



# Council Agenda

# AGENDA

## NOTICE OF MEETING

Notice is hereby given that an ordinary meeting of Council will be held in the

**Council Chamber – Glenelg Town Hall  
Moseley Square, Glenelg**

**Tuesday 10 May 2022 at 7.00pm**

**Roberto Bria  
CHIEF EXECUTIVE OFFICER**

Please note: This agenda contains Officers' reports and recommendations that will be considered by the Council. Any confidential items listed on the agenda will be circulated to Members separately.



## Ordinary Council Meeting Agenda

### 1. OPENING

*The Mayor will declare the meeting open at 7:00pm.*

### 2. KAURNA ACKNOWLEDGEMENT

*We acknowledge Kaurna people as the traditional owners and custodians of this land.*

*We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.*

### 3. SERVICE TO COUNTRY ACKNOWLEDGEMENT

*The City of Holdfast Bay would like to acknowledge all personnel who have served in the Australian forces and services, including volunteers, for our country.*

### 4. PRAYER

*Heavenly Father, we pray for your presence and guidance at our Council Meeting. Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.*

### 5. APOLOGIES

5.1 Apologies Received

5.2 Absent - Councillor Smedley (Leave of Absence)

### 6. ITEMS PRESENTED TO COUNCIL

### 7. DECLARATION OF INTEREST

*If a Council Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Council they are asked to disclose the interest to the Council and provide full and accurate details of the relevant interest. Members are reminded to declare their interest before each item.*

### 8. CONFIRMATION OF MINUTES

**That the minutes of the Ordinary Meeting of Council held on 26 April 2022 be taken as read and confirmed.**

### 9. PUBLIC PRESENTATIONS

9.1 Petitions – Nil

9.2 Presentations - Nil

**9.3 Deputations****9.3.1 Glenelg Equinox Festival**

*Mayor Wilson has approved a deputation from Ms Anna Montgomery regarding the Glenelg Equinox Festival held on Saturday 19 March.*

**10. QUESTIONS BY MEMBERS****10.1 Without Notice****10.2 On Notice - Nil****11. MEMBER'S ACTIVITY REPORTS - Nil****12. MOTIONS ON NOTICE****12.1 Norfolk Island Pines at Buffalo Redevelopment Site – Councillor Fleming (Report No: 128/22)****13. ADJOURNED MATTERS - Nil****14. REPORTS OF MANAGEMENT COMMITTEES AND SUBSIDIARIES****14.1 Information Report – Southern Region Waste Resource Authority Board Meeting – 4 April 2022 (Report No: 143/22)****14.2 Minutes – Executive Committee – 26 April 2022 (Report No: 137/22)  
Refer to Item 18 under Items in Confidence.****15. REPORTS BY OFFICERS****15.1 Items in Brief (Report No: 139/22)****15.2 Events Planning 2022/2023 (Report No: 75/22)****15.3 2022 Winter Activation (Report No: 144/22)****15.4 Telecommunications Tower at Glenelg Oval (Report No: 127/22)****15.5 Power Line Environment Committee – Call for Nominations (Report No: 132/22)****15.6 Attendance at National General Assembly 2022 (Report No: 136/22)****16. RESOLUTIONS SUBJECT TO FORMAL MOTIONS**

*Presented for the information of Members is a listing of resolutions subject to formal resolutions, for Council and all Standing Committees, to adjourn or lay on the table items of Council business, for the current term of Council.*

**17. URGENT BUSINESS – Subject to the Leave of the Meeting****18. ITEMS IN CONFIDENCE****14.2 Minutes – Executive Committee – 26 April 2022 (Report No: 137/22)**

Pursuant to Section 83(5) of the *Local Government Act 1999* the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council consider the

Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

- a. information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of a person or persons (living or dead).
- e. matters affecting the security of the council, members or employees of the council, or council property, or the safety of any person.

19. CLOSURE



ROBERTO BRIA  
CHIEF EXECUTIVE OFFICER

Item No: 12.1

Subject: **MOTION ON NOTICE – NORFOLK ISLAND PINES AT BUFFALO REDEVELOPMENT SITE – COUNCILLOR FLEMING**

Date: 10 May 2022

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### **PROPOSED MOTION**

Councillor Fleming proposed the following motion:

1. That Council retain all Norfolk Island Pines for the Buffalo redevelopment site.
  2. That the final plans will be adapted to keep and retain the Norfolk Island Pines.
  3. No Norfolk Island Pines be removed for the redevelopment of the old Buffalo site.
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### **BACKGROUND**

At the last Council meeting when endorsing the plans to go to consultation, Elected Members were told of two Norfolk Island Pines to be removed for this development.

The consensus in the Chamber was for the trees to be retained.

### **ADMINISTRATION COMMENT**

The information provided to Council at the meeting was incorrect. No Norfolk Island Pines will be removed as part of the redevelopment. There will be up to four trees removed as part of the redevelopment. The final number will be determined through the detailed design process. The trees identified for possible removal are exempt from being regulated trees under the *Development Act 2008* (exempt species). The trees include one Cook Island Pine and three Norfolk Island Hibiscus. The concept design for the old Buffalo site as approved is dependent on the removal of these trees.

Due to the age of the existing Norfolk Island Pine trees at the site, this project will include the planting of 10 Norfolk Island Pine trees as a succession plan for the existing trees.

Item No: 14.1

Subject: **INFORMATION REPORT – SOUTHERN REGION WASTE RESOURCE  
AUTHORITY BOARD MEETING – 4 APRIL 2022**

Date: 10 May 2022

Written By: Chief Executive Officer

Chief Executive Officer: Mr R Bria

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## **SUMMARY**

The information report of the Southern Region Waste Resource Authority (SRWRA) Board meeting held on 4 April 2022 is attached and provided for information.

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## **RECOMMENDATION**

**That Council notes the Information Report of the Southern Region Waste Resource Authority Board meeting held on 4 April 2022.**

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## **STRATEGIC PLAN**

A city, economy and community that is resilient and sustainable

## **COUNCIL POLICY**

Not applicable

## **STATUTORY PROVISIONS**

Not applicable

## **BACKGROUND**

Southern Region Waste Resource Authority (SRWRA) is a regional subsidiary established by the Cities of Onkaparinga, Marion and Holdfast Bay (the "Constituent Councils"), pursuant to Section 43 of the *Local Government Act, 1999*. The functions of SRWRA include providing and operating waste management services on behalf of the constituent Councils.

In accordance with Section 2.5.2 of the SRWRA Charter - 2015, there shall be at least six ordinary meetings of the Board held in each financial year. Furthermore, Section 2.5.22 states that prior to the conclusion of each meeting of the Board, the Board must identify which agenda items

considered by the Board at that meeting will be the subject of an information report to the Constituent Councils.

In accordance with the above, identified agenda items from the Board Meeting held on 4 April 2022 is attached for Members information as Attachment 1.

*Refer Attachment 1*

**BUDGET**

Not applicable

**LIFE CYCLE COSTS**

Not applicable

# Attachment 1





# Constituent Council Information Report

**- PUBLIC -**

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**Board Meeting Date:** 4 April 2022

**Report By:** Chief Executive Officer

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## Report

In accordance with Section 2.5.22 of the *Southern Region Waste Resource Authority Regional Subsidiary Charter - 2015*, the SRWRA Board identified the following Agenda Items to be the subject of a Public Information Report to the Constituent Councils:

Report Name	Report Summary
<p><b>Chief Executive Officers Information Report</b></p>	<p><b>Summary –</b>  <u>Southern Materials Recovery Facility</u>            Greg Connor has commenced his 2-year term as Chairperson. The Stage 1 glass plant is commissioned and operational with the glass sand being stockpiled whilst commercial agreements for offtakers are finalised. Stage 2 glass cullet plant is on hold pending the outcome of the CDS review currently being undertaken by the EPA. Business development activities are continuing to attract new customers.  <u>Main South Road Compulsorily Acquired Land Valuation Update</u>            SRWRA commissioned a land valuation for comparison with the DIT valuation with the valuations being markedly different. A Valuers conference is being arranged to discuss the difference in valuation and reach agreement.  <u>IT Improvements</u>            Weighbridge software is being reviewed. A cloud-based system is being sought to enable Joint Venture Partners access to their relative data bases for reporting purposes. BoardPro (cloud-based Board reporting software) is being rolled out with its first use being the meeting on 4 April 2022. Website updates are rolling out with improvements to document libraries, menus and content. The SRWRA Board Strategic Workshop has been postponed until mid-2022.</p>
<p><b>Risk Management Report</b></p>	<p><b>Summary –</b>  <u>HSE</u>            Incidents - SRWRA recorded 22 incidents from 01 July 2021 to 28 February 2022 with all incidents addressed and closed out. A total of 34 incidents occurred in the same period last year. Incident figures include contractor and stakeholders on site such as sideline installers, SMRF construction labour, mechanical issues with plant</p>

and 3 fires involving the landfill, SMRF receivals hall and a truck escorted to site by the Fire Brigade.

Hazards - 50 identified hazards were recorded with 31 addressed through a "Fixed in Field" protocol and 10 identified as Environmental in nature due to weather conditions (wind, dust and rain), isolated work and workplace terrain. The hazard that remains open involves movement of pedestrians around the entranceway which is currently being addressed.

#### People Management

Training – Internal Return to Work and Fire and Emergency Response Training has been completed by SRWRA staff.

Covid 19 – current restrictions are monitored continuously with employees able to work from home. R.A.T are performed regularly with access to administration office and weighbridge restricted.

Workcover – no claims in progress.

Public Interest Disclosure – none to report.

#### Complaint Register

EPA Licence Related Register shows 13 complaints received between 1 July 2021 and 28 February 2022. One complaint was noise related, 11 were odour related, one was security light related. No litter complaints have been received since February 2020. All have been investigated and addressed by Management.

Item No: 15.1  
Subject: **ITEMS IN BRIEF**  
Date: 10 May 2022  
Written By: Executive Officer and Personal Assistant to the Mayor  
Chief Executive Officer: Mr R Bria

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## **SUMMARY**

These items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

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## **RECOMMENDATION**

**That the following items be noted and items of interest discussed:**

1. **Outstanding Council Actions Update**
  2. **Brighton Street Party**
  3. **Carl Cox and Eric Powell's Mobile Disco**
  4. **Anzac Day**
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## **REPORT**

### **1. Outstanding Council Actions Update**

A list of outstanding Council Meeting Actions up to 25 April 2022 Council meeting, along with a brief explanation of their current status is provided. For brevity, completed actions have not been included.

*Refer Attachment 1*

### **2. Brighton Street Party**

The Jetty Road Brighton Street Party occurred on Saturday 2 April 2022. The event had been rescheduled from its initial proposed date of 5 February 2022 due to COVID restrictions.

The entirely licensed Jetty Road came alive with a blend of local hospitality, retail, music, and entertainment spilling onto the street to create a festive atmosphere for the day and evening for locals and visitors alike.

Road closures were implemented on both sides of Jetty Road, from The Esplanade to Gurrs Street and the southern side between Gurrs and Elm Streets from 7.00am until midnight. The event ran from 10.00am to 10.00pm with an estimated 3,000 people attending over the course of the day, with two stages of entertainment programmed by Summertown Studio. Face painting and street chalk drawing activities were provided for children with a fireworks display at 9.00pm from Brighton Jetty.

Eleven of the traders invested significantly into activating the street with fantastic results across both the retail and hospitality businesses.

Costs of COVID and Liquor Licensing compliance were higher than anticipated due to last minute requirements of Consumer and Business Services and SA Health. The event operated under and COVID Safe Plan. The full Food Organics and Garden Organics (FOGO) waste system was implemented with success. A report will be submitted to Council at the conclusion of the next street party (18 June 2022), of the outcomes of both events.

### **3. Carl Cox and Eric Powell's Mobile Disco**

Carl Cox and Eric Powell's Mobile Disco was staged in Jimmy Melrose Park on Sunday 17 April 2022 (Easter Sunday). This event was originally scheduled for Sunday 23 January 2022, however was rescheduled due to COVID.

A longer than usual bump in and out was permitted due to limitations of work on Good Friday and Easter Monday. Residents on the Esplanade south of the Stamford Grand through to Kent Street were notified of the event and build times. Two complaints were received, one relating to noise levels (which were well within the permissible levels) and the other in relation to the event being held over Easter and the appropriateness thereof. The complainants were contacted with a response.

With a 3,500 event capacity, 3000 tickets were sold although there was a higher than usual non-attendance rate (14%) for a variety of reasons. The event itself was incident free with no significant medical or first aid issues. Demographic was predominantly in the 25-40 age bracket with a balance of gender.

### **4. Anzac Day**

#### **Brighton**

The Anzac Day service was held at the Brighton Arch of Remembrance for the first time since 2019. Approximately 5,500 people paid their respects at the service conducted under an approved COVID Management Plan from SA Health. The Brighton RSL Sub Branch was supported by the City of Holdfast Bay to deliver the Service.

#### **Glenelg**

The Anzac Day service was held at the memorial in Moseley Square by the Glenelg Plympton RSL Sub Branch with the support of the City of Holdfast Bay. No COVID Management Plan was required as fewer than 1,000 people were in attendance. A

significant increase in attendance was reported comparable to pre-pandemic service.

The City of Holdfast Bay provided support for both services, including road closure advertisements, the provision of audio visual equipment and labour. The events and depot teams assisted with logistics, including bump in and out, traffic management plans, liaison with SA Police and Jetty Road Traders.

# Attachment 1



Outstanding Council Meeting Actions as at 25 April 2022

Meeting Date	Report No.	Report Title	Resolution Number	Resolution	Confidential	Status
12 April 2022	111/22	Former Buffalo Site Revitalisation – Concept Design	C120422/2589	That Council endorses the concept design for the revitalisation of the former Buffalo Site.  Moved Councillor Abley, Seconded Councillor Patton Carried Unanimously	N	Procurement process seeking a consultant to undertake detailed design will commence by May 2022
12 April 2022	99/22	Brighton Jetty Sculptures Council Purchase	C120422/2560	That Council endorses the installation of the sculpture purchased from the 2022 Brighton Jetty Sculptures Exhibition at Dulcie Perry Reserve.  Moved Councillor Fleming, Seconded Councillor Clancy Carried Unanimously	N	Administration will now proceed with installing the sculpture.
12 April 2022	103/22	Glenelg Beach Access	C120422/2561	That Council: 1. Approves the concept design for the Glenelg Beach DDA Access Ramp north of the Glenelg Jetty;  2. Provides Land Owner consent for the new beach entry infrastructure to be constructed as per the locations and plans shown in Attachment 1 and 3; and  3. Approves \$15,000 from the 2021/22 budget to complete construction of the Glenelg Beach	N	Tender process is underway for the design and construction of the Glenelg Beach entry points including the DDA ramp at the Glenelg Jetty. On award of contract, priority sites for construction will be determined including the DDA ramp access.

Outstanding Council Meeting Actions as at 25 April 2022

				DDA Access Ramp.  Moved Councillor Patton, Seconded Councillor Abley Carried Unanimously		
12 April 2022	104/22	Kingston Park Kiosk – Final Concept Design	C120422/2566	That Council: 1. Endorse the revised concept design for the Kingston Park Kiosk;  2. Note the updated financial feasibility for the Kingston Park Kiosk;  3. Approve construction of the Kingston Park Kiosk; and  4. Approve an additional \$200,000 for construction of the Kingston Park Kiosk from the 2021/22 budget.  Moved Councillor Bradshaw, Seconded Councillor Lindop Carried Unanimously	Y	In progress
12 April 2022	110/22	Seawall Apartments Redevelopment	C120422/2568	That, in relation to the active appeal relating to the development application for the redevelopment of the Seawall Apartments located at 21-25 South Esplanade, Glenelg, Council:	Y	Council's solicitors communicated the resolution to the Court and the appellant on 21 April 2022. A media statement has been subsequently prepared for release shortly thereafter to communicate Council's decision to the



Outstanding Council Meeting Actions as at 25 April 2022

				<p>1. Discontinue the City of Holdfast Bay’s active participation in the appeal to the Supreme Court in response to the appeal by the developer against the decision of the Environment, Resources and Development Court to allow the City of Holdfast Bay to be joined to that appeal;</p> <p>2. Authorise the Mayor and Chief Executive Officer to meet with the developers and their counsel to discuss a cost effective resolution to the matter that is in the best interest of the broader community.</p> <p>3. Is informed via a report of any in-principle agreement reached at the aforementioned meeting in Part 3 of the recommendation, with any formal decision regarding a resolution to be made by Council.</p> <p>Moved Councillor Miller Seconded Councillor Snewin Carried Unanimously</p>		<p>community. Council's solicitors have made a formal approach to the developer for a suitable time to meet with both the Chief Executive Officer and Mayor.</p>
12 April 2022	107/22	Dover Square Tennis Club Project Funding	C120422/2563	That Council approves an additional \$177,721 from the 2021/22 budget to enable the two court rebuild and new sports	N	In progress, administration is in the process of obtaining DA, seeking variation to funding agreement to extend

Outstanding Council Meeting Actions as at 25 April 2022

				lighting projects to be completed at Dover Square Tennis Club.  Moved Councillor Lindop, Seconded Councillor Bradshaw Carried Unanimously		construction commencement date and engaging a contractor to deliver the works.
12 April 2022	106/22	Brighton and Seacliff Yacht Club – Stage 1 Landowner Consent	C120422/2562	That Council, as landowner, consents to the processing of a Development Application under the Planning, Development and Infrastructure Act 2016 in the form of plans provided as Attachment 1 to this report for Stage 1 of building works to the Brighton and Seacliff Yacht Club building for assessment against the Planning and Design Code.  Moved Councillor Lonie Seconded Councillor Lindop Carried Unanimously	N	The Development Application is under assessment following Council's resolution to grant landowner consent.
12 April 2022	100/22	Glenelg Town Hall – Commercial Areas	C120422/2570	Refer to confidential minutes	Y	In progress
12 April 2022	98/22	Alwyndor Service Delivery Business Case	C120422/2572	Refer to confidential minutes	Y	In progress
22 March 2022	60/22	Australian Local Government Association – National General Assembly	C220322/2574	That Council endorses the suggested motion as provided in Attachment 1, to be submitted for consideration by the Australian Local Government Association for inclusion in the National General Assembly agenda.	N	Motion was lodged with the ALGA by the due date. No advice has been received yet as to whether the motion has been accepted for consideration.

Outstanding Council Meeting Actions as at 25 April 2022

				Moved Councillor Lindop, Seconded Councillor Clancy Carried Unanimously		
22 March 2022	82/22	Kauri Community and Sporting Complex – Extension of Management Agreement	C220322/2581	Refer confidential minutes	Y	In progress
22 March 2022	80/22	Motion on Notice – Road Treatments to Divert Traffic Down Wattle Avenue at the Esplanade – Councillor Clancy	C220322/2567	That Administration bring back a report on the costs and wider traffic implications of the removal of the realigned T Intersection road treatments at the intersection of Esplanade/Wattle Avenue Hove and increasing the width of the shared pathway on the western side.	N	Traffic and Transport Lead is currently finalising a report.
8 March 2022	50/22	Resilient South Sector Agreement	C080322/2559	That Council support the Resilient South Sector Agreement and authorise the Mayor to sign on behalf of the City of Holdfast Bay.  Moved Councillor Lindop, Seconded Councillor Abley	N	This action has been delayed because we have to wait for all four councils to approve signing this agreement.

Outstanding Council Meeting Actions as at 25 April 2022

				Carried Unanimously		
25 January 2022	17/22	Motion on Notice – Feral Pigeon Management – Councillor Smedley	C250122/2521	<p>That Administration investigate current best practice in pigeon management and report back to Council, in time for consideration in the current budget cycle, the report should consider the following:</p> <p>1) Reduce/eradicate feral pigeon populations across the city, comprising both non-lethal and lethal alternatives, underpinned by actions including;</p> <p>a. Education programs and materials for residents, visitors and hospitality providers on the roles that they play in reducing/removing opportunities for pigeons to roost and feed,</p> <p>b. Options for financial or in-kind support of property owners undertaking approved pigeon management actions, and</p> <p>c. Bans on active feeding of feral pigeons, both at home and in public places, with a range of penalties for non-compliance.</p>	N	<p>First pigeon count actioned to establish base line data Moseley Square for annual comparisons.</p> <p>Education program planning to commence with communication and engagement plan established.</p>

Outstanding Council Meeting Actions as at 25 April 2022

				<p>2) Establish an annual operational budget to support the above activities, and</p> <p>3) Creation of a detailed Pigeon Management Policy, encapsulating the recommendations, for approval of Council.</p> <p>Moved Councillor Smedley, Seconded Councillor Patton Carried</p>		
23 November 2021	397/21	Trial Parklet Installation	C231121/2488	<p>That Council:</p> <p>1. Notes the complexities of installing parklets as outlined in this Report;</p> <p>2. Administration put together an Expression of Interest to gauge interest from traders and the community in parklets and their preferred locations;</p> <p>3. Allocates \$15,000 to undertake a high level traffic assessment to identify standards against which proposals can be evaluated, along with up to 10 locations that would be most suitable for parklet trials; and</p>	N	An engagement plan is currently being developed.

Outstanding Council Meeting Actions as at 25 April 2022

				<p>4. Administration bring back a Report on the outcome of the Expression of Interest and traffic assessment, along with further recommendations.</p> <p>Moved Councillor Miller Seconded Councillor Smedley Carried Unanimously</p>		
26 October 2021	356/21	Library Grant Funding	C261021/2457	<p>That Council having considered the report:</p> <p>1. Writes to The Honourable Steven Marshall, Minister for the Arts to continue negotiations to reach agreement on the Memorandum of Agreement, include CPI indexing and consider additional funding for the Adult Digital Strategy; and</p> <p>2. Writes to the Local Government Association to continue negotiations to reach agreement on the Memorandum of Agreement, include CPI indexing, and consider additional funding for the Adult Digital Strategy.</p> <p>Moved Councillor Clancy, Seconded Councillor Abley Carried Unanimously</p>	N	<p>Correspondence delayed to February due to advice from Public Library Services that the agreement was to be signed.</p> <p>Collaboration Agreement signed by LGA and Libraries Board 22 February 2022. CPI for grant funding not provided.</p> <p>State Election delayed letters.</p> <p>Letters to LGA and Minister for the Arts seeking CPI to be sent by end May 2022.</p>
24 August 2021	288/21	Brighton Solstice Street Parties	C240821/2396	<p>1. That Council approve \$30,000 funding to stage two Jetty Road</p>	N	Update April 2022

Outstanding Council Meeting Actions as at 25 April 2022

				<p>Brighton Street Parties community events annually.</p> <p>2. That Administration provide a report to Council on the outcomes from the two events once they have been held.</p> <p>Moved Councillor Fleming Seconded Councillor Clancy Carried Unanimously</p>		<p>Summer street party was deferred to 2 April due to COVID Omicron wave. In response to Trader feedback, winter street party will be held on 18 June. A report will be submitted to Council at the conclusion of this event.</p>
24 August 2021	286/21	Proposed Sale of Land	C240821/2399	Refer to confidential minutes	Y	In progress
13 July 2021	232/21	Motion on Notice – Boundary Realignment for the development Site on Scholefield Road, Seacliff Park - Councillor Lonie	C130721/2336	<p>That Council endorse Administration to submit a proposal to the South Australian Boundaries Commission for a realignment of the boundary for the development site on Scholefield Road, Seacliff Park (commonly known as Cement Hill) so that the parcel of land is wholly located within the City of Holdfast Bay council boundary.</p> <p>Moved Councillor Lonie Seconded Councillor Lindop Carried Unanimously</p>	N	A proposal was submitted to the Boundaries Commission by the City of Marion. Council is awaiting progress of this application to determine next steps.
25 August 2020	249/20	Motion on Notice – Anti-Discrimination and Social Inclusion Policy - Councillor Abley	C250820/2013	That Administration: 1. Bring back to Council a draft Anti-Discrimination and Social Inclusion Policy; and	N	The policies are currently under development. Recent State Government initiatives on these matters are currently being investigated,

Outstanding Council Meeting Actions as at 25 April 2022

				<p>2. Develop a framework for measuring diversity outcomes including, but not limited to, things such as diversity in our print media, education and training.</p> <p>Moved Councillor Abley,                  Seconded Councillor Clancy                  Carried Unanimously</p>		<p>as they provide best available local practice and will inform the policy development.</p>
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Item No: 15.2  
Subject: **EVENTS PLANNING 2022/2023**  
Date: 10 May 2022  
Written By: Manager, City Activation  
General Manager: Community and Business, Ms M Lock

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### **SUMMARY**

This report summarises the impact of the COVID-19 pandemic on the nature and number of events held in the City of Holdfast Bay, and provides recommendations for the allocation of existing resources as the pandemic shifts into a recovery phase.

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### **RECOMMENDATION**

**That Council endorse the distribution of the proposed 2022/23 events budget as per Scenario C in Attachment 2 of this report.**

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### **STRATEGIC PLAN**

Innovation: economic and social vibrancy and a thriving environment.  
City of Holdfast Bay Events Strategy 2021-2025

### **COUNCIL POLICY**

Not applicable

### **STATUTORY PROVISIONS**

Not applicable

## BACKGROUND

One of Holdfast Bay's greatest strengths is its impressive calendar of public events. Events form an integral part of the City's local and business communities. More than 250 public events and festivals are staged throughout the year, attracting more than 500,000 event-specific visitors and generating \$49 million to the local economy. The *City of Holdfast Bay Events Strategy 2021-2025* identifies four key priority areas for events:

- Economic value: Attracting visitation, investment and spend in the City of Holdfast Bay;
- Destination awareness: Positioning Holdfast Bay as a leading events destination and Adelaide's premier seaside destination, via positive media attention and Word of Mouth;
- Lifestyle and legacy: Bringing the community together, activating public spaces and embracing our cultural heritage; and
- Sustainability: Financial and environmental sustainability.

Council administration plays a number of different roles in event delivery, ranging from in-house design and delivery to attracting and supporting events organised by third parties. Revenue generated from commercial hire of Council spaces contributes to the cost of delivering community events, in line with the Events Strategy.

*Refer Attachment 1*

## REPORT

The COVID-19 pandemic has impacted events over the past two years. Major and destination events such as the Tour Down Under and New Year's Eve celebrations have been cancelled, while other events have undergone significant reinvention so that they could be delivered in a COVID-safe way.

One such example of reinvention was the successful Christmas at the Bay event held on 27-28 November 2021. As the pre-COVID pageant model was not feasible, a two-day event across Moseley Square, Foreshore and Glenelg Town Hall was developed to spread pageant attendance across a longer time period. The extended model costed approximately \$30,000 more to deliver than the pageant model. However, while the annual pageant typically had a short dwell time and thus a limited economic benefit to local businesses, attendees to the Christmas at the Bay event typically spent longer in the precinct. This observation is supported by Spendmapp data, which showed the total local spend in Glenelg increased by 17% compared to the weekend of the 2019 pageant. The return on investment for the Christmas at the Bay event has been calculated at \$7 for each dollar invested by Council.

In 2020/2021, additional community events were instigated as COVID recovery initiatives - Council Motion C271020/2101.

*That Council:*

1. *note the report; and*
2. *endorse the reinvestment of the existing 2020/21 events budget into new community event and activation opportunities, as outlined in the report.*

*Moved Councillor Lonie, Seconded Councillor Patton Carried Unanimously*

Two of the initiatives, the Artisan Markets and Community Outdoor Cinema, were continued into 2021/22. More generally since the pandemic, the number of community events has increased markedly: there will be more than 340 events delivered in 2021/2022, representing a 22% increase on the number of events in 2018/19. While some of this increase is due to a delayed demand (events postponed at the height of the pandemic being rescheduled to 2021/22) the annual number of events in 2022/23 is nonetheless expected to exceed the pre-COVID average.

In 2022/2023, it is expected to enter into a recovery or “COVID normal” stage of the pandemic. While COVID restrictions will lift, it is likely the public health measures initiated during the pandemic will be an enduring aspect of event planning and delivery. Destination and major events will return to the calendar, however there may be community expectations that events initiated during the pandemic continue. From a business perspective, there will be an expectation to stage events that boost the visitor economy. The net effect of this will be increasing demands on existing resources.

The baseline proposed of the Community Events budget for 2022-2023 is in the order of \$887,000, compared to \$894,018 budgeted in 2021/22 and \$879,603 in 2020/21. The total budget figure includes staffing and administration costs and assumes additional revenue from commercial activations and hire fees in line with current trends.

The following is a summary of the events in the 2022/23 forward calendar, along with their strategic purpose making reference to the Events Strategy 2021-2025:

<b>Event</b>	<b>Event Strategy reference (Key priority area)</b>
Australia Day	Lifestyle and Legacy
Citizenship Ceremonies	Lifestyle and Legacy
Meet the Machines (Brighton Oval Open Day)	Lifestyle and Legacy
*The Local	Lifestyle and Legacy
*Winter Activation	Destination Awareness / Economic Value
*Spring Street Party (Glenelg)	Economic Value
Brighton Street Parties	Economic Value / Lifestyle and Legacy
*Christmas Pageant	Lifestyle and Legacy
Proclamation Day	Lifestyle and Legacy
New Year's Eve	Destination Awareness / Economic Value

Event	Event Strategy reference (Key priority area)
Beach Concerts and Commercial Activations	Destination Awareness / Economic Value
Bay Sports Festival	Lifestyle and Legacy
*Beach Volleyball	Lifestyle and Legacy
Brighton Jetty Swim Classic	Lifestyle and Legacy
*Tour Down Under	Destination Awareness
ANZAC Day (Brighton and Glenelg)	Lifestyle and Legacy
Fork on the Road	Destination Awareness
City to Bay	Destination Awareness
Bay Sheffield	Destination Awareness / Lifestyle and Legacy
Play Streets	Lifestyle and Legacy

*NB: Events marked with an asterisk (\*) are co-funded or receive contribution from the Jetty Road Mainstreet Committee (JRMCC).*

In addition, there are events such as beach concerts and external events that provide net revenue to Council, however nonetheless require significant staff resources to deliver.

Considering the balance between the nature and type of events that Council delivers and facilitates, a number of different budget scenarios were considered.

*Refer Attachment 2*

Of the options attached, Scenario C provides the best overall balance and value for money for community, businesses and visitors.

## **BUDGET**

The events allocation has been included in the proposed 2022/23 annual budget.

## **LIFE CYCLE COSTS**

Not applicable

# Attachment 1





# EVENTS STRATEGY 2021-2025

*I WANT  
TO STAY*



### Acknowledgement of Country

The City of Holdfast Bay acknowledges the Kaurna People as the traditional owners and custodians of the land. We respect the spiritual relationship with Country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to the Kaurna People today.



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# OVERVIEW

Vibrant community events play a vital role in increasing visitation and economic development. One of Holdfast Bay's greatest strengths is its impressive calendar of public events. More than 250 public events and festivals are staged throughout the year, attracting more than 500,000 event-specific visitors and generating \$49 million to the local economy and reaching an audience of 53.9 million people.

With 11km of beautiful beaches and thanks to its close proximity to the SA Aquatic and leisure Centre, sporting fields and golf courses, the City of Holdfast Bay provides a variety of accommodation options for people attending many large sporting events that take place in Adelaide including the Australian Women's Golf Open, Pacific School Games, Australian Swimming Championships and Lifesaving Championships, each with more than 4,000 competitors.

The City of Holdfast Bay Events Strategy provides a clear framework and direction for the development, management and investment in events in a creative, sustainable and economically responsible way for the next five years. It explains why and how Council supports and assesses

events, key priority areas and an outline of Council's role. It also establishes a clear pathway for Council to maximise outcomes and optimise its resources, while outlining the activities associated with identifying, attracting and supporting events in Holdfast Bay.

Council's aspiration is for Holdfast Bay to be a must visit destination with a vibrant events calendar that connect people and place. For this to occur, Holdfast Bay must be a place alive with festivity and offer our community and visitors a combination of significant major events, as well as a range of community events that tell our story and celebrate our unique attributes.



# INTRODUCTION

## STRATEGIC CONTEXT

The City of Holdfast Bay's Event Strategy aligns to Council's Strategic Plan *Our Holdfast 2050+* which encompasses three strategic focus areas which outlines objectives and aspirations to effectively build for our future;

- **Wellbeing** – Foster an inclusive, healthy, creative and connected community that supports economic prosperity and develops a built and natural environment that supports living well.
- **Sustainability** – Encourage socially responsible, sustainable and innovative economic development by supporting local, inclusive, Aboriginal, green businesses and innovators.
- **Innovation** – Apply creativity in all aspects of thought and action to build an economy and community that are inclusive, diverse, sustainable and resilient.

The Events Strategy also aligns to the Tourism Recovery Plan 2023, a post COVID-19 rebuilding strategy, together with the Economic Activation Plan 2023, to restimulate tourism in our region.

## VALUE OF EVENTS

Events are an integral part of the City of Holdfast Bay local and business communities. Council, business and community recognises events play an important role in connecting community and to creating stronger sense of place. They act to bring people together, foster creativity and provide opportunities for new experiences and understanding. In doing so, events encourage greater participation, important indicators of community wellbeing and quality of life.

Events also provide economic benefits of;

- Showcasing the destination and attracting visitors from outside the city
- Injection of new spend in the city
- Stimulating multiple industries – tourism, accommodation, retail, dining, transport
- Opportunity for local business to develop partnerships
- Employment opportunities for the local community
- Catalyst for infrastructure improvements and commercial investment

Hosting events strengthens the city's reputation and brand as a regional, national and international visitor and events destination.

## EVENT CAPACITY



30 commercial accommodation properties offering 1500 rooms



15 conference and function venues



7 outdoor bookable event spaces including foreshore reserves, Moseley Square, beaches, Chapel Plaza



Regional hub sporting facilities including Glenelg Oval, Brighton Sporting Complex, Kauri Community Sports Centre and 4 surf clubs.

## COUNCIL'S ROLE

To realise the event vision, a collective partnership between event organisers, the tourism industry, private enterprise and all levels of government and the community will be required. The event roles and responsibilities of the City of Holdfast Bay are outlined below.

<p><b>Leader and Provider</b></p>	<p>Provide a framework for the growth and development of events for economic and community benefit.</p> <p>Provide approval, advice and guidance for events to ensure safe and successful events that minimise impacts on the environment.</p> <p>Activate potential venues and open spaces.</p> <p>Provide advice and information to event organisations to assist in event development and delivery.</p>
<p><b>Facilitator</b></p>	<p>Collaborate and foster partnerships between key stakeholders, organisers and businesses.</p> <p>Provide access to event planning resources and other opportunities that help build capacity and enhance event sustainability.</p> <p>Facilitating event monitoring and post evaluation of the economic and social impact of events.</p>
<p><b>Creative Designer and Attractor</b></p>	<p>Curate an annual events calendar to showcase the diversity and quality of events dispersed throughout the city.</p> <p>Develop events that connect people and place providing community, social, cultural or economic benefit.</p> <p>Attract, bid and sustain events that attracts visitation from outside the city, increasing spend and length of stay.</p>
<p><b>Promotor and Supporter</b></p>	<p>Evaluate opportunities to invest as an in kind and/or cash sponsor for events that align with the key priority areas and event vision.</p> <p>Provide administrative support and mentoring for event applications and bookings.</p> <p>Develop a marketing plan to effectively promote events to the community, local businesses and visitors.</p>

# OUR VISION

Events are a key driver of positive economic, social wellbeing and quality of life. A vibrant, diverse and inclusive calendar of events across Holdfast Bay creates community pride and economic prosperity.

## OBJECTIVES

- Utilising events to create reasons to visit Holdfast Bay across the whole year and strengthen the quieter seasons
- To increase economic activity, community pride and participation and add to the cultural fabric of the City of Holdfast Bay
- Align with and attract those desired target markets to achieve the best return on investment for the community
- Enhance the appeal of Holdfast Bay as a great place to live, visit and do business
- Identify, attract and support new events to drive the visitor economy
- Support the sustainability and development of existing events through individuals, community groups, businesses and organisations to deliver quality events
- Continue to build partnerships with government, private sector, not-for-profit, community and sporting groups



## KEY PRIORITY AREAS

Events are reviewed periodically to ensure a well-balanced calendar of activities across the city throughout the year which deliver community and economic benefit. The key priority areas below form the framework for assessing council support for events, such as providing in-kind assistance and/or funding, in line with the event vision and objectives.

### 1. Economic Value

Attracts visitation from outside the city, increasing spend and length-of-stay.  
 Attract target audiences from regional areas, interstate and internationally.  
 Generates new investment and business.  
 Increases visitation to local mainstreets and surrounding retail businesses.  
 Sponsorship opportunities.

### 2. Destination Awareness

Promotes our image and reputation as Adelaide's premier seaside destination.  
 Build Holdfast Bay's profile as a leading events destination.  
 Opportunities to showcase Holdfast Bay to new markets and encourage travel to the region.  
 Achieves a high level of positive awareness and engagement.  
 Attracting positive media attention and word of mouth recommendations.

### 3. Lifestyle and Legacy

Brings people and communities together to create a sense of identity and activates public spaces.  
 Encourages community support and participation and/or involvement.  
 Embraces cultural heritage.  
 Creates an event legacy with return visitation.

### 4. Sustainability

Demonstrates financial sustainability and a commitment to safety and risk management.  
 Demonstrates partnering with local businesses to stimulate local activity and/or employment.  
 Contributes to off-peak and shoulder seasons.  
 Zero or negligible negative impact on the environment and incorporates 'green' initiatives.  
 Attendance and resources can be effectively measured.



# EVENTS PORTFOLIO

The City of Holdfast Bay has an established portfolio of events from local to major events incorporating a range of requirements and types such as sports, entertainment and cultural events. Council has identified a gap of food and wine events which market research has shown would encourage more visitation from South Australians and visitors.

The events matrix outlines the different types of events, their characteristics and examples to maintain a well-balanced calendar of events. Destination events are events of international significance that will attract international and interstate visitors and provide a substantial economic benefit to the host region and state. Major events are those

that strongly identify with the spirit of a city or region and gain recognition and awareness. They will attract visitors from interstate and will provide a significant local economic impact. Local and community events predominantly attract visitors from within and surrounding the host region which benefit the local community.

## EVENTS MATRIX

TYPE OF EVENT	CHARACTERISTICS	EXAMPLES
<b>Destination Events</b>	<ul style="list-style-type: none"> <li>• Internationally recognised event</li> <li>• Attracting people from intrastate, interstate and internationally</li> <li>• Significant Events Team input, coordination and involvement</li> <li>• Significant Council Sponsorship or hosting (this can be either/or money or in kind support)</li> <li>• High value economically and brand promotion</li> <li>• Depot and facilities support: labour, asset management, infrastructure and equipment</li> <li>• Road closures/traffic management</li> <li>• Focus on ensuring safety and security</li> <li>• Additional permits/licensing (food permits, vehicle permits, stall holders, amusements, liquor licensing)</li> <li>• Emergency Services involvement, i.e. SAPOL with preplanning</li> <li>• High risk potential</li> </ul>	<ul style="list-style-type: none"> <li>• Tour Down Under</li> <li>• Lifesaving World Championships</li> <li>• Australian Masters Games</li> </ul>
<b>Major Events (managed and sponsored)</b>	<ul style="list-style-type: none"> <li>• Unique to the region</li> <li>• Attract people from intrastate and interstate</li> <li>• Significant Events Team management or input, mentoring and involvement</li> <li>• Enhancement of the destination image encouraging repeat visitation and positive word of mouth</li> <li>• Council sponsorship (money or in kind support)</li> <li>• Depot and facilities support – bins, cleaning, irrigation, infrastructure and equipment</li> <li>• Additional permits/licensing (food permits, vehicle permits, stall holders, amusements, liquor licensing)</li> <li>• Emergency Services involvement, i.e. SAPOL with preplanning</li> <li>• High risk potential</li> </ul>	<ul style="list-style-type: none"> <li>• New Years Eve</li> <li>• Christmas at the Bay</li> <li>• Street Parties</li> <li>• Brighton Jetty Sculptures</li> <li>• Beach Music Concerts</li> </ul>

TYPE OF EVENT	CHARACTERISTICS	EXAMPLES
<b>Sporting Events, Competitions and Carnivals</b>	<ul style="list-style-type: none"> <li>• Supports local sporting organisations</li> <li>• Attracts participants + accompanying visitors</li> <li>• Encourages day trip and overnight visitation</li> <li>• Events team to facilitate application requirements</li> <li>• Large sporting events will require depot support</li> </ul>	<p>City to Bay</p> <p>Bay Sheffield</p> <p>Brighton Jetty Classic</p> <p>Volleyball Competitions</p> <p>Surf Lifesaving Carnivals</p> <p>Triathlons</p>
<b>Local and Community Events</b>	<ul style="list-style-type: none"> <li>• Attract locals and people from surrounding LGA's and Regional SA</li> <li>• Events Team manage the operations, regulatory compliance or facilitate event application</li> <li>• Engagement of local community groups</li> <li>• Offers community interest or benefit</li> <li>• Broad participation</li> <li>• Short term use of Council assets</li> <li>• Located in a position not impacting on local businesses but can drive trade to local retail precincts</li> <li>• Car shows promote overnight visitation</li> <li>• Low investment and risk</li> </ul>	<p>Winter Activation</p> <p>Meet the Machines</p> <p>School Holiday Activation</p> <p>Markets</p> <p>Car Shows</p> <p>Charity Walks</p>
<b>Civic and Cultural Events</b>	<ul style="list-style-type: none"> <li>• Open and accessible events that provide a social benefit of arts, culture, tradition or community life</li> </ul>	<p>Proclamation Day</p> <p>Australia Day</p> <p>NAIDOC week</p> <p>Reconciliation week</p>
<b>Promotional and Commercial Activations</b>	<ul style="list-style-type: none"> <li>• Offers community interest or benefit</li> <li>• Short term use to attract attention to produce, service or experience</li> <li>• Attracts new target markets</li> <li>• Good media exposure</li> <li>• Filming activities help promote the area</li> <li>• Located in a position not impacting on local businesses</li> <li>• Approved on a commercial rental basis</li> </ul>	<p>Giant Ferris Wheel</p> <p>Moseley Beach Club</p> <p>Moseley Igloos</p>
<b>Business Events</b>	<ul style="list-style-type: none"> <li>• Introduces first time visitors to the city</li> <li>• Attracts 2 to 3 nights overnight visitation</li> <li>• Represent high yield per delegate spend and create midweek bookings</li> <li>• Use of local suppliers</li> <li>• Activates existing venues</li> </ul>	<p>Meetings</p> <p>Conferences</p> <p>Incentives</p> <p>Exhibitions</p>





# CALENDAR OF EVENTS

Events have been strategically placed to stimulate demand across the year. December, January and February are peak event months. May, June and August are typically the low season for tourism and events.

JANUARY	FEBRUARY	MARCH
<ul style="list-style-type: none"> <li>Blessing of the Waters</li> <li>Summer Street Party</li> <li>Tour Down Under stage start</li> <li>Australia Day</li> <li>Sunset Market</li> <li>Car Shows</li> <li>Volleyball SA Open</li> <li>Giant Ferris Wheel</li> <li>Moseley Beach Club</li> <li>Beach concert</li> </ul>	<ul style="list-style-type: none"> <li>Car Shows</li> <li>Brighton Jetty Classic</li> <li>Brighton Jetty Sculptures</li> <li>Seacliff Summer Nights</li> <li>Beach Concerts</li> <li>Adelaide Fringe</li> <li>Giant Ferris Wheel</li> <li>Moseley Beach Club</li> <li>Community Outdoor Cinema</li> <li>Rendez-vous market</li> <li>Summer Nights Fork in the Road</li> </ul>	<ul style="list-style-type: none"> <li>Car Shows</li> <li>Charity walks</li> <li>Giant Ferris Wheel</li> <li>Moseley Beach Club</li> <li>Surf Life Saving Beach Championships</li> <li>Sunset Market</li> <li>State Opera</li> <li>Citizenship Ceremony</li> <li>Beach Concerts</li> </ul>
APRIL	MAY	JUNE
<ul style="list-style-type: none"> <li>Food and Wine Festival</li> <li>School Holiday Activities</li> <li>Giant Ferris Wheel</li> <li>Car Shows</li> <li>Anzac Day commemoration</li> <li>Volleyball Schools carnival</li> <li>Variety Bash Car Rally</li> <li>Rendez-vous Market</li> <li>Brighton Oval Gala Day</li> <li>Hounds of Holdfast</li> </ul>	<ul style="list-style-type: none"> <li>Car Shows</li> <li>History Festival</li> <li>Tasting Australia</li> </ul>	<ul style="list-style-type: none"> <li>Winter Solstice</li> <li>Moseley Igloos</li> <li>Reconciliation Week</li> <li>Rendez-vous Market</li> <li>Citizenship Ceremony</li> </ul>

<p><b>JULY</b></p> <p>Winter Activation</p> <p>School Holiday activities</p> <p>Music SA Umbrella Festival</p> <p>Moseley Igloos</p> <p>NAIDOC week</p>	<p><b>AUGUST</b></p> <p>SALA</p> <p>Moseley Igloos</p>	<p><b>SEPTEMBER</b></p> <p>City to Bay</p> <p>School holiday activities</p> <p>Volleyball</p> <p>Citizenship Ceremony</p>
<p><b>OCTOBER</b></p> <p>Glenelg Ice Cream Festival</p> <p>Charity walks</p> <p>Fork on the Road</p> <p>Giant Ferris Wheel</p> <p>Volleyball</p> <p>Rendez-vous Market</p>	<p><b>NOVEMBER</b></p> <p>Remembrance Day</p> <p>Christmas at the Bay</p> <p>Rendez-vous Market</p> <p>Car Shows</p> <p>Moseley Beach Club</p> <p>Tutti Markets</p> <p>Sunset Market</p> <p>Volleyball</p> <p>Giant Ferris Wheel</p> <p>The Local Battle of the Bands</p>	<p><b>DECEMBER</b></p> <p>Rendez-vous Market</p> <p>Sunset Market</p> <p>Beach Concert</p> <p>Bay Sheffield</p> <p>Bay Sports Festival</p> <p>Proclamation Day</p> <p>New Year's Eve</p> <p>Giant Ferris Wheel</p> <p>Moseley Beach Club</p> <p>Community Outdoor Cinema</p> <p>Neighbourhood Christmas Street Parties</p> <p>Volleyball</p>



# ACTION PLAN

The Action Plan outlines the actions that will achieve the event objectives aligned to the key priority areas;

1. Economic Value
2. Destination Awareness
3. Lifestyle and Legacy
4. Sustainability

## ECONOMIC VALUE

REF	STRATEGY	ACTION	TIMEFRAME	TEAMS
1.1	<b>Encourage events that offer the best opportunity for economic growth and add value to residents wellbeing and the local business community</b>	Define and categorise events	On going	Events Team
		Review calendar of events – timing and locations		Jetty Rd Team
		Develop a communication database with other event organisers, stakeholders and operators, performers, stallholders and musicians		
		Continue strong partnership with Jetty Rd Coordinator to ensure the local business community is engaged in events that will increase visitor spending		
		Creatively produce a diverse selection of events that encourage community participation	September 2021	Event Coordinator
		Create a Neighbourhood Street Gathering initiative to build a community spirit (tie in with Christmas at the Bay and Cultural programs)		
		Develop and/or partner with unique and bespoke events that attract niche markets (prestige car shows, artisan events, live music)		
1.2	<b>Ensure council event sponsorship and funding is achieving the maximum return on investment</b>	Review sponsorship process and documents to ensure they align with this strategy – criteria, funding, measuring outcomes, acquittal process and council reports	July 2021	Team Leader Events
1.3	<b>Events, Promotional Activities, Commercial Activation Applications</b>	Review online event toolkit useability	July 2021	Event Coordinator
		Continue to curate a regular program of events and festivals that activate our outdoor, public and natural environment, while protecting natural assets and managing expectations and concerns of residents	Ongoing	Events Team

## DESTINATION AWARENESS

REF	STRATEGY	ACTION	TIMEFRAME	TEAMS
2.1	<b>Promote a higher profile of Holdfast Bay through unique events that showcase the destination and local experiences</b>	Identify, attract, and develop key events that generates destination awareness with potential to attract significant long-term tourism and economic benefits in particular around food and wine	April 2022	Events Team Tourism Development Coordinator Jetty Rd Coordinator Communications Team
		Actively seek funding sources and sponsorship for major and significant events by developing a sponsorship prospectuses for iconic events	Ongoing	External agency Team Leader Events
2.2	<b>Increase length of stay of event attendees</b>	Develop communications and marketing plan to promote events to visitors, businesses and residents	Ongoing	Tourism Development Coordinator, Communications Team, Events Team
		Develop packaging around events and pre and post touring options by initially targeting national sporting events, music festivals and winter activation		Tourism operators
2.3	<b>Event Branding and positioning</b>	Improve awareness of the City of Holdfast Bay's events in order to attract new market segments by incorporating contemporary marketing and promotional actions that are aligned with the character of the event	Ongoing	Events Team Communication Team
		Increase social media reach and engagement at City of Holdfast Bay managed events	2021-2022	
		Develop event branding guidelines		



## LIFESTYLE AND LEGACY

REF	STRATEGY	ACTION	TIMEFRAME	TEAMS
3.1	<b>Build the capacity of local event organisers and industry</b>  <b>Promote and create opportunities for local musicians and performers</b>	Create and implement evaluation program for events and festivals for economic as well as social, infrastructure and environmental pressures/opportunities that were created because of the event	October 2021	Events Team
		Ensure openness and continuous improvement through grant programs, expressions of interest for the delivery of events	Ongoing	
		Undertake qualitative and quantitative market research of residents and visitors to establish satisfaction, needs, expectations and opportunities (including council managed events and external event)	Ongoing	Hire external company
		Stage 'The Local' live music event annually		
		Engage local musicians at City of Holdfast Bay promoted events, such as Street Parties, New Year's Eve, and Winter Solstice	Ongoing	Events Team
3.2	<b>Facilitate investment in event infrastructure, open spaces and precincts across the city</b>	Undertake an audit of event infrastructure	August 2021	Events Team and Depot
		Undertake a gap analysis to identify potential areas for infrastructure investment i.e. lighting or power upgrades, installation of seating, staging or shade infrastructure, permanent toilet facilities, storage for external events	On going	
3.3	<b>Facilitate continual improvement of event development and servicing</b>	Benchmarking against other councils – fees, restrictions, processes	On going	Events Team
		Provide assistance to community groups in providing successful events by reviewing the event toolkit and grant programs	Ongoing	
		Review existing processes, guidelines and regulations and focusing on making the process easier and faster	Ongoing	
3.4	<b>Review staff capabilities and plan a comprehensive development program to build the capabilities needed to achieve the outcomes in this Event Strategy</b>	Review position description's, processes and event timing	December 2021	Team Leader Events People and Culture Manager City Activation
		Review event team structure and align position description's with event strategy		

## SUSTAINABILITY

REF	STRATEGY	ACTION	TIMEFRAME	TEAMS
4.1	<b>Encourage events with sound environmental and sustainable practices</b>	Embrace sustainable environmental practices into our planning and programming events and festivals in line with the Environmental Strategy 2020 - 2025	On going	Events Team
		Provide educational information for event organisers in the toolkit and encourage sustainable events	October 2021	Event Coordinator
		Establish guidelines and targets for improving the sustainable managed of local events (both external and internal)	Ongoing	Events Team
		Protecting natural assets	Ongoing	Events and Environment Teams
		Create a 3 bin system at all events and use the wider volunteer program to educate event attendees on create waste procedures and signage	June 2022	Events Team and Environment Team
4.2	<b>Stakeholder Engagement</b>	Work with key internal and external stakeholders to maximise event design and delivery and ensure longevity by creating a preferred supplier database	Ongoing	Events Team
4.3	<b>Ensure statutory compliance with council policies, Federal and State legislation and regulations</b>	Review and update existing plans according to current legislation	Ongoing	Events Team
		Accessibility at events	Ongoing	Events Team



# REFERENCES

- City of Holdfast Bay, **Our Holdfast Strategic Plan 2050+**
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 [/jettyrdglenelg](https://www.facebook.com/jettyrdglenelg)

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# Attachment 2



## Event Budget Scenarios – Attachment 2 (Report xxx/22)

### Scenario A

	Scenario A (current budget)	
	Council Events Budget	
Australia Day	\$	33,400
Citizenship Ceremonies	\$	10,000
Meet the Machines (Brighton Oval open day)	\$	8,000
The Local	\$	4,000
Winter Activation	\$	56,451
Spring Street Party	\$	44,000
Brighton Street Parties	\$	30,000
Christmas Pageant	\$	39,590
Christmas Decorations (storage and install)	\$	23,000
Proclamation Day	\$	29,900
New Year's Eve	\$	213,500
Bay Sports Festival	\$	6,200
Beach Volleyball	\$	10,200
Brighton Jetty Swim Classic	\$	14,100
Tour Down Under	\$	50,500
Anzac Day	\$	6,500
Fork on the Road	\$	17,850
City to Bay	\$	12,200
Bay Sheffield	\$	44,000
Play Streets	\$	3,500
Artisan Markets		NONE
Outdoor community cinema		NONE
Salaries	\$	333,912
Net Income from Commercial activities	-\$	103,100
<b>Total</b>	<b>\$</b>	<b>887,703</b>

## Scenario B

	Scenario B	Comments
	Council Events Budget	
Australia Day	\$ 13,400	Simplify Australia Day ceremony, remove streaming elements
Citizenship Ceremonies	\$ 10,000	
Meet the Machines (Brighton Oval open day)	\$ 8,000	
The Local	\$ 4,000	Assumes event held in conjunction with another event saving on infrastructure costs
Winter Activation	\$ 56,451	This is less than the budget to deliver Winter activation in the past
Spring Street Party	\$ 44,000	
Brighton Street Parties	\$ 30,000	2021-2022 street parties will exceed this
Christmas Pageant	\$ 59,590	Cost to deliver Christmas at the Bay event, would require increased contribution from JRMC
Christmas Decorations (storage and install)	\$ 23,000	
Proclamation Day	\$ 29,900	
New Year's Eve	\$ 213,500	
Bay Sports Festival	\$ 6,200	
Beach Volleyball	\$ 10,200	
Brighton Jetty Swim Classic	\$ 14,100	
Tour Down Under	\$ 50,500	
Anzac Day	\$ 6,500	
Fork on the Road	\$ 8,925	Reduce from 2 per year to 1 only
City to Bay	\$ 12,200	
Bay Sheffield	\$ 44,000	
Play Streets	\$ 3,500	
Artisan Markets	\$ 9,000	Retain 2 markets per year
Outdoor community cinema	NONE	
Salaries	\$ 333,912	
Net Income from Commercial activities	-\$ 103,100	
<b>Total</b>	<b>\$ 887,778</b>	

## Scenario C

Events Budget Comparisons	Scenario C	Comments
	Council Events Budget	
Australia Day	\$ 13,400	Simplify Australia Day ceremony, remove streaming elements
Citizenship Ceremonies	\$ 10,000	
Meet the Machines (Brighton Oval open day)	\$ 8,000	
The Local	\$ 4,000	Assumes event held in conjunction with another event saving on infrastructure costs
Winter Activation	\$ 62,500	Return to pre-2019 model (50:50 split of costs and revenue between Council and JRMC)
Spring Street Party	\$ 44,000	
Brighton Street Parties	\$ 34,000	Increase budget to reflect costs of 21/22 events
Christmas Pageant	\$ 49,590	Modified and/or hybrid Christmas event - more cost than Christmas Pageant but less than Christmas at the Bay
Christmas Decorations (storage and install)	\$ 23,000	
Proclamation Day	\$ 29,900	
New Year's Eve	\$ 213,500	
Bay Sports Festival	\$ 6,200	
Beach Volleyball	\$ 10,200	
Brighton Jetty Swim Classic	\$ 14,100	
Tour Down Under	\$ 50,500	
Anzac Day	\$ 6,500	
Fork on the Road	\$ 8,925	Reduce from 2 per year to 1 only
City to Bay	\$ 12,200	
Bay Sheffield	\$ 44,000	
Play Streets	\$ 3,500	
Artisan Markets	\$ 9,000	Retain 2 markets per year
Outdoor community cinema	NONE	
Salaries	\$ 333,912	
Net Income from Commercial activities	-\$ 103,100	
<b>Total</b>	<b>\$ 887,827</b>	

Item No: 15.3  
Subject: **2022 WINTER ACTIVATION**  
Date: 10 May 2022  
Written By: Manager, City Activation  
General Manager: Community and Business, Ms M Lock

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### **SUMMARY**

The Winter Wonderland event has been an important element of the Glenelg events calendar since 2014, with the objective to stimulate economic development during the off-peak winter season. This report summarises the proposed 2022 winter activation for Council endorsement.

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### **RECOMMENDATION**

**That Council endorse the proposed Winter Activation event and note the allocation of \$62,500 towards its delivery, which is included in the proposed 2022/23 event budget.**

---

### **STRATEGIC PLAN**

Innovation: economic and social vibrancy and a thriving environment

### **COUNCIL POLICY**

City of Holdfast Bay Events Strategy 2021-2025

### **STATUTORY PROVISIONS**

Not applicable

### **BACKGROUND**

The Winter Wonderland festival was developed by the Jetty Road Mainstreet Committee (JRMC) in 2014 to help stimulate economic development during off peak visitation and to keep Glenelg front of mind as a destination during winter. The event is scheduled to coincide with the winter school holiday period, typically three weeks in late June-July, with the event infrastructure being subsequently utilised for an additional event such as a market.

Until 2019, the costs of event delivery and revenue from ticket sales were split 50:50 between JRMC and Council. Over this time the cost of event delivery was reduced, while the economic impact and marketing reach grew. Economic impact, reach and revenue all peaked in 2018

In 2020 the Winter Wonderland activation was cancelled due to COVID-19 with budgeted funds redirected to a roller-skating activation scheduled in October 2020. In 2021, Council engaged an external event operator to deliver the Alpine Winter Village, which was staged in Moseley Square and the Glenelg Foreshore which included ice skating, live music, market stalls, food and beverage offerings and the Jetty Road Light Walk known as 'Storm'. While economic impact exceeded the Winter Wonderland model, COVID capacity restrictions and the state-wide lockdown prematurely closed the event significantly affected the financial viability for the external operator. They have thus declined to present a similar offering in 2022, however discussions for alternative models in 2023 and beyond are ongoing.

## **REPORT**

A winter activation strongly aligns with the City of Holdfast Bay's Events Strategy, which has a goal of increasing visitation to off-peak and shoulder seasons. It has also been strongly supported by JRMC as a means of attracting visitation and footfall for Jetty Road, Glenelg traders during what has traditionally been a quiet period.

The timing of the event has been chosen to coincide with the school holiday period, taking into account SA State schools, private schools, and holiday periods in target interstate markets such as VIC and NSW. Considering these, the proposed dates for the 2022 Winter Activation are Friday 1 July – Monday 25 July 2022.

Given the Alpine Winter Village model will not proceed in 2022, it is proposed to return to an ice-skating focused activation that principally targets families, with the option to broaden to different target markets on the weekends. There would be no external food and beverage offering, with the expectation that visitors would patronise traders in Jetty Road, Glenelg. Businesses will be encouraged to develop special offers and enticements to maximise the opportunity that the winter activation presents to increase trade.

The proposed 2022 Winter Wonderland activation would comprise of a one hour pre-ticketed sessions of ice skating on the Glenelg foreshore, under a marquee overlooking the Jetty and sea. On Sundays to Thursdays there will be seven daily sessions offered; plus on Friday and Saturday nights an additional one hour adults' session with a disco theme and live DJ. Skating aids such as penguins and double bladed skates are available so the very young and the first time skaters can enjoy. Other activities such as snow play, a toboggan and play area, as well as roving entertainment and activities across the precinct are being explored.

Initial research and enquiries indicate that no other councils in the western or southern areas are planning an ice-skating activation this winter. Ice skating is currently being advertised as being in Victoria Square throughout July, as part of the Illuminate Adelaide festival. At the time of writing session times and pricing were unavailable, however it is expected to have a different type of offering and target audience to the family-oriented, daytime focus of Winter Wonderland.

Based on quotes received to date, other estimated costs and revenue for the 2022 Winter Wonderland are as follows:

Event delivery costs: \$295,000

Forecast ticket income (skating sessions): \$170,000

Net event cost: \$125,000

Net to Council (assuming 50:50 split with JRMC): \$62,500

**BUDGET**

\$62,500 to be allocated from within the 2022/23 events budget.

**LIFE CYCLE COSTS**

None



Item No: 15.4

Subject: **TELECOMMUNICATIONS TOWER AT GLENELG OVAL**

Date: 10 May 2022

Written By: Property Officer

General Manager: Strategy and Corporate, Ms P Jackson

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### **SUMMARY**

On 25 June 2019 Council endorsed an offer by Vodafone to lease a portion of land at the Glenelg Oval Complex for a period of 20 years for the purpose of installing telecommunications infrastructure.

However, in December 2019, Council Administration was advised that Vodafone had to put project on hold in order to source a new mobile infrastructure provider following the ban on the use of Huawei's equipment by the Australian Government.

Vodafone has now outsourced the project to Axicom Pty Ltd who is seeking to enter into a lease with Council on a similar basis to that offered by Vodafone.

Administration is now seeking Council's approval to proceed with the lease on the terms detailed below and subject to Axicom Pty Ltd obtaining Development Approval.

---

### **RECOMMENDATION**

1. **That Council enters into a lease agreement with Vodafone over a portion of land contained within Certificate of Title Volume 5869 Folio 949 (Glenelg Oval) for a period of 20 years, subject to:**
    - (a) **the lessee obtaining Development Approval; and**
    - (b) **commencing rental of \$23,000 per annum (plus GST) with annual CPI increases.**
  2. **That the Mayor and the Chief Executive Officer be authorised to execute and seal any documents required to give effect to the lease.**
-

## **STRATEGIC PLAN**

Innovation Objective 2020-2030

“Partner to facilitate the provision of technology infrastructure...”

## **COUNCIL POLICY**

*Commercial Leasing Policy*

*Community Consultation & Engagement Policy*

## **STATUTORY PROVISIONS**

*Local Government Act 1999 (SA)*

*Telecommunications Act 1997 (Cth)*

*Retail and Commercial Leases Act 1995 (SA)*

## **BACKGROUND**

### ***Previous Relevant Reports and Decisions***

- Council Report No. 231/19; Item No. 14.6, “*Proposed Telecommunications Tower – Glenelg Oval*”, 25 June 2019 (Resolution No. C250619/1522)
- Council Report No. 187/18; Item No. 14.4, “*Glenelg Oval - Proposed Telecommunications Tower – Revised Offer*”, 12 June 2018 (Resolution No. C120618/1180).
- Council Report No. 25/18; Item No. 14.6, “*Glenelg Oval Proposed Telecommunications Tower Site*”, 13 February 2018 (Resolution No. C130218/1036).
- Council Report No. 332/17; Item No. 14.9, “*Glenelg Oval Master Plan – Stage One 2018-2019*”, 26 September 2017 (Resolution No. C260917/916).
- Council Report No. 242/17; Item No. 14.11, “*Glenelg Oval Master Plan – Consultation Findings*”, 11 July 2017 (Resolution No. C110717/848).
- Council Report No. 304/16; Item No. 14.4, “*Glenelg Oval Master Plan*”, 13 December 2016 (Resolution No. C131216/605).
- Council Report No.: 19/16; Item No.: 17.2, ‘*Glenelg Oval – Telecommunications Tower Site*’, 9 February 2016 (Resolution No.: C090216/309) – Report Adjourned.

On 25 June 2019, Council endorsed an offer by Vodafone to lease a portion of land at the Glenelg Oval Complex for a period of 20 years for the purpose of installing telecommunications infrastructure atop one of the lighting towers.

*Refer Council Resolution No. C250619/1522*

However, in December 2019, Council Administration was advised that Vodafone had to put project on hold in order to source a new mobile infrastructure provider following the ban on the use of Huawei's equipment by the Australian Government.

Vodafone has now outsourced the project to Axicom Pty Ltd (**Axicom**). Axicom is Australia's largest independent mobile infrastructure provider and is seeking to enter into a lease with Council on a similar basis to that offered by Vodafone and endorsed by Council (subject to Axicom obtaining Development Approval).

Details of Axicom's proposal are discussed below.

## REPORT

### *Axicom Lease Proposal*

Axicom is proposing to lease that portion of Glenelg Oval delineated in blue on the plan below for a period of 20 years at a commencing annual rental of \$23,000 plus GST (subject to annual CPI increases) for the purposes of installing telecommunications infrastructure which will transmit from the top of the north western light tower.



The infrastructure works include:

- the removal of the existing light tower, replacing it with a new tower;
- the reinstatement of Council's lights;
- the installation of Axicom's antennas atop the tower;
- the installation of a bay of six (6) cabinets containing the necessary infrastructure and secured by a fence with a pedestrian gate within the leased area (with the existing gutter, garden bed and car park to be removed); and
- the running of underground cables between the light pole, cabinets and street power source.

The current proposal involves a lease area of 33.8 square metres, which substantially comprises an open fenced security zone to support a bay of six (6) relatively small scale cabinets. The lease area is located behind the northern viewing mound, out of view of spectators, whilst retaining the high amenity of the oval when viewed from within. To facilitate the visual separation of lease area from view within the oval, forty (40) lineal metres of underground cabling connecting the cabinets to the tower. The previous proposal that was endorsed by Council involved a lease area of approximately ten (10) square metres, although it required the colocation of an equipment shelter with the tower, which was located atop the northern viewing mound. The colocation of the tower with the equipment hut mean that only ten (10) lineal metres of underground cabling was required. There is a separate licence area of twenty-five (25) square metres that secures the base of the tower.

The justification for the lease amount remaining the same at \$23,000 per annum, despite the increase to the leased area relative to the previous proposal, is that the current proposal provides a higher amenity alternative to the equipment hut previously endorsed by Council, in that the cabinets are both smaller in size, and their location is more discreet than the previous alternative, which sat quite proud on the northern viewing mound. Furthermore, significant investment is required in the form of underground cabling, which increases the cost to the proponent.

Pursuant to the proposed lease, Axicom will also be granted a non-exclusive licence in respect of an area surrounding the north western light tower for the purposes of repairing and maintaining their infrastructure.

Axicom's proposal is on the same basis as that offered by Vodafone and endorsed by Council on 25 June 2019 except that the location of the six (6) cabinets containing the necessary infrastructure has changed. It was previously proposed that the cabinets be located against the wall adjacent the existing canteen building and within the oval fence. However, as that area will be redeveloped as part of the Glenelg Oval Master Plan, it is recommended by Administration that the cabinets be located within the area delineated in blue on the above plan.

Further details are annexed hereto as Attachment 1.

*Refer Attachment 1*

***Major Stakeholders***

As the primary affected major stakeholders, both Glenelg Football Club and Glenelg District Cricket Club have been consulted and are agreeable in regards to the change in location and the loss of one (1) car park space.

***Community Consultation***

Community consultation pursuant to Section 202 of the Local Government Act 1999 prior to obtain the community's view on the alienation of the community land in question has been undertaken as discussed in Council Report No. 231/19.

***Development Approval***

A Development Application will be required that involves public consultation for the proposal, which will invite comments from adjacent landowners but does not allow appeal rights to third parties following a decision on the proposal. A decision as to the Development Application will be made by the Council Assessment Panel, in consideration of any written representations received during the consultation period.

**BUDGET**

The offer of \$23,000 per annum plus GST (subject to annual CPI increases) is considered appropriate for the site.

Should this lease proceed, any rental received will be retained by Council and will positively impact budget revenue over the 20 year lease period.

**LIFE CYCLE COSTS**

All costs of construction and maintenance of the proposed facility will be the responsibility of Axicom. Therefore there will be no impact on Council's Long Term Financial Plan.

# Attachment 1



DATE OF ISSUE

16.03.22																				
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DRAWING PACKAGE VERSION

1																				
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GENERAL DRAWINGS

G1	SITE AND LOCALITY PLANS	A																		
G2	SITE SETOUT PLAN	A																		
G3	SITE ELEVATION	A																		

RADHAZ / EXCLUSION ZONE DRAWING

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STRUCTURAL DRAWINGS

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ELECTRICAL DRAWINGS

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FITOUT ROOM DRAWINGS

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TRANSMISSION DRAWINGS

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REFERENCE DRAWINGS


DISTRIBUTION LIST

AXICOM	AXICOM REGIONAL PM	1																		
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AXICOM SITE NO: 3400905  
 JOINT VENTURE NO: JA3208  
 GLENELG EAST-V  
 BRIGHTON ROAD  
 GLENELG EAST  
 SA 5045

GREENFIELD eJV AXICOM

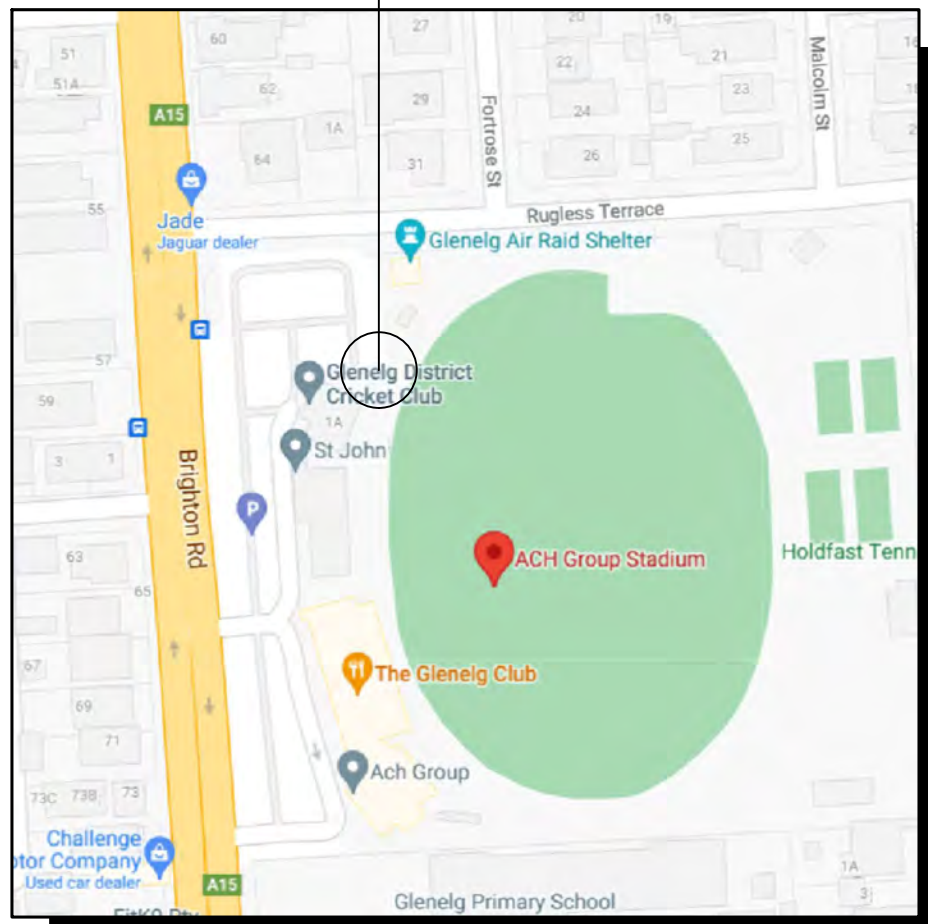
**DRAFT**  
 N.F.C. REV. 01  
 DATE 16.03.22

PRELIMINARY

DRAWING NO.  
 540074-00



AXICOM SITE 3400905



COPYRIGHT © GOOGLE MAPS

SITE LOCALITY PLAN

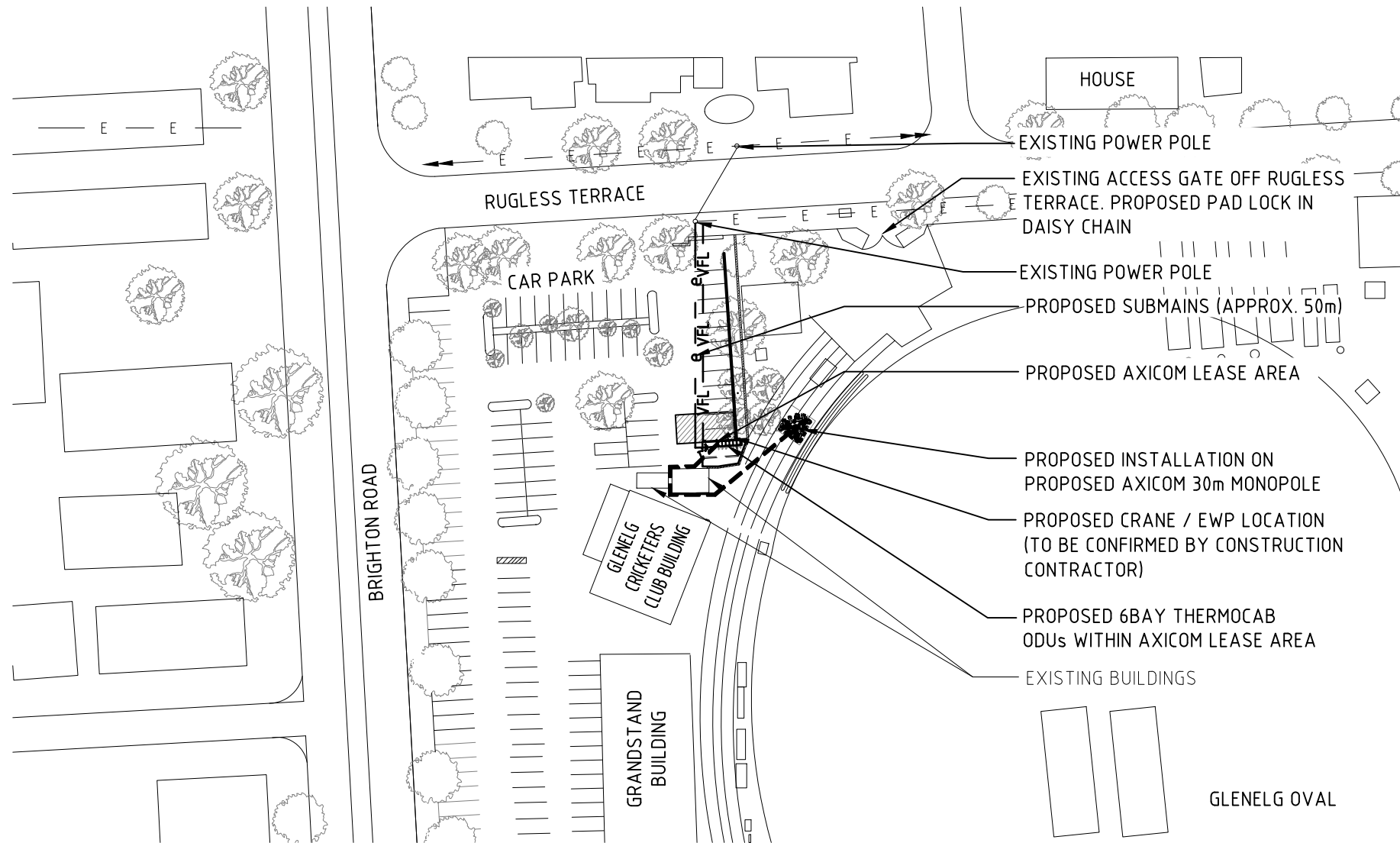
NOT TO SCALE

RFNSA NUMBER: 5045011

CARRIER	SITE NAME	SITE ID
AXICOM	GLENELG EAST	3400905
JOINT VENTURE	GLENELG EAST	JA3208

LEGEND

- Ve — Ve — PROPOSED SUBMAINS
- vfl — vfl — PROPOSED FIBRE CABLE
- E — E — EXISTING OVERHEAD POWER LINES
- - - e - - - e — PROPOSED MAINS



SITE ACCESS

SCALE 1:1000

JOINT VENTURE NO: JA3208

TITLE  
SITE AND LOCALITY PLANS

DRAWING STATUS	DRAWING No.	REV
PRELIMINARY	540074 - G1	A

**DRAFT**



**vodafone**  
AXICOM SITE 540074  
GLENELG EAST-V  
BRIGHTON ROAD  
GLENELG EAST, SA 5045

GREENFIELD eJV AXICOM

REV	DATE	REVISION DESCRIPTION	VENDOR	DRAWN	DESIGNED	APPRD
A	16.03.22	PRELIMINARY	AXICOM	ZE	DB	PM



A3



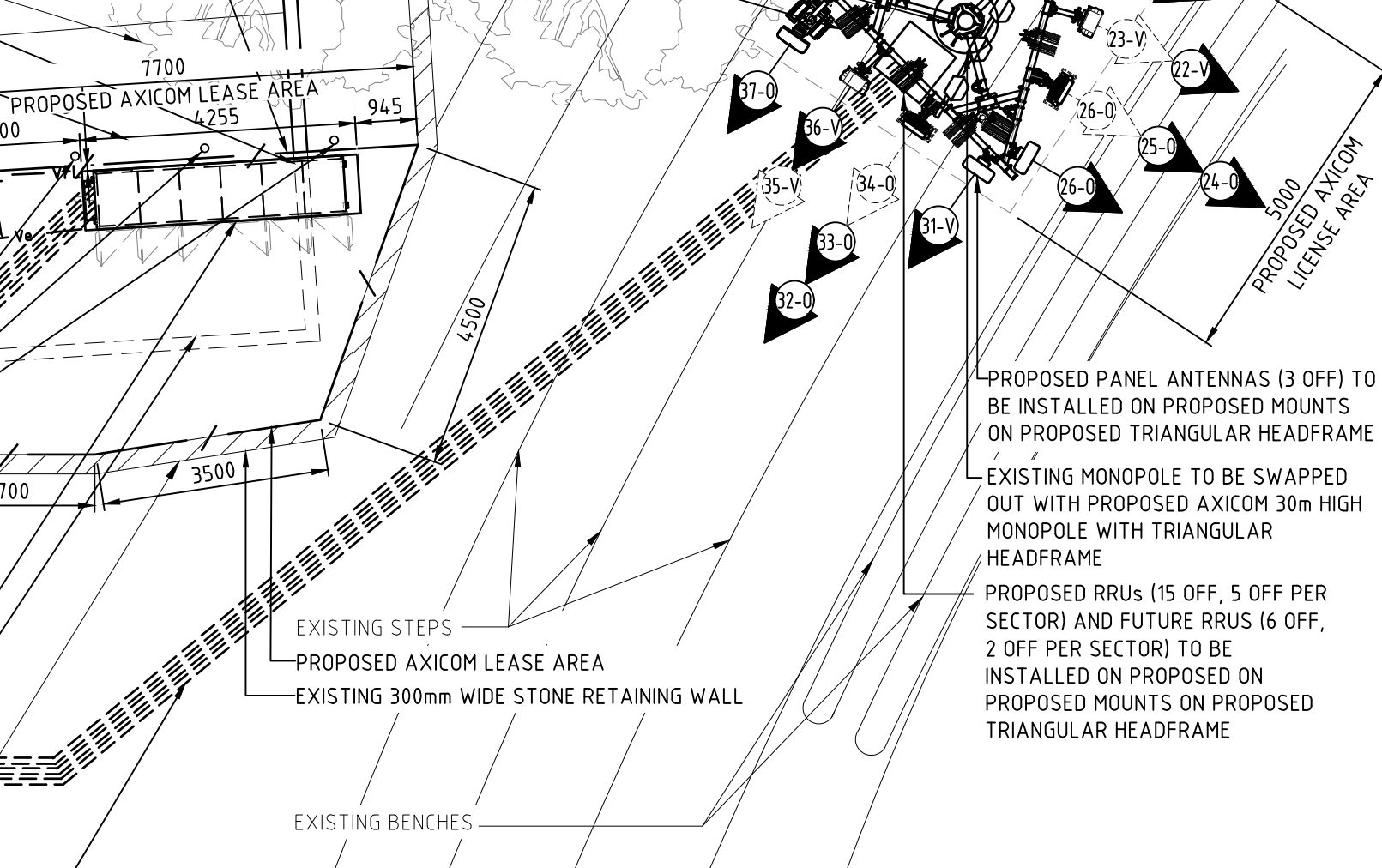
**LEGEND:**



PROPOSED ANTENNAS (3 OFF, BELOW) TO BE INSTALLED ON PROPOSED MOUNTS ON PROPOSED TRIANGULAR HEADFRAME  
 FUTURE ANTENNAS (3 OFF, TOP) TO BE INSTALLED ON PROPOSED MOUNTS ON PROPOSED TRIANGULAR HEADFRAME  
 PROPOSED PANEL ANTENNAS (3 OFF) TO BE INSTALLED ON PROPOSED MOUNTS ON PROPOSED TRIANGULAR HEADFRAME  
 PROPOSED PANEL ANTENNAS (3 OFF, TOP) PROPOSED ANTENNAS (3 OFF, MIDDLE)  
 FUTURE ANTENNAS (3 OFF, BOTTOM) TO BE INSTALLED ON PROPOSED MOUNTS ON PROPOSED TRIANGULAR HEADFRAME  
 PROPOSED STEP PEGS  
 PROPOSED RRUs (9 OFF, 3 OFF PER SECTOR) AND FUTURE RRUS (12 OF, 4 PER SECTOR)  
 PROPOSED GUTTER

DATUM POINT	GDA94 CO-ORDINATES		ZONE	GROUND LEVEL
●	EASTING	273738	55	A.H.D RL. 5.80m EL 0.0m
	NORTHING	6126037		
	LATITUDE	-34.98298°		
	LONGITUDE	138.52124°		

PROPOSED U/G FIBRE ROUTE (INDICATIVE ONLY)  
 PROPOSED MAINS (APPROX. 50m)  
 EXISTING CARPARK  
 EXISTING TREE  
 EXISTING GUTTER, CARPARK & GARDEN BED TO BE REMOVED  
 PROPOSED GUTTER  
 PROPOSED SUBMAINS (APPROX. 2m)  
 PROPOSED GROUP METER PANEL ON H-FRAME  
 PROPOSED AXICOM 2.4m HIGH SECURITY FENCE WITH 1.5m WIDE PEDESTRIAN GATE  
 PROPOSED BOLLARDS (6 OFF)  
 PROPOSED 6BAY THERMO CAB ODU'S ON PROPOSED CONCRETE SLAB  
 EXISTING GUTTER, CARPARK & GARDEN BED TO BE REMOVED  
 EXISTING BUILDING  
 EXISTING 300mm WIDE STONE RETAINING WALL  
 PROPOSED TRUNK CABLES (6 OFF) TO BE RUN IN UNDERGROUND ø100 CONDUITS (6 OFF)



PROPOSED PANEL ANTENNAS (3 OFF) TO BE INSTALLED ON PROPOSED MOUNTS ON PROPOSED TRIANGULAR HEADFRAME  
 EXISTING MONOPOLE TO BE SWAPPED OUT WITH PROPOSED AXICOM 30m HIGH MONOPOLE WITH TRIANGULAR HEADFRAME  
 PROPOSED RRUs (15 OFF, 5 OFF PER SECTOR) AND FUTURE RRUS (6 OFF, 2 OFF PER SECTOR) TO BE INSTALLED ON PROPOSED MOUNTS ON PROPOSED TRIANGULAR HEADFRAME

**SITE SETOUT PLAN**

SCALE 1:100

**LEGEND**

— Ve — Ve — PROPOSED SUBMAINS  
 — VFL — VFL — PROPOSED FIBRE CABLE  
 — / — PROPOSED FENCE  
 - - - e - - - e — PROPOSED MAINS

JOINT VENTURE NO: JA3208

TITLE SITE SETOUT PLAN

DRAWING STATUS	DRAWING No.	REV
PRELIMINARY	540074 - G2	A

**DRAFT**

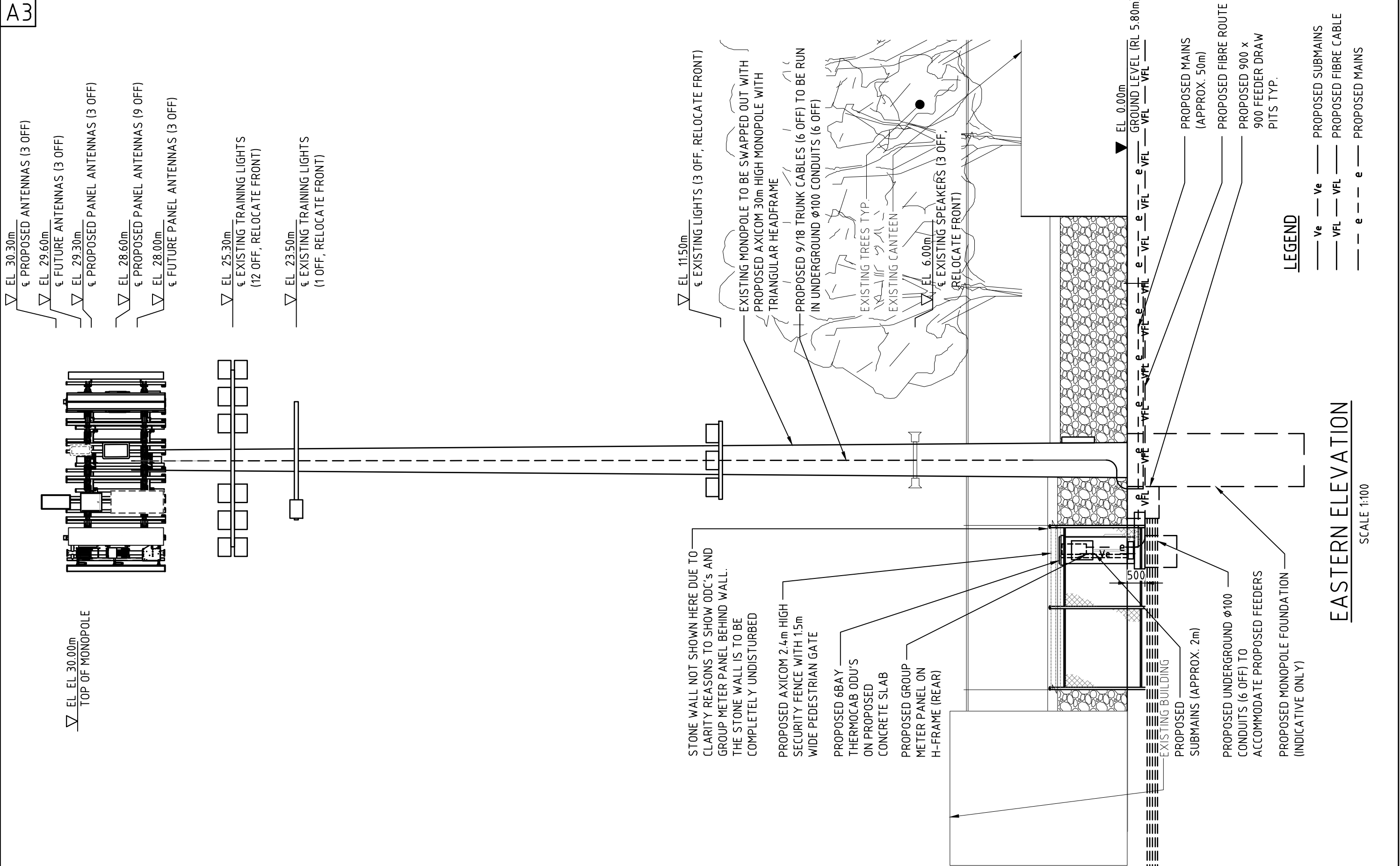


**vodafone**  
 AXICOM SITE 540074  
 GLENELG EAST-V  
 BRIGHTON ROAD  
 GLENELG EAST, SA 5045

GREENFIELD eJV AXICOM

REV	DATE	REVISION DESCRIPTION	VENDOR	DRAWN	DESIGNED	APPRD
A	16.03.22	PRELIMINARY	AXICOM	ZE	DB	PM

A3



EASTERN ELEVATION

SCALE 1:100

REV	DATE	REVISION DESCRIPTION	VENDOR	DRAWN	DESIGNED	APPRD
A	16.03.22	PRELIMINARY	AXICOM	ZE	DB	PM

**DRAFT**



**vodafone**  
 AXICOM SITE 540074  
 GLENELG EAST-V  
 BRIGHTON ROAD  
 GLENELG EAST, SA 5045

GREENFIELD eJV AXICOM

JOINT VENTURE NO:		JA3208
TITLE SITE ELEVATION		
DRAWING STATUS	DRAWING No.	REV
PRELIMINARY	540074 - G3	A

Item No: 15.5

Subject: **POWER LINE ENVIRONMENT COMMITTEE – CALL FOR NOMINATIONS**

Date: 10 May 2022

Written By: Executive Officer and Personal Assistant to the Mayor

Chief Executive Officer: Mr R Bria

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### **SUMMARY**

The Local Government Association of South Australia (LGA) is seeking nominations from suitably qualified council members, or employees of council, or other local government entity, to fill one position on the Power Line Environment Committee for a term of up to three (3) years.

Elected members should consider if they meet the selection criteria of the position as outlined on the Call for Nominations Information Sheet.

Any member who would like to be nominated will need to have their nomination endorsed by Council prior to submission to the LGA. If Council does not have a nominee, it may just note the report.

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### **RECOMMENDATION**

**That Council:**

1. **Notes the report.**

**OR**

2. **Nominates \_\_\_\_\_ for consideration by the LGA to be nominated for the Power Line Environment Committee.**

---

### **STRATEGIC PLAN**

Statutory compliance

### **COUNCIL POLICY**

Not applicable

## **STATUTORY PROVISIONS**

*Electricity Act 1996*

## **BACKGROUND**

The Power Line Environment Committee sits under Section 85A of the *Electricity Act 1996*. The purpose of the Committee is to assist local government with initiatives to move power lines underground, allow for more tree planting, streetscape projects and to improve the overall appearance of certain locations.

The position is for a term of up to three (3) years following the resignation of LGA nominee Mr Klinton Devenish from the City of Adelaide.

## **REPORT**

On 19 April 2022, the LGA commenced seeking nominations from suitably qualified council members, or employees of a council, or other local government entity to fill one (1) position on the Power Line Environment Committee for a term of up to three (3) years.

The Power Line Environment Committee consist of eight members with one member representing the following:

- Department of Environment and Heritage (or equivalent);
- Transport SA (or equivalent);
- Tourism interests;
- The Local Government Association of South Australia;
- Conservation interests;
- Holders of licenses under the Electricity Act which authorise the operation of networks (Network Licensees);
- Two Community representatives

The Committee operates under a Charter which defines the scope of activities, composition of the committee, financial arrangements, reporting and administrative processes.

*Refer Attachment 1*

The Committee meets 12 times per year for approximately two hours. The remuneration for the role is \$2,110 p.a.

In accordance with the LGA Appointments and Nominations to Outside Bodies Policy (Policy) the Nominations Committee of the LGA Board of Directors may undertake preliminary consideration of nominees and make recommendations to the LGA Board of Directors.

LGA nominations on Outside Bodies will, unless determined otherwise by the LGA Board of Directors, be currently serving council members or employees of a council or other local government entity. Only nominations submitted following a resolution of council will be considered.

The Call for Nominations Information Sheet is attached for members' information. It provides further information about the role and a selection criteria to be addressed by the nominee.

*Refer Attachment 2*

The nominee and council are required to complete the nomination form and forward to the Nominations Coordinator by **5pm 20 May 2022**. A current curriculum vitae and response to the selection criteria must also be supplied by the nominee with the nomination form or forwarded separately.

*Refer Attachment 3*

#### **BUDGET**

There are no budget implications for Council

#### **LIFE CYCLE COSTS**

Not applicable

# Attachment 1



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The Charter

of the

Power Line Environment Committee

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## THE CHARTER OF THE COMMITTEE

The Charter of the Committee is to advise the Minister responsible for the *Electricity Act 1996* (the *Minister*) in relation to the preparation of programs for undergrounding work pursuant to section 58A of the *Electricity Act* and (on the Minister's behalf) to undertake such consultations, and seek such proposals and submissions, as are required to be undertaken and sought by the Minister for the purposes of that section. In addition, the Committee is responsible for monitoring the progress and costs of undergrounding work which is undertaken pursuant to such programs. The purpose of undergrounding work that is the subject of these programs is to improve the aesthetics of an area for the benefit of the general community having regard to road safety and the provisions for electrical safety pursuant to the *Electricity Act 1996*.



## ESTABLISHMENT OF COMMITTEE, MEMBERSHIP AND PROCEEDINGS

1. The Committee shall comprise eight members with one member representing the interests of each of the following:
  - Department of Environment and Heritage (or its equivalent)
  - Department of Planning, Transport & Infrastructure (or its equivalent)
  - tourism
  - the Local Government Association of South Australia
  - conservation
  - the holders of licences issued under the Electricity Act which authorise the operation of transmission or distribution networks (Network Licensees), and
  - two community representatives.
2. Each member of the Committee shall be appointed by the Minister for a period of up to three years.
3. Upon the expiry of a member's term of office, the Minister may appoint the member for a further term.
4. The Minister shall appoint one of the members as Chairperson (who shall preside at each meeting of the Committee at which that person is present), and may appoint another member as Deputy Chairperson.
5. Members who are not employees of a Government department or statutory authority shall be paid fees which shall be determined by the Minister and paid by the Essential Services Commission of South Australia.
6. The Essential Services Commission of South Australia shall provide secretarial services to, and fund the operation of, the Committee (including funding the remuneration package for an executive officer of the Committee and the costs of producing the annual report referred to in clause 26).
7. A quorum at a meeting of the Committee shall consist of five members.
8. Each member present at a meeting of the Committee shall have one vote on any question arising for decision and, if the votes are equal, the member presiding at the meeting may exercise a casting vote.
9. A decision carried by a majority of the votes cast by members at a meeting of the Committee shall be a decision of the Committee.
10. The Committee shall cause accurate minutes to be kept of its proceedings.
11. Except as set out in this Charter, the Committee may determine its own procedures (including the procedures for holding meetings by teleconference).

## PREPARATION OF UNDERGROUNDING PROGRAMS

12. (a) In July of each year the Committee shall, by written notice, invite proposals and submissions, on behalf of the Minister, from Councils, bodies responsible for the care, control or management of roads, Network Licensees, and such other persons as the Minister considers appropriate for undergrounding work to be included in an undergrounding program to be prepared under section 58A of the Electricity Act for the six months commencing on 1 July after the date of publication of the notice. The notice must state that such proposals and submissions must be provided to the Committee no later than 31 August in the year in which that notice is published.

(b) In January of each year the Committee shall, by written notice, invite proposals and submissions, on behalf of the Minister, from Councils, bodies responsible for the care, control or management of roads, Network Licensees, and such other persons as the Minister considers appropriate for undergrounding work to be included in an undergrounding program to be prepared under section 58A of the Electricity Act for the six months commencing on 1 January after the date of publication of the notice. The notice must state that such proposals and submissions must be provided to the Committee no later than 28 February in the year in which that notice is published.
13. The Committee shall prepare and publish guidelines to assist Councils and others in the preparation of proposals and submissions for undergrounding work to be included in an undergrounding program as described in clause 12 and for the coordination of undergrounding work as described in clause 21. Such guidelines must be consistent with any guidelines which are issued by the Minister under clause 22.
14. Annexure 1 sets out an indicative timetable for the development of undergrounding programs for a financial year.
15. The Committee must consider all of the proposals and submissions received by it within the time period specified in the relevant notice referred to in clause 12 in relation to undergrounding work to be carried out in the relevant six month period.
16. In preparing any undergrounding program the Committee must, on behalf of the Minister, consult with Councils, bodies responsible for the care, control or management of roads, Network Licensees and such other persons as the Minister considers appropriate.
17. No later than seven months before the commencement of the six month period to which an undergrounding program is to relate, the Chairperson must provide to the Minister:
  - (a) a comprehensive summary of all proposals and submissions received by it in relation to undergrounding work to be carried out in that six month period;
  - (b) a draft program (including a schedule) for undergrounding work to be carried out in that six month period;
  - (c) details of all consultations undertaken by the Committee in relation to the preparation of that draft undergrounding program (including the matters raised by the parties consulted and the response of the Committee to those matters);

- (d) the cost of undertaking each item of undergrounding work included in that draft undergrounding program, as estimated by the Committee; and
- (e) such other information as the Minister may request.

18. (a) Undergrounding work must not be included in a draft undergrounding program provided to the Minister under clause 17 unless:

- (i) the Council of each area concerned has agreed to contribute to the cost of such work as is proposed to be carried out in its area on the basis determined by the Minister; or
- (ii) the Minister determines, in relation to that work, that the relevant Council need not contribute to the cost of the work.

Unless the Minister otherwise determines, the basis on which a Council must agree to contribute to the cost of the work proposed to be carried out in its area for that work to be eligible for inclusion in an undergrounding program is \$1 for every \$2 of the cost of the work proposed to be carried out in its area, at the expense of Network Licensees, pursuant to the program.

- (b) Without detracting from clause 18(a), undergrounding work may also be included in a draft undergrounding program provided to the Minister under clause 17 where the Minister approves of a body other than a Council (eg. the National Parks and Wildlife Service) contributing to the cost of the works.

19. After considering the draft undergrounding program provided to the Minister under clause 17 (together with the summary of all proposals and submissions, the details of all consultations undertaken in relation to it and the estimated cost of undertaking each item of undergrounding work included in it, as provided to the Minister under clause 17) and such other matters as the Minister considers appropriate or as may be submitted to the Minister (whether by the Committee, Councils, bodies responsible for the care, control or management of roads, Network Licensees or otherwise), the Minister shall approve the relevant draft undergrounding program provided to the Minister, together with such amendments as the Minister thinks fit.

20. Once an undergrounding program has been approved by the Minister, any variation to that program may only be made in accordance with the Electricity Act and with the approval of the Committee.

21. Unless the Committee otherwise determines, the proponent of any undergrounding project which is included in an undergrounding program will be responsible for coordinating the work relating to that project (including liaising between the relevant Network Licensee and any bodies the cooperation or services of which are required to facilitate that work).

22. The Minister may from time to time, and after consulting with the Committee, issue written guidelines to the Committee which specify the nature of the projects to be included in draft undergrounding programs prepared by the Committee, the priority to be given to such

projects and such other matters relating to undergrounding programs as the Minister considers appropriate.

23. Where any undergrounding work included in an undergrounding program includes work that is initiated by the Department of Planning, Transport & Infrastructure (DPTI) as part of DPTI's road reconstruction program, DPTI, the relevant Network Licensee and the relevant Council must contribute to the cost of the work proposed to be carried out in the manner specified in Annexure 2.
24. The Committee may make recommendations for the development of proposals or submissions for undergrounding work where the resultant work (for instance, tourist routes) would traverse more than one Council area and may co-ordinate that work with the Councils concerned.
25. Network Licensees which are required to carry out undergrounding work in accordance with an undergrounding program approved by the Minister must report each month to the Committee on the progress of that undergrounding work. Such reports must, if requested by the Committee, include details of the cost of that work and copies of all relevant invoices. The Committee must make a written report to the Minister if it considers any such costs to be unreasonable and must include in that report its reasons for reaching that conclusion.
26. The Committee must provide to the Minister, by 30 September each year, an annual report covering the activities of the Committee to 30 June of that year. The report must include, in respect of that year, a list of the proposals and submissions for undergrounding work considered, the undergrounding work which has been commenced and the undergrounding work which has been completed, together with details of the costs incurred in undertaking undergrounding work pursuant to undergrounding programs approved by the Minister and details of the contribution to that cost by each Council, each Network Licensee and each other body that contributed to that cost.
27. The Committee must provide to the Minister such advice in relation to matters related to the undergrounding of powerlines as the Minister may request from time to time.
28. This Charter may be amended by the Minister after consulting the Committee and the Essential Services Commission of South Australia.

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## ANNEXURE 1

### INDICATIVE TIMETABLE FOR THE DEVELOPMENT OF UNDERGROUNDING PROGRAMS

[The following timetable relates to the development of undergrounding programs for the financial year ending 30 June 2002, this year being chosen for the purposes of an example only.]

- July 2000 – invite proposals and submissions for undergrounding work to be included in the undergrounding program for 1/7/01 to 31/12/01 (Charter, cl.12(a)).
- 31 August 2000 – receive proposals and submissions for undergrounding work to be included in the undergrounding program for 1/7/01 to 31/12/01(Charter, cl.12(a)).
- mid November 2000 – Minister advises total cost of work to be undertaken at the expense of Network Licensees and to be included in the undergrounding program for 1/7/01 to 31/12/01. This will be an estimate because the values of the consumer price index for the March 2001 quarter (CPIx), the total cost of undergrounding work for 2000/01 (TCx) and the goods and services tax payable in relation to the undergrounding work for 2000/01 (GSTx) will not be known as at that date (see Electricity (General) Regulations 2012, reg. 44(c)).
- from September 2000 to November 2000 – the Committee considers all the proposals and submissions, prepares a draft undergrounding program for 1/7/01 to 31/12/01 and consults in relation to it (Charter, cl.15-16).
- 1 December 2000 – the Committee provides to the Minister a draft undergrounding program for 1/7/01 to 31/12/01, together with copies of all the submissions and proposals, details of all consultations undertaken and the estimated cost of each item of undergrounding work (Charter, cl.17).
- 24 December 2000 – having considered the material provided to the Minister and such other matters as the Minister considers appropriate or as may otherwise be submitted to the Minister, the Minister approves the draft undergrounding program for 1/7/01 to 31/12/01 with such amendments as the Minister thinks fit (Charter, cl.19).
- 31 December 2000 – the undergrounding program for 1/7/01 to 31/12/01 is provided to the Network Licensees that are required to undertake work pursuant to it (Electricity Act 1996, s.58A(6)).
- January 2001 – invite proposals and submissions for undergrounding work to be included in the undergrounding program for 1/1/02 to 30/6/02 (Charter, cl.12(b)).
- 28 February 2001 – receive proposals and submissions for undergrounding work to be included in the undergrounding program for 1/1/02 to 30/6/02 (Charter, cl.12(b)).
- mid May 2001 – Minister advises total cost of work to be undertaken at the expense of Network Licensees and to be included in the undergrounding program for 1/1/02 to 30/6/02. The values of “CPI” and “A” for 2000/01 will be known by this time, while the values of “TC” and “GST” for 2000/01 should be able to be estimated fairly accurately because the 2000/01 undergrounding program will have only six weeks to run until completion. In determining this cost, the Minister will need to take into account that

section 58A(3) of the Electricity Act (together with reg. 8A of the Electricity (General) Regulations) requires the Minister to ensure that the total cost of the work to be carried out at the expense of the Network Licensees in each financial year (as estimated by the Minister) is not less than the amount prescribed by regulation. Accordingly, any difference between the Minister's estimate and the minimum amount referred to above (which should only result from a difference between the estimated and actual "TC" and "GST" factors) will need to be carried forward and treated as an adjustment to the analogous cost determined by the Minister (in mid November 2001) for the undergrounding program for 1/7/02 to 31/12/02.

- from March 2001 to May 2001 – the Committee considers all the proposals and submissions, prepares a draft undergrounding program for 1/1/02 to 30/6/02 and consults in relation to it (Charter, cl.15-16).
- 1 June 2001 – the Committee provides to the Minister a draft undergrounding program for 1/1/02 to 30/6/02, together with copies of all the submissions and proposals, details of all consultations undertaken and the estimated cost of each item of undergrounding work (Charter, cl.17).
- 23 June 2001 – having considered the material provided to the Minister and such other matters as the Minister considers appropriate or as may otherwise be submitted to the Minister, the Minister approves the draft undergrounding program for 1/1/02 to 30/6/02 with such amendments as the Minister thinks fit (Charter, cl.19).
- 30 June 2001 – the undergrounding program for 1/1/02 to 30/6/02 is provided to the Network Licensees that are required to undertake work pursuant to it (Electricity Act, s.58A(6)).

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## ANNEXURE 2

### UNDERGROUNDING WORK INITIATED BY THE DEPARTMENT OF PLANNING, TRANSPORT AND INFRASTRUCTURE (DPTI)

When undergrounding work is initiated by DPTI as part of DPTI's road reconstruction program, costs will be shared on the basis of:

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#### CONTRIBUTIONS OF DPTI

- Cost of relocation of mains
- Full cost of trenching and reinstatement, including costs of coordination, less 2/3 of trenching costs

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#### CONTRIBUTIONS OF NETWORK LICENSEE

- 2/3 of (undergrounding costs of the Network Licensee less DPTI's contribution for the relocation of mains)
- 2/3 of cost of registration of easements
- 2/3 of cost of customer service alterations
- 2/3 of trenching costs

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#### CONTRIBUTIONS OF COUNCIL

- 1/3 of (undergrounding costs of the Network Licensee less DPTI contribution for the relocation of mains)
- 1/3 of cost of registration of easements
- 1/3 of cost of customer service alterations

The Network Licensee and the Council will share the remaining costs on a 2:1 basis.

# Attachment 2





## LGA Appointments and Nominations to Outside Bodies — Call for Nominations

<b>Power Line Environment Committee (PLEC)</b>	
<b>Governing Statute (if applicable)</b>	Advisory Committee
<b>Purpose/Objective</b>	Assisting the Minister responsible for the Electricity Act 1996 in assessing and recommending the undergrounding of overhead power lines.
<b>Administrative Details</b>	<ul style="list-style-type: none"> <li>The Committee meets 12 times per year for approximately 2 hours per session. Currently every fourth Thursday of the month.</li> <li>Hybrid model meetings – members attending in person (11 Waymouth Street, Adelaide) or via MS Teams.</li> <li>Generally, no reimbursement for travel expenses to attend meetings in person.</li> <li>On occasion, the committee members travel to sites to inspect the progress of projects. On some occasions site visits may require an overnight stay – those actual costs e.g., travel, meal allowance and overnight stay would be covered by the Department.</li> <li>The remuneration for the role is \$2,110 p.a.</li> </ul>
<b>Selection Criteria (to be addressed by applicant)</b>	<ul style="list-style-type: none"> <li>Local government knowledge and experience</li> <li>Knowledge and experience of the Electricity Act and Local Government impacts</li> <li>Knowledge of the PLEC Program and infrastructure related projects would be an advantage.</li> <li>Ability to advocate and represent the interest of Local Government.</li> </ul>
<b>Board / Committee Experience</b>	<ul style="list-style-type: none"> <li>Previous experience on intergovernmental boards and committees</li> </ul>
<b>Liability and indemnity cover</b>	
<i>The LGA requires that persons appointed to Outside Bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the Outside Body on an annual basis.</i>	
Insurance information (Certificates of Currencies or equivalent) supplied by the Outside Body	<b>Yes</b>
Insurance Policies are valid & current	<b>Yes</b>
<b>For more information contact: LGA Nominations Coordinator at <a href="mailto:nominationscoordinator@lga.sa.gov.au">nominationscoordinator@lga.sa.gov.au</a> or 8224 2000</b>	

# Attachment 3





## Nominations to Outside Bodies - Part B

This form:

- must not exceed 2 pages;
- must be submitted by a council;
- must be emailed in PDF format to [lgasa@lga.sa.gov.au](mailto:lgasa@lga.sa.gov.au); and
- upon receipt at the LGA, will be acknowledged by return email.

### Power Line Environment Committee

Council details			
Name of council submitting the nomination			
Name of council officer submitting this form – refer <u>LGA Policy</u>	Name:		
	Position:		
	Email:		
	Telephone:		
Council meeting minute reference and date (if relevant)			
Nominee details			
Full Name			Gender
Current Elected Member	<input type="checkbox"/>	or	Current council officer <input type="checkbox"/>
Home / Postal Address			
Phone		Mobile:	
Email			
Resume / CV	Attached <input type="checkbox"/>	Forwarding separately	<input type="checkbox"/>
Information relevant to the appointment sought			
<i>(address the selection criteria from Part A)</i>			
<b>Industry Experience:</b>			
<b>Board/Committee Experience:</b>			
<b>Key Expertise:</b>			
<b>Any other comments:</b>			



**Undertaking:**

*The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?*

Yes  No

Signature of Nominee: \_\_\_\_\_

Item No: 15.6

Subject: **ATTENDANCE AT NATIONAL GENERAL ASSEMBLY 2022**

Date: 10 May 2022

Written By: Manager, Strategy and Governance

General Manager: Strategy and Corporate, Ms P Jackson

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## **SUMMARY**

Each year, the Australian Local Government Association (ALGA) holds a National General Assembly (Assembly) in Canberra where councils from around Australia can discuss current and emerging challenges and opportunities, and advocate to the Federal Government on critical issues facing the sector.

The next Assembly will be held on 19-22 June at the National Convention Centre in Canberra. This year's theme is 'Partners in Progress'. The registration brochure is provided as Attachment 1.

Registrations are now open, with the early bird registration period ending 20 May 2022. Council is requested to consider representation at the Assembly, noting that members who attended in 2021 cannot be nominated to attend again pursuant to Council's Elected Member Training and Development Policy.

The ALGA had previously written to Council calling for Notices of Motions. A motion was considered and endorsed by Council at its meeting on 22 March 2022 (C220322/2574). It is not yet known whether the motion has been accepted for consideration by the Assembly.

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## **RECOMMENDATION**

- 1. That Council approves the attendance of \_\_\_\_\_ and \_\_\_\_\_ at the National General Assembly 2022 from 19 - 22 June 2022, in accordance with Council's 'Elected Member Training and Development Policy'.**
  - 2. That both Elected Members attending the National General Assembly 2022 present a written report back to Council.**
  - 3. That \_\_\_\_\_ be Council's voting delegate at the National General Assembly 2022.**
-

## **STRATEGIC PLAN**

Partnerships are the pre-eminent mechanism by which Council can achieve its strategic vision to create a welcoming and healthy place for all in South Australia's most sustainable city. As a geographically small city subject to global, national and state forces it is critical, Council needs to leverage partnerships effectively to overcome challenges and achieve the best outcomes for the community. The Assembly provides one mechanism to create networks and relationships and the theme for the 2022 event aligns with Council's needs to build and maintain effective partnerships.

## **COUNCIL POLICY**

Elected Member Training and Development Policy

## **STATUTORY PROVISIONS**

Not applicable

## **BACKGROUND**

Council's Elected Member Training and Development Policy (the Policy) allows for the Mayor and one Elected Member (or two Elected Members in the absence of the Mayor) to attend the Assembly, with the understanding that different members will attend in different years.

The Assembly in 2020 was cancelled due to COVID-19. For 2021, it was resolved at the Council meeting on 9 February 2021 (resolution number C090221/2211) that Councillor John Smedley (as voting delegate) and Councillor Clare Lindop attend.

Members should note that the Policy states, Council will only support the attendance by all members at one intrastate local government related conference and one interstate local government related conference or similar every two years (Clause 2.8(a)). Therefore the members that attended in 2021 are unable to attend the Assembly in 2022.

The Assembly provides a platform for the local government sector to address national issues and lobby the federal government on critical issues.

The ALGA had previously written to Council calling for Notices of Motions. A motion was considered and endorsed by Council at its meeting on 22 March 2022 (C220322/2574). It is not yet known whether the motion has been accepted for consideration by the Assembly.

## **REPORT**

The next Assembly will be held on 19-22 June at the National Convention Centre in Canberra. The theme for this year is 'Partners in Progress'. The theme acknowledges that the local government sector can achieve more for communities when working collaboratively as partners.

Registrations are now open, with the early bird registration period ending 20 May 2022. The registration brochure is provided as Attachment 1. Council is requested to consider representation at the Assembly.

*Refer Attachment 1*

Attendance at the Assembly provides a unique opportunity to enhance Councillors' understanding of local government across Australia and to network with others throughout the sector.

The registration fees include:

- Attendance at all General Assembly sessions;
- Morning tea, lunch and afternoon tea as per the General Assembly program;
- One ticket to the Welcome Drinks on Sunday 19 June; and
- General Assembly satchel and materials.

There are also social events during the time period at extra cost, including:

- Networking Dinner on Monday 20 June (\$150); and
- General Assembly Dinner on Tuesday 21 June (\$175).

There is the option of virtual attendance but this would restrict attendance at the social events. An elected member may choose to attend the virtual event only or consider this option if COVID-19 necessitates.

Flights and accommodation will be booked by administration in consultation with the nominated members.

## **BUDGET**

Attendance at the Assembly (including flights, accommodation, transfers, registration and dinners) costs approximately \$4,250 per attendee. Costs would be reduced by virtual attendance.

The Elected Member Training and Travel and Accommodation budget is sufficient to cover these costs.

## **LIFE CYCLE COSTS**

Not applicable

# Attachment 1







AUSTRALIAN  
**LOCAL GOVERNMENT**  
ASSOCIATION

6 April 2022

City of Holdfast Bay  
PO Box 19  
BRIGHTON  
SA 5048

To the Mayor, Councillors and CEO (please distribute accordingly)

I am pleased to invite you to register for this year's National General Assembly of Local Government (NGA), to be held in Canberra from 19 – 22 June.

Our theme is *Partners in Progress*, recognising that we achieve more for our communities when we work collaboratively as partners in government.

This will be particularly important as we look to work with a new or re-elected Federal Government to support recovery right across our nation, and ensure no community is left behind.

The motions your councils provide will be discussed and debated, and in some cases will inform our policy and advocacy agenda for the coming year and beyond.

Please take the time to look through the attached registration brochure to see the speakers and sessions already confirmed. We are continuing to add more speakers, and I look forward to sharing these with you in the coming weeks.

You can register online at [www.nga22.com.au](http://www.nga22.com.au).

**Will you join me and your fellow mayors, councillors and CEOs at this year's NGA in Canberra from 19-22 June?**

Yours sincerely

A handwritten signature in black ink that reads "Linda Scott".

Cr Linda Scott  
President, ALGA



AUSTRALIAN  
LOCAL GOVERNMENT  
ASSOCIATION

PARTNERS IN PROGRESS

**2022**  
NATIONAL  
**GENERAL**  
ASSEMBLY

19 - 22 JUNE 2022

REGISTRATION BROCHURE

# President Welcome

National General Assembly  
19 - 22 June 2022



Friends and colleagues,

I am pleased to invite you to the 2022 National General Assembly of Local Government (NGA) at the National Convention Centre in Canberra from 19 to 22 June.

As I write, international borders are opening up, health restrictions are being eased, and the impacts of the COVID-19 pandemic are receding.

However, many of our communities in both NSW and Queensland have been devastated by flooding and are facing a long, expensive clean up and recovery.

As the closest government to communities, we have shown time and time again how resilient we are, and what we can achieve when we work together.

The theme of this year's NGA – Partners in Progress – reflects the important role we all play in building a stronger, more inclusive, and more sustainable Australia – and our willingness to work with other governments to get the job done.

This theme is particularly timely given that we are fast approaching a federal election, and this year's NGA will be an ideal opportunity to engage with either a new or re-elected Federal Government about building stronger relationships and partnerships.

We have invited the Prime Minister, the Leader of the Opposition, and key ministers to share their vision for Australia's future and how we can work together for the benefit of our communities.

By attending this year's event you can help us send a powerful message to the Australian Government that local government is ready and willing to work collaboratively to support our nation's recovery.

Throughout this event, we will look at how councils are responding to new challenges and opportunities to create jobs and drive economic growth, and how they are shaping a better future for all Australians.

This will include a series of panels where mayors and councillors will share their learnings and lived experience leading their communities through the turbulence of the past few years.

Our Regional Cooperation and Development Forum will be an opportunity to closely examine emerging trends and issues across our nation, and hear from a range of expert speakers.

And of course, the NGA is your chance to bring your council's motions to a national audience, and potentially inform our national policy positions and priorities.

I invite you to register for this year's National General Assembly in Canberra so that you can:

- Explore new ideas through keynote addresses, panels, concurrent sessions, and networking;
- Engage with our federal leaders and senior officials as they discuss Australia's recovery;
- Connect with partners and service providers in our Exhibition Space; and
- Learn more about how ALGA's policy and advocacy programs are supporting your recovery efforts in our communities.

I look forward to welcoming you to Canberra this June.

Cr Linda Scott  
ALGA President

# Great Benefits of NGA



Largest national conference for Local Government held in Australia with over 870 delegates



Over 10 hours of professional development



Meet experts and influencers face to face



Over 15 hours available to network with other Local Government leaders



Over 140 motions debated and used to engage with 24 Ministers and Federal portfolios



Encounter over 60 exhibitors with innovative and new solutions



# Provisional Program

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## SUNDAY 19 JUNE

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9.00am Registrations Open

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9.30am - Regional Forum  
5.00pm (*Additional registration required*)

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5.00pm - Welcome Reception &  
7.00pm Exhibition Opening

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## MONDAY 20 JUNE

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8.00am Registrations Open

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9.00am Opening Ceremony  
Welcome to Country

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9.20am ALGA President Opens the Assembly

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9.30am Prime Minister Address (*invited*)

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10.00am ALGA President's Address  
Cr Linda Scott, ALGA President

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10.30am **MORNING TEA**

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11.00am Keynote Address: Thinking Differently for a New  
Future of Local Government in Australia  
Alicia McKay, Strategic Leadership Expert, NZ

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11.45am Panel: What is Progress?  
Panelists TBC

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12.30pm **LUNCH**

---

1.30pm Debate on Motions

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3.30pm **AFTERNOON TEA**

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4.00pm Keynote Address: Economic Recovery  
Jennifer Westacott AO, Business Council of  
Australia

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4.30pm Minister for Local Government Address (*invited*)

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5.00pm Closing Remarks

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7.00pm - Networking Dinner  
11.00pm National Museum

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## TUESDAY 21 JUNE

9.00am	Panel: Building Stronger Communities Panelists TBC
9.45am	Panel: Federation Reborn Paul Tilley, Author Graham Jarvis, AEC Group Additional Panelists TBC
10.45am	<b>MORNING TEA</b>
11.15am	Keynote Address: Global Democracy Presenter TBC
12.00pm	<b>LUNCH</b>
1.00pm	Debate on Motions
2.00pm	Panel: Workforce Skills and Housing Panelists TBC
3.00pm	<b>AFTERNOON TEA</b>
3.30pm	Concurrent Sessions <ul style="list-style-type: none"><li>Strategic Community Leadership with Alicia McKay</li><li>Disaster Management and Recovery</li><li>Climate Change</li><li>Update from Department of Infrastructure, Transport, Regional Development and Communications</li></ul>
5.00pm	Closing Remarks
7.00pm - 11.00pm	General Assembly Dinner Exhibition Park in Canberra (EPIC)

## WEDNESDAY 22 JUNE

9.00am	Opposition Leader Address ( <i>invited</i> )
9.30am	Keynote Address: The New Political Landscape Presenter TBC
10.00am	Keynote Address: Local Government - A Global View Jonathan Carr-West, CEO, Local Government Information Unit
10.30am	<b>MORNING TEA</b>
11.00am	Panel: Future of Local Government Mayors and Councillors TBC
12.00pm	Keynote Address Val Dempsey, 2022 Senior Australian of the Year
12.30pm	Closing Session ALGA President Closing Address
1.00pm	<b>LUNCH</b>

### Alicia McKay Leadership Masterclass

Join Alicia McKay, our keynote and MC, for an exclusive introductory masterclass to strategic community leadership.

Get a live taste of her newly launched program designed exclusively for local government leaders and enjoy a special offer for delegate enrolments.

Spaces are limited to just 50 places so be sure to pre register online <https://engage.aliciamckay.co.nz/scl-nga>

# Key Dates

**25 MARCH  
2022**

2022 NGA  
Call for Motions  
Closes

**20 MAY  
2022**

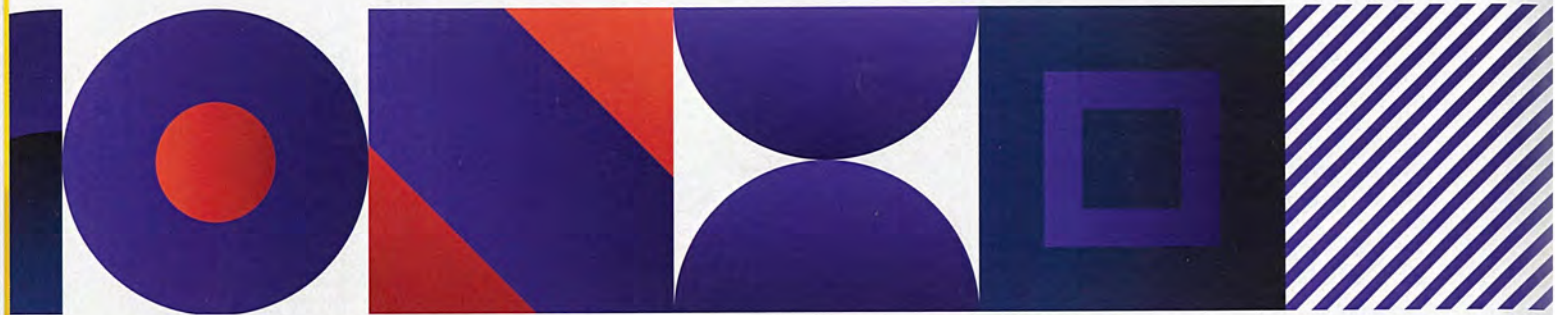
Close of  
Early Bird  
Registration Rate

**19 JUNE  
2022**

Regional  
Cooperation &  
Development Forum

**20 -22 JUNE  
2022**

National  
General  
Assembly



# NGA22 Speakers



**ALICIA MCKAY (NZ)**

Strategic Leadership Expert, NZ  
Alicia McKay is a leading authority on organisational strategy and change, empowering senior leaders in government, business and the community to think smarter and make better decisions.

A celebrated author, speaker, facilitator, coach, and leader, she has a voice that cuts through the sea of corporate jargon to get real about what it takes to change our life, work and leadership.

Drawing on specialist accreditations in problem definition, strategy development and investment, Alicia launched Meetings that Matter in 2020, which is quickly becoming the gold standard for strategic facilitation in New Zealand and Australia.

Combining best-practice research, dynamic delivery and a cheeky grin, Alicia gets serious results in even the most challenging environments.

Alicia's latest book is titled "You Don't Need An MBA: Leadership Lessons that Cut through the Crap".



**DR JONATHAN CARR-WEST (UK)**

CEO, Local Government Information Unit

Dr Jonathan Carr-West has been Chief Executive of LGIU (Local Government Information Unit) since February 2013, where he leads on all aspects of the think tank's policy, membership and influencing work.

Some of his particular interests are in participative democracy, the evolving nature of public services and devolution. With extensive media profile and sector credibility, he has published on topics as diverse as localism and public service transformation, cognitive and behavioural science, and the politics of cultural memory.

Prior to being appointed as Chief Executive, Jonathan was Director of Policy at the LGIU where he led on research and consultancy, policy development and piloting, best practice dissemination, learning and development.



**JENNIFER WESTACOTT AO**

CEO, Business Council of Australia  
Jennifer Westacott AO has served as Chief Executive of the Business Council of Australia since 2011, bringing a unique combination of extensive policy experience in both the public and private sectors.

She has served as the Director General of the NSW Department of Infrastructure, Planning and Natural Resources; the Secretary of the Victorian Department of Education and Training; and the Director of Housing in Victoria. She was also the Deputy Director General of the NSW Department of Community Services, and the Deputy Director General of the NSW Department of Housing.

As a senior partner at KPMG, Jennifer advised major corporations on climate change and sustainability and advised governments across Australia on significant reform priorities.



**ADRIAN TURNER**

CEO, Minderoo Foundation Fire and Flood Resilience Initiative

Adrian is an influential Australian technology entrepreneur who spent 18 years in Silicon Valley building businesses before returning to Australia in 2015.

Most recently, Adrian has been appointed Deputy Chair of Prezzee, a conditional payments company dubbed the newest \$1 billion tech 'unicorn' and is leading the Minderoo Foundation's Fire and Flood Resilience Initiative, a program changing the way we deal with systemic fire and flood risk, helping to shift our national focus from response and recovery to disaster preparedness and resilience.

Prior to this Adrian was founding CEO at CSIRO's Data 61, the team that led the development of the national AI roadmap, AI ethics framework, standards advisory work for consumer data rights and open banking and the ICT stream for the national genomics mission.



**LIZ RITCHIE**

CEO, Regional Australia Institute  
Liz Ritchie is the CEO of the Regional Australia Institute, after joining in 2018 as the General Manager - Strategy and Partnerships.

For more than 20 years Liz has worked across the corporate, government and the not-for-profit sector, and she specialises in leading organisational transformation to build a sustainable future.

Liz is a change agent, a marketer, a researcher and an extremely passionate advocate for regional Australia, heralding from Deniliquin in NSW.



# NGA22 Speakers



## **JAMES GOODWIN**

Chief Executive, Australian Airports Association

James Goodwin was appointed Chief Executive of the Australian Airports Association (AAA) in May 2020. The AAA represents the interests of airports across Australia including close to 200 local-government owned aerodrome assets.

James has a background in media, corporate affairs and government relations.

He has worked as a reporter and news presenter for major network news outlets in Sydney and Canberra, including several years in the Parliamentary Press Gallery, and is currently the Chair of St John Ambulance in the ACT.



## **MATT LINNEGAR**

Chief Executive, Australian Rural Leadership Foundation

Matt Linnegar is the Chief Executive of the Australian Rural Leadership Foundation, and has more than 25 years of experience in for-purpose, representative and commercial roles focused on leadership, agriculture, water, natural resource management, trade, marketing, and rural Australia more broadly.

Matt joined the Foundation in mid-2014 after a successful three and a half-year period as CEO of the National Farmers' Federation.

Matt is President of the Carwoola Community Association and serves on the Charles Sturt University Strategic Advisory Committee, Bush Summit Advisory Panel, and Investing in Rural Communities Reference Panel.



## **VAL DEMPSEY**

2022 Senior Australian of the Year

For more than 50 years Valmai (Val) Dempsey has dedicated her life to St John Ambulance.

In 2020, Val faced her biggest challenge yet – first with the 'Black Summer' bush fires, followed by the COVID-19 pandemic.

In response, she led 40 fellow volunteers as they supported fire-affected communities during the emergency that stretched over many weeks, and when the pandemic hit, she personally contacted every volunteer to check they were 'doing OK' in terms of welfare, mental health and morale.

It is these tireless commitments to St John that has led many in the community to know her lovingly as 'Aunt Val'.



**PROF ANDREW BEER**

Executive Dean, UniSA Business

Professor Andrew Beer is Executive Dean, UniSA Business. He is a former Chair of the London-based Regional Studies Association, a Fellow of the Regional Australia Institute and a member of the UK's Academy of Social Sciences.

Professor Beer has a long history of research on housing and regional issues, including work in both metropolitan and non-metropolitan Australia.

His recent work has included major publications on place based policy, a textbook on planning for economic development in a globalised economy, and work with the Regional Australia Institute on the rural housing crisis.



**CORALIE BELL**

Chair, Australian Regional Tourism

Having started life as a child in a front-line tourism business on the beautiful South Coast, today Coralie is the Tourism Manager for Shoalhaven City Council

Passionate about motivating teams and fostering relationships with everyone from Mum and Dad business owners to State Government organisations, Coralie is experienced in stakeholder communication and management.

Appointed to ART Chair in October 2018, Coralie is passionate about regional Australia, both as a place to live and destination to visit. She is committed to working regionally and making a real difference to the Shoalhaven and greater regional tourism sector.



**PAUL TILLEY**

Author

Paul Tilley was an economic policy adviser to governments for 30 years, working mainly in Treasury but also Prime Minister & Cabinet, the Treasurer's office and the Organisation for Economic Cooperation and Development.

He has since published a book on the history of the Treasury, *Changing Fortunes: A History of the Australian Treasury*, is a Visiting Fellow at the ANU's Tax and Transfer Policy Institute and a Senior Fellow at the Melbourne Law School.

Paul is currently writing a book on the history of tax reform in Australia.

# Registration Information

Registration form available at [nga22.com.au](http://nga22.com.au)

GENERAL ASSEMBLY REGISTRATION FEES		INCLUSIONS
Registration Fees — Early Bird Payment received by Friday 20 May 2022	\$989.00	— Attendance at all General Assembly sessions — Morning tea, lunch and afternoon tea as per the General Assembly program
Registration Fees — Late Payment received after Friday 20 May 2022	\$1,099.00	— One ticket to the Welcome Drinks, Sunday — General Assembly satchel and materials

VIRTUAL REGISTRATION FEES		INCLUSIONS
Full Virtual Registration	\$689.00	— Virtual access to all General Assembly sessions for day(s) selected
Virtual Day Registration (Monday or Tuesday)	\$489.00	— Meeting hub to connect with other virtual attendees

DAY REGISTRATION FEES		INCLUSIONS
Monday 20 June 2022	\$529.00	— Attendance at all General Assembly sessions on the day of registration
Tuesday 21 June 2022	\$529.00	— Morning tea, lunch and afternoon tea as per the General Assembly program on that day
Wednesday 22 June 2022	\$280.00	— General Assembly satchel and materials

SUNDAY REGIONAL FORUM REGISTRATION FEES	
Forum Only Sunday 19 June 2022	\$425.00
NGA Delegate Delegates attending the Regional Forum and the NGA are entitled to this discount	\$225.00

ACCOMPANYING PARTNERS REGISTRATION FEES		INCLUSIONS
Accompanying Partners Registration Fee	\$280.00	— 1 ticket to the Welcome Reception, Sunday 19 June — Day tour Monday 20 June — Day tour Tuesday 21 June — Lunch with General Assembly Delegates on Wednesday 22 June

*All amounts include GST*

# Cancellation Policy

All alterations or cancellations to your registration **must be made in writing** and will be acknowledged by email. Notification should be sent to:

E-mail: [nga@confco.com.au](mailto:nga@confco.com.au)

## STANDARD TERMS

An administration charge of \$110.00 will be made to any participant cancelling before Friday 7 May 2022. Cancellations received after Friday 7 May 2022 will be required to pay full registration fees. However, if you are unable to attend, substitutes are welcome at no additional cost

### Substitutions

As with all ALGA events, substitutions are allowed for delegates. Please notify the conference organisers in writing if substitutions are required.

## COVID TERMS

Conditions that apply to cancellations, substitutions and rescheduling of the Assembly due to COVID-19 are listed below.

All other cancellations will be subject to the standard cancellation policy.

### Cancellation of face-to-face event

If the face-to-face event has to be cancelled as a result of an outbreak of COVID-19 restricting travel to, or circulation in Canberra, your registration will be transferred to virtual attendance. The difference in price between in-person attendance and virtual attendance will be refunded.

All ancillary costs (cancelled flights etc) will not be the responsibility of ALGA.

### Registration changes

Delegates who are unable to attend the Assembly due to their location in a declared COVID-19 hot spot will be automatically transferred to become virtual delegates. The difference in price between in-person attendance and virtual attendance will be refunded. It is the responsibility of the individual to contact the conference organisers (in writing) if they are affected by a local lock-down.

Delegates must still advise in writing if they are unable to attend due to COVID restrictions.

No refund will be available to no shows.



# Social Functions

## Welcome Reception and Exhibition Opening

Sunday 19 June 2022

**Venue:** National Convention Centre Canberra

The Welcome Reception will be held in the exhibition hall and foyer.

05:00pm - 07:00pm

\$50.00 per person for day delegates and guests. No charge for full registered delegates. No charge for registered accompanying partners.

**Dress Code:** Smart casual

## Networking Dinner

Monday 20 June 2022

**Venue:** National Museum of Australia

The dinner is being held in the Gandel Atrium.

07:00pm - 11:00pm

\$150.00 per person

**Dress Code:** Smart casual

The Networking Dinner will be held at the National Museum of Australia in the Gandel Atrium. Enjoy an opportunity to network with delegates from other councils whilst taking in the stunning architecture and city lights across the lake.

## General Assembly Dinner

Tuesday 21 June 2022

**Venue:** Exhibition Park in Canberra (EPIC)

The dinner is being held in The Budawang Pavillion.

07:00pm - 11:00pm

\$175.00 per person

**Dress Code:** Formal/Cocktail

We are excited to bring the 2022 General Assembly dinner back to Exhibition Park. The space offers us ample opportunity to provide guests with great entertainment, food and networking opportunities.

## General Assembly Business Sessions

Monday 20 June 2022 -  
Wednesday 22 June 2022

**Venue:** National Convention Centre Canberra

All plenary sessions will be held in the Royal Theatre at the National Convention Centre.

**Dress Code:** Smart casual

## Exhibition

Monday 20 June 2022 -  
Wednesday 22 June 2022

**Venue:** National Convention Centre

The exhibition is being held in the Exhibition Hall at the National Convention Centre.

## Partner Tours

The partners meet at the Crowne Plaza Canberra at 9.45am each morning to join the tour guide for their specialised trip around Canberra.

**Monday 20 June: Paint & Sip**

Today the partners will start at the Portrait Gallery to explore the Shakespeare to Winehouse exhibition which displays icons from the National Portrait Gallery, London.

Guests will then go for lunch and have the opportunity to create their own masterpiece with a painting workshop with a professional painter.

**Tuesday 21 June: The Regions Trends**

Today will start with a drive out to the Bungendore Township with a tour of the Suki Gallery, followed by some free time to explore. Guests will then meet back up for lunch at Kings Junction which hosts a great range of home decor, gift ware and a gallery.

On the drive back into Canberra we will stop for afternoon tea at Dirty Janes, an antique market store full of vintage and unique collectables with the opportunity to buy something completely unique and special gift included.



# Accommodation

## A by Adina

\*New Property\*

1 Constitution Avenue, Canberra

A by Adina Canberra is the newest hotel to Canberra which is located on Constitution Avenue only a 5-minute walk from the National Convention Centre.

The hotel combines spacious apartment living with 24-hour reception, room service, service provided by knowledgeable concierges and a well-equipped gym.

A new dining district is also newly constructed in the immediate area.

All rooms have a king bed and the studios offer a twin option of two singles beds.

Studio Rooms: \$209 per night  
— Single/twin/double

1 Bedroom Apartments: \$239 per night  
— Single/double

## Avenue Hotel

80 Northbourne Avenue, Canberra

The Avenue Hotel is one of the only 5 star options in the Canberra city and offers guests both studio and apartment style rooms. The hotel is a 15-20 minute walk from the Convention Centre.

The apartments have a fully functioning kitchen. Twin option at the hotel consists of two king singles.

Superior King Rooms \$285 per night  
— Single/twin/double

1 Bedroom Apartments \$335 per night  
— Single/double

## Crowne Plaza

1 Binara Street, Canberra

The Crowne Plaza is adjacent to the Convention Centre and only a short walk from restaurants, bars and the main shopping district.

Twin option at the hotel consists of two double beds.

Superior Room \$345 per night  
— Single/twin/double

Deluxe Room \$390 per night  
— Single/twin/double

## Nesuto Apartments (previously the Waldorf)

2 Akuna Street, Canberra

Located in the heart of Canberra's CBD, the Nesuto Apartments is only a five-minute walk from the National Convention Centre. The one-bedroom apartments also offer a separate lounge/dining area.

Twin option at the hotel consists of two single beds. Additional costs will apply if more than 2 guests are within the one room.

Studio Apartment \$219 per night  
— Single/twin/double

1 Bedroom Apartments \$239 per night  
— Single/twin/double

## Qt Hotel

1 London Circuit, Canberra

The Qt Hotel is a modern hotel with boutique style furnishings, central to the city and a 10-minute walk to the National Convention Centre.

Twin option at the hotel consists of two single beds.

Standard Room \$229 per night  
— Single/twin/double

## The Sebel Canberra Civic

197 London Circuit, Canberra

The Sebel Canberra Civic is one of Canberra's newest hotels which opened in June 2019 and is just a 7-minute walk from the National Convention Centre.

This property offers free WiFi throughout the hotel, a fully equipped gym, and an onsite restaurant and bar lounge.

All rooms come with a fully equipped kitchenette with Nespresso machine and dining table. Every bathroom is accessibility friendly with walk in showers.

Superior rooms come with a queen bed, Executives are fitted with king beds.

Superior Room \$190 per night  
— Single/double

Executive Room \$240 per night  
— Single/double

# General Information

## Privacy Disclosure

ALGA collects your personal contact information in its role as a peak body for local government. ALGA may disclose your personal contact information to the sponsors of the event for the purposes of commercial business opportunities.

**If you do not consent to ALGA using and disclosing your personal contact information in this way, please tick the appropriate box on the registration form.**

Importantly, your name can also be included in the General Assembly List of Participants. You must tick the appropriate box on the registration form if you wish your name to appear in this list.

## Photographs

During the General Assembly there will be a contracted photographer taking photographs during the sessions and social functions. If you have your picture taken it is assumed that you are giving consent for ALGA to use the image. Images may be used for print and electronic publications.

## Car Parking

Parking for delegates is available underneath the National Convention Centre for a cost of approximately \$19.50 per day. Alternatively, voucher public parking is available 300m from the Centre at a cost of approximately \$15.70 per day. The voucher machines accept either cash or cards (Visa or MasterCard).

## Coach Transfers

Welcome Reception and Exhibition Opening - Sunday 19 June 2022  
Coaches will collect delegates from all General Assembly hotels (except Crowne Plaza Canberra) at approximately 4:45pm. The return coaches will depart at 7:00pm.

Daily Shuttles to and from the National Convention Centre  
A shuttle service between all General Assembly hotels (except Crowne Plaza Canberra) and the National Convention Centre will operate between 8:00am and 8:30am. Return shuttles will depart the National Convention Centre at 5:30pm.

Networking Dinner – National Museum – Monday 20 June 2022  
Coaches will collect delegates from all General Assembly hotels at approximately 6:45pm. A return shuttle service will commence at 10:15pm.

General Assembly Dinner – Exhibition Park in Canberra – Tuesday 21 June 2022  
Coaches will collect delegates from all General Assembly hotels at approximately 6:30pm. A return shuttle service will operate between 10:30pm and 11:45pm.

## Payment Procedures

Payment can be made by:

### Credit card

MasterCard and Visa

### Cheque

Made payable to ALGA

### Electronic Funds Transfer

Bank: Commonwealth Bank

Branch: Woden

BSB No: 062905

Account No: 10097760

### ALGA ABN

31 008 613 876

## Contact Details

### Conference Co-ordinators

PO Box 905

Woden ACT 2606

Phone: 02 6292 9000

Email: [nga@confco.com.au](mailto:nga@confco.com.au)

All amounts include GST. Invoices are sent once a registration has been completed.

## Canberra Weather in June

Winter days in Canberra are characterised by clear sunny skies but the days are cool at around 12-15C and temperatures do drop to 1C on average in the evenings, so be sure to bring a warm jacket.

Mornings can be foggy so keep this in mind when booking flights. It is best to avoid early arrivals or departures in case of delays due to fog.