

Agenda

Council

NOTICE OF MEETING

Notice is hereby given that a meeting of the Council will be held in the

**Council Chamber - Glenelg Town Hall
Moseley Square Glenelg**

10 June 2025 at 7:00pm



Pamela Jackson
Chief Executive Officer



1. Opening

The Mayor will declare the meeting open at 7pm.

2. Kurna Acknowledgement

We acknowledge Kurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

3. Service to Country Acknowledgement

The City of Holdfast Bay would like to acknowledge all personnel who have served in the Australian forces and services, including volunteers, for our country.

4. Prayer

Heavenly Father, we pray for your presence and guidance at our Council Meeting. Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

5. Apologies

5.1 Apologies received – Councillor R Abley

5.2 Absent

5a. Annual Business Plan Consultation

Under section 123(4)(a)(i)(b) of the Local Government Act 1999, Council will provide a period of at least one hour for members of the public to ask questions and make a submission in relation to the draft 2025-26 Annual Business Plan and Budget.

6. Items Presented to Council

7. Declaration Of Interest

If a Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Council they are asked to disclose the interest to the Council and provide full and accurate details of the relevant interest. Members are reminded to declare their interest before each item.

8. Confirmation Of Minutes

That the minutes of the Ordinary Meeting of Council held on Tuesday 27 May 2025 be taken as read and confirmed.



9. Public Presentations

- 9.1 Petitions - Nil
- 9.2 Presentations - Nil
- 9.3 Deputations - Nil

10. Questions by Members

- 10.1 Without Notice
- 10.2 On Notice - Nil

11. Member's Activity Reports

- 11.1 Deputy Mayor's Activity Report – 25 November 2024 to 31 May 2025 (Report No: 173/25)

12. Motions on Notice - Nil

13. Adjourned Matters

- 13.1 Confidential Report – Event Activation – January 2026 (Report No: 176/25)
Refer item 18.1 in Items in Confidence

14. Reports of Management Committees and Subsidiaries

- 14.1 Minutes – Alwyndor Management Committee – 23 April 2025 (Report No: 141/25)

15. Reports by Officers

- 15.1 Items in Brief (Report No: 166/25)
- 15.2 Approval of Expenditure in 2025-26 Pending approval of the 2025-26 Annual Business Plan and Budget (Report No: 172/25)
- 15.3 Adoption of 2025-26 Schedule of Fees and Charges (report No: 171/25)
- 15.4 Unnamed Laneway, Kingston Park – Changes to Road Access Arrangements (Report No: 168/25)
- 15.5 Regional Assessment Panels (Report No: 175/25)
- 15.6 Climate Change Policy (Report No: 169/25)
- 15.7 Appointment of Deputy Chair to Alwyndor Management Committee (Report No: 174/25)
- 15.8 Lease Register (Report No: 167/25)
- 15.9 Dissolution of Council's Transforming Jetty Road Project Committee (Report No: 178/25)
- 15.10 Transforming Jetty Road (Report No: 179/25)
- 15.11 2025-26 Events Program (Report No: 181/25)



16. Resolutions Subject to Formal Motions

Presented for the information of Members is a listing of resolutions subject to formal resolutions, for Council and all Standing Committees, to adjourn or lay on the table items of Council business, for the current term of Council.

17. Urgent Business – Subject to the Leave of the Meeting

18. Items in Confidence

18.1 Adjourned Report – Event Activation – January 2026 (Report No: 176/25)

Pursuant to Section 83(5) of the *Local Government Act 1999* the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council considers the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

- g. matters that must be considered in confidence in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty.**

18.2 Beach Event Activation 2026 (Report No: 177/25)

Pursuant to Section 83(5) of the *Local Government Act 1999* the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council considers the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

- b. Information the disclosure of which –**
 - i. would reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and**
 - ii. would, on balance, be contrary to the public interest.**

18.3 Bay Sheffield Event (Report No: 180/25)

Pursuant to Section 83(5) of the *Local Government Act 1999* the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council considers the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which –**



- i. could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
- ii. would, on balance, be contrary to the public interest;

19. Closure

A handwritten signature in black ink that reads "P Jackson". The signature is fluid and cursive, with a long horizontal stroke at the end.

Pamela Jackson
Chief Executive Officer

Item No: 11.1**Subject:** **DEPUTY MAYOR'S ACTIVITY REPORT – 25 NOVEMBER 2024 TO 31 MAY 2025**

Summary

This report includes activities undertaken by Deputy Mayor Fleming, 25 November 2024 to 31 May 2025.

After noting the report any items of interest can be discussed, if required with the Leave of the Meeting.

Recommendation

That the Deputy Mayor's Activity Report for 25 November 2024 to 31 May 2025 be received and noted.

Report

Date	Activity	Location
25/11/24	CEO Recruitment interviews	Glenelg Town Hall
25/11/22	Meeting with General Manager, Community and Business	Glenelg Town Hall
26/11/24	Council Meeting	Glenelg Town Hall
27/11/24	CEO Recruitment interviews	Glenelg Town Hall
	Executive Committee Meeting	Glenelg Town Hall
03/12/24	Special Meeting of Council	Glenelg Town Hall
09/12/24	Council agenda discussion with CEO	Brighton Civic Centre
10/12/24	Council Meeting – Chair	Glenelg Town Hall
11/12/24	Council Assessment Panel (CAP) Meeting	Brighton Civic Centre
16/12/24	Australia Day Awards Committee	Brighton Civic Centre
22/01/25	Brighton Jetty Classic Sculptures Opening	Brighton
24/01/25	Tour Down Under Opening/Race	Colley Terrace, Glenelg
26/01/25	Australia Awards and Citizenship Ceremony	Stamford Grand, Glenelg
	Volunteering at Brighton Jetty Sculptures	Brighton
28/01/25	Council Meeting	Glenelg Town Hall
01/02/25	Brighton Street Party	Jetty Road, Brighton
02/02/25	Brighton Jetty Classic	Brighton
	Volunteering at Brighton Jetty Classic Sculptures	Brighton
04/02/25	Meeting with A Marroncelli and Assessment Manager	Brighton Civic Centre
09/02/25	Brighton Jetty Sculptures Volunteers Lunch	Brighton

10/02/25	Walk through of Christmas decoration with General Manager Community and Business and Project Officer, Assets and Facilities	Jetty Roads Brighton and Glenelg
11/02/25	Council Meeting	Glenelg Town Hall
14/02/25	Asia Oasis Street Food Festival by the Sea	Glenelg Foreshore
	Meeting with A/General Manager, Assets and Delivery and residents re parking	Somerton Park
25/02/25	Council Assessment Panel (CAP) Selection Panel	Brighton Civic Centre
	Council Meeting	Glenelg Town Hall
26/02/25	Council Assessment Panel (CAP) Meeting	Brighton Civic Centre
27/02/25	Advertiser Interview	Phone
28/02/25	5AA interview	Phone
03/03/25	Council Assessment Panel (CAP) Interviews	Brighton Civic Centre
04/03/25	Council Workshop	Brighton Civic Centre
11/03/25	Council Meeting	Glenelg Town Hall
16/03/25	Brighton Catholic Parish celebration	Brighton
	Resident's Meeting	Brighton Oval
17/03/25	Council Assessment Panel (CAP) Interviews	Brighton Civic Centre
18/03/25	Executive Committee Meeting	Brighton Civic Centre
	Council Workshop	Brighton Civic Centre
24/03/25	Mawson Oval Management Meeting	McAuley Community School
	Council Assessment Panel (CAP) Interviews	Brighton Civic Centre
	Meeting with CEO	Brighton Civic Centre
25/03/25	Council Meeting	Glenelg Town Hall
26/03/25	Council Assessment Panel (CAP) Meeting	Brighton Civic Centre
31/03/25	Meeting with General Manager Community and Business and residents	Brighton Oval
01/04/25	Council Workshop	Brighton Civic Centre
04/04/25	Brighton Surf Life Saving Club volunteer bar shift	Brighton
06/04/25	Seacliff Surf Life Saving Club Ladies Day	Seacliff
08/04/25	Council meeting	Glenelg Town Hall
13/04/25	Palm Sunday Parade	Jetty Road, Brighton
14/04/25	Avista Retirement Village tour	Durham Street, Glenelg
15/04/25	IT Meeting	Brighton Civic Centre
	Council Workshop	Brighton Civic Centre
23/04/25	Council Assessment Panel (CAP) Meeting	Brighton Civic Centre
24/04/25	Anzac Day Service	Alwyndor
29/04/25	Council Workshop	Brighton Civic Centre
01/05/25	St Jude's Brighton new Priest welcome service	St Jude's Church
12/05/25	Meeting with CEO	Brighton Civic Centre
13/05/25	Council meeting	Brighton Civic Centre
17/05/25	Brighton and Seacliff Yacht Club Presentation night	Seacliff
20/05/25	Executive Committee Meeting	Brighton Civic Centre
23/05/25	Somerton Yacht Club Presentation night	Somerton Park

24/05/25	Brighton Lacrosse Gala Day	Brighton Oval
27/05/25	Council meeting	Gleneig Town Hall
28/05/25	Council Assessment Panel (CAP) Meeting	Brighton Civic Centre
30/05/25	Paringa Park 'kiss and drop' opening	North Brighton
31/05/25	Brighton Rugby Club Sponsors Day	Brighton
	Seacliff Surf Life Saving Club Presentation night	Seacliff

Written By: Executive Assistant to the Chief Executive Officer

Chief Executive Officer: Ms P Jackson

Item No: 14.1

Subject: **MINUTES - ALWYNDOR MANAGEMENT COMMITTEE –
23 APRIL 2025**

Summary

The minutes of the Alwyndor Management Committee meeting held on 23 April 2025 are provided for information.

Recommendation

1. **That the minutes of the Alwyndor Management Committee meeting held on 23 April 2025 be noted.**

RETAIN IN CONFIDENCE - Section 91(7) Order

2. **That having considered Attachment 2 to Report No: 141/25 Minutes - Alwyndor Management Committee –23 April 2025 in confidence under section 90(2) and (3) (b) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of the Act orders that Attachment 2 be retained in confidence for a period of 24 months and that this order be reviewed every 12 months.**
-

Background

This report is presented following the Alwyndor Management Committee Meetings.

The Alwyndor Management Committee was established to manage the affairs of Alwyndor. The Council has endorsed the Committee's Terms of Reference and given the Committee delegated authority to manage the business of Alwyndor.

Report

The minutes of the meeting are attached for Members' information.

Refer Attachments 1 and 2

Budget

Not applicable

Life Cycle Costs

Not applicable

Strategic Plan

Enabling the people in our communities to live healthy, engaged and fulfilling lives.

Council Policy

Alwyndor Management Committee Terms of Reference

Statutory Provisions

Local Government Act 1999, section 41

Written By: General Manager, Alwyndor

General Manager: Alwyndor, Ms B Davidson-Park

Attachment 1

CITY OF HOLDFAST BAY

Minutes of the meeting of the Alwyndor Management Committee of the City of Holdfast Bay held in the Boardroom Alwyndor 52 Dunrobin Road Hove or via Audio-visual telecommunications on Wednesday 23 April 2025 at 6.30pm.

PRESENT

Elected Members

Councillor Susan Lonie
Councillor Robert Snewin

Independent Members

Mr Kim Cheater - Chair
Mr John O'Connor
Prof Judy Searle
Prof Lorraine Sheppard

Staff

Chief Executive Officer - Ms Pamela Jackson
General Manager Alwyndor - Ms Beth Davidson-Park
Executive Manager, Community Connections - Ms Molly Salt
Executive Manager, Residential Services - Ms Natasha Stone
Chief Financial Officer - Mr Rafa Mirzaev
Executive Manager, People and Culture - Ms Lisa Hall
Executive Manager, ICT - Mr Brad Vowles
Executive Assistant - Ms Bronwyn Taylor

1. OPENING

The Chairperson declared the meeting opened at 6.34pm.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting the Chair stated:

We acknowledge the Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. APOLOGIES

3.1 For Absence
Nil

3.2 Leave of Absence
Ms Joanne Cottle

4. DECLARATION OF INTEREST

Committee members were reminded to declare any interest before each item.
Attachment 1 Register of Interests.

5. CONFIRMATION OF MINUTES

Motion

That the Public and Confidential minutes of the Alwyndor Management Committee held on 27 March 2025 be taken as read and confirmed.

Moved by Cr Susan Lonie, Seconded by Mr John O'Connor

Carried

6. REVIEW OF ACTION ITEMS

6.1 Action Items

Action item 82: the Chair confirmed 'like for like' modelling regarding the proposed Support at Home Fees and Charges had been provided to the Chair and is reflected in the draft budget.

6.2 Annual Work Plan

ACTION: Update Work plan to include Asset Management Plan review.

7. GENERAL MANAGER REPORT

7.1 General Manager Report (Report No: 07/25)

7.1.1 The CFO resignation

The General Manager advised that Rafa Mirzaev has resigned his position of CFO effective Friday 25 April.

7.1.3 Visit by Sonja Stewart Deputy Secretary Ageing and Aged Care Group.

On Wednesday 23 April we hosted a visit by the Deputy Secretary, Ms Sonja Stewart. Sonja was accompanied by Danny McAteer, Director, Adelaide Office.

A tour of the property was followed by discussion which included the rapid pace of aged care reform including potential changes in lead times for the Support at Home reforms, digital readiness of the department and Services Australia to support the sector, workforce planning

challenges and the apparent unintended consequences of some elements of the reform and associated challenges for the sector.

7.1.2 Reform Update

Noted.

Action: update action 10 RAD/DAP to 'green' and include more specific commentary in the report for the May meeting of AMC regarding progress and any associated risks and actions.

Motion:

That the Alwyndor Management Committee:

- 1. Note resignation of Rafa Mirzaev, CFO.**
- 2. Note the visit by Sonja Stewart, Deputy Secretary Ageing and Aged Care Group.**
- 3. Note the Reform Update.**

Moved by Prof Judy Searle, Seconded by Cr Robert Snewin

Carried

8. CONFIDENTIAL REPORTS

8.1 General Manager Report – Confidential (Report No 08/25)

Exclusion of the Public – Section 90(3)(d) Order

- 1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No: 08/25 in confidence.**
- 2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 08/25 on the following grounds:**
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.**

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public

access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Mr John O'Connor, Seconded by Prof Lorraine Sheppard

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

1. That having considered Agenda Item 8.1 General Managers Report – Confidential (Report No: 08/25) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 12 months and that this order be reviewed every 12 months.

Moved by Cr Susan Lonie, Seconded by Prof Lorraine Sheppard

Carried

8.2 Quarterly Finance Report – Confidential (Report No: 09/25)

Exclusion of the Public – Section 90(3)(d) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No 09/25 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 09/25 on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public

interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Mr John O'Connor, Seconded by Prof Judy Searle

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

1. That having considered Agenda Item 8.3 Financial Report (Report No 09/25) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Report, Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.

Moved by Mr John O'Connor, Seconded by Prof Lorraine Sheppard

Carried

8.3 Finance Report – draft 2025/26 Budget - Confidential (Report No: 10/25)

Exclusion of the Public – Section 90(3)(d) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No 10/25 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 10/25 on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public

access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Cr Susan Lonie, Seconded by Prof Judy Searle

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

1. That having considered Agenda Item 8.3 Financial Report (Report No 10/25) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Report, Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.

Moved by Cr Susan Lonie, Seconded by Mr John O'Connor

Carried

9. OTHER BUSINESS – Subject to the leave of the meeting

1. The Chair acknowledged Rafa Mirzaev's contribution to Alwyndor, thanked him on behalf of the Committee and staff, and provided a gift as a token of appreciation.

2. Mr John O'Connor advised he will join the meeting to be held on 29 May via Teams.

10. DATE AND TIME OF NEXT MEETING

The next meeting of the Alwyndor Management Committee will be held on **Thursday 29 May 2025** in the Boardroom Alwyndor, 52 Dunrobin Road, Hove or via Audio-visual telecommunications (to be advised).

11. CLOSURE

The meeting closed at 8.31pm.

CONFIRMED 29 May 2025

CHAIRPERSON

Item No: 15.1

Subject: ITEMS IN BRIEF

Summary

These items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

Recommendation

That the following items be noted and items of interest discussed:

1. **CHAP for Adelaide's Metro Beach System**
 2. **Correspondence with Catholic Archdiocese of Adelaide**
 3. **Letters to the Premier requesting funding for New Year's Eve and Proclamation Day Ceremony events**
 4. **Letter to Senator the Honourable Murray Watt**
-

Report

1. **CHAP for Adelaide's Metro Beach System**

On 25 February 2025, Council approved motion C250225/8000, endorsing a grant application to the Local Government Association of SA for a collaborative project titled 'A CHAP for Adelaide's Metro Beach System'. We are pleased to notify Members that this grant has been successful. The grant is for \$160,000 and will be implemented from July 2025 to December 2026.

The project will be administered by the City of Holdfast Bay in partnership with the Cities of Charles Sturt, Port Adelaide Enfield and West Torrens, the Departments for Environment and Water, and Infrastructure and Transport, the West Beach Trust and Green Adelaide. The project will cover the area from Kingston Park up to North Haven. There are five stages in best practice coastal adaptation planning, and this project will cover stages 1 and 2 of the new best practice Coastal Hazard Adaptation Planning Guidelines created through the SA Climate Ready Coasts program.

2. **Correspondence with Catholic Archdiocese of Adelaide**

At its meeting on 13 May 2025, Council resolved to write to the Catholic Archdiocese of Adelaide seeking to understand its intent regarding the future of Murphy House located at 11 High Street, Glenelg.

Refer Attachment 1

A response has been received from Dr Carlo D’Ortanzio, Chief Operating Officer, indicating that the plans to demolish the building remain active. The Archdiocese explains that the fire to the building caused severe damage that is beyond economic or reasonable repair, and that accessibility and safety issues add a layer of complexity to the building’s retention. As a point of clarification, whilst enquiries were made at the time, the Council has neither received nor issued a demolition approval for the building as mentioned in the letter. Indeed, a development application is not required, and the Council is not authorised to issue an approval, for the total demolition of a non-heritage listed building; the decision is wholly one for the Archdiocese, hence Council’s appeal to its goodwill in conserving the building. It is unknown when the building will be demolished, although Council staff remain ready to assist with a more forensic assessment of the building’s structural integrity should the Archdiocese reconsider its position.

Refer Attachment 2

3. Letters to the Premier requesting funding for New Year’s Eve and Proclamation Day Ceremony events

On Tuesday, 13 May 2025, Mayor Amanda Wilson and the General Manager, Community and Business, met with Premier South Australia, the Hon Peter Malinauskas MP and Minister Koutsantonis MP. They discussed funding support for City of Holdfast Bay events of State significance. Following the meeting, formal correspondence was sent requesting \$80,000 annually for four years to support New Year’s Eve event delivery and \$16,000 annually for Proclamation Day costs.

Refer Attachments 3 and 4

4. Letter to Senator the Honourable Murray Watt

At its meeting on 13 May 2025, Council resolved to write to the state and federal governments advocating for a formal ban on drilling for oil and gas in the Great Australian Bight.

A letter was sent to Senator the Honourable Murray Watt, Minister for the Environment and Water, on 30 May 2025. Copies of the letter were sent to Premier Peter Malinauskas MP, Deputy Premier Susan Close MP and Federal Member for Boothby, Louise Miller- Frost MP.

Refer Attachment 5

Written By: Executive Officer

Chief Executive Officer: Ms P Jackson

Attachment 1

22 May 2025

[REDACTED]
Financial Administrator
Financial Services Office
Catholic Archdiocese of Adelaide
39 Wakefield Street
ADELAIDE SA 5000

Via email: cathcomm@adelaide.catholic.org.au

Dear [REDACTED]

Murphy House – Glenelg Catholic Parish at 11 High Street, Glenelg

I write to seek your assistance on the Council's behalf with the conservation of an important piece of our city's history, being Murphy House located at 11 High Street, Glenelg, which forms part of the Glenelg Catholic Parish.

The Council understands that Murphy House has been earmarked for demolition by the Catholic Church following damage caused by a fire in February 2024, because although dating back to 1903, Murphy House is not protected by a heritage listing. Whilst it is understood that the decision to potentially demolish Murphy House is based on the building's state of repair following the fire, so Council would like to seek support from the Catholic Archdiocese to explore whether any opportunities exist to retain the building.

Murphy House has a proud history in Glenelg, serving as both an impressive remnant of the increasingly scarce turn-of-the Century architecture that followed Glenelg's early settlement, but also as a place for community support provided through the Church's network of social services. The Council appreciates the unwavering support that the Glenelg Catholic Parish has provided the community through services delivered from Murphy House over many years. Murphy House therefore stands as an important reminder of the role that such meeting points have played in supporting the community to receive care and assistance in difficult times.

Given the documented history and the affection held towards Murphy House by the Glenelg community, the Council is wondering whether any decision to demolish the building could be paused to allow the Church to properly determine the building's structural integrity and opportunity for retention. The Council is willing to provide in-kind support through the professional advice of its building staff and heritage advisor if this was viewed as helpful by the Church to achieve this end.

The Council would therefore welcome any opportunity to progress this request further, in the hope that before any consequential actions are taken, the community can be assured that all options were explored to conserve an important part of the city's history.

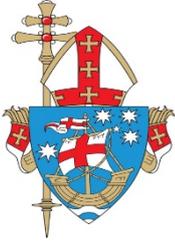
Please do not hesitate to contact Anthony Marroncelli, Manager Development Services on 8229 9904 or at amarroncelli@holdfast.sa.gov.au should you wish to discuss this matter further.

Yours sincerely



Amanda Wilson
Mayor

Attachment 2



Catholic Archdiocese of Adelaide

28 May 2025

Mayor Amanda Wilson
City of Holdfast Bay
Brighton Civic Centre
24 Jetty Road
BRIGHTON SA 5048

Via email: RSteventon@holdfast.sa.gov.au

Dear Mayor Wilson,

MURPHY HOUSE - GLENELG CATHOLIC PARISH AT 11 HIGH STREET, GLENELG

Thank you for your letter dated 22 May 2025 regarding Murphy House. We sincerely appreciate your thoughtful correspondence and acknowledge the Council's interest in the conservation of sites that carry historical and community significance within the City of Holdfast Bay.

We understand and share the community's connection to Murphy House and appreciate the sentiments expressed about its longstanding role in the local landscape. Glenelg Catholic Parish has a deep and proud history in Holdfast Bay, dating back to the original Our Lady of Victories Church opened in 1869, and the current church opened in 1926. The Parish has consistently demonstrated its commitment to heritage preservation, maintaining and restoring its local heritage buildings, including Our Lady of Victories Church, the presbytery (formerly the Dominican Convent), and St Mary's Hall, all of which continue to stand as valued heritage assets on High Street.

In that spirit, we respectfully remind Council that the application to demolish Murphy House was submitted and approved by Council on 20 February 2025. As noted, Murphy House is not heritage listed and was significantly damaged in an arson attack in February 2024. Following the fire, the Parish's insurer deemed the property a partial loss. Although insured, the structure is now in a dangerous condition and has not been used for many years except as a temporary base for small parish groups such as the St Vincent de Paul Society food collection and a sewing group, both of which have since been successfully relocated to safe, accessible spaces within the parish office complex.

Extensive consideration has been given over the past 12 months to every available option for Murphy House, including potential restoration. However, the building cannot be brought to code for safe occupancy without extensive, costly works. It is not compliant with current DDA accessibility standards, nor does it meet safety and functionality requirements for office or community use. Even with restoration, its limitations would prevent it from being fit for modern parish or broader community use.

In contrast, the Parish has been actively investing in preserving and improving its broader built environment, including recent roof repairs, repainting and recarpeting of Our Lady of Victories Church, façade restoration of the presbytery, and a major refurbishment of St Mary's Hall in 2017. A full replacement of the church roof, currently being costed, is expected to exceed \$400,000.

As part of our forward planning, the Parish, alongside St Mary's Memorial School, has engaged architects to develop a master plan across 2025 that will carefully consider the needs of the Parish and the community. A new building is proposed for the Murphy House site that will be sympathetic to the streetscape and provide safe, functional, and inclusive spaces for parish and community use.

In this context, we respectfully advise that the decision to proceed with demolition has not been taken lightly. It has followed extensive internal consultation with the Parish community, school stakeholders, and neighbouring residents, and reflects both a practical response to the building's current condition and a long-term vision for sustainable community infrastructure.

We remain committed to serving the Holdfast Bay community through our ongoing ministries, events and support programs, particularly through our continued partnership with St Vincent de Paul Society and other outreach activities facilitated from St Dominic's Hall and the Parish Office.

We thank the Council for its offer of professional support and welcome ongoing dialogue. Should you wish to discuss the matter further, please don't hesitate to contact me.

Yours sincerely,



Dr Carlo D'Ortenzio
Diocesan Financial Administrator
(Chief Operating Officer)

Email: cdortenzio@adelaide.catholic.org.au

cc. Mr Anthony Marroncelli, Manager Development Services
Email amarroncelli@holdfast.sa.gov.au

Attachment 3

26 May 2025

Hon. Peter Malinauskas MP
Premier of South Australia
Department of Premier and Cabinet
GPO Box 2343
ADELAIDE SA 5001

Dear Premier

Request for Additional State Funding for Holdfast Bay New Year's Eve Events

Over recent years, your office's grant support for holding New Year's Eve celebrations in Glenelg and Brighton, has enabled our family friendly celebrations to be delivered with safety and style. In 2024, our event provided significant economic and visitation benefits, attracting over 110,000 attendees and returning \$4.8m into the local economy, and the partnership with the State Government ensured a professionally managed celebration with enhanced public safety measures.

We have confirmed that Glenelg continues to be the premier destination for New Year's celebrations in South Australia and the 2025 event is designed to further elevate the State's festive spirit and deliver economic activity for the State. With the anticipated continued growth and the need for improvements in anti-terrorism security, technology, and community outreach, we respectfully request an increase in funding from \$50,000 to \$80,000. This increased allocation will enable this signature event to build upon its successes, ensuring safety, enjoyment and accessibility for all South Australians and visitors to this significant community celebration.

The Holdfast Bay New Year's Eve event is not only a celebration of community spirit and cultural vibrancy but also a model for economic stimulation and public safety innovation that would not be possible without the support of the State Government.

We look forward to your favourable consideration of this funding request and further discussions on enhancing the event's success.

Yours sincerely



Amanda Wilson
Mayor

Attachment 4

26 May 2025

Hon. Peter Malinauskas MP
Premier of South Australia
Department of Premier and Cabinet
GPO Box 2343
ADELAIDE SA 5001

Dear Premier

RE: Annual Proclamation Day Ceremony

Each year since 1836, the City of Holdfast Bay, in partnership with the Governor's and Premier's Offices, has commemorated South Australia's founding on 28 December at the Old Gum Tree Reserve in Glenelg. This ceremony marks 189 years since the reading of the Proclamation by Governor Hindmarsh, a pivotal moment in our state's history.

Over the past five years, we have worked closely with Kurna Elders and the Honourable Frances Adamson AC to reshape the ceremony, embracing a dual narrative that acknowledges both the colonial and First Nations perspectives. Initiatives like the lighting of signal fires along the coastline have been introduced to support Kurna cultural revival.

The City of Holdfast Bay bears approximately \$40,000 annually in operational costs for the ceremony. We respectfully request a contribution of \$16,000 from your office to support equipment hire, security, First Nations engagement, and community education.

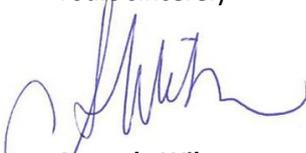
We extend an invitation for your attendance on 28 December 2025, and for a suitable representative to join the Governor, Kurna Elders, and myself in planning the ceremony. A planning meeting will be scheduled in the coming months, and we hope to have your participation.

Additionally, we invite the Minister for Aboriginal Affairs or a delegate to attend the ceremony. While invitations have been extended since 2022, we have yet to secure representation.

To facilitate planning, we kindly request confirmation of funding availability by 13 June 2025. For further discussions, please contact Marisa Marchegiano, Executive Assistant to the General Manager Community and Business, at mmarchegiano@holdfast.sa.gov.au or 08 8229 9951.

We ask that you create a placeholder in your diary for the morning of 28 December 2025 from 9am for the 2025 Proclamation Day ceremony.

Yours sincerely



Amanda Wilson
Mayor

Attachment 5

30 May 2025

Senator the Hon. Murray Watt
PO Box 6100
Senate
Parliament House
CANBERRA ACT 2600

senator.watt@aph.gov.au

Dear Senator the Hon. Murray Watt

Ban drilling for oil and gas in the Great Australian Bight

The City of Holdfast Bay is a premier coastal tourist destination in Adelaide, with the highest coastal visitation rate in South Australia. Its businesses rely heavily on tourism. The risks of drilling in the deepest, roughest, furthest offshore location in the world are extraordinary. Our 9km of beautiful sandy beaches and dunes would be at great risk if there were ever an oil spill that came ashore here. It would reduce visitor numbers significantly, with severe repercussions on the livelihoods of traders, as well as irreversible consequences to our coastal environment and unique marine biodiversity, and severe impacts on the coastal lifestyle enjoyed by our community.

The City of Holdfast Bay wrote to the National Offshore Petroleum Safety and Environmental Management Authority (NOPSEMA) in February 2019 stating Council's opposition to oil and gas exploration in the Great Australian Bight. The City of Holdfast Bay also took part in the federal court proceedings against NOPSEMA.

The Environment and Communications References Committee of the Australian Senate undertook an inquiry into 'Oil or gas production in the Great Australian Bight', with a final report produced in 2017. This inquiry and report provided evidence that showed the potentially catastrophic consequences of an oil spill in the Great Australian Bight for most of the South Australian coastline, east of the Bight.

The City of Holdfast Bay strongly recommends that the Australian Government implement a formal ban on all forms of exploration and drilling for fossil fuels in the Great Australian Bight.

Yours sincerely



Amanda Wilson
Mayor

cc: The Honourable Peter Malinauskas MP Premier@sa.gov.au

cc: The Honourable Susan Close MP officeofthedeputypremier@sa.gov.au

cc: Ms Louise Miller-Frost MP Louise.Miller-Frost.MP@aph.gov.au

Item No: 15.2

Subject: **APPROVAL OF EXPENDITURE IN 2025-26 PENDING APPROVAL OF THE 2025-26 ANNUAL BUSINESS PLAN AND BUDGET**

Summary

Due to extended consultation on the Transforming Jetty Road, Glenelg project, community engagement for the 2025–26 Draft Annual Business Plan and Budget has been put back with budget adoption now scheduled for 22 July 2025. Since council services must continue beyond 30 June, a temporary spending approval framework is needed, as councils cannot approve new expenditures without an adopted budget.

It is recommended that this framework cover employee costs, recurrent operational costs, essential capital works, and committed projects from 2024-25. This will ensure uninterrupted council operations until the budget is formally adopted.

Recommendation

That Council:

- 1. notes that in accordance with section 123 of the Local Government Act 1999, the 2025-26 Budget and Annual Business Plan of the Council is not proposed to be adopted until 22 July 2025;**
 - 2. pending the adoption of the 2025-26 budget, approves the expenditure of Council funds from 1 July 2025 on employee costs, recurrent operational costs, essential capital maintenance works, and committed capital and operational projects from 2024-25;**
 - 3. authorises the Chief Executive Officer to expend the Council’s funds approved in recommendation 2 of this resolution in accordance with the terms of this approval and the delegation levels that would ordinarily be in effect pursuant to an approved budget; and**
 - 4. endorses the Chief Executive Officer to authorise such other employees of the Council to expend funds approved in recommendation 2 of this resolution in accordance with the terms of this approval and the delegation levels that would ordinarily be in effect pursuant to an approved budget.**
-

Background

Section 123 (8) of the *Local Government Act 1999* (the Act) stipulates that an annual business plan and a budget must be adopted by a council after 31 May and before 15 August each year. Ordinarily Council adopts its Annual Business Plan and Budget in June of the preceding

financial year. An exception was in 2020, where due to the COVID pandemic, the Plan and budget were adopted on 28 July 2020.

Report

Due to extensive consultation for the Transforming Jetty Road, Glenelg project, which was extended to 16 April, community engagement for the 2025-26 Draft Annual Business Plan and budget is taking place later than normal this year – 28 May to 20 June 2025. To allow sufficient time for consultation feedback to be considered, the adoption of the 2025-26 budget is scheduled for 22 July 2025.

While the Act allows budget adoption to occur as late as 15 August, Section 44 (3e) of the Act also states that a council may not delegate power to approve expenditure on works, services or operations not already contained in a budget adopted by the council.

Therefore, in order for council services to continue beyond 30 June without an approved Annual Business Plan and Budget, the Council must approve a temporary ‘approval framework’ for spending, until such time as the budget is approved. This is in line with advice received in 2020 from Norman Waterhouse Lawyers and the Local Government Association when the COVID pandemic delayed budget adoption.

It is recommended that the approval framework apply to employee costs, recurrent operational costs, essential capital maintenance works, and committed capital and operational projects from 2024-25. The recommendations of this report will enable operations for Council’s main functions to continue seamlessly ahead of the 2025-26 budget being approved.

Budget

Not applicable

Life Cycle Costs

Not applicable

Strategic Plan

Statutory compliance

Council Policy

Not applicable

Statutory Provisions

Local Government Act 1999, section 44
Local Government Act 1999, section 123

Written By: Manager Finance

General Manager: Strategy and Corporate, Ms S Wachtel

Item No: 15.3

Subject: **ADOPTION OF 2025-26 SCHEDULE OF FEES AND CHARGES**

Summary

This report presents the proposed 2025-26 Schedule of Fees and Charges for Council approval.

Recommendation

That Council:

- 1. adopts the 2025-26 Schedule of Fees and Charges; and**
 - 2. notes that statutory fees and charges set by the State Government will be included in the fees and charges register available on Council's website, subsequent to gazettal by the State Government.**
-

Background

In accordance with section 188 of the *Local Government Act 1999 (SA)* (the Act) Council may impose fees and charges for the following:

- For the use of any property or facility owned, controlled, managed or maintained by the council;
- For services supplied to a person at his or her request;
- For carrying out work at a person's request;
- For providing information or materials, or copies of, or extracts from, council records;
- In respect of any application to the council;
- In respect of any authorisation, licence or permit granted by the council;
- In respect of any matter for which another Act provides that a fee fixed under this Act is to be payable; and
- In relation to any other prescribed matter.

Furthermore the Act provides the legal framework for Council setting fees:

- Fees and charges are determined by resolution of Council;
- Council is unable to fix or vary fees or charges prescribed under other Acts; and
- Council is required to keep the list of fees and charges on public display and provide updates where fees and charges are varied during the year.

Report

Fees and Charges are reviewed annually as part of the annual business planning process. A comprehensive review of the Council's fees and charges has been undertaken by budget managers and officers. When reviewing the fees and charges council took into consideration:

- the economic climate;
- cost of providing the service, including overheads costs;
- the users ability to pay for the service;
- the demand for the goods/services by the community;
- comparative pricing; and
- the social benefit from the provision of goods or services.

Council's Fees and Charges are grouped into two categories being:

- *Statutory fees and charges*: these relate to fees set and regulated under State legislation. These fees are non-discretionary and must align with the relevant statute, gazette notice or current Ministerial advice; and
- *Discretionary fees*: these relate to fees that are not regulated by legislation and are at the Council's discretion to determine. They are generally referred to as User Charges.

The statutory fees and charges have not yet been published (gazetted) by the State Government for the 2025-26 Financial Year. This usually occurs between May and June each year. Once these are released, and published in the State Government Gazette, they will be incorporated into the Council's Fees and Charges Schedule.

Proposed changes to discretionary fees

New fees and charges include:

- Event hire categories - A review has been completed and events are now categorised by core participant numbers. A new category has been introduced for medium and major events and three categories have been removed (see below).
- Section 221 / 222 Permits – The existing fees for permits under Sections 221 and 222 of the Local Government Act 1999 have been updated and expanded. Previously, these fees primarily covered hoarding now, they've been extended to encompass all aspects of 221/222 approvals. Four new fees have been introduced to achieve partial or full cost recovery for the administrative, assessment, inspection and monitoring functions undertaken by council in managing the permits. The new fees include a late application fee and a retrospective application fee.
- Handcarts and mobile ice-cream vans permit – fee introduced as the permit class is listed in the recently updated Temporary Street Traders policy.
- Kerbside bin reinstatement fee (cost recovery) - to provide council with discretion to recover the cost of bin replacements.
- Builders damage - fees introduced to charge an administration assessment fee and footpath repairs reinstatement fee.
- Gallery entry charge - new fee introduced for selected temporary exhibitions at the Bay Discovery Centre (no charge for children under 16 years of age).
- 3D printing - new service offered at the libraries.

Fees and charges that will be removed include:

- Event hire bins - this service is no longer offered; event organisers are required to make their own waste management arrangements.
- Event hire categories– the vehicled display, commercial events, and multi-day events categories have been removed.

Fees and charges that have not increased include:

- Library fees
- Outdoor dining permits
- Goods on footpath permits
- Street trading permits
- Roll of compostable dog bags

The proposed 2025-26 Schedule of Fees and Charges has been provided as an attachment to this report.

Refer Attachment 1

Budget

Fees and charges in this register have been used to determine revenue budgets in the draft 2025-26 budget.

Life Cycle Costs

Not applicable

Strategic Plan

Statutory compliance

Council Policy

Fees and Charges Policy

Statutory Provisions

Local Government Act, 1999, Section 188

Written By: Management Accountant Lead

General Manager: Strategy and Corporate, Ms S Wachtel

Attachment 1



**CITY OF HOLDFAST BAY
SCHEDULE OF FEES AND CHARGES 2025-26**

Description	Fee 2025-26 incl. GST where applicable	Fee 2024-25 incl. GST where applicable
ADMINISTRATIVE FEES		
Copy of previous year's rates notice (per rateable property, per quarter)	\$13.00	\$13.00
Assessment record extract	\$13.00	\$13.00
Photocopies – A4 size (per side)	\$1.00	\$1.00
Photocopies – A3 size (per side)	\$1.00	\$1.00
Voters roll (copy of)	\$110.00	\$110.00
Internal Review of Council Decisions s270 Local Govt Act 1999	TBA in Govt Gazette	\$20.00
Freedom of Information * Freedom of Information Act 1991		
Application to access council documents	TBA in Govt Gazette	\$42.00
Application for review of a determination	TBA in Govt Gazette	\$42.00
Staff time spent - per each 15 minutes	TBA in Govt Gazette	\$15.90
Personal Affairs (initial 2 hours free)	TBA in Govt Gazette	No charge
Photocopies of documents (per page)	TBA in Govt Gazette	\$0.25
Written transcripts of documents (per page)	TBA in Govt Gazette	\$9.35
Photos, X-Rays, Video Tapes, Computer Tape or Disk	TBA in Govt Gazette	Cost recovery
*MPs only charged for FOI access if costs exceed \$1000	TBA in Govt Gazette	
PROPERTY SEARCHES		
Section 7 - Property details Land and Business Act (Sales and Conveyancing) Act 1994		
Property details provided within 8 days by written request *	TBA in Govt Gazette	\$28.50
Property details urgent request *	TBA in Govt Gazette	\$42.75
Section 187 - Certificate of Liabilities on rates and charges Land Tax Act 1936		
Certificate of Liabilities on rates and charges provided within 8 days by written request *	TBA in Govt Gazette	\$40.25
Section 7 & Section 187		
Property details and Certificate of Liabilities on rates and charges provided within 8 days by written request *	TBA in Govt Gazette	\$68.75
Property details and Section Certificate of Liabilities on rates and charges urgent request *	TBA in Govt Gazette	\$83.00
* Fee per rateable property		
LIBRARY		
Photocopies		
- A4 sheets	\$0.20	\$0.20
- A3 sheets	\$0.30	\$0.30
Printing - word processing/CD ROM		
- per A4 sheet (black & white)	\$0.20	\$0.20
- per A4 sheet (colour)	\$1.00	\$1.00
- per A3 sheet (colour)	\$2.00	\$2.00
Library programs and events	Various	Various
Sale of library materials		
- Magazines	\$0.50	\$0.50
- Books, AV, Jigsaws	\$1.00	\$1.00
Lost library items	Replacement cost	Replacement cost
Document delivery	Cost recovery	Cost recovery
3D Printing	Various	
EVENTS, CLASSES & ACTIVITIES		
Classes, Activities, School Holiday Programs and other Community Events	Various	Various
Fees available on council website		
HISTORY & CULTURE		
Sale of books, postcards and artwork	Various	Various
High-resolution photograph	\$20/image	\$20/image
Exhibitions and events	Various	Various
House History	\$35.00	\$35.00
Gallery hire	POA	POA
Gallery entry charge - selected temporary exhibitions at Bay Discovery Centre		
- Adult	\$5.00	
- Child (under 16 yrs)	No charge	



**CITY OF HOLDFAST BAY
SCHEDULE OF FEES AND CHARGES 2025-26**

Description	Fee 2025-26 incl. GST where applicable	Fee 2024-25 incl. GST where applicable
COMMUNITY CENTRES		
Glenelg Community Centre		
<i>Available for hire after 4pm Monday to Saturday and all day on Sunday</i>		
- Main Hall		
Private / Commercial	\$56.50/hour	\$55/hour
Community / Not For Profit	\$36/hour	\$35/hour
- Library		
Private / Commercial	\$26/hour	\$25/hour
Community / Not For Profit	\$15.40/hour	\$15/hour
- Meeting Room		
Private / Commercial	\$36/hour	\$35/hour
Community / Not For Profit	\$20.50/hour	\$20/hour
- Whole Facility		
Private / Commercial	\$82/hour	\$80/hour
Community / Not For Profit	\$46/hour	\$45/hour
Glenelg North Community Centre		
- East Hall		
Private / Commercial	\$36/hour	\$35/hour
Community / Not For Profit	\$20.50/hour	\$20/hour
- North Hall		
Private / Commercial	\$56.50/hour	\$55/hour
Community / Not For Profit	\$36/hour	\$35/hour
- Meeting Room		
Private / Commercial	\$20.50/hour	\$20/hour
Community / Not For Profit	\$10.30/hour	\$10/hour
- Whole Facility		
Private / Commercial	\$92.50/hour	\$90/hour
Community / Not For Profit	\$51.50/hour	\$50/hour
Holdfast Bay Community Centre		
- Mawson Hall		
Private / Commercial	\$77/hour	\$75/hour
Community / Not For Profit	\$38/hour	\$37/hour
- Mawson Hall with Commercial Kitchen		
Private / Commercial	\$115/hour	\$112/hour
Community / Not For Profit	\$65.80/hour	\$64/hour
- Commercial Kitchen		
Private / Commercial	\$44.20/hour	\$43/hour
Community / Not For Profit	\$27.20/hour	\$26.50/hour
- Susan Grace Bennie/ Activity Room 2		
Private / Commercial	\$65.50/hour	\$64/hour
Community / Not For Profit	\$33/hour	\$32/hour
- Art Macauley/ Activity Room 1		
Private / Commercial	\$55.50/hour	\$54/hour
Community / Not For Profit	\$27.50/hour	\$27/hour
Other Community Centre charges		
- Bond - low risk event	\$250.00	\$250.00
- Bond - high risk event	\$500.00	\$500.00
- Cleaning fee	\$158.00	\$153.00
- Lost key	\$62.00	\$60.00
- Emergency services call out fee	\$154.00	\$150.00
COMMUNITY TRANSPORT		
Subsidised Fees ^		
Community Bus – single trip (one way) to local destinations	\$2.65	\$2.55
Let's Explore - per return trip	\$12.50	\$12.00
Personal Transport*		
- One way trip WITHIN council boundaries	\$5.00	\$5.00
- One way trip OUTSIDE council boundaries (within a 10km radius)	\$10.50	\$10.00
- One way trip OUTSIDE council boundaries (within a 20km radius)	\$15.50	\$15.00
<i>^ Subsidised fees available to residents with a My Aged Care referral</i>		
Private Fees		
Community Bus – single trip (One Way) to local destinations	\$3.90	\$3.80
Personal Transport*		
- One way trip WITHIN council boundaries	\$10.50	\$10.00
- One way trip OUTSIDE council boundaries (within a 10km radius)	\$20.50	\$20.00
- One way trip OUTSIDE council boundaries (within a 20km radius)	\$31.00	\$30.00
<i>* Service provided by Council volunteer or Taxi company</i>		



**CITY OF HOLDFAST BAY
SCHEDULE OF FEES AND CHARGES 2025-26**

Description	Fee 2025-26 incl. GST where applicable	Fee 2024-25 incl. GST where applicable
BUS CHARTER		
Booking fee	\$10.50	\$10.00
Mileage Fee - small bus	\$2.30 per kilometre travelled	\$2.20 per kilometre travelled
Mileage Fee - large bus	\$2.55 per kilometre travelled	\$2.48 per kilometre travelled
<i>Eligibility Criteria apply to bus charter services. Hire is subject to bus and council-accredited volunteer driver availability.</i>		
ANIMALS		
Dog Registration Fees - Statutory: Dog and Cat Management Act 1995		
- Standard (microchipped and desexed)	\$57.50	\$55.00
- Non-standard	\$115.00	\$110.00
- Puppy (under 6 months old)	\$57.50	\$55.00
- Business registration		
1 dog	\$115.00	\$110.00
2 dogs	\$220.00	\$215.00
3 dogs	\$325.00	\$320.00
4 dogs	\$430.00	\$425.00
5 to 10 dogs	\$535.00	\$530.00
11 to 20 dogs	\$1,060.00	\$1,055.00
21 to 30 dogs	\$1,605.00	\$1,600.00
Over 30 dogs	\$2,110.00	\$2,105.00
- Assistance dog	No charge	No charge
- Concession card holder rebate	50% of applicable registration fee but not late fee	50% of applicable registration fee but not late fee
- New registrations lodged in June	No charge	No charge
- Late registration fee	\$20.00	\$20.00
<i>Upon written request from dog owner whose dog has deceased between 1 July - 30 September Council may approve at 50% rebate</i>		
Non Statutory		
Animal collection - short term hold at council	\$59.00	\$57.00
Cat collection and impound	\$110.00	\$109.00
Other animals collection and impound	\$110.00	\$109.00
Dog acceptance fee (impound fee) 72 hour holding fee - RSPCA	\$280.00	\$270.00
Sustenance fee care and feeding per day	\$62.00	\$60.00
Dangerous dog / menacing dog collars	\$43.00	\$42.00
<i>Pensioner assistance given with 50% discount on above fees for animal collection</i>		
ROAD AND PROPERTY RELATED CHARGES		
Verges		
Verge maintenance	\$302.00	\$295.00
Street Tree		
Minimum removal cost	\$640.00	\$625.00
Removal cost (per metre, over 2 meters in height)	\$301.00	\$294.00
Stump removal		
- Small 0-300mm	\$90.00	
- Medium 300-600mm	\$107.00	
- Large 600-1,000mm	\$135.00	
- Extra Large 1,000+	\$112 / hour	
Stump munching		\$69.00
Street tree replacement (per tree - labour, materials, minimum 3 years watering & pruning)	\$2,188.00	\$2,135.00
Administration fee	\$172.00	\$168.00
Lost amenity value (value calculated for each individual tree in accordance with the Tree Management Policy)	POA	POA
Encroachment		
Application fee - type 1 (market valuation not required to set permit fee)	\$165.00	\$150.00
Application fee - type 2 (market valuation required to set permit fee)	POA	POA
Annual Fee	From \$165.00	From \$150
Other		
Damage to Council Asset (including removal of posters) - \$50 minimum (\$50 per ½ hour or part thereof).	\$50/half-hour	\$45/half-hour
Remove overgrown vegetation - \$200 minimum (\$50 per ½ hour or part thereof, minimum charge 2 hours).	\$50/half-hour	\$45/half-hour
Builders Damage Assessment Administration Fee	\$100.00	
Private works - Footpath Repairs reinstatement due to builders damage	\$220/ linear metre	
DEVELOPMENT AREA		
Plan search fee	\$132.00	\$125.00
Offsite plan search retrieval fee (if required)	\$55.00	\$52.00
Photocopying (per page) - admin photocopying fees	Refer admin fee	Refer admin fee
<i>Development Application fees are set under the Development Act and are not subject to Council discretion.</i>		



**CITY OF HOLDFAST BAY
SCHEDULE OF FEES AND CHARGES 2025-26**

Description	Fee 2025-26 incl. GST where applicable	Fee 2024-25 incl. GST where applicable
PERMITS		
Outdoor Dining		
<i>Location (per m2 per annum)</i>		
South Esplanade (Broadway Kiosk)	\$347.00	\$347.00
Moseley Square - exposed	\$125.00	\$125.00
Moseley Square - enclosed	\$347.00	\$347.00
Jetty Road, Glenelg (east of Jetty Hotel to Brighton Road)	\$227.00	\$227.00
Jetty Road, Brighton	\$107.00	\$107.00
Colley Terrace	\$125.00	\$125.00
Other locations	\$79.00	\$79.00
Foreshore (Glenelg)	\$107.00	\$107.00
Goods on Footpath		
Minimum fee	\$217.00	\$217.00
<i>Location (per m2 per annum)</i>		
Jetty Road, Glenelg (east of Jetty Hotel to Brighton Road)	\$130.00	\$130.00
Jetty Road, Brighton	\$64.00	\$64.00
Foreshore (Glenelg)	\$109.00	\$109.00
Other locations	\$56.00	\$56.00
Street Trading Permits		
Per event	\$188.00	\$188.00
Food Truck Permits		
Food truck permits (specified locations) per quarter	\$681.00	
Food truck permits (specified locations) per month		\$226.00
Food truck permits (specified locations) per year	\$2,270.00	\$2,267.00
Handcarts and mobile ice-cream vans per year	\$2,270.00	
Annual food permits at an event approved location (per food stall)*	\$238/ or \$168/day	\$235/yr or \$165/day
<i>*At the discretion of the authorised officer fees may not be applicable for a recognised charity / not for profit organisation if documentation from the Australian Taxation Office demonstrating status can be provided or other evidence.</i>		
Personal Training Permits		
- Category A - 12 months	\$98.00	\$95.00
- Category A - 3 months	\$46.00	\$45.00
- Category B - 12 months	\$180.00	\$175.00
- Category B - 3 months	\$87.00	\$85.00
- Category C - 12 months	\$247.00	\$240.00
- Category C - 3 months	\$108.00	\$105.00
- Administrative fee for changes	\$26.00	\$25.00
Section 221 / 222 Permit Fees		
Application fee	\$70.00	\$60.91
On-road / footpath occupation - excluding dedicated car parks (per m ² per day or part thereof, min. \$40)	\$1.00	\$0.95
Road closure with hoarding - (per day, capped at three days) ^	\$400.00	\$286.36
Traffic management plan assessment - private works		\$131.82
<i>Whether the assessment is basic, standard or complex is as determined by the Council</i>		
- Basic: Includes simple plans, minor impact (e.g., footpath only, low volume street)	\$95.00	
- Standard: Includes moderate complexity (e.g., temp lane closures, partial occupation, simple detours)	\$145.00	
- Complex: Includes high impact (e.g., full road closures, major detours, signalised intersections, multi-stage)	\$220.00	
Fees for paid car park use or closure (per day)		Current on-street car parking rate for a 24 hour period
Part of car park constitutes a fee for the full car park		Current on-street car parking rate for a 24 hour period
Fees for free or permit parking use or closure (per day, per parking bay+)		\$54.55
- Marked bays and service areas*	\$60.00	
- Timed parking bays & premium untimed**	\$40.00	
- All other marked bays	\$20.00	
Community directional sign (per sign)	\$156.00	\$141.82
Permit extension / variation fee (per extension or variation)	\$35.00	
Late application fee (lodged less than 5 business days before proposed commencement)	\$110.00	
Retrospective application fee (lodged after works have already commenced)	\$180.00	
Administration Fee (Compliance) (per instance)	\$100.00	
<i>*Service Areas: Can include marked loading zones, permit parking zones (e.g., disabled, resident), and designated waste collection spaces.</i>		
<i>** Premium Untimed Spaces: Include generally unmarked bays in high-demand locations such as the Esplanade, adjacent to major sporting facilities, and educational institutions, where parking turnover is critical.</i>		
<i>+ Parking Bay Definition: Refers to a clearly marked bay or, if unmarked, the standard space required for one vehicle as per AS2890.5 (approx. 2.0m wide x 6.0m long).</i>		
<i>*Road Closure Cap: Fee applies per day up to a maximum of 3 consecutive days per single application/stage. Applications requiring closures beyond 3 days will require separate assessment and may incur additional fees or require alternative approvals. This fee is additional to any applicable road, footpath, or parking bay occupation fees.</i>		
Bulk bin licence		
Application fee	\$69.00	\$67.00
Additional fees (per day per car space marked or unmarked as defined above)	\$60.00	\$60.00
Local Nuisance: Local Nuisance and Litter Control Act 2016		
Local nuisance exemption application (per application)	\$215.00	\$215.00
OTHER		
Impounding		
Impounding and public notice	Cost recovery	Cost recovery
Towing	Cost recovery	Cost recovery
Locksmith	Cost recovery	Cost recovery
Other		
Compostable bags	\$4.15	\$3.00
Roll of compostable dog bags	\$15.75	\$15.75
Kerbside bin reinstatement fee	Cost recovery	



**CITY OF HOLDFAST BAY
SCHEDULE OF FEES AND CHARGES 2025-26**

Description	Fee 2025-26 incl. GST where applicable	Fee 2024-25 incl. GST where applicable
ENVIRONMENTAL AND HEALTH		
Food inspections - Food Act 2001 and Food Regulations 2017		
Small Business - Standard Inspection Fee (definition as per Food Act)	<i>TBA in Govt Gazette</i>	\$144.00
Small Business - on-site follow up inspections	<i>50% of the standard inspection fee</i>	\$72.00
Small Business - on-site follow up inspection resulting in the service of a Notice under Section 43 of the Food Act 2001	<i>50% of the standard inspection fee</i>	\$0.00
Large Business - Standard Inspection Fee (definition as per Food Act)	<i>TBA in Govt Gazette</i>	\$361.00
Large Business - on-site follow up inspections	<i>50% of the standard inspection fee</i>	\$180.50
Large Business - on-site follow up inspections resulting in the service of a Notice under Section 43 of the Food Act 2001	<i>50% of the standard inspection fee</i>	\$0.00
Mobile Food Vans Garaged within the City of Holdfast Bay - Routine Food Inspection	<i>TBA in Govt Gazette</i>	\$144.00
Mobile Food Vans Garaged within the City of Holdfast Bay - On-site follow up inspection	<i>50% of the standard inspection fee</i>	\$72.00
Mobile Food Vans Garaged within the City of Holdfast Bay - On-site follow up inspection resulting in the service of a Notice under Section 43 of the Food Act 2001	<i>50% of the standard inspection fee</i>	no charge
Small Business - Home Based Food Business	<i>TBA in Govt Gazette</i>	\$144.00
Small Business - Complaint inspection - unjustified	no charge	no charge
Small Business - Complaint inspection - justified	<i>TBA in Govt Gazette - same as the standard small inspection fee</i>	no charge
Large Business - Complaint inspection - unjustified	no charge	no charge
Large Business - Complaint inspection - justified	<i>TBA in Govt Gazette - same as the standard large inspection fee</i>	no charge
Community Groups, Charitable and Not for Profit Organisations** and Priority 4 (Low Risk) Food Business Premises		
- Routine Inspections	no charge	no charge
- Complying follow up inspections	no charge	no charge
- On-site Follow up inspections resulting in the service of a Notice under Section 43 of the Food Act 2001	<i>50% of the standard small inspection fee</i>	\$0.00
- All inspections at Events, Festivals, Fetes, Shows, Irregular Markets and the like within the City of Holdfast Bay	no charge	no charge
- Public Schools	no charge	no charge
- On-site Follow up inspections resulting in the service of a Notice under Section 43 of the Food Act 2001	<i>50% of the standard small inspection fee</i>	no charge
<i>** Fees may be waived if documentation from the ATO, or another form of evidence is provided to confirm charity/not-for-profit status.</i>		
Other		
Food auditing per hour	\$191.00	\$188.00
Desk top food audit per hour	\$103	\$100.00
Immunisation	\$24 service fee + cost recovery	\$21 service fee + cost recovery
Legionella water sampling	Cost recovery	Cost recovery
CEMETERY CHARGES		
Interment rights in perpetuity	\$26,500.00	\$25,000.00
New or Renewal Lease		
- 25 year lease	\$3,400.00	\$3,150.00
- 5 year lease	\$700.00	\$640.00
Digging of Grave (burials) – either new ground or a re-open of existing lease		
- Baby grave 4'6" x 3'	\$850.00	\$820.00
- Child under 10 years (child depth)	\$1,200.00	\$1,100.00
- Single depth/standard grave size	\$2,500.00	\$2,320.00
- Double depth/standard grave size	\$3,000.00	\$2,750.00
- Triple depth/standard grave size	\$3,500.00	\$3,375.00
- Exhumations	POA	POA
- Remove and replace ledger	\$810.00	\$740.00
- Remove concrete only	\$700.00	\$665.00
- Remove and replace concrete	\$1,610.00	\$1,500.00
- Lift and deepen	\$1,500.00	\$1,400.00
- Vault preparation and sealing	\$2,600.00	\$2,500.00
- Saturday surcharge	\$800.00	\$720.00
- Late fee after 3pm Monday to Thursday	\$500.00	\$450.00
- Late fee after 3pm Friday	\$710.00	\$630.00
- Excess soil removal	\$250.00	\$210.00
- Gravesite search (each additional search thereafter)	\$65.00	\$60.00
- Late notice (<48 hours notice)	\$380.00	\$345.00
Interment of cremated remains (into grave site)	\$610.00	\$560.00
Columbarium Wall Charges		
- Memorial rights in perpetuity (columbarium wall charges only)	\$17,400.00	\$16,700.00
- North Brighton wall	\$2,310.00	\$2,250.00
- King George Avenue wall	\$2,310.00	\$2,250.00
- St Jude's wall	\$2,500.00	\$2,250.00
- Standard 8 line computer set plaque	\$810.00	\$740.00
North Brighton MAS System Memorials		
- Memorial rights in perpetuity (North Brighton MAS Blocks only)	\$12,200.00	\$11,700.00
- Site fee - lease 50 years	\$3,100.00	\$2,750.00
- Plaque	\$680.00	\$640.00
Monumental Work Application Fees		
- New monument	\$245.00	\$225.00
- Addition to existing	\$112.00	\$105.00
Lease of Memorial Seats (10 Years)		
- Memorial seats along the foreshore	\$5,100.00	\$4,820.00
- Memorial seats on Council parks and reserves	\$3,500.00	\$3,250.00
Glenelg/Brighton seaside memorials - engraving	\$2,100.00	\$1,900.00



**CITY OF HOLDFAST BAY
SCHEDULE OF FEES AND CHARGES 2025-26**

Description	Fee 2025-26 incl. GST where applicable	Fee 2024-25 incl. GST where applicable
OFF-STREET CAR PARKING (Hourly Rate)		
Ticket Parking Fees (per hour)[^]		
Elizabeth Street		
- Off-season (March to August)	\$4.00	\$3.50
- Peak-season (September to February)	\$4.00	\$3.70
Buffalo Car Park	\$2.50	\$2.30
Glenelg Cinema - Partridge Street		
- First two hours	No charge	No charge
- Third hour	\$4.00	\$3.50
- Fourth hour	\$4.50	\$4.30
- Subsequent hours	\$6.00	\$5.80
- Maximum fee	\$32.00	\$32.00
- Business permits*	\$6/day	\$5/day
Cinema Patrons		
- First four hours	No charge	No charge
- Subsequent hours	\$6.00	\$5.70
- Maximum fee	\$32.00	\$32.00
<i>*Eligibility at the discretion of the authorised officer</i>		
<i>[^] Permits issued by council administration will receive parking at no charge in accordance with the permit conditions, this does not include residential or business permits.</i>		
ON-STREET CAR PARKING (Hourly Rate) [^]		
Ticket Parking Fees (per hour) - Colley Terrace/Anzac Highway		
- Off-season (March to August)	\$4.00	\$3.50
- Peak-season (September to February)	\$4.00	\$3.70
Ticket Parking Fees (per hour) - New Locations		
- Off-season (March to August)	\$4.00	\$3.50
- Peak-season (September to February)	\$4.00	\$3.70
<i>*merchant fees or other fees may apply for ticket machines, this fee will be displayed on the ticket machine</i>		
Residential Parking Permits (per annum)	\$167.00	\$162.00
3P Parking (per annum)	\$167.00	\$162.00
Temporary Parking Controls (per parking bay, per day)	\$60.00*	\$60.00
<i>[^] Permits issued by council administration will receive parking at no charge in accordance with the permit conditions, this does not include residential or business permits. *Except ticket machine areas</i>		



**CITY OF HOLDFAST BAY
SCHEDULE OF FEES AND CHARGES 2025-26**

Description	Fee 2025-26 incl. GST where applicable	Fee 2024-25 incl. GST where applicable
EVENT HIRE		
Minimum fee to cover administration costs-		\$292.00
Vehicled display		
- Bond		Subject to event
- Hire		\$539.00
Small recreational events - (i.e. 50-200 core participants)		
- Bond		\$707.00
- Hire	\$300.00	\$707.00
Medium events (200-1000 core participants)		
- Bond	Subject to event	
- Hire	\$725.00	
Large events (1000-3000 core participants)		
- Bond	Subject to event	Subject to event
- Hire	Subject to event	\$2,135.00
Major events (3000+ core participants)		
- Bond	Subject to event	
- Hire	Subject to event	
Commercial events		
- Bond		Subject to event
- Hire		\$2,883.00
Promotional activities (up to 4 hours)		
- Bond	Subject to event	Subject to event
- Hire	\$835.00	\$811.00
Promotional activities (full day)		
- Bond	Subject to event	Subject to event
- Hire	\$2,000.00	\$1,953.00
Hire of jetty (up to 4 hours)		
- Bond		Subject to event
- Hire		\$811.00
Hire of jetty (full day/pro rata)		
- Bond	Subject to event	Subject to event
- Hire	\$2,000.00	\$1,953.00
Filming		
- Bond	Subject to event	Subject to event
- Low impact filming	\$300.00	\$292.00
- Medium impact filming	Subject to event	\$540.00
- High impact filming	Subject to event	Subject to event
Multi-day Events		
- Bond		Subject to event
- Low impact events		Starting from \$3,062 per week, or part thereof
- High impact events		Starting from \$3,835 per week, or part thereof
Event bump in	Subject to event	
Road closures	Subject to event	Subject to event
Grass remediation levy	Subject to event	Subject to event
Event bins		\$18.00
<i>Note: Hire and Bond fees may change without notice - costs may vary depending on event requirements</i>		
Glenelg Town Hall pop up stalls		
- Small store - winter (Apr- Sep)	\$200.00 per week	\$192.50 per week
- Small store - summer (Oct-Mar)	\$515.00 per week	\$500.50 per week
- Large store - winter (Apr-Sep)	\$290.00 per week	\$280.50 per week
- Large store - summer (Oct-Mar)	\$955.00 per week	\$926.50 per week

Note: Any fees and charges not specified in this schedule that are specifically prescribed by legislation will be charged as per the legislation.

The statutory fees and charges listed may be amended at any time during the financial year. The Fees and Charges Schedule will be updated as statutory charges are amended.



**CITY OF HOLDFAST BAY
SCHEDULE OF FEES AND CHARGES 2025-26
Partridge House**

Description	Fee 2025-26 incl. GST where applicable			Fee 2024-25 incl. GST where applicable		
	Private/Corporate Bookings (for weddings, children's birthday parties and memorial services please refer to our packages section)		Not For Profit & Community Benefit Events	Private/Corporate Bookings (for weddings, children's birthday parties and memorial services please refer to our packages section)		Not For Profit & Community Benefit Events
	Mon-Fri MIN 2 HOURS	Sat, Sun, Public Holiday (minimum hire charge: 3 hours)	Mon-Thu Only UP TO 3 HOURS	Mon-Fri MIN 2 HOURS	Sat, Sun, Public Holiday (minimum hire charge: 3 hours)	Mon-Thu Only UP TO 3 HOURS
Venue Only <i>(hirer responsible for all set up/pack down and clean up)</i>						
House						
Partridge Room/Kitchen (Rm 1)	\$135-\$195 per hour	\$185 - \$235 per hour	\$87-\$160 for up to 3 hours	\$130 - \$190 per hour	\$180 - \$230 per hour	\$85 - \$155 for up to 3 hours
Courtyard Room/Kitchen (Rm 3) and Library	\$135 - \$195 per hour	\$185 - \$235 per hour	\$87-\$160 for up to 3 hours	\$130 - \$190 per hour	\$180 - \$230 per hour	\$85 - \$155 for up to 3 hours
Mayoresses Parlour	\$115 - \$155 per hour	\$125 - \$165 per hour	\$77-\$160 for up to 3 hours	\$110 - \$150 per hour	\$120 - \$160 per hour	\$75 - \$155 for up to 3 hours
Garden Room incl. Kitchen (Rm 8)	\$125 - \$185 per hour	\$155 - \$205 per hour	\$87-\$160 for up to 3 hours	\$120 - \$180 per hour	\$150 - \$200 per hour	\$85 - \$155 for up to 3 hours
Partridge Room, Courtyard Room, Library, Kitchen	\$245 - \$400 per hour	\$245 - \$400 per hour	\$185-\$360 for up to 3 hours	\$240 - \$390 per hour	\$300 - \$400 per hour	\$180 - \$350 for up to 3 hours
Entire House/Exclusive Use	\$305 - \$460 per hour	\$300 - \$460 per hour	\$340-\$555 for up to 3 hours	\$295 - \$450 per hour	\$395 - \$595 ph Max \$3000	\$330 - \$540 for up to 3 hours
Grounds						
Elm Tree Courtyard	\$103-\$135 per hour	\$130-\$235 per hour	\$72-\$165 for up to 3 hours	\$100 - \$130 per hour	\$125 - \$230 per hour	\$70 - \$160 for up to 3 hours
Pond Lawn	\$103-\$135 per hour	\$130-\$235 per hour	\$72-\$165 for up to 3 hours	\$100 - \$130 per hour	\$125 - \$230 per hour	\$70 - \$160 for up to 3 hours
House Lawn	\$103-\$135 per hour	\$120-\$230 per hour	\$72-\$165 for up to 3 hours	\$100 - \$130 per hour	\$115 - \$225 per hour	\$70 - \$160 for up to 3 hours
Sun Dial Lawn	\$103-\$135 per hour	\$120-\$230 per hour	\$72-\$165 for up to 3 hours	\$100 - \$130 per hour	\$115 - \$225 per hour	\$70 - \$160 for up to 3 hours
All reservable grounds areas [<i>Rate = Elm Tree + Sun Dial Lawn</i>]	\$205-\$360 per hour	\$360-\$565ph max \$3100	\$180-\$360 for up to 3 hours	\$200 - \$350 per hour	\$350 - \$550 ph max \$3000	\$175 - \$350 for up to 3 hours
Additional hire time						
Additional Options						
Staff assistance (set up / pack down furniture)	\$86-\$130 per hour	\$130-\$189 per hour	\$86	\$83-\$125 per hour	\$125-\$182 per hour	\$83
Cleaning	\$107	\$159	\$107	\$104	\$155	\$104
Wifi internet access	On application	On application	On application	On application	On application	On application
Data projector and screen (flat rate)	\$100	\$100	Inc if available	\$100	\$100	Inc if available
Sound equipment incl. microphone & CD player (flate rate)	\$100	\$100	Inc if available	\$100	\$100	Inc if available
Lecturn (flat rate)	\$50	\$50	Inc if available	\$50	\$50	Inc if available
Wedding ceremony chairs (per chair)	\$5	\$5	\$5	\$5	\$5	\$5
Cocktail Table	\$25	\$25	\$25	\$25	\$25	\$25
Flower pedestal (per item)	\$10	\$10	Inc if available	\$10	\$10	Inc if available
Table linen (per item)	\$30 per cloth	\$30 per cloth	\$30 per cloth	\$30 per cloth	\$30 per cloth	\$30 per cloth
Wedding arch/circle/sash	\$100	\$100	\$100	\$100	\$100	\$100
Smart TV Screen	\$200	\$300	\$300	\$200	\$300	\$300

- Note:**
- The actual price for each booking will be quoted on application and is calculated based on time of day, time of year, duration, requirements and opportunity cost
 - Private & Corporate booking charge capped at \$1600 per room or \$2500 for entire house for up to 10 hours hire
 - Prices for not for profit or small business bookings on a Friday, Saturday, Sunday or Public Holiday will be provided on application. Discounts may be given at the discretion of the Partridge House Manager
 - Fees will be charged to the hirer if the venue is not left in a clean and tidy condition
 - All bookings need to include time for set up/pack down and clean up
 - Use of chairs and tables included in house venue hire charge
 - Use of basic crockery, cutlery & glass ware included in venue hire charges for community bookings
 - Additional charges apply for catering. Please refer to separate catering brochure for details of menu and pricing options
 - Additional charges may apply to process applications for use of Partridge House or grounds by commercial photographers and professional entertainers.
 - Not all areas in grounds can be booked (playground, rear oval and barbeque/picnic area cannot be booked) and will always be available for community use
 - City of Holdfast Bay Ratepayers receive a 10% discount on venue hire for private bookings. Evidence required to receive ratepayer discount - event must be for the ratepayer or an immediate family member
 - 25% non-refundable deposit required to confirm venue bookings



CITY OF HOLDFAST BAY
SCHEDULE OF FEES AND CHARGES 2025-26
Partridge House Packages

Partridge House Packages	Inclusions	2025-26 Venue Hire Fees incl. GST where applicable			2024-25 Venue Hire Fees incl. GST where applicable		
		Mon - Fri	Sat & Sun	Public Holiday	Mon - Fri	Sat & Sun	Public Holiday
Weddings							
Ceremony only	2 hours exclusive use of reservable space in grounds or entire house, 24 chairs for guests, signing table and 2 chairs, photography permit, 3 reserved parking spaces, set up, pack down and clean up. 1 hour rehearsal prior to wedding day.	\$1,030	\$1,235	\$1,540	\$1,000	\$1,200	\$1,500
Ceremony and refreshment table	2.25 hours exclusive use of reservable space in grounds or entire house, 24 chairs for guests, signing table and 2 chairs, photography permit, 3 reserved parking spaces, set up, pack down and clean up. 1 hour rehearsal prior to wedding day. Drinks table with white cloth and silver tubs and ice set up for clients own drinks to be supplied for refreshments after the service. Glassware additional cost. POA	\$1,130	\$1,390	\$1,700	\$1,100	\$1,350	\$1,650
Reception only	6 hours exclusive use of entire house or reservable space in grounds, chairs and tables for up to 100 guests, photography permit, 3 reserved parking spaces, set up, pack down and clean up. Note: catering is an additional cost and is provided exclusively by Partridge House caterers - Instyle Catering (see brochure for details)	\$1,335	\$1,645-\$1,850	\$1,850-\$2,055	\$1,300	\$1,600 - \$1,800	\$1,800 - \$2,000
Ceremony + reception	Up to 8 hours from 4pm-midnight exclusive use of reservable space in grounds and house. 24 guest chairs, signing table and 2 chairs for ceremony, photography permit, chairs and tables for up to 100 guests, 3 reserved parking spaces, set up, pack down and clean up 1 hour rehearsal to be booked in with Partridge House. Note: catering is an additional cost and is provided exclusively by Partridge House caterers - Instyle Catering (see brochure for details)	\$2,055 - \$2570	\$2,260-\$3,085	\$3,085	\$2,000 - \$2,500	\$2,200 - \$3,000	\$3,000
Extended ceremony + reception	Ideal for a marquee or more elaborate reception set up. Up to 15 hours exclusive use of reservable space in grounds or entire house (typically 9am-midnight). 24 guest chairs, signing table and 2 chairs for ceremony, photography permit, chairs and tables for up to 100 guests, 3 reserved parking spaces, set up, pack down and clean up, 1 hour rehearsal to be booked in with Partridge House. Note: catering is an additional cost and is provided exclusively by Partridge House caterers - Instyle Catering (see brochure for details)	\$3,085	\$3,085-\$3,600	\$3,855	\$3,000	\$3,000-\$3,500	\$3,750
Private Events							
Day time event (before 5pm) <i>Valid only for bookings made within 3 months of the event date</i>	Up to 4 hours exclusive use of Partridge Room, Courtyard Room, Kitchen and front lawn, chairs and tables for up to 100 guests (indoor only)	\$670-\$1,235	\$1,030-\$1,540	\$1,030-\$2,055	\$650 - \$1,200	\$1,000 - \$1,500	\$1,000 - \$2,000
Evening event (after 5pm) <i>Valid only for bookings made within 3 months of the event date</i>	Up to 6.5 hours exclusive use of Partridge Room, Courtyard Room, Kitchen and front lawn, chairs and tables for up to 100 guests (indoor only).	\$720-\$1,540	\$1,130-\$1,800	\$1,235 - \$2,055	\$700 - \$1,500	\$1,100 - \$1,750	\$1,200 - \$2,000
Memorial /Funeral Service							
Inside Partridge House							
Service only	2 hours including audio visual equipment, lecturn, flower pedestals, 3 reserved parking spaces, set up and pack away.	\$620-\$720			\$600-\$700		
Service & refreshments	2.5 hours including refreshments for up to 50, audio visual equipment, lecturn, flower pedestals, 3 reserved parking spaces, set up and pack away.	\$770-\$920			\$750-\$900		
Outside Under Elm Tree							
Service only	2.5 hours including audio equipment, lecturn, flower pedestals, 3 reserved parking spaces, set up and pack away.	\$720-\$920			\$700-\$900		
Service & refreshments	3 hours including refreshments for up to 50, audio equipment, lecturn, flower pedestals, 3 reserved parking spaces, set up and pack away.	\$1,130-\$1,235			\$1100-\$1200		

Note:

1. Bookings may be for future financial years
2. City of Holdfast Bay Ratepayers receive a 10% discount on venue hire for private bookings. Evidence required to receive ratepayer discount - event must be for the ratepayer or an immediate family member



CITY OF HOLDFAST BAY
SCHEDULE OF FEES AND CHARGES 2025-26
Kauri Community & Sports Centre

	Fee 2025-26 incl. GST where applicable			Fee 2024-25 incl. GST where applicable		
	Private/Corporate Bookings		Not For Profit & Community Benefit Events	Private/Corporate Bookings		Not For Profit & Community Benefit Events
Hire Options	Monday-Friday Between 9am-5pm 10% surcharge after 5pm	Weekend 9am-5pm Or Public holiday 10% surcharge after 5pm	Monday-Friday 9am-5pm 10% surcharge after 5pm	Monday-Friday Between 9am-5pm 10% surcharge after 5pm	Weekend 9am-5pm Or Public holiday 10% surcharge after 5pm	Monday-Friday 9am-5pm 10% surcharge after 5pm
Venue Only <i>(hirer responsible for all set up/pack down and clean up)</i>						
Function Room	\$310/day or \$200/4hrs	\$420/day or \$270/4hrs	\$250/day or \$150/4hrs or \$55/hr	\$290/day or \$190/4hrs	\$400/day or \$250/4hrs	\$240/day or \$140/4hrs or \$50/hr
Meeting Room	\$160/day or \$90/half day or \$35/hr	\$210/day or \$120/half day or \$55/hr	\$120/day or \$80/half day or \$35/hr	\$150/day or \$85/half day or \$32/hr	\$190/day or \$115/half day or \$50/hr	\$110/day or \$75/half day or \$30/hr
Additional Options						
Staff assistance (set up / pack down furniture)	\$55/hr	\$75/hr	\$55/hr	\$50/hr	\$70/hr	\$50/hr
Cleaning	\$80/hr	\$120/hr	\$80/hr	\$75/hr	\$115/hr	\$75/hr
Wifi internet access, Data projector, sound equipment including microphone & CD player	On application	On application	On application	On application	On application	On application
Lecturn (flat rate)	\$35	\$35	\$35	\$30	\$30	\$30
Chairs (per chair)	\$7	\$7	\$7	\$5	\$5	\$5
Tables (per table)	\$35	\$35	\$35	\$30	\$30	\$30
Table with linen	\$50	\$50	\$50	\$45	\$45	\$45

Note:

1. The actual price for each booking will be quoted on application.
2. Minimum \$55 charge/booking for function room
3. Private & Corporate booking charge capped \$2500 for up to 10 hours hire
4. Prices for not for profit or small business bookings on a Weekend or Public Holiday on application.
5. Additional Fees will be charged to the hirer if the venue is not left clean and tidy
6. All bookings need to include time for set up/pack down and clean up
7. Use of basic crockery, cutlery & glass ware included in venue charges
8. Additional charges apply for catering
9. Pricing is reviewed annually with increases, if any, applied on 1st July

Item No: 15.4

Subject: **UNNAMED LANEWAY, KINGSTON PARK – CHANGES TO ROAD ACCESS ARRANGEMENTS**

Summary

The Council is undertaking capital improvement works on an unsealed unnamed public laneway between Strickland Road, Seaview Avenue and Barton Avenue in Kingston Park to address longstanding stormwater issues. Due to technical constraints identified during construction, and to formalise the current 'No Through Road', a partial closure of the laneway to vehicular traffic is proposed. To formalise this closure and ensure compliance with legislative obligations, this report seeks Council's authorisation to initiate the public consultation process as required under Section 32 of the Road Traffic Act 1961, with notice to be published in local newspaper and provided to affected ratepayers.

Recommendation

That Council:

- 1. authorises the undertaking of public consultation for the closure of an unsealed unnamed public laneway between Strickland Road and Seaview Avenue in Kingston Park in accordance with Section 32(1) of the Road Traffic Act 1961;**
 - 2. gives notice of its intention to consider the closure of the unnamed public laneway between Strickland Road and Seaview Avenue in Kingston Park, South Australia as set out in Attachment 2, to all vehicles from 1 August 2025 until further resolution of Council for the purposes of rationalising the flow and impact of traffic ('the proposed closure');**
 - 3. Authorises the Chief Executive Officer to cause notice of the proposed closure to:**
 - 3.1. be published in 'The Advertiser';**
 - 3.2. be given by post to each ratepayer of land immediately abutting the portion of the road the subject of the proposed closure;**
 - 3.3. be published on the Council's internet website;**
 - 3.4. be made available at Council's offices;**
 - 4. notes that public submissions in relation to the proposed closure will be accepted for a minimum period of 31 days from the date of Council giving of notice of the proposed closure in accordance with this resolution; and**
 - 5. instructs the Chief Executive Officer to present a report to Council following the conclusion of the public consultation period on the proposed closure outlining the outcomes of the consultation on the proposed closure and recommending how the Council should consider the proposed closure and whether or not Council should proceed or not proceed with the proposed closure, and any other considerations the Chief Executive Officer considers relevant.**
-

Background

The Council delivering capital stormwater improvement works along an unsealed unnamed laneway classified as a 'Right of Way' (and which is a public road for the purposes of the Local Government Act 1999 (the LG Act)) located between Strickland Road and Seaview Avenue in Kingston Park. The capital works are being undertaken to address long-standing stormwater issues raised by the resident at 1 Burnham Road, Kingston Park.

Currently, the unnamed public laneway is characterised by the following:

- The east–west segment, extending from Barton Avenue to the T-junction, is trafficable and currently used by vehicles with property access via this laneway, entering from Barton Avenue.
- The north–south segment, extending from the Seaview Avenue to Strickland Road, is non-trafficable due to upright kerbing and stobie poles present at both entry points. There is no private property access from this section and it currently functions solely as a pedestrian corridor.

Attachment 1 outlines the existing layout of the laneways.

Refer Attachment 1

An engineering analysis (horizontal turn paths) was conducted using Austroads 2013 guidelines and a B99 design vehicle (5.2m passenger car) to assess the feasibility of vehicle turning movements through the T-junction. The analysis concluded that it is not possible to make a turn without clashing with an existing electrical stobie pole, and adjacent private boundary fences and retaining walls.

The stormwater project identified constraints on site regarding multiple private retaining walls adjoining the laneway, which have necessitated a change in the scope of works. To undertake the stormwater works without compromising the private property, additional retaining infrastructure is required in the laneway on public land to protect the private property. The levels required to construct the retaining infrastructure will further physically restrict access from the east-west vehicular portion (Barton Avenue to T-intersection) to the north-south pedestrian portion (Strickland Road and Seaview Avenue). This infrastructure will include the retaining walls, a ramp, and bollards.

Vehicles will continue to be able to access the laneway running between Barton Avenue and the proposed closure. Additionally, there is a need to formalise the existing 'No Through Road' as there is currently no such signage.

Council officers sought legal advice from Norman Waterhouse (council's solicitor) regarding whether Section 32 of the Road Traffic Act 1961 (the RT Act) is applicable in these circumstances. The council's solicitor is satisfied the proposed alterations of the laneway are for the purpose of rationalising the flow or impact of traffic within the local area. Section 32 of the RT Act can therefore be relied upon for any 'closure' of a road which may be needed to complete the project. There are no other suitable legislative mechanisms to effect the closure and the Council is accordingly required to follow the process set out in Section 32 of the RT Act. This report outlines the next steps in accordance with relevant legislations.

Report

A formal Road Closure process is required as the intended works will effectively change the nature of the road and restrict vehicle access as a result.

This assessment formed the basis for formalising the “No Through Road” by the installation of traffic control devices, which are intended to:

- Prevent vehicular access into the non-trafficable section.
- Maintain that portion of the laneway’s pedestrian-only function.
- Protect adjacent private infrastructure from further damage.

In this regard, the installation of devices or the altering of traffic control devices to rationalise the flow or impact of traffic along the laneway will require a formal closing of the road pursuant to Section 32 of the Road Traffic Act

Prior to considering a resolution as to whether to formally close the road, notice of the proposal is to be given in accordance with the Road Traffic Act. Attachment 1 of this report – illustrates a plan, which sets out the extent of the closure and identifies the location of all bollards, retaining walls and ramp.

Refer Attachment 1

The consultation process will involve publishing a notice regarding the proposed closure in The Advertiser newspaper and providing notice by post to each landowner immediately abutting the road or portion of road the subject of the proposed closure. The consultation will be for a period of 31 days.

A copy of the draft newspaper notice is provided as Attachment 2 to this report. A similar notice shall be posted to each ratepayer of land immediately abutting the road or portion of road the subject of the proposed closure.

Refer Attachment 2

Upon conclusion of the public consultation process, the consultation findings will be presented to Council through a future report, at which time a decision will be sought as to whether the closure of the road should proceed and in what form.

Budget

All costs associated with this recommendation are within the current project budget.

Life Cycle Costs

Materials have been selected with long-term considerations and Financial and Asset Management Plans will be updated following construction.

Strategic Plan

Statutory compliance

Council Policy

Council Community Consultation and Engagement Policy

Statutory Provisions

Road Traffic Act 1961, Section 32

Local Government Act 1999, Section 212

Written By: Senior Project Manager Infrastructure Delivery

A/General Manager: Assets and Delivery, Mr B Blyth

Attachment 1

CURRENT STATE:



Image 1: Current Status of the unsealed Unnamed Laneway (Public Right-of-Way), Kingston Park – showing the pedestrian and trafficable portions of the laneway.



Image 2: Laneway view from Seaview Avenue
Non-Trafficable due to barrier kerb, stobie pole, and street signage present at roadside



Image 3: Laneway view from Strickland Road
Non-Trafficable due to barrier kerb and stobie pole present at roadside



Image 4: Laneway view from Barton Avenue
Trafficable and No Through Road. Currently without 'No Through Road' signage

PROPOSED STATE:



Image 5: Proposed Status of the unsealed Unnamed Laneway (Public Right-of-Way), Kingston Park – showing formal Road Closure with capital improvements at the T-junction and traffic management devices at each end of the laneway.

LEGEND:

●	Install Traffic Management Device – Removable Bollards at Seaview Avenue and Strickland Road. Bollards can be removable for emergency and maintenance purposes only.
●	Install Traffic Management Device – ‘No Through Road’ Sign at Barton Avenue.
□	Undertake Capital Improvements at the T-junction: <ul style="list-style-type: none"> ● A purpose-built retaining wall constructed to meet structural engineering standards and relevant load conditions for a public laneway. ● A granular ramp constructed in the centre of the laneway corridor to provide a smooth grade transition between the northern pedestrian lane and the elevated southern trafficable lane. ● A new stormwater drainage pit or trench grate installed at the base of the ramp. ● A removable bollard as required.

Attachment 2

CITY OF HOLDFAST BAY***Road Traffic Act 1961*****Proposed Road Closure****Unnamed Laneway between Strickland Road and Seaview Avenue, Kingston Park**

NOTICE is hereby given, pursuant to Section 32 of the *Road Traffic Act 1961*, that the City of Holdfast Bay proposes to close a road, known as unnamed public laneway which runs between Strickland Road and Seaview Avenue in Kingston Park ('the laneway'), commencing at the laneway's intersection with Strickland Road until the laneway's intersection with Seaview Avenue to all vehicles from 1 August 2025 until further resolution of Council, for the purposes of rationalising the flow and impact of traffic within the laneway and on nearby roads during the period of the closure ('the proposed closure').

The proposed closure will be effected by the use of traffic control devices placed at the northern and southern ends of the laneway and the laneway's intersection with the unnamed laneway adjoining Barton Avenue.

Any person is entitled to provide written submissions concerning the proposed closure. Such submissions must set out the full name and address of the person making the submission and be fully supported by reasons.

An indicative plan of the proposed closure is available for public inspection on Council's website, <https://www.holdfast.sa.gov.au/> and at Council's customer service centres at 24 Jetty Road, Brighton and 2 Colley Terrace, Glenelg.

All submissions must be made in writing to Council, PO Box 19, Brighton SA 5048 or mail@holdfast.sa.gov.au within 31 days of this notice. Council will give due consideration to all written submissions.

Pamela Jackson
Chief Executive Officer

Item No: 15.5

Subject: REGIONAL ASSESSMENT PANELS

Summary

This report alerts Council to communication received from the Minister for Planning encouraging the establishment of a Regional Assessment Panel and consolidation of the Council's planning department in response to current trends in housing supply and the planning system. Whilst it is acknowledged that efficiencies can be gained by councils amalgamating their planning assessment responsibilities into a single Regional Assessment Panel, there is a risk that the already diminished role of local communities in the planning system will be further diluted if councils decide to relinquish their decision-making independence to a regional body.

Recommendation

That Council authorises the Mayor to write to the Minister for Planning acknowledging his invitation for the City of Holdfast Bay to join a Regional Assessment Panel and consolidate its planning department but advising that the City of Holdfast Bay will retain its planning department and continue to make planning decisions through its Council Assessment Panel to ensure continued local representation in decision making.

Background

The housing supply crisis coupled with a general shortage of qualified planning professionals in South Australia has exposed the planning system's shortcomings in dealing with development applications in a timely manner. Efficiencies aside, the State Government is also concerned with the inconsistency in decision making where each individual council has its own Council Assessment Panel. Currently, there are legislative opportunities for multiple councils to group into a single regional planning authority. Whilst this option has to date only been exercised by regional councils, metropolitan councils have resisted the need to go down a similar path.

Report

The Minister for Planning has written to the Council encouraging the establishment of a Regional Assessment Panel and consolidation of its planning department with that of other councils in response to current trends in housing supply and the planning system. The Minister has also taken the opportunity to encourage the establishment of Joint Planning Boards for decisions relating to strategic planning matters.

Refer Attachment 1

In his letter, the Minister touts the Housing Roadmap as a gateway for increased consistency in decision-making through consolidation of assessment panels and planning departments across local government boundaries. Whilst the Minister cites examples where the establishment of amalgamated panels have proven to work well, these are exclusively in regional areas where the

economies of amalgamation necessitate regional cooperation. In the metropolitan setting however, the value of a truly independent planning authority outweighs any efficiencies gained from consolidating services with other councils.

Amalgamation typically results in compromise, where representation of Holdfast Bay's interest will be diluted and potentially sidelined by a Regional Assessment Panel that has little or no affiliation with the local community. Whilst it is indeed evident that the shortage of professionals is placing considerable pressure on councils to adequately staff their planning departments, this should not be a catalyst for abandoning local values in favour of a regional agenda.

The other issue worth considering is whether consistency in decision making should be a measure applied to planning authorities. The community would expect its council to make decisions that are consistent with its values rather than decisions that are consistent with those made in other parts of the metropolitan area. In this regard, the reasoning put forward by the Minister in many respects reinforces the need to remain independent to ensure that planning policies and decisions reflect the expectations of the Holdfast Bay community. It is therefore recommended that the Minister is advised that the City of Holdfast Bay declines the opportunity to cede its planning department and authority to a Regional Assessment Panel as such decisions would not be in the community's best interests.

Budget

Not applicable

Life Cycle Costs

Not applicable

Strategic Plan

Holdfast 2050+ Vision: Protecting our heritage and beautiful coast.

Council Policy

Not applicable

Statutory Provisions

Planning, Development & Infrastructure Act 2016 – Section 82

Written By: Manager Development Services

General Manager: Strategy and Corporate, Ms S Wachtel

Attachment 1

Hon Nick Champion MP**Government
of South Australia****Minister for Housing and
Urban Development****Minister for Housing
Infrastructure****Minister for Planning**GPO Box 11032
ADELAIDE SA 5001

T: (08) 8235 5580

E: ministerchampion@sa.gov.au

25EXT0152

Mayor Amanda Wilson
City of Holdfast BayBy email: awilson@holdfast.sa.gov.au

Dear Mayor

As you are aware, since its release on 25 June 2024, the Malinauskas Government has progressed several initiatives to advance the Housing Roadmap (the Roadmap).

Many significant milestones have been reached to date, including the approval of more than a thousand new allotments for construction with guaranteed water and sewer services, the release of the Greater Adelaide Regional Plan (the GARP) and the first instalment of major water and wastewater infrastructure in Adelaide's north.

However, there is still much work to be done to deliver more affordable housing for South Australians, including the implementation of improvements to simplify processes and make optimal use of State and local government resources.

The Roadmap acknowledges increased consistency in decision-making and diversity of independent panel members' skillsets can be achieved through consolidation of assessment panels and planning departments across local government boundaries.

The establishment of amalgamated panels has proven to work well, informing our strategy to encourage this approach more broadly, and specifically in Greater Adelaide. Uniformity in decision-making and operating efficiencies achieved by existing regional assessment panels, such as the Riverland Regional Assessment Panel, demonstrate significant benefits in sharing resources and the diverse knowledge and experience of a wider range of panel members.

Further, the Planning System Implementation Review Expert Panel Report acknowledges a consistent theme of a lack of skilled staff to undertake planning work in regional and metropolitan areas. A limited number of accredited professionals (103) currently hold Planning Level 1 accreditation in South Australia, and it is anticipated there will be further industry shortages of accredited professionals in coming years as several reach retirement age. This will present challenges in many local government areas with less persons able to perform the function of Assessment Manager under the *Planning, Development and Infrastructure Act 2016* (the Act).



I therefore encourage you to consider the merits of consolidating assessment panels and planning departments with neighbouring local government areas. As well as addressing resourcing issues, this will support objectives of the Roadmap and the GARP by accelerating the progression of development applications through planning systems and increasing consistency in decisions.

To facilitate collaboration with adjacent local government areas, City of Holdfast Bay may also wish to investigate the establishment of a subregion within a planning region under section 6 of the Act. You may also consider potential benefits of working with neighbouring councils to establish a Joint Planning Board through a Planning Agreement, under section 35 of the Act. If pursued, a Joint Planning Board could result in:

- Improved ability to respond to regional strategic planning issues, promote economic development and achieve a regional strategic direction and infrastructure
- Stronger advocacy capacity, improved relationships with other levels of government and greater ability to leverage funds
- Better planning and consistency of approach across the region in relation to decision making and strategic direction
- Cost savings, efficiencies in service delivery, economies of scale, reduced duplication of effort and resources
- Increased organisational capacity
- Better risk management
- Meeting skill shortages and a means for attracting locally-based resources in regional areas.

Further information regarding Planning Agreements and Joint Planning Boards can be found via the following link: [Initiating and Establishing a Planning Agreement and Joint Planning Board Guidelines](#).

I thank you for your attention to these matters and look forward to working collaboratively with you and your neighbouring councils to progress the Roadmap and deliver more homes for South Australians.

Yours sincerely



Hon Nick Champion MP
Minister for Planning

21 May 2025

cc: Mr Roberto Bria, Chief Executive Officer, City of Holdfast Bay

Item No: 15.6

Subject: CLIMATE CHANGE POLICY

Summary

In 2019, Council recognised that the world is in a state of climate emergency.

This report is recommending that a new Climate Change Policy be adopted by Council. Having a Climate Change Policy will demonstrate leadership and good governance, will provide a consistent, comprehensive and robust approach in our responses to climate change, and will help to address the strategic risk of 'poor or ineffective management of the impacts of climate change'.

The purpose of this new policy is to ensure a consistent approach with regard to Council's actions for climate change mitigation and adaptation so that responses made by Council to climate change are long-lasting, effective, inclusive, accountable and fiscally responsible.

Recommendation

That Council adopts the Climate Change Policy.

Background

On 8 October 2019, in motion C091019/1630, Council recognised that the world is in a state of climate emergency and that all levels of government have a responsibility to act. Since that time, climate action has been incorporated in the endorsed Environment Strategy in 2020, Carbon Neutral Plan in 2022, Resilient South Regional Climate Action Plan in 2024 and our Strategic Plan Holdfast 2050+.

Climate change impacts all areas of the organisation with respect to both our impact on the climate through greenhouse gas emissions as well as the climate's impact on our operations and community through physical and transition risks. A consistent, comprehensive and robust approach aligned to strategy and risk is essential to ensure the organisation and community are resilient and sustainable in response to the wide-ranging impacts of climate change.

Report

There are many reasons to have a Climate Change Policy, perhaps the most important of which is that it will be one of several actions that help to address the strategic risk of 'poor or ineffective management of the impacts of climate change'. The policy will contribute to outcomes and objectives in the Our Holdfast 2050+ Strategic Plan including minimising the risk of climate change and becoming a carbon neutral organisation.

In 2022, the City of Holdfast Bay went through a Climate Governance Assessment, which assessed how well Council was incorporating climate change adaptation governance into our

corporate processes and frameworks. At the time we were ranked as third of the 341 Australian local governments assessed to date. One of the key recommendations of this assessment was to develop a climate change policy. An internal audit of the Environment Strategy undertaken by Galpins provided further recommendations to address the recommendations identified from the Climate Governance Assessment.

The Climate Change Policy fills an identified gap in our governance as our current strategic documentation. The Environment Strategy and Carbon Neutral Plan do not drive adaptation or contribute to climate risk management, and therefore, the City of Holdfast Bay lacks an overarching, holistic climate lens to its activities. The Carbon Neutral Plan is limited to the reduction of greenhouse gas emissions for the organisation and has been aligned to this policy.

A Climate Change Policy will help to provide a consistent, comprehensive and robust approach in our responses to climate change, and for those responses to be long-lasting, effective, inclusive, accountable and fiscally responsible. The policy creates shared responsibility, and demonstrates leadership and good governance.

The process to develop the policy included a review of other Adelaide councils' climate change policies, as well as reviews of drafts by the Environment Team, the Resilient South Regional Coordinator, the Leadership Team, and Senior Leadership Team.

The policy (provided in Attachment 1) covers issues of climate risk, governance, capacity building, collaboration, community and the Carbon Neutral Plan. A majority of these policy statements are already ongoing activities by the organisation. Two policy statements have been identified requiring changes to business as usual:

- 4.9 – the inclusion of a new section in council reports providing information on the environmental sustainability (including climate impacts) of the matter under consideration. This will provide greater transparency of environmental impacts for decision makers; and
- 4.10 – organisational capacity building (training) to ensure awareness and impacts of climate change is known, where relevant for the organisation.

The policy outlines roles and responsibilities for Council, the Audit and Risk Committee and for the Senior Leadership Team.

Refer Attachment 1

Budget

Within existing budget and resourcing

Life Cycle Costs

Not applicable

Strategic Plan

Holdfast 2050+:

- We have minimised risks from climate change.
- Become a carbon neutral organisation by 2030

- Maximise use of open space for all, while protecting environmental habitats and ensuring landscapes are adaptive to climate change.

Environment Strategy – Our Climate
Carbon Neutral Plan

Council Policy

Not applicable

Statutory Provisions

Local Government Act 1999, section 125(3)

Written By: Team Leader Environment and Coast

A/General Manager: Assets and Delivery, Mr B Blyth

Attachment 1

Climate Change

1. Purpose

Council recognises that the world is in a state of climate emergency. This is incorporated in Council's vision to be '...South Australia's most sustainable city'. The purpose of this policy is to ensure a consistent approach with regard to Council's actions for climate change mitigation and adaptation so that responses made by Council to climate change are long-lasting, effective, inclusive, accountable and fiscally responsible.

2. Scope

This policy covers Council's corporate greenhouse gas emissions, adaptation and mitigation activities, actions to adapt to the impacts of sea level rise, and climate risks. It applies to all Council strategic and operational activities and services, including Alwyndor.

Contracted services are excluded due to the nature of existing contracts and inability by Council to exercise direct control. These will be addressed separately via the Procurement Policy. Leased assets are also excluded from this policy at this time.

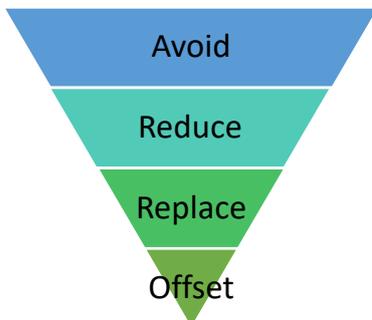
3. Roles and Responsibilities

Council Members	Adoption of the Climate Change Policy. Oversight of the management of our response to climate-related risk.
Audit and Risk Committee	Oversight of climate risks, reviews the risk profile of the organisation, monitors risk exposures and reviews risk management processes.
Senior Leadership Team	Adopt the Climate Change Policy. Champion a climate-related risk awareness culture. Support climate-related risk management across the organisation and within each division, and embed climate-related risk into strategic discussions.
Managers (including Alwyndor)	Implement the policy by being responsible for leading the adoption of change. Drive council's climate change mitigation, adaptation and resilience actions. Ensure teams are aware of and follow climate-related risk management processes, provide oversight of climate-related risks relating to their area and ensure that relevant staff are appropriately trained.
Employees (including Alwyndor)	Support the Climate Change Policy by implementing changes required in their role, identify and undertake relevant training, bring new ideas, and contribute to planning with supervisors. Implement climate-related risk management controls.

Environment and Coast Team	Responsible for: <ul style="list-style-type: none"> - maintaining and reviewing the Climate Change Policy - supporting compliance and implementation of the Climate Change Policy (with the support of the Governance and People and Culture teams) - contributing to climate-related risk management
----------------------------	--

4. Policy Statement

- 4.1 By recognising that the world is in a climate emergency, Council has accepted a responsibility to lead the community in adapting to a changing climate and finding ways for our community to thrive as our climate changes.
- 4.2 Council’s commitment to climate change is based on two key areas of action:
- Reducing greenhouse gas emissions from Council operations by implementing the City of Holdfast Bay Carbon Neutral Plan and meeting the target of becoming carbon neutral by 2030 for its own operations.
 - Adapting our urban, social and natural environments to become more resilient to climate change.
- 4.3 Actions to mitigate against and adapt to climate change will be pursued through strategy development and action planning aligned with Council’s strategic framework.
- 4.4 Council will take an evidence-based approach to adapting to climate change by incorporating consideration of its risks and impacts into Council’s strategic and operational activities and services, such as strategy development, action planning, decision-making, resource allocation, scheduling of works, pursuing greening and cooling initiatives, enhancing energy-efficient buildings, flood mitigation efforts and climate-resilient asset management.
- 4.5 Council will undertake ongoing assessment of the physical, transition, legal, social and financial risks associated with climate change. These will be included in the corporate risk register and will be refined and updated over time as more information becomes available.
- 4.6 Council will follow the emissions reduction hierarchy (shown below). This is a best practice approach that entails a series of steps that act as a roadmap to achieve real emissions reduction. The hierarchy focuses on first, avoiding emissions, then focus on reduction, replacement and finally, offsets as a last resort.



- 4.7 Council will continue to implement actions to reduce our greenhouse gas emissions, as outlined in its Carbon Neutral Plan.
- 4.8 Monitoring our corporate greenhouse gas emissions is essential to ensure that we are tracking our reduction as we work towards our 2030 carbon neutral target. Therefore, Council will maintain a system to monitor Councils' greenhouse gas emissions and provide annual reports on performance and actions taken to progress towards the 2030 carbon neutral target.
- 4.9 All Council reports will include a section that assesses the climate change impacts and risks within a broader assessment of environmental sustainability of the matter being considered.
- 4.10 Council will provide support and capacity building opportunities to employees, where relevant, to increase awareness about climate change issues and how changes to Council policies, procedures and decision-making will affect their work.
- 4.11 Council will continue to improve its procurement policies, procedures and systems to incorporate emissions reduction through purchase of goods and services.
- 4.12 Council recognises that climate change impacts occur at a regional and global scale and that regional resilience requires working closely with our neighbours. We will partner and work collaboratively with other councils, State and Federal Governments, including continuing to work with its regional partners in the Resilient South Regional Climate Partnership, to:
- Maintain an understanding of climate change, its risks, opportunities and impacts.
 - Develop and share new ways to reduce carbon emissions and improve reporting.
 - Identify climate risks, reduce these where possible, and share hazard information with the community.
 - Improve community resilience to the impacts of a changing climate.
 - To advocate for further action at state and federal levels.
 - To implement regional action through the Regional Climate Action Plan.
- 4.13 Council will provide support and information to the community through education and encouragement of behaviour change that will increase community mitigation and adaptation efforts and build community awareness and resilience to the changes brought about by a changing climate.

5 Definitions

Key term or acronym	Definition
Adaptation	The impacts of climate change are already occurring. Adaptation in this context refers to strategies and actions Council can take to adapt or change to deal with these impacts.
Carbon neutral	Achieving net-zero greenhouse gas emissions by balancing the amount of carbon dioxide released by an organisation with an equivalent amount of carbon dioxide that is reduced, sequestered or offset.
Climate risks	Risks associated with climate change can be categorised as: <ul style="list-style-type: none"> • Physical risks that are related to changing climatic conditions and extreme weather events. These changes can be event-driven (acute) or from longer-term shifts (chronic) in climate patterns. These risks may include, but are not limited to, changes in asset values, disruption of

	<p>supply chains, loss of assets (including built and natural assets such as trees), loss of productivity (e.g. during heatwaves or storm events), increased costs (e.g. increases in electricity to cool buildings during heatwaves), and loss or damage to property (e.g. through bushfire, flood or storm events).</p> <ul style="list-style-type: none"> • Transition risks that are related to changes in policy (external and internal policies and legislation), technological innovation (e.g. the development of new technologies), litigation and social adaptation (e.g. changes in demand for services or infrastructure). These risks may include, but are not limited to, increases in the costs of goods and services (e.g. energy or waste and recycling services), changing infrastructure requirements (e.g. increased capacity for stormwater management), the cost of transition (particularly while maintaining the full suite of council services), and the risk of litigation due to a lack of response to climate change.
Greenhouse gas emissions	Refers to greenhouse gases in the atmosphere that absorb and emit radiation within the thermal infrared range. This process is the fundamental cause of the greenhouse effect. These gases include water vapour, carbon dioxide, methane, nitrous oxide and some of the fluorinated gases. These gases are emitted through transport, land clearance, and the production and consumption of food, fuels, manufactured goods, materials, roads, utilities, buildings and services.
Mitigation	Addressing the cause of climate change by both reducing greenhouse gas emissions (e.g. energy efficiency) and increasing carbon dioxide sequestration (e.g. tree planting).
Carbon offsets	It will be difficult to reduce all emissions within the organisation, however it is possible to invest in renewable energy, sequestration, tree planting and other offset programs to balance out remaining emissions after all emissions reduction activities have taken place.
Resilience	The ability of a social or ecological system to absorb disturbances while retaining the same basic structure and ways of functioning, as in the capacity for self-organisation and adapting to stress and change.

6 Administration Use Only

Reference Number:	
Strategic Alignment:	Our Holdfast 2050+ establishes a vision for the City of Holdfast Bay to be the most sustainable city in South Australia, along with a range of objectives and aspirations that aim to mitigate and build resilience in the face of climate change, including being a carbon neutral organisation by 2030.
Strategic Risk:	AD01 – Poor or ineffective management of the impacts of climate change.

	SC05 – Lack of strategic alignment.
Responsible Officer(s):	Team Leader Environment and Coast
First Issued / Approved:	
Minutes Date and Council Resolution Number:	
Last Reviewed:	
Next Review Date:	
Applicable Legislation:	
Related Policies:	
Other Reference Documents:	

Item No: 15.7

Subject: **APPOINTMENT OF DEPUTY CHAIR TO THE ALWYNDOR
MANAGEMENT COMMITTEE**

Summary

Under the requirements of the Terms of Reference 2021 the Alwyndor Management Committee, (AMC) Office Bearers i.e. Chair and Deputy Chair, are appointed from amongst the AMC (with the exception of the Elected Members who are ineligible to nominate for these roles). These appointments can be made on a triennial basis or commensurate with the term of the Member.

This report recommends the appointment of Professor Lorraine Sheppard as Deputy Chair of the AMC.

Recommendation

That Council approves the appointment of Professor Lorraine Sheppard as Deputy Chair of the Alwyndor Management Committee (AMC) for a period commensurate with her current term as an AMC member expiring 1 June 2028.

Background

The role of Deputy Chair has been held by Professor Lorraine Sheppard with the appointment expiring on 1 June 2025 commensurate with her then term. As such the Alwyndor Management Committee (AMC) was required to nominate a Deputy Chair from amongst the AMC Members (not including Elected Members of the City of Holdfast Bay) for consideration and approval of the appointment by Council.

Nominations were sought for Deputy Chair for a specific period or as aligns with the successful incumbent's current tenure on the AMC.

Report

The Chair advised the members that Professor Lorraine Sheppard had expressed her interest in reappointment. The Chair sought any other nominations and there were none. AMC unanimously supported the reappointment of Professor Lorraine Sheppard to the position of Deputy Chair as aligns with her current tenure on the AMC expiring 1 June 2028.

Budget

Honorarium payments are made to Committee members (excluding Elected Members). These payments are included in the Alwyndor Operational budget.

Life Cycle Costs

Not applicable

Strategic Plan

Enabling the people in our communities to live healthy, engaged and fulfilling lives.

Council Policy

Alwyndor Management Committee Terms of Reference

Statutory Provisions

Not applicable

Written By: General Manager, Alwyndor

General Manager: Alwyndor, Ms B Davidson-Park

Item No: 15.8

Subject: LEASE REGISTER

Summary

In 2013 Council resolved that Administration maintain a prescriptive register of Community Facility leases.

The level of detail required to maintain the register is onerous on staff resourcing and some aspects require information that is required to be sourced externally.

This report recommends that a reduced level of detail be held in the Community Facility Lease Register.

Recommendation

That Council's Community Facility Lease Register, for publication on the City's website:

- 1. includes only details of the property address/site; lessee/licensee; purpose for which the lease/licence is granted; period of lease; annual rental/licence fee; date of next review; and**
 - 2. continues to be updated annually.**
-

Background

At its meeting in January 2013, Council resolved to:

“compile a Community Facility register to be publicly available on the City's website as a downloadable PDF spreadsheet detailing Council's properties and lease arrangements for community/sport/recreation groups. Headings would include property address/site; lessee; approved use; lease commencement and time; annual rental/license fee; valuation; annual holding cost to council including depreciation opportunity cost on investment, other incidental costs to council. Updates should be made annually in line with renewed leases and revaluations.”

Report

Council manages approximately 68 leases over 38 sites across the City. The leases vary in their term, value and complexity. Additionally, they also vary in their renewal options.

While most of the information within the 2013 motion is straightforward to record, other aspects, such valuation, annual holding cost and depreciation requires information that would need to be obtained through the engagement of consultants. This makes the Register, in the form prescribed in the motion, onerous and costly to accurately maintain.

As part of a recent internal audit process the Internal Auditor, Galpins, were asked to review the feasibility of implementing the Council Resolution of 2013. As outlined by Galpins in the final audit report, section 207 of the *Local Government Act 1999* requires that:

- (1) *A council must keep a register of all community land in its area.*
- (2) *the register -*
 - (a) *must contain the information required by the regulations.*

Regulation 23 of the *Local Government (General) Regulations 2013*, elaborates and outlines the Register must contain:

- (g) *the following details concerning any lease or licence granted over the land:*
 - (i) *the name of the lessee or licensee;*
 - (ii) *the term of the lease or licence (including information on the term of any extension or renewal stated in the lease or licence);*
 - (iii) *the actual land to which the lease or licence relates (which may be identified by a plan kept in conjunction with the register);*
 - (iv) *the purpose for which the lease or licence has been granted.*

The Internal Auditor's detailed analysis found that the Administration lacks sufficient systems to maintain data as outlined in the 2013 Resolution. Specifically, annual holding costs, opportunity costs, and incidental costs would need to be manually calculated and compiled.

To reduce the impost on resources, it is proposed that the information required to be published on the Community Facility Lease Register be revised to include only the following:

- Property address/site
- Details of the Lessee or Licensee
- Purpose for which the lease or licence has been granted
- Period of lease or licence
- Annual rental/licence fee
- Date of next review.

Budget

Not applicable

Life Cycle Costs

Not applicable

Strategic Plan

Not applicable

Council Policy

Community Centres Leasing Policy
Sporting Community Leasing Policy

Statutory Provisions

Local Government Act 1999, section 207

Local Government (General) Regulations 2013, regulation 23

Written By: Chief Executive Officer

Chief Executive Officer: Ms P Jackson

Item No: 15.9

Subject: **DISSOLUTION OF COUNCIL'S TRANSFORMING JETTY ROAD PROJECT COMMITTEE**

Summary

The Transforming Jetty Road Project Committee was established under section 41 of the Local Government Act 1999 for the purpose of providing strategic oversight to the project and providing high level advice and recommendations to Council regarding matters relating to the project within the context of concept design outcomes, timing of activities, community consultation, budget and project governance matters.

As the initial objectives of the Committee have been achieved, it is recommended that the Committee be dissolved pursuant to section 41(5) of the *Local Government Act 1999*.

Recommendation

That Council dissolves the Transforming Jetty Road Project Committee pursuant to section 41(5) of the *Local Government Act 1999*.

Background

Section 41 of the *Local Government Act 1999* provides for the establishment of Committees to assist Council with the performance of its functions and duties; to provide advice to Council; and to exercise, perform or discharge delegated powers and function.

In April 2024 Council established the Transforming Jetty Road Project Committee to provide strategic oversight to the project and provide high level advice and recommendations to Council regarding matters relating to the project within the context of concept design outcomes, timing of activities, community consultation, budget and project governance matters.

Membership of the Committee was designed to provide for representation from various stakeholder groups including Jetty Road Precinct traders and landlords.

Report

The Transforming Jetty Road Project Committee met on a number of occasions during 2024 and early 2025 and also participated in workshops with Council.

Through these meetings and workshops, the Committee considered and provided feedback on draft concept designs, project timing and community consultation activities, and made recommendations to Council on such matters.

As the initial objectives of the Committee have been achieved, with the consultation finalised and concept designs for the Coast and Transition zones in their final stages, it is recommended that the Committee be dissolved pursuant to section 41(5) of the *Local Government Act 1999*.

Budget

Not applicable

Life Cycle Costs

Not applicable

Strategic Plan

Not applicable

Council Policy

Not applicable

Statutory Provisions

Local Government Act 1999, section 41

Written By: Executive Assistant to the Chief Executive Officer

Chief Executive Officer: Ms P Jackson

Item No: 15.11

Subject: 2025-26 EVENTS PROGRAM

Summary

Events form an integral part of the City's local and business communities, attracting more than 500,000 visitors and generating nearly \$50 million in the local economy each year. Council administration partners with local businesses, external event providers and community groups to deliver a vibrant and varied events calendar each year, in alignment with the City of Holdfast Bay Events Strategy 2021-2025. A proposed event budget is presented for consideration.

Recommendation

That Council endorses the events program and budget presented in the report to be included in the proposed Annual Business Plan 2025-26.

Background

One of Holdfast Bay's greatest strengths is its impressive calendar of public events. Events form an integral part of the City's local and business communities. More than 350 public events and festivals are staged annually, attracting over 500,000 event-specific visitors and generating \$49 million to the local economy.

The *City of Holdfast Bay Events Strategy 2021-2025* identifies four key priority areas for events:

- **Economic value:** attracting visitation, investment and spend in the City of Holdfast Bay.
- **Destination awareness:** positioning Holdfast Bay as a leading events destination and Adelaide's premier seaside destination, via positive media attention and word of mouth.
- **Lifestyle and legacy:** bringing the community together, activating public spaces and embracing our cultural heritage.
- **Sustainability:** financial and environmental sustainability.

Administration plays several roles in event delivery, ranging from in-house production and delivery to the attraction and facilitation of third-party events. Revenue generated from commercial hire of Council spaces contributes to offsetting the cost of produced events and contributes to fiscal sustainability, in line with the Events Strategy.

Report

Highlights of the 2024-25 season include the third edition of the Sea to Shore: Glenelg Seafood Festival in October 2024 which attracted over 20,000 visitors to the precinct and drove tourism and positive economic impact. Sea to Shore was one of three seasonal activations jointly

funded by the Jetty Road Mainstreet Committee (JRMC).

In November 2024, the Glenelg Christmas Pageant saw over 30,000 people and featured 70 floats to celebrate the 70th anniversary of the event. New Year's Eve's family-friendly celebration attracted over 60,000 revelers to the foreshore to see the new year with DJ performances and fireworks displays. This major event requires extensive public safety measures and coordination with key emergency services and departments to ensure a vibrant and inclusive event that prioritises community safety. In 2024-25, the State Government contributed \$50,000 to support these safety measures and SOLO Waste provided \$10,000 in sponsorship.

The Glenelg Ice Cream Festival, also co-funded by the JRMC, returned for its third summer. The event drew over 30,000 visitors and coincided with the Santos Tour Down Under Men's Hahn Stage 4 start, reinforcing Glenelg's reputation as a premier destination.

For the 2025-26 season, the JRMC has once again allocated budget for co-funding of three seasonal activations and sponsorship of a Christmas pageant event. These activations are strategically aligned with their efforts to maintain economic activity in the precinct during the Transforming Jetty Road project and the State Government's Tram Grade Separation Project. The committee's allocations are outlined in the proposed budget.

The direct economic impact of facilitated and supported events – and their contribution to the City's overall destination image – remains critical to the precinct. These events are proposed to continue in 2025-26, with a focus on ensuring cost recovery and sustainable sponsorship arrangements.

While the tourism and direct economic impact of events are significant to the City of Holdfast Bay, the sustainability of the events program has major implications for Council's budgets, resource management and delivery of core services. Council delivers an evidence-based events program, leveraging in-house produced events to attract key target audiences and activate precincts outside of peak periods. These produced events bridge the gap between third-party commercial offerings and community-led initiatives, creating a balanced, inclusive program for community and traders.

Commercial activations are sought and licensed to support the events budget however the resourcing required to coordinate a high-quality program of in-house events now exceeds the threshold of sustainable staff resourcing. Opportunities to address this in the future exist, including the outsourcing of production of key in-house events. This approach would reduce future operational strain on Council resourcing while retaining control of event concepts and desired outcomes unlike full commercial activations. Immediate action however is required for the 2025-26 season.

At Council workshops held on 18 March and 3 June 2025, Administration presented an overview of the proposed 2025-26 events program, highlighting budgetary and resource pressures. The facilitation of the full proposed events program significantly exceeds current staffing capacity in the two highest impacted teams - events and depot.

Levers to improve the current program's sustainability available to Council that were presented:

- increasing events fees and charges
- reviewing sponsorship and licence agreements
- outsourcing non-regulatory depot hours
- reducing the number of produced events
- reducing the size or changing the format of some produced events
- increasing budget and resources

These options aim to mitigate existing risks, including:

- lower than expected service levels for ratepayers
- WHS (fatigue; accidents)
- business continuity (voluntary depot overtime; staff turnover; illness; TOIL lost time)
- cost (leave provision liability; TOIL payout)

Council was asked to consider the budget tolerance for the 2025-26 program, a review of sponsorship and level and sustainability of in-kind support, the further outsourcing of non-regulatory depot hours and the review and potential reduction of produced events.

Further review of the program acknowledged the need to reduce produced events to deliver a cost-neutral events platform. This resulted in a review of produced events with the highest impact on Council staff resourcing.

The below table shows the proposed program for 2025-26 with the reduction as discussed. The expenditure budget for the 2025-26 events program is \$846,390.

Noting the original net expenditure budget for 2024-25 events program was \$1,092,242.

Event	Net Council expenditure (\$)	Comments
Australia Day	19,000	Assumes \$10k grant from Australia Day Council & use of in-venue model.
Citizenship Ceremonies	8,500	No change.
Civic Receptions	3,150	No change.
Proclamation Day	37,100	Incorporates Kaurua Signal fires; request for \$16k from state government pending.
ANZAC Day	15,000	Glenelg and Brighton. Increase to support improved audio following feedback.
The Local	32,000	No change.
Brighton Summer street party		Removed.
Brighton Winter Solstice Street Party	45,000	Increase due to full street licensing requirements

Event	Net Council expenditure (\$)	Comments
Christmas Pageant	65,000	Static event. Santa by the Sea (\$3k) removed. Assumes sponsorship from JRMC (\$25k).
Play Streets	9,500	No change.
Tour Down Under	32,000	1 race start in Brighton due to TJR project.
Ice Cream Festival	45,000	Assumes co-funding from JRMC (\$45k).
Winter Activation	20,000	\$20k saving from beach art performances redirected for outsourced event coordination of a winter activation. JRMC to fund activation costs with \$75k committee funding.
Sea to Shore: Glenelg Seafood Festival	75,000	Assumes co-funding from JRMC (\$75k)
New Year's Eve	50,000	Safety measures event only. Four-year funding of \$80k p/a request with State Government pending; \$10k sponsorship from SOLO TBC.
Christmas decorations	23,000	Installation costs and graphics.
Bay Sports Festival	5,000	Assumes Council's \$5k cash sponsorship
Beach Volleyball	5,500	Assumes Council's \$5k cash sponsorship and in-kind support (\$65k). In-kind support includes \$500 from events budget
Brighton Jetty Classic	20,000	Assumes Council's \$6k cash sponsorship and in-kind support (\$25k). In-kind support includes \$14k from events budget
City to Bay	18,000	Assumes Council's \$15k cash sponsorship (up from \$10k for outsourcing of road closures). \$3k operating expenses from events budget.
Bay Sheffield	43,500	Assumes \$32k cash sponsorship, marketing (\$3k) and in-kind support (\$40k). In-kind support includes \$8.5k from events budget
Net income from commercial activities	(171,000)	Based on 2024/25 figures
Other public events	(48,000)	Based on 2024/25 figures
Community event grants	20,000	
Salaries/contractors	474,140	
	846,390	TOTAL PROPOSED BUDGET
	1,145,390	ORIGINAL BUDGET TOTAL
	299,000	SAVING

Events budget key rationale:

- *Anzac Day*
An addition of \$3k to support improved audio following community feedback.
- *Brighton Winter Solstice street party*
Increased budget reflects full-street licensing costs.
- *Winter activation*
Redirection of \$20k (beach art performances not progressing) to outsource production due to limited internal capacity; JPMC to contribute \$75k to activation delivery.
- *New Year's Eve celebration event*
Reduced to safety measures only. With increased risk due to Transforming Jetty Road and tram grade separation projects, public safety is prioritised. Early and clear public communication is critical.
- *Christmas decorations*
Existing decorations retained given minimal costs savings if Christmas stars removed from package. The anticipated value in maintaining visual appeal during construction disruption is maintained.

Assumptions:

- *Commercial activities income*
Estimated based on improved 2024-25 performance and current negotiations.

Conclusion

The revised 2025–26 events program aims to preserve the City's reputation as a vibrant destination while addressing financial and resource sustainability. The proposed adjustments strike a balance between community benefit and operational viability, ensuring the City can continue to deliver safe, inclusive and economically beneficial events within available resources.

Budget

Events budget of \$846,390

Life Cycle Costs

Not applicable

Strategic Plan

This proposal supports Our Holdfast 2050+ Wellbeing, Destination Awareness and Sustainability objectives and directly implements the City's Events Strategy 2021–2025

Council Policy

Not applicable

Statutory Provisions

Not applicable

Written By: Manager, City Activation

General Manager: Community and Business, Ms M Lock