr. Kevin reflected "Share with all the people that Word of God which you have received with joy.' The Bishop invites the young priest on the day of his Ordination. Then he lays on him the responsibility to 'see that you believe what you read, teach what you believe and that you translate your teaching into action.' The priest is called to step forward as a prophet and to speak out from lived experience the Gospel." For sixty-one years Fr. Sean worked tirelessly in the vineyard of the Lord. Most of those years were spent here in the Archdiocese of Adelaide, with a ten-year period where he worked in Tullamore, Ireland."

On 5<sup>th</sup> November 1958 he departed Dublin bound for London. The next morning, he boarded the P&O Himalaya with five other Irish Priests on route to Australia and New Zealand.

Fr. Sean arrived in Adelaide on 2<sup>nd</sup> December 1958 and was met by Fr. Leonard Faulkner (later to be Archbishop of Adelaide). They became lifelong friends. Fr. Sean never lost his sense of humour. The gathered community at the funeral were told of his recollections of arriving in Adelaide. "Speaking of his arrival here in Adelaide he often remarked that he could have been mistaken for Charlie Chaplin. There he was fresh off the boat, dressed in an ill-fitting black suit and overcoat (on one of our hot 100 degrees summer days), carrying an umbrella (which could have been mistaken for a walking stick) and wearing a hat. At his side was a box which contained his books and chattels. Then he would add, I shuffled or waddled off into ministry."

Fr. Maurice Shinnick in the Tribute/Eulogy spoke of Fr. Sean in the tradition of the first missionaries of Christ. "Sean McGearty walked in the tradition of those first missionaries of Christ and chose to go to St. Kieran's Seminary in Kilkenny to prepare for a life as a missionary priest. While studying there, an Adelaide Irish priest in the person of Fr. Edward Louis O'Connell, the parish priest of Parkside, visited his old seminary and appealed for priests to come to Adelaide. Fr. Sean volunteered. A teetotaler all his life, he claimed that the deal was sealed by Fr. O'Connell and the Rector over a bottle of whisky – Irish, one presumes."

Fr. Sean served in many parishes in the Archdiocese, Murray Bridge, Goodwood, Brighton, Mt. Gambier, Woodville, Colonel Light Gardens, Christies Beach, Semaphore, (Tullamore-Ireland), Aberfoyle Park and Naracoorte. Fr. Kevin pointed out that, "Sean never forgot the friendship and warmth of the late Archbishop Leonard Faulkner. He also treasured the friendship of his brother priests, though there were times when that friendship was not reciprocated, and hurtful comments were directed against his Irish heritage...Yet in his own quiet way Sean continued to reach out to his brother priests. He never drove past a presbytery in the country without calling in, to check on the health and well-being of the priest stationed there."

Both Fr. Kevin and Fr. Maurice spoke of Fr. Sean's unique and creative ability to celebrate the liturgy. Fr. Kevin pointed out that St. Patrick always held a special place in Fr. Sean's devotions. He said that St. Patrick's feast day even trumped Palm Sunday! He told the congregation at the funeral Mass "Fr. Sean brought his own unique style to the celebration of the Liturgy. It is not everyone who can capture the significance of two important feasts and intertwine them into one celebration. While the Universal Church celebrated the Lord's triumphant entry into Jerusalem on Palm Sunday; Sean made sure that St. Patrick was not to be forgotten when the 17<sup>th</sup> March and Palm Sunday collided." Fr. Shinnick explained: "As Fr. Sean's first assistant priest at Christies Beach in the mid-1970s I remember his creative approach to liturgy, especially when St. Patrick's Day coincided with Palm Sunday."

After his retirement as Parish Priest of Naracoorte he undertook the role of being a supply priest for clergy living in the country areas of the diocese. He continued in this role for over 20 years. Since 1999 Fr. Sean assisted in the following parishes: Barossa Valley, Bordertown, Bridgewater/Stirling, Birdwood, Brighton, Hallett Cove, Kapunda,

Mallala, Millicent, Mt. Barker/Strathalbyn, Mt. Gambier, Murray Bridge, Noarlunga, Penola, Pinnaroo/Lameroo, Tailem Bend, Victor Harbor/Goolwa, Virginia/Two Wells, Willunga and Yorketown. There were representatives of each of the parish communities at his Funeral Mass celebrated at Brighton.

During his retirement he was able to pursue his passion for transferring the parish records of Births, Death and Marriages to a computer programme. Other interests to occupy his time was his photograph and his passion for Irish Family History. Fr. Shinnick said of Fr. Sean, "While a missionary priest in Australia, Sean never lost his love for Ireland and his family. His visits home were full of joy. Due to serious health concerns for his mother, who was not expected to live long, Fr. Sean returned to Tullamore in Ireland for some years where he threw himself into parish work and being of service to the Bishop of Meath. Also, in this time he became a founding member of the Irish Family History Society. That love of history would bear fruit in Adelaide where he computerized the church records of some of our oldest parishes."

Again, both Fr's Taylor and Shinnick spoke of the legacy that Fr. Sean leaves us as we welcome new Missionaries to Adelaide – our International Clergy. Fr. Kevin Taylor said 'We now have a growing International Clergy and Sean was their senior confrere. He looked out for them, visited them, made sure that they were settled, had all they needed for ministry. He would call in and visit regularly. He was determined to give them the friendship, respect and support that was at times denied him. Out of his own pocket he would buy them items they needed; he would supplement an air-ticket home in times of family loss. He would take them out for a meal.' Fr. Shinnick said "It maybe because of that experience of his arrival and first years here that motivated Fr. Sean to extend the hand of friendship to the new missionaries to the Church of Adelaide, especially from Vietnam and the African continent. He gives to us an important example – to make welcome, to support, and share friendship with the new missionaries of Christ to our Archdiocese."

Sean passed away at home on 20<sup>th</sup> December 2019 he was the last of the Irish Missionary Priest's to serve in the Archdiocese. When he died Fr. Michael Kyumu, (parish Priest of Brighton) Fr. Philip Marshall, (Vicar General) Gen Traynor (Carer and distant cousin) and Fr. Kevin Taylor had gathered around his bed. Fr. Michael reflected on the mutual friendship they shared, "He came from a land far away and I came from a land far away, we shared the common bond of missionary zeal, a love of the Gospel and a love of God's people."

Fr. Kevin Taylor told the congregation, "On the 20<sup>th</sup> December 2019 I had spent most of the day with Gen and Fr. Sean at their home. Throughout the day I prayed parts of the Divine Office with Sean, frequently I prayed the Lord's Prayer, Hail Mary and Glory Be. At about 8:30 pm I whispered into his ear "When the Lord Jesus comes, you go with him. Everything will be fine. Gen will not be alone." I then decided to pray (Compline) the Night Prayer of the Church with Sean and at the conclusion I sang the Salve Regina. Now I am not sure if it was my singing that caused Sean to die or if he simply said, 'I am not hanging around for too much more of this'. But he simply slipped away.... Now I have been worrying myself sick for the past two weeks that my singing may have been the final straw, But I suddenly realised that it was a few days before

Christmas and Sean mistook my singing for the Angelic Choirs who came to the shepherds in the field around Bethlehem and he longed to be with them, so he went to God for Christmas.”

In conclusion Fr. Kevin said, “Every life that has ended in a position of fidelity to God, through personal struggle and shortcomings and weakness, is a victory. Today we can join with Fr. Sean to proclaim: ‘I have fought the good fight; I have finished the race.’” With deep affection and a cheeky smile, he added, ‘Sean, may you be in heaven half an hour before the devil knows you are dead! And may you find yourself on the right side of God in His eternal kingdom.

Fr. Sean was repatriated to Ballivor for the celebration of the Funeral Mass and burial on 22<sup>nd</sup> January 2020. Fr. Kevin Taylor travelled with Fr. Sean’s carer and distant cousin Gen Traynor to Ireland for the funeral celebrations. At the ceremony to receive Fr. Sean’s body at the Ballivor Church, Fr. Kevin spoke on behalf of the Archdiocese of Adelaide. He said: “I would like to begin by thanking Fr. Sean’s family for the nurturing of his vocation to the priesthood, the love of his family was always present in his life, the spirituality of family life was always present. I would also like to acknowledge and thank his family for the sacrifice they made in letting Fr. Sean leave his beloved homeland of Ireland and go to Australia to bring the Gospel message ‘to the ends of the earth’. Finally, I would like to thank the Bishop’s and Priest’s of the Diocese of Meath for giving the Church in Adelaide a wonderful missionary, a man of prayer, a man of the Gospel and for me personally a kind and generous friend. It is with a heavy heart at Sean’s passing but with deep gratitude to all the family, Clergy and People of God in Meath, that we return to you Fr. Sean. There will always be a link between the Archdiocese of Adelaide and the Diocese of Meath because of the life and ministry of this good and generous minister of the Gospel.”

*Ar dheis Dé go raibh a hanam.* (May his soul be on the right side of God.)

**Item No:** 15.5

**Subject:** **NOMINATION – LIBRARIES BOARD OF SOUTH AUSTRALIA**

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## Summary

The Local Government Association of South Australia (LGA) is seeking nominations from a suitably qualified Council member, employees of Council, or other Local Government entities to one position on the Libraries Board of South Australia for a three-year term.

Any member who would like to be nominated will need to have their nomination endorsed by Council prior to submission to the LGA. Nominations close at midday on Friday 5 September 2025.

If Council does not have a nominee, it may just note the report.

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## Recommendation

**That Council:**

**1. notes the report.**

**OR**

**2. nominates \_\_\_\_\_ for consideration by the LGA to be nominated for the Libraries Board of South Australia.**

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## Background

The Libraries Board of South Australia is established by the *Libraries Act 1982* and is responsible for developing policies and guidelines for the provision of public library services, collaborating with administrative units of the Public Services for the provision of library and information services and to make recommendations to the Minister on allocation of funds for public library services.

A position on the Board has become available due to the term of Councillor Joost den Hartog expiring this month. Councillor den Hartog is eligible to re-nominate.

## Report

Via the LGA weekly news email on 11 August 2025, Administration received notification that the LGA are seeking nominations from suitably qualified Council members, or employees of a council, or other local government entity to fill one position on the Libraries Board of SA.

The *Libraries Act 1982* requires the Board to consist of three persons nominated by the LGA. In accordance with section 42 of the *Legislation Interpretation Act 2021* the panel of nominees

must include at least one male and one female.

The Board meets 10 times per year within the CBD and a sitting fee of \$590 per session is payable. Some intrastate travel is required. The appointment is for a three-year term.

The Call for Nominations Information Sheet (Part A) provides further information regarding the role, as well as the selection criteria to be addressed by the nominee.

*Refer Attachment 1*

In accordance with the *LGA Appointments and Nominations to Outside Bodies — Policy* (the Policy), the Nominations Committee of the LGA Board of Directors may undertake preliminary consideration of nominees and make recommendations to the LGA Board of Directors.

LGA nominations on Outside Bodies will, unless determined otherwise by the LGA Board of Directors, be currently serving council members or employees of a council or other local government entity. Only nominations submitted following a resolution of council will be considered.

Any nomination by Council requires the Nomination Form (Part B) to be completed and returned to the LGA by midday on Friday 5 September 2025. An up to date curriculum vitae and response to the selection criteria (of no more than two pages) must be supplied by the nominee.

*Refer Attachment 2*

The Policy also enables the LGA Secretariat to maintain a Nominees Database, which will record the details of nominees who agree to be considered for other vacancies for a period of 12 months based on the nominee's preferences. The Nomination Form (Section 2) asks nominees whether they want to be listed on the database.

## **Budget**

There are no budget implications for Council.

## **Life Cycle Costs**

Not applicable

## **Strategic Plan**

Statutory compliance

## **Council Policy**

Not applicable

## **Statutory Provisions**

*Legislation Interpretation Act 2021*  
*Libraries Act 1982*

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**Written By:** Executive Officer

**A/Chief Executive Officer:** Ms M Lock

# Attachment 1



## Libraries Board SA

<b>Governing Statute</b>	section 9, <i>Libraries Act 1982</i>
<b>Purpose/Objective</b>	<p>The functions of the Libraries Board SA are to:</p> <ul style="list-style-type: none"> <li>• formulate policies and guidelines for the provision of public library services; and</li> <li>• establish, maintain and expand collections of library materials and, in particular, collections of such materials that are of South Australian origin, or have a particular relevance to this State; and</li> <li>• administer the State Library; and</li> <li>• establish and maintain such other public libraries and public library services as may best conduce to the public interest; and</li> <li>• promote, encourage and assist in the establishment, operation and expansion of public libraries and public library services by councils and others; and</li> <li>• collaborate with an administrative unit of the Public Service or any other public sector agency (within the meaning of the Public Sector Act 2009) and any other authority or body, in the provision of library and information services; and</li> <li>• make recommendations to the Minister on the allocation of funds that are available for the purposes of public libraries and public library services; and</li> <li>• initiate and monitor research and experimental projects in relation to public libraries and public library services; and</li> <li>• keep library services provided in the State under continuing evaluation and review; and</li> <li>• to carry out any other functions assigned to the Board under this or any other Act or by the Minister.</li> </ul>
<b>Administrative Details</b>	<ul style="list-style-type: none"> <li>• up to 10 meetings held per year</li> <li>• some intrastate travel required</li> <li>• appointments are for a period not exceeding 3 years</li> <li>• a sitting fee of \$590 per session is payable</li> </ul>
<b>Selection Criteria (to be addressed by applicant)</b>	<p>LGA nominees may comprise:</p> <ul style="list-style-type: none"> <li>• council members</li> <li>• librarians employed in a public library</li> </ul>

**Helping local government  
build stronger communities.**

	<ul style="list-style-type: none"><li>• community information officers employed by a council</li><li>• any other officers or employees of a council</li></ul> <p>Nominees must have local government knowledge and experience</p> <ul style="list-style-type: none"><li>• Representatives of regional councils are encouraged to nominate.</li></ul>
<b>Liability and indemnity cover</b>	<i>The LGA requires that persons appointed to Outside Bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the Outside Body on an annual basis.</i>

**For more information contact:** LGA Nominations Coordinator at  
[nominationscoordinator@lga.sa.gov.au](mailto:nominationscoordinator@lga.sa.gov.au) or 8224 2000

# Attachment 2

## Libraries Board SA — Nomination Form

### Instructions

*This form:*

- Must be submitted by a council
- Must be emailed in PDF format to [nominationscoordinator@lga.sa.gov.au](mailto:nominationscoordinator@lga.sa.gov.au)
- Receipt of nomination will be acknowledged by return email
- CV and response to selection criteria (if applicable) may be emailed separately by the nominee and will be treated confidentially

*This nomination form fulfils the requirements of the LGAs Appointments and Nominations to Outside Bodies Policy, [available here](#).*

**SECTION 1 to be completed by Council, SECTION 2 to be completed by Nominee.**

**Please refer to the *Call for Nominations* information sheet (PART A) for details of the Outside Body and the selection criteria to be met by the nominee.**

### SECTION 1: COUNCIL to complete

Libraries Board SA		
Council Details		
Name of Council submitting the nomination	City of Holdfast Bay	
Contact details of council officer submitting this form	Name:	
	Position:	
	Email:	
	Phone:	
Council meeting date and minute reference		
Nominee Full Name		
elected member <input type="checkbox"/> OR employee of council <input type="checkbox"/> OR employee of local government entity <input type="checkbox"/>		
<i>Note: by submitting this nomination council is recommending the nominee is suitable for the role.</i>		

## SECTION 2: NOMINEE to complete

Libraries Board SA			
<b>Nominee Details</b> <small>* Denotes a Mandatory Field. The information in this form is provided by the LGA to the relevant Minister/State Government Authority for the purposes of actioning an appointment to an outside body. Successful Nominees may be contacted directly by the relevant body using the information provided in this form.</small>			
First Name:*		Gender	
Middle Name:*			
Surname:*			
Home / Personal Postal Address:*			
Phone:		Mobile:	
Personal Email:			
Why are you interested in this role?			
CV	attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
<b>Response to selection criteria (if applicable)</b> <small>Please refer to the Call for Nominations information sheet for the selection criteria to be addressed.</small>	<i>Nominee to provide response to selection criteria (of no more than 2 pages) for consideration by the LGA Board of Directors.</i>  attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
<b>Do you agree for your details to be retained on the LGA Nominees Database for a period of 12 months in order to be considered for other vacancies on Outside Bodies?</b> Yes <input type="checkbox"/> OR No <input type="checkbox"/> If Yes, please list any fields of interest or Outside Bodies of interest: <ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>			
<b>Undertaking:</b> <i>The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?</i> Yes <input type="checkbox"/> No <input type="checkbox"/> Signature of Nominee: _____			

**Item No:** 15.6

**Subject:** **HOODED PLOVER PROTECTION**

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## Summary

This report is responding to motion C221024/7904 put forward by Councillor Lindop on 22 October 2024. The report provides details of all actions taken to protect the hooded plovers that breed in the City of Holdfast Bay. It also provides the details of other potential actions to be considered as part of the 2026-27 annual business planning process.

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## Recommendation

1. **That a new initiative be prioritised through the 2026-27 annual business planning process for:**
    - a. **an additional foreshore officer (\$35,000)**
    - b. **extension of the patrol season (\$11,700)**
    - c. **a trial installation of two wet zone signs at both ends of the hooded plover breeding zone where dogs must be leashed (\$10,000).**
  2. **That Administration undertakes a by-law review to explore additional controls by the end of 2026.**
- 

## Background

Hooded plovers are Australia's most endangered shorebird. It was considered a major achievement when they returned to the Adelaide metropolitan coastline, after a long absence, and began breeding at Seacliff in 2016. Since that time council, in partnership with Green Adelaide and Birdlife Australia, has put in considerable effort to protect the breeding pair and their chicks each year.

However, these efforts are hindered by both natural predators (such as kestrels, gulls and snakes) and disturbances from dogs off leashes, humans and pests such as foxes.

On 22 October 2024, Councillor Lindop put forward motion C221024/7904, which reads:

*That Administration review the enforcement of City of Holdfast By-laws in relation to Hooded Plover breeding areas, including the current inspection patrols for general compliance of the by-laws, and provide a report to Council. The report should include recommendations to improve responsible dog ownership; increase general awareness and education of the Hooded Plovers; and suggested changes to Council By-laws.*

## Report

### ***Actions to protect hooded plovers to date***

Since 2016, when hooded plovers returned to the Adelaide metropolitan coast at Seacliff, council has tried many actions to attempt to protect the breeding pair that is present on our beaches between August and March every year.

These actions fall into four broad categories: signage and education; pest control (predominantly foxes); the use and enforcement of by-laws; and the use of physical protection infrastructure.

#### *Signage and education*

As well as fencing around the breeding zone, there are multiple signs of different sizes and types around and near to the breeding area. These include corflutes and large mesh signs on the beach, the use of a solar-powered variable message sign near the Nest Cafe and A-frame signs on the coast path.

Ongoing challenges with signage include:

- residents do not want too much signage
- there are comments that there are not enough signs
- there are comments that people cannot see the signs
- the birds move to different areas so the signs cannot be permanent
- the signs cannot be installed close to the water because at high tide they will be washed away.

Education is provided in various ways, including:

- the provision of information about hooded plovers by the Birdlife Australia volunteers on the beach
- the provision of information at the Dogs' Breakfast events held by volunteers
- permanent hooded plover signs at the main nesting sites – near Young Street Seacliff, in Minda Dunes, North Brighton, and near the Nest café, Kingston Park.
- Birdlife Australia hang a small corflute sign near the fenced area, which they update regularly with new information about what is happening with the hooded plover nest and family
- flyers at various outlets, including the Brighton Civic Centre
- regular social media posts during the breeding season
- sign about responsible dog ownership on Brighton Jetty
- stories in the Our Place newsletter
- stories in the Holdfast News email
- on the council website.

#### *Physical protection infrastructure*

Each year, council installs ropes around the hooded plover breeding zone to make it more obvious to beachgoers.

Just before each clutch hatches, the Coastal Conservation Officer puts out three small wooden 'huts' inside the fenced area for the chicks to use. These serve two purposes: 1) the provision of shade on hot days; and 2) protection from aerial predators such as seagulls and kestrels. The chicks do use these, so they contribute to fledgling success.

In the past council also tried closing off dune paths that led to areas close to the birds. However, this caused significant frustration in the community and so this is no longer implemented.

#### *Pest control (predominantly foxes) and predators*

Council works with Green Adelaide to undertake searches for dens using a specially trained conservation dog. If found, dens are treated by a qualified contractor. The dens are not always found, presenting a risk that cannot always be controlled.

There are other natural predators of the hooded plover eggs and chicks including snakes, kestrels and seagulls, however, these cannot be prevented or controlled. A seagull was responsible for the death of at least one of the chicks during the last season.

#### *Changes to and enforcement of by-laws*

In 2019, Council's Dogs By-law was updated to include new provisions about keeping dogs on leashes near the hooded plover breeding zone. Since that time, council has gone to considerable effort to enforce this new provision.

In 2019-20 Council provided funding for a new initiative to trial an additional dedicated beach patrol during the summer season. The purpose of the additional beach patrol was to improve general compliance along the coast, improve animal management and to enforce the new Dogs By-law.

The trial was successful and in 2020, Council noted the inclusion of \$40,000 in the operating budget for 2020-21 to continue an additional beach patrol for five months during the 2020-21 summer season. This budget has become a permanent addition to the operating budget, reduced to \$35,000, for the Community Safety team, specifically to support a foreshore officer.

This budget funds a foreshore officer for approximately three days per week, usually two weekdays and one weekend day, between September and February each year.

Beach patrol is a high-risk activity with exposure to potentially aggressive dogs and humans, and the weather. It is difficult for the foreshore officer to fine a dog owner on the beach due to the following factors:

- dog owners do not always provide their details for the officer to draw up the fine
- dog owners are not always willing to let the officer scan their dog for a microchip, which would provide the details needed to draw up the fine. This also presents a risk to the officer's safety
- the potential for aggressive and abusive behaviour from the dog owner and/or their dog.



The City of Holdfast Bay hands out approximately 60-100 fines per summer season. This is the highest rate of fining for dogs off leash of any council in South Australia as there is an expectation from the community to enforce. There are also many verbal warnings given a few weeks into the season to give dog owners plenty of notice.

The Community Safety team occasionally use a zoom camera, which can be effective to catch offenders. Officers wear body cameras, which can be useful in cases of abuse or aggression but still has limitations. Officers have also tried working undercover; however, this approach can result in people feeling defensive. Sometimes this is necessary because some people put their dog on the lead when they see an officer. Whilst it is good that they comply at the time, it does not prevent further offences.

The recent introduction of an e-bike for the foreshore officer has been beneficial in terms of enabling better coverage.

### ***Potential future actions***

While each of these potential actions has some merit in increasing protection, it should be noted that none of these options guarantee any increase in fledging success.

#### ***Improve responsible dog ownership and increase general awareness and education***

Birdlife Australia volunteers and Administration already provide information via multiple communication channels, events and signage.

#### ***Maximising enforcement reach***

Despite varying the times of day and days that enforcement occurs, three four-hour shifts per week will be limited in impact. Notwithstanding, it does influence compliance when the officer can get the dog owner's details.

It would be beneficial to use two officers, rather than the current single officer, working together on the foreshore patrol to significantly improve the safety and effectiveness of the beach patrol. Increasing these resources will have an effect, noting there will still be people that ignore the demands of the officers.

Another way to increase enforcement would be to increase the seasonal presence of officers by two months from September to February, to August to March.

Despite having tried heavy enforcement presence during the Christmas and New Year period, this year's chicks still did not survive due to natural predation, about which we have little control.

#### ***Casual staff***

Currently, we employ contractors, which presents challenges. Many staff are either not interested in the job or, if they are, they move on to higher-paying positions. The City of Charles Sturt employs casual animal behaviorists to enforce regulations, with a focus on education rather than enforcement. Even in this "friendlier" role, they still face abuse, which can impact their mental health.

We have explored working with the City of Charles Sturt casual staff, but they do not have an appetite for collaboration at this time. We continue to collaborate with them to share ideas about improving enforcement and education.

An alternative would be to hire a qualified and experienced staff member for a permanent part-time or full-time position year-round. During the colder months, this person could take on general parking enforcement duties.

#### *Suggested changes to Council By-laws*

The City of Holdfast Bay By-laws, and Dog and Cat Management Plan, are expiring at the end of 2026. Administration has begun the process to review these, with Council workshops seeking feedback on improvements.

Initial ideas include:

- extending the hooded plover zones from 100m to 300-500m
- introducing exclusion areas excluding dogs (and people) temporarily in sections of the beach
- banning retractable leads.

#### *Additional signage*

Due to the large distance between the high tide area (where the hooded plover fencing is) and the low tide area, at low tide it is feasible that dog walkers walking near the water cannot see the signs that are around the hooded plover breeding zone, which is above the high tide area, due to the large beach width. Temporary signs for this large intertidal area would be ideal.

Administration is exploring the possibility of using 'wet zone' signs installed in the intertidal area. This would mean that dog owners will be fully aware of warning signs and their responsibility to keep their dogs on-leash. The signs would only be installed once chicks hatch and remain until the chicks successfully fledge, this is usually a five-to-six-week period. The signs are installed by digging them into the sand to a depth between 0.8 – 1 metre.

It is recommended that this option is pursued with a plan to trial one or two of these at each end of the hooded plover breeding zone, where dogs must be on-leash.

#### *Permanent dogs-on-leash zone at Minda*

Minda clients previously used their section of beach a lot prior to the installation of the Coast Park Path. However, it is now rarely used due to the high number of people and dogs off leash. A permanent dogs-on-leash zone on this section of beach would provide some comfort and safety to Minda's clients, as well as providing more safety for the hooded plovers.

However, this would require a lot of additional enforcement, and a subsequent budget increase.

## Budget

The following costs are estimated based on the above options. These costs are to support a new initiative to be considered through the Annual Business Planning process 2026-27:

- maximising enforcement reach with an additional foreshore officer: additional \$35,000 per year
- increase seasonal presence by two months: additional \$11,700 per year (per officer)
- permanent dogs-on-leash zone at Minda requires budget for additional enforcement: additional \$35,000 per year
- current contractor rate (20 hours per week): \$49,390 per year
- change from contractor to casual MOA Level 3 Year 3 (20 hours per week): \$65,127 per year
- change from contractor to a part-time position MOA Level 3 Year 3 (0.6 FTE): \$60,199 per year
- change from contractor to a full-time position MOA Level 3 Year 3 year-round: \$100,332 per year
- wet zone signs: Two signs, varied cost dependent on material selection and life (permanent or sacrificial) estimated in the range of \$5,000 to \$10,000.

Should Council wish to progress the new initiative, the inclusion of the additional foreshore officer (\$35,000), extension of the patrol season (\$11,700) and the trial installation of two wet zone signs at both ends of the hooded plover breeding zone where dogs must be leashed (\$10,000) could be prioritised.

This would result in a total budget requirement of \$56,700 per annum. An ongoing operating expense of \$56,700 is equivalent to a rate increase of 0.13%.

## Life Cycle Costs

To be determined with selection of options through the annual business planning process.

## Strategic Plan

Our Holdfast 2050+ - Sustainability – Increase levels of biodiversity  
Environment Strategy – Our Nature

## Council Policy

Not applicable

## Statutory Provisions

*Environment Protection and Biodiversity Conservation Act 1999*

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**Written By:** Team Leader Environment and Coast

**General Manager:** Assets and Delivery, Ms C Hughes

**Item No:** 15.7

**Subject:** **ACCESSIBLE PARKING SPACES – BRIGHTON AND SOMERTON PARK  
SURF LIFE SAVING CLUBS**

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## Summary

This report responds to Motion C221024/7905 put forward by Councillor Fleming at Council 22 October 2024. Opportunities have been investigated to provide accessible parking spaces adjacent to both the Brighton and Somerton Surf Lifesaving Clubs. This report provides details of recommended locations, cost estimates, and funding options.

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## Recommendation

**That Council:**

- 1. approves \$41,100 to undertake the civil construction works including concrete, asphalt, signage and line marking works to provide accessible parking spaces in the locations detailed in this report.**

**OR**

- 2. notes the findings of the report and includes the recommended works for consideration as a new initiative, subject to the Project Prioritisation Framework as part of the 2026-27 Annual Business Plan and Budget process.**

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## Background

At the Ordinary Meeting of Council on 22 October 2024, Council passed Motion C221024/7905 that stated:

*That Administration:*

- 1. investigates the feasibility of installing accessible parking spaces adjacent to both the Brighton and Somerton Surf Lifesaving Clubs. This investigation should consider the proximity to club entrances and the current usage of existing parking facilities; and*
- 2. provides a report to Council outlining potential locations, costs, and any associated infrastructure changes required for the installation of accessible parking.*

Accessible parking spaces are those designed specifically for users who have limitations on their physical ability, and typically require elements such as additional space to facilitate loading/unloading of wheelchairs or simply to open vehicle doors to their full extent, ramps or being built at-grade with adjacent paths to avoid having to traverse kerbs, and being located closer to desired locations to minimise distances to destinations.

The requirements for parking spaces to be regarded as accessible, specifically in the context of on-street parking spaces, are detailed within *Australian Standard AS2890.5:2020 Parking facilities Part 5: On street Parking*. While the requirements are not onerous, converting existing road and parking environments to meet them typically involves some element of civil works, predominantly through the need for access ramps, or to increase the width of the parking space.

For both nominated facilities, several options for location were investigated, with commentary below.

### ***Brighton Surf Life Saving club***

Initial investigations focused on the angled parking on the western side of the Esplanade, as converting angled spaces to meet accessible bay dimensions typically requires less civil works. Unfortunately, the width of the path adjacent the bays and the gradient of the parking bays themselves were not conducive to a compliant access ramp being able to be installed, and the general gradient of the parking space was undesirable for users with mobility issues.

Subsequent investigations assessed parallel spaces on the Esplanade, both on the western side (adjacent the existing Wombat crossing) and on the eastern side (adjacent Bindarra Reserve). The Bindarra Reserve location was selected as the lowest impact, as the required 3.2m width of an accessible parking space would have restricted the width of the Coast Park path to a considerable degree. While the path on the eastern side would also be impacted, this is a lower order footpath and can be maintained to our recommended minimum width of 1.5m.



Figure 1: Recommended location for Brighton SLSC space



The recommended installation method will require the conversion of two existing on-street parallel spaces to a single at-grade accessible space, similar to as shown in Figure 2, resulting in a loss of one parking space.

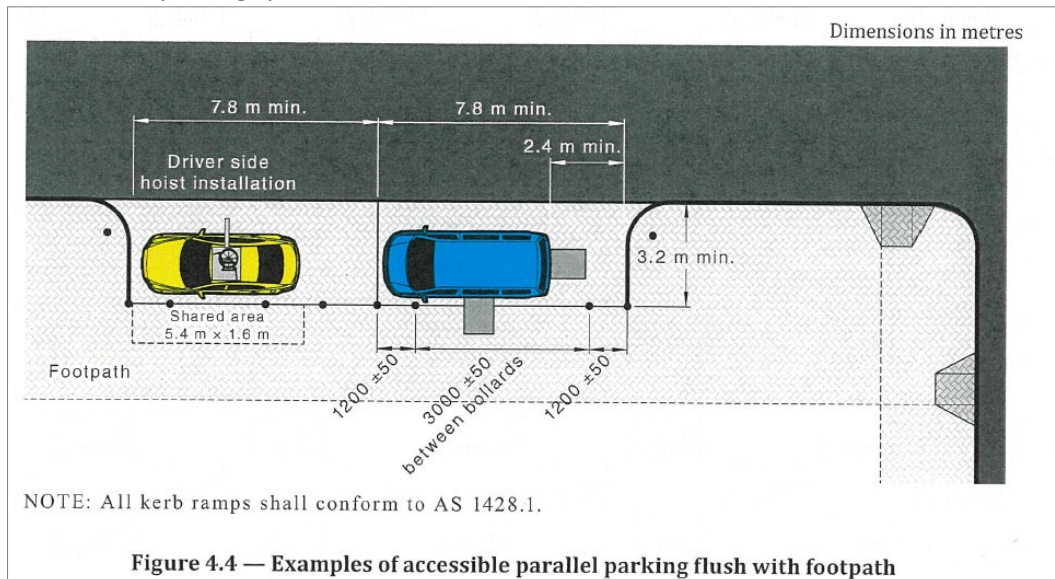


Figure 2 – extract from AS2890.5:2020

The two spaces are required to be removed due to the additional length (7.8m) of an accessible bay in comparison to a standard bay (5.5-6m).

The at-grade parking would be adjoined to the existing kerb extension as shown in Attachment 1, with existing line marking for the remaining parallel parking spaces adjusted to suit.

*Refer Attachment 1*

### **Somerton Park Surf Life Saving club**

Investigation into possible locations for accessible parking revealed that all parking in proximity to the facility was parallel parking, on Repton Road and the Esplanade. Consideration was given to accessible parking being created within the plaza area outside the facility; however, this was considered highly likely to create conflict between vehicles accessing the space and other users.

Reduction of the usable width of the Coast Park path to enable conversion of a parallel bay to accessible was considered high impact, either through widening of the bay or lifting the parking space to at-grade and placing bollards approximately 1.2m into the previous path alignment (to achieve a 3.2m wide accessible space).

The recommended location involves modifying the alignment of the road centreline and provision of a traffic island to create a parking aisle 3.2m wide, which services an existing Loading Zone of 12m length (which also services the SLSC) and an accessible parking space to meet the dimensions required by AS2890.5. The realigned centreline does not impact on current parking arrangements due to the opposite kerb-line being marked as 'No Stopping', and the existing geometry of the corner already requires traffic movements to slow. Partial demolition of an existing speed hump is included within the scope of works to facilitate the traffic island.



Figure 3: Recommended location for Somerton Surf Life Saving Club

The concept drawing for the works required is provided as Attachment 2.

*Refer Attachment 2*

## Budget

The indicative cost to undertake these improvements is estimated as \$34,820 for the Brighton location and \$9,280 for the Somerton Park location, a total of \$44,100. As this amount is not included in the existing capital works program, funding to deliver the project for both locations will require additional borrowings of \$44,100.

The original budget for new borrowings in 2025–26 is \$23,301,356, with a forecast Net Financial Liabilities Ratio of 111%. Any additional projects — regardless of size — that require new borrowings, will increase both the total debt and the Net Financial Liabilities Ratio.

With the inclusion of this project, total new borrowings would increase to \$23,345,456 with an equivalent rate increase of 0.01% to fund additional repayments.

Should Council choose to proceed with one or both projects, the additional budget will be required. Alternatively, Council could determine to note the report and include the recommended works for consideration as a new initiative, subject to the Project Prioritisation Framework as part of the 2026-27 Annual Business Plan and Budget process.

## Life Cycle Costs

New assets created by action of these recommendations will be maintained within existing operational budgets.

## Strategic Plan

Our Holdfast 2050+ Strategic Plan

Wellbeing Outcome: Technology is used to enable independence, improve convenience, support health and sustainability.

Sustainability Outcome: Multi-faceted, green, mixed-use neighbourhoods are connected through a range of healthy modes of transport

## Council Policy

Council Inclusion Policy

Parking Control Policy

## Statutory Provisions

*Commonwealth Disability and Discrimination Act 1992*

*The Equal Opportunity Act 1984*

*The Disability Inclusion Act 2018*

*Road Traffic Act 1961*

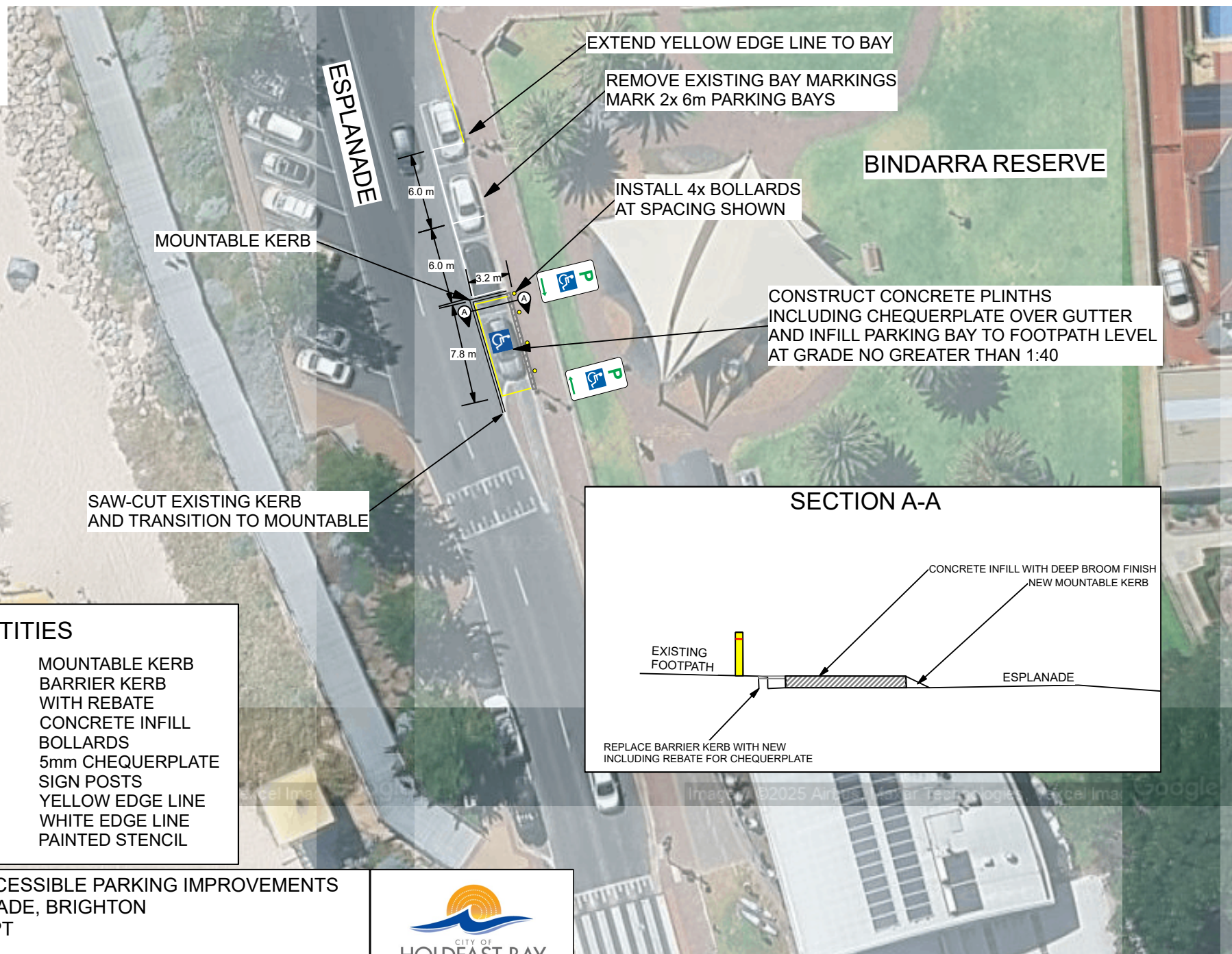
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**Written By:** Traffic and Transport Lead

**General Manager:** Assets and Delivery, Ms C Hughes



# Attachment 1



EXTEND YELLOW EDGE LINE TO BAY

REMOVE EXISTING BAY MARKINGS  
MARK 2x 6m PARKING BAYS

BINDARRA RESERVE

INSTALL 4x BOLLARDS  
AT SPACING SHOWN

CONSTRUCT CONCRETE PLINTHS  
INCLUDING CHEQUERPLATE OVER GUTTER  
AND INFILL PARKING BAY TO FOOTPATH LEVEL  
AT GRADE NO GREATER THAN 1:40

MOUNTABLE KERB

SAW-CUT EXISTING KERB  
AND TRANSITION TO MOUNTABLE

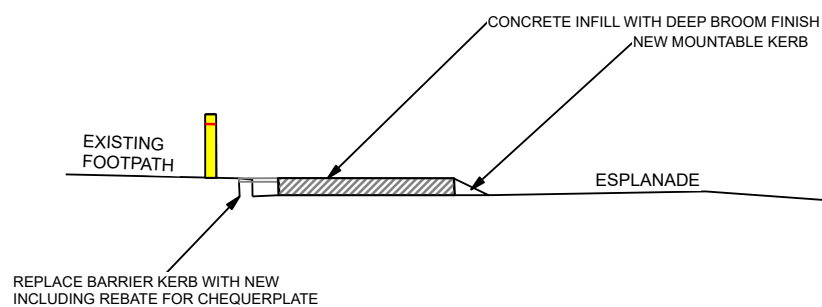
## QUANTITIES

11m	MOUNTABLE KERB
8m	BARRIER KERB WITH REBATE
23.4m <sup>2</sup>	CONCRETE INFILL
4x 1m	BOLLARDS
7.5Lm	5mm CHEQUERPLATE
2x	SIGN POSTS
21.5Lm	YELLOW EDGE LINE
22.5Lm	WHITE EDGE LINE
1x	PAINTED STENCIL

2025 ACCESSIBLE PARKING IMPROVEMENTS  
ESPLANADE, BRIGHTON  
CONCEPT



## SECTION A-A



# Attachment 2



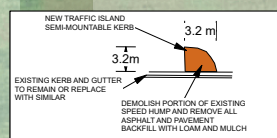


# LEGEND

- EXISTING YELLOW EDGE LINE
- NEW YELLOW EDGE LINE
- NEW DASHED YELLOW LINE
- NEW CONTINUOUS LINE
- EXISTING LINE TO BE REMOVED
- NEW KERB RAMP

# QUANTITIES

11.5 Lm	SEMI-MOUNTABLE KERB
8 m <sup>2</sup>	DEMOLISH EXISTING HUMPS
1 x	NEW KERB RAMP
3 x	SIGN POSTS
12 m	DASHED YELLOW LINE
11 m	YELLOW PARKING LINE
54 m	NEW CENTRE LINE
20 m	REMOVAL OF CENTRE LINE



2025 ACCESSIBLE PARKING IMPROVEMENTS  
REPTON ROAD, SOMERTON PARK  
CONCEPT



**Item No:** 15.8

**Subject:** GREGORY LANE – STREET LIGHTING AUDIT

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## Summary

This report is responding to resolution C130525/8042 following a Motion by Councillor Bradshaw on 13 May 2025. Council requested that Administration investigate options for the installation of additional lighting along the length of Gregory Lane, Brighton. This report provides an update on investigations undertaken and possible options for consideration.

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## Recommendation

**That Council:**

1. receives the report and notes that no further action will be taken at this time regarding lighting upgrades to Gregory Lane, Brighton.  
  
OR
  2. approves additional budget of \$30,440 to deliver Option 1 - PR5 compliance within the 2025-26 year.  
  
OR
  3. approves additional of \$136,400 to deliver Option 2 - PR2 upgrade to achieve higher lighting standards within the 2025-26 year.  
  
OR
  4. notes the findings of the report and includes the preferred works for consideration as a new initiative, subject to the Project Prioritisation Framework as part of the 2026-27 Annual Business Plan and Budget process.
- 

## Background

Gregory Lane is a small laneway located east of Brighton Road, Brighton. It connects Sturt Road through to Hahns Lane. The lane services both residential and retail rear property access and some private car parking. The lane is kerbless, with light columns positioned directly on the road surface. The lane is primarily used by motor vehicles and does not have a pedestrian footpath.

Gregory Lane is currently lit by six galvanised steel columns originally installed 1998; each fitted with a 17-watt Mk3 Sylvania StreetLED luminaire installed 2019. The poles are approximately six metres in height and spaced at intervals of around 80–90 metres.



Council has two documents pertinent to this request:

- Council Public Lighting Policy
- Public Lighting Framework.

At the Council meeting on 13 May 2025, Administration was instructed to investigate the option for additional street lighting along the length of Gregory Lane.

## Report

An audit of the existing lighting was undertaken by SAPN. The audit included an inventory of existing assets and an assessment of the current lighting levels against today's adopted standards for street lighting - AS/NZS 1158.3.1:2020 Street Lighting standards for Pedestrian Area (Category P) lighting.

### **Existing Assets:**

- Current fittings: 17watt Mk3 Sylvania Street LED
- Current Column: galvanised 6m
- Estimated spacing: ~80–90m between some poles
- Lighting performance: Below PR5 average and minimum lux targets
- Kerbless lane, existing columns located on road

### **Lighting Levels**

The initial 1998 installation would have been designed to achieve a P5 lighting compliance standard. The former P5 category does not align completely with the newer revised PR5 category and, by default, would not be compliant under today's P5 standard.

When selecting an appropriate lighting standard for a roadway or pathway, consideration is given to several key factors:

- **Type of roadway or path** – whether it is a local street, laneway, shared path, or other classification.
- **Pedestrian and cycle activity** – the volume and mix of pedestrian and vehicle movements expected.
- **Fear of crime** – the perceived or actual safety concerns in the area, which may warrant higher lighting levels.
- **Need to enhance amenity** – whether improved lighting would contribute to the attractiveness, usability, and overall quality of the public space.

These criteria help determine the most suitable category under the AS/NZS 1158.3.1:2020 lighting standard, such as PR5 for lower-activity local roads or PR2 for areas with higher pedestrian activity and greater safety considerations.

### **Road environment**

Gregory Lane is a sealed roadway of 4.5m width and can be used by traffic in both directions throughout its length. As noted above, the current lighting columns are located within the road surface, which create localised pinch points, and there is a currently uncontrolled risk of collision between these columns and passing vehicles.

Traffic data was collected over an 11-day period to gauge the current level of vehicle use. This data indicates an average of 125 vehicles per day use the lane, which drops to approximately 60 vehicles per day over weekends. Usage patterns are independent of typical morning/afternoon peaks indicative of commuter use, indicating that the laneway is predominantly used by local traffic.

From a network perspective, Gregory Lane's traffic usage sits between comparable laneways such as Hahns Lane (300 vehicles per day) which is lit to a similar level to Gregory Lane, and portions of West Lane in Glenelg North (50 vehicles per day), which is unlit.

### ***Lighting Audit findings***

The audit found the current installation does not meet today's PR5 lighting category for lower-activity local roads. Options have been provided to improve the existing lighting to align with the current PR5 standards, or to increase lighting to a PR2 higher pedestrian compliance standard.

It should be noted that when considering today's PR5 lighting standards, most residential street lighting installed before the 2020 revised standards may not be fully compliant.

Additionally, there are a significant number of laneways within the City of Holdfast Bay, many of which do not currently have streetlighting. Should Council decide to improve the lighting in Gregory Lane, additional requests could eventuate, resulting in a significant additional increase in budgetary requirements. Additionally, should the laneways be lit, this could result in resident concerns regarding light spilling into properties.

## **Budget**

High level estimates have been obtained for options to achieve PR5 or PR2 standards:

Option 1 – PR5 Compliance:

- replace all existing fittings with 24W StreetLED
- install 1 additional column within 16m of Hahns Lane intersection
- bollards required for new pole (per SAPN standard for no-kerb areas)
- meets PR5 average and minimum lux target

*Option 1: Estimated total cost: \$30,440*

Option 2 – PR2 Upgrade to higher lighting standards:

- replace all existing fittings with 24W StreetLED
- install additional poles so spacing meets PR2 target (~42m)
- likely requires six new columns (one between each existing)
- bollards where kerbs are absent
- meets higher lux levels for crime prevention

*Option 2: Estimated total cost: \$136,400*

As this work is not included within the existing capital works program, funding to deliver either option would require additional borrowings. The original budget for new borrowings in 2025–

26 is \$23,301,356, with a forecast Net Financial Liabilities Ratio of 111%. Any additional projects — regardless of size — that require new borrowings will increase both the total debt and the Net Financial Liabilities Ratio.

With the inclusion of either of these options as a capital project, total new borrowings would increase by:

- Option 1 - \$30,440, with an equivalent rate increase of 0.007% to fund additional repayments.
- Option 2 - \$136,400, with an equivalent rate increase of 0.03% to fund additional repayments.

Should Council choose to proceed within the current financial year, additional budget would be required. Alternatively, Council could determine to note the report and include the recommended works for consideration as a new initiative, subject to the Project Prioritisation Framework as part of the 2026-27 Annual Business Plan and Budget process.

## Life Cycle Costs

Life cycle costs are yet to be confirmed but will be based on the SAPN PLC tariff.

## Strategic Plan

Our Holdfast 2050+ - Programs supporting community safety

## Council Policy

Council Public Lighting Policy  
Public Lighting Framework

## Statutory Provisions

Not applicable

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**Written By:** Manager Property and Facilities

**General Manager:** Assets and Delivery, Ms C Hughes