

NOTICE OF MEETING

Notice is hereby given that an ordinary meeting of Council will be held in the

**Council Chamber – Glenelg Town Hall
Moseley Square, Glenelg**

Tuesday 25 July 2023 at 7.00pm

**Roberto Bria
CHIEF EXECUTIVE OFFICER**

Ordinary Council Meeting Agenda

1. OPENING

The Mayor will declare the meeting open at 7:00pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. SERVICE TO COUNTRY ACKNOWLEDGEMENT

The City of Holdfast Bay would like to acknowledge all personnel who have served in the Australian forces and services, including volunteers, for our country.

4. PRAYER

Heavenly Father, we pray for your presence and guidance at our Council Meeting. Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

5. APOLOGIES

5.1 Apologies Received

5.2 Absent – Councillor J Fleming (Approved Leave of Absence)

6. ITEMS PRESENTED TO COUNCIL

7. DECLARATION OF INTEREST

If a Council Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Council they are asked to disclose the interest to the Council and provide full and accurate details of the relevant interest. Members are reminded to declare their interest before each item.

8. CONFIRMATION OF MINUTES

That the minutes of the Ordinary Meeting of Council held on 11 July 2023 be taken as read and confirmed.

9. PUBLIC PRESENTATIONS

9.1 **Petitions** - Nil

9.2 **Presentations** - Nil

9.3 **Deputations** - Nil

10. QUESTIONS BY MEMBERS**10.1 Without Notice****10.2 On Notice**

- 10.2.1 Moseley Beach Bar – Councillor Miller (Report No: 235/23)
(Item withdrawn by Chief Executive Officer prior to the meeting)
- 10.2.2 Angus Neill Reserve Garden Bed – Councillor Lindop
(Report No: 244/23)

11. MEMBER'S ACTIVITY REPORTS

- 11.1 Members' Activity Report – Deputy Mayor Lindop –
6 March – 27 June 2023 (Report No: 242/23)

12. MOTIONS ON NOTICE

- 12.1 Review of Moseley Square Dining Precinct – Councillor Smedley
(Report No: 243/23)
- 12.2 Sir Douglas Mawson Memorial – Councillor Fleming (Report No: 246/23)

13. ADJOURNED MATTERS - Nil**14. REPORTS OF MANAGEMENT COMMITTEES AND SUBSIDIARIES**

- 14.1 Minutes – Executive Committee – 27 June 2023 (Report No: 236/23)
- 14.2 Minutes – Jetty Road Mainstreet Committee – 5 July 2023
(Report No: 230/23)
- 14.3 Draft Minutes – Alwyndor Management Committee – 29 June 2023
(Report No: 247/23)

15. REPORTS BY OFFICERS

- 15.1 Items in Brief (Report No: 234/23)
- 15.2 Appointment of Office Bearer – Chair to the Alwyndor Management
Committee (Report No: 237/23)
- 15.3 Local Government Finance Authority Annual General Meeting and Notice
of Motions (Report No: 241/23)

16. RESOLUTIONS SUBJECT TO FORMAL MOTIONS

Presented for the information of Members is a listing of resolutions subject to formal resolutions, for Council and all Standing Committees, to adjourn or lay on the table items of Council business, for the current term of Council.

17. URGENT BUSINESS – Subject to the Leave of the Meeting**18. ITEMS IN CONFIDENCE**

- 18.1 **Somerton Surf Life Saving Club Restaurant and Function Centre Sub-Lease** (Report No: 238/23)

Pursuant to Section 83(5) of the *Local Government Act 1999* the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council

consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

- b. Information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and would, on balance, be contrary to the public interest.**
- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

18.2 Hoarding Fee Relief (Report No: 239/23)

Pursuant to Section 83(5) of the *Local Government Act 1999* the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

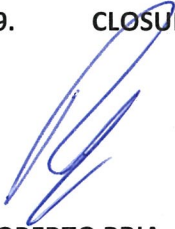
- b. Information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and would, on balance, be contrary to the public interest.**
- d. Commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

18.3 Performance Review – Chief Executive Officer (Report No: 245/23)

Pursuant to Section 83(5) of the *Local Government Act 1999* the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

- a. information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of a person or persons (living or dead).**

19. CLOSURE

A handwritten signature in blue ink, appearing to read 'R. Bria', is written over the word 'CLOSURE'.

**ROBERTO BRIA
CHIEF EXECUTIVE OFFICER**

Item No: 10.2.2

Subject: **QUESTION ON NOTICE – ANGUS NEILL RESERVE GARDEN BED –
COUNCILLOR LINDOP**

Date: 25 July 2023

QUESTION

Councillor Lindop asked the following question:

“Could Council Administration please advise of the current plans and timeline to reinvigorate the garden bed at Angus Neill Reserve, specifically around the stone monument area?”

Background

The Angus Neill Reserve monument recognises Mr Neill’s service to Rotary, and the community.

Angus Neill was President of the Rotary Club of Glenelg between 1962-63.

The garden bed around the Angus Neill monument/plaque has become overgrown and some plants are reaching their end of life. It has been tidied up, but now is a little bare.

ANSWER – A/General Manager Assets and Delivery

Appropriate plants for the monument garden bed have been identified, ordered and are currently maturing in Council’s nursery. It is expected they will be ready to plant in September, which will be the optimal planting time.

The site will be remediated in August, including removal of overgrown vegetation, creation of trails and stepping-stones through the garden and new plantings. All works are expected to be completed by October 2023.

Item No: 11.1

Subject: **MEMBERS' ACTIVITY REPORT – DEPUTY MAYOR LINDOP –
6 MARCH TO 27 JUNE 2023**

Date: 25 July 2023

SUMMARY

This activity report is presented for the information of Members.

After noting the report any items of interest can be discussed, if required with the leave of the meeting.

RECOMMENDATION

That the following activity report for Deputy Mayor Clare Lindop be noted.

REPORT

1. Deputy Mayor Lindop

Date	Activity
6/03/2023	Council Workshop – Elected Member Training Session Module 3 Legal at Brighton Civic Centre
8/03/2023	Resilient South Forum with Elected Members and Administration from City of Holdfast Bay and other Southern Councils – Mitchell Park Neighborhood Centre
14/03/2023	Executive Committee Meeting – Glenelg Town Hall
14/03/2023	Council Meeting - Glenelg Town Hall
16/03/2023	Seacliff Surf Lifesaving Club – defibrillator installed with access for public Launch with Louise Miller-Frost
18/03/2023	United Nations Association of Australia – Harmony Day Celebration “Pose for Peace” – yoga at Glenelg South Beach
21/03/2023	Council Workshop at Brighton Civic Centre
22/03/2023	5049 Coastal Community meeting with Administration at Brighton Civic Centre
24/03/2023	Attended an Environment Team “thank you” and information session for “Adopt-a-Tree” participants, City of Holdfast Bay Residents at Paringa Park
25/03/2023	Dover Square Tennis Club, end of season Presentation Awards and “burger evening” 5pm-7pm
25/03/2023	Attended Seacliff Tennis Club End of Season Presentation Awards and Club Dinner at Kauri Sports and Community Club – 7.30pm-10.30pm
28/03/2023	Council Workshop and Council Meeting – Glenelg Town Hall
31/03/2023	Seacliff Hockey Club – School Hockey Carnival – medal presentation
3/04/2023	Council Workshop – Mandatory Training – Module 1 Behaviour - Brighton Civic Centre

Date	Activity
4/04/2023	Workshop Movement and Transport Strategy – Brighton Civic Centre
11/04/2023	Executive Committee Meeting – Glenelg Town Hall
11/04/2023	Council Meeting – Glenelg Town Hall
14/04/2023	Local Government Association OGM – Convention Centre Adelaide
15/04/2023	Coffee Catch up Wheatland Street with BSYC Rear Commodore
18/04/2023	Council workshop – Brighton Civic Center
25/04/2023	Anzac Day – Glenelg War Memorial – representative for the Mayor and the City of Holdfast Bay to lay a wreath for the Plympton & Glenelg RSL service
26/04/2023	Council Meeting – Glenelg Town Hall
2/05/2023	Council Workshop - Brighton Civic Centre
9/05/2023	Council Meeting – Glenelg Town Hall
10/05/2023	“A Darker Sky” – Community Led Forum at the Brighton & Seacliff Yacht Club
12/05/2023	“Deputy Mayor Forum” run by the Local Government Association
13/05/2023	Seacliff Rail Care group and DIT Rail Care Group
16/05/2023	Council Workshop at Brighton Civic Centre
18/05/2023	Southern Business Connections Workshop and networking event – at Glenelg Stratarama Football Oval
19/05/2023	Coffee Catch up with David Speirs and Councillor Annette Bradshaw at The Seller Door, Brighton
20/05/2023	BSYC end of Season Awards and Presentation evening
21/05/2023	Cottage Homes – History Event at Christ Church North Adelaide
28/05/2023	Law Enforcement “Flame of Hope” Torch Run. Presentation to Special Athletes from SA representing Australia at Brian Nadilo Reserve
30/05/2023	Deputy Mayor/Mayor/CEO meeting via Teams
30/05/2023	Council Workshop - Economic Development
05/06/2023	Seacliff Ward Councillors, City of Holdfast Bay Administration meeting with DIT at Brighton Civic Centre re Seacliff Ward traffic management
06/06/2023	City of Holdfast Bay Executive Meeting at Brighton Civic Centre
06/06/2023	Council Workshop - Annual Business Plan and the Urban Forest Strategy
12/06/2023	Glenelg Tigers Pre-Game Function and Football Match at Glenelg Stratarama Oval
13/06/2023	Meeting with Marnie Lock at Brighton Civic Centre
14/06/2023	Seacliff Ward Councillors meeting with Council Administration regarding Transport and Movement Strategy, Road Hierarchy
27/06/2023	City of Holdfast Bay Executive Meeting – Glenelg Town Hall
27/06/2023	Council Workshop and Council Meeting – Glenelg Town Hall

Item No: 12.1

Subject: **MOTION ON NOTICE – REVIEW OF MOSELEY SQUARE DINING
PRECINCT – COUNCILLOR SMEDLEY**

Date: 25 July 2023

PROPOSED MOTION

Councillor Smedley proposed the following motion:

That Administration undertake a review of outdoor dining activities and policies as they relate to Moseley Square Glenelg, and to bring back recommendations to improve the dining amenity, aesthetic, cleanliness and best fee mechanism for this, our City's most well-known and frequented Square.

BACKGROUND

The present dining precinct on the southern side of the Square evolved from redevelopments of the Square in the 1990s and later in 2005.

Landlords and tenants were invited to expand "alfresco" adjacent to the Moseley Square Tram terminus with the intention of creating an open, vibrant community piazza.

The precinct became popular, and over succeeding years, the owners' desire to maximise use of the licensed area and their returns, particularly over the less clement winter and spring months, led to pergolas/enclosures being sought and approved, generally with conditions to maintain the afresco feel.

Unfortunately, over time, these enclosures have morphed the precinct, effectively making it the antithesis of what was intended, resulting in its back being turned on the Square, killing the piazza effect and reinforcing the "Gaza Strip" already created by the tram, between the southern and northern sides.

Added to this, as owners/tenants have come and gone, some of the enclosures have been modified without approval and consideration of the impact for the overall aesthetic of the precinct. Still others have gradually fallen into disuse and disrepair, where the owner hasn't chosen to use the space, becoming dirty and generally detracting from what should be a vibrant, exciting and healthy experience.

The City of Holdfast Bay has a single, overarching outdoor dining policy that is general in its application city-wide, without identifying precincts for specific attention. Holdfast Bay does have an internal document entitled '*City of Holdfast Bay City Wide Outdoor Dining Urban Design Guidelines*' that contains guidance around the design of outdoor dining areas within Moseley

Square. In comparison, Charles Sturt also has a single outdoor dining policy that is overarching and general. However, the policy is supplemented by a separate document providing a prescriptive suite of conditions ranging from the type of furniture allowed to bollard placement. There is also a separate statement regarding the desired character of outdoor dining located within the Henley Square Precinct. In contrast, the City of Norwood Payneham and St Peters (NPSP) has a very prescriptive policy with a great deal of detail. There is no distinction in the policy for The Parade, however, other than general requirements around table placement. The City of Port Adelaide Enfield (PAE) has a single overarching outdoor dining policy also, which is very general in its application across the city. There is no precinct distinction within the policy for either the coastal or waterfront areas.

Regarding the respective fees for outdoor dining areas, whilst Charles Sturt, NPSP and PAE all have a differential charge for licensed and unlicensed outdoor dining areas, Holdfast Bay does not. Furthermore, Holdfast Bay is the only council from the sample group to charge its outdoor dining fee on a per-square-metre basis, compared with the per-chair charge preferred by the other councils. Holdfast Bay's fees and charges schedule does distinguish outdoor dining fees based on precincts, with Moseley Square further differentiated by separate fees for enclosed and exposed areas within Moseley Square. Charles Sturt too has a separate charge for Henley Square in the council's fees and charges schedule, as does NPSP, which has a separate charge for The Parade in the council's fees and charges schedule. Both Charles Sturt and NPSP differentiate fees between licensed and unlicensed outdoor dining areas, with NPSP applying a different rate also for enclosed and exposed areas. Charles Sturt's and NPSP's outdoor dining fees for Henley Square and The Parade respectively are charged on a per-chair basis rather than an area measurement. This enables the fee to reflect patronage capacity rather than area occupied. PAE has no separate outdoor dining charge for Semaphore Road or the Port Adelaide Waterfront in the council's fees and charges schedule.

This motion is seeking ideas and a plan for renewal. How can the overall aesthetic of the southern side of the Square be opened up, cleaned up and improved to compete more effectively with competing seaside offerings that have copied and now in some cases, overtaken our seaside pre-eminence?

Item No: 12.2

Subject: **MOTION ON NOTICE – SIR DOUGLAS MAWSON MEMORIAL – COUNCILLOR FLEMING**

Date: 25 July 2023

PROPOSED MOTION

Councillor Fleming proposed the following motion:

That Administration investigate the commissioning of a memorial bronze bust and plaque in honour of Sir Douglas Mawson and bring back a report to Council by October 2023 for consideration. The investigation should also include an assessment of potential locations for its placement including the corner of Wattle Avenue and Colton Avenue in front of the sign/or on the roadside of the oval fencing (on the Mawson Oval, previously Mawson High School) and the corner of King Street and Mawson Close, Brighton (where Sir Douglas’s home was prior to demolition).

BACKGROUND

Sir Douglas Mawson (1882-1958) was an Australian geologist, Antarctic-explorer and academic and one of Brighton’s most renowned former residents. Mawson was knighted in 1914 and during the World War worked with the British and Russian militaries. He returned to the University of Adelaide in 1919 and became a full professor in 1921, contributing much to Australian geology. He returned to the Antarctic as the leader of the British Australian and New Zealand Antarctic Research Expedition (1929–1931), which led to a territorial claim in the form of the Australian Antarctic Territory.

He lived on King Street, Brighton until his death in 1958 and is buried at St Jude’s Cemetery. There are a number of places across South Australia named in his honour, including Mawson Oval in Hove which was previously the location for the local High School, Mawson High till its closure in 1993, however there is no public memorial dedicated to Mawson in the City of Holdfast Bay area.

Item No: 14.1

Subject: **MINUTES – EXECUTIVE COMMITTEE – 27 JUNE 2023**

Date: 25 July 2023

Written By: Executive Assistant, Strategy and Corporate

General Manager: Strategy and Corporate, Ms P Jackson

SUMMARY

The minutes of the meeting of the Executive Committee held 27 June 2023 are presented to Council for information.

RECOMMENDATION

1. **That Council notes the minutes of the meeting of the Executive Committee of 27 June 2023.**

RETAIN IN CONFIDENCE - Section 91(7) Order

2. **That having considered Attachment 2 to Report No: 236/23 Minutes – Executive Committee Meeting – 27 June 2023 in confidence under section 90(2) and (3)(a) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of the Act orders that Attachment 2 be retained in confidence for a period of 24 months and that this order be reviewed every 12 months.**
-

STRATEGIC PLAN

Statutory requirement

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Local Government Act 1999

BACKGROUND

Council established an Executive Committee pursuant to Section 41 of the *Local Government Act 1999* with responsibility for undertaking the annual performance appraisal of the Chief Executive Officer to:

- recommend to Council the form and process of the Chief Executive Officer's annual performance appraisal;
- undertake the annual performance appraisal; and
- provide a report and to make recommendations to Council on any matters arising from the annual performance appraisal.

The Executive Committee's authority extends to making recommendations to Council and does not have any authority to make decisions in relation to the Chief Executive Officer's employment arrangements.

REPORT

The minutes of the meeting of the Executive Committee held on 27 June 2023 are attached for Members' information.

Refer Attachments 1 and 2

BUDGET

Not applicable

LIFE CYCLE COSTS

Not applicable

Attachment 1

Minutes of the meeting of the Executive Committee of the City of Holdfast Bay held in the Council Chamber, Glenelg Town, Moseley Square, Glenelg on Tuesday 27 June 2023 at 5:00pm.

PRESENT

Members

Chair – Mayor A Wilson
Deputy Mayor – C Lindop
Councillor J Fleming
Councillor B Patton
Councillor S Lonie

Independent Member

Ms C Molitor

Staff

General Manager, Community and Business – M Lock

1. OPENING

The Chairman declared the meeting open at 5.01pm.

2. APOLOGIES

2.1 Apologies Received - Councillor M O'Donohue

2.2 Absent

3. DECLARATION OF INTEREST

Members were reminded to declare their interest before each item.

4. CONFIRMATION OF MINUTES

Motion

That the minutes of the Executive Committee held on 6 June 2023 be taken as read and confirmed.

Moved by Councillor Patton, Seconded by Councillor Lindop

Carried

5. REPORTS BY OFFICERS

5.1 Performance Review – Chief Executive Officer (Report No: 219/23)

Motion – Exclusion of the Public Section 90(3)(a)

1. That pursuant to Section 90(2) of the *Local Government Act 1999* the Executive Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager, Community and Business and staff minute taker in attendance at the meeting in order to consider Report No: 219/23 Performance Review – Chief Executive Officer in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* the Executive Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 219/23 Performance Review – Chief Executive Officer on the following grounds:
 - a. pursuant to section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to Report No: 219/23 Performance Review – Chief Executive Officer is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), being Chief Executive Officer, Mr Roberto Bria, in that details of his performance review will be discussed, which are sensitive and are details only known to those who have participated in the discussion.
3. The Council is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Councillor Fleming, Seconded Councillor Lindop **Carried Unanimously**

Councillor Lonie joined the meeting at 5.05pm.

Motion - RETAIN IN CONFIDENCE - Section 91(7) Order

That having considered Agenda Item 5.1 219/23 Performance Review – Chief Executive Officer in confidence under section 90(2) and (3)(a) of the *Local Government Act 1999*, the Executive Committee, pursuant to section 91(7) of that Act orders that the Report, Attachments and Minutes be retained in confidence for a period of 24 months and this order be reviewed every 12 months.

Moved Councillor Lonie, Seconded Councillor Lindop **Carried Unanimously**

6. URGENT BUSINESS – SUBJECT TO THE LEAVE OF THE MEETING - Nil

7. CLOSURE

The Meeting closed at 5.32 pm.

CONFIRMED Day and date

CHAIR

Item No: 14.2

Subject: **MINUTES – JETTY ROAD MAINSTREET COMMITTEE – 5 JULY 2023**

Date: 25 July 2023

Written By: General Manager, Community and Business

General Manager: Community and Business, Ms M Lock

SUMMARY

The Minutes of the Jetty Road Mainstreet Committee meeting held on 5 July 2023 are attached and presented for Council's information. Jetty Road Mainstreet Committee Agenda, Reports and Minutes are all available on Council's website and the meetings are open to the public.

RECOMMENDATION

That Council notes the minutes of the Jetty Road Mainstreet Committee of 5 July 2023.

STRATEGIC PLAN

Building an economy and community that is inclusive, diverse, sustainable and resilient.

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Not applicable

BACKGROUND

The Jetty Road Mainstreet Committee (JPMC) has been established to undertake work to benefit the traders on Jetty Road Glenelg, using the separate rate raised for this purpose. Council has endorsed the Committee's Terms of Reference and given the Committee delegated authority to manage the business of the Committee.

Jetty Road Mainstreet Committee Agendas, Reports, and Minutes are all available on Council's website and the meetings are open to the public.

REPORT

Minutes of the meetings of JPMC held on 5 July 2023 are attached for member's information.

Refer Attachment 1

BUDGET

Not applicable

LIFE CYCLE COSTS

Not applicable

Attachment 1

CITY OF HOLDFAST BAY

Minutes of the meeting of the Jetty Road Mainstreet Committee of the City of Holdfast Bay held in the Mayor's Parlour Glenelg Town Hall on Wednesday 5 July 2023 at 6:00pm

PRESENT

Elected Members:

Councillor R Abley
Councillor A Kane

Community Representatives:

Beach Burrito, Mr A Warren
Chatime, Mr A Chhoy
Cibo Espresso, Mr T Beatrice
Echelon Studio – Architecture and Design, Mr C Morley
Glenelg Finance, Mr D Murphy
Ikos Holdings Trust, Mr A Fotopoulos
Royal Copenhagen Glenelg and Brighton, Ms S Smith
Yo-Chi, Ms B Millard

Staff:

Chief Executive Officer, Mr R Bria
Acting General Manager, Community & Business, Ms M Logie
Manager, City Activation, Ms R Forrest
Jetty Road Development Coordinator, Ms A Klingberg
Event Lead, Mr H Covill

1. OPENING

The Deputy Chair, Mr A Warren, declared the meeting open at 6.02pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. APOLOGIES

3.1 Apologies Received: Ms G Martin

3.2 Absent:

4. DECLARATION OF INTEREST

Members were reminded to declare any interest before each item.

5. CONFIRMATION OF MINUTES**Motion**

That the minutes of the Jetty Road Mainstreet Committee held on 7 June 2023 to be taken as read and confirmed.

Moved Councillor Abley, Seconded T Beatrice

Carried

6. QUESTIONS BY MEMBERS**6.1 Without Notice:**

- A Warren asked a question around Council's communication process due to the recent media attention. Administration provided a response.

6.2 With Notice: Nil**7. PRESENTATION: Nil****8. REPORTS/ITEMS OF BUSINESS****8.1 Jetty Road Events Update**

(Report No: 225/23)

Jetty Road Mainstreet Committee (JRMCM) in partnership with the City of Holdfast Bay are responsible for implementing and managing a variety of major events to support economic stimulus in the precinct in accordance with the annual marketing and business plan. This report provides an overview of recent and upcoming events.

Motion

That the Jetty Road Mainstreet Committee notes this report

Moved T Beatrice, Seconded D Murphy

Carried

8.2 Monthly Finance Report (Report No: 224/23)

This report provides an update on the Jetty Road Mainstreet income and expenditure as at 31 May 2023.

Motion

That the Jetty Road Mainstreet Committee notes this report

Moved S Smith, Seconded A Chhoy

Carried

8.3 Marketing Update (Report No: 226/23)

This report provides an update on the marketing initiatives undertaken by the Jetty Road Mainstreet Committee aligned to the 2022/2023 Marketing Plan and initiatives associated to the delivery of the Jetty Road Glenelg Retail Strategy 2018-2022.

Motion

That the Jetty Road Mainstreet Committee notes this report

Moved T Beatrice, Seconded D Murphy

Carried

A Fotopoulos joined the meeting at 6.49pm

9. URGENT BUSINESS – Subject to the Leave of the Meeting

10. REPORTS/ITEMS OF BUSINESS: Nil

11. DATE AND TIME OF NEXT MEETING

The next meeting of the Jetty Road Mainstreet Committee will be held on Wednesday 2 August 2023 at the Glenelg Town Hall.

12. CLOSURE

The meeting closed at 7.08pm.

CONFIRMED: Wednesday 2 August 2023

CHAIR

Item No: 14.3

Subject: **DRAFT MINUTES - ALWYNDOR MANAGEMENT COMMITTEE – 29 JUNE 2023**

Date: 25 July 2023

Written By: General Manager, Alwyndor

General Manager: Alwyndor, Ms B Davidson-Park

SUMMARY

The draft minutes of the Alwyndor Management Committee meeting held on 29 June 2023 are provided for information.

RECOMMENDATION

1. That Council notes the draft minutes of the Alwyndor Management Committee meeting held on 29 June 2023.

RETAIN IN CONFIDENCE - Section 91(7) Order

2. That having considered Attachment 2 to Report No: 247/23 Draft Minutes – Alwyndor Management Committee – 29 June 2023 in confidence under section 90(2) and (3) (b) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of the Act orders that Attachment 2 be retained in confidence for a period of 24 months and that this order be reviewed every 12 months.
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STRATEGIC PLAN

Enabling the people in our communities to live healthy, engaged and fulfilling lives.

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Not applicable

BACKGROUND

This report is presented following the Alwyndor Management Committee Meetings.

The Alwyndor Management Committee was established to manage the affairs of Alwyndor Aged Care. The Council has endorsed the Committee's Terms of Reference and given the Committee delegated authority to manage the business of Alwyndor Aged Care.

REPORT

The minutes of the meeting are attached for Members' information.

Refer Attachments 1 and 2

BUDGET

Not applicable

LIFE CYCLE COSTS

Not applicable

Attachment 1

CITY OF HOLDFAST BAY

Minutes of the meeting of the Alwyndor Management Committee of the City of Holdfast Bay held at Alwyndor 52 Dunrobin Rd Hove on Thursday 29 June 2023 at 6.30pm.

PRESENT

Elected Members

Councillor Susan Lonie
Councillor Robert Snewin

Independent Members

Mr Kim Cheater- Chair
Ms Julie Bonnici
Ms Jo Cottle
Prof Judy Searle
Prof Lorraine Sheppard
Ms Trudy Sutton
Mr Kevin Whitford (Teams)

Staff

Chief Executive Officer – Mr Roberto Bria
General Manager Alwyndor – Ms Beth Davidson-Park
Manager, Community Connections – Ms Molly Salt
Chief Financial Officer – Mr Rafa Mirzaev
Manager, People and Culture, Ms Lisa Hall
Executive Assistant – Ms Bronwyn Taylor

1. OPENING

The Chairperson declared the meeting opened at 6.33pm.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting the Chair stated:

We acknowledge the Kurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

3. APOLOGIES

- 3.1 For Absence
- 3.2 Leave of Absence Nil

4. DECLARATION OF INTEREST

Committee members were reminded to declare any interest before each item.
Nil

5. CONFIRMATION OF MINUTES**Motion**

That the Public and Confidential minutes of the Alwyndor Management Committee held on 11 May 2023 be taken as read and confirmed.

Moved by Cr Susan Lonie, Seconded by Ms Jo Cottle

Carried

6. REVIEW OF ACTION ITEMS**6.1 Action Items**

Action: Remove number 46 guest speaker as an action item

6.2 Annual Work Plan

Noted

7. GENERAL MANAGER REPORT**7.1 General Manager Report (Report No: 12/23)****7.1.1 Residential Reaccreditation**

At the last Council meeting the Councillors spoke highly of the catering provided by Alwyndor Kitchen.

Aged Care Quality & Safety Commission (ASQSC) – AMC requested the Continuous Improvement Plan be included in the next agenda to update on progress.

7.1.2 Reappointment of Kim Cheater to AMC

Noted

Motion:

That the Alwyndor Management Committee:

- 1. Note Alwyndor Residential reaccreditation until April 2026.**
- 2. Note that the City of Holdfast Bay reappointed Kim Cheater to the Alwyndor Management Committee.**

Moved by Prof Lorraine Sheppard, Seconded by Ms Julie Bonnici

Carried

7.2 Appointment of Office Bearer - Chair (Report No: 15/23)

The meeting was handed to the General Manager to conduct the appointment process. Nominations were called and Ms Julie Bonnici nominated Mr Kim Cheater. Cr Bob Snewin seconded the nomination. Kim Cheater accepted the nomination. There were no further nominations.

Mr Kim Cheater declared a material conflict of interest for Item 7.2 (Appointment of Office Bearer - Chair (Report No: 15/23)). The nature of the material conflict of interest (pursuant to Section 75 and 75C of the *Local Government Act 1999*) was that he was nominated for the position and would have a direct financial advantage.

Mr Cheater dealt with the material conflict of interest by making it known to the meeting and leaving the meeting at 6.42pm.

The nomination was unanimously supported and Mr Kim Cheater reentered the meeting at 6.45pm.

The meeting was handed back to the Chair.

Motion:

That the Alwyndor Management Committee:

- 1. Declare the position of Chair vacant and appoints the General Manager to act as the Returning Officer for the election of the Chair.**
- 2. Support Mr Kim Cheater to be appointed to the position of Chair until 31 July 2026 and that Council be requested to approve this recommendation.**

Moved by Cr Susan Lonie, Seconded by Ms Trudy Sutton

Carried

8. GENERAL MANAGER REPORT – CONFIDENTIAL

8.1 General Manager Report – Confidential (Report No: 13/23)

Exclusion of the Public – Section 90(3)(d) Order

- 1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No:13/23 in confidence.**

2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 13/23 on the following grounds:

- d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Prof Lorraine Sheppard, Seconded by Ms Jo Cottle

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

8. That having considered Agenda Item 8. General Manager's Report (Report No: 13/23) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 3 years and that this order be reviewed every 12 months.

Moved by Cr Susan Lonie, Seconded by Cr Bob Snewin

Carried

8.2 Alwyndor Budget 2023/24 – Confidential (Report No:14/23)

Exclusion of the Public – Section 90(3)(d) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No: 14/23 in confidence.

2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 14/23 on the following grounds:

- d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Ms Jo Cottle, Seconded by Ms Trudy Sutton

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

9. That having considered Agenda Item 8.2 Alwyndor Budget 2023/24 (Report No: 14/23) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 3 years and that this order be reviewed every 12 months.

Moved by Ms Jo Cottle, Seconded by Cr Susan Lonie

Carried

9. OTHER BUSINESS

9.1 Farewell to Kevin Whitford

Chair advised all this was Mr Kevin Whitford's last meeting as a member of AMC thanked him

for his service to the Committee and all wished him well.

9.2 Strategic Plan

The Chair advised a date will be set in September for a Strategic Planning workshop. The Chair also noted he would be seeking a one on one with each Committee member over the next two months.

10. DATE AND TIME OF NEXT MEETING

The next meeting of the Alwyndor Management Committee will be held on **Thursday 27 July 2023** in the Boardroom Alwyndor, 52 Dunrobin Road, Hove.

11. CLOSURE

The meeting closed at 8.19pm.

CONFIRMED 27 July 2023

CHAIRPERSON

Item No: 15.1

Subject: **ITEMS IN BRIEF**

Date: 25 July 2023

Written By: Executive Officer and Assistant to the Mayor

Chief Executive Officer: Mr R Bria

SUMMARY

These items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

RECOMMENDATION

That the following items be noted and items of interest discussed:

1. **Friends of Libraries Australia – State Funding of South Australia’s Public Libraries**
 2. **Citizenship Ceremony**
 3. **Youth Achievement Sponsorship**
 4. **5 Maturin Road, Glenelg – Correspondence with Uniting Communities**
-

REPORT

1. **Friends of Libraries Australia – State Funding of South Australia’s Public Libraries**

Council received correspondence from the ‘Friends of Libraries Australia’ President, Jack Goodman. The correspondence is in relation to the State Government electing to exclude any indexation for inflation during its on-going support to the public library system. This exclusion is estimated to cost the State’s public libraries at least \$16 million over the next five years.

Refer Attachment 1

2. **Citizenship Ceremony**

A Citizenship Ceremony was held on 28 June 2023 at the Stamford Grand Adelaide. A total of 45 new citizens from 21 countries took the Pledge of Commitment, the last step in becoming an Australian Citizen, which allows conferees to publicly state their loyalty to Australia and its values.

Special guests at the ceremony included the Hon. Andrew Giles MP, Federal Minister for Immigration, Citizenship and Multicultural Affairs, Ms Louise Miller-Frost MP, Federal Member for Boothby, and Mr Stephen Patterson MP, Member for Morphett.

3. Youth Achievement Sponsorships

Council's Youth Achievement Sponsorship Program recognises and encourages the achievements of young people within the community. The program is available to young people aged 21 years and under, who have been selected to represent South Australia, or Australia, in their chosen sport, art or cultural activity. The Youth Achievement Sponsorship grants round for 2022-2023 received 81 applications. Of those, 65 were approved after meeting the eligible criteria, with a total of \$9,250 being administered to grant recipients.

Applications have doubled compared to the previous financial year period. Comparing figures with those prior to COVID and the subsequent impact on sporting events, submissions are still being presented with a 20% increase in applications. Young people within the City of Holdfast Bay are continuing to represent their state, and indeed nation, in a wide range of sporting events including swimming, gymnastics, rowing, sailing and more. Overall, these grants play a key role in being able to assist parents with a small financial contribution to support elite sporting and recreational opportunities for young people.

4. 5 Maturin Road, Glenelg –Correspondence with Uniting Communities

Council, at their meeting of 11 July 2023, endorsed a motion C110723/7492 for Deputy Mayor Lindop to write to Uniting Communities' Chief Executive, Mr Simon Schrapel to address concerns raised by the community about the intent for Murray Mudge House, located at 5 Maturin Road, Glenelg.

Refer Attachment 2

Deputy Mayor Lindop received correspondence on 18 July 2023 from Uniting Communities in relation to 5 Maturin Road, Glenelg.

Refer Attachment 3

Attachment 1

FRIENDS OF LIBRARIES AUSTRALIA

Friends of Libraries Australia Incorporated
ABN 89 065 165 086
Locked Bag 1315
Tullamarine Victoria 3043
Australia
Phone +61 3 9338 0666

5 July 2023

Hon Andrea Michaels
Arts Minister
GPO Box 464
ADELAIDE, SA 5001
ministermichaels@sa.gov.au

Hon Peter Malinauskas
Premier of South Australia
Office of the Premier
GPO Box 2343
ADELAIDE, SA 5001
premier@sa.gov.au

Dear Minister Michaels and Premier Malinauskas:

RE: State Funding of South Australia's Public Libraries

I am the president of Friends of Libraries Australia (FOLA), the peak body representing Australia's 15-million public library members. Public libraries are Australia's most popular member-based organisations, attracting more visits and a greater economic return than any other club, group, or sport. Globally and within Australia, research has shown that every dollar invested in public libraries returns between 3 and 6 dollars of pure economic benefit. (And this is before we seek to quantify the myriad educational, social and cultural benefits public libraries deliver to their communities.)

This is why I was astonished to learn recently that the state government that you lead has elected to renew its modest commitment in support of public libraries while specifically *excluding any indexation for inflation*. The impact of this decision is difficult to quantify, but in our recently high-inflation economy, it's possible **this will cost your state's public libraries at least \$16-million over the next five years.**

If you have not visited your own local public library recently, I encourage you to do so. These institutions, which receive 80 percent of their funding from local government and only 20 percent from the state, provide myriad services to the local community, are open to all members of the public, offer programs for every demographic, from infants and toddlers to the elderly, and are powerful engines of lifelong learning. And while public libraries are

important in your own local electorates of Enfield and Croydon, they take on an even more critical role in rural, regional and remote communities, of which there are hundreds in South Australia. In these small communities, the public library is often the only venue that is open to the general public on a regular schedule, provides free shelter from the elements and free access to educational materials, comfortable spaces, Wi-Fi and associated technologies, as well as opportunities to meet and learn from others.

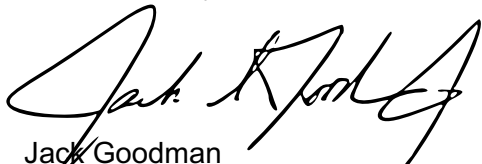
Cutting funding to these essential public institutions – and that is what you are doing by failing to index the state's modest contribution – is short-sighted and harmful to the very agenda you have set for the future of South Australia. Just last week I read your announcement, Premier Malinauskas, of the merger of the Universities of Adelaide and South Australia, and that your state government would commit up to \$500 million to support this initiative.

Without questioning the wisdom of this decision or the likely return on investment that such a merger may generate for the state over the next 20 or more years, I can say with certainty that every dollar you invest in public libraries today will bring with it a multiplier effect for every local community in South Australia this year.

On behalf of the 500,000 South Australians who are members of their local libraries and the more than 16-million on-site and virtual visits paid to the state's public libraries in the last 12 months, I urge you to revisit your decision and **lock in the inflation-based indexation of the state's contribution**. In return, the residents of South Australia will have more certainty that the services and materials they rely on at their local libraries will continue to be available, and your state will gain the economic, educational, social and cultural benefits that accrue to those governments that choose to invest in their public library systems.

I am happy to provide further evidence of the benefits of investment in public libraries. You can reach me at jgoodman@betterlibraries.org.au.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Jack Goodman', written over a horizontal line.

Jack Goodman
President, Friends of Libraries Australia

Attachment 2

12 July 2023

Mr Simon Schrapel AM
Chief Executive
Uniting Communities
43 Franklin Street
Adelaide SA 5000

via email: SimonS@unitingcommunities.org

Dear Mr Schrapel

5 Maturin Road, Glenelg

I write today on behalf of Holdfast Bay residents and their concerns about Uniting Communities intent for Murray Mudge House, located at 5 Maturin Road, Glenelg.

As the Elected Body of the City of Holdfast Bay we would like to address concerns raised by our community and seek your responses to the following questions:

1. Can Uniting Communities provide reassurance that despite the ongoing refurbishment of Murray Mudge House, that there is no plan to occupy the premises for the purpose of a residential rehabilitation facility prior to the lodgement and resolution of a development application?
2. Whether it remains Uniting Communities' intent to submit a development application with the City of Holdfast Bay for the change of land use to Murray Mudge House for the purpose of a residential rehabilitation facility, and if so, the timing of such an application?
3. Whether Uniting Communities is exploring alternative pathways to gain approval for the occupation of Murray Mudge for the purpose of a residential rehabilitation facility, and if so, what avenues are being explored in this regard?
4. Whether Uniting Communities will consider suspending all work at Murray Mudge House pending the resolution of any change of land use application, as gesture of goodwill to an anxious community, and as an acknowledgement that Uniting Communities accepts that due process would dictate that all statutory approvals are in place prior to implementing of the change of land use?

We strongly encourage and ask for open and transparent communication with our community.

We thank you for your attention to this matter and anticipate your prompt response.

Yours sincerely



Clare Lindop

DEPUTY MAYOR

cc: Minister for Health, Chris Picton MP
Member for Morphett, Stephen Patterson MP

Attachment 3

Ms Clare Lindop
Deputy Mayor
City of Holdfast Bay
PO Box 19
BRIGHTON SA 5048

Via email: clindop@holdfast.sa.gov.au; krowntree@holdfast.sa.gov.au

18th July 2023

Dear Deputy Mayor,

Re: 5 Maturin Road, Glenelg

Thank you for your correspondence dated 12th July 2023 concerning the future use of Uniting Communities property located at 5 Maturin Road, Glenelg.

In relation to your specific questions, I can confirm:

1. That Uniting Communities does not intend to commence operations of a therapeutic residential service for people recovering from alcohol and other drug dependency until a determination has been made in relation to the change of land use.
2. & 3. In relation to the Planning Pathway available to Uniting Communities for an approved land use change, a decision has been made to apply for the development to be assessed as a Crown Development. As the planned use is considered to constitute essential infrastructure for the State, Uniting Communities, with the support of the Minister for Health, have determined this to be the most appropriate and suitable pathway.
4. Uniting Communities has no plan to undertake any further refurbishment at 5 Maturin Road beyond some potential enhanced landscaping and general uplift of the gardens (planned but not yet scheduled).

Thank you again for taking the time to write to me to address these issues and I hope these answers provide you with the information and clarity you were seeking.

I have also enclosed a neighbourhood agreement that has been drafted and discussed at previous Community Meetings with residents. This agreement was a suggestion of the City of Holdfast Bay and has been sent to more than 30 local residents. If there are others you are aware of who may be interested in this agreement, please feel free to distribute as you consider appropriate.

Yours



Simon Schrapel
Chief Executive
Uniting Communities

Attached: Neighbourhood Agreement

cc: Minister for Health, Chris Picton MP
Member for Morphett, Stephen Patterson MP

Neighbourhood Agreement
Developed June 2023 between
Uniting Communities and local neighbours

Uniting Communities (UC) will be providing a therapeutic service that will focus on those recovering from alcohol and other drug dependency at 5 Maturin Road, Glenelg. This service will be called Park's Place which will be the only signage at the facility to maintain discretion. This service is a drug-free, voluntary program for South Australians who want to work toward a healthier future.

This is a highly structured program, giving participants the opportunity to remove themselves from any environments that hinder their recovery and focus on their next steps. Uniting Communities successfully runs a range of similar programs in residential sites across metropolitan Adelaide and the country regions. We have a long history of providing this life-changing service for decades, which naturally has important flow-on effects, both social and economic, for our South Australian community. Our services are delivered by highly trained professionals and based on evidenced therapeutic interventions.

If planning approval is provided to operate this service on this site, UC commits to the life of this service to provide the following:

- A voluntary, therapeutic service for individuals who want to live a healthier life
- 24 hour, 7 days per week staffed service
- Participants are pre-screened at another location to ensure suitability before joining the program
- Participants engage in scheduled programs from 7am to 9pm
- If lapse or exit occurs, staff support the participant to find alternative accommodation, provide transportation and a safety plan is developed
- All community and weekend activities are supervised by staff
- All participants sign a residential agreement outlining what behaviour will/will not be tolerated at the site, with being kind and respectful to all neighbours and community members a core aspect of this residential agreement.
-

What the UC program will **NOT** allow:

- Any variation that would allow the site and property to be used for other purposes including drop in or clean needle exchange services or group or individual counselling services for non-residents
- The site will not be used for a homelessness shelter, sobering up centre or boarding house
- Any participant who poses a possible risk to children or local community through criminal history will not receive a service at Maturin Road facility
- As we are not an alternative to prison or court system, our intake processes screen out people on home detention, bail conditions or outstanding court proceedings or warrants
- We do not allow visitors on site including family members
- We do not allow drug or alcohol use of any kind in or around the facility
- We do not allow smoking in or around the facility for clients or staff
- Participants are not able to have a vehicle at the premises
- Participants are not able to come and go from the property, all outings are planned and supervised with UC staff

Expectation of neighbours and local community members:

- Be kind and respectful to UC staff and participants
- Be mindful that addiction and trauma does not discriminate and people are seeking the service to improve their lives and health
- Respect that UC policies, funding contracts and tendering applications are confidential commercial documents between the State Government and UC and can't be shared with local community
- Report risks, concerns and feedback to Service Manager of Park's Place.

Neighbourhood Agreement
Developed June 2023 between
Uniting Communities and local neighbours

Based on our extensive experience in operating similar services in other local communities, we do not foresee any heightened risks associated with the service operating from the premises for local neighbours. However, we are committed to the safety of others and have developed the following risk management plan to manage and mitigate any risks, concerns or issues that have been raised by the local community.

Risk Identified	Preventative and Control Measures	Response
<p>Participants enrolling in the program and arriving at the premises</p>	<p>All participants are screened and assessed prior to entering the program. Any participant who has significant concerns around current offending, risk to children, aggressive or antisocial behaviour is not eligible for the program.</p> <p>All clients sign and commit to a residential agreement which outlines what behaviour will and won't be acceptable while enrolled in the program. This is completed prior to being onsite and includes the following:</p> <ul style="list-style-type: none"> • Zero drug use including smoking • No form of violence, anti-social or aggressive behaviour will be tolerated • No car allowed on site and only two bags of belongings • No visitors are to be onsite, all family contact is arranged at alternative supported locations • Follow rules for home cleanliness and routine room inspections • Demonstrate respect for all staff, clients and community members throughout their stay • If lapse occurs, participants cannot return to the property while intoxicated and a risk assessment and plan is developed for the possible return of a participant <p>Upon enrolment to the program, participants meet staff at the Franklin Street office and are transported by staff to the Maturin Road site. Participants are asked not to share the location with friends and family.</p> <p>Participants are voluntary and want to be in the program. We do not accept participants who have been court ordered or mandated to join the program.</p>	<p>If participants breach the residential agreement and engage in behaviour that creates risk to others including neighbours, we would provide the following:</p> <ul style="list-style-type: none"> • Staff will support the participant to engage in more appropriate behaviour • If behaviour continues, staff will support the participant off site (at a safe location e.g. UC Office) and an assessment will be made to determine the potential return of the participant <p>In the unlikely event that any behaviour poses immediate risk or threat to others, emergency services will be contacted to support staff and the community.</p>

Neighbourhood Agreement
Developed June 2023 between
Uniting Communities and local neighbours

Smoking around the site	<p>There is no smoking permitted in or around site for staff or participants.</p> <p>If staff choose to smoke, there will be a designated smoking area away from the neighbours and site during their shift breaks.</p> <p>All participant belongings are searched prior to attending the site and any cigarettes will be removed.</p>	<p>If participants or staff engage in smoking outside of the rules they will be supported to engage in more appropriate behaviour and informed of consequences if this behaviour continues.</p> <p>If behaviour continues, staff will support the participant off site and an assessment will be made to determine the potential return of the participant.</p>
Participants leaving the service for planned activities	<p>The service provides a highly structured program from 7am-9pm. Some of the activities are based in the community to encourage a connected and healthy lifestyle. Staff supervise all community activities.</p> <p>Participants are not permitted to leave the site unplanned. Any contact with family is arranged off site and is supervised by staff.</p>	<p>If a participant leaves during a planned activity, see below for response.</p>
Participants leaving the service unplanned	<p>If a participant chooses to leave the service they are required to inform a staff member and collect their personal belongings including phones and personal identification. This is stored in a locked staff area.</p> <p>Staff will arrange transport to alternative accommodation or Adelaide CBD. Staff undertake a safety plan to ensure the participant is exposed to, or creates, minimal risk to themselves or others.</p>	<p>If a participant leaves the premises without informing staff and collecting their belongings, they will not be allowed back onsite. A meeting will be arranged offsite in a UC office the following day to give their belongings back to them. They will then be exited from the service.</p> <p>If the participant returns to the service after leaving, staff will meet with the participant to assess whether they can continue in the program. If the participant has engaged in drug use or anti-social behaviour, staff will remove the participant from the site and transport them to alternative accommodation.</p>
Anti-social behaviour on the premises or in the street	<p>All participants in the program sign and commit to the rules within the residential agreement as listed above.</p> <p>UC conducts regular and random drug testing and breathalyser testing. Any positive reading will result in the participant being removed from the program and a meeting will be held off site.</p> <p>CCTV will be monitored by staff for the premises and surrounds.</p>	<p>In the unlikely event that any behaviour that poses immediate risk or threat to themselves or others, emergency services will be contacted to support staff and the community.</p> <p>If neighbours witness anti-social behaviour such as drug dealing, violence, theft etc. This activity is likely not related to our participants, and as per usual neighbourhood response, contact Police and other emergency services if you are concerned.</p>

Neighbourhood Agreement
 Developed June 2023 between
 Uniting Communities and local neighbours

Visitors accessing the site	<p>We do not disclose the location of the service to participants and all phones and social media is no longer accessible to participants upon arrival.</p> <p>All contact with family and friends occur off site with staff supervision and participants commit to not disclosing the site address by signing the residential agreement.</p>	<p>If visitors attend the site they will be asked to leave. In the unlikely event that they refuse to leave Police will be contacted.</p> <p>CCTV will be monitored outside of the premises and will allow UC to identify any community members that are not involved in the program and may present as a risk.</p>
Parking and outside maintenance.	<p>No participants are able to bring their vehicle onsite. All transport is provided by staff. Staff will park in the designated onsite car park. No street parking will be used.</p> <p>UC will provide all garden maintenance with both participants and external contractors. The garden area will be private and aesthetically pleasing to the neighbours.</p>	<p>If neighbours are concerned about parking on the street or the garden, they can contact the Service Manager to discuss.</p>
Noise	<p>Participants are engaged in activities both inside our home and in the garden area. Staff and participants will role model and uphold the values of being a respectful neighbour. Noise levels will be managed appropriately to ensure neighbours have no additional impact.</p>	<p>If neighbours are concerned about noise levels beyond those regularly experienced on the street by residents they can contact the Service Manager to discuss.</p>

Contact Details:

For program information or feedback please email: MetroresiRehab@unitingcommunities.org

Item No: 15.2

Subject: **APPOINTMENT OF OFFICE BEARER - CHAIR TO THE ALWYNDOR
MANAGEMENT COMMITTEE**

Date: 25 July 2023

Written By: General Manager, Alwyndor

General Manager: Alwyndor, Ms B Davidson-Park

SUMMARY

The Terms of Reference for the Alwyndor Management Committee (AMC) require Council approval for the appointment of Office Bearers to the Alwyndor Management Committee.

The Chair appointment expired on 30 June 2023. Following the appropriate process to engage and seek nominations and recommendations by the AMC on 29 June 2023, this report seeks Council approval for the reappointment of Kim Cheater to the position of Chair for a further term aligned with his term as an AMC member.

RECOMMENDATION

That Council endorses the appointment of Kim Cheater to the position of Chair of the Alwyndor Management Committee for a term of three (3) years to expire on 31 July 2026.

STRATEGIC PLAN

Enabling the people in our communities to live healthy, engaged and fulfilling lives.

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Not applicable

REPORT

The term of Chair currently held by Kim Cheater expired 30 June 2023. As such the Alwyndor Management Committee (AMC), consistent with its Terms of Reference, was required to nominate a Chair from amongst the AMC Members (not including the Elected Member nominees of the City of Holdfast Bay) for consideration and approval of appointment by Council.

The process for reappointment is guided by the *Terms of Reference* as follows:

10 OFFICE BEARERS

10.1 The AMC shall nominate a Chairperson from amongst the AMC Members (not including Elected Members of the City of Holdfast Bay) for consideration and approval of appointment by Council.

10.2 The Chairperson shall serve a three (3) year term in the position unless removed from the position by the Council. On expiry of their term, the Chairperson can re-nominate for a further term (and for up to 3 terms).

Kim Cheater has been a member of the AMC since June 2017 and Chair since 2019. At its meeting of 13 June 2023 Council approved the reappointment of Kim to the AMC for a further and final term of three (3) years until 31 July 2026.

At its meeting of 29 June 2023 the Committee called for nominations for the position of Chair. Ms Julie Bonnici nominated Kim Cheater, the nomination was seconded by Councillor Bob Snewin and Kim Cheater was the only nominee.

In a unanimous vote, the Committee supported the recommendation that Kim be appointed as Chair for a three (3) year term until 31 July 2026 to align with his current and final term on the Alwyndor Management Committee ending on 31 July 2026.

The AMC submit this recommendation for consideration and approval.

BUDGET

Honorarium payments are made to independent committee members and are included in Alwyndor's annual operating budget.

LIFE CYCLE COSTS

Not applicable

Item No: 15.3

Subject: **LOCAL GOVERNMENT FINANCE AUTHORITY ANNUAL GENERAL MEETING AND NOTICE OF MOTIONS**

Date: 25 July 2023

Written By: Executive Officer and Assistant to the Mayor

Chief Executive Officer: Mr R Bria

SUMMARY

The Local Government Finance Authority of South Australia (LGFA) has provided advance notice of its upcoming Annual General Meeting to be held on Thursday 26 October 2023 at the National Wine Centre.

Section 15(1) of the *Local Government Finance Authority of South Australia Act 1983* provides that “Every council is entitled to appoint a person to represent it at a general meeting of the Authority”. The LGFA is calling for the appointment of the Council Representative for the Annual General Meeting.

The appointment of the Council Representative for the Annual General Meeting must be lodged with the LGFA no later than Friday 18 August 2023.

RECOMMENDATION

That Council:

1. **notes the arrangements of the Local Government Finance Authority of South Australia for the Annual General Meeting; and**
2. **approves _____ to attend the Local Government Finance Authority Annual General Meeting as Council’s representative and voting member, to be held on Thursday 26 October 2023.**

STRATEGIC PLAN

Not applicable

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Local Government Finance Authority of South Australia Act 1983

BACKGROUND

On 3 July 2023, Council received correspondence from Davin Lambert, Chief Executive Officer of the Local Government Finance Authority of South Australia to advise that the LGFA Annual General Meeting (AGM) will be held on Thursday 26 October 2023, and inviting the nomination of a Council Representative and the lodgement of Notice of Motions.

Refer Attachment 1

REPORT

Appointment of Council Representative

Council is required to nominate a representative and voting member to attend the LGFA AGM. This meeting will coincide with the Annual General Meeting of the Local Government Association of South Australia (LGASA) with the commencement time and other details to be advised closer to the time.

In previous years, the Mayor has represented Council at both the LGFA AGM and the LGASA AGM, as the meetings are held on the same day.

The nomination form for the appointment of a Council Representative at the LGFA AGM must be submitted to the LGFA office by **Friday 18 August 2023**, following a resolution of Council.

Refer Attachment 2

Nominations for Members of the Board

A representative member of the Board currently holds office for a term of two years and, as an election took place last year, nominations for members of the Board are not being sought this year.

Notice of Motions

The LGFA are calling for Notice of Motions which need to be endorsed by councils prior to being submitted to the LGFA. Should an Elected Member of Council like to place a draft Notice of Motion on the agenda for the LGFA AGM, they will need to do so for endorsement at the Council meeting on 25 July 2023. Administration does not have any suggested motions to put forward at this time.

Refer Attachment 3

BUDGET

Not applicable

LIFE CYCLE COSTS

Not applicable

Attachment 1



Local Government
Finance Authority

TO: Chief Executive Officers, Member Councils

RE: Annual General Meeting – Thursday 26th October 2023

Advance notice is hereby given that the Annual General Meeting of the **Local Government Finance Authority of South Australia** will be held on **Thursday 26 October 2023** at the National Wine Centre. This meeting will again coincide with the Annual General Meeting of the Local Government Association of S.A. with the commencement time and other details to be advised closer to the time.

1. Appointment of Council Representative

Section 15(1) of the Local Government Finance Authority of South Australia Act 1983, provides that: -

" Every council is entitled to appoint a person to represent it at a general meeting of the Authority."

As the meetings of the Local Government Association of South Australia (LGA) will also be held on the same day, it is suggested that the same person be appointed to represent your council for the LGA and the Authority. It is, however, our requirement that our form provided is filled out and returned to us. A copy of the Council Representative form is attached for your convenience. (Appendix 1)

Please return same to this Authority **no later than Friday 18 August 2023**.

2. Nominations for Members of the Board

A representative member of the Board currently holds office for a term of two years and, as an election took place last year, nominations for members of the Board are not being sought this year.

3. Notice of Motion

The Rules of the Authority in relation to Annual General Meeting procedures require that a Notice of Motion specifying the resolution which is to be proposed has been given in writing to the Chief Executive Officer and to comply with this Rule, it is necessary for Notices of Motion to be submitted to the Local Government Finance Authority of South Australia office on or strictly prior to Friday 18 August 2023.

Member councils are requested to lodge the Notice of Motion in the following manner: -

- (a) Notice of Motion
- (b) Reason
- (c) Suggested Action

A copy of the Notice of Motion form is attached for your convenience. (Appendix 2)

DAVIN LAMBERT
Chief Executive Officer
Local Government Finance Authority of SA

3 July 2023

Attachment 2



APPOINTMENT OF COUNCIL REPRESENTATIVE

LOCAL GOVERNMENT FINANCE AUTHORITY OF SOUTH AUSTRALIA

2023 ANNUAL GENERAL MEETING

I advise that Mayor / Councillor / Officer / or any other person
is appointed council representative to the Local Government Finance Authority of South Australia.

Council Name	
Council Delegate (Full Name)	Mayor / Councillor / Officer
Delegate Home Address	
Delegate Email Address	
Name of Chief Executive Officer	
CEO Email Address	
Signature of Chief Executive Officer	

Please return completed Appointment of Council Representative Form to admin@lgfa.com.au
by CLOSING DATE: **Friday 18 August 2023**

(or post to Local Government Finance Authority of SA, Suite 1205, 147 Pirie Street, Adelaide SA 5000)

Attachment 3



NOTICE OF MOTION
LOCAL GOVERNMENT FINANCE AUTHORITY OF SOUTH AUSTRALIA
2023 ANNUAL GENERAL MEETING

NAME OF COUNCIL:

NOTICE OF MOTION:
.....

REASON:
.....
.....
.....
.....

SUGGESTED ACTION:
.....
.....
.....
.....

Please return completed Notice of Motion Form to admin@lgfa.com.au
by CLOSING DATE: **Friday 18 August 2023**

(or post to Local Government Finance Authority of SA, Suite 1205, 147 Pirie Street, Adelaide SA 5000)