

## NOTICE OF MEETING

Notice is hereby given that an ordinary meeting of Council will be held in the

**Council Chamber – Glenelg Town Hall  
Moseley Square, Glenelg**

**Tuesday 24 August 2021 at 7.00pm**



**Roberto Bria  
CHIEF EXECUTIVE OFFICER**

## Ordinary Council Meeting Agenda

### 1. OPENING

*The Mayor will declare the meeting open at 7:00pm.*

### 2. KAURNA ACKNOWLEDGEMENT

*We acknowledge Kaurna people as the traditional owners and custodians of this land.*

*We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.*

### 3. SERVICE TO COUNTRY ACKNOWLEDGEMENT

*The City of Holdfast Bay would like to acknowledge all personnel who have served in the Australian forces and services, including volunteers, for our country.*

### 4. PRAYER

*Heavenly Father, we pray for your presence and guidance at our Council Meeting. Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.*

### 5. APOLOGIES

5.1 Apologies Received - Nil

5.2 Absent – Councillor P Chabrel (Leave of Absence)

### 6. ITEMS PRESENTED TO COUNCIL

### 7. DECLARATION OF INTEREST

*If a Council Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Council they are asked to disclose the interest to the Council and provide full and accurate details of the relevant interest. Members are reminded to declare their interest before each item.*

### 8. CONFIRMATION OF MINUTES

#### Motion

**That the minutes of the Ordinary Meeting of Council held on 10 August 2021 be taken as read and confirmed.**

Moved Councillor \_\_\_\_\_, Seconded Councillor \_\_\_\_\_

**Carried**

### 9. PUBLIC PRESENTATIONS

9.1 **Petitions** - Nil

9.2 **Presentations** - Nil

9.3 **Deputations** - Nil

**10. QUESTIONS BY MEMBERS**

10.1 **Without Notice**

10.2 **On Notice** - Nil

**11. MEMBER'S ACTIVITY REPORTS**

11.1 Members' Report from the Australian Local Government Association National General Assembly (Report 289/21)

**12. MOTIONS ON NOTICE** - Nil

**13. ADJOURNED MATTERS** - Nil

**14. REPORTS OF MANAGEMENT COMMITTEES AND SUBSIDIARIES**

14.1 Draft Minutes – Alwyndor Management Committee – 29 July 2021 (Report No: 284/21)

14.2 Minutes – Jetty Road Mainstreet Committee – 4 August 2021 (Report No: 279/21)

**15. REPORTS BY OFFICERS**

15.1 Items in Brief (Report No: 274/21)

15.2 Request for Funding from the South Australian Coastal Councils Alliance (Report No: 275/21)

15.3 2020/21 Preliminary Funding Statements, Budget Carried Forwards and Activity Reports (Report No: 285/21)

15.4 Appointment of Alwyndor Management Committee Member (Report No: 287/21)

15.5 Brighton Solstice Street Party (Report No: 288/21)

**16. RESOLUTIONS SUBJECT TO FORMAL MOTIONS**

*Presented for the information of Members is a listing of resolutions subject to formal resolutions, for Council and all Standing Committees, to adjourn or lay on the table items of Council business, for the current term of Council.*

**17. URGENT BUSINESS – Subject to the Leave of the Meeting**

**18. ITEMS IN CONFIDENCE**

18.1 Proposed Sale of Land (Report No: 286/21)

*Pursuant to Section 83(5) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:*

- b. Information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and would, on balance, be contrary to the public interest.**
- d. Commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

**19. CLOSURE**

**ROBERTO BRIA  
CHIEF EXECUTIVE OFFICER**



Item No: **11.1**

Subject: **MEMBERS' REPORT FROM THE AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION NATIONAL GENERAL ASSEMBLY**

Date: 24 August 2021

Written By: Personal Assistant to GM Strategy and Corporate

General Manager: Strategy and Corporate, Ms P Jackson

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### **SUMMARY**

Presented for the information of the Members, is a report from Councillor Lindop and Councillor Smedley from their attendance at the Australian Local Government Association National General Assembly held on 20 – 23 June 2021.

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### **RECOMMENDATION**

**That the report from Councillor Lindop and Councillor Smedley from the Australian Local Government Association National General Assembly held on 20 – 23 June 2021 be received and noted.**

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### **REPORT**

Attached is the report from the Australian Local Government Association National General Assembly as provided by Councillor Lindop and Councillor Smedley.

*Refer Attachment 1*

# Attachment 1



## **Australian Local Government Association National General Assembly 2021**

We felt extremely privileged to attend the Australian Local Government Association National General Assembly 2021 in last month. Nearly every single Council in Australia, Regional and Metro sent representatives and there was 103 Motions put forward by Councils to be considered.

The theme of the ALGA in 2021 was “Working Together for our Communities”; and a strong message about “nothing about us, with us”. This applies to all generations, genders, cultures and sectors. Local Government is an advocate for enabling everyone to feel heard.

The Motions tabled were mostly all moved and seconded without anyone speaking against the Motion, if this was the case then the Chair declared them carried and went straight onto the next Motion. It was only if someone wanted to speak against the Motion that any debate happened, and then there was the opportunity for all attendees to vote for or against.

In general, the Motions were calling for reports and reviews with a lot focused on topics such as:

- calling for the Australian Government to reinstate Local Government to the National Cabinet;
- increase Financial Assistance Grants to 1%;
- calling for Local Government to be appropriately represented to the newly established National Resilience, Relief & Recovery Agency;
- pandemic/emergency responses;
- bushfire and land management motions around conservation and clearing, especially investigating traditional indigenous methods such as cultural burning;
- Mental Health initiatives;
- Aged Care;
- affordable housing;
- nation building infrastructure projects; and
- how Elected Members are remunerated

There were only a few Motions voted down, and this seemed to be for semantics such as not a ALGA jurisdiction, or the details were too specific to an area, considered to be a State-by-State-issue and not broad enough to suit all of Australia which is what the ALGA Assembly is all about. An example of one which was voted down:

- Calling for the establishment of a Permanent Disaster Levy as an income Tax Levy

For more information the outcomes the ALGA is taking from the Motions, see website:

[Home - Australian Local Government Association \(alga.asn.au\)](http://alga.asn.au)

### **NGA Opening Ceremony:**

Welcome to country from Violet Sheridan.

### **Australian Local Government Women's Association Breakfast.**

The speaker was Coral Ross the immediate ALGWA Past President, who was a Churchill Fellow recipient. The Churchill Scholarship enabled Coral to do some investigative research into her topic: *"How to improve gender equality, remove barriers and elect more women to local government-lessons learned from overseas"*.

This was actually a great broad overview with real examples of ways/projects other jurisdictions had implemented programs or activities to see if they would help appeal to a broader demographic encouraging more people to run for their local Council as an elected representative. There was data to show the effectiveness, and a few conclusions and recommendations made to the Local Government Council.

The statistics show that there are still regional areas and some metropolitan areas which do not have gender diversification. The methods could also be applied to help raise awareness to what the role and jobs in Local Council are to all demographics, including culture and race as well as gender.

### **[Coral Ross - Churchill Trust](#)**

#### **ALGA Presidents Address from Linda Scott**

This is the first time we have heard Linda speak and she is a very warm and uplifting person. Her speech focused on the events of the past 2 years and the good work done from the Local Government, the Councils are the ones in touch with the Community and ultimately help deliver the support needed on the ground immediately.

**The Deputy Prime Minister of Australia The Hon Michael McCormack** spoke to us about an hour before he was then "ousted" by the spill in Parliament.

It was good to hear from the former Deputy Prime Minister, who focused more on the theme of "Working Together" and the strength of the ALGA.

**Peter Van Onselen**, gave an insight to his political interviews and gave us a few political predictions from one of which he got immediately incorrect as there was a spill, Barnaby Joyce was made Deputy Prime Minister.

#### **Various Politicians who gave an address/interview:**

Shadow Minister Jason Clare

Anthony Albanese MP, Leader of the Opposition

The Hon Mark Coulton MP, Minister for Regional Health, Regional Communications and Government

The Hon Shane L Stone coordinator General National Recovery and Resilience Agency

### **Speakers/Forums and highlights:**

**Shane Fitzsimmons** joined us via a zoom link.

Shane spoke about “What is resilience?” – and his learning through lived experiences how it’s not always how quickly regions bounce back but how well they adapt. Whilst the default is always to rebuild and to repair the physical elements, the Recovery process must include healing, both emotional and mental.

The communities who cope, evolve grow and strengthen together, the importance of preparedness and methodology can empower individuals and bring together regions.

Shane also introduced the newly formed National Recovery and Resilience Agency. Was great to hear his praise for Local Councils who are part of the first responders and a vital part in emergency and community function, and overall encouraging words of support for LG.

**Craig Foster** spoke about his passion for equality, the racism that is in our society and culture everyday whether we are aware of it or not. His campaign “Racism NOT Welcome” and how this could be widely adopted throughout Australia. We can set and lead our communities by the example and standards by which we live and decisions are made.

Migrants and how to really integrate society and to strive to have a diverse representation and voices on Local Government levels.

The refugee situation where people are still imprisoned on Manus Island 8 years after “the boats were stopped”- would anyone have thought they would still be in limbo in appalling conditions 8 years later?

### **Other Key Forum and Panel Subjects:**

- **COVID the long goodbye** - Prf. Mary-Louise McLaws, Prf. Sanjaya Senanayake, Prf. Gigi Foster

This discussion was compelling given our current circumstances.

It contrasted the considered opinion of esteemed experts in epidemiology, with an esteemed economist.

Professor McLaws spoke succinctly of the COVID mutation threat, the increased virulence of the Delta Strain, the potential consequences if we don’t control its spread and the need for rapid vaccination of the population. Her forecast for deaths in the over 60’s age group particularly, was sobering.

Contrast that, with Economics Professor Foster who highlighted the economic cost to the world over the past 12 months, the financial impact to be borne by future generations, the sociological impact of isolation and in particular the impact on the mental of our youth.

- **Circular Economy**

This was a breakout session hosted by David O’Loughlin. Speakers from Visy and Aspire (an online marketplace for the circular economy) spoke about Australia’ relatively poor performance to date in:

- educating/training consumers to effectively recycle;
- managing our own recyclable waste;
- Providing markets for recycled product; and
- Driving manufacturers to be conscious of the packaging of their products and taking responsibility for the waste that they produce.

The conversation revolved back to Local Government’s obligation to take the lead in use of recycled product, whether it be glass and rubber in road base or plastics in manufacturer of decking, bollards and for civic use.

It also highlighted the poor recycling results for technological products, the reclaiming of precious metals and the repurposing in many cases, of the componentry within.

- **Recovery and Resilience from Bushfires, Floods and COVID**
- **Climate Ready Council panel – heard form Mayors who’s Councils are signed up**
- **Economic Stimulus, Employment, Strengthening Social and Economic Capital**
- **Closing the Gap - Indigenous Voice**
- **Cyber Security**
- **Aged Care and giving all ages a voice and a seat at the table.**

### Tradeshow highlights

#### **Bins for Blokes** [BINS4Blokes - campaigning to get disposal bins in male toilets Australia-wide](#)

Something we hadn’t thought of was incontinence for men. A very real and embarrassing problem for men, and not just older men, people who have had a medical issue, for example prostate, may need incontinence pads.

A simple initiative to install some sanitary bins in men’s public/Council toilets can be an easy way to help allow men to spend time in our area without being concerned or worried about having to rush home.

A Council area can join the App to mark the location of the toilets as a “Bins For Blokes” friendly toilet. People who may be planning a trip can research where they are available and enjoy day trips or longer visits with confidence.

**Ecoteq** [Electric Sweepers And Eco Friendly Equipment - EcoTeq](#)

We were really interested in this one. Electric outdoor maintenance equipment, such as street sweepers, vacuums, cleaners etc. With outstanding run times, superior torque and zero emissions. Also a lot quieter to run, a win for residents.

These machines may cost more to start with but will be a cost savings long term. Would like to see the equipment investigated to see if they are suitable for our city, and when it makes sense to purchase.

**Every Age Counts** [EveryAGE Counts](#)

We had a presentation from Marlene Kraovitsky who is encouraging Councils to take a pledge to denounce Ageism in their council decision making. The campaign highlights the social, economic, and civic impacts of ageism experienced against older people. The main point is to create a society which includes the views and values the contribution from all regardless of age.

Nothing about us without us! (which was the main take away for us!)

**Cyber Ark** [Identity Security and Access Management Leader | CyberArk](#)

We saw a presentation with this company which was confronting with the very real importance of keeping the data we collect from residents safe and secure.

**With of course the regular booths:**

ALGA, ALGWA, City Power Partnership, Murray Darling Basin, University of Adelaide, Optus, Telstra, ATO, LG Focus, LGIU, Mobile Muster (which we already do 😊), JLT, Financial solutions, Nuclear Weapon Ban Treaty, Near Map technology, Push my Button, and more.....

Item No: **14.1**

Subject: **DRAFT MINUTES – ALWYNDOR MANAGEMENT COMMITTEE – 29 JULY 2021**

Date: 24 August 2021

Written By: General Manager, Alwyndor

General Manager: Alwyndor, Ms B Davidson - Park

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### **SUMMARY**

The draft minutes of the Alwyndor Management Committee meeting held on 29 July 2021 are provided for information.

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### **RECOMMENDATION**

- 1. That the draft minutes of the Alwyndor Management Committee meeting held on 25 March 2021 be noted.**
  - 2. That having considered Attachment 2 to Report No: 284/21 Draft Minutes – Alwyndor Management Committee – 29 July 2021 in confidence under section 90(2) and (3)(b) of the Local Government Act 1999, the Council, pursuant to section 91(7) of the Act orders that Attachment 1 and 2 be retained in confidence for a period of 24 months and that this order be reviewed every 12 months.**
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### **COMMUNITY PLAN**

Community: Building a healthy, active and resilient community

Community: Providing welcoming and accessible facilities

Culture: Supporting excellent, efficient operations

### **COUNCIL POLICY**

Not applicable

### **STATUTORY PROVISIONS**

Not applicable



**BACKGROUND**

This report is presented following the Alwyndor Management Committee Meetings.

The Alwyndor Management Committee was established to manage the affairs of Alwyndor Aged Care. The Council has endorsed the Committee's Terms of Reference and given the Committee delegated authority to manage the business of Alwyndor Aged Care.

**REPORT**

The draft minutes of the meeting are attached for Members' information.

*Refer Attachment 1 and 2*

# Attachment 1



## **CITY OF HOLDFAST BAY**

**Minutes of the meeting of the Alwyndor Management Committee of the City of Holdfast Bay held via electronic media (Microsoft Teams), Alwyndor, 52 Dunrobin Road, Hove on Thursday 29 July 2021 at 6.30pm.**

### **PRESENT**

#### **Elected Members**

Councillor Mikki Bouchee  
Councillor Susan Lonie – on site.

#### **Independent Members**

Mr Kim Cheater- Chair  
Ms Julie Bonnici  
Prof Judy Searle  
Prof Lorraine Sheppard  
Ms Trudy Sutton  
Mr Kevin Whitford

#### **Staff**

Chief Executive Officer – Mr Roberto Bria  
General Manager Alwyndor – Ms Beth Davidson-Park  
Manager Finance – Ms Leisa Humphrey  
Acting Manager Finance – Mr Damian Capurro  
Manager Quality and Projects – Ms Emma Burke  
Manager Community Connections – Ms Molly Salt  
Manager People and Culture – Mr Dan McCartney  
Manager Residential Services – Ms Natasha Stone  
Personal Assistant - Ms Marisa Dinham

### **1. OPENING**

The Chairperson declared the meeting open at 6.37pm.

### **2. KAURNA ACKNOWLEDGEMENT**

With the opening of the meeting the Chair stated:

We acknowledge the Kurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

On behalf of the Committee, the Chair welcomed to Cr Lonie and informed members that a letter of thanks from the Committee had been sent to Councillor P Chabrel.

**3. APOLOGIES**

- 3.1 For Absence - Nil
- 3.2 Leave of Absence – Nil

**4. DECLARATION OF INTEREST**

Committee members were reminded to declare any interest before each item.

**5. CONFIRMATION OF MINUTES**

**Motion**

**That the minutes of the Alwyndor Management Committee held on 24 June 2021 be taken as read and confirmed.**

Moved by Ms J Bonnici, Seconded by Ms T Sutton

Carried

**Motion**

**That the confidential minutes of the Alwyndor Management Committee held on 24 June 2021 be taken as read and confirmed.**

Moved by Mr K Whitford, Seconded by Prof L Sheppard

Carried

**6. REVIEW OF ACTION ITEMS**

**6.1 Action Items**

Nil

**6.2 Confidential Action items**

Item noted.

**6.3 Annual Work Plan**

Item noted.

**7. GENERAL MANAGER REPORT**

**7.1 General Manager Report (Report No: 31/2021)**

7.1.1 AMC appointment – elected member representative

7.1.2 COVID-19 Update

Staff vaccinations: 62% as at 27 July 2021, 2 people resigned due to refusal to receive the vaccination.

Confirmed that AMC members will be required to have had at least their first vaccination by 17 September 2021, with evidence provided to Ms M Dinham by this time.

It was noted that the direction issued was for residential staff to be vaccinated by 17 September 2021 however Alwyndor has a blanket approach given all employees access residential.

*Action: A percentage of casual vs total residential staffing to be completed and forwarded to the committee for their information.*

7.1.3 Royal Commission – update  
Item noted.

### **Motion**

**That the Alwyndor Management Committee:**

- 1. Note the appointment of Cr Susan Lonie to the Alwyndor Management Committee, effective immediately for the duration of the Council term ie October 2022.**
- 2. Note the COVID-19 update.**
- 3. Note the Royal Commission update.**

Moved by Prof L Sheppard, Seconded by Cr M Bouchee

Carried

## **7.2 Appointment of Deputy Chair (Report No: 32/21)**

The position of deputy Chair was opened for nominations, Ms Julie Bonnici accepted the nomination for one year to enable succession planning given she is in her final term.

### **Motion**

**That the Alwyndor Management Committee:**

- 1. Recommends the appointment of Julie Bonnici for one year to the position of Deputy Chair.**

Moved by Mr K Whitford, Seconded by Prof J Searle

Carried

## **8. CONFIDENTIAL REPORTS**

### **8.1 General Manager Report – Confidential (Report No: 33/2021)**

#### **Exclusion of the Public – Section 90(3)(d) Order**

- 1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the**

General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No. 32/2021 in confidence.

2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 32/2021 on the following grounds:

- d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Ms T Sutton, Seconded by Mr K Whitford

Carried

## 8.2 Quarterly Performance Report – Quarter 4 (Report No: 34/21)

### Exclusion of the Public – Section 90(3)(d) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No. 34/2021 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 34/2021 on the following grounds:

- d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Cr M Bouchee, Seconded by Mr K Whitford

Carried

Ms E Burke left the meeting 8.40pm

- 8.3 End of Financial Year update including Key Risks and Assumptions (Report No: 35/21)

**Exclusion of the Public – Section 90(3)(d) Order**

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No. 35/2021 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 35/2021 on the following grounds:
  - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Cr M Bouchee, Seconded by Ms J Bonnici

Carried

**9. OTHER BUSINESS – Subject to the leave of the meeting**

**10. DATE AND TIME OF NEXT MEETING**

The next meeting of the Alwyndor Management Committee will be held on **Thursday 26 August 2021** in the Boardroom, Alwyndor, 52 Dunrobin Road, Hove.

**11. CLOSURE**

The meeting closed at 8.57pm.

**CONFIRMED 26 August 2021**

**CHAIRPERSON**



Item No: **14.2**

Subject: **MINUTES – JETTY ROAD MAINSTREET COMMITTEE – 4 AUGUST 2021**

Date: 24 August 2021

Written By: General Manager, Community and Business

General Manager: Community and Business, Ms M Lock

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### **SUMMARY**

The Minutes of the Jetty Road Mainstreet Committee meeting held on 4 August is attached and presented for Council’s information.

Jetty Road Mainstreet Committee Agenda, Reports and Minutes are all available on Council’s website and the meetings are open to the public.

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### **RECOMMENDATION**

**That Council notes the minutes of the Jetty Road Mainstreet Committee of 4 August 2021.**

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### **COMMUNITY PLAN**

Placemaking: Creating lively and safe places  
Community: Providing welcoming and accessible facilities  
Economy: Supporting and growing local business  
Economy: Making it easier to do business  
Economy: Boosting our visitor economy  
Culture: Being financially accountable  
Culture: Supporting excellent, efficient operations  
Culture: Being financially accountable

### **COUNCIL POLICY**

Not applicable.

### **STATUTORY PROVISIONS**

Not applicable.

## **BACKGROUND**

The Jetty Road Mainstreet Committee (JRMC) has been established to undertake work to benefit the traders on Jetty Road Glenelg, using the separate rate raised for this purpose. Council has endorsed the Committee's Terms of Reference and given the Committee delegated authority to manage the business of the Committee.

Jetty Road Mainstreet Committee Agendas, Reports, and Minutes are all available on Council's website and the meetings are open to the public.

## **REPORT**

Minutes of the meetings of JRMC held on 4 August 2021 is attached for member's information.

*Refer Attachment 1*

## **BUDGET**

Not applicable.

## **LIFE CYCLE COSTS**

Not applicable.

# Attachment 1



## **CITY OF HOLDFAST BAY**

### **Minutes of the meeting of the Jetty Road Mainstreet Committee of the City of Holdfast Bay held by virtual connection on Wednesday 4 August 2021 at 6:00pm**

#### **PRESENT**

##### **Elected Members:**

Councillor R Abley

Councillor W Miller

##### **Community Representatives:**

Maios Group, Mr C Maios

Attitudes Boutique, Ms G Martin

Cibo Espresso, Mr T Beatrice

Daisy and Hen, Ms G Britton

Good Physio, Mr T Chai

The Royal Moody, Mr G Watson

Beach Burrito, Mr A Warren

##### **Staff:**

Chief Executive Officer, Mr R Bria

General Manager, Community Services, Ms M Lock

Manager, City Activation, Ms R Forrest

Jetty Road Development Coordinator, Ms A Brown

Jetty Road Assistant, Mr W Papatolis

#### **1. OPENING**

The Chairman, Mr C Maios, declared the meeting open at 6.00pm.

#### **2. APOLOGIES**

2.1 Apologies Received:

2.2 Absent: Mr D Elmes, Mr A Fotopoulos

#### **3. DECLARATION OF INTEREST**

Members were reminded to declare any interest before each item.

**4. CONFIRMATION OF MINUTES****Motion**

**That the minutes of the Jetty Road Mainstreet Committee held on 7 July 2021 be taken as read and confirmed.**

Moved Councillor Miller, Seconded Councillor Abley

**Carried**

**5. QUESTIONS BY MEMBERS**

**5.1 Without Notice: Nil**

**5.2 With Notice: Nil**

**6. MOTIONS ON NOTICE: Nil**

A Warren joined meeting at 6.04pm.

T Chai joined meeting at 6.05pm.

**7. PRESENTATION:****7.1 Adelaide Retail High Street Q121 Market Update**

Representatives from Jones Lang LaSalle provided an overview of the Adelaide Retail market landscape. Presenters are:

- Ben Parkinson, Managing Director
- Rick Warner, Director Research
- Sam Alexander, Capital Markets Executive

**7.2 Jetty Road Masterplan – Stage 1 Chapel Street and Hindmarsh Lane Progress**

Ms Cherie Armfield, Project Manager Public Realm & Urban Design provided an update and progress report of the Chapel Street and Hindmarsh Lane upgrade.

**8. REPORTS/ITEMS OF BUSINESS**

**8.1 Monthly Finance Report**

(Report no: 253/21)

The Jetty Road Mainstreet Committee end of 2020/2021 financial year report is prepared by the Jetty Road Development Coordinator presented for information of the members of the Jetty Road Mainstreet Committee.

**Motion**

**That the Jetty Road Mainstreet Committee note this report.**

Moved T Beatrice, Seconded G Martin

**Carried**

8.2 Marketing Update (Report No: 254/21)

The report provides an update on the marketing initiatives undertaken by the Jetty Road Mainstreet Committee 2020/21 Marketing Plan and initiatives aligned to the delivery of the Jetty Road Glenelg Retail Strategy 2018-2022

**Motion**

**The Jetty Road Mainstreet Committee:**

**1. Note this report**

Moved G Martin, Seconded A Warren

**Carried**

**2. Endorse the Jetty Road Glenelg Marketing Plan 2021/22.**

Moved G Britton, Seconded A Warren

**Carried**

8.3 Scratch and Win Campaign Report (Report No: 255/21)

The Jetty Road Mainstreet Committee identified a Scratch and Win competition as an initiative to stimulate economic activity during the quieter months of May and June. A proposal was submitted to the JRMC for discussion in the February 2021 meeting with a Jetty Road Scratch and Win promotion was endorsed in the March 2021 meeting. This Jetty Road precinct promotion ran over a four week period from 24 May to June 21 2021.

**Motion**

**That the Jetty Road Mainstreet Committee note this briefing.**

Moved G Watson, Seconded T Beatrice

**Carried**

8.4 Event Cinema Street Art Project (Report No: 256/21)

At the JRMC marketing brainstorming session on 29 June 2021 the attendees discussed the importance of the Event Cinema in Jetty Road's promotions to drive visitation. Street art was discussed to be placed on the corner wall visible from Cowper Street, under the Event Cinema logo to draw attention to the cinema. Consultation with the Community, Arts & Culture Coordinator at the City of Holdfast Bay and the JRMC have taken place regarding a project with artist Mathew Fortrose, with a total project value of \$15,900.

**Motion**

**That the Jetty Road Mainstreet Committee note this report and endorse a budget allocation of \$3,900 from the 2021/22 Retail Strategy budget to be allocated towards the Cinema corner wall project on Cowper Street for a commencement of 16 August 2021.**

Moved Councillor Miller, Seconded G Martin

**Carried**

8.5 Jetty Road Events Update

(Report No: 257/21)

JRMC in partnership with the City of Holdfast Bay are responsible for implementing and managing a variety of major events to support economic stimulus in the precinct in accordance with the annual marketing and business plan. This report provides an overview of upcoming events and an update on events held.

**Motion**

**That the Jetty Road Mainstreet Committee note this briefing.**

Moved G Watson, Seconded T Beatrice

**Carried**

8.6 Jetty Road Glenelg Business Survey

(Report No: 258/21)

The Jetty Road Mainstreet Committee (JRMC) aim to measure improvements and changes in the precinct and identify areas of focus to improve the business environment via the distribution of an annual Jetty Road Glenelg Business Survey. A draft survey was distributed to the JRMC on 23 July for feedback and the survey is scheduled to be released on 10 August. The survey aligns to priority area 4. Working Better Together in the Jetty Road Glenelg Retail Strategy 2018-2022.

**Motion**

**That the Jetty Road Mainstreet Committee note this report.**

Moved A Warren, Seconded T Beatrice

**Carried**

8.7 Moseley Square Precinct Lighting

(Report No: 259/21)

The Jetty Road Mainstreet Committee installed lighting around the palm trees in Moseley Square in 2020 to improve the night time appeal and aesthetic in the precinct. The Chair of the JRMC has requested that the City of Holdfast Bay turn off or soften the Council own lighting infrastructure in Moseley Square as it detracts from the night time aesthetic in Moseley Square.

**Motion**

**That Council review the lighting in Moseley Square to improve the ambience in the precinct.**

Moved G Watson, Seconded T Beatrice

**Carried**

**9. URGENT BUSINESS – Subject to the Leave of the Meeting**

**9.1 REPORTS/ITEMS OF BUSINESS:**

- The JRMC Chairperson acknowledged the sad passing of Councillor M Bouchee.
- A Warren asked a question around an e-commerce platform.
- M Lock announced the resignation of the JRDC and acknowledged the work achieved to date.

**10. DATE AND TIME OF NEXT MEETING**

The next meeting of the Jetty Road Mainstreet Committee will be held on Wednesday 1 September at the Glenelg Town Hall.

**11. CLOSURE**

The meeting closed at 8.10pm

**CONFIRMED:** Wednesday 1 September 2021

**CHAIRMAN**



Item No: **15.1**

Subject: **ITEMS IN BRIEF**

Date: 24 August 2021

Written By: Personal Assistant

General Manager: Strategy and Corporate, Ms P Jackson

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## **SUMMARY**

These items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

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## **RECOMMENDATION**

**That the following items be noted and items of interest discussed:**

- 1. Letter from Coast Protection Board regarding beach replenishment at Glenelg North Beach**
  - 2. Letter from Nicolle Flint MP regarding support for redevelopment Brighton and Seacliff Yacht Club**
  - 3. Bay Sheffield Walk**
- 

## **COMMUNITY PLAN**

Culture: Supporting excellent, efficient operations

## **COUNCIL POLICY**

Not applicable

## **STATUTORY PROVISIONS**

Not applicable

## **REPORT**

- 1. Letter from Coast Protection Board regarding replenishment at Glenelg North Beach**

At the Council meeting held on 8 June 2021, Councillor Smedley requested that Administration write to the Coast Protection Board regarding the loss of sand at Glenelg North Beach. Attached is the response received for Elected Members information.

*Refer Attachment 1*

**2. Letter from Nicolle Flint MP regarding support for redevelopment Brighton and Seacliff Yacht Club**

Attached is a letter received by the Mayor on 4 August 2021 from Nicole Flint, Member for Boothby in support of the Brighton and Seacliff Yacht Clubs plans to upgrade their facility and asking Council to grant land owner consent, attached. At the meeting on 21 July 2021, Council moved to provide landowner consent.

*Refer Attachment 2*

**3. Bay Sheffield Walk**

The Bay Sheffield footrace has been held every year since 1887 on Proclamation Day (December 28) at Colley Reserve, except for the years between 1966-1969 and 2001-2003. In 2020 the race was moved to Glenelg Oval due to COVID-19 restrictions. Winners of each year's men's race have been commemorated by an engraved paver installed on Bay Sheffield Walk, near the rotunda on Colley Reserve. However, although there has been a women's race since 1987, with prize money that was brought into alignment with the men's race in 2016, women winners have not been similarly commemorated on the Walk. An initial estimate to update the Walk to include the women's winners since 1987 is in the order of \$7,000, which can be covered within existing budget parameters. The City of Holdfast Bay will engrave and install pavers commemorating the women's winners 1987-2020 at a suitable future date, likely to coincide with the updating of the walk with the 2020 men's winner. Future men's and women's winners will then be updated on an annual basis thereafter.

# Attachment 1





Michael de Heus  
Acting General Manager  
Assets and Delivery  
City of Holdfast Bay

Level 6  
81-91 Waymouth Street  
Adelaide SA 5000  
GPO Box 1047  
Adelaide SA 5001  
Australia  
DX138  
Ph: +61 8 8124 4928  
Fax: +61 8 8124 4920  
[www.environment.sa.gov.au](http://www.environment.sa.gov.au)

30 July 2021

Dear Mr de Heus,

Thank you for your letter of 15 June 2021, regarding beach replenishment at Glenelg North and Council's acknowledgement of State Government's commitment to management of the City of Holdfast Bay coastline.

Glenelg North beach is managed as part of the continuous beach system from Kingston Park to Outer Harbor. A sustainable approach to managing our beaches involves recycling sand from areas of where sand builds up to areas of loss. This is the basis of the Adelaide Living Beaches (ALB) Strategy (2005) that divided the Adelaide coastline into six management cells, with Glenelg North to West Beach harbour defined as one of these. These cells remain the units of management for Adelaide's managed beaches.

The Glenelg Harbor blocks the northerly drift of sand and the majority of this sand is recycled to nourish and protect the beaches within the Holdfast Bay council area further south. At the time of the Holdfast Shores development, the beach management strategy involved bypassing sand from the south to north of the Glenelg Harbor. This approach has been replaced by the sand recycling strategy to maintain southern Holdfast Bay beaches (with pumping) and Glenelg North beaches (with trucks). Moving sand from Glenelg beach to Glenelg North (bypassing sand) would mean less sand is available to recycle back to the southern Holdfast Bay beaches, or if pumping the current quantity of sand south was maintained, there would be an impact on the width and height and consequently useability of Glenelg beach.

Whilst Glenelg North is not managed through the sand pipeline system, it is managed via annual back passing of sand with trucks from the northern end of the cell at West Beach harbour. This replenishment is usually undertaken in spring, in preparation for increased beach visitation over the warmer months. I am informed by the Coast and Marine Branch of the Department for Environment and Water (DEW) that this regular beach replenishment is maintaining sand in the Glenelg North end of the beach cell.

Extension of the sand pumping pipeline to Glenelg North is not being considered as part of the *Securing the future of our coastline* project. Movement of sand by truck, along this short stretch of beach, is the most cost effective and efficient method of back-passing sand and will remain the management strategy for the foreseeable future.

The Board provided grant funding in 2020/21 to Council for an investigation of the current seawall at Glenelg North, including the capacity to withstand storm events and the implications of sea level rise. This information will inform the continued collaborative approach between the Board and Council in managing this section of coast.

Thank you for writing to the Coast Protection Board on this matter. For further information, or if you have any questions, please contact Jason Quinn, Team Leader Coastal Programs, Department for Environment and Water on (08) 8124 4782 or [Jason.quinn@sa.gov.au](mailto:Jason.quinn@sa.gov.au).

Yours Sincerely



Jeff Tate  
**Presiding Member**  
**Coast Protection Board**

# Attachment 2





# NICOLLE FLINT MP

FEDERAL MEMBER FOR BOOTHBY



Mayor Amanda Wilson  
City of Holdfast Bay  
PO Box 19  
BRIGHTON SA 5048

**Received**

**-4 AUG 2021**

Ref: 13741ZB

CITY OF HOLDFAST BAY

Dear Mayor Wilson

I write in support of the Brighton and Seacliff Yacht Club's plans to upgrade their premises and increase community participation, through their *Facility Redevelopment Master Plan*.

The current clubrooms require significant updates in order to facilitate increased participation across a range of community stakeholders including women, young people, senior Australians and people requiring disability access, as well as improved access for the local community more generally.

Additionally, the redevelopment of the site would continue to allow the Club to bid for and host competitions, such as large sailing regattas and championships at the state, national and international levels. These competitions bring important economic activity to our local area and to South Australia more broadly.

It is my understanding that representatives of the Club have met with Council seeking a letter of landowner consent and potential funding avenues for the proposal, however they have so far been unsuccessful.

I am advised that a letter of landowner consent is particularly important when applying for state and federal grant programs.

Supporting the upgrade of their facilities will help to ensure that their 765 members, 400 social members and the surrounding local community, enjoy increased sporting participation and social enjoyment. I commend the Brighton and Seacliff Yacht Club in their desire to improve their facilities for their members and local community.

Please find enclosed, for your information and attention, a copy of the correspondence received from the Brighton and Seacliff Yacht Club.

I would be grateful if Council could grant the Club a letter of landowner consent and consider funding assistance for this significant proposal for our local community.

Thank you for your assistance and consideration of this matter.

Yours sincerely

**Nicolle Flint MP**

Member for Boothby

28 / 06 / 2021

*Encl. Copy of correspondence from the Brighton & Seacliff Yacht Club*

*Cc. Lisa Brock, Commodore, Brighton & Seacliff Yacht Club*





# B&SSYC Facility Redevelopment-Master Plan



## Brighton and Seacliff Yacht Club Inc

*"Where Sailing and the Community meet"*



YEARS • 1919 TO 2019  
Brighton & Seacliff  
Yacht Club

### Modernised Multi-purpose building and amenities

- Inclusion focussed accessible design
- Multi Age compliant change rooms
- Upgraded Catering facilities
- New All-weather Kiosk

### Increase in service to the community

- Growth in access for youth & aged
- Growth in access for disabilities
- Improved club self-sustainability
- Growth in access to sailing
- Gender equity in sailing participation

### A community "Hub" on the coastal path

- Improved informal social opportunities
- Bringing the community closer to the sea and sailing activities
- Community access to informal recreational spaces





## Project at a glance

The Brighton and Seaciff Yacht Club is a sailing and water activity focussed club, whilst also supporting a number of local community groups and other activities at our venue. We also make our venue available to the general public for event hire - which contributes greatly to our operating costs - making us mostly self-sustaining. Our existing building is lacking in certain key areas, including current building standards, which limit our ability to serve the sailing community, and the broader community. As a result, we are severely limited in our ability to serve the community more inclusively, as well as reducing our financial sustainability. This project delivers on a number of key objectives for the greater community and our sailing participants alike.

- Amenities and Venue consumer experience
- Liveability, vibrancy and the local community
- Opportunities for everyone
- Operational Efficiency
- Building compliance
- Financial sustainability

## PROJECT STAGING AND BENEFITS

### Project Staging and Benefits

We are seeking funding in the vicinity of \$2.6 million to carry out the planned works, through contributions from club funds, local, state, and federal support. The proposed staging is to allow the club to continue operations with minimal disruption - a key requirement to ensure our sustainability as we are a 7 day a week, 365 days of the year operation.

#### Stage 1

- Increase safety within club grounds by providing more space for club youth and adult training craft storage reducing working congestion during sailing events

- Increased protection for club youth and adult training craft by providing new storage areas enabling more craft to be available to teach people to sail for longer
- Address fire safety compliance issues

#### Stage 2

- Disability and aged access to the first floor by providing a lift for access to the first floor enabling access to community and private functions and events.

- Reducing barriers for disability inclusion by providing DA amenities and ramps enabling participation and inclusion in events
- Improve meeting place capabilities by providing a New all-weather kiosk creating a meeting place along the coastal path with amenities
- Reducing barriers to participation by providing upgraded change rooms which meet child safe and gender equity requirements

#### Stage 3

- Improved community spaces to foster increased opportunities for social interaction



## Anticipated project outcomes

- Increase in youth participation
- Increase in adult participation
- Positive contribution to social interaction along the coastal path
- Increased access to the sea for the greater community
- Increase in non-sporting (community) use of the facilities
- Increased capacity to host events inclusive of those with disabilities, and the aged
- Consumer, social and health benefits from the improvements in safety, access, and inclusivity

## Economic and Social Benefits

There are a range of secondary and tertiary benefits expected for the wider community, volunteers and participants which are anticipated from the project.

- Social capital creation
- Improved education-water safety and sailing skills
- Improved education and employment outcomes
- Improved wellbeing of volunteers involved in the club
- Employment through the operation, maintenance, and education at the facility
- Facilities directly contributing and supporting the local economy
- Reduction in crime and anti-social behaviour
- Regional identity, pride and recognition







**Key stakeholders will benefit from the following:**

**Available community facilities** – increase in revenue from external hirers.

**Opportunities for local businesses** – Increased participation will lead to higher visitation and increase in expenditure.

**Capacity to host mass participation events** - enabling additional on-site event days, attracting visitors from outside the City of Holdfast Bay.

**Improved sustainability through participation** – club will be in a stronger financial position due to receiving a greater number of participation fees reducing reliance on outside funding.

**Improved financial sustainability through improved operational efficiency** – increase surplus from bar and kitchen facilities. Compounded through an increased propensity for visitors to spend more time in the club.

**Volunteering** - another benefit from the project is increased volunteer opportunities. It is estimate that there will be 2,500 incremental hours associated with the project objectives. The club enjoys a rate of volunteer support and participation with close to 50% of our registered participants volunteering in some capacity. It is expected that this project will further increase volunteer opportunities for current and potential new volunteers.





# Strategic Alignment

BSYC	Holdfast Bay	Federal Government Sport 2030 Strategic Plan	State Government	Office for Recreation and Sport Strategic Plan – 2017-2021
<p><b>Strategic Plan 2021-25</b></p> <p><b>Mission Statement:</b>            • Evolve our activities and maintain the expectations of all members            • Ensure equity and ease of access for all in a safe environment            • Provide a climate of inclusiveness and diversity            • Offer 'an escape' through a recreational and social environment</p>	<p><b>Strategic Plan – 2030</b></p> <p>Building a healthy, active and resilient community – with sporting and community hub and accessible facilities.</p>	<p>Building a more active Australia - More Australians, more active, more often.</p> <p>This project will deliver on this strategic priority and the following outcomes:            Improve the physical health of Australians            Improve the mental health of Australians.            Grow personal development            Strengthen our communities</p>	<p><b>SA Strategic Plan</b></p> <p>Our community – this project will create an inviting space for members of the community to congregate, participate and contribute. Specific targets, increasing the use of public spaces</p>	<p>Places and Spaces - this project will facilitate greater participation through quality inclusive infrastructure</p> <p>Capacity and Capability – this project supports stakeholder club and organisations in their capacity and capability to deliver sport and recreation opportunities</p>
<p>• Continue to produce a large number of youths people at their respective crossen levels            • Undertake quality of delivery and operations through sustainable management            Be financially secure</p>	<p>Tourism Plan 2020            Driving Demand – contribute to the generation of demand by creating a vibrant facility for a multitude of different events</p>	<p>This project will assist in the key PARTICIPATION goal outlined in Sport 2030:            By 2030, 15% more Australians participating in at least 150 minutes of moderate to vigorous activity each week.</p>	<p>30 Year Plan Greater Adelaide • A green liveable city – this project aims to increase the quality and usability of the one of the most regions important green spaces</p>	<p>Access and Opportunity – this project encourages and enables participation from members of the community who otherwise might have been discouraged, for example, female participants</p>
<p><b>Strategic pillars 2020-25</b></p> <p>• Financial Resilience – Revenue and Funding            • Management.            • Growth through Service            • Enhancement and Diversifying ON-WATER            Experiences: Club facilities both clubhouse and club craft</p>		<p>Sport and physical activity for all, for life: every Australian, at all stages of their life, can undertake the exercise they need and want in a safe, fun and inclusive way, whether it is through sport or other types of activity, ensuring sport is accessible to all Australians.</p>	<p>Seven Strategic Priorities            Creating a Vibrant City - this project would enhance opportunity for those looking to participate in sport and better venues for community events.</p>	<p>Sporting Excellence – This project supports sporting excellence through providing better quality facilities for emerging sporting talent, along with the ability to host</p>

## Community Participation

The key drivers for the Brighton and Seaciff Yacht Club redevelopment project are to increase accessibility and availability of our services to the community. By removing the barriers which are presently limiting participation capacity, it is anticipated that the proposed redevelopment will add significant capacity for the club to accommodate:

- **Primary users-Sailors (including sailing volunteers): 765 members.**
  - Upgrades to the clubhouse (Change rooms, Showers, Toilets, Lifts, Ramps, relocation of Cartern) will ensure that facilities provided are:
    - compliant with current building standards including AS1428.1-2009.
    - are child safe.
    - new aquatic activities and programs can be safely offered to all people including those with disabilities as new disabled access amenities will be available to support disabled people.
    - enhance gender participation through refurbished amenities for female sailors.
    - increase in Club, State, National, and International sailing activities held at BSYC through an increased capacity to support large sailing fleets, as more upgraded rescue boats, safety, and race management equipment and higher standard and capacity of amenities will be available.
    - sailing training programs will be offered more frequently and with larger participation numbers due to an increase Active recreational users including Youth Sailing Events, annual Regattas and National Championship events, School Sailing Championships, "Learn to sail" and "Come and Try", holiday Aquatics programs (1640 participants per year), and Yoga.-
    - The participation capacity of these programs is very dependent on the quality and support of both amenities available and support equipment.
    - The upgraded facilities will be child- safe, inclusive, and offers, the high rescue/support fleet to sailor ratio mandated by Yachting Australia for safe sailing thus allowing for increased school and youth training programs, sailing, and aquatics participation.
    - volunteer members are integral to the running of sailing activities and an improvement to the facilities will attract further participation of volunteers necessary for the support of sailing events offered
- Secondary Users: Social members (400 members) and Consumers (estimated at a minimum of 10,000 visits per year).**
- Currently, the upper deck's amenities are inadequate- especially during sailing events and functions of more than 50 people (70+ functions per year). The new amenities will add to the capacity and appeal of the venue for function hire where there can be large groups, including elderly or disabled guests, thus increasing function hire and revenue generated.
  - The proposed lift to the Upper Deck club rooms facilitates access to cross-generational events where frail older members and people with disabilities are currently excluded due to access issues.
  - The relocation of the cafe promotes an atmosphere of welcome and potential for future participation in sailing and increases revenue generated for the support of all sailing activities.
  - The installation of a lift opens opportunities for disabled or elderly (mobility compromised people) to reach the Upper Deck area and enjoy club facilities, events and activities conducted on this level of the club.





# Brighton and Seacliff Yacht Club Inc

*"Where Sailing and the Community meet"*



YEARS • 1919 TO 2019

**Brighton & Seacliff**  
Yacht Club

Item No: **15.2**

Subject: **REQUEST FOR FUNDING FROM THE SOUTH AUSTRALIAN COASTAL COUNCILS ALLIANCE**

Date: 24 August 2021

Written By: Team Leader Environment & Coast

General Manager: Assets & Delivery, Mr M de Heus

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### **SUMMARY**

There are two coastal council bodies to which the City of Holdfast Bay belongs: the Metro Seaside Councils Committee (MSCC) and the South Australian Coastal Councils Alliance (SACCA). A request for \$2,500 funding to support the South Australian Coastal Councils Alliance has been received. The contribution is being sought directly from all coastal Councils. Previously the SACCA was funded through grants. The funding request is supported as the South Australian Coastal Councils Alliance has the potential to be a powerful body, particularly in the advocacy space, which is badly needed by coastal councils

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### **RECOMMENDATION**

**That Council approves funding of \$2,500 for the South Australian Coastal Councils Alliance for the 2021/22 financial year.**

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### **COMMUNITY PLAN**

Environment: Protecting Biodiversity  
Environment: Building an environmentally resilient city  
Environment: Using resources efficiently  
Environment: Fostering an environmentally connected community

### **COUNCIL POLICY**

Environment Strategy 2020-2025

### **STATUTORY PROVISIONS**

Not Applicable.

## BACKGROUND

There are two coastal council bodies to which the City of Holdfast Bay belongs: the Metro Seaside Councils Committee (MSCC), and the South Australian Coastal Councils Alliance (SACCA).

The Metro Seaside Councils Committee is an unincorporated body, which pre-dates the Coast Protection Act of 1972. It is comprised of the seven metropolitan coastal councils between the City of Onkaparinga and the City of Salisbury. Each of these councils is represented by two representatives, one Elected Member and one Council officer. For the City of Holdfast Bay the Elected Member representative is Councillor Miller who was nominated on 12 March 2019 (motion C120319/1403). Green Adelaide and the Coast Protection Board also sit on the Metro Seaside Councils Committee as advisory organisations. The MSCC aim is to:

1. assist the member Councils to achieve their respective coastal objectives by creating a collaborative partnering relationship that benefits the needs of the community;
2. provide a forum for member Councils to develop a common response to shared concerns, to facilitate collaboration, to source funding to address priority concerns across Council boundaries and to raise the profile of coastal environments.

The Metro Seaside Councils Committee meets quarterly, has no executive officer and hosted by a different council every few years, currently this is the City of Onkaparinga. We currently contribute \$1,200 annually to support the costs of running the Metro Seaside Councils Committee. It is an excellent platform for information sharing. Currently, the City of Onkaparinga, as host council, have organised for a review of governance, structure and function of the Metro Seaside Councils Committee. The review is co-funded via Metro Seaside Councils Committee council membership funds and from Green Adelaide. The review is due to be completed before the end of this calendar year. The comprehensive review is intended to provide recommendations for improved governance models.

The South Australian Coastal Councils Alliance (SACCA) is also an unincorporated body, formed in 2019 and comprises all 34 South Australian coastal councils, with a part-time Executive Officer. It has four strategic objectives: co-ordination, collaboration, capacity building, and advocacy. More details are in the attached Strategic Objectives and Business Plan 2020 – 2025. The South Australian Coastal Councils Alliance's Executive Committee is comprised of four zones and two elected member representatives and one proxy from each zone. Councillor Miller is one of the proxies for the Metropolitan Adelaide zone. The Executive Committee meets quarterly.

*Refer Attachment 1*

As the South Australian Coastal Councils Alliance is still a relatively new body it has had unstable and ad hoc funding since its inception. Up to recently, the SACCA was funded through grants. Attachment 2 shows a letter recently sent by South Australian Coastal Councils Alliance, to Mayor Wilson, requesting funding of \$2,500 (ex-GST) from Council for the 2021/22 financial year.

*Refer Attachment 2*



**REPORT**

We recommend supporting South Australian Coastal Councils Alliance with the requested funding for 2021-22. If it can stabilise its funding arrangements, then the South Australian Coastal Councils Alliance has the potential to be a powerful body, particularly in the advocacy space, which is badly needed by coastal councils. The South Australian Coastal Councils Alliance has identified that over the next decade the cost of managing the South Australia coast is forecast to grow exponentially, with projected capital and operating costs exceeding \$200m. With a significant shortfall expected between available State and Local government funding and the funding required, South Australian Coastal Councils Alliance could be a powerful advocacy body through which local councils could address this shortfall together.

**BUDGET**

\$2,500 for 2021-22.

**LIFE CYCLE COSTS**

Not Applicable.

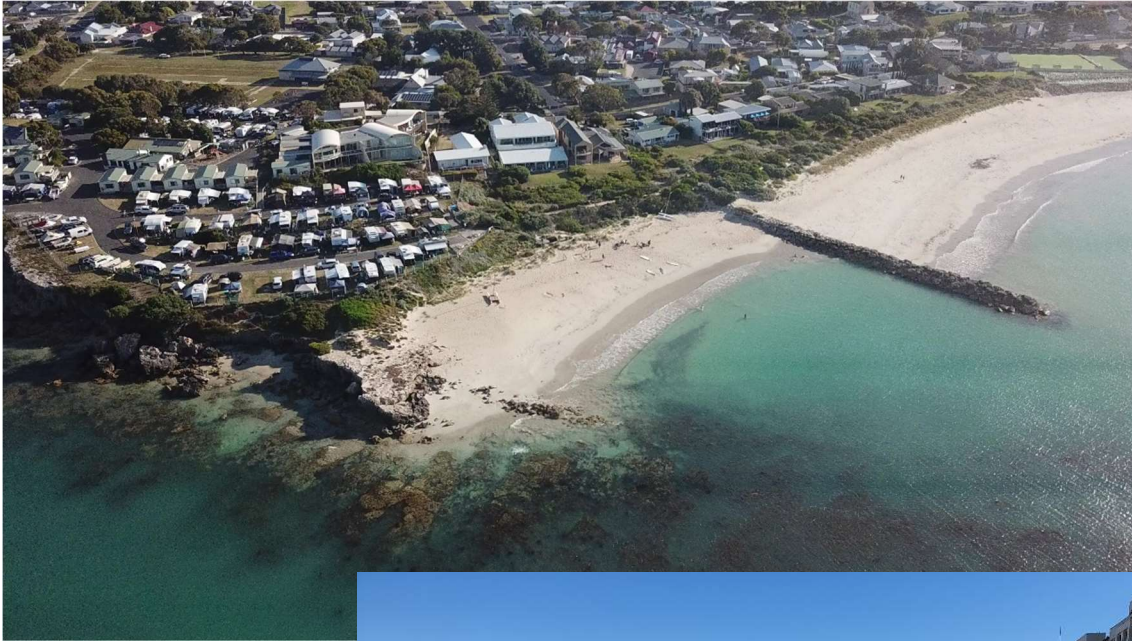
# Attachment 1





SOUTH AUSTRALIA  
**COASTAL  
COUNCILS  
ALLIANCE**

COORDINATION ● COLLABORATION ● ADVOCACY



# **STRATEGIC OBJECTIVES & BUSINESS PLAN 2020 – 2025**

[www.sacoastalcouncils.com.au](http://www.sacoastalcouncils.com.au)

## INTRODUCTION

Half of South Australia's sixty-eight local Councils are coastal.

Eight are located along the metropolitan Adelaide coastline, with the remaining twenty-six spread around the vast regional coastline, from Eyre Peninsula, Spencer Gulf, Yorke Peninsula, Fleurieu Peninsula & Kangaroo Island and Limestone Coast.

All Councils are under increasing pressure to do more, with less. Coastal Councils have an additional responsibility to provide, manage and maintain a wide range of coastal assets that not only benefit residents and ratepayers, but a much wider visiting and tourist population.

Regardless of size and location, or whether they are metropolitan or rural, coastal Councils are facing the same issues and resourcing pressures including; accelerated cliff and dune erosion; inundation; managing coastal access; maintenance and replacement cost of recreational infrastructure like jetties and boat ramps; planning and development anomalies in coastal areas; sand and beach management; illegal dumping; dredging; managing coastal biodiversity; and construction and maintenance of protection infrastructure including levees, seawalls and groynes.

Every day Local Government is dealing first-hand with these issues and the impact on their communities. To address these challenges Councils consistently identify several barriers, but also the remedies and opportunities to deliver better coastal management outcomes, including;

- New funding and investment strategies are needed to meet the growing demand for infrastructure and mitigate risk from coastal hazards
- Better coordination between levels of government is needed to maximise resources and enhance efficiencies.
- The desire to develop local expertise in coastal planning and decision making to reduce the risk from coastal hazards; and
- To build Local Government resources and capacity, particularly in small and non-metropolitan Councils to undertake the range of required coastal management works, maintenance, data capture and monitoring.

Over the last ten years expenditure by Local Government on coast protection, management and infrastructure has nearly doubled, however the level of funding from other tiers of government to support this has remained relatively static.

Over the next ten years, the cost of managing the coast is forecast to grow exponentially, with Councils in SA conservatively identifying capital works and operating expenses in excess of \$200 million.

Based on the mounting challenges facing coastal Councils and strong demand from the sector for a more collective approach, the 'South Australia Coastal Councils Alliance' was formally launched in October 2019 with the initial objectives of providing;

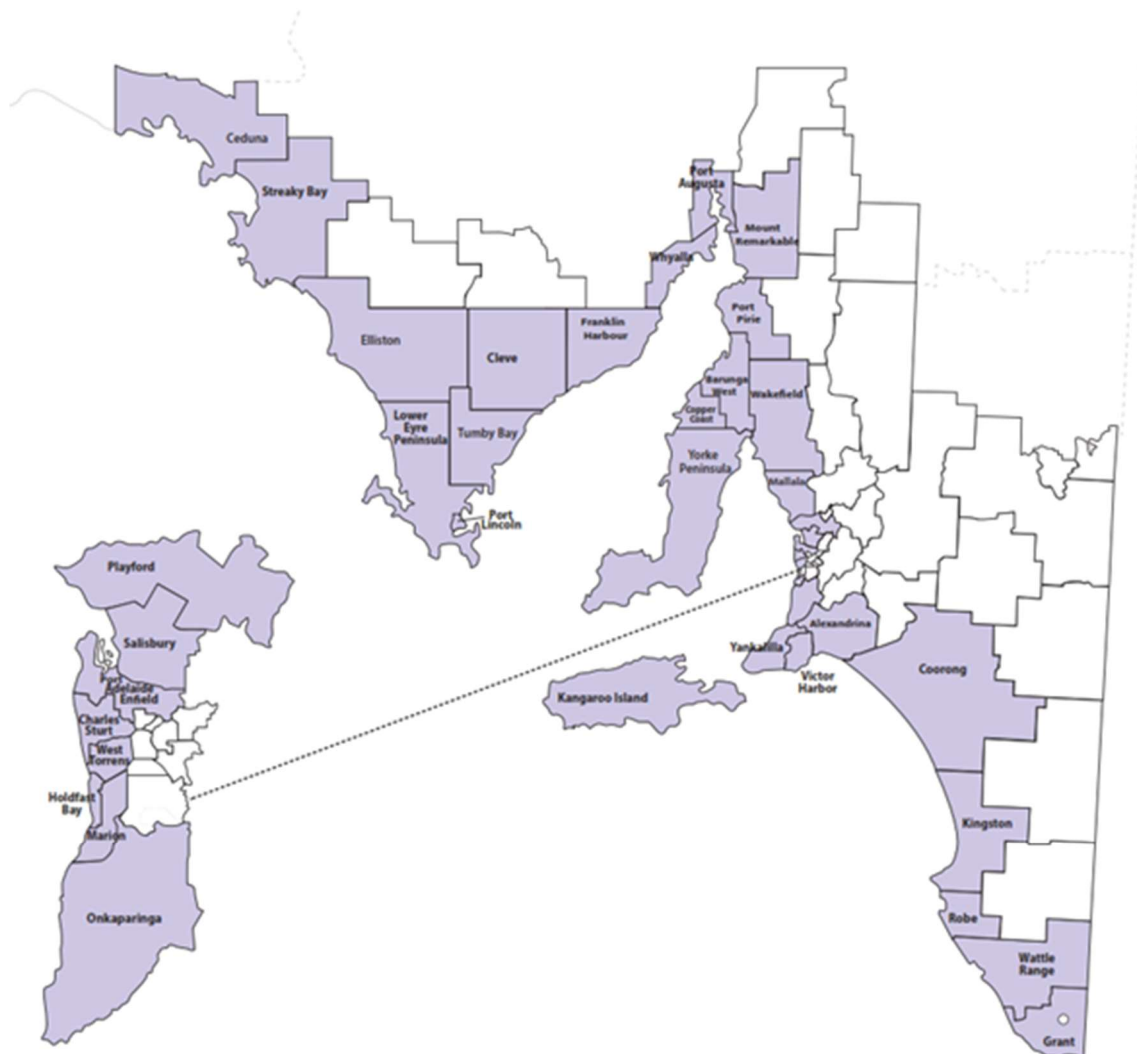
1. An informed, coordinated advocacy voice: and,
2. a forum for information sharing and networking on coastal management issues facing Councils across SA.

This Plan identifies the strategic objectives of the South Australia Coastal Councils Alliance (SACCA) and its annual activities.

## MEMBER COUNCILS

Adelaide Plains Council  
 Alexandrina Council  
 Barunga West Council  
 District Council of Ceduna  
 City of Charles Sturt  
 District Council of Cleve  
 Coorong District Council  
 Copper Coast Council  
 District Council of Elliston  
 District Council of Franklin Harbour  
 District Council of Grant  
 City of Holdfast Bay  
 Kangaroo Island Council  
 Kingston District Council  
 District Council of Lower Eyre Peninsula  
 City of Marion  
 District Council of Mount Remarkable

City of Onkaparinga  
 City of Playford  
 City of Port Adelaide Enfield  
 Port Augusta City Council  
 City of Port Lincoln  
 Port Pirie Regional Council  
 District Council of Robe  
 City of Salisbury  
 District Council of Streaky Bay  
 District Council of Tumby Bay  
 City of Victor Harbor  
 Wakefield Regional Council  
 Wattle Range Council  
 City of West Torrens  
 City of Whyalla  
 District Council of Yankalilla  
 Yorke Peninsula Council





## GOVERNANCE

The SA Coastal Councils Alliance is governed by an Executive Committee. Two Committee members and one proxy member is elected from the Councils within each of the following coastal zones;

<b>Southern Region</b>	<b>Metropolitan Adelaide</b>	<b>Northern Zone</b>	<b>Western Zone</b>
Grant, Wattle Range, Robe, Kingston, Coorong, Alexandrina, Victor Harbor, Kangaroo Island, Yankalilla	Onkaparinga, Marion, Holdfast Bay, West Torrens, Charles Sturt, Port Adelaide Enfield, Salisbury, Playford	Adelaide Plains, Wakefield, Yorke Peninsula, Copper Coast, Barunga West, Port Pirie, Mount Remarkable, Port Augusta, Whyalla	Franklin Harbor, Cleve, Tumby Bay, Port Lincoln, Lower Eyre, Elliston, Streaky Bay, Ceduna

*\* The President of the LGA shall be an ex-officio member of the SA Coastal Councils Alliance.*

### Chairperson

- One Chair and one Deputy Chair shall be selected from and by the Executive Committee members for two years.
- The Chair of the Executive Committee shall be the primary spokesperson of the SA Coastal Councils Alliance.

### Meeting Frequency

- The SA Coastal Councils Alliance will meet twice per year in April and October, in conjunction with SA Local Government Association's ordinary and annual general meetings.
- The Executive Committee will meet at least quarterly, or on an as needs basis.

### Resources

- Executive support for the SA Coastal Councils Alliance and Executive Committee shall be provided by an Executive Officer.
- Core funding for SACCA shall be sought from an equal, annual allocation from the LGA's Greater Adelaide Regional Organisation of Councils (GAROC) and SA Regional Organisation of Councils (SAROC). This funding model however is under review and to be confirmed from 30 June 2021.
- Additional project or specialist support shall be funded by grants, Councils or other external assistance as relevant.

### Delegated Authority

- Nil – The SA Coastal Councils Alliance is an informal representative network of the States thirty-four coastal Councils. The Alliance Executive Committee is chaired by a Council elected member. The Alliance reports against its strategic objectives regularly to its members and to the LGA SAROC and GAROC committees.

### Review

- The SACCA Strategic Objectives and Business Plan 2020-25 will be reviewed annually.

## SACCA EXECUTIVE COMMITTEE 2019 – 2021

The inaugural 2019-2021 SA Coastal Councils Alliance Executive Committee consists of the following elected members.

**Chairperson – Mayor Keith Parkes**



**Deputy Chairperson – Mayor Richard Sage**



<b>Metropolitan Zone</b>
Councillor Bill Jamieson - City of Onkaparinga (delegate)
Councillor Oanh Nguyen – City of Charles Sturt (delegate)
Councillor William Miller – City of Holdfast Bay (proxy)
<b>Southern Zone</b>
Mayor Keith Parkes – Alexandrina Council (delegate)
Mayor Richard Sage – District Council of Grant (delegate)
Mayor Alison Nunan – District Council of Robe (proxy)
<b>Northern Zone</b>
Mayor Darren Braund – Yorke Peninsula Council (delegate)
Mayor Leon Stephens – Port Pirie Regional Council (delegate)
Mayor Mark Wasley – Adelaide Plains Council (proxy)
<b>Western Zone</b>
Councillor Alan Tingay – District Council of Lower Eyre Peninsula (delegate)
Councillor Andrea Broadfoot – Port Lincoln City Council (delegate)
Deputy Mayor Robert Randall – District Council of Tumby Bay (proxy)
<b>LGA President</b>
Mayor Sam Telfer - District Council of Tumby Bay (ex-officio)

## **MISSION & STRATEGIC OBJECTIVES**

The mission of the South Australia Coastal Councils Alliance is;

***To provide leadership, support and advocacy for the benefit of all South Australian coastal Councils and their communities.***

The activities of SACCA are guided by its five-year Strategic Objectives and Business Plan and the four key strategic objectives identified below;

### **1. Coordination**

- Support coastal Councils by coordinating state-wide strategic coastal activities
- Act as a central point of contact for key stakeholders to engage with SA coastal Councils

### **2. Collaboration**

- Partner with other key stakeholders to advance the interests of SA coastal Councils
- Support member Councils in partnering with other stakeholders to advance the interests of SA coastal Councils

### **3. Capacity building**

- Develop and deliver information, services or projects to build expertise and knowledge within the SA coastal Councils community.
- Build the capacity of the SACCA to deliver its strategic objectives

### **4. Advocacy**

- Represent the interests of SA coastal Councils to key stakeholders, including research institutions, industry bodies and State and Commonwealth Governments.
- Work with key stakeholders to deliver strategic objectives established by the SACCA



## BUSINESS PLAN

The 2020-25 SACCA business plan is the first for the Alliance and represents both the short and medium targets established by the inaugural SACCA Executive Committee. As a new organisation for the Local Government sector in South Australia the Alliance is building its foundation while delivering a program of work to benefit its member Councils and their communities. The SACCA Business Plan will be revised annually.

Objective	SACCA role	2020-21 SACCA Actions
Support coastal Councils by coordinating state-wide strategic coastal activities	Coordination	Build awareness of all coastal stakeholders and their activities and create linkages with relevant Councils.
		Support the SA Coast Protection Board to work with Councils to identify priority works programs and provide support and resources.
Act as a central point of contact for key stakeholders to engage with SA coastal Councils	Coordination	Promote the role of the SACCA and its capacity to engage with all coastal Councils across the state.
		Support education, awareness and information dissemination between key stakeholders and relevant Councils.
		Maintain effective and valued communication with coastal Councils
Partner with other key stakeholders to advance the interests of SA coastal Councils	Collaboration	Work with the SA Coast Protection Board and the SA Department for Environment and Water (DEW) to support and deliver relevant coastal projects, programs and services.
		Work with the SA Coast Protection Board and the SA Department for Environment and Water (DEW) to develop a program of review and reform (including a new State Coastal Management Strategy) for coastal zone management roles/responsibilities, priorities and investment.
		Collaborate with the Metropolitan Seaside Councils Committee to create linkages between metropolitan and regional coastal Councils to share expertise and resources.
		Work with interested parties to influence R&D at local, state and national level. Engage with National stakeholders (incl. the Australian Coastal Councils Association, local government coastal alliances, state LGA bodies) to represent interests of SA Councils, learn from experience and collaborate where mutually beneficial.
Support member Councils in partnering with other stakeholders to advance the interests of SA coastal Councils.	Collaboration	SACCA will facilitate information exchange and provide support in creating partnerships between Councils and key stakeholders incl. the LGA SA & other Councils, State and Federal Government, Australian Coastal Councils Alliance and research institutions.

Objective	SACCA role	2020-21 SACCA Actions
Develop and deliver information, services or projects to build expertise and knowledge within the SA coastal Councils community.	Capacity Building	SACCA will provide support (either financial or in-kind) where appropriate to encourage coastal zone management capacity building and R&D.
Build the capacity of the SACCA to deliver its strategic objectives	Capacity building	Establish both strategic and business planning frameworks for SACCA.
		Resolve long term SACCA funding arrangements with members.
		Design and develop a SACCA website and other communication platforms.
		Review SACCA governance arrangements.
Represent the interests of SA coastal Councils to key stakeholders, including research institutions, industry bodies and State and Federal Governments.	Advocacy	In partnership with DEW deliver the LGAR&DS Coastal Management Funding Models Reform project. Actively promote the principles identified and engage all relevant stakeholders to consider reforms in both coastal zone management roles and responsibilities as well as shared investment models.
		SACCA participation as a member on the CPB LG Advisory Committee.
		Seek out opportunities to represent the activities of SACCA at various forums and promote the strategic objectives of SACCA.
Work with key stakeholders to deliver strategic objectives established by the Alliance	Advocacy	Identify and collaborate with relevant stakeholders to advance the interests of the SACCA.

## FUNDING & BUDGETS

Income for the South Australia Coastal Councils is derived from four main sources:

1. Subscriptions and Project Fees from SA Coastal Councils
2. Funding from the LGA SAROC and GAROC committees
3. Funding from the SA Coast Protection Board; and
4. Project funding through partnerships with external organisations.

Annual expenditure is divided between two main areas:

1. Operating – expenditure required to employ an Executive Officer, and general costs for administration, subscriptions/memberships, travel and other general organisational expenses, and
2. Projects – expenditure required to deliver specific projects.

The SACCA 2020/21 FY Budget and P/L is outlined below.

## SACCA BUDGET AND P/L 2020-21

INCOME	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	TOTAL
GAROC	\$20,000												\$20,000
SAROC	\$20,000												\$20,000
Members contributions	\$0												\$0
Grants DEW				\$5,000									\$5,000
Grants - coastal				\$35,000									\$35,000
<b>Total</b>	<b>\$40,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$80,000</b>
EXPENSES	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	TOTAL
Consultancy	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,100	\$5,100	\$5,100	\$5,100	\$5,100	\$5,100	\$60,600
Projects		9,000		18,000		18,000							\$45,000
Travel and Accommodation	833	833	833	833	833	833	833	833	833	833	833	833	\$10,000
Memberships				5,000			5,000						\$10,000
Communications	\$416.67	\$416.67	\$416.67	\$416.67	\$416.67	\$416.67	\$416.67	\$416.67	\$416.67	\$416.67	\$416.67	\$416.67	\$5,000
Admin and overheads	200	200	200	200	200	200	200	200	200	200	200	200	\$2,400
IT	100	100	100	100	100	100	100	100	100	100	100	100	\$1,200
<b>Total</b>	<b>\$6,550</b>	<b>\$15,550</b>	<b>\$6,550</b>	<b>\$29,550</b>	<b>\$6,550</b>	<b>\$24,550</b>	<b>\$11,650</b>	<b>\$6,650</b>	<b>\$6,650</b>	<b>\$6,650</b>	<b>\$6,650</b>	<b>\$6,650</b>	<b>\$134,200</b>
P&L	\$33,450	-\$15,550	-\$6,550	\$10,450	-\$6,550	-\$24,550	-\$11,650	-\$6,650	-\$6,650	-\$6,650	-\$6,650	-\$6,650	-\$54,200
Cashflow	\$123,924	\$108,374	\$101,824	\$112,274	\$105,724	\$81,174	\$69,524	\$62,874	\$56,224	\$49,574	\$42,924	\$36,274	

### 18/05/2020 Adjustment

Starting cash                    \$101,973.67    \$11,500.00    \$90,473.67

## SA COASTAL COUNCILS ALLIANCE - LEADERSHIP



Photo Courtesy of Ms Anita Crisp. Photo depicts representatives from South Australian coastal Councils at the launch of the Alliance in 2019 including Mayor Sam Telfer (LGASA President), Mayor Keith Parkes (Inaugural SACCA Chairperson) and Mayor Richard Sage (Inaugural SACCA Vice Chairperson). The 'SA coastal snapshot' was presented at the launch.

# Attachment 2



27 July 2021

Mayor Amanda Wilson  
City of Holdfast Bay  
By Email; [awilson@holdfast.sa.gov.au](mailto:awilson@holdfast.sa.gov.au)

Dear Mayor Wilson

### **South Australia Coastal Councils Alliance membership 2021-22**

In response to correspondence received by the South Australia Coastal Councils Alliance (SACCA) from the Metropolitan Seaside Councils Committee (MSCC) dated 8 June 2021 I am writing to you seeking financial support of \$2,500 +GST from the City of Holdfast Bay for the 2021-22 financial year.

This contribution is being sought directly from all metropolitan coastal Councils as an interim measure while the MSCC resolves its own long-term structure, function and funding arrangements.

The MSCC correspondence specifically requested that SACCA provide the following information to support this funding request -

- That SACCA request for each council to pay the SACCA membership fee for the 2021/22 financial year, including the rationale for the funding
- SACCA outcomes and achievements for the financial year 2020/21, including reasons for delays to existing deliverables and milestones
- SACCA Business Plan for the 2021/22 financial year, including financial statements

I trust that the following information and the attached supporting documents are sufficient to justify the support of your Council for SACCA in 2021-22.

#### **Background**

Based on the mounting challenges facing coastal Councils and strong demand from the local government sector for a more collective approach, the 'South Australia Coastal Councils Alliance' was formed in 2018 and formally launched in October 2019 with the initial objectives of providing -

1. An informed, coordinated advocacy voice: and,
2. a forum for information sharing and networking on coastal management issues facing Councils across SA.

To facilitate the formation of SACCA as an 'informal representative network' leadership within the local government sector developed a Terms of Reference and Governance arrangements to establish an Executive Committee. Committee members were sought from Councils across the State and included nominations from regional LGAs including the Metropolitan Seaside Councils Committee (MSCC).

Over the period 2019-2021 the SACCA has operated with the support of an executive officer utilising

ad hoc funding support from the following -

- the LGA R&D Scheme
- Regional Local Government Association bodies including the Metropolitan Seaside Councils Committee
- Both LGA SAROC and GAROC Committees, and
- The Coast Protection Board of SA.

At its 3 April 2020 meeting the SACCA Executive Committee endorsed maintaining SACCA as a long-term network and requested the development of a 5-year Strategic Objectives and Business Plan (refer attached).

Identified in this Plan was the need to resolve both revised funding and governance arrangements that would sustain SACCA into the future.

### **SACCA Funding and Governance arrangements**

A proposal for revised funding and governance arrangements was endorsed by the SACCA Committee in December 2020 and included in a Funding and Governance Discussion Paper (refer attached) for consultation with regional LGAs, the MSCC and their Council members. In February 2021 the SACCA wrote to each of the regional LGAs and MSCC seeking endorsement of the proposed new arrangements and requesting formal commitment for both the proposed governance arrangements and membership subscriptions.

In discussing these proposed arrangements with the MSCC it was resolved by the MSCC members that firstly the MSCC must undertake its own governance, structure and function review and as such that SACCA should approach each of the metropolitan coastal councils directly for governance and funding support in 2021-22.

As of July 2021 all regional LGAs and their member Councils have endorsed the proposed SACCA funding and governance discussion paper arrangements and financial support to sustain SACCA for at least the 2021-22 financial year.

As you will note from the proposed structural elements within the Funding and Governance Discussion Paper the SACCA committee determined that effective engagement with coastal Councils be facilitated by closer funding and governance arrangements with Council representative associations (regional LGAs including the MSCC).

This paper also describes the SACCA financial and budget position however it should be noted that SACCA's 2021-22 budget and financial statements will be defined once funding sources for 2021-22 have been confirmed and by the SACCA Committee at a future committee meeting.

The SACCA committee looks forward to supporting metropolitan coastal Councils in undertaking its review of the MSCC and developing a constructive working relationship going forward.

### **2021-22 SACCA Business Plan**

While SACCAs overarching objectives for 2021-22 have been largely defined by our 2020-25 Strategic and Business Plan specific activities for this period include -

- The SACCA committee will continue to meet on a bi-monthly basis.



- Leading the outcomes from the SACCA LGR&DS project - Funding the Future – A New Approach for Coastal Management project. This project aims to address the key funding challenges coastal Councils face associated with sea level rise, erosion/inundation, tourism, development etc
- Engage with key coastal stakeholders such as Flinders University, the Australian Coastal Councils Alliance (ACCA) and the Australian Coastal Society (ACS) to build our knowledge & evidence base, develop policy and amplify our advocacy.
- Working with stakeholders to further develop SACCA's Strategic Objectives & Business Plan
- Continued engagement with coastal Councils to implement the objectives of the 'SACCA Funding and Governance Discussion Paper 2021-25'
- Engagement with coastal Councils at regional LGAs and the MSCC at regional meetings to share ideas, build networks and support capacity building.
- Engage with the DEW Crown Lands Office to identify opportunities for a pilot program to assist Councils with public access and off-road vehicles on Crown Land
- Ongoing participation on the Coast Protection Board Local Government Advisory Committee

## Projects and Partnerships

### ➤ SACCA LGR&DS project - Funding the Future

At its meeting in September 2019, LGA Board of Directors approved an LGR&DS funding application from the Limestone Coast LGA, for SACCA to lead the 'Funding the Future – A New Approach for Coastal Management' project.

This project seeks to provide a new, collaborative and evidence based coastal protection and management funding model for South Australian coastal councils. It is currently being progressed by consultants Edge Environment in partnership with Marsden Jacob.

This project has experienced significant delays and SACCA is currently in negotiation with the consulting consortia for its immediate completion. The results and recommendations of this project will inform SACCA of key areas for advocacy as it relates to funding for coastal management in 2021-22.

### ➤ Flinders University Coastal Research Project

In February 2020 SACCA supported a grant application from the Flinders University to the Department for Environment and Water Coastal R&D Grant program, for a project:

“To better understand coastal adaptation planning (readiness, tangible actions and demonstrated adaptive capacity) and implementation progress of coastal councils across South Australia as they adjust to a changing climate.”

This project was successful in receiving funding and SACCA has been working with Flinders University to facilitate delivery of this project. Findings from this project will help inform SACCA of areas of support that might be needed by coastal Councils to adapt and respond to coastal zone hazards.

### ➤ Coastal Asset Management - IPWEA

SACCA has agreed to investigate how it might support coastal councils in better estimating long term, whole of life coastal asset costs for inclusion in financial and asset management plans. SACCA has liaised with the Institute of Public Works and Engineering Australasia (IPWEA) and is

investigating project funding options for 2021-22 to support councils with this type of asset management data.

➤ **Australian Coastal Councils Association, the Australian Coastal Society and IPWEA**

SACCA has engaged with the Australian Coastal Councils Association (ACCA) and the Australian Coastal Society (ACS) as key stakeholders, to further promote the role of SACCA and the opportunity for South Australian councils to inform activities at the national level.

➤ **LGA of SA - MoU**

The Local Government Association of SA and SACCA have a shared role in supporting South Australian councils to manage coastal issues. In recognition of this SACCA and the LGA have entered an MOU that confirms the commitment by both parties to achieve a high standard of customer service for South Australian councils, recognising that the LGA and SACCA have a common interest in working together.

I sincerely hope that SACCA receives the support of metropolitan coastal Councils during this review period for the Metropolitan Seaside Councils Committee. I look forward to receiving feedback from your Council.

If you require any further information please don't hesitate to contact me as per my details below or Adam Gray, SACCA Executive Officer at [adam.gray@adam.com.au](mailto:adam.gray@adam.com.au) or 0409 908 191.

Yours Sincerely



**Mayor Keith Parkes**

Chairperson - SA Coastal Councils Alliance  
[Keith.Parkes@alexandrina.sa.gov.au](mailto:Keith.Parkes@alexandrina.sa.gov.au)

Attached

1. SACCA Strategic Objectives and Business Plan 2020-25
2. SACCA Funding and Governance Discussion Paper

Item No: **15.3**

Subject: **2020/21 PRELIMINARY FUNDING STATEMENTS, BUDGET CARRIED FORWARDS AND ACTIVITY REPORTS**

Date: 24 August 2021

Written By: Manager Financial Services

General Manager: Strategy and Corporate, Ms P Jackson

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## **SUMMARY**

This report provides preliminary funding statements for the 2020/21 financial year including explanations of the interim results and major budget variations as well as detailing yet to be finalised projects to be brought forward and budgeted for in 2021/22. Also presented is a summary of the external grant funding received during the year, as well as a report detailing the organisation's progress in achieving the new initiatives and capital renewal program as set out in the annual business plan for 2020/21.

Following a comprehensive budget review in April 2021 a deficit budget of \$155,206 was adopted. The preliminary result for municipal operations shows an operating surplus of \$1.6m resulting in a positive budget variance of \$1.77m compared with the adopted forecast. Explanations for the major variances including the impact of COVID-19 are discussed in attachment 1 to this report.

The preliminary result for Alwyndor operations shows an operating deficit of \$811,000 compared with the adopted forecast deficit of \$747,000 resulting in a negative budget variance of \$64,000.

The consolidated result for both operations shows an operating surplus of \$807,000 compared with the adopted deficit forecast of \$902,000 resulting in a positive budget variance of \$1.7m.

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## **RECOMMENDATION**

### **That Council:**

- 1. notes the provisional unaudited 2020/21 funding statements and carried forward budgets;**
- 2. notes the 2020/21 Annual Business Plan activity summary;**
- 3. notes the 2020/21 external grant funding summary;**
- 4. approves the carried forward amounts from the 2020/21 budget to the current year 2021/22 budget of \$471,971 operating expenditure, \$95,151 operating revenue, \$9,263,044 capital expenditure and \$2,414,198 capital income; and**

5. **approves the carried forward loan borrowing amount from the 2020/21 budget to the current year 2021/22 budget of \$8,109,437.**
- 

## **COMMUNITY PLAN**

Culture: Being financially accountable

## **COUNCIL POLICY**

Treasury Management

## **STATUTORY PROVISIONS**

*Local Government (Financial Management) Regulations 2011*

## **BACKGROUND**

The financial management regulations require an annual report showing the audited results of the Council for the previous financial year compared with the estimated financial results set out in the budget.

Preliminary unaudited funding statements have been prepared in order to inform the Council in a timely manner of financial performance for 2020/21.

A full set of audited 2020/21 financial statements will be presented to Council in October when the financial statements have been finalised, considered by the Audit Committee and audited in the prescribed format.

## **REPORT**

### **Preliminary 2020/21 Funding Statements**

Preliminary unaudited funding statements with explanatory variance notes for the year ended 30 June 2021 are provided.

*Refer Attachment 1*

The municipal operational variance results are detailed by business unit within this report. A number of these variances are the result of the impact of COVID-19 on operational programs. Those programs impacted by COVID-19 and requiring continual funding have been identified as operational carried forwards within this report.

The major variances compared to the adopted forecast are summarised as follows:

<b>Major Municipal Operational Budget Variances (rounded)</b>	<b>Amount</b>
Lower overall employment costs	\$165,000
Lower materials, contract & other expenditure	\$171,000
Lower depreciation expense	\$99,000
Lower interest on borrowings expense	\$105,000
Lower overall Strategic and Economic expenditure	\$171,000
Lower overall elected member expenses	\$57,000
Lower Community Event expenditure	\$146,000
Library salaries in-kind book grant	\$89,000
Higher on-street parking expiation fees	\$170,000
Higher off-street parking ticket machine income	\$196,000
Operational result from Jetty Road Mainstreet	\$204,000
Finalised HACC/CHSP program savings	\$142,000
Higher equity share in SRWRA	\$58,000
<b>Total variance to forecast (favourable)</b>	<b>1,773,000</b>

### **Non-cash items not included in Funding Statements**

A number of end-of-year non-cash items are required to be accounted for and are not included in the funding statements. They will have an impact on the final financial position including the balance sheet and include asset revaluations, net gain/loss on disposal of assets and provision for asset impairment.

### **Net Gain/Loss on disposal of assets**

A number of assets were disposed of during 2020/21 including machinery and vehicles. In addition a number of infrastructure assets were replaced or renewed while still having remaining useful lives. While the amounts are non-cash the accounting for these assets is yet to be finalised.

### **Impairment of Assets**

The Australian Accounting Standard (AASB 139) requires an annual assessment of whether any financial asset is impaired. Impairment means the carrying amount of the asset is more than the amount that is expected to be recovered. This assessment will be completed as part of the finalisation of the financial statements.

### **Carried Forward Budget Amounts**

A number of capital and operational projects are yet to be finalised at 30 June 2021. A full detailed listing, including explanations, of these projects which will require funding to be brought forward from 2020/21 to 2021/22 are included in Attachment 2.

*Refer Attachment 2*

Council adopted a revised operating forecast of \$155,000 deficit for municipal activities. Allowing for \$377,000 (net) of uncompleted operational projects to be carried forward still leaves a favourable variance of \$1,396,000 compared to the Council approved budget. The following table provides a reconciliation between the adopted budget and the actual position at 30 June 2021:

<b>Adopted Budget Reconciliation (rounded)</b>	<b>2020/21 – rounded</b>
Revised operating budget - deficit	(\$155,000)
Plus preliminary result – surplus	\$1,618,000
Less 2020/21 net operational carry forwards	(\$377,000)
<b>Favourable budget variance</b>	<b>\$1,396,000</b>

### **Jetty Road Mainstreet Budget**

The Jetty Road Mainstreet budget is fully funded from a separate rate, event sponsorships and event sale income. The year-end operational surplus budget variance was \$203,877 however of this \$39,184 was applicable to capital expenditure on decorative fairy lights in Moseley Square and Jetty Road Glenelg. Therefore the balance of funding carried forward to the 2021/22 Mainstreet budget is \$164,693 as listed within attachment 2.

### **Capital Expenditure**

The overall capital expenditure incurred is \$9.9m less than forecast. The total amount of incomplete capital projects to be carried forward is \$9.26m and the individual project amounts are listed in Attachment 2 including comments on the status of each project. The largest projects are Jetty Road Glenelg, Masterplan and construction \$2.74m, Brighton Caravan park upgrade \$0.9m, Glenelg Town Hall Upgrades \$0.86m and Stormwater Management \$0.8m.

### **Capital Income**

A number of capital income budgets are also required to be carried forward to part fund capital projects with details of each provided in attachment 2. Of these items the Jetty Road grant funds have been previously received and are accounted for and matched to capital expenditure when it occurs.

### **Carried forward funding – Municipal Operations**

The net carried forward budget amount is to be funded from available cash and previously approved borrowings. The 2020/21 revised budget provided for new borrowings totalling \$14.7m. During 2020/21 new borrowings totalling \$5m were drawn down to meet actual capital expenditure requirements. This resulted in a favourable loan borrowing budget of \$9.7m.

In order to fund the carried forward budgets it is proposed to carry forward loan borrowings being \$8.1m to fund capital expenditure. Due to the favourable operating surplus result for 2020/21 the borrowing requirement is \$1.6m less than previously Council approved borrowing amount. It is

forecast that the net financial liabilities ratio will be below Councils ceiling of 75%. Updated financial ratios will be presented to Council at the completion of the annual financial statements and at the first quarter budget update in October.

The following summary outlines the cash funding breakdown:

<b>Project</b>	<b>2020/21 Carried Forward \$</b>
<i>Total Operating Expenditure</i>	471,971
<i>Total Capital Expenditure</i>	9,263,044
<b>Funding Requirement</b>	<b>9,735,015</b>
<u>Funding sources:</u>	
<i>Grant receipts due in 2021/22</i>	<b>500,000</b>
<i>Sale of assets</i>	<b>1,125,578</b>
<i>New loan borrowings (previously approved)</i>	<b>8,109,437</b>

### **Commercial Activities**

Comparative financial reports to 30 June 2021 have been provided for Council's major commercial activities including Brighton Caravan Park, Partridge House and Partridge Street car park.

*Refer Attachment 3*

### **Financial Indicators/Ratio Analysis**

The results contained in this report are preliminary and include a number of non-cash items yet to be finalised therefore a full ratio analysis would not be meaningful. A full set of financial indicators will be included as a note to the completed audited financial statements which will be presented to the Audit Committee and Council during October 2021.

### **External Grant Funding Summary**

For the 2020-21 financial year (at the fourth quarter) Council received \$3,858,369 in external grant funding (not including any operating subsidies from Alwyndor). This consists of:

- \$1,692,601 in capital grants
- \$115,637 in operating and other projects
- \$2,368,583 in recurring grants.

The attached schedule provides the details of our external grant position. This shows the total for the fourth quarter, during which \$2,378,141 had been received.

*Refer Attachment 4*

Council will continue to monitor grant opportunities and aim to apply for funding where applicable and suitable.

## 2020/21 Annual Business Plan Activity Summary

The Annual Business Plan and each of the projects within it, are linked to the Council's Strategic Plan, and the five pillars within it which comprise:

- Community – a healthy, creative and connected community
- Environment – A community connected to our natural environment
- Economy – A diverse and resilient local economy
- Placemaking – An accessible, lively and safe coastal city that celebrates our past to build for our future
- Culture – An effective customer-centred organization

In keeping with these strategic linkages the activity summaries are presented as five reports, each with projects connected to their relevant pillars.

*Refer Attachment 5*

As at the 30 July 2021 82% of Annual Business Plan projects were complete, 6% were "On Track", 9% were "On Watch" and 3% were deferred. As the majority of "On Track" projects are multi-year 88% of project met target. The 2019-20 completion rate was 83% and the 2018-2019 completion rate was also 82%.

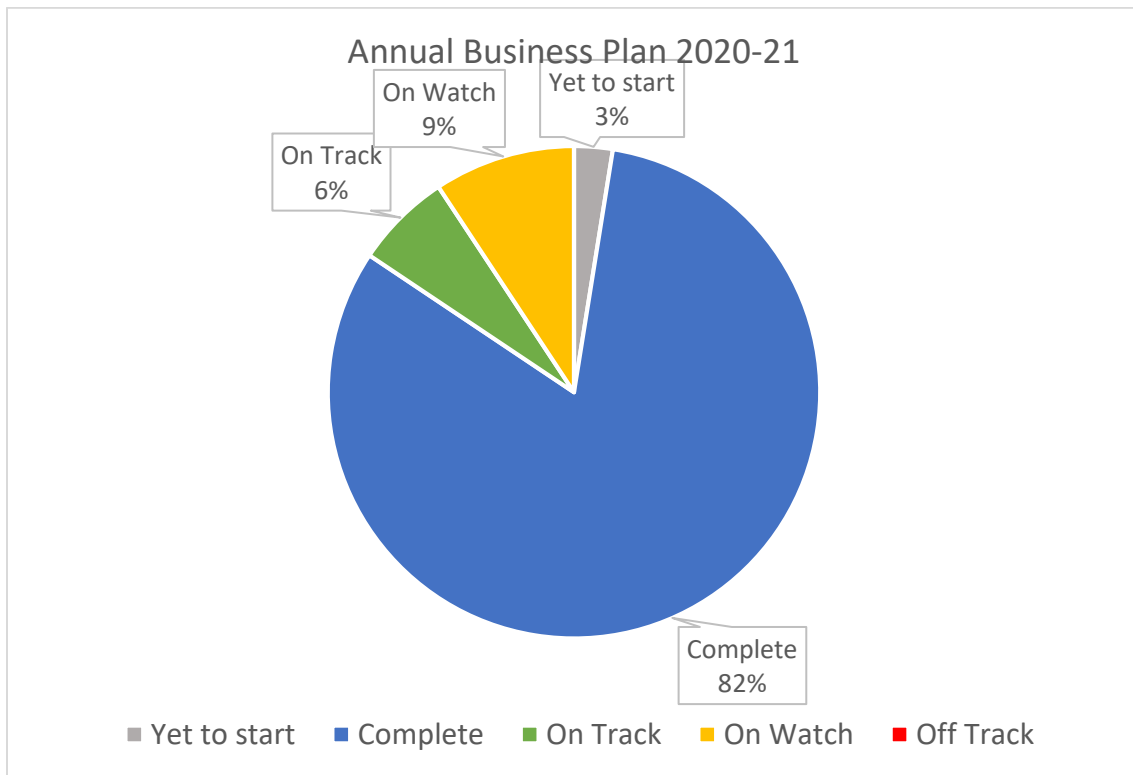
Key reasons for project delay included delays due to COVID-19 shut downs, lack of construction services available due to high demand from government stimulus, and product delivery delays from overseas. A list of these projects is provided on the following page.

Items classified as being 'On Track' are multiyear projects. 'On Watch' projects are those that are not completed, but are expected to be completed in the coming months. "Yet to Start" projects are those that have been deferred or are not required. An exceptions report on items classified as above is included in Attachment 6.

*Refer Attachment 6*

Project Status	Number	%
Yet to start	6	3%
Complete	194	82%
On Track	15	6%
On Watch	22	9%
Off Track	0	0%
Total	238	





**BUDGET**

This report provides an analysis of Council’s 2020/21 preliminary funding statements and confirms the carried forward projects and latest preliminary result prior to external audit. The 2020/21 forecast will be amended to include all approved carried forward budgets.

The forecast Municipal operating surplus for 2021/22 is currently \$107,462. With a net carried forward operating expenditure budget from 2020/21 of \$376,820 the forecast operating result for 2021/22 will increase to a deficit of \$269,358.

**LIFE CYCLE COSTS**

This report has no direct implication for full life cycle costs.

# Attachment 1



## City of Holdfast Bay Municipal Funds Statement as at June 2021

2020 - 2021 Original Budget \$'000	2020 - 2021				Note
	Adopted Forecast \$'000	Actual \$'000	Variance \$'000		
(636)	(641)	(664)	23	Administrative Services	
1,462	1,917	1,910	7	FAG/R2R Grants	
(1,099)	(1,149)	(1,166)	17	Financial Services	
(9,437)	(9,437)	(9,338)	(99)	Financial Services-Depreciation	1
(257)	(257)	(338)	80	Financial Services-Employee Leave Provisions	2
(869)	(711)	(597)	(114)	Financial Services-Interest on Borrowings	3
124	124	182	(58)	Financial Services-SRWRA	4
36,090	36,104	36,107	(3)	General Rates	
(1,359)	(1,481)	(1,334)	(147)	Governance & Risk	5
(2,567)	(2,507)	(2,539)	32	Innovation & Technology	
(681)	(541)	(532)	(9)	People & Culture	
(1,026)	(1,046)	(875)	(171)	Strategy & Economic Development	6
(822)	(842)	(840)	(2)	Active Communities	
(1,131)	(1,131)	(1,081)	(50)	City Activation	7
(880)	(880)	(734)	(146)	Community Events	8
(348)	(348)	(332)	(15)	Community Services Administration	
(296)	(485)	(343)	(142)	Community Wellbeing	9
(574)	(574)	(542)	(32)	Customer Service	
-	(94)	110	(204)	Jetty Road Mainstreet	10
(1,508)	(1,498)	(1,280)	(218)	Library Services	11
108	118	110	7	Cemeteries	
(647)	(645)	(603)	(42)	City Assets & Leasing Administration	
317	316	669	(353)	City Regulation	12
760	936	926	10	Commercial - Brighton Caravan Park	
(25)	(7)	19	(26)	Commercial - Partridge House	
363	381	407	(26)	Commercial & Club Leases	
(978)	(847)	(844)	(4)	Development Services	
(815)	(1,009)	(1,013)	4	Engineering & Traffic	
(733)	(851)	(789)	(62)	Environmental Services	13
(7,445)	(7,366)	(7,438)	72	Field Services & Depot	14
(2,017)	(2,006)	(1,954)	(52)	Property Management	15
(466)	(466)	(463)	(2)	Street Lighting	
(4,181)	(4,142)	(4,092)	(50)	Waste Management	16
909	909	909	-	Less full cost attribution - % admin costs capitalised	
<b>(660)</b>	<b>(155)</b>	<b>1,618</b>	<b>(1,773)</b>	<b>=Operating Surplus/(Deficit)</b>	
9,437	9,437	9,338	99	Depreciation	
133	133	156	(22)	Other Non Cash Items	
<b>9,570</b>	<b>9,570</b>	<b>9,494</b>	<b>76</b>	<b>Plus Non Cash Items in Operating Surplus/(Deficit)</b>	
<b>8,910</b>	<b>9,415</b>	<b>11,112</b>	<b>(1,697)</b>	<b>=Funds Generated from Operating Activities</b>	
-	6,716	5,677	1,039	Amounts Received for New/Upgraded Assets	17
294	1,410	260	1,149	Proceeds from Disposal of Assets	18
<b>294</b>	<b>8,126</b>	<b>5,937</b>	<b>2,189</b>	<b>Plus Funds Sourced from Capital Activities</b>	
(8,084)	(10,807)	(8,362)	(2,444)	Capital Expenditure on Renewal and Replacement	
(5,629)	(16,834)	(9,350)	(7,484)	Capital Expenditure on New and Upgraded Assets	
<b>(13,713)</b>	<b>(27,640)</b>	<b>(17,712)</b>	<b>(9,929)</b>	<b>Less Total Capital Expenditure</b>	19
212	212	33	180	Plus:Repayments of loan principal by sporting groups	20
<b>212</b>	<b>212</b>	<b>33</b>	<b>180</b>	<b>Plus/(less) funds provided (used) by Investing Activities</b>	
<b>(4,297)</b>	<b>(9,887)</b>	<b>(629)</b>	<b>(9,258)</b>	<b>= FUNDING SURPLUS/(REQUIREMENT)</b>	
-	-	(421)	421	Increase/(Decrease) in Cash & Cash Equivalents	
-	3,705	1,736	1,969	Non Cash Changes in Net Current Assets	
(5,439)	(14,735)	(5,000)	(9,735)	Less: Proceeds from new borrowings	21
-	-	2,150	(2,150)	Less: Net Movements from Cash Advance Debentures	
1,143	1,143	906	237	Plus: Principal repayments of borrowings	22
<b>(4,297)</b>	<b>(9,887)</b>	<b>(629)</b>	<b>(9,258)</b>	<b>=Funding Application/(Source)</b>	

Note 1 – Financial Services – Depreciation - \$99,000 (1%) favourable

Depreciation is yet to be finalised pending final end of financial year asset capitalisation. However it is anticipated that there will be a minor budgeted saving in this area.

Note 2 – Financial Services – Employee Leave Provisions - \$80,000 (92%) unfavourable

Final movements in the provisions for Annual Leave and Long Service Leave owed to employees. This provision has been impacted by staff movements and COVID-19. Leave planning is regularly reviewed and undertaken to reduce the level of leave owed.

Note 3 – Financial Services – Interest on Borrowings - \$114,000 (16%) favourable

Due to the positive cash flows and the timing of major capital expenditure forecast borrowings have been reduced and deferred until June. This has resulted in a saving on budgeted interest costs.

Note 4 – Financial Services - SRWRA – \$58,000 (47%) favourable

Council's interim surplus 15% equity share in the Southern Region Waste Resource Authority (SRWRA) surplus result for 2020/21.

Note 5 – Governance & Risk - \$147,000 (1%) favourable

Savings on Elected Member expenses due to impact of COVID and need for on-line meetings. Areas of saving included allowances, training, memberships, meeting catering and professional support services \$57,000. Other positive budget variances included governance salary reallocations and professional services support savings \$79,000 and the timing of representation review expenditure \$9,000.

Note 6 – Strategy & Economic Development - \$171,000 (16%) favourable

Timing of strategic plan expenses \$22,000; savings on overall business development expenses \$9,000; expenditure on shopfront character grant scheme less than budget provision \$45,000; COVID-Economic stimulus initiatives less than budget provision \$95,000 – potential carried forward operational budget.

Note 7 – City Activation - \$50,000 (4%) favourable

Overall salary savings \$34,000; savings on overall communication and engagement other expenses \$15,000.

Note 8 – Community Events - \$146,000 (17%) favourable

Budget savings on events cancelled/modified due to COVID - New Year's Eve \$165,000; Tour Down Under \$54,000; Street Party \$39,000; Christmas Pageant \$33,000, offset by other events including Winter Activation program (\$92,000); Beach Volley Ball (\$23,000), Community Cinema (\$19,000), artisan markets (\$15,000).

Note 9 – Community Wellbeing - \$142,000 (41%) favourable

Part grant funded HACC and CHSP municipal programs finalised and acquitted contributing to an overall favourable budget result.

Note 10 – Jetty Road Mainstreet - \$204,000 favourable

Budget savings on contributions to events cancelled/modified due to COVID - Tour Down Under \$50,000; Spring Street Party \$30,000; Christmas Pageant \$20,000. Other initiatives unspent as at 30 June include Street lighting \$58,000; retail strategy \$20,000 and public arts projects \$15,000. Due to separate rate funding arrangements unspent budget will be carried forward as in previous years.

Note 11 – Library Services - \$218,000 (14%) favourable

Grant in kind for new library books received from State Library Board (\$89,000) and employment cost savings including casuals throughout the year.

Note 12 – City Regulation - \$353,000 (100%) favourable

Parking revenue exceeded revised budget forecast - On-street parking \$178,000, Off-street parking ticket machines \$154,000.

Note 13 – Environmental Services - \$62,000 (7%) favourable

Budgeted savings on FOGO collection trial \$18,000; tree maintenance \$33,000; other offsetting environmental management and operating costs \$11,000.

Note 14 – Field Services & Depot - \$72,000 (1%) unfavourable

Negligible overall variance given \$7.36m overall budget. Budget variations have occurred in electricity, water charges, gross pollutant trap maintenance, tree maintenance, dump charges, fuel and traffic control signage.

Note 15 – Property Management - \$52,000 (3%) favourable

Negligible overall variance as overall budget is \$2m. Savings occurred in building and property maintenance budgets specifically Kauri Parade and CCTV.

Note 16 – Waste Management - \$50,000 (1%) favourable

Savings on disposal costs \$106,000 offset by increased expenditure in recyclables (\$57,000).

Note 17 – Amounts received for new/upgraded assets - \$1,039,000 unfavourable

Grant funding received, but not yet expended, for completion of Brighton Oval Development stage two \$500,000 and Jetty Road, Glenelg Masterplan \$790,000, offset by additional contribution for GPT stormwater water program (\$200,000).

The Brighton Oval and Jetty road Glenelg projects will have their income budgets carried forward into 2021/22 to match carried forward expenditure.

Note 18 – Proceeds from Disposal of Assets - \$1,149,000 unfavourable

Sale of Council land budgeted for \$1m did not take place in 2020/21 and trade-in of council vehicles has been delayed \$149,000 – budgets will be carried forward.

Note 19 – Capital expenditure - \$9,929,000 (36%) favourable

There are positive variances on a number of capital projects. Some projects have been completed with a saving while other projects were not completed as at 30 June 2021. Details of these and the amounts requested to be carried forward to 2021/22 are listed in Attachment 2.

Note 20 – Repayments of loans by sporting groups – \$180,000 unfavourable

SANFL land divestment funds \$200,000 not received during 2020/21 due to financial impact of COVID offset by additional funds received by Somerton Bowling Club \$20,000.

Note 21 – Proceeds from new borrowings – balance not drawn down \$9.7m

The Treasury Management Policy stipulates that new borrowings only be drawn down to meet cash flow requirements to finance capital projects. During 2020/21 cash advance debentures were utilised to meet normal operational cash flow cycles. Due to the substantial completion of major capital projects including the Brighton Oval redevelopment it was necessary to draw down \$5m new loan borrowings in June. The balance of the loan budget is yet to be utilised and will finance the in progress capital works to be carried forward into the 2021/22 budget as listed in attachment 2.

Note 22 – Principal Repayments of Borrowings - \$237,000 favourable

Due to the June draw down timing and reduced amount of new borrowings budget savings were made in forecast principal and interest (see note 3) repayments.

## City of Holdfast Bay Capital Expenditure Summary by Budget Item to June 2021

2020-21 Original Budget \$'000	2020 - 2021			
	Adopted Forecast \$'000	Actual \$'000	Variance \$'000	
(909)	(909)	(909)		- Full Cost Attribution
(830)	(830)	(598)	(232)	Information Technology
(750)	(750)	(7)	(743)	Commercial and Economic Enterprises
(85)	(85)	(93)	7	Brighton Library
-	(142)	(167)	25	Community Bus
-	(591)	(13)	(578)	Sport and Recreation
(13)	(13)	(20)	7	Depot and Stores
(952)	(1,352)	(1,136)	(216)	Machinery Operating
(953)	(953)	(850)	(102)	Road Construction and Re-seal Program
(583)	(604)	(466)	(138)	Footpath Program
(1,440)	(1,869)	(1,011)	(859)	Stormwater Drainage Program
(11)	(80)	(47)	(33)	Traffic Control Construction Program
(10)	(10)	-	(10)	Signage Program
(781)	(781)	(853)	72	Kerb and Water Table Construction Program
(100)	(100)	(9)	(91)	Other Transport - Bus Shelters etc.
(1,593)	(7,817)	(6,641)	(1,175)	Reserve Improvements Program
(4,013)	(6,046)	(3,518)	(2,528)	Land, Buildings and Infrastructure Program
(217)	(3,883)	(1,052)	(2,831)	Streetscape Program
(474)	(725)	(314)	(411)	Foreshore Improvements Program
-	(101)	(7)	(94)	Caravan Park - General
(13,713)	(27,640)	(17,712)	(9,929)	<b>Total</b>



## Alwyndor Aged Care Funds Statement as at 30 June 2021

2020-21 Original Budget \$'000	Year to Date				Note
	Forecast YTD \$'000	Actual YTD \$'000	Variance \$'000		
5,107	4,536	4,516	20	User Charges	
10,968	12,084	12,135	(51)	Operating Grants and Subsidies	
178	178	176	2	Investment Income	
3,508	3,173	3,193	(20)	Reimbursements	
3,007	2,451	2,479	(28)	Other Income	
<b>22,768</b>	<b>22,422</b>	<b>22,498</b>	<b>(76)</b>	<b>Operating Revenue</b>	<b>1</b>
(15,738)	(15,614)	(15,609)	(5)	Employee Costs - Salaries & Wages	<b>2</b>
(6,078)	(6,270)	(6,398)	128	Materials, Contracts and Other Expenses	<b>3</b>
(90)	(65)	(70)	5	Finance Charges	
(1,242)	(1,220)	(1,232)	12	Depreciation	
<b>(23,147)</b>	<b>(23,169)</b>	<b>(23,309)</b>	<b>140</b>	<b>Less Operating Expenditure</b>	
<b>(379)</b>	<b>(747)</b>	<b>(811)</b>	<b>64</b>	<b>=Operating Surplus/(Deficit)</b>	<b>4</b>
1,242	1,220	1,232	(12)	Depreciation	
166	236	163	72	Provisions	
<b>1,408</b>	<b>1,456</b>	<b>1,396</b>	<b>60</b>	<b>Plus Non Cash Items in Operating Surplus/(Deficit)</b>	
<b>1,029</b>	<b>709</b>	<b>585</b>	<b>124</b>	<b>=Funds Generated from Operating Activities</b>	
-	12	12	-	Proceeds from Disposal of Assets	
-	<b>12</b>	<b>12</b>	-	<b>Plus Funds Sourced from Capital Activities</b>	
(586)	(1,026)	(641)	(385)	Capital Expenditure on New and Upgraded Assets	
<b>(586)</b>	<b>(1,026)</b>	<b>(641)</b>	<b>(385)</b>	<b>Less Total Capital Expenditure</b>	
<b>443</b>	<b>(307)</b>	<b>(45)</b>	<b>(262)</b>	<b>= Funding SURPLUS/(REQUIREMENT)</b>	
<b>Funded by</b>					
443	(307)	(45)	(262)	Increase/(Decrease) in Cash & Cash Equivalents	
<b>443</b>	<b>(307)</b>	<b>(45)</b>	<b>(262)</b>	<b>=Funding Application/(Source)</b>	<b>4</b>



**Alwyndor - Notes  
June 2021**

1 Operating Revenue

Operating Revenue is \$76k favourable due to an increase in short stay occupancy during the period and higher than normal funding adjustments made by the Department of Health.

2 Materials, Contracts and Other Expenses

The unfavourable variance of \$128k is mostly due to:

- \$83k increase in agency usage/costs during the period
- \$17k increase in electricity usage most likely due to a colder season experienced compared to previous years
- \$12k maintenance costs to cover unbudgeted emergency servicing
- \$10k increase in cleaning wages which has fluctuated throughout the year depending on demands of COVID-19
- \$13k increase in laundry costs to meet increased cleaning demands.

# Attachment 2



<b>Operational Project</b>	<b>2020/21 Budget \$</b>	<b>2020/21 Net Result \$</b>	<b>2021/22 Carried Forward \$</b>
Jetty Road Mainstreet <i>Balance of unspent allocated funds for 2020/21</i>	94,164	(70,529)	164,693
New Year's Eve Celebrations <i>Additional expenditure required for NYE 2021 due to expanded event and the implementation of COVID-Safe measures.</i>	225,939	61,206	100,000
Shopfront Character Grant Scheme <i>A number of applications received are for works awaiting DA approval. Once completed grant payments will be processed.</i>	100,000	54,764	45,236
Small Business Development Grants <i>A number of applications were received in June 2021 which will be processed in July and August.</i>	33,900	17,085	16,815
Suicide Prevention Network <i>Incorporation of Network to be established in 2021/22. Carry forward of \$4,000 approved by Council (Resolution C130721/2346).</i>	5,000	882	4,000
Strategic Plan (Our Holdfast 2050+) <i>Following recent community consultation final expenditure expected during August/September.</i>	28,000	11,129	16,871
Representation Review <i>Final consultant report to be completed in August 2021</i>	23,000	13,830	9,170
FOGO Weekly Collection Trial <i>Trial crosses financial years with the current program due to end September 2021. Council expenditure tied to funding agreement.</i>	174,900	156,865	18,035
History Trust SA Museum and Collection Program <i>History Trust SA grant funded program for restoration of Glenelg Train Chair - to be completed November 2021.</i>	8,651	-	8,651
Local Government Resilient Food Systems - Mapping <i>Project managed by Holdfast Bay but funded by, and in collaboration with, the LGA and a number of partnering councils.</i>	56,500	-	56,500
Local Government Grants Management - Best Practice Guide <i>Local Government Association funded project to be completed in 2021/22</i>	32,000	-	32,000
<b>Total Operating Expenditure</b>	<b>782,054</b>	<b>245,232</b>	<b>471,971</b>

<b>Operational Project</b>	<b>2020/21 Budget \$</b>	<b>2020/21 Net Result \$</b>	<b>2021/22 Carried Forward \$</b>
History Trust SA Museum and Collection Program <i>History Trust SA grant funding for restoration of Glenelg Train Chair.</i>	(8,651)	-	(8,651)
Local Government Resilient Food Systems - Mapping <i>Contributions from LGA and a number of partnering councils for the completion of this project.</i>	(54,500)	-	(54,500)
Grants Management - Best Practice Guide <i>Grant funding from the LGA to be accounted for in 2021/22</i>	(32,000)	-	(32,000)
<b>Total Operating Revenue</b>	<b>(95,151)</b>	<b>-</b>	<b>(95,151)</b>
<b>Net operational carry forwards requested</b>			<b>376,820</b>

Capital Project	2020/21 Budget \$	2020/21 Net Result \$	2021/22 Carried Forward \$
Stormwater Management Plan Implementation <i>Planned construction delayed three months due to SA Water works.</i>	1,300,000	531,615	768,385
Road Re-seal Program <i>Due to delays the final two road reseals were completed in July 2021.</i>	895,000	850,151	44,849
Tutti Arts Pedestrian Crossing Improvements <i>Works have commenced and will be completed in September 2021.</i>	30,000	7,250	22,750
Integrated Transport Strategy Priorities <i>Ongoing program with further works scheduled</i>	60,000	26,500	33,500
CCTV Replacement Program <i>Scope of original works to be expanded with an additional \$464k of Local Roads and Community Infrastructure (LRCI) funding - due for completion December 2021.</i>	70,500	-	70,500
Street Lighting Program <i>Includes replacement programs and LED conversion works to be completed October 2021.</i>	206,000	97,415	108,585
Brighton Oval Masterplan - Stage 2 <i>Federal Government funding has been extended to March 2022 for the undertaking of drainage works to ovals.</i>	3,867,411	3,438,278	429,133
Glenelg Cricket Club - change room renovations <i>Works completed in August 2021 - awaiting final invoices</i>	113,000	103,105	9,895
Glenelg Oval - Unisex Change Room <i>Final works to be completed early 2021/22.</i>	1,263,238	1,049,008	214,230
Somerton Park Yacht Club Refurbishment and Viewing Tower <i>Works have commenced and are due for completion in September 2021.</i>	180,000	32,500	147,500
War Animal Memorial Sculpture <i>Delay due to current restoration of Glenelg Town Hall. Artwork due to be installed once works are complete in September/October 2021.</i>	30,000	-	30,000
Public Reserve Lighting <i>Final stages of project with works to be completed at Colley Reserve in October 2021.</i>	115,003	62,630	52,373

<b>Capital Project</b>	<b>2020/21 Budget \$</b>	<b>2020/21 Net Result \$</b>	<b>2021/22 Carried Forward \$</b>
Da Costa Reserve Playspace <i>Delays with suppliers and poor weather meant final works were completed in July 2021.</i>	150,000	17,806	132,194
Bowker St Oval Playspace <i>Carry forward to be combined with 2021/22 scheduled replacement program to provide sufficient funds for commencement of project.</i>	61,000	-	61,000
Glenelg Foreshore Playspace <i>Remaining budget required for works on playspace water feature.</i>	237,000	226,129	10,871
Old Buffalo Site - reserve improvements <i>Concept design will be completed in first quarter with detailed design works due to commence later in 2021/22.</i>	277,325	53,447	223,878
Improvements to Gullies and Biodiversity Corridor <i>Part of a five year rolling program to continue in to 2021/22.</i>	317,736	166,815	150,921
Beach Widening - LRCI Program <i>Works completed. LRCI funded saving to be allocated to a new project.</i>	180,000	80,641	80,000
Boat Lock Water Level Sensors <i>Works need to be carried out in winter so project now planned for March to June 2022.</i>	35,000	-	35,000
CCTV at Patawalonga Main Control Room <i>Equipment ordered with installation due in October 2021.</i>	20,000	-	20,000
Kauri Parade Precinct Public Toilet <i>Currently investigating a location for toilet. Once identified installation will commence.</i>	50,000	-	50,000
Jetty Road, Glenelg Masterplan - Design and Construction <i>Construction underway on Chapel St and Hindmarsh Lane with completion due in October 2021.</i>	3,615,829	879,212	2,744,870
Kingston Park Masterplan <i>Grant funded program to be retained for future development of Kingston Park.</i>	591,273	14,398	576,875
Kingston Park Masterplan <i>Initial scoping and design works on the Kingston Park Kiosk. To form part of a larger project in 2021/22.</i>	106,464	30,480	75,984

Capital Project	2020/21 Budget \$	2020/21 Net Result \$	2021/22 Carried Forward \$
Kingston Park Kiosk <i>Part of a continuing project to be combined with 2021/22 new initiative.</i>	300,000	-	300,000
Seacliff Toilets <i>Part of a continuing project to be combined with 2021/22 new initiative. Construction to be completed late 2022.</i>	400,000	22,600	377,400
Brighton Caravan Park upgrade <i>Consultation and design works completed with development of site and replacement of cabins to continue as part of the 2021/22 capital program.</i>	908,449	13,100	895,349
Energy Efficiency Programs and Systems <i>A number of programs to improve the efficiency of energy used at Council buildings (including installation of battery storage systems) have been scoped and will be completed in January 2022.</i>	190,000	10,000	180,000
Glenelg Town Hall <i>Final restoration works due for completion November 2021.</i>	2,129,196	1,266,725	862,471
Glenelg Library <i>Internal window shading features to be installed October 2021.</i>	51,000	-	51,000
Brighton Civic Centre <i>Completion of air conditioning works due in October 2021.</i>	148,000	58,686	89,314
Brighton Civic Centre Community Hub - Feasibility Study <i>Feasibility study to be continued into 2021/22</i>	85,000	39,160	45,840
Kingston Room Audio <i>Delay in delivery of equipment due to COVID related supply shortages. Work to be completed in the first quarter of 2021/22.</i>	15,000	-	15,000
Council Chamber - Tech Refit <i>Delay in delivery of equipment due to COVID related supply shortages. Work to be completed in the first quarter of 2021/22.</i>	100,000	-	100,000
Customer Online Booking and Service Scheduling <i>Currently sourcing suitable products.</i>	65,000	-	65,000
Major Plant & Equipment <i>Delivery and payment of replacement Depot vehicles in July 2021.</i>	1,324,000	1,135,623	188,377
<b>Total Capital Expenditure</b>	<b>19,487,424</b>	<b>10,213,274</b>	<b>9,263,044</b>

<b>Capital Project</b>	<b>2020/21 Budget \$</b>	<b>2020/21 Net Result \$</b>	<b>2021/22 Carried Forward \$</b>
Sale Income - Major Plant & Vehicles <i>Trade-in of existing vehicles due to be replaced.</i>	(385,919)	(260,341)	(125,578)
Grant Income - Jetty Road Masterplan <i>Grant revenue received in advance and to be applied as expenditure incurred.</i>	(1,666,132)	(877,512)	(788,620)
Grant Income - Brighton Oval Masterplan <i>Federal funding to be received in 2021/22.</i>	(3,656,623)	(3,156,623)	(500,000)
Sale of Council Land <i>Sale of land anticipated to go ahead during 2021/22.</i>	(1,000,000)	-	(1,000,000)
<b>Total Capital Income</b>	<b>(6,708,674)</b>	<b>(4,294,476)</b>	<b>(2,414,198)</b>
<b>Net capital carry forwards requested</b>			<b>6,848,846</b>



# Attachment 3



BRIGHTON CARAVAN PARK	Actual \$*	Actual \$
	01/07/19 to 30/06/20	01/07/20 to 30/06/21
<b>Revenue From Cabins and Sites</b>		
Oceanview Spa Villas	65,703	71,087
Waterview Villas	168,782	180,717
Seaside Cabins	92,495	79,301
Budget Cabin - No Ensuite	32,157	36,011
Special Access Hillside Cabin	18,056	15,581
Powered Grass Sites	170,091	162,215
Premium Powered Sites	80,727	98,833
Powered Slab Sites	205,239	209,725
Beachfront Powered Grass Sites	106,335	93,495
Sea Breeze Cabins	292,339	328,793
Miscellaneous Income	32,425	40,836
	1,264,348	1,316,594
<b>Earnings Before Interest, Tax and Depreciation (EBITD)</b>	<b>1,264,348</b>	<b>1,316,594</b>
Depreciation	(160,920)	(160,920)
<b>Earnings Before Interest and Tax (EBIT)</b>	<b>1,103,428</b>	<b>1,155,674</b>
<b>EBIT Margin</b>	<b>87.3%</b>	<b>87.8%</b>

\* Revenue adjusted to 50% from November 2019 to provide comparative with 2020

OCCUPANCY RATES	Actual %	Actual %
	01/07/19 to 30/06/20	01/07/20 to 30/06/21
<b>Accommodation Type</b>		
Cabins	54.12%	69.79%
Sites	57.16%	60.62%
<b>Average Total</b>	<b>55.64%</b>	<b>65.21%</b>

PARTRIDGE STREET CAR PARK	Actual \$	Actual \$
	01/07/19 to 30/06/20	01/07/20 to 30/06/21
Car Parking Revenue	107,227	111,320
Operating Costs	(106,280)	(100,829)
Operating Costs - Property	(41,421)	(37,396)
<b>Earnings Before Interest, Tax and Depreciation (EBITD)</b>	<b>(40,475)</b>	<b>(26,905)</b>
Depreciation	(118,815)	(118,815)
<b>Earnings Before Interest and Tax (EBIT)</b>	<b>(159,290)</b>	<b>(145,720)</b>
<b>EBIT Margin</b>	<b>(148.6%)</b>	<b>(130.9%)</b>

CAR PARK USAGE	Actual No.	Actual No.
	01/07/19 to 30/06/20	01/07/20 to 30/06/21
<b>Car Park</b>		
Eastern Car Park - No. of Transactions	139,717	125,951
Western Car Park - No. of Transactions	99,264	114,453
<b>Total No. of Transactions</b>	<b>238,981</b>	<b>240,404</b>

PARTRIDGE HOUSE	Actual \$	
	01/07/19 to 30/06/20	01/07/20 to 30/06/21
<b>Revenue From Functions and Room Hire</b>		
Wedding Ceremony	45,711	57,286
Funeral Service	75,090	97,400
Private Function	27,149	25,606
Community Benefit Group	24,880	33,200
	172,830	213,492
<b>Operational Costs</b>		
Employment Costs	(101,182)	(116,769)
Repairs and Maintenance	(15,976)	(16,980)
Marketing/Website	(5,561)	(7,120)
Property Operational Costs	(21,570)	(20,669)
Office Operational Costs	(1,430)	(345)
Electricity	(8,345)	(8,696)
	(154,064)	(170,578)
<b>Earnings Before Interest, Tax and Depreciation (EBITD)</b>	<b>18,766</b>	<b>42,914</b>
Depreciation	(37,089)	(37,089)
<b>Earnings Before Interest and Tax (EBIT)</b>	<b>(18,323)</b>	<b>5,825</b>
<b>EBIT Margin</b>	<b>(10.6%)</b>	<b>2.7%</b>

NUMBER OF EVENTS BY TYPE	Actual No.	
	01/07/19 to 30/06/20	01/07/20 to 30/06/21
<b>Event Type</b>		
Wedding *	26	36
Funeral	100	118
Community Function	261	327
Other Events	65	67
<b>Total Number of Events</b>	<b>452</b>	<b>548</b>

\* Wedding income received on a prepayment basis

# Attachment 4



SUCCESSFUL APPLICATIONS									
Grant - Capital									
Bid Title	Grant Total	Received in Previous Financial Year(s)	2020-21 Total	Received 2020-21 Quarter 1	Received 2020-21 Quarter 2	Received 2020-21 Quarter 3	Received 2020-21 Quarter 4	Received for future financial years	Total Received during 2020-21
AFL (Brighton Oval funding) - \$75,000	\$ 75,000		\$ 75,000	\$ 75,000					\$ 75,000
Department of planning, transport and infrastructure (Wigley playspace)	\$ 500,000	\$ 500,000	\$ 500,000						\$ -
Office for Recreation Sport & Racing (unisex change rooms, Glenelg Oval)	\$ 487,000	\$ 487,000	\$ 487,000						\$ -
Transfer of funding received by Glenelg Football Club (unisex change rooms, Glenelg Oval)	\$ 300,000						\$ 300,000		\$ 300,000
Roads to Recovery	\$ 244,969				\$ 244,969	\$ 127,883	\$ 1,076		\$ 373,928
Stormwater Management Authority	\$ 100,000						\$ 100,000		\$ 100,000
City of Marion contribution to GPT construction at Wattle Ave	\$ 200,000						\$ 200,000		\$ 200,000
Local Roads and Community Infrastructure	\$ 1,287,346						\$ 643,673		\$ 643,673
<b>Total</b>	<b>\$ 3,194,315</b>	<b>\$ 987,000</b>	<b>\$ 1,062,000</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,244,749</b>	<b>\$ -</b>	<b>\$ 1,692,601</b>

Grant - Non-Cash Receipt Council Owned Assets									
Bid Title	Grant Total	Received in Previous Financial Year(s)	2020-21 Total	Received 2020-21 Quarter 1	Received 2020-21 Quarter 2	Received 2020-21 Quarter 3	Received 2020-21 Quarter 4	Received for future financial years	Total Received during 2020-21
Libraries Capital Materials Funding		Recurring			In kind contribution				\$ -
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>						<b>\$ -</b>

Grant - Operating Project and other									
Bid Title	Grant Total	Received in Previous Financial Year(s)	2020-21 Total	Received 2020-21 Quarter 1	Received 2020-21 Quarter 2	Received 2020-21 Quarter 3	Received 2020-21 Quarter 4	Received for future financial years	Total Received during 2020-21
2020 Community Heritage Grant - Collections disaster preparedness plan for the History Centre	\$ 8,820		\$ 8,820	\$ 8,820					\$ 8,820
FOGO (Green Industries SA)	\$ 97,900	\$ 97,900	\$ 97,900						\$ -
Green waste bags (Green Industries SA)	\$ 25,531	\$ 25,531	\$ 25,531						\$ -
LGA Establishing resilient food systems in SA	\$ 20,000		\$ 20,000		\$ 20,000				\$ 20,000
LGA Grants Management best practice guide	\$ 25,000		\$ 25,000		\$ 25,000				\$ 25,000
City of Onkaparinga Age Friendly SA Grant - Fish Feeders	\$ 4,166		\$ 4,166		\$ 4,166				\$ 4,166
National Australia Day Council - Australia Day 2021 COVID Safe Grants Program	\$ 20,000		\$ 20,000		\$ 20,000				\$ 20,000
Veterans SA contribution to Anzac Day dawn service	\$ 29,000						\$ 29,000		\$ 29,000
Seawall Remediation Trial	\$ 54,400						\$ 54,400		\$ 54,400
History Trust Grant	\$ 8,651					\$ 8,651			\$ 8,651
<b>Total</b>	<b>\$ 293,468</b>	<b>\$ 123,431</b>	<b>\$ 201,417</b>	<b>\$ 8,820</b>	<b>\$ 69,166</b>	<b>\$ 8,651</b>	<b>\$ 83,400</b>	<b>\$ -</b>	<b>\$ 115,637</b>

Grant - Recurring									
Bid Title	Grant Total	Received in Previous Financial Year(s)	2020-21 Total	Received 2020-21 Quarter 1	Received 2020-21 Quarter 2	Received 2020-21 Quarter 3	Received 2020-21 Quarter 4	Received for future financial years	Total Received during 2020-21
Commonwealth Home Support Program (CHSP) Administered by Alwyndor from Q2	\$ 93,863		Recurring	\$ 93,863	\$ 93,863	\$ 93,863	\$ 93,863		\$ 375,452
SA HACC (conclude at the end of Q3)	\$ 146,312		Recurring	\$ 66,505	\$ 66,505	\$ 66,505			\$ 199,515
Financial Assistance Grant - General Purpose	\$ 782,017	\$ 416,882	Recurring	\$ 91,823	\$ 91,823	\$ 91,823	\$ 481,738		\$ 757,207
Financial Assistance Grant - Roads	\$ 398,763	\$ 253,318	Recurring	\$ 36,113	\$ 36,113	\$ 36,113	\$ 261,145		\$ 369,484
Local Roads and Community Infrastructure	\$ 454,947		Recurring	\$ 227,474			\$ 181,979		\$ 409,453
Libraries Board Grant - Brighton Library	\$ 71,703		Recurring		\$ 71,103				\$ 71,103
Libraries Board Grant - Glenelg Library	\$ 71,703		Recurring		\$ 71,103				\$ 71,103
NRM Biodiversity and Coastal Project Officer	\$ 115,267		Recurring	\$ 28,000	\$ 28,000	\$ 28,000	\$ 31,267		\$ 115,267
Supplementary Roads Grant (received in previous financial years)			Recurring						\$ -
<b>Total</b>	<b>\$ 2,134,575</b>	<b>\$ 670,200</b>	<b>\$ 2,368,583</b>	<b>\$ 543,778</b>	<b>\$ 458,509</b>	<b>\$ 316,304</b>	<b>\$ 1,049,992</b>	<b>\$ -</b>	<b>\$ 2,368,583</b>

<b>Total of Grant Funding for 2020-21 Confirmed</b>	<b>\$ 5,622,358</b>
<b>Total received in 2019-20 applicable to 2020-21</b>	<b>\$ 1,780,631</b>
<b>Total Received 2020-21 - Quarter 1</b>	<b>\$ 627,598</b>
<b>Total Received 2020-21 - Quarter 2</b>	<b>\$ 527,675</b>
<b>Total Received 2020-21 - Quarter 3</b>	<b>\$ 324,955</b>
<b>Total Received 2020-21 - Quarter 4</b>	<b>\$ 2,378,141</b>
<b>Total Received in 2020-21 for future financial years</b>	<b>\$ -</b>
<b>Total Grant Funding received in 2020-21</b>	<b>\$ 3,858,369</b>

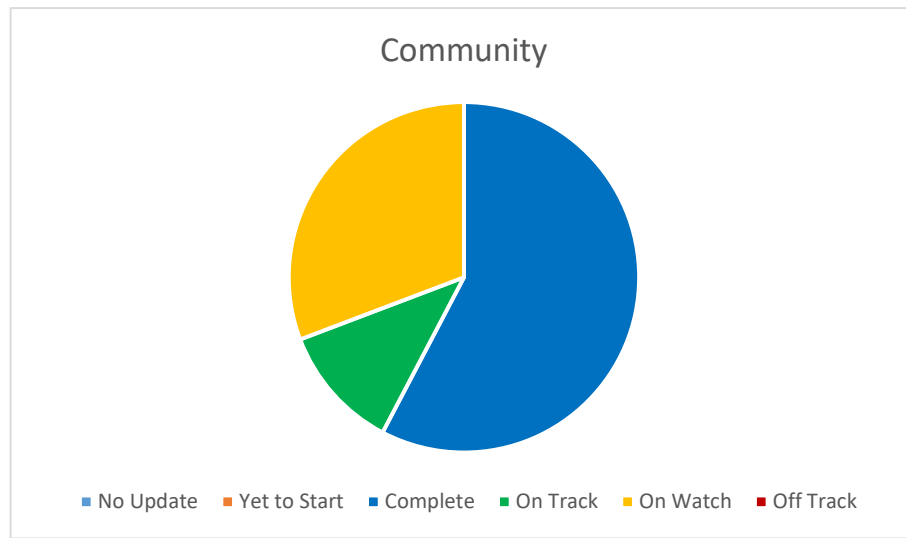
# Attachment 5



# City of Holdfast Bay - Community - Status Report

As at: June 2021

SXL1\_US\PPGLS\PPGL\_BusinessPlan\_Status.XLSX



Status	Count	Percentage
No Update	0	0%
Yet to Start	0	0%
Complete	15	58%
On Track	3	12%
On Watch	8	31%
Off Track	0	0%
<b>Total</b>	<b>26</b>	



**COMMUNITY**  
A healthy, creative,  
connected community

Community - Capital Works									
Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01279	Somerton Park Yacht Club - tower and refurbishment	On Watch	Implementation	Jeffrey Thomas	1/07/2020	30/06/2021		●	Construction has commenced. Due for completion end of September, prior to the commencement of the season

Community - Carry Forward Capital Works									
Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01230	CARRY FORWARD CARRY FORWARD Tennis court Mawson Oval Reserve Brighton	On Watch	Implementation	Mathew Walsh	1/09/2020	30/06/2021		●	Courts rebuilt and usable. Colder moist weather not appropriate to apply acrylic top coats. Will be painted in October.

Community - New Initiative									
Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT00652	Glenelg Oval Masterplan Stage 1 Holdfast Tennis Club	Complete	Complete	Mathew Walsh	1/07/2020	30/06/2021	15/01/2021	●	
ACT01114	Da Costa Reserve Playspace	Complete	Complete	Julia Wallace	1/07/2020	30/06/2021	6/08/2021	●	


ACT01115	Buffalo Site Redevelopment concept development and detailed design.	On Track	Design	Matthew Rechner	1/07/2020	30/06/2021		●	Community engagement has been undertaken on the concept designs. Engagement results have been collated and a workshop will be undertaken with elected members later in 2021 following which the concepts will be refined into one and then costed. \$100,000 funding has been received from DIT for the detailed design phase which is funded in the 2021-22 budget.
ACT01116	Glenelg Oval Masterplan Stage 2	On Watch	Implementation	Matthew Rechner	1/07/2020	30/06/2021		●	Construction of uni-sex change rooms will be completed by mid September. Project delayed by July COVID lock down and alterations needed to player race interface with building.
ACT01119	War Animal Memorial Mural	On Watch	Design	Matthew Rechner	1/07/2020	30/06/2021		●	The War Animal Memorial commission has been delayed due to the restoration works on the Glenelg Town Hall (GTH) A site on the GTH has been selected for the photographic historical install once the restoration works have been completed in Sept / Oct 2021. The funding for this project has been requested to move into the 2021-2022.
ACT01120	Bay Discovery Centre Mawson Display Upgrades	Complete	Complete	Julia Garnaut	2/11/2020	30/08/2021	30/07/2021	●	
ACT01124	Street signage dedicated to Victoria Cross Recipients	Complete	Complete	Julia Garnaut	1/07/2020	30/06/2021	30/06/2021	●	
ACT01129	Upgrade of non compliant kerb ramps and bus stops to meet DDA compliance (Year 1)	Complete	Complete	Michael de Heus	6/10/2020	30/06/2021	30/06/2021	●	Audit completed and designs underway. Some works implemented as part of kerb upgrades.
ACT01134	Dover Square Reserve Improvements	Complete	Complete	Julia Wallace	1/07/2020	30/06/2021	15/05/2021	●	Construction commenced in March 2021 and was completed by mid May.
ACT01137	Redevelopment of Brighton Civic Centre into a community hub	On Watch	Implementation	Ania Karzek	1/07/2020	30/06/2021		●	Ideation/Discovery workshops (including with the community and EMs) were held in April. Concept designs are currently being finalised and will be presented to EMs at a workshop in August.
ACT01143	Audio in Kingston room	On Watch	Implementation	Robert Zanin	1/06/2020	30/06/2021		●	Project is delayed due to equipment (coming from overseas) delivery delays. What has occurred to date is the installation of all cabling and any equipment that has arrived. Project is scheduled for completion within the next quarter.




ACT01144	Wigley Reserve Playspace and Fitness Hub	Complete	Complete	Matthew Rechner	20/01/2020	31/10/2020	31/10/2020	●	Wigley Reserve Playspace and Fitness Hub officially opened on 31 October 2020
ACT01145	Upgrade of children's toilets at the Holdfast Bay Community Centre	Complete	Complete	Mathew Walsh	1/10/2020	29/06/2021	30/06/2021	●	Works have been completed
ACT01146	Brighton North and St Jude Cemeteries - Improvements works	Complete	Complete	Bill Blyth	1/07/2020	30/06/2021	30/04/2021	●	Works have been undertaken at both Cemeteries including, infrastructure upgrades (signage/bins surrounds/benches) Landscaping improvements at North Brighton have been undertaken. Landscaping improvements at St. Judes were undertaken in April 2021.
ACT01149	Stage 3: Glenelg Town Hall - TBDU, Parlor & Chamber - Structure	On Watch	Implementation	Mathew Walsh	31/07/2020	30/06/2021		●	Works progressing, some delays with weather and COVID lockdowns . Additional works associated with exterior render material and previous damage to northern end of the building. Due for completion by end of calendar year.
ACT01150	Seacliff Toilet Block	On Track	Implementation	Cherie Armfield	21/08/2020	30/06/2021		●	Funding for this project has been carried forward and integrated into the new Seacliff Plaza project. Stage one construction of the Seacliff Plaza project will include delivery of an amenities building. Given the complexities of this projects, the practical completion date for Stage 1 Construction is estimated to be August 2021 (the first quarter of next financial year)
ACT01152	Glenelg Cricket Club changerooms and toilets	Complete	Complete	Julia Wallace	1/07/2020	30/06/2021	30/06/2021	●	
ACT01155	Kauri Community and Sports Centre Public Toilets	On Watch	Design	Mathew Walsh	1/12/2020	31/05/2021		●	Assessing options and developing strategy around requirements for contaminated landfill at the preferred location.  Alternate locations being considered and priced to reduce landfill implications and management issues.
ACT01162	PLAY - Glenelg Foreshore Playspace	Complete	Complete	Michael de Heus	1/04/2021	1/06/2021	30/06/2021	●	Remaining budget will be used for the water feature.
ACT01191	Seaforth Park - Climbing apparatus incl platform and 2 x slides	Complete	Complete	Matthew Rechner	1/09/2020	30/05/2021	30/06/2021	●	
ACT01192	Seaforth Park - Softfall x 2 - chipbark - Seaforth Park and Wattle Reserve	Complete	Complete	Bill Blyth	1/09/2020	30/05/2021	30/06/2021	●	

ACT01193	Bowker St Oval Playground	Complete	Review	Mathew Walsh	1/07/2020	30/06/2021	30/06/2021		Funds moved to intergrate with a bigger project at this site Cricket pitch complete.
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#### Community - Carry Forward New Initiative

<i>Action</i>	<i>Title</i>	<i>Project Status</i>	<i>Project Stage</i>	<i>Responsible Officer</i>	<i>Start Date</i>	<i>Due Date</i>	<i>Complete Date</i>	<i>Rating</i>	<i>Notes</i>
ACT01233	CARRY FORWARD - Disability Access & Inclusion Plan and Four Year Action Plan	Complete	Complete	Monica Du Plessis	1/11/2018	30/06/2020	30/08/2020		Final DAIP registered and placed on website. Action Plan in place.

#### Community - Carry Forward Strategic Action

<i>Action</i>	<i>Title</i>	<i>Project Status</i>	<i>Project Stage</i>	<i>Responsible Officer</i>	<i>Start Date</i>	<i>Due Date</i>	<i>Complete Date</i>	<i>Rating</i>	<i>Notes</i>
ACT01218	CARRY FORWARD Brighton Oval Sporting Hub Master Plan - stages 1 & 2	On Track	Implementation	Matthew Rechner	1/07/2019	30/06/2021			The project is complete except for the subsurface drainage works which will be undertaken in the next financial year.

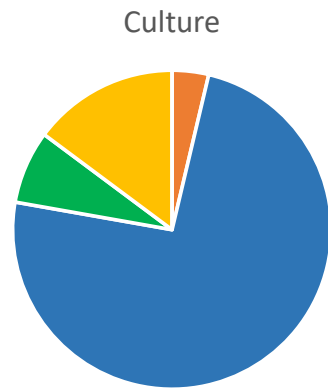
# City of Holdfast Bay - Culture - Status Report

As at: June 2021

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**CULTURE**  
An effective, customer-centred organisation



■ No Update ■ Yet to Start ■ Complete ■ On Track ■ On Watch ■ Off Track

### Culture Summary


No Update	0	0%
Yet to Start	2	4%
Complete	40	74%
On Track	4	7%
On Watch	8	15%
Off Track	0	0%
<b>Total</b>	<b>54</b>	

### Culture - Capital Works



Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01169	Somerton Surf Lifesaving Club - Roller door, café bifold doors	Complete	Complete	Mathew Walsh	1/10/2020	31/01/2021	30/06/2021	●	
ACT01170	Glenelg Oval - Cricketers' clubrooms and change rooms - Gutters & downpipes	Complete	Complete	Mathew Walsh	1/08/2020	26/02/2021	19/02/2021	●	
ACT01171	Glenelg Library - fitout	On Watch	Implementation	Mathew Walsh	1/02/2021	30/08/2021		●	Internal painting complete. Internal window shading feature scheduled to be complete by October.
ACT01172	Glenelg Library - Exterior lighting renewal/upgrade	Complete	Complete	Mathew Walsh	1/02/2021	30/03/2021	30/03/2021	●	
ACT01173	Wilton Avenue Office - Dwelling - Bus Coordinators & Home Assist office - Services - Electrical/ Lighting	Complete	Complete	Mathew Walsh	9/09/2020	29/12/2020	30/01/2021	●	Stage 1,2 complete.
ACT01174	Brighton Town Hall - Structure	Complete	Complete	Mathew Walsh	1/01/2021	28/02/2021	28/02/2021	●	
ACT01175	Brighton Town Hall - Services - Mechanical	On Watch	Implementation	Mathew Walsh	1/09/2020	10/12/2020		●	Works have been awarded
ACT01176	Brighton Town Hall - Roofing - Gutter & Downpipe	Complete	Complete	Mathew Walsh	1/11/2020	31/01/2021	30/06/2021	●	
ACT01177	Brighton Town Hall - Services - Fire	Complete	Complete	Mathew Walsh	1/10/2020	31/01/2021	30/06/2021	●	
ACT01178	Glenelg North Community Centre - Exterior & Sundries	Complete	Complete	Mathew Walsh	1/08/2020	23/11/2020	30/06/2021	●	
ACT01179	Glenelg North Community Centre - Main Hall - Flooring	Complete	Complete	Mathew Walsh	1/07/2020	30/09/2020	30/06/2021	●	

ACT01181	Building Audit Remedial works	Complete	Complete	Mathew Walsh	1/08/2020	30/05/2021	30/06/2021	●	
ACT01182	Partridge St East Carpark - Services - Electrical & Lighting - BMS integration	Complete	Complete	Mathew Walsh	1/09/2020	16/11/2020	30/06/2021	●	
ACT01183	South Brighton Community Hall & Dover Tennis Club - Fire - Fire Prevention	Complete	Complete	Mathew Walsh	1/03/2020	30/04/2021	27/11/2020	●	
ACT01184	Holdfast Bay Community Centre - Childcare/Kindergym roof, floor, internal, kitchen, cleaners	Complete	Complete	Mathew Walsh	1/08/2020	30/04/2021	30/06/2021	●	
ACT01185	Glenelg North Community Centre - Fixtures & Fittings - Cleaners - 20044 - 12 - Cleaners	Complete	Complete	Mathew Walsh	1/04/2021	30/05/2021	30/06/2021	●	
ACT01186	Seacliff Youth Centre/Kinder Gym - Fixtures & Fittings - Cleaners - 20053 - 111 - Cleaners	Complete	Complete	Mathew Walsh	1/02/2021	30/03/2021	30/06/2021	●	
ACT01187	Keelara Club - Fixtures & Fittings - Cleaners - 20071 - 10 - Cleaners	Complete	Complete	Mathew Walsh	1/04/2021	30/05/2021	30/06/2021	●	
ACT01188	Glenelg Community Centre - Colley Reserve - Roofing - gutters & downpipes	Complete	Complete	Mathew Walsh	1/02/2021	30/03/2021	30/06/2021	●	
ACT01189	Glenelg Community Centre - Wall Finish	Complete	Complete	Mathew Walsh	26/02/2021	30/08/2021	30/06/2021	●	
ACT01190	Partridge House - Mechanical HVAC &/or Extraction - 20048	Complete	Complete	Mathew Walsh	1/12/2020	19/02/2021	30/06/2021	●	
ACT01195	Partridge House Driveway and Fencing	On Watch	Review	Mathew Walsh	1/08/2020	30/05/2021		●	Fencing works complete Paving works have not been actioned due to weddings and events. Rescheduled to 2022.
ACT01196	CCTV - Infrastructure renewal and replacement	On Watch	Design	Mathew Walsh	1/02/2021	28/05/2021		●	CCTV replacement has been moved into the LRCI CCTV upgrade project for delivery by 31/12/21
ACT01197	2 x Coastal Ramps -St Johns and Kent St design	On Watch	Design	Mathew Walsh	1/09/2020	30/06/2021	30/06/2021	●	Project postponed to incorporate into a urban design of the surrounding areas. Investigation complete for this year.
ACT01199	Brighton Oval - Lacrosse Fencing	Complete	Complete	Mathew Walsh	8/02/2021	30/06/2021	30/06/2021	●	
ACT01200	Marine Pde - retaining wall repairs	Complete	Complete	Mathew Walsh	1/09/2020	30/05/2021	30/05/2021	●	A boundary survey determined a very small encroachment onto the road reserve of 0.6m. No further action
ACT01202	Holdfast Community Centre - Car Park Ramp	Complete	Complete	Mathew Walsh	1/07/2020	30/06/2021	30/06/2021	●	
ACT01204	Glenelg Oval - North East Toilet Block - Gutters and Downpipes	Complete	Complete	Mathew Walsh	7/08/2020	1/02/2020	1/02/2020	●	


ACT01208	Major Plant and Equipment	On Track	Implementation	Kara Smernik	1/07/2020	30/06/2021		●	Of 19 items in 2020/21 program 12 were completed, 2 were refurbished, 1 was half completed - new truck purchased and new tanker being fitted in 2021/22, 4 are almost complete and ready for delivery. Several old items still to be auctioned.
M01764	Holden Commodore Wagon- Library	Complete	Complete	Kara Smernik	1/07/2020	30/06/2021	30/06/2021	●	
M01765	SB 01 GX Elevated Work Platform Truck and Boom Hino 717 Medium - Additional Work	Yet to Start	Yet to Start	Kara Smernik	1/07/2020	30/06/2021		●	Rolled over until later in 2021-22
M01766	SB 26 KO - Johnston Sweeper VT651 truck - City Clean contact David Green.	Complete	Complete	Kara Smernik	1/07/2020	30/06/2021	30/06/2021	●	
M01767	Trailer - S779-TBD Traffic Speed Control Trailer purchased 2011	Complete	Complete	Kara Smernik	1/07/2020	30/06/2021	30/06/2021	●	
M01768	S17 SPC Tennant T15 Power Scrubber Rider	Complete	Complete	Kara Smernik	1/07/2020	30/06/2021	30/06/2021	●	
M01769	SB 44 ET - Mitsubishi Fuso Fighter 10.0 swb 6 Sp Water Tanker 4x2 2010 - Trees	Complete	Complete	Kara Smernik	1/07/2020	30/06/2021		●	Truck purchase complete
M01770	SB 46 ET - Mitsubishi Fuso Fighter 6.0 Hi Spec Crew Cab Chipper Truck 2010 - Trees	Complete	Complete	Kara Smernik	1/07/2020	30/06/2021	30/06/2021	●	
M01771	Reelmaster Mower	Yet to Start	Yet to Start	Kara Smernik	1/07/2020	30/06/2021		●	Not required in 2021-22
M01772	John Deere 1580 Front Mower	On Track	Implementation	Kara Smernik	1/07/2020	30/06/2021		●	Ordered, ETA August
M01773	John Deere 1580 Front Mower	On Track	Implementation	Kara Smernik	1/07/2020	30/06/2021		●	Ordered - ETA - August 2021
M01774	Walker MDD48 Mower	Complete	Complete	Kara Smernik	1/07/2020	30/06/2021	30/06/2021	●	New Mower received, old one still to be auctioned
M01775	S15 AER Vermeer BC 1200XL Wood Chipper	Complete	Complete	Kara Smernik	1/07/2020	30/06/2021	30/06/2021	●	
M01776	John Deere TE Model Gator	Complete	Complete	Kara Smernik	1/07/2020	30/06/2021	30/06/2021	●	
M01777	S23SCV Asura Sweeper	Complete	Complete	Kara Smernik	1/07/2020	30/06/2021	30/06/2021	●	
ACT01209	Council Chamber Technology Refit and Audio and Mobility	On Watch	Implementation	Robert Zanin	1/07/2020	30/06/2021		●	1. Project is delayed due to equipment (coming from overseas) delivery delays. 2. What has occurred to date is the installation of all cabling and any equipment that has arrived. Expected delivery in 1st quarter.
ACT01210	Data Centre - Server Infrastructure Maintenance/Replacement DR/BC	On Watch	Tendering	Robert Zanin	1/07/2020	30/06/2021		●	Gathering quotes
ACT01211	Network and Fibre Replacement	Complete	Complete	Robert Zanin	1/07/2020	30/06/2021	30/06/2021	●	
ACT01212	Desktop Replacement	Complete	Complete	Robert Zanin	1/07/2020	30/06/2021	30/06/2021	●	Laptops deployed
ACT01213	Annual Library Book Replacement	Complete	Complete	Tania Paull	1/07/2020	30/06/2021	30/06/2021	●	
ACT01214	MetroCount 5600 Plus 1MB	Complete	Complete	Michael de Heus	1/07/2020	30/06/2021	30/06/2021	●	
ACT01215	Ticket Machines - Pay & Display	Complete	Complete	Adrian Hill	1/07/2020	30/06/2021	30/06/2021	●	Upgraded machines antenna and paywave on 2 machines

ACT01138	Customer Online Booking and Service Scheduling Experience	On Watch	Design	Robert Zanin	1/07/2020	31/07/2021			The requirements have been developed. Three possible options have been evaluated against requirements but all were cost prohibitive. The project and funding carried forward to 2021-22 financial year in order to source other options.
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**Culture - Carry Forward Capital Works**

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01221	CARRY FORWARD CARRY FORWARD Vehicle Replacement Program - Utility Vehicles	Complete	Complete	Kara Smernik	26/08/2019	28/02/2020			
ACT01222	CARRY FORWARD CARRY FORWARD Vehicle Replacement Program - Community Bus	Complete	Complete	Kara Smernik	26/08/2019	28/02/2020			Bus received - processing final invoice for fit out

**Culture - New Initiative**

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01139	Digital Transformation	On Track	Design	Robert Zanin	1/07/2020	30/06/2021			Roadmap being developed. Development continuing with ECM, RMS, DXP. Requirements gathering commenced for ECR and Master Data Management.

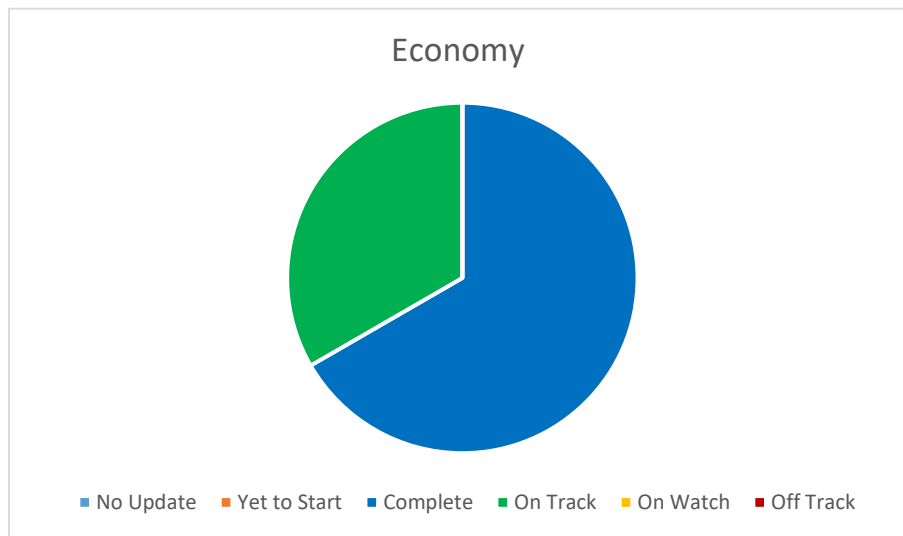
# City of Holdfast Bay - Economy - Status Report

As at: June 2021

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**ECONOMY**  
A diverse and resilient  
local economy



Economy Summary		
No Update	0	0%
Yet to Start	0	0%
Complete	6	67%
On Track	3	33%
On Watch	0	0%
Off Track	0	0%
<b>Total</b>	<b>9</b>	

Economy - New Initiative									
Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01121	Jetty Road Glenelg Street Banners	Complete	Complete	Michelle Logie	3/08/2020	30/04/2021	30/06/2021	●	
ACT01123	Christmas Decorations	Complete	Complete	Virginia Miller	3/08/2020	18/12/2020	18/12/2020	●	
ACT01125	Kauri Pde Sports Precinct & Buildings - WiFi system	Complete	Complete	Mathew Walsh	2/11/2020	31/12/2020	31/12/2020	●	
ACT01126	Brighton Caravan Park - Stage 2 redevelopment (Yr1 of 2)	On Track	Tendering	Ross Oates	1/07/2020	31/12/2021		●	Construction tenders for both Maintenance Shed and Mini-Golf course have been received and are currently being evaluated.
ACT01151	Kingston Park Kiosk Design	On Track	Design	Matthew Rechner	2/08/2021	28/02/2022		●	Concept design and feasibility study has been completed. For the next stage, Council has now sought an architectural consultant to provide concept designs and detailed documentation for the Kiosk
ACT01154	COVID - 19 Economic Recovery Plan	Complete	Complete	Ania Karzek	1/07/2020	30/06/2021	30/06/2021	●	A variety of economic stimulus activities were undertaken including a TV Marketing Campaign, Radio Competition/Campaign, Digital Advertising and the promotional display on the Telstra Building

ACT01122	What's On Down The Bay Beach Signage	Complete	Complete	Michelle Logie	1/07/2020	30/06/2021	30/04/2021	●	
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**Economy - Carry Forward New Initiative**

<i>Action</i>	<i>Title</i>	<i>Project Status</i>	<i>Project Stage</i>	<i>Responsible Officer</i>	<i>Start Date</i>	<i>Due Date</i>	<i>Complete Date</i>	<i>Rating</i>	<i>Notes</i>
ACT01226	CARRY FORWARD Glenelg Foreshore Additional Electricity Supply	Complete	Complete	Mathew Walsh	31/08/2019	30/06/2020	31/12/2020	●	Complete
ACT01232	CARRY FORWARD Brighton Caravan Park - Stage 2 investigation and design	On Track	Design	Matthew Rechner	1/03/2019	31/08/2021		●	Design documentation for the Maintenance Shed and Mini-Golf Course have been completed and are currently out to tender for construction. Designs for other facilities including ensuites, administration building and studios are in progress.



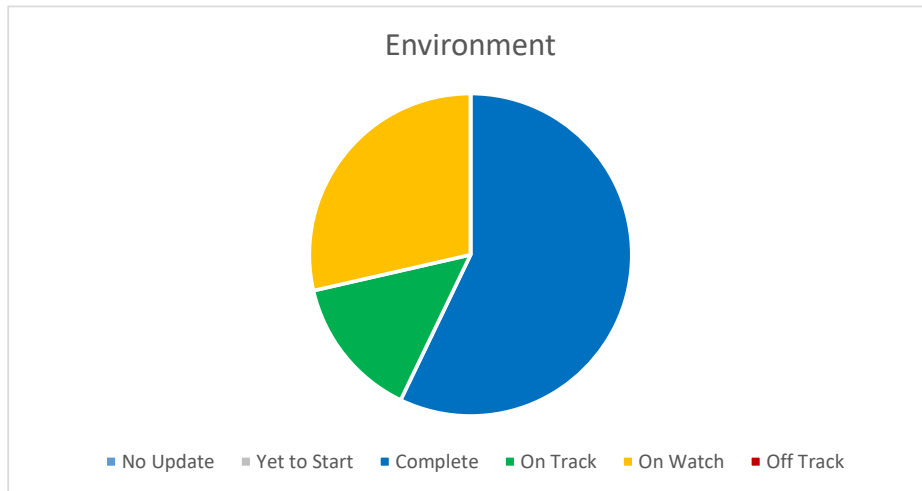
# City of Holdfast Bay - Environment - Status Report

As at: June 2021

SXL1\_US\PPGLS\PPGL\_BusinessPlan\_Status.XLSX



**ENVIRONMENT**  
A community connected  
to our natural environment



**Environment Summary**

No Update	0	0%
Yet to Start	0	0%
Complete	8	57%
On Track	2	14%
On Watch	4	29%
Off Track	0	0%
<b>Total</b>	<b>14</b>	

## Environment - Capital Works








Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01163	Pipes and Pits (various)	Complete	Complete	Michael de Heus	1/08/2020	1/06/2021	30/06/2021	●	
ACT01167	Pat Lock - Water level sensors (system)	On Watch	Implementation	Mathew Walsh	1/05/2021	30/06/2021		●	To be undertaken in Q2 2022 in winter to accommodate low lock use
ACT01207	Wigley Reserve - GPT Screen Repairs	Complete	Complete	Bill Blyth	1/09/2020	18/12/2020	30/06/2021	●	Damaged GPT screens and supporting infrastructure are now repaired. Project Complete

## Environment - Carry Forward Capital Works



Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01231	CARRY FORWARD COASTAL - Glenelg Jetty Repairs	Complete	Complete	Mathew Walsh	1/01/2021	4/06/2021	4/06/2021	●	Structural and defect assessment complete

## Environment - New Initiative

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01128	Environmental Strategy: Coastal Adaptation Scoping Study	Complete	Complete	Alex Gaut	1/10/2020	30/06/2021	30/06/2021	●	This initial stage of our coastal adaptation planning process has been completed with a presentation to Council on 15th June 2021, and the final report has been delivered with all deliverables complete.

ACT01130	Stormwater management plan implementation	On Track	On Track	Michael de Heus	1/07/2020	30/06/2021	30/06/2021		Ongoing program. Projects completed for this year include: Whyte St outfall - Design Wattle St GPT - Completed Rudford St - scoping College Rd (stg 1) - Construction Augusta St WSUD ANZAC Hwy Car Park WSUD - Design Brighton Cemetery WSUD - Complete TreeNet inlet - ongoing Harrow Rd Outfall upgrade - Complete Wigley Reserve GPT access - Complete
ACT01131	Additional Inspector Patrols Along the Foreshore	Complete	Complete	Adrian Hill	1/09/2020	30/04/2021	30/04/2021		Patrols completed Compliance improved Successful Plover fledging
ACT01132	Gully Masterplan implementation - Year 3 of 5	On Track	Implementation	Michael de Heus	3/08/2020	30/06/2021			Work is ongoing in accordance with the Masterplans. Public consultation undertaken in April & May 2021. Final versions presented to Council in August.
ACT01133	Renewable energy upgrades (solar systems/energy monitoring) and Energy Efficient upgrades Council Facilities	On Watch	Implementation	Mathew Walsh	1/08/2020	31/07/2021			Lighting upgrade scoped. Due for installation Q2 2021
ACT01136	Energy efficiency, storage and renewable energy solutions for our Community Centres and Facilities	On Watch	Tendering	Mathew Walsh	1/07/2020	30/06/2021			Solar upgrades tender - complete Energy efficiency scoped but not awarded. Project to be carried forward.
ACT01140	Install additional 2 Sand groynes	Complete	Complete	Michael de Heus	1/07/2020	30/06/2021	30/06/2021		Sand groynes installation completed
ACT01142	Sturt River Biodiversity Corridor: Fordham Reserve	Complete	Complete	Michael de Heus	1/10/2020	30/06/2021	30/06/2021		This project was very successful with residents engaged throughout and providing positive feedback on the results. More than 3,000 native plants were planted in three new borders, seven nest boxes (for birds and microbats) were installed and a community planting day engaged approximately 70 volunteers, including residents.

#### Environment - Carry Forward New Initiative

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01223	CARRY FORWARD Convert additional street & park lighting to LED	On Watch	Implementation	Mathew Walsh	1/11/2019	15/06/2020			Delayed due to supplier issue. Work now underway
ACT01224	CARRY FORWARD Additional Traffic Control Devices	Complete	Complete	Michael de Heus	10/06/2019	29/02/2020	30/06/2021		

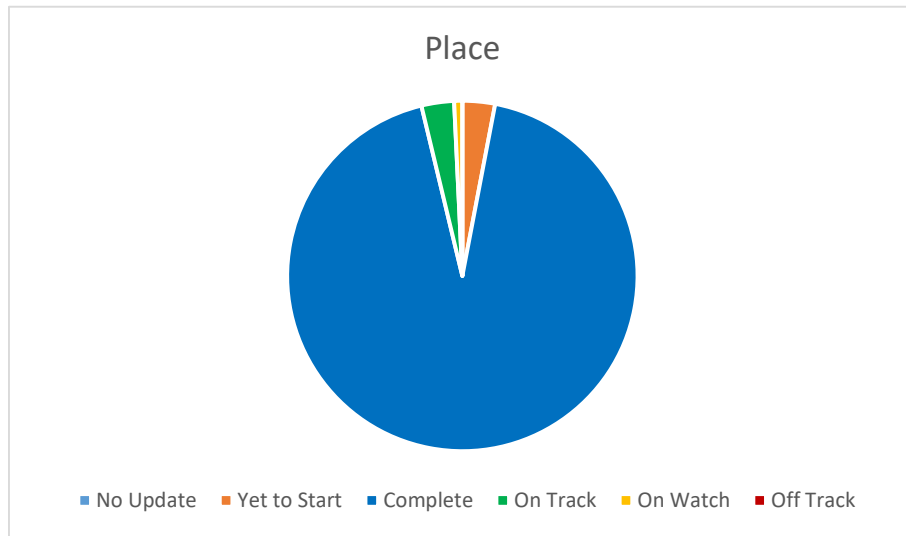
# City of Holdfast Bay - Place - Status Report

As at: June 2021

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**PLACEMAKING**  
An accessible, vibrant and safe coastal city that celebrates our past to build for our future



Status	Count	Percentage
No Update	0	0%
Yet to Start	4	3%
Complete	124	93%
On Track	4	3%
On Watch	1	1%
Off Track	0	0%
<b>Total</b>	<b>133</b>	

Placemaking - Capital Works									
Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01234	ROAD RECONSTRUCTION	Complete	Complete	Darren Tan	30/09/2020	31/03/2021	1/06/2021	●	
M01905	Farr Terrace (Short Avenue to Wyatt Street)	Complete	Complete	Darren Tan	11/01/2021	28/02/2021	4/11/2020	●	
M01906	Maxwell Terrace (Buttrose Street to Council Boundary)	Yet to Start	Yet to Start	Darren Tan	15/03/2021	31/05/2021		●	Deferred pending City of Marion work
ACT01156	RESEAL (16 pieces)	Complete	Complete	Darren Tan	1/08/2020	30/05/2021	30/06/2021	●	
M01651	Gridlestone Street	Complete	Complete	Darren Tan	11/01/2021	31/03/2021	8/04/2021	●	
M01652	Fairfield Avenue	Complete	Complete	Darren Tan	11/01/2021	31/03/2021	11/02/2021	●	
M01653	Farr Terrace - Short to Wyatt Reconstruction	Complete	Complete	Darren Tan	2/11/2020	22/01/2021	28/11/2020	●	
M01654	Milton (south end and to Milton)	Complete	Complete	Darren Tan	11/01/2021	31/03/2021	15/01/2021	●	
M01655	Oxford Street	Complete	Complete	Darren Tan	11/01/2021	31/03/2021	10/02/2021	●	
M01656	Melbourne St (Old Tapleys Hill Road to Mary Street)	Complete	Complete	Darren Tan	11/01/2021	31/03/2021	9/02/2021	●	
M01657	Lucy May Drive (Lipson to end)	Complete	Complete	Darren Tan	11/01/2021	31/03/2021	8/04/2021	●	
M01658	Leak Avenue - Blackburn to North End	Complete	Complete	Darren Tan	18/01/2021	29/01/2021	8/02/2021	●	
M01659	Marine Street (Esplanade to Tarlton Street)	Complete	Complete	Darren Tan	1/01/2021	31/03/2021	10/02/2021	●	
M01660	Maxwell Terrace (Wyatt to Buttrose)	Yet to Start	Yet to Start	Darren Tan	11/01/2021	31/03/2021	29/01/2021	●	Deferred pending City of Marion work

M01661	Moten Avenue ( Shannon to Mattner)	Complete	Complete	Darren Tan	1/01/2021	31/03/2021	29/01/2021	●	
M01662	Kent Street (St Johns Row to Moseley Street)	Complete	Complete	Darren Tan	1/01/2021	30/06/2021	30/06/2021	●	
M01663	Oldham Street (Pier to Saltram)	Yet to Start	Yet to Start	Darren Tan	4/04/2022	30/06/2022		●	Deferred pending Seawall redevelopment
M01664	Golflands Terrace( Acacia to Stewart)	Complete	Complete	Darren Tan	1/01/2021	31/03/2021	9/02/2021	●	
M01665	MacFarlane Street - Tapleys Hill to Morris)	Complete	Complete	Darren Tan	1/08/2020	30/05/2021	8/02/2021	●	
M01666	Trevelion Avenue (Rutland to Edwards	Complete	Complete	Darren Tan	11/01/2021	31/03/2021	9/02/2021	●	
M01909	Milton Street (Milton Street to Petty Road)	Complete	Complete	Darren Tan	4/01/2021	31/03/2021	15/01/2021	●	
M01910	Gardiner Avenue (Coventry Street to Council Boundary	Complete	Complete	Darren Tan	11/01/2021	30/04/2021	4/01/2021	●	
M01911	MacFarlane Street (Morris Street to Bagshaw Street)	Complete	Complete	Darren Tan	11/01/2021	30/06/2021	30/06/2021	●	
ACT01157	Caravan Park - Road Reseal	Yet to Start	Yet to Start	Darren Tan	1/08/2020	30/05/2021		●	Now incorporated into the Caravan Park redevelopment
ACT01158	PATCHING (5 Sites)	Complete	Complete	Darren Tan	1/08/2020	30/05/2021	16/02/2021	●	
M01688	Davenport Terrace (Renown to Arthur)	Complete	Complete	Darren Tan	2/11/2020	31/12/2020	13/01/2021	●	
M01689	Keen Avenue (August to Anzac	Complete	Complete	Darren Tan	2/11/2020	31/12/2020	13/01/2021	●	
M01690	Stopford Road (Grenfell to Brown)	Complete	Complete	Darren Tan	2/11/2020	31/12/2020	16/02/2021	●	
M01691	Cliff ( Diagonal Road to Council Boundary	Complete	Complete	Darren Tan	2/11/2020	31/12/2020	16/02/2021	●	
M01692	Stopford Road (Bagshaw Street to Grenfell Street)	Complete	Complete	Darren Tan	1/01/2021	30/05/2021	16/02/2021	●	
ACT01159	REJUVENATION (21 pieces)	Complete	Complete	Darren Tan	1/08/2020	30/05/2021	30/06/2021	●	
M01667	Benny Crescent - Seacombe to Rowe	Complete	Complete	Darren Tan	1/03/2021	31/05/2021	26/02/2021	●	
M01668	Benny Crescent - Rowe to Hillview	Complete	Complete	Darren Tan	1/03/2021	31/05/2021	26/02/2021	●	
M01670	Bond Street - Salisbury to Scarborough	Complete	Complete	Darren Tan	1/03/2021	31/05/2021	1/03/2021	●	
M01671	Harding Street (Diagonal to Peterson	Complete	Complete	Darren Tan	1/03/2021	31/05/2022	26/02/2021	●	
M01672	Whyte Street (Tarlton to Skipton	Complete	Complete	Darren Tan	1/03/2021	31/05/2021	26/02/2021	●	
M01673	Sexton ( Hastings to Comley	Complete	Complete	Darren Tan	1/03/2021	31/05/2021	1/03/2021	●	
M01674	Sakl Street ( Salisbury to Scarborough Street)	Complete	Complete	Darren Tan	1/03/2021	31/05/2021	1/03/2021	●	
M01675	Hillview Crescent - Tilbrook to Seacombe	Complete	Complete	Darren Tan	1/03/2021	31/05/2021	1/03/2021	●	

M01676	Hillview Crescent - Clifford to Benny	Complete	Complete	Darren Tan	1/03/2021	31/05/2021	1/03/2021	●	
M01677	Hillview Crescent - Benny to Tilbrook	Complete	Complete	Darren Tan	1/03/2021	31/05/2021	1/03/2021	●	
M01678	Mawson Close ( King to House NO 5 and 2)	Complete	Complete	Darren Tan	1/03/2021	31/05/2021	26/02/2021	●	
M01679	Flinders Lane ( Sturt to Gregory)	Complete	Complete	Darren Tan	1/03/2021	31/05/2021	30/06/2021	●	
M01680	Gray Court ( South end to St Leonards)	Complete	Complete	Darren Tan	1/03/2021	31/05/2021	1/03/2021	●	
M01681	Mawson Close - King St to Nos 5&2	Complete	Complete	Darren Tan	1/03/2021	31/05/2021	26/02/2021	●	
M01682	Lane N (Yuill Street to High Street	Complete	Complete	Darren Tan	1/03/2021	31/05/2021	27/02/2021	●	
M01908	Benny Crescent (Hillview Crescent to Morgan Street)	Complete	Complete	Darren Tan	11/01/2021	31/03/2021	26/02/2021	●	
ACT01160	KERB & WATERTABLES program (22 pieces)	Complete	Complete	Darren Tan	1/08/2020	30/05/2021	23/03/2021	●	
M01704	Blackburn Avenue - Davey to Goldsworthy	Complete	Complete	Darren Tan	10/08/2020	24/12/2021	21/12/2020	●	
M01705	Davenport Terrace-Renown to Arthur	Complete	Complete	Darren Tan	10/08/2020	30/09/2021	16/09/2020	●	
M01706	Farr Terrace - Short to Wyatt	Complete	Complete	Darren Tan	21/09/2020	24/12/2021	31/10/2020	●	
M01707	Keen Avenue (Augusta to Anzac Hwy)	Complete	Complete	Darren Tan	1/12/2020	31/03/2021	21/12/2020	●	
M01708	Girdlestone Street - Wilson to Allen	Complete	Complete	Darren Tan	5/01/2021	31/03/2021	22/01/2021	●	
M01709	Gray Court -St Leonards to South End	Complete	Complete	Darren Tan	11/01/2021	14/05/2021	31/12/2020	●	
M01710	Gardiner Avenue (Coventry to Council Boundary)	Complete	Complete	Darren Tan	4/01/2021	31/03/2021	31/12/2020	●	
M01711	Leak Avenue - Blackburn to North End	Complete	Complete	Darren Tan	9/11/2020	8/12/2021	21/12/2020	●	
M01712	MacFarlane Street -Morris to Bagshaw)	Complete	Complete	Darren Tan	2/11/2020	31/12/2020	23/03/2021	●	
M01713	Stopford Road (Grenfell to Brown)	Complete	Complete	Darren Tan	4/01/2021	31/03/2022	12/01/2021	●	
M01714	Maxwell Terrace - Buttrose to Boundary	Complete	Complete	Darren Tan	4/01/2021	30/05/2021	18/12/2020	●	
M01715	Milton Street - South end to Milton )	Complete	Complete	Darren Tan	4/01/2021	31/03/2021	15/01/2021	●	
M01716	Hill View (Benny Crescent to Tilbrook Crescent)	Complete	Complete	Darren Tan	4/01/2021	31/03/2021	13/11/2020	●	
M01717	Oxford Street - Eton to Harrow	Complete	Complete	Darren Tan	7/12/2020	4/01/2021	20/11/2020	●	
M01718	Trevelion Ave (Ruthland Ave to Edwards St)	Complete	Complete	Darren Tan	1/08/2020	30/05/2021	22/01/2021	●	
M01719	Benny Cresecent (Seacombe Rd to Rowe St)	Complete	Complete	Darren Tan	4/01/2021	31/03/2021	19/11/2020	●	
M01721	Cliff Street (Diagonal Road to Council Boundary)	Complete	Complete	Darren Tan	4/01/2021	31/03/2021	12/01/2021	●	

M01722	Harding Street (Diagonal to Peterson)	Complete	Complete	Darren Tan	4/01/2021	31/03/2021	3/11/2020	●	
M01723	Sexton Road (Hastings to Comley)	Complete	Complete	Darren Tan	4/01/2021	31/03/2021	3/11/2020	●	
M01724	Chopin Road - Gilbert to Smart	Complete	Complete	Darren Tan	19/10/2020	2/11/2021	30/10/2020	●	
M01891	Flinders Lane (Sturt Road to Gregory Street)	Complete	Complete	Darren Tan	4/01/2021	31/03/2021	31/12/2020	●	
M01892	Fairfield Avenue (Whyte Street to College Road)	Complete	Complete	Darren Tan	4/01/2021	31/03/2021	1/02/2021	●	
M01893	Melbourne Street (Old Tapleys Hill to Road Mary Street)	Complete	Complete	Darren Tan	4/01/2021	31/03/2021	31/12/2020	●	
M01894	Lucy May Drive (Lipson Avenue to End)	Complete	Complete	Darren Tan	4/01/2021	31/03/2021	31/12/2020	●	
M01895	Marine Street (Esplanade to Tarlton Street)	Complete	Complete	Darren Tan	4/01/2021	31/03/2021	22/01/2021	●	
M01896	Maxwell Terrace (Wyatt Street to Buttrose Street)	Complete	Complete	Darren Tan	4/01/2021	31/03/2021	31/12/2020	●	
M01897	Moten Avenue (Shannon Avenue to Mattner Avenue)	Complete	Complete	Darren Tan	4/01/2021	31/03/2021	29/01/2021	●	
M01898	Kent Street (St Johns Row to Moseley Street)	Complete	Complete	Darren Tan	4/01/2021	31/03/2021	23/03/2021	●	
M01899	Oldham Street (Pier Street to Saltram Road)	Complete	Complete	Darren Tan	4/01/2021	31/03/2021	18/02/2021	●	
M01900	Golflands Terrace (Acacia Avenue to Stewart Avenue)	Complete	Complete	Darren Tan	4/01/2021	31/03/2021	22/01/2021	●	
M01901	507096 - Kerb - DDA Pram Ramps	Complete	Complete	Darren Tan	2/11/2020	31/03/2021	23/03/2021	●	
M01912	Stopford Road (Bagshaw Street to Grenfell Street)	Complete	Complete	Darren Tan	1/02/2021	30/06/2021	12/01/2021	●	
M01913	Bond Street (Salisbury Street to Scarborough Street)	Complete	Complete	Darren Tan	25/01/2021	30/04/2021	20/11/2020	●	
M01914	Stopford Road (Bagshaw Street to Grenfell Street)	Complete	Complete	Darren Tan	4/01/2021	28/02/2021	12/01/2021	●	
M01915	Hillview Crescent (Tilbrook Crescent to Seacombe Road)	Complete	Complete	Darren Tan	18/01/2021	31/03/2021	28/11/2020	●	
M01916	Hillview Crescent (Clifford Street to Benny Crescent)	Complete	Complete	Darren Tan	18/01/2021	31/03/2021	28/11/2020	●	
M01917	Benny Crescent (Hillview Crescent to Morgan Street)	Complete	Complete	Darren Tan	18/01/2021	31/03/2021	28/11/2020	●	
M01918	Benny Crescent (Rowe Street to Hillview Crescent)	Complete	Complete	Darren Tan	18/01/2021	31/03/2021	28/11/2020	●	
M01919	Milton Street (Milton Street to Jetty Road)	Complete	Complete	Darren Tan	18/01/2021	31/03/2021	15/01/2021	●	
M01920	MacFarlane Street (Tapleys Hill Road to Morris Street)	Complete	Complete	Darren Tan	16/11/2020	31/12/2020	18/12/2020	●	
ACT01161	BUS SHELTERS (5 pieces)	Complete	Complete	Darren Tan	1/08/2020	30/05/2021	18/06/2021	●	
M01738	Stop 24 Moseley Street west	Complete	Complete	Darren Tan	22/03/2021	18/06/2021	18/06/2021	●	
M01739	Stop 25 Moseley Street East	Complete	Complete	Darren Tan	22/03/2021	18/06/2021	18/06/2021	●	



M01740	Bus Stop 42 Brighton Road East	Complete	Complete	Darren Tan	22/03/2021	18/06/2021	18/06/2021	●	
M01741	Stop 39 and 41 Davenport Rd West	Complete	Complete	Darren Tan	22/03/2021	18/06/2021	18/06/2021	●	
ACT01164	FOOTPATHS AND CYCLEWAYS (14)	Complete	Complete	Mark Bowden	1/08/2021	30/06/2021	30/06/2021	●	
M01725	Augusta Street - R - Sixth and Keen	Complete	Complete	Mark Bowden	1/08/2020	1/06/2021	30/06/2021	●	
M01726	Augusta Street - L - Sixth and Keen	Complete	Complete	Mark Bowden	1/08/2020	1/06/2021	30/06/2021	●	
M01727	Bristol Place - L - Bristol to End	Complete	Complete	Mark Bowden	1/08/2020	1/06/2021	30/06/2021	●	
M01728	Colley Terrace - L - Hope and Augusta	Complete	Complete	Mark Bowden	1/08/2020	1/06/2021	30/06/2021	●	
M01729	Colley Terrace - L - Augusta and Anzac	Complete	Complete	Mark Bowden	1/08/2020	1/06/2021	30/06/2021	●	
M01730	Coventry Street - L - Sturt and Essex	Complete	Complete	Mark Bowden	1/08/2020	1/06/2021	30/06/2021	●	
M01731	Fisher Terrace - Jeanes and David	Complete	Complete	Mark Bowden	1/08/2020	1/06/2021	30/06/2021	●	
M01732	Gilbertson Road 1 - L - Gilbertson and Seacombe	Complete	Complete	Mark Bowden	26/08/2020	1/06/2021	24/09/2020	●	
M01733	Gilbertson Road 1 - R - Gilbertson and Seacombe	Complete	Complete	Mark Bowden	26/08/2020	1/06/2021	24/09/2020	●	
M01734	Gilbertson Road 2 - L - Gilbertson and Barnett	Complete	Complete	Mark Bowden	26/08/2020	1/06/2021	24/09/2020	●	
M01735	Jervois Street - R - Gore and Alison	Complete	Complete	Mark Bowden	1/08/2020	1/06/2021	30/06/2021	●	
M01736	Rothwell Terrace - L - Hambridge and Tod	Complete	Complete	Mark Bowden	26/08/2020	1/06/2021	25/09/2020	●	
M01737	Byre Avenue - R - Vincent and Margaret	Complete	Complete	Mark Bowden	1/08/2020	1/06/2021	30/06/2021	●	
ACT01166	Bike path Jimmy Melrose Park (outside Broadway Kiosk)	Complete	Complete	Michael de Heus	1/08/2020	1/06/2021	30/06/2021	●	
ACT01194	SIGNS (7 pieces)	Complete	Complete	Mathew Walsh	14/09/2020	23/04/2021	30/05/2021	●	
M01756	Reserve Sign - Stewart Reserve	Complete	Complete	Mathew Walsh	14/09/2020	23/04/2021	30/05/2021	●	
M01757	Reserve Sign - Parkinson Reserve	Complete	Complete	Mathew Walsh	14/09/2020	23/04/2021	30/05/2021	●	
M01758	Reserve Sign - Margaret Messenger Reserve	Complete	Complete	Mathew Walsh	14/09/2020	23/04/2021	30/05/2021	●	
M01759	Reserve Sign - Kiwanis Park	Complete	Complete	Mathew Walsh	14/09/2020	23/04/2021	30/05/2021	●	
M01760	Reserve Sign - E. G. Gregory Reserve	Complete	Complete	Mathew Walsh	14/09/2020	23/04/2021	30/05/2021	●	
M01761	Reserve Sign - Jack Chaston Park	Complete	Complete	Mathew Walsh	14/09/2020	23/04/2021	30/05/2021	●	
M01762	Reserve Sign - Kingston Park Coastal Reserve	Complete	Complete	Mathew Walsh	14/09/2020	23/04/2021	30/05/2021	●	
M01763	Reserve Sign - Alf Smedley/Mel Baker Reserves	Complete	Complete	Mathew Walsh	14/09/2020	23/04/2021	30/05/2021	●	

ACT01168	Street Lighting Renewals (Cygnet Ct/Moseley Sq)	On Track	Implementation	Mathew Walsh	20/11/2020	30/06/2021			Project has started, due for completion end of October
ACT01180	Kingston Park Coastal Reserve - Toilet Block	Complete	Complete	Mathew Walsh	1/07/2020	23/11/2020	30/11/2020		
ACT01198	Street furniture - benches (various locations x9)	On Track	Complete	Mathew Walsh	1/08/2020	28/02/2021	30/06/2021		Seats have been replaced as required.
ACT01205	Coastal showers x 6 Anderson, Holdfast Promenade, Gladstone, Beachouse	Complete	Complete	Bill Blyth	1/01/2021	30/04/2021	30/06/2021		
ACT01206	4 x Stainless steel finish drink fountain with dog - Bellevue, Alfreda St	Complete	Complete	Bill Blyth	1/01/2021	30/04/2021	30/06/2021		
ACT01203	Sutherland Reserve - Toilet Block refurbishment	Complete	Complete	Mathew Walsh	1/02/2021	30/06/2021	30/06/2021		

#### Placemaking - New Initiative

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01117	Integrated Transport Strategy Priorities	On Track	Implementation	Michael de Heus	1/07/2020	30/06/2021			Signage and treatments have been installed along the Coast Path to assist in managing pedestrian and commuter shared areas. Remainder carried forward to assist with activities in the 2021-22 financial year
ACT01127	Accelerated footpath repair program	Complete	Complete	Bill Blyth	1/09/2020	30/06/2021	30/06/2021		Original program has been completed. Additional LCRI funds received have allowed the program to expand with a focus around Glenelg.
ACT01147	Rugless Terrace Glenelg East, Pedestrian Refuge and Lighting upgrade	Complete	Complete	Michael de Heus	1/10/2020	30/06/2021	30/06/2021		
ACT01148	Beach Access Sign Replacement Year 1 of 3	Complete	Complete	Mathew Walsh	1/07/2020	30/06/2021	30/06/2021		44 signs have been installed along Glenelg beach.
ACT01153	Seacliff beach access safety improvements	Complete	Complete	Michael de Heus	1/07/2020	30/06/2021	30/06/2021		

#### Placemaking - Carry Forward New Initiative

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01220	CARRY FORWARD Kingston Park Masterplan Review	On Track	Design	Matthew Rechner	1/07/2019	30/06/2022			Council is progressing with the final Kingston Park Master Plan for presentation to the Kurna reference group. The vegetation study and hydrology study of Tjilbruke Spring have been completed.



ACT01225	CARRY FORWARD CARRY FORWARD Traffic control studies	Complete	Complete	Michael de Heus	15/07/2019	30/06/2020	30/06/2021	●	
ACT01227	CARRY FORWARD Jetty Road Glenelg Masterplan - Stage 1 Construction (Chapel St Plaza and Hindmarsh Lane)	On Watch	Implementation	Matthew Rechner	1/04/2021	1/10/2021		●	<p>The project's construction commenced on time in April 2021 and was on track for completion by the beginning of October 2021. In the past few weeks the has experienced a number of delays due to heavy rain followed by a complete stop due to the government's announcement of the Covid Lockdown and the inclusion of construction workers stay at home orders. With the shutdown overlaid with the inclement weather delays the project is projected to run at least 1 week late with an estimated completion date of the second week of October 2021.</p> <p>If there are further Covid 19 lockdowns or consecutive days of heavy rain the delivery date may extend further into October 2021.</p>
ACT01229	CARRY FORWARD Jetty Road Brighton Lighting design	Complete	Complete	Ania Karzek	1/07/2019	10/01/2020	1/12/2020	●	<p>A concept design for the lighting was submitted to Council in December 2020.</p> <p>Implementation of the project has been included in the 2021-22 budget</p>

# Attachment 6



## 2020-21 End of Financial year. Projects not completed

Project	Status	Comment
Jetty Road Glenelg Masterplan - Stage 1 Construction (Chapel St Plaza and Hindmarsh Lane)	On Watch	The project's construction commenced on time in April 2021 and was on track for completion by the beginning of October 2021. In the past few weeks the has experienced a number of delays due to heavy rain followed by a complete stop due to the government's announcement of the COVID-19 Lockdown and the inclusion of construction workers stay at home orders. With the shutdown overlaid with the inclement weather delays the project is projected to run at least 1 week late with an estimated completion date of the second week of October 2021.  If there are further COVID-19 lockdowns or consecutive days of heavy rain the delivery date may extend further into October 2021
Kingston Park Kiosk Design	On Track	Concept design and feasibility study has been completed. For the next stage, Council has now sought an architectural consultant to provide concept designs and detailed documentation for the Kiosk
Brighton Caravan Park - Stage 2	On Track	Design documentation for the Maintenance Shed and Mini-Golf Course have been completed and are tenders for construction have been received. Designs for other facilities including ensuites, administration building and studios are in progress.
Glenelg Library - fitout	On Watch	Internal painting complete. Internal window shading feature to be complete by October
Integrated Transport Strategy Priorities	On Track	Signage and treatments have been installed along the Coast Path to assist in managing pedestrian and commuter shared areas. Remainder carried forward to assist with activities in the 2021-22 financial year
Kingston Park Masterplan Review	On Track	Council is progressing with the final Kingston Park Master Plan for presentation to the Kaurna reference group. The vegetation study and hydrology study of Tjilbruke Spring have been completed.
Brighton Town Hall - Services - Mechanical	On Watch	Works awarded
Partridge House Driveway and Fencing	On Watch	Fencing works complete. Paving works have not been actioned due to weddings and events. Rescheduled to 2022.
CCTV - Infrastructure renewal and replacement	On Watch	CCTV replacement has been moved into the LRCI CCTV upgrade project for delivery by 31/12/21
2 x Coastal Ramps -St Johns and Kent St design	Complete	Project postponed to incorporate into an urban design of the surrounding areas. Investigation complete for this year.
SB 01 GX Elevated Work Platform Truck and Boom Hino 717 Medium - Additional Work	Yet to Start	Rolled over until later into 2021-22

## 2020-21 End of Financial year. Projects not completed

John Deere 1580 Front Mower	On Watch	On order. ETA - August 2021
John Deere 1580 Front Mower	On Watch	On order. ETA - August 2021
Council Chamber Technology Refit and Audio and Mobility	On Watch	Project is delayed due to equipment (coming from overseas) delivery delays. What has occurred to date is the installation of all cabling and any equipment that has arrived. Project is scheduled for completion within the 1 <sup>st</sup> quarter.
Data Centre - Server Infrastructure Maintenance/Replacement DR/BC	On Watch	Gathering quotes
Customer Online Booking and Service Scheduling Experience	On Watch	The requirements have been developed. Three possible options have been evaluated against requirements but all were cost prohibitive. The project and funding carried forward to 2021-22 financial year in order to source other options.
Pat Lock - Water level sensors (system)	On Watch	To be completed in Q4 2022, in winter to accommodate low lock use
Renewable energy upgrades (solar systems/energy monitoring) and Energy Efficient upgrades Council Facilities	On Watch	Lighting upgrade scoped. Due for installation in Q2 2021
Energy efficiency, storage and renewable energy solutions for our Community Centres and Facilities	On Watch	Solar upgrades tender – complete Energy efficiency scoped but not awarded.
Convert additional street & park lighting to LED	On Watch	Delayed due to supplier issue. Work now underway
Somerton Park Yacht Club - tower and refurbishment	On Watch	Construction has commenced. Due for completion end of September prior to the commencement of their season
Tennis court Mawson Oval Reserve Brighton	On Watch	Courts rebuilt and usable. Colder moist weather not appropriate to apply acrylic top coats. Will be painted in October.
Buffalo Site Redevelopment concept development and detailed design.	On Track	Community engagement has been undertaken on the concept designs. Engagement results have been collated and a workshop will be undertaken with elected members later in 2021 following which the concepts will be refined into one and then costed. \$100,000 funding has been secured from DIT for the detailed design phase which is funded in the 2021-22 budget
Glenelg Oval Masterplan Stage 2	On Watch	Construction of uni-sex change rooms will be completed by mid September. Project delayed by July COVID lock down and alterations needed to player race interface with building.

**2020-21 End of Financial year. Projects not completed**

War Animal Memorial Mural	On Watch	The War Animal Memorial commission has been delayed due to the restoration works on the Glenelg Town Hall (GTH) A site on the GTH has been selected for the photographic historical install once the restoration works have been completed in Sept- Oct 2021. The funding for this project has been requested to move into the 2021-2022.
Audio in Kingston room	On Watch	Project is delayed due to equipment (coming from overseas) delivery delays. What has occurred to date is the installation of all cabling and any equipment that has arrived. Expected delivery, first quarter
Council Chamber refit	On Watch	
Stage 3: Glenelg Town Hall - TBDU, Parlour & Chamber - Structure	On Watch	Works progressing, some delays with weather and COVID lockdowns . Additional works associated with exterior render material and previous damage to northern end of the building. Due for completion by end of calendar year.
Kauri Community and Sports Centre Public Toilets	On Watch	Assessing options and developing strategy around requirements for contaminated landfill at the preferred location. Alternate locations being considered and priced to reduce landfill implications and management issues
Brighton Oval Sporting Hub Master Plan - stages 1 & 2	On Watch	The project is complete except for the subsurface drainage works which will be undertaken in the next financial year.
Road Reconstruction (inc reseal and kerb) - Maxwell Terrace (Buttrose Street to Council Boundary)	Yet to Start	Deferred pending City of Marion work
Oldham Street (Pier to Saltram)	Yet to Start	Deferred pending Seawall redevelopment
Caravan Park - Road Reseal	Yet to Start	Now incorporated into the Caravan Park redevelopment

Item No: **15.4**

Subject: **APPOINTMENT OF ALWYNDOR MANAGEMENT COMMITTEE MEMBER**

Date: 24 August 2021

Written By: General Manager Alwyndor

General Manager: Alwyndor, Ms B Davidson - Park

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### **SUMMARY**

Under the requirements of its Terms of Reference the Alwyndor Management Committee (AMC) consists of up to 9 persons including two (2) Elected Members. Cr Susan Lonie was appointed in July 2021 and with the recent passing of Cr Bouchee, this now leaves one role vacant. As such Council is required to nominate an Elected Member to this position.

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### **RECOMMENDATION**

**That Council appoint Cr ..... to the Alwyndor Management Committee for the remainder of the Council term.**

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### **COMMUNITY PLAN**

Culture: Supporting excellent, efficient operations

### **COUNCIL POLICY**

Not Applicable.

### **STATUTORY PROVISIONS**

Not Applicable.

### **REPORT**

The Alwyndor Management Committee (AMC) is a Section 41 Committee of Council.

Under the requirements of its Terms of Reference (Attachment 1) the Alwyndor Management Committee (AMC) consists of up to 9 persons including two (2) Elected Members. Cr Susan Lonie was appointed in July 2021 and with the recent passing of Cr Bouchee, this now leaves one role vacant. As such Council is required to nominate an Elected Member to this position.

*Refer Attachment 1*

AMC is Chaired by Kim Cheater, Julie Bonnici is deputy Chair and there are four (4) independent members: Judy Searle, Lorraine Shepard, Trudy Sutton and Kevin Whitford with one independent member vacancy. AMC is currently well served in the areas of aged care and clinical governance as well as financial, business and risk management.

The Committee meets on the fourth Thursday of each month for a minimum of eight meetings per year. Additional commitments may include seasonal events at Alwyndor and AMC workshops on specific matters from time to time.

#### **BUDGET**

Honorarium payments do not apply to Elected Members from Alwyndor.

#### **LIFE CYCLE COSTS**

Not Applicable

# Attachment 1







## ALWYNDOR MANAGEMENT COMMITTEE (AMC)

### TERMS OF REFERENCE

#### 1. BACKGROUND

Alwyndor is a provider of quality care and services to older people within the City of Holdfast Bay and surrounding metropolitan areas. It offers a continuum of care including residential care, allied health and wellness programs and in-home care and support.

Alwyndor is owned and operated by the City of Holdfast Bay, ('the Council') as the trustee of the Dorothy Cheater Trust, established in 1973. The key requirement of the Trust is that the Council establish and maintain a home for the aged on the property at 52 Dunrobin Road and keep in good order and condition the gardens and the grounds.

Alwyndor is a registered charity with the Australian Charities and Not-for-profits Commission.

Alwyndor is accredited by the Aged Care Quality and Safety Commission. The approved provider is the City of Holdfast Bay.

#### 2. ESTABLISHMENT

The Alwyndor Management Committee (AMC) is an advisory committee of the City of Holdfast Bay formed under Section 41 of the *Local Government Act 1999*.

#### 3. OBJECTIVES

3.1 The AMC is established to assist the Council by providing effective governance over the strategy, operations and performance of Alwyndor, and to advise Council on:

3.1.1 The provision of a range of quality care and accommodation options at Alwyndor primarily for aged persons including:

3.1.1.1 ageing in place accommodation and care

3.1.1.2 short stay restorative and respite services

3.1.1.3 wellbeing and therapy services.

3.2 The provision of services to the community including:

3.1.1.4 home care

3.1.1.5 health and wellness

3.1.1.6 rehabilitation

3.1.1.7 exercise and therapy programs to improve and maintain health and mobility.

#### 4. PURPOSE

The AMC is responsible for assisting the Council as follows:

- 4.1 Ensure compliance with the terms of the Trust in the management and operations of Alwyndor.
- 4.2 Ensure Alwyndor has adequate processes in place to comply with the requirements of the *Aged Care Act 1997* (and the related Principles) and the rules and standards applied by the Aged Care Quality and Safety Commission.
- 4.3 Ensure Alwyndor has adequate processes in place to comply with all relevant legislative obligations, relevant Council policies and financial reporting obligations.
- 4.4 Ensure that Alwyndor has a Strategic Plan and supporting Financial Plan that sets out the objectives, strategies and performance targets and measures for Alwyndor. The AMC will review the Strategic Plan and supporting Financial Plan before it is presented to the Council for consideration and adoption.
- 4.5 Review and recommend an annual budget, including key financial targets, to Council for consideration and adoption.
- 4.6 Ensure that Alwyndor has appropriate operational plans and sufficient resources to achieve its Strategic Plan.
- 4.7 Ensure the monitoring of organisational culture including the application and modelling of appropriate Alwyndor values by the employees and the AMC.
- 4.8 Monitor the performance of Alwyndor against its Strategic Plan, supporting business plans and budgets and ensure that the Council is provided with relevant and timely information on the performance (both operational and financial) of Alwyndor. Review and monitor all significant strategic or business initiatives.
- 4.9 Review any external reporting for completeness and accuracy. This includes, but is not limited to, the Financial Statements of Alwyndor, reporting to the Australian Charities and Not-for-profits Commission, reporting to the Aged Care Quality and Safety Commission or any reporting to State or Federal Governments.
- 4.10 Ensure Alwyndor has established an effective risk management framework and processes. This includes ensuring that the key risks that Alwyndor is exposed to are clearly identified and that appropriate processes are in place to mitigate those risks. This includes the management of clinical risk in aged care services.
- 4.11 Ensure appropriate policies, internal controls and quality assurance and compliance processes are in place to manage the operational, financial and compliance risks of Alwyndor.
- 4.12 Ensure Alwyndor and the AMC acts in accordance with the delegations approved by the Council.
- 4.13 Consider the social, ethical and environmental impact of Alwyndor's activities.

## 5. DUTIES AND CONDUCT OF AMC MEMBERS

- 5.1 All members of the AMC are required to operate in accordance with the General Duties and Code of Conduct set out in s62 and s63 of the *Local Government Act 1999* as well as the mandatory Code of Conduct for Council Members.
- 5.2 All members of the AMC will support the approved resolutions of the AMC.
- 5.3 AMC members will comply with all relevant Council policies (and the Council will identify and communicate to AMC members those Policies that are deemed to apply to them).
- 5.4 All members of the AMC are required to operate in accordance with the Conflicts of Interests requirement set out in s73 to s75B of the *Local Government Act 1999*.
- 5.5 Each AMC member must attend relevant education and training programs as required from time to time.

## 6. MEETINGS

- 6.1 Meetings will be held a minimum of 8 times per year.
- 6.2 A notice of meetings will be prepared annually showing dates, times and locations and published on the Council and Alwyndor website(s) and be displayed in a place or places as determined by the CEO.
- 6.3 The Chairperson will be responsible for the conduct of all AMC meetings. The Chairperson and the General Manager will ensure that the agendas are comprehensive, that all agenda items are appropriate and that the recommendations are consistent with the responsibilities of the AMC.
- 6.4 Meeting procedures:
  - 6.4.1 Meetings of the AMC will be conducted in accordance with the Local Government Act 1999, Part 3 of the Local Government (Procedures at Meetings) Regulations 2000, these Terms of Reference and the City of Holdfast Bay Code of Practice.
  - 6.4.2 If a member of the AMC is unable to attend a meeting, they may participate in the meeting by telephone or video conference, in accordance with any procedures prescribed by the regulation or determined by the Council under section 89 *Local Government Act 1999* and provided that any members of the public attending the meeting can hear the discussion between all committee members.
  - 6.4.3 The decision of the Chairperson at the meeting of the AMC in relation to the interpretation and application of meeting procedures is final and binding on the AMC.
  - 6.4.4 All decisions of the AMC shall be made on the basis of a majority decision of the AMC members present.
  - 6.4.5 A quorum will be half of the AMC Members plus one, ignoring any fractions. No business can be transacted at a meeting of the AMC unless a quorum is present.
  - 6.4.6 The Chairperson has the right to refuse a motion without notice if they believe that the matter should be considered by way of a written notice of

motion, or if they believe the motion is vexatious, frivolous or outside of the scope of the AMC.

- 6.4.7 The Chairperson has the right to end debate if they believe that the matter has been canvassed sufficiently, considering the *Guiding Principles of the Local Government (Procedures at Meetings Regulations) 1999*.
- 6.4.8 The CEO has the ability to attend all meetings of the AMC.

## **7. MEETING MINUTES**

- 7.1 Minutes of the AMC meetings will be submitted for confirmation at the next available AMC meeting.
- 7.2 Minutes will be presented to Council in draft at the next available meeting and placed on the Council's website following adoption by AMC.
- 7.3 Where a verbal update or report is required, the minutes of AMC will include commentary relevant to such a report and any associated resolutions of the meeting but will not be a verbatim record of the meeting.

## **8. MEMBERSHIP**

- 8.1 The AMC consists of up to 9 persons constituted as follows:
  - 8.1.1 Two (2) Elected Members as determined and appointed by the CEO.
  - 8.1.2 Up to seven (7) and no less than three (3) other independent persons as determined and appointed by the Council for a term not exceeding three (3) years.
  - 8.1.3 On expiry of their term, members of the AMC may seek reappointment. The CEO, the Chairperson and one of the appointed Elected Members will consult and make a recommendation to Council who will decide on the reappointment.
  - 8.1.4 An AMC member may only serve a maximum of three (3) consecutive terms.
- 8.2 An AMC Member appointment will become vacant if:
  - 8.2.1 In the case of the Elected Members - ceasing to hold office
  - 8.2.2 In the case of the other AMC Members:
    - 8.2.2.1 upon the Council removing that person from office
    - OR
    - 8.2.2.2 the member resigning their position from the AMC.
  - 8.2.3 If Council proposes to remove a member from the AMC, it must give written notice to the member of its intention to do so.
  - 8.2.4 If any AMC member is absent for three consecutive meetings of the AMC without leave of the AMC, the AMC may recommend to the Council that it remove that member from the AMC.

## **9. METHOD OF APPOINTMENT OF NEW AMC MEMBERS**

- 9.1 The method of appointment of new AMC Members will be as follows:
- 9.1.1 As required, the Council will advertise the vacancies and seek nominations for the position of member of the AMC.
  - 9.1.2 Nominations will be called for from appropriately skilled, experienced or qualified people.
  - 9.1.3 The selection panel will comprise one of the elected members appointed to AMC, the AMC Chairperson and the CEO.
  - 9.1.4 The selection panel will make a recommendation to Council as to the appointment of the AMC members for consideration and appointment by the Council.
  - 9.1.5 The selection panel will take into consideration the current and required skills for the AMC to fulfil its responsibilities, the current term of existing members and the gender diversity of the AMC.
  - 9.1.6 If required, to fulfil the minimum number requirements of AMC, Council may second a person to act as a member until such time as the above appointment process can be undertaken.

## **10. OFFICE BEARERS**

- 10.1 The AMC shall nominate a Chairperson from amongst the AMC Members (not including Elected Members of the City of Holdfast Bay) for consideration and approval of appointment by Council.
- 10.2 The AMC shall nominate a Deputy Chairperson from amongst the AMC Members (not including Elected Members of the City of Holdfast Bay) for consideration and approval of appointment by Council.
- 10.3 Each of the Chairperson and Deputy Chairperson shall serve a three (3) year term in those positions unless removed from the position by the Council. On expiry of their term, the Chairperson and Deputy Chairperson can re-nominate for a further term (and for up to 3 terms).
- 10.4 The Deputy Chairperson will act in the absence of the Chairperson and, if both the Chairperson and Deputy Chairperson are absent from a meeting of the AMC, the AMC will choose a Member from those present, who are not Elected Members of the City of Holdfast Bay, to preside at the meeting as the Acting Chairperson.
- 10.5 The Chairperson of the AMC shall be an ex-officio member of all sub-committees of the AMC.

## **11. VOTING RIGHTS**

- 11.1 All members have equal voting rights.
- 11.2 All resolutions of the AMC shall be made on the basis of a majority decision of the AMC members present.
- 11.3 Unless required by legislation not to vote (including for reasons of Conflict of Interest), each of the Elected Members who are members of AMC must vote on every matter which is before the AMC for decision.

- 11.4 The Chairperson has a deliberative vote but does not, in the event of an equality of votes, have a casting vote.

## **12. ROLES AND RESPONSIBILITIES**

### **12.1 Chairperson:**

- 12.1.1 To provide leadership to the AMC.
- 12.1.2 To act as the presiding member at all meetings of the AMC, ensuring that the meeting is conducted in a proper and orderly manner, complying with the requirements of the *Local Government Act 1999*.
- 12.1.4 To act as the AMC's primary contact with the General Manager.
- 12.1.5 To regularly liaise with the General Manager Alwyndor in relation to the work of the AMC.
- 12.1.6 To provide input to the CEO on the appointment and performance of the General Manager.

### **12.2 Deputy Chairperson:**

- 12.2.1 In the absence of the Chairperson, to fulfil the role of the Chairperson.

### **12.3 AMC Members:**

- 12.3.1 To make effective and appropriate contribution as an individual member so that AMC can carry out its role effectively.
- 12.3.2 To attend all meetings of the Committee as practical.
- 12.3.3 To prepare thoroughly for each AMC meeting.
- 12.3.4 To review all Agenda's and Meeting papers for AMC meetings unless granted a leave of absence.
- 12.3.5 To listen to alternate views and act respectfully to other AMC Members.
- 12.3.6 AMC members have no authority to direct the General Manager or employees of Alwyndor in any matter. Any issues or concerns with either the General Manager should be raised with the Chairperson and the CEO, any issues or concerns with employees of Alwyndor should be raised with the General Manager.

## **13. SITTING FEES**

- 13.1 AMC Members, except for City of Holdfast Bay Elected Members, are entitled to a sitting fee for their attendance at AMC meetings.
- 13.2 The applicable rates will be determined by the Council.
- 13.3 Claims for payment of the sitting fees, will be based on attendance at meetings as recorded in the minutes.

## **14. ADMINISTRATION**

- 14.1 The Council shall employ and appoint a General Manager Alwyndor who shall have full responsibilities for the effective management of Alwyndor and reports directly to and is accountable to the CEO. The CEO consult with the Chairperson on any key

decision regarding the appointment or performance of the General Manager. The General Manager will provide full support to the AMC to enable them to fulfil their responsibilities.

14.2 The General Manager shall be responsible for:

14.2.1 ensuring the appropriate leadership, management and administration of Alwyndor's operations in accordance with the requirements and directions of the Council, the CEO, the AMC, the Trust and applicable legislation.

14.2.2 Keeping the AMC informed in a timely manner of all matters relevant to their responsibilities or that may materially impact on Alwyndor's operations or reputation.

## **15. FINANCIAL MANAGEMENT**

15.1 Financial records of Alwyndor will be maintained by the General Manager and will comply with the relevant financial policies and procedures adopted by Council and Alwyndor. The annual financial statements of Alwyndor will be reviewed by the AMC to enable them to make the declaration required under subdivision 60-B of the *Australian Charities and Not-for-profits Commission Regulation 2013*.

15.2 In accordance with the preparation of the annual Council budget cycle, the General Manager will present to the Council for its consideration and adoption, a proposed annual budget for Alwyndor's activities including those matters relating to the management, operations and capital expenditure of Alwyndor for the ensuing financial year before adoption by Council of its annual budget. This will be reviewed and considered by the AMC prior to being presented.

## **16. REPORTING REQUIREMENTS**

16.1 The AMC shall, at least once every two years, review its own performance, terms of reference and membership and provide a report to the Council including any recommended changes. The CEO of Council can approve an extension of this timeframe if circumstances require.

16.2 The Chairperson and the General Manager will report to the Council annually summarising the activities of the AMC during the previous year.

## **17. SUB-COMMITTEES**

17.1 The AMC may appoint such sub-committees as it sees fit to assist it with carrying out its responsibilities. Any subcommittee must regularly report to the AMC on its activities and will have no decision-making powers.

Item No: **15.5**

Subject: **BRIGHTON SOLSTICE STREET PARTIES**

Date: 24 August 2021

Written By: Team Leader, Events

General Manager: Community & Business, Ms M Lock

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## **SUMMARY**

This report responds to the Motion on Notice C130721/2337 raised at the Council Meeting 21 July 2021.

The initial Brighton Winter Solstice community event was held on Saturday 19 June along Jetty Road Brighton, which was an overwhelming success for the community and local businesses of the City of Holdfast Bay.

Due to the positive feedback, it is proposed to stage this community event biannually along Jetty Road Brighton. With one event scheduled through the winter months aligned to the winter solstice, and the second through summer in January of each year.

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## **RECOMMENDATION**

**That Council approve \$30,000 funding to stage two Jetty Road Brighton Street Parties community events annually.**

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## **COMMUNITY PLAN**

Placemaking: Creating lively and safe places  
Economy: Supporting and growing local business  
Economy: Boosting our visitor economy

## **COUNCIL POLICY**

Not Applicable.

## **STATUTORY PROVISIONS**

Not Applicable.



## BACKGROUND

This report responds to Motion on Notice C130721/2337 raised at the Council meeting held on 21 July 2021.

*That Administration investigate the Brighton Winter Solstice community event being conducted seasonally along Jetty Road Brighton and provide a report to council outlining the total cost and timings of proposed event delivery for consideration.*

*Moved Councillor Fleming, Seconded Councillor Lindop Carried Unanimously*

The inaugural Brighton Winter Solstice Street Party was successfully staged on Saturday 19 June 2021. Over 3000 people enjoyed an evening comprising four key elements: Wine, Food, Music and Fire.

Feedback from residents, businesses and a broader community alike was positive as the event was an opportunity to connect immediate neighbourhoods.

Several businesses reported their most successful day's trade and largest turnover.

## REPORT

The event set up included closing the southern lane of Jetty Road Brighton between the Esplanade and Elm Street, which facilitated an opportunity for traders to establish a 'pop up' in front of their existing business. This imposed minimal impact on the Esplanade Hotel Drive through and Jetty Road residents.

As part of future Solstice and street parties there can be consideration to close both lanes of Jetty Road, from Elm St to the Esplanade and seek to incorporate the Esplanade Hotel, taking into account the impact on affected Jetty Road residents, and communicating this appropriately and in a timely manner.

Additional local businesses from within the City of Holdfast Bay sought to be involved in the initial event, and with future events consideration can be afforded to incorporate a wider range of local vendors and engagement/involvement with local community groups and schools. Opportunities will be extended to businesses within the Brighton area and surrounds as well as musicians and artists to professionally perform to their community.

COVID 19: Each event will be planned in line with any state declarations at the time of event planning, to work with SAPOL and SA Health with the submission of a COVID Management Plan if required at the time.

## Economic Impact

The target is of a 5,000 person attendance at the winter event and 10,000 person attendance to the summer vent which it is anticipated it would deliver an economic impact to the local and surrounding businesses and the City of Holdfast Bay of \$1.5m based on a \$100 per head spend. Based on the proposed budget of \$30,000, this represents a return on investment of 1:50.

## Event Strategy and Events Strategy Action Plan

The proposed street parties at Brighton fulfil the key priority areas and action plan identified in the City of Holdfast Bay Events Strategy 2021-2025:

- Economic value with a substantial local economic impact and return on investment. Attracts out of city visitation and increased length of stay.
- Destination awareness by promoting our image and reputation as Adelaide's premier seaside destination. Builds Holdfast Bay's profile as a leading events destination. Provides opportunities to showcase Holdfast Bay to new markets and encourage travel to the region. Achieves a high level of positive awareness and engagement. Attracting positive media attention and word of mouth recommendations.
- Lifestyle and legacy by bringing people and communities together to create a sense of identity and activates public spaces. Encourages community support and participation and/or involvement. Creates an event legacy with return visitation.
- Sustainability by resourcing and committing to safety and risk management. Demonstrates partnering with local businesses to stimulate local activity and/or employment. Contributes to off-peak and shoulder seasons. Zero or negligible negative impact on the environment and incorporates 'green' initiatives. Specifically by the introduction of a branded reusable plastic drinking glass. Attendance and resources can be effectively measured.

## Risk Assessment

- Potential exposure to complaints by external parties including residents and Jetty Road Brighton patrons pertaining increased activity, accessibility and noise levels.

**Risk Mitigation:** External communicate conducted at least two weeks prior to ensure residents are informed. A public notice will be placed within various publications to ensure locals are informed. Awareness promoted through social media and extensive FAQ's.

- Poor public behaviour post event due to intoxication.

**Risk Mitigation:** Event timings to include dinner trade without pushing later into the night to avoid any RSA issues arising. A strong security presence throughout the event days is planned to ensure the family friendly environment is maintained at all times. Prior to final approval a security and risk management plan would be developed in conjunction with the Police, Liquor Licensing and signed off by Team Leader Events

- Potential exposure to complaints by external parties regarding the promotion of alcohol.

**Risk Mitigation:** Develop marketing collateral & Frequently Asked Questions to reflect event positioning as family friendly events.

Further Risk Management Plans for the overall event developed covering:

- Fire: General, Catering, Electrical, Explosion, Hazardous Materials, Vehicular;
- Accidents: Structure Collapse, Structure Falls, Manual Handling and Lifting, Slips, Trips and Falls, Vehicular;
- Medical: Trauma Injuries, Minor Medical, Forgotten Medication, Dehydrations, Drug and or Alcohol Affected Persons, Respiratory Ailments;
- Security: Bomb Threat, Crime (Public), Crowd Management, riot, Vandalism, Cash Handling, Unauthorised Access, Climbing of Structures;
- Health and Safety: Evacuation, Sexual Assaults, Drink Spiking;
- Utilities: Ablutions Failure, Power Failure, Waste Management;
- General: Noise Pollution, Hazardous Spill or Leak; and
- Weather: Electrical, Wind, Hail and Thunderstorms, Flood.

#### **BUDGET**

A budget allocation of \$30,000 is required to stage the two events each year. This covers infrastructure requirements to include depot and overtime costs, road closures, event infrastructure and equipment, décor and decorations, additional electrical supply to vendors, staging, lighting, audio visual equipment and paid artists performances.

#### **LIFE CYCLE COSTS**

\$30,000 annually to be included in future operational budgets.