

Agenda

Council

NOTICE OF MEETING

Notice is hereby given that a meeting of the Council will be held in the

Council Chamber - Glenelg Town Hall
Moseley Square Glenelg

28 November 2023 at 7.00pm



Roberto Bria
Chief Executive Officer



1. Opening

The Mayor will declare the meeting open at 7.00pm.

2. Kurna Acknowledgement

We acknowledge Kurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

3. Service to Country Acknowledgement

The City of Holdfast Bay would like to acknowledge all personnel who have served in the Australian forces and services, including volunteers, for our country.

4. Prayer

Heavenly Father, we pray for your presence and guidance at our Council Meeting. Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

5. Apologies

5.1 Apologies received – Councillor J Smedley

5.2 Absent – Councillor A Bradshaw (Approved Leave of Absence)

6. Items Presented to Council

7. Declaration Of Interest

If a Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Council they are asked to disclose the interest to the Council and provide full and accurate details of the relevant interest. Members are reminded to declare their interest before each item.

8. Confirmation Of Minutes

That the minutes of the Ordinary Meeting of Council held on 14 November 2023 be taken as read and confirmed.

9. Public Presentations

9.1 Petitions - Nil

9.2 Presentations - Nil



- 9.3 **Deputations - Nil**
- 10. Questions by Members**
 - 10.1 **Without Notice**
 - 10.2 **On Notice - Nil**
- 11. Member's Activity Reports - Nil**
- 12. Motions on Notice - Nil**
- 13. Adjourned Matters - Nil**
- 14. Reports of Management Committees and Subsidiaries**
 - 14.1 Minutes – Alwyndor Management Committee – 26 October 2023 (Report No: 394/23)
- 15. Reports by Officers**
 - 15.1 Items in Brief (Report No: 393/23)
 - 15.2 Monthly Financial Report – 31 October 2023 (Report No: 385/23)
 - 15.3 Glenelg District Cricket Club – Loan Application (Report No: 396/23)
 - 15.4 King George Avenue, Hove Koala Crossing Upgrade (Report No: 395/23)
 - 15.5 Appointment to the Audit and Risk Committee (Report No: 384/23)
 - 15.6 Call for Nominations – SA Heritage Council (Report No: 391/23)
 - 15.7 Call for Nominations – Local Government Grants Commission (Report No: 392/23)
- 16. Resolutions Subject to Formal Motions**

Presented for the information of Members is a listing of resolutions subject to formal resolutions, for Council and all Standing Committees, to adjourn or lay on the table items of Council business, for the current term of Council.
- 17. Urgent Business – Subject to the Leave of the Meeting**
- 18. Items in Confidence**
 - 18.1 Jetty Road Masterplan Stage 2 – Project Initiation (Report No: 397/23)

Pursuant to Section 83(5) of the *Local Government Act 1999* the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council considers the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

 - b. Information the disclosure of which would reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing



to conduct, business, or to prejudice the commercial position of the council; and would, on balance, be contrary to the public interest.

18.2 Commercial Licence Extension (Report No: 388/23)

Pursuant to Section 83(5) of the *Local Government Act 1999* the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council considers the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which –
 - i. could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - ii. would, on balance, be contrary to the public interest

18.3 Winter Activation (Report No: 387/23)

Pursuant to Section 83(5) of the *Local Government Act 1999* the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council considers the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which –
 - i. could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - ii. would, on balance, be contrary to the public interest

19. Closure

Roberto Bria
Chief Executive Officer

Item No: 14.1

Subject: MINUTES - ALWYNDOR MANAGEMENT COMMITTEE –
26 OCTOBER 2023

Summary

The minutes of the Alwyndor Management Committee meeting held on 26 October 2023 are provided for information.

Recommendation

1. That the minutes of the Alwyndor Management Committee meeting held on 26 October 2023 be noted.

RETAIN IN CONFIDENCE - Section 91(7) Order

2. That having considered Attachment 2 to Report No: 394/23 Minutes - Alwyndor Management Committee –26 October 2023 in confidence under section 90(2) and (3) (b) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of the Act orders that Attachment 2 be retained in confidence for a period of 24 months and that this order be reviewed every 12 months.
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Background

This report is presented following the Alwyndor Management Committee Meetings.

The Alwyndor Management Committee was established to manage the affairs of Alwyndor. The Council has endorsed the Committee's Terms of Reference and given the Committee delegated authority to manage the business of Alwyndor.

Report

The minutes of the meeting are attached for Members' information.

Refer Attachments 1 and 2

Budget

Not applicable

Life Cycle Costs

Not applicable

Strategic Plan

Enabling the people in our communities to live healthy, engaged and fulfilling lives.

Council Policy

Not applicable

Statutory Provisions

Not applicable

Written By: General Manager, Alwyndor

General Manager: Ms B Davidson-Park

Attachment 1

CITY OF HOLDFAST BAY

Minutes of the meeting of the Alwyndor Management Committee of the City of Holdfast Bay held at Alwyndor 52 Dunrobin Rd Hove on Thursday 26 October 2023 at 6.30pm.

PRESENT

Elected Members

Councillor Susan Lonie
Councillor Robert Snewin

Independent Members

Mr Kim Cheater - Chair
Ms Joanne Cottle
Prof Judy Searle
Prof Lorraine Sheppard
Ms Trudy Sutton

Staff

Chief Executive Officer – Mr Roberto Bria
General Manager Alwyndor – Ms Beth Davidson-Park
Manager, Residential Services – Ms Natasha Stone
Chief Financial Officer – Mr Rafa Mirzaev
Manager, People and Culture, Ms Lisa Hall
Executive Assistant – Ms Bronwyn Taylor (via Teams)

1. OPENING

The Chairperson declared the meeting opened at 6.30pm.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting the Chair stated:

We acknowledge the Kurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

3. APOLOGIES

3.1 For Absence
Ms Julie Bonnici

4. DECLARATION OF INTEREST

Committee members were reminded to declare any interest before each item.
Attachment 1 – Register of Interests

5. CONFIRMATION OF MINUTES

Motion

That the Public and Confidential minutes of the Alwyndor Management Committee held on 28 September 2023 be taken as read and confirmed.

Moved by Cr Susan Lonie, Seconded by Prof Lorraine Sheppard

Carried

6. REVIEW OF ACTION ITEMS

6.1 Action Items

Item 49 Strategic Planning Day – confirmed all can attend 21 November 2023.

6.2 Annual Work Plan

Noted

7. GENERAL MANAGER REPORT

7.1 General Manager Report (Report No: 22/23)

7.1.1 Quality of Life Survey

Noted.

7.1.2 Reform update

Advisory Groups:

- Consumer Advisory Groups memberships confirmed.
- Quality Advisory Group: two members confirmed, require one additional member.
- The Chair offered to attend one of the early meetings of each group to convey the importance of these groups and the value they will provide to Alwyndor.

Governing Body Statements (Residential Care and Community Connections) and Governing Body Declaration for Alwyndor:

- Approved for the Chair to sign statements and declaration.

7.1.3 Meeting schedule

Schedule approved noting the April meeting will be held on 24 April 2024 pending no Council meetings scheduled for this date.

Motion:

That the Alwyndor Management Committee:

- 1. Note the outcome of the City of Holdfast Bay Quality of Life Community Survey**
- 2. Note the Aged Care reform update:**
 - a. Note the Consumer Advisory and Quality Care Groups update.**
 - b. Approve the Chair, Kim Cheater, to sign the Governing Body Statements (Residential Care and Community Connections) and the Governing Body Declaration for Alwyndor.**
- 3. Approve the 2024 Alwyndor Management Committee meeting schedule.**

Moved by Ms Trudy Sutton, Seconded by Cr Susan Lonie

Carried

8. CONFIDENTIAL REPORTS

8.1 General Manager Report – Confidential (Report No:23/23)

Exclusion of the Public – Section 90(3)(d) Order

- 1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No: 23/23 in confidence.**
- 2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 23/23 on the following grounds:**
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.**

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Ms Joanne Cottle, Seconded by Cr Susan Lonie

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

6. That having considered Agenda Item 8.1 General Manager's Report (Report No: 23/23) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 3 years and that this order be reviewed every 12 months.

Moved by Prof Lorraine Sheppard Seconded by Cr Robert Snewin

Carried

8.2 Finance Report – Confidential (Report No:24/23)

Exclusion of the Public – Section 90(3)(d) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No: 24/2023 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 30/22 on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the

information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Cr Susan Lonie Seconded by Ms Trudy Sutton

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

2. That having considered Agenda Item 8.2 Finance Report (Report No:24/23) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 3 years and that this order be reviewed every 12 months.

Moved by Ms Joanne Cottle, Seconded by Cr Susan Lonie

Carried

9. **OTHER BUSINESS – Subject to the leave of the meeting**
Nil

10. DATE AND TIME OF NEXT MEETING

The next meeting of the Alwyndor Management Committee will be held on **Thursday 30 November 2023** in the Boardroom Alwyndor, 52 Dunrobin Road, Hove.

11. CLOSURE

The meeting closed at 7.57pm.

CONFIRMED 30 November 2023

CHAIRPERSON

Item No: 15.1

Subject: ITEMS IN BRIEF

Summary

These items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

Recommendation

That the following items be noted and items of interest discussed:

- 1. Call for Nominations for the Environment Protection Authority Board**
 - 2. Inaugural Green Business Awards**
 - 3. Bike Adelaide – Sturt River Linear Park**
 - 4. Local Government Association – Dog and Cat Management Board Nomination Update**
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Report

1. Call for Nominations for the Environment Protection Authority Board

Nominations are now open for a Local Government representative on the Environment Protection Authority (EPA) Board. The Board is established under the *Environment Protection Act 1993*.

The EPA Board is the governing body of the Environment Protection Authority, which has the following functions:

- a. to prepare draft environment protection policies
- b. to conduct regular reviews of environment protection policies, regulations and other measures and practices under this Act to ensure that they are adequate and effective to secure the objects of this Act
- c. to contribute to the development of national environment protection measures and ensure their effective application in this State
- d. to facilitate the pursuit of the objects of this Act by Commonwealth, State and local government bodies, the private sector and the public
- e. to authorise activities of environmental significance through an authorisation system aimed at the control and minimisation of pollution and waste
- f. to conduct investigations for the purpose of assessing compliance with this Act or conditions of licences or other authorisations under this Act

- g. to institute or supervise environmental monitoring and evaluation programmes
- h. to provide advice and assistance in relation to the development and implementation of best environmental management practices and for that purpose encourage and, where necessary, undertake or require environmental audits, emergency planning, environment improvement programmes, environment performance agreements, and similar measures
- i. to conduct and promote programmes and projects for the protection, restoration or enhancement of the environment
- j. to provide advice to the Minister in relation to the administration and enforcement of this Act and in relation to other legislation that has, or may have, an impact on the environment
- k. to administer and enforce this Act and perform any other functions assigned to the Authority by or under any other Act.

Appointments to the EPA Board are for a term up to three years and upon expiration of the term, members may be reappointed. Eleven meetings are held per calendar year, commencing in February, with meeting times ranging from 1-2 hours. Sitting fees are \$24,795 per annum.

The Board's membership must include persons who together have the following attributes:

- qualifications and experience relevant to environmental protection and management or natural resources management
- practical knowledge of, and experience in, industry, commerce or economic development
- practical knowledge of, and experience in, environmental conservation and advocacy on environmental matters on behalf of the community
- practical knowledge of, and experience in, the reduction, re-use, recycling and management of waste or the environmental management industry
- legal qualifications and experience in environmental law
- qualifications and experience relevant to management generally and public sector management
- practical knowledge of, and experience in, local government.

Administration recognises that Members may have their reasons for nominating for these vacancies and supports Members who wish to nominate for the Committee, if they feel they have the appropriate experience and qualifications. Applications close **Friday 22 December 2023.**

If you are interested in nominating for the Board, the Nominations Information Sheet (Part A) outlines information about the role and selection criteria.

Refer Attachment 1

Only nominations submitted by a Council, following a resolution of Council, will be considered. Nominees must complete the Nomination Form (Part B) with your Council.

Refer Attachment 2

2. Inaugural Green Business Awards

The first Local Government awards of its kind, the Green Business Awards recognise businesses that have shown leadership in undertaking sustainability initiatives. Winners announced by Mayor Wilson were as follows:

Winner of Waste Reduction Award - The Seller Door

The Seller Door's milk keg system enables milk to be filled into reusable kegs into an under-bench fridge system to dispenses milk out of a tap. The change is estimated to reduce the consumption of over 8,500 single use plastic milk bottles each year. The Seller Door is a stockist for Fleurieu Milk's 'Milk on tap' initiative where customers can bring in reusable milk glass bottles to be filled.

Winner of Community Engagement Award - Grocer with a Heart

Operating out of the Church of Christ (65 Sturt Road, Brighton), Grocer with a Heart is a volunteer-run social enterprise grocery store providing rescued food to the public. It is estimated, on a weekly basis, Grocer with a Heart rescues approximately 1.5 tonnes of fruit and veg, 500 loaves of bread and bakery products, 4 tonnes of shelf stable food and 1 tonne of frozen and refrigerated food. Anything not suitable for human consumption is offered as animal food, composted, put in the worm farm or disposed of in the green FOGO bin. Grocer with a Heart is open to all members of the community with profits made used to purchase more rescued food as well as provide food vouchers for those in need.

Winner of Circular Economy Award - Gate to Garnish

Based out of Glenelg North, Gate to Garnish produces and sells 100% Australian grown, all-natural, preservative free dehydrated fruit, citrus and food innovation citrus dust food business. Gate to Garnish's citrus dust takes imperfect dehydrated citrus (lemons, limes, oranges) to create an all-natural flavouring for food and beverages. Fruit that cannot be dehydrated (bananas, apples and pears) is donated and distributed weekly through their philanthropy program Grateful Goodness.

Three finalists (Glenelg Surf Life Saving Club, Prelove and the Organik Store and Café) were also acknowledged.

Winners received a framed certificate, are featured on Council's social media and will be listed in a flyer regarding Christmas bin collections to be distributed to all households.

The Awards program has been a success, celebrating businesses that promote sustainability, support the circular economy and protect our environment and is planned to return in 2024.

3. Bike Adelaide – Sturt River Linear Park

The Mayor received correspondence from the Chair, Mr David Elliot, Bike Adelaide in response to the Sturt River Linear Park Pathway agenda item tabled at Council's 14 November meeting. Bike Adelaide believes it is an appropriate time to reassess funding opportunities and to seek additional funding from the State and Federal Governments, leading into the 2024-25 budget.

Refer Attachment 3

4. Local Government Association – Dog and Cat Management Board Nomination Update

Council received an update from the Local Government Association for its nomination of Councillor Fleming for the Dog and Cat Management Board.

Refer Attachment 4

Written By: Executive Officer and Assistant to the Mayor

Chief Executive Officer: R Bria

Attachment 1

PART A

LGA Appointments and Nominations to Outside Bodies — Call for Nominations

Environment Protection Authority Board	
Governing Statute (if applicable)	Section 14B <i>Environment Protection Act 1993</i>
Purpose/Objective	The Board, amongst other things, is responsible for the governance, strategic planning and pursuit of the Authority's objective, namely to protect human health and the environment by reducing the harmful effects of pollution and waste.
Administrative Details	<p>Eleven (11) meetings held per calendar year. Meetings commence in February, with meeting times ranging from 1-2 hours.</p> <p>Annual remuneration is \$24,765.</p>
Selection Criteria (<i>to be addressed by applicant</i>)	<p>In addressing:</p> <p>(g) practical knowledge of, and experience in, local government.</p> <p>The LGA nominee should demonstrate experience, qualifications or practical knowledge in any of the following areas:</p> <ul style="list-style-type: none"> - Public health - Social licence - Community engagement - Environmental, social and governance (ESG) - Sustainable industry - Climate change and net zero emissions - Renewables and resources
<p><i>In accordance with the LGA Appointments and Nominations to Outside Bodies Policy, selection for appointment or nomination to this Outside Body may include the conducting of interviews and checking of referees by the LGA. By applying, the applicant accepts that the LGA may request an interview and/or the details of referees.</i></p>	
<p>Liability and indemnity cover</p> <p><i>The LGA requires that persons appointed to Outside Bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the Outside Body on an annual basis.</i></p>	
<p>For more information contact: LGA Nominations Coordinator at nominationscoordinator@lga.sa.gov.au or 8224 2031</p>	

Attachment 2



PART B

LGA Appointments and Nominations to Outside Bodies — Nomination Form

Instructions

This form:

- Must be submitted by a council
- Must be emailed in PDF format to nominationscoordinator@lga.sa.gov.au
- Receipt of nomination will be acknowledged by return email
- CV and response to selection criteria (if applicable) may be emailed separately by the nominee and will be treated confidentially

This nomination form fulfils the requirements of the LGAs Appointments and Nominations to Outside Bodies Policy, [available here](#).

SECTION 1 to be completed by Council, SECTION 2 to be completed by Nominee.

Please refer to the **Call for Nominations** information sheet (Form: PART A) for details of the Outside Body and the selection criteria to be met by the nominee.

SECTION 1: COUNCIL to complete

Environment Protection Authority Board		
Council Details		
Name of Council submitting the nomination		
Contact details of council officer submitting this form	Name:	
	Position:	
	Email:	
	Phone:	
Council meeting date and minute reference		
Nominee Full Name		
elected member <input type="checkbox"/> OR employee of council <input type="checkbox"/> OR employee of local government entity <input type="checkbox"/>		
<i>Note: by submitting this nomination council is recommending the nominee is suitable for the role.</i>		

PART B

SECTION 2: NOMINEE to complete

Environment Protection Authority Board			
Nominee Details <small>* Denotes a Mandatory Field. The information in this form is provided by the LGA to the relevant Minister/State Government Authority for the purposes of actioning an appointment to an outside body. Successful Nominees may be contacted directly by the relevant body using the information provided in this form.</small>			
First Name:*			Gender
Middle Name:*			
Surname:*			
Home / Personal Postal Address:*			
Phone:		Mobile:	
Personal Email:			
Why are you interested in this role?			
CV	attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
Response to selection criteria (if applicable) <small>Please refer to the Call for Nominations information sheet for the selection criteria to be addressed.</small>	<i>Nominee to provide response to selection criteria (of no more than 2 pages) for consideration by the LGA Board of Directors.</i> attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
Do you agree for your details to be retained on the LGA Nominees Database for a period of 12 months in order to be considered for other vacancies on Outside Bodies? Yes <input type="checkbox"/> OR No <input type="checkbox"/> If Yes, please list any fields of interest or Outside Bodies of interest: <ul style="list-style-type: none"> • • • 			
Undertaking: <i>The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?</i> Yes <input type="checkbox"/> No <input type="checkbox"/> Signature of Nominee: _____			

PART B

Attachment 3



"May sustainable transport systems be at the heart of Adelaide's success as a people-friendly and environmentally responsible city."

Mayor Amanda Wilson
City of Holdfast Bay

17 November 2023

By email: awilson@holdfast.sa.gov.au

Sturt River Linear Park - Kibby Ave to Pine Ave

Dear Mayor Wilson,

I write to raise some matters in relation to discussion of Council at agenda item 15.2 of the meeting of Council on 14 November 2023 relating to the Sturt Linear Trail. Bike Adelaide believes the present situation is an appropriate time to reassess funding opportunities and seek additional support from the State and Federal Governments, leading into the 2024/25 budget. This is with a view to allocating appropriate funding, and securing additional funding support to deliver a fit-for-purpose, high quality path that meets community needs.

Our key requests in order to progress the matter are that Council:

- submit a funding bid to the State Bicycle Fund to secure additional funding for the project
- engage City of Charles Sturt to discuss experience with cantilevered shared-path projects
- engage City of Unley to discuss experience with resident privacy concerns and options along shared-path corridors.

We encourage Council to seek funding support from the State Bicycle Fund, to which any SA council may apply. Bike Adelaide receives reliable advice from the Department of Infrastructure and Transport that the Fund is consistently under-allocated and has never been exhausted. In October this year, Copper Coast Council opened a 14.8km cycling trail with 50/50 funding from the State Bicycle Fund, demonstrating the massive potential for this fund.

We understand that Council resolved to defer a decision on the motion to note the consultation report of the project and approve Administration to proceed with detailed design of the project with the diversion into David Ave/Fisher Tce/Bridge St.

Given the engineering and site constraints to provide a continuous path between properties and the Sturt River, we appreciate that this decision has been deferred until early 2024 in order to explore better outcomes. We know that when good projects are compromised in the design process, those compromises deliver worse outcomes in the long term and are even harder to rectify.

Bike Adelaide asserts that an on-road diversion of the shared use path is a sub-optimal approach and is inconsistent with the project purpose of providing a continuous, shared-use pathway separated from motor traffic. It is a longstanding priority for Bike Adelaide that active transport projects meet key criteria:

- provide direct, continuous routes that avoid unnecessary detours and interactions with motor vehicles
- accommodate all abilities for all kinds of active transport, including walking, cycling, prams and mobility aids, vision and sensory levels
- accommodate all ages and facilitate independent movement for all ages (an 8-80 network).

We assess that an on-road detour option for a shared-use path is not consistent with any of our priorities above and consequently does not have our support.

The on-road detour option via Bridge St and David Ave will fail to deliver the primary purpose of a shared-use path which is to avoid interaction with cars. Shared-use paths generate their utility through enabling pedestrians and cyclists priority, and providing a clear, direct and legible path. The on-road option creates unnecessary conflict points between motorists and shared-path users, creating new dangers instead of avoiding existing ones. It additionally makes it more difficult for more vulnerable users to use the path safely, especially children travelling to school independently, people with limited mobility or who use mobility aids, people with vision and hearing impairments.

Bike Adelaide previously provided comments in support of a cantilever path option as the most desirable, recognising it introduces engineering challenges. But it has the benefit of providing better safety outcomes with wider paths and better sightlines, less effects on nearby properties and opportunities for an interesting design.

We have seen small cantilever paths delivered by City of Charles Sturt on sections of the Torrens Linear Trail at River St and several arterial road underpasses, demonstrating there is existing expertise and design solutions available locally to refer to. We encourage Council to engage with City of Charles Sturt to discuss their approach to these projects to inform potential design processes and options.

We provided further comment that failing the implementation of a cantilever option, a 1.8m wide path along the original proposed route adjacent to the river is the next most preferable option. Experience on other paths, including Mike Turtur Bikeway demonstrate that most people are very good at negotiating these spaces and design features can be employed to encourage slower, more cautious movement. Recent experience with upgrades to the Mike Turtur Bikeway (MTB) in Wayville also demonstrate the positive opportunities for Council to engage with residents in co-designing solutions such as privacy features. We encourage Council to engage with the City of Unley to discuss their approach to resident privacy concerns to inform potential design options.

During closures of the MTB between King William Rd and Musgrave St Goodwood for a period of nearly two years, cyclists were re-routed onto Albert, John and Trevelyan Sts. Each street has varying levels of motor traffic but the route required cyclists to make several turns across traffic lanes, which exposes them to close passes and collisions by motorists. This re-route subsequently saw use of the Mike Turtur Bikeway decrease by approximately 20%, which was captured in Bike Adelaide Super Tuesday bicycle surveys. This reflected the discomfort and feeling of unsafety many cyclists felt using the road, making those turns, or having to switch between the path and the road. The fundamental appeal of a shared-use path is that people avoid being exposed to risk by being near motorists.

The experience of the MTB abutting properties, through areas with very similar land uses and residential typologies is overwhelmingly positive. We know that high quality paths do increase the amount of pedestrian and cycling use on it, and a large part of that use comes from residents adjacent and very close to the path. This is demonstrated by Goodwood and Wayville having the highest rates of walking and cycling to work in the City of Unley, largely due to their improved access to safe, direct and connected pathways. The same is true for Goodwood Primary and St Thomas School in Goodwood, with some of the highest rates of cycling to school in the state. The high amenity of direct and continuous paths means it is safer for people of all ages and abilities to walk and cycle to school or work, and has a direct impact on reducing car through-traffic, rat-running and congestion, especially at school zones.

Three decades of the Mike Turtur Bikeway in the City of Unley has demonstrated to Bike Adelaide, the City of Unley and the State Government that the strongest proponents for improvements to it are the residents along its length. There is a strong sense of participation where residents now have a safe place to walk with children and pets without dealing with extra road crossings or shared space with motorists. The uninterrupted connection makes it a vital route for people walking, cycling, as well as using a mobility scooter, wheelchair or pram because the path is designed specifically for their needs, allowing them to reach local amenities.

Combined, these benefits have provided a positive net benefit for property values and resident amenity given the improved social inclusion and better public passive surveillance of the area, reducing crime and vandalism.

As the path will not serve weekday commuter travel to and from the CBD like the MTB does, the Sturt Linear Park is very unlikely to experience comparable levels of use, and the concern that people will be constantly flowing past properties cannot be substantiated. There is no indication from properties in similar circumstances, such as along the Coastal Path at Henley, Grange or Tennyson Beaches that any resident has been forced to move or not host friends and family because of passing pedestrians and cyclists.

The Sturt River Linear Park is a considerably under-used corridor and is typified by incredibly poor quality crossings at main roads, significantly suppressing community utility and accessibility. Consequently we offer our encouragement to Council to continue delivering incremental improvements to the path, and gradually making it into a valuable community asset. Bike Adelaide appreciates that Council has taken to defer this matter to ensure a suitable outcome is achieved.

Regards,

David Elliott, Chair

Cc:

Crs A venning, J Fleming, R Snewin, A Kane, R Abley, B Patton, A Bradshaw, C Lindop, S Lonie, M O'Donohue, W Miller, J Smedley

Attachment 4



From: [LGA - Nominations](#)
To: [LGA - Nominations](#)
Subject: LGA Board-endorsed nominees: Dog and Cat Management Board
Date: Friday, 17 November 2023 4:48:23 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

Caution: This Email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender or know the content is safe.

Dear Chief Executive Officer,

RE: Nominations to the Dog and Cat Management Board: LGA Board-endorsed nominees

In response to the call for nominations for appointment to the **Dog and Cat Management Board** the LGA received a nomination (or nominations) from your council.

The LGA Board of Directors recently resolved to submit:

the following three (3) nominations to the Minister for Climate, Environment and Water for the appointment of one (1) member to the Dog and Cat Management Board, being (in order of preference):

- Mr Brenton THOMASS (City of Port Adelaide Enfield)
- Mayor Diana MISLOV (City of Port Lincoln)
- Cr Michael QUINTON (City of Victor Harbor)

Please advise your council's nominee (or nominees) of the Board of Directors' decision.

We will advise you of the final appointment once we have been notified by the Minister's Office or relevant outside body.

In the meantime, if you have any queries in relation to this matter, please contact the Nominations Coordinator via nominationscoordinator@lga.sa.gov.au

Kind regards,
Tami

Tami Norman • Director Governance | Nominations Coordinator • Local Government Association

Tami.Norman@lga.sa.gov.au • www.lga.sa.gov.au • Follow us on    
• T: 08 8224 2037 • M: 0412 235 687 • 148 Frome Street Adelaide 5000 • GPO Box 2693 Adelaide SA 5001

The LGA acknowledges Aboriginal and Torres Strait Islander people as the traditional custodians of the land, and we offer our respects to their Elders past, present and emerging. We advocate for and encourage South Australian councils to strengthen relationships with their local Aboriginal communities.

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Item No: 15.2

Subject: MONTHLY FINANCIAL REPORT – 31 OCTOBER 2023

Summary

Attached are financial reports as at 31 October 2023. They comprise a Funds Statement and a Capital Expenditure Report for Council's municipal activities and Alwyndor. The adjusted forecast budget includes the carried forward amount as approved by Council 22 August 2023 and first quarterly budget update approved by Council 24 October 2023.

No changes to Alwyndor and municipal budgets are recommended at this time, but the report highlights items that show a material variance from the YTD budget.

Recommendation

That Council receives the financial reports and budget update for the four months to 31 October 2023 and notes:

- **no change to the municipal activities 2023-24 revised budget forecast;**
 - **no change to the Alwyndor 2023-24 revised budget forecast.**
-

Background

Council receives financial reports each month comprising a Funds Statement and Capital Expenditure Report for each of Council's municipal activities and Alwyndor.

The Funds Statements include an income statement and provide a link between the Operating Surplus/Deficit with the overall source and application of funds including the impact on cash and borrowings.

Refer Attachment 1

Report

A comprehensive budget update was conducted for the period ending 30 September 2023 and approved by Council 24 October 2023. Following this review the majority of the current variances to date are due to budget and actuals timing differences over the first four months of the financial year.

There are major positive variances within Community Safety and Cemeteries due to higher than forecasted revenue.

Alwyndor

There are no changes to the Alwyndor budget forecast as approved by Council, however, a comprehensive budget update will be conducted for the month ending 31 December 2023.

Details of the major year to date variances, along with amounts and notes, have been prepared and are attached to this report.

Refer Attachment 1

Budget

The content and recommendation of this report indicates the effect on the budget.

Life Cycle Costs

Not applicable

Strategic Plan

Statutory compliance

Council Policy

Not applicable

Statutory Provisions

Local Government (Financial Management) Regulations 2011, Regulation 9.

Written By: Management Accountant Lead

General Manager: Strategy and Corporate, Ms S Wachtel

Attachment 1



City of Holdfast Bay Municipal Funds Statement as at October 2023

2023 - 2024 Original Budget \$'000	Year to Date			2023 - 2024 Adopted Forecast \$'000	Note
	Adopted Forecast \$'000	Actual \$'000	Variance \$'000		
169	144	229	(85) Cemeteries	269	1
535	174	139	35 Commercial & Club Leases	535	
(1,265)	(421)	(399)	(21) Council Administration	(1,265)	
(912)	(269)	(225)	(44) Development Services	(915)	
1,672	472	472	- FAG/R2R Grants	2,127	
(2,087)	(1,074)	(1,067)	(7) Financial Services	(2,138)	
(10,911)	(2,705)	(2,714)	9 Financial Services-Depreciation	(10,821)	
(280)	-	-	- Financial Services-Employee Leave Provisions	(280)	
(985)	40	44	(5) Financial Services-Interest on Borrowings	(985)	
91	-	-	- Financial Services-SRWRA	91	
41,372	42,433	42,455	(22) General Rates	41,372	
(2,992)	(1,410)	(1,466)	56 Innovation & Technology	(2,992)	2
(717)	(181)	(150)	(31) People & Culture	(722)	
(964)	(269)	(258)	(11) Strategy & Governance	(964)	
(1,440)	(479)	(433)	(45) City Activation	(1,537)	
1,502	299	287	12 Commercial - Brighton Caravan Park	1,502	
35	11	22	(12) Commercial - Partridge House	35	
(583)	(196)	(181)	(16) Communications and Engagement	(583)	
(369)	(114)	(118)	4 Community and Business Administration	(369)	
(1,089)	(207)	(165)	(42) Community Events	(1,089)	
831	401	617	(215) Community Safety	821	3
(669)	(174)	(157)	(16) Community Wellbeing	(673)	
(570)	(179)	(169)	(9) Customer Service	(570)	
-	405	384	21 Jetty Road Mainstreet	(115)	
(1,565)	(561)	(575)	15 Library Services	(1,655)	
(335)	(103)	(88)	(15) Assets & Delivery Administration	(335)	
(1,532)	(356)	(333)	(23) Engineering & Traffic	(1,707)	
(659)	(158)	(168)	10 Environmental Services	(683)	
(8,682)	(2,577)	(2,650)	73 Field Services & Depot	(8,682)	4
(2,388)	(552)	(524)	(29) Property Management	(2,388)	
(572)	(163)	(149)	(14) Public Realm and Urban Design	(572)	
(726)	(118)	(113)	(5) Street Lighting	(726)	
(4,530)	(1,171)	(1,103)	(68) Waste Management	(4,530)	5
999	-	-	- Less full cost attribution - % admin costs capitalised	999	
386	30,941	31,443	(502) =Operating Surplus/(Deficit)	456	
10,911	2,705	2,714	(9) Depreciation	10,821	
189	-	-	- Other Non Cash Items	189	
11,100	2,705	2,714	(9) Plus Non Cash Items in Operating Surplus/(Deficit)	11,010	
11,486	33,646	34,157	(511) =Funds Generated from Operating Activities	11,467	
484	3,484	3,444	40 Amounts Received for New/Upgraded Assets	4,977	
201	371	337	34 Proceeds from Disposal of Assets	607	
685	3,855	3,781	74 Plus Funds Sourced from Capital Activities	5,584	
(8,170)	(1,979)	(1,942)	(37) Capital Expenditure on Renewal and Replacement	(12,842)	
(7,560)	(1,965)	(1,917)	(48) Capital Expenditure on New and Upgraded Assets	(20,308)	
(15,730)	(3,944)	(3,859)	(85) Less Total Capital Expenditure	(33,149)	
217	12	7	5 Plus:Repayments of loan principal by sporting groups	217	
217	12	7	5 Plus/(less) funds provided (used) by Investing Activities	217	
(3,342)	33,570	34,087	(517) = FUNDING SURPLUS/(REQUIREMENT)	(15,881)	
Funded by					
-	1,896	1,896	- Increase/(Decrease) in Cash & Cash Equivalents	-	
(4,738)	31,209	31,910	(701) Non Cash Changes in Net Current Assets	3,514	
1,396	-	280	(280) Less: Proceeds from new borrowings	(20,790)	
(3,342)	465	-	465 Plus: Principal repayments of borrowings	1,396	
(3,342)	33,570	34,087	(517) =Funding Application/(Source)	(15,881)	

Note 1 – Cemeteries - \$85,000 favourable

Year to date cemeteries revenue higher than forecast.

Note 2 – Innovation & Technology - \$56,000 unfavourable

Higher year to date Technology One, Software as a Service (SAAS) fee (\$36,000) due to the addition of a Project Lifecycle Management program and employment costs (\$32,000). Higher employment costs had been budgeted as a capital expense and will be transferred as part of the December budget update.

Note 3 – Community Safety - \$215,000 favourable

Higher than forecast revenue for car parking (\$177,000) and hoarding fees (\$49,000).

Note 4 – Field Services & Depot- \$73,000 unfavourable

Additional employment costs relating to one-off employee payments due on approval of the 2023 Field Services Enterprise Agreement.

Note 5 – Waste Management - \$68,000 favourable

Year to date savings on waste disposal costs at Southern Region Waste Resource Authority (SRWRA) and waste collection costs at Solo. Year to date saving expected to be offset by forecast cost increases for the remainder of financial year.



City of Holdfast Bay

Capital Expenditure Summary by Budget Item to October 2023

2023-24 Original Budget \$'000	Year to Date			Revised Forecast \$'000
	Adopted Forecast \$'000	Actual \$'000	Variance \$'000	
(999)	-	-	- Full Cost Attribution	(999)
(923)	(200)	(167)	(33) Information Technology	(923)
(673)	(569)	(554)	(15) Commercial and Economic Enterprises	(3,004)
(90)	-	-	- Brighton Library	-
(60)	-	(4)	4 Environmental Management	(129)
(14)	-	(1)	1 Depot and Stores	(14)
(504)	(445)	(469)	24 Machinery Operating	(1,729)
(2,091)	(504)	(516)	12 Road Construction and Re-seal Program	(2,595)
-	-	(9)	9 Car Park Construction	(82)
(319)	(130)	(161)	32 Footpath Program	(319)
(1,112)	(83)	(38)	(45) Stormwater Drainage Program	(4,745)
(130)	(42)	(32)	(9) Traffic Control Construction Program	(427)
(1,219)	(356)	(340)	(16) Kerb and Water Table Construction Program	(1,219)
(34)	(10)	-	(10) Other Transport - Bus Shelters etc.	(34)
(5,072)	(810)	(798)	(12) Reserve Improvements Program	(10,366)
(2,463)	(642)	(666)	24 Land, Buildings and Infrastructure Program	(4,969)
-	(152)	(91)	(61) Streetscape Program	(952)
(28)	-	(12)	12 Foreshore Improvements Program	(104)
(15,730)	(3,944)	(3,859)	(84) Total	(33,149)



Alwyndor Aged Care Funds Statement as at 31 October 2023

2023-24 Original Budget \$'000	Year to Date				Note
	Adopted Original Budget \$'000	Actual YTD \$'000	Variance \$'000		
8,638	2,879	2,610	269	User Charges	
15,909	5,303	6,159	(856)	Operating Grants and Subsidies	
857	286	309	(23)	Investment Income	
8,029	2,676	2,509	168	Reimbursements	
7,361	2,454	2,558	(104)	Other Income	
40,793	13,598	14,144	(546)	Operating Revenue	1
(28,241)	(9,414)	(9,884)	470	Employee Costs - Salaries & Wages	2
(10,283)	(3,428)	(3,581)	154	Materials, Contracts and Other Expenses	3
(143)	(48)	(31)	(17)	Finance Charges	
(1,618)	(539)	(494)	(46)	Depreciation	
(40,284)	(13,428)	(13,990)	561	Less Operating Expenditure	
509	170	154	15	=Operating Surplus/(Deficit)	4
-	-	36	(36)	Net gain/(loss) on Fair Value movement on investments	
509	170	190	(21)	=Net Surplus/(Deficit)	
1,618	539	494	46	Depreciation	
-	-	(36)	36	Net gain/(loss) on Fair Value movement on investments	
581	194	479	(285)	Provisions	
2,199	733	937	(204)	Plus Non Cash Items in Operating Surplus/(Deficit)	
2,708	903	1,127	(224)	=Funds Generated from Operating Activities	
(1,902)	(634)	(320)	(314)	Capital Expenditure on New and Upgraded Assets	
(1,902)	(634)	(320)	(314)	Less Total Capital Expenditure	
806	269	807	(538)	= Funding SURPLUS/(REQUIREMENT)	4
Funded by					
806	269	807	(538)	Increase/(Decrease) in Cash & Cash Equivalents	
806	269	807	(538)	=Funding Application/(Source)	

**Alwyndor - Notes
October 2023**

1 Operating Revenue

Operating Revenue is favourable by \$546k and attributed to:

- Increase in Government-Mandated subsidies for residential services due to higher AN-ACC prices (on average AN-ACC price increased by \$36.30 or 17.6%).
- Increase in revenue for clients in Support at Home and Commonwealth Home Support Program (CHSP). The main contributing factor is the continued growth of Home Care Packages and number and type of CHSP activities.
- Additional income recorded for Allied Therapy services for Home Care clients.

2 Employee Costs – Salaries & Wages

The unfavourable variance in employee costs of \$470k is comprised of:

- Additional staff have been recruited in response to the increased demand for Support at Home services and the Aged Care Reform mandated Minutes of Care in Residential.
- Wage increases, consistent with our Enterprise Agreement, have exceeded the initial 3% assumption in our original budget. This adjustment is in line with the June 2023 national wage increase and related workforce market forces, resulting in a revised figure of 5.75%.
- The adopted budget didn't include Work Value (stage 2) income or increases to award wages for direct aged care workers. This was noted as a risk in the preparation of the budget and will be addressed through a budget review and reforecast.

3 Materials, Contracts and other Expenses

The \$154k YTD unfavourable variance is attributed to:

- Catering service expenses have risen due to an increase in food prices.
- Additional brokered services in Support at Home which are recovered as part of Operating Revenue.

4 Operating Surplus

The \$154k Operating Surplus, after allowing for depreciation and capital expenditure, has led to a funding surplus of \$807k as at October YTD.

Item No: 15.3

Subject: GLENELG DISTRICT CRICKET CLUB – LOAN APPLICATION

Summary

The Glenelg District Cricket Club has written to the Chief Executive Officer seeking funding assistance to undertake internal upgrades to their clubroom building. The total scope of works equates to \$53,000 and they are seeking funding assistance from Council to undertake the works.

With loan funding assistance of \$53,000 the Club will be able to undertake some minor internal upgrades to their clubroom / function space including new carpets, new bar fridges and upgrade to the Club foyer. In addition, \$17,398 would be allocated to the supply and installation of a stair chair lift that will provide improved accessibility to the first-floor clubroom and undercover viewing area. These works will be able to be undertaken prior to the 2024-25 Cricket season. It is also recommended that Council considers the chairlift cost as part of the 2024-25 budget, and reduces the loan payable if the funding is approved.

Recommendation

That Council:

1. **provides a loan of \$53,000 to the Glenelg District Cricket Club amortised over a maximum nine years, on a six-month repayment basis in accordance with Council's borrowing guidelines for community organisations, for the purpose of improving the clubroom amenities. The Club is required to sign a loan agreement prior to monies being transferred; and**
 2. **provides Landowner's consent for the proposed fit-out works subject to the following:**
 - **all costs to be borne by the Glenelg District Cricket Club;**
 - **all work to be undertaken by qualified tradespersons;**
 - **the Glenelg District Cricket Club indemnify the City of Holdfast Bay against any claims, losses and suits that may arise from this project;**
 - **the Glenelg District Cricket Club be responsible for the ongoing maintenance of the upgraded facilities in accordance with their lease;**
 - **the City of Holdfast Bay is permitted to inspect the works at any time; and**
 - **works to comply with the Building Code of Australia and relevant legislation.**
 3. **considers a budget allocation of \$17,398 to fund the chairlift at the Glenelg District Cricket Club in the 2024-25 budget process and if funding is allocated, deduct this amount off the Club loan payable.**
-

Background

The Glenelg District Cricket Club (GDCC) is located in a two-storey clubroom building in the north-western corner of the Glenelg Oval precinct. The ground floor of the building is comprised of toilets, cricket changerooms, Club office and administration rooms, with the first floor comprising the main clubroom, function space, commercial kitchen and access to undercover spectator viewing.

In 2013, GDCC were granted a loan from the City of Holdfast Bay to enable the Club to undertake upgrades to their toilets, air conditioning and new carpets. This loan was repaid in full and in line with the terms of the loan.

Report

The Club is seeking a new loan to help them undertake some minor internal improvements to the building that will improve its accessibility for more patrons and improve its appearance, helping the Club to attract more function bookings and helping ensure financial sustainability.

Chairlift

Earlier in 2023, Club representatives met with Administration at the GDCC clubrooms and discussed their desire to upgrade the facility to meet modern community expectations of accessibility to a community sporting club facility. Currently there are no means by which a mobility impaired person can access the first floor, as there is no ramp to the first floor nor is there a lift in the building. This is restricting the ability of the Club to hire the venue for various functions and is restrictive on who can visit the clubrooms to spectate cricket.

The Club undertook some preliminary investigations regarding installing a lift and lift shaft to the building enabling full DDA access to the first floor, however this was deemed unviable based on cost estimates received and significant structural work required to retrofit the shaft. A lower cost alternative is now being proposed by the Club, being a stair chairlift, which is mounted to the balustrade and hand rails of the internal stairwell. This enables patrons with restricted mobility access to the first floor. The installation of the stair chairlift would help deliver on some of Council's Disability Access and Inclusion Plan (DAIP) (2020-24) actions, including improving accessibility to council buildings, services and facilities as part of upgrade works. Quotes undertaken by the Club for the chairlift is \$17,398. This is a project that Council could consider funding as part of the 2024-25 budget process.

The Club see this chairlift as an important project to increase accessibility to their ageing members and would not want to wait until July 2024 for the budget to be adopted, therefore they have requested the loan to include the chairlift.

Internal improvements

Carpets

The carpets identified for replacement are beyond cleaning and repairing, do not present well to visitors to the clubrooms and are not conducive to the Club hosting events in the venue. The removal of old floorings and laying of new is quoted at \$18,215. This is a cost that the Club is solely responsible for under the terms of their lease.

The total \$18,215 is comprised of:

- \$6,470 for upstairs carpet
- \$7,845 for auditorium and top landing
- \$3,900 for removal of existing flooring

Entrance / foyer

The Club entrance / foyer area also needs an upgrade and has not been upgraded since the premises opened in 1978. Works here will include painting, cladding of exposed brick walls and remounting Club memorabilia and is quoted at \$9,000. This is a cost that the Club is solely responsible for under the terms of their lease.

Fridges

The Club is also seeking loan funding to purchase two new bar fridges at \$2,750 each including GST and freight (total \$5,500).

The Club has also allocated \$3,000 towards construction contingency for the whole project scope, which is included in the \$53,000.

A loan amount of \$53,000 is being sought by the GDCC to fund the stair chair lift, carpets, fridges and foyer / entrance upgrades. It is recommended that Council provides a loan to the GDCC on a term of nine years, on a six-month repayment basis in accordance with Council's borrowing guidelines for community organisations.

This type of loan that Council would facilitate is termed a 'sporting club self-servicing loan' whereby Council would internally fund the loan to the GDCC. Due to the relatively small amount it is proposed to fund this from Council's existing cash resources. Therefore, there is no need to arrange a loan with the Local Government Finance Authority (LGFA).

On this basis, a variable interest loan of \$53,000 at the current LGFA Cash Advance Debenture rate of 6.15%, plus 0.5% administrative premium would require twice yearly repayments of \$3,960. The variable interest rates are reviewed annually in line with the current LGFA rates.

In assessing the Club's loan request, their latest financial statements for the 2021-22 and 2022-23 financial years were reviewed by Administration along with a review of their credit repayment history. Payments have always been made in full and on time, and their financial statements indicate an ability to service the loan repayments.

The Club is required to sign a loan agreement prior to monies being transferred.

It is proposed that Council considers the funding of the chairlift in the 2024-25 budget process. This will allow this project to be prioritised within other initiatives that are raised through the budget process. If, through the budget process, funding is allocated for the chairlift, this will have the effect of reducing the loan payable from the Club by the amount of the chairlift.

Budget

The 2023/24 budget will support the establishment and repayment of a loan based on a principal amount of \$53,000.

Life Cycle Costs

The GDCC is responsible for replacement of soft furnishings, fittings and fixtures and equipment under their current lease conditions, as such there are no life cycle costs for Council associated with this report.

Strategic Plan

Wellbeing – Establish community hubs that integrate community support for recreational and commercial services in multi-purpose spaces that include frequently excluded demographics such as people with disabilities.

Furthermore, Council's Disability Access and Inclusion Plan (DAIP) (2020-24) outlines a number of key priorities relating to the improvement of accessibility to council buildings and services. The recommendation in the report for Council to consider funding the supply and installation of the stair chairlift in the GDCC clubrooms in the 2024-25 budget will help deliver on priority 9.8 contained in the DAIP.

Council Policy

Treasury Management Policy
Borrowing Guidelines for Community Organisations

Statutory Provisions

Local Government Act 1999, Section 134

Written By: Manager Public Realm and Urban Design

General Manager: Assets and Delivery, Ms P Jackson

Item No: 15.4

Subject: KING GEORGE AVENUE, HOVE KOALA CROSSING UPGRADE

Summary

Council carried a motion on 14 March 2023 to undertake design and construction of a signalised koala crossing at King George Avenue, Hove.

Construction quotations received have exceeded the allocated funding. Administration requests approval to increase the adopted budget for the King George Avenue koala crossing from \$100,000 to \$114,975 excluding GST for design and construction.

Delivery is scheduled to begin during the summer school holidays.

Recommendation

That Council:

- 1. notes the report and project progress;**
 - 2. notes the Chief Executive Officer approval of \$4,975 to engage the preferred contractor; and**
 - 3. approves the additional budget of \$14,975 excluding GST to complete the King George Avenue koala crossing.**
-

Background

King George Avenue is a major collector road which carries over 3,000 vehicles per day. There are over 50 pedestrians who cross King George Avenue in both the morning and afternoon school peaks which would meet the warrant for a koala crossing.

As this section of King George Avenue currently has speed humps, the speed environment is less than 40 km/h and the school has an emu crossing (flagged school crossing) with a speed limit of 25 km/h when children are present and the flags are up.

Council carried a motion on 14 March 2023 to install a koala crossing on King George Avenue outside McAuley Community School to replace the existing emu crossing with a budget of \$40,000.

Following the completion of the design and estimate a second Council motion was carried on 12 September 2023 for an additional \$60,000 budget. The total project budget is \$100,000.

Report

Council undertook a procurement process for construction delivery over the summer school holidays. Quotations were sought from eight civil and electrical contractors. Six contractors declined to provide a quotation stating they were unable to complete the works by the completion date; one could not provide a quotation by the closing date; and one contractor provided a quotation with two options for the civil works.

The construction quotation is \$88,860 and the design was \$16,115. The total design and construction cost is currently \$104,975, leaving a deficit of \$4,975.

Delaying the project further to seek more quotes and deliver in the April school holidays would also have associated risks with no guarantee of cost savings within the current civil construction market limitations.

As the quote is well within ten per cent of the budget, the Chief Executive Officer has provided approval to engage the contractor to ensure the works are delivered during the summer school holidays, minimising disruption of school activities. An additional contingency of \$10,000 is requested by Administration for any unforeseen variations during the construction phase.

Budget

The current project budget is \$100,000 with the total design and construction costs currently \$104,975. Administration requests an additional \$10,000 contingency for any future variation during the construction phase. Therefore a revised budget allocation of \$14,975 is required.

Life Cycle Costs

Ongoing management, operations and maintenance costs are to be included in future operational lines. Renewal costs will be incorporated into the Transport Asset Management Plan following capitalisation.

Strategic Plan

Our Place 2050+

Sustainability: Prioritise sustainable and active transport (such as walking and cycling) across the city, including by reclaiming streets for play and nature and improving walkability to support healthy ageing

Sustainability: Support the creation of safer places by improving the public realm and collaborating with transport providers to increase transport options

Council Policy

Not applicable

Statutory Provisions

Road Traffic Act 1961
Australian Road Rules (SA)

Written By: Manager, Engineering

General Manager: Assets and Delivery, Ms P Jackson

Item No: 15.5

Subject: **APPOINTMENT TO THE AUDIT AND RISK COMMITTEE**

Summary

The term of Mr David Powell on Council's Audit and Risk Committee expires on 21 January 2024 and it is recommended that he be re-appointed for a further three-year term.

Recommendation

That Council re-appoint Mr David Powell as an independent member of its Audit and Risk Committee for a term of three years expiring 21 January 2027.

Background

The terms of reference for Council's Audit and Risk Committee provides for a membership of five members comprising two Elected Members and three independent members.

At its meeting on 13 December 2022, Council appointed two Elected Members, Councillors Smedley and Snewin to the Audit and Risk Committee for the term of Council. Councillor Smedley was appointed Presiding Member by the Committee.

The three independent members on the Audit and Risk Committee are:

- Ms Paula Davies
- Ms Corinne Garrett
- Mr David Powell

Report

Mr David Powell was appointed to the Audit Committee on 27 January 2021 for a three-year term which is due to expire on 21 January 2024.

Mr Powell is qualified in accounting, auditing, governance and risk. He has vast consulting experience in Risk Management, Internal Controls, Internal Audit, External Audit, Governance and ICT Audit. He is a chartered accountant with almost 40 years of experience including twenty five years in three of the major accounting firms. He has served on the Audit Committees of City of Adelaide, City of Marion and City of Charles Sturt and has significant insight into the operations of Local Government.

As this is David's first term on the Audit and Risk Committee and he has added value to the Committee's deliberations due to his extensive experience in audit and risk, it is recommended to re-appoint David for a further three years.

Councillors Smedley and Snewin have expressed their support to re-appoint Mr Powell for a further term.

Budget

This report does not have any budget implications.

Life Cycle Costs

Not applicable

Strategic Plan

Statutory compliance

Council Policy

Audit and Risk Committee Terms of Reference

Statutory Provisions

Local Government Act 1999, section 126

Written By: Executive Assistant, Strategy and Corporate

General Manager: Strategy and Corporate, Ms S Wachtel

Item No: 15.6

Subject: CALL FOR NOMINATIONS - SA HERITAGE COUNCIL

Summary

The SA Heritage Council is established under the *Heritage Places Act 1993*. It provides advice to the Minister on matters relating to heritage protection at the State and local level and, insofar as may be relevant, at the national level.

The Local Government Association is seeking nominations from a Council member or employee of the council who has knowledge of or experience in heritage conservation to fill a position on the Board for a term of up to three years, commencing immediately upon appointment by the Minister.

Any members who wish to be nominated need to have their nomination endorsed by Council prior to submission to the Local Government Association. If Council does not have a nominee, it may just note the report.

Recommendation

That Council:

1. notes the report;

OR

2. nominates _____ for consideration by the Local Government Association of South Australia to be nominated for the SA Heritage Council.

Background

The SA Heritage Council performs a range of functions that support both the Minister and the community in appreciation of the State's heritage, taking into account the objects of this Act.

It provides advice to the Minister, develops heritage conservations programs, policies, initiatives and incentives, enforces the *Heritage Places Act*, administers the South Australian Heritage Register, identifies areas of State heritage significance, and promotes their establishment, in appropriate cases, as State Heritage Areas under the *Development Act 1993*.

Report

The Local Government Association (LGA) is seeking nominations to fill one of the LGA-nominated positions for the SA Heritage Council. The current member is eligible for reappointment.

Appointments to the SA Heritage Council are for a period of up to three years and meetings are approximately every five weeks, with no meeting in January. Meetings are held Thursday morning for 2-4 hours. The SA Heritage Council has a regional meeting (visiting Burra, Beltana and Nilpena) scheduled for 5-7 April inclusive, which would be the first meeting for newly appointed members. The sitting fees are \$206 per meeting. For meetings extending beyond four hours an additional payment at an equivalent hourly rate of \$51.50 is payable. Travel and accommodation allowances may be paid subject to government travel policy.

To be eligible to nominate, you must have Local Government knowledge and experience, knowledge of or experience in heritage conservation and demonstrated administrative and strategic experience in heritage matters. You are required to be a currently serving Council member or employee of a council or other Local Government entity (unless otherwise determined by the LGA Board of Directors). Only nominations submitted by a council, following a resolution of Council, will be considered.

The Call for Nominations Information Sheet is provided for Members' information. It provides further information about the role and a selection criterion to be addressed by the nominee. A current curriculum vitae must also be supplied by the nominee.

Refer Attachment 1

Council is required to complete the nomination form and forward to the Nominations Coordinator by **5.00pm Friday 22 December 2023**.

Refer Attachment 2

Budget

Not applicable

Life Cycle Costs

Not applicable

Strategic Plan

Not applicable

Council Policy

Not applicable

Statutory Provisions

Heritage Places Act 1993

Written By:

Executive Support Officer

Chief Executive Officer: Mr R Bria

Attachment 1

PART A

LGA Appointments and Nominations to Outside Bodies — Call for Nominations

South Australian Heritage Council	
Governing Statute (if applicable)	Section 5(1)(b) <i>Heritage Places Act 1993</i>
Purpose/Objective	Ensures that South Australian places and related objects with heritage significance are protected through entry in the South Australian Heritage Register (Register). This mechanism promotes public understanding and appreciation of the State's heritage.
Administrative Details	<ul style="list-style-type: none"> • a term of up to three years. • meetings occur approximately every five (5) weeks, with no meeting in January. • meetings are held Thursday morning for 2-4 hours. • the SA Heritage Council has a regional meeting (visiting Burra, Beltana and Nilpena) scheduled for 5-7 April inclusive, which would be the first meeting for newly appointed members. • a sitting fee of \$206/session, for meetings extending beyond 4 hours an additional payment at an equivalent hourly rate of \$51.50 is payable. Travel and accommodation allowances may be paid subject to Government travel policy.
Selection Criteria (<i>to be addressed by applicant</i>)	<ul style="list-style-type: none"> • Local government knowledge and experience • person with knowledge of or experience in heritage conservation • Demonstrated administrative and strategic experience in heritage matters <p>See also, attached Member Duty Statement</p>
Liability and indemnity cover <i>The LGA requires that persons appointed to Outside Bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the Outside Body on an annual basis.</i>	
For more information contact: LGA Nominations Coordinator at nominationscoordinator@lga.sa.gov.au or 8224 2000	

Attachment 2

PART B

LGA Appointments and Nominations to Outside Bodies — Nomination Form

Instructions

This form:

- Must be submitted by a council
- Must be emailed in PDF format to nominationscoordinator@lga.sa.gov.au
- Receipt of nomination will be acknowledged by return email
- CV and response to selection criteria (if applicable) may be emailed separately by the nominee and will be treated confidentially

This nomination form fulfils the requirements of the LGAs Appointments and Nominations to Outside Bodies Policy, [available here](#).

SECTION 1 to be completed by Council, SECTION 2 to be completed by Nominee.

Please refer to the **Call for Nominations** information sheet (Form: PART A) for details of the Outside Body and the selection criteria to be met by the nominee.

SECTION 1: COUNCIL to complete

South Australian Heritage Council		
Council Details		
Name of Council submitting the nomination		
Contact details of council officer submitting this form	Name:	
	Position:	
	Email:	
	Phone:	
Council meeting date and minute reference		
Nominee Full Name		
elected member <input type="checkbox"/> OR employee of council <input type="checkbox"/> OR employee of local government entity <input type="checkbox"/>		
<i>Note: by submitting this nomination council is recommending the nominee is suitable for the role.</i>		

PART B

SECTION 2: NOMINEE to complete

South Australian Heritage Council			
Nominee Details <small>* Denotes a Mandatory Field. The information in this form is provided by the LGA to the relevant Minister/State Government Authority for the purposes of actioning an appointment to an outside body. Successful Nominees may be contacted directly by the relevant body using the information provided in this form.</small>			
First Name:*		Gender	
Middle Name:*			
Surname:*			
Home / Personal Postal Address:*			
Phone:		Mobile:	
Personal Email:			
Why are you interested in this role?			
CV	attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
Response to selection criteria (if applicable) <small>Please refer to the Call for Nominations information sheet for the selection criteria to be addressed.</small>	<i>Nominee to provide response to selection criteria (of no more than 2 pages) for consideration by the LGA Board of Directors.</i> attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
Do you agree for your details to be retained on the LGA Nominees Database for a period of 12 months in order to be considered for other vacancies on Outside Bodies? Yes <input type="checkbox"/> OR No <input type="checkbox"/> If Yes, please list any fields of interest or Outside Bodies of interest: <ul style="list-style-type: none"> • • • 			
Undertaking: <i>The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?</i> Yes <input type="checkbox"/> No <input type="checkbox"/> Signature of Nominee: _____			

Item No: 15.7

Subject: **CALL FOR NOMINATIONS – LOCAL GOVERNMENT GRANTS COMMISSION**

Summary

The Local Government Grants Commission is established under the *South Australian Local Government Grants Commission Act 1992*. It provides recommendations to the Minister for Local Government and performs the role of the Local Government Boundaries Commission.

The Local Government Association is seeking nominations from a Council member or employee of the council who has knowledge of or experience with the Commonwealth Financial Assistance Grants process, Boundary Reform process and exposure to financial management and decision making to fill a position on the Board for a period not exceeding five years, commencing immediately upon appointment by the Minister.

Any members who wish to be nominated need to have their nomination endorsed by Council prior to submission to the Local Government Association. If Council does not have a nominee, it may just note the report.

Recommendation

That Council:

1. notes the report;

OR

2. nominates _____ for consideration by the Local Government Association of South Australia to be nominated for the Local Government Grants Commission.

Background

The Local Government Grants Commission provides recommendations to the Minister for Local Government on distribution of untied Commonwealth Financial Assistance Grants to councils and performs the role of the Local Government Boundaries Commission – the independent body that assesses and investigates council boundary change proposals and makes recommendations to the Minister for Local Government.

Report

The Local Government Association (LGA) is seeking nominations to fill one of the LGA-nominated positions for the Local Government Grants Commission. The current member is eligible for reappointment.

Appointments to the Local Government Grants Commission are for a period not exceeding five years. There are up to 15 meetings held per year and the role may require intra-state travel. The board fees are \$13,570 per annum.

To be eligible to nominate, you must have significant experience in the Local Government sector, knowledge of the Commonwealth Financial Assistance Grants process, knowledge of the Boundary Reform process and exposure to financial management and decision making across multiple Local Government bodies for example multiple councils, regional subsidiaries or the LGA Board, South Australian Regional Organisations of Councils (SAROC) or Greater Adelaide Regional Organisation of Councils (GAROC).

You are required to be a currently serving Council member or employee of a council or other Local Government entity (unless otherwise determined by the LGA Board of Directors). Only nominations submitted by a council, following a resolution of Council, will be considered.

The Call for Nominations Information Sheet is provided for Members' information. It provides further information about the role and a selection criterion to be addressed by the nominee. A current curriculum vitae must also be supplied by the nominee.

Refer Attachment 1

Council is required to complete the nomination form and forward to the Nominations Coordinator by **5.00pm Friday 22 December 2023**.

Refer Attachment 2

Budget

Not applicable

Life Cycle Costs

Not applicable

Strategic Plan

Not applicable

Council Policy

Not applicable

Statutory Provisions

South Australian Local Government Grants Commission Act 1992

Written By: Executive Support Officer

Chief Executive Officer: Mr R Bria

Attachment 1

Local Government Grants Commission — Call for Nominations

Governing Statute (if applicable)	<i>South Australian Local Government Grants Commission Act 1992</i>
Purpose/Objective	<p>The Local Government Grants Commission has two primary roles:</p> <ol style="list-style-type: none"> 1. To provide recommendations to the Minister for Local Government on distribution of untied Commonwealth Financial Assistance Grants to councils; and 2. To perform the role of the Local Government Boundaries Commission – the independent body that assesses and investigates council boundary change proposals and makes recommendations to the Minister for Local Government.
Administrative Details	<p>Appointment term not exceeding 5 years</p> <p>Up to 15 meetings per year</p> <p>Some intra-state travel required</p> <p>Board fees \$13,570 per annum</p>
Selection Criteria (to be addressed by applicant)	<ul style="list-style-type: none"> • Significant experience in the local government sector • Knowledge of the Commonwealth Financial Assistance Grants process • Knowledge of the Boundary Reform process • exposure to financial management and decision making across multiple local government bodies for example multiple councils, regional subsidiaries or the LGA Board, SAROC or GAROC <p>In accordance with the LGA Appointments and Nominations to Outside Bodies Policy, selection for appointment or nomination to this Outside Body may include the conduct of interviews and checking of referees by the LGA. By applying, the applicant accepts that the LGA may request an interview and/or the details of referees.</p>
Liability and indemnity cover	<p>The LGA requires that persons appointed to Outside Bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the Outside Body on an annual basis.</p>

For more information contact: LGA Nominations Coordinator at nominationscoordinator@lga.sa.gov.au or 8224 2000

Attachment 2



Local Government Grants Commission — Nomination Form

Instructions

This form:

- Must be submitted by a council
- Must be emailed in PDF format to nominationscoordinator@lga.sa.gov.au
- Receipt of nomination will be acknowledged by return email
- CV and response to selection criteria (if applicable) may be emailed separately by the nominee and will be treated confidentially

This nomination form fulfils the requirements of the LGAs Appointments and Nominations to Outside Bodies Policy, [available here](#).

SECTION 1 to be completed by Council, SECTION 2 to be completed by Nominee.

Please refer to the **Call for Nominations** information sheet (PART A) for details of the Outside Body and the selection criteria to be met by the nominee.

SECTION 1: COUNCIL to complete

Local Government Grants Commission		
Council Details		
Name of Council submitting the nomination		
Contact details of council officer submitting this form	Name:	
	Position:	
	Email:	
	Phone:	
Council meeting date and minute reference		
Nominee Full Name		
elected member <input type="checkbox"/> OR employee of council <input type="checkbox"/> OR employee of local government entity <input type="checkbox"/>		
<i>Note: by submitting this nomination council is recommending the nominee is suitable for the role.</i>		

SECTION 2: NOMINEE to complete

Local Government Grants Commission			
Nominee Details <small>* Denotes a Mandatory Field. The information in this form is provided by the LGA to the relevant Minister/State Government Authority for the purposes of actioning an appointment to an outside body. Successful Nominees may be contacted directly by the relevant body using the information provided in this form.</small>			
First Name:*		Gender	
Middle Name:*			
Surname:*			
Home / Personal Postal Address:*			
Phone:		Mobile:	
Personal Email:			
Why are you interested in this role?			
CV	attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
Response to selection criteria (if applicable) <small>Please refer to the Call for Nominations information sheet for the selection criteria to be addressed.</small>	<i>Nominee to provide response to selection criteria (of no more than 2 pages) for consideration by the LGA Board of Directors.</i> attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
Do you agree for your details to be retained on the LGA Nominees Database for a period of 12 months in order to be considered for other vacancies on Outside Bodies? Yes <input type="checkbox"/> OR No <input type="checkbox"/> If Yes, please list any fields of interest or Outside Bodies of interest: <ul style="list-style-type: none"> • • • 			
Undertaking: <i>The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?</i> Yes <input type="checkbox"/> No <input type="checkbox"/> Signature of Nominee: _____			