

NOTICE OF MEETING

Notice is hereby given that an ordinary meeting of Council will be held in the

**Council Chamber – Glenelg Town Hall
Moseley Square, Glenelg**

Tuesday 11 October 2022 at 7.00pm



Roberto Bria
CHIEF EXECUTIVE OFFICER



Ordinary Council Meeting Agenda

1. OPENING

The Mayor will declare the meeting open at 7:00pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. SERVICE TO COUNTRY ACKNOWLEDGEMENT

The City of Holdfast Bay would like to acknowledge all personnel who have served in the Australian forces and services, including volunteers, for our country.

4. PRAYER

Heavenly Father, we pray for your presence and guidance at our Council Meeting. Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

5. APOLOGIES

5.1 Apologies Received

5.2 Absent

6. ITEMS PRESENTED TO COUNCIL

7. DECLARATION OF INTEREST

If a Council Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Council they are asked to disclose the interest to the Council and provide full and accurate details of the relevant interest. Members are reminded to declare their interest before each item.

8. CONFIRMATION OF MINUTES

That the minutes of the Ordinary Meeting of Council held on 27 September 2022 be taken as read and confirmed.

9. PUBLIC PRESENTATIONS

9.1 Petitions - Nil

9.2 Presentations - Nil

9.3 Deputations - Nil

10. QUESTIONS BY MEMBERS**10.1 Without Notice****10.2 On Notice**

10.2.1 Dogs on Leads and Shared Footpaths – Councillor Lonie
(Report No: 404/22)

11. MEMBER'S ACTIVITY REPORTS

11.1 Mayor's Activity Report – 1 July to 30 September 2022 (Report No: 401/22)

12. MOTIONS ON NOTICE

12.1 Attendance at Audit and Risk Committee Forum – Councillor Snewin
(Report No: 409/22)

12.2 Passing of Lillian Walker, Past President of Glenelg Community Club –
Mayor Wilson (Report No: 402/22)

13. ADJOURNED MATTERS – Nil**14. REPORTS OF MANAGEMENT COMMITTEES AND SUBSIDIARIES**

14.1 Information Report – Southern Region Waste Resource Authority Board
Meeting (Report No: 410/22)

15. REPORTS BY OFFICERS

15.1 Items in Brief (Report No: 403/22)

16. RESOLUTIONS SUBJECT TO FORMAL MOTIONS

Presented for the information of Members is a listing of resolutions subject to formal resolutions, for Council and all Standing Committees, to adjourn or lay on the table items of Council business, for the current term of Council.

17. URGENT BUSINESS – Subject to the Leave of the Meeting**18. CONFIDENTIAL ITEMS**

18.1 Legal Claim (Report No: 408/22)

Pursuant to Section 83(5) of the *Local Government Act 1999* the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

- h. legal advice.
- i. information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council.

19. CLOSURE



ROBERTO BRIA
CHIEF EXECUTIVE OFFICER

Item No: 10.2 1

Subject: **QUESTIONS ON NOTICE – DOGS ON LEADS AND SHARED FOOTPATHS
– COUNCILLOR LONIE**

Date: 11 October 2022

QUESTION

Councillor Lonie asked the following questions:

1. What are, will, or should Council be doing for the start of the change of seasons, when more people access the beach and rules tighten in relation to dogs on leads? Specifically, what are/will Council be doing in relation to advising members of the community, (and visitors to the community), of the approaching change in season and requirement to have dogs on leads, and/or under effective control?
2. What can Council, or State Government, do, (or is doing), in relation to reminding of the requirement to, or regulating, the sharing of footpaths, particularly with the increase of 'quiet' electric vehicles, such as scooters and unicycles, to all members of society? Essentially, to remind all members of the community of the impending increase in the need to share the beach and surrounds.

ANSWERS – MANAGER, COMMUNITY SAFETY

1. In preparation for the change of season, the Community Safety Team emailed (one week before spring) almost 5000 dog owners reminding them of their responsibilities under the Dog and Cat Management Act and Council's Bylaws. In particular, reminding dog owners to leash their dogs at all times on all footpaths. This email also included the penalties that apply for non-compliance.

These messages will be repeated on our social media platforms and will continue through the summer months. In addition, a full page in the next edition of Our Place magazine will feature information about responsible dog ownership. Our Place will be distributed to all ratepayers in October, following the electronic communications (email and social media).

Our Community Safety Team will undertake extra beach patrols in key locations including, footpaths and the beach. Initially, they will be reminding and educating residents and visitors about the local laws. In addition, scheduled digital messaging on the VMS sign will occur across the spring/summer season.

The messages will include dog management and shared zones information, reminding cyclists to slow down. 'Dogs on leash' footpath stencils will be installed at four Seacliff locations along the Coast Park, which have been identified as hot spots for dog walking.

Most recently an audit of all dogs on leash signs for entry points to the beach has been conducted to ensure they are in good repair and readable.

2. E Scooters are considered vehicles and if found to be ridden in an area not Gazetted by the Minister as part of a trial - you can only ride on private property and not in public areas, and thus can be fined by police for driving an unregistered/uninsured motor vehicle. Community Safety will include into the scheduled VMS signage messaging that these vehicles are prohibited and officers will continue to monitor any complaints and liaise directly with SAPOL.

Item No: 11.1

Subject: **MAYOR'S ACTIVITY REPORT – 1 JULY TO 30 SEPTEMBER 2022**

Date: 11 October 2022

SUMMARY

Presented for the information of Members is the Activity Report for the Mayor for 1 July to 30 September 2022.

RECOMMENDATION

That the Mayor's Activity Report for 1 July to 30 September 2022 be received and noted.

REPORT

Date	Activity	Location
18 July 2022	Chief Executive Officer and Mayor catch up	Phone call
19 July 2022	Council Workshop Jetty Road Master Plan	Civic Centre, Brighton
21 July 2022	Glenelg Probus Club 40th Anniversary Celebrations	Glenelg Football Club
21 July 2022	Preparation Meeting for meeting with Minister of Police	Microsoft Teams
25 July 2022	Chief Executive Officer and Mayor catch up	Phone call
25 July 2022	Jetty Road Networking Event	Stamford Grand
26 July 2022	Chief Executive Officer and Mayor Council Agenda discussions	Civic Centre, Brighton
26 July 2022	Roundtable meeting for Homelessness and Anti-Social Behaviour	Morphett Electorate Office, Glenelg
26 July 2022	Monthly catch up with Member for Gibson, Sarah Andrews	Miss5048, Hove
26 July 2022	Executive Committee meeting	Council Chambers, Glenelg Town Hall
26 July 2022	Council meeting	Council Chambers, Glenelg Town Hall
27 July 2022	5AA interview	Via Phone
27 July 2022	Parish of St Panteliemon Feast Day	Church of Saint Panteleimon, Glenelg North
27 July 2022	Rotary Club of Glenelg - 70 years of 'Service above self'	Marion Club, Marion
28 July 2022	Meeting with the Hon Joe Szakacs MP, Minister for Police	Roma Mitchell House, North Terrace, Adelaide

Date	Activity	Location
28 July 2022	Climate Change and Related Issues Impacting Navigation and Ports	Online Webinar
29 July 2022	Coast Protection Board Meeting	Microsoft Teams
31 July 2022	National Tree Day - Biodiversity Planting	Kingston Park
1 August 2022	Chief Executive Officer and Mayor catch up	Phone call
2 August 2022	Dover Square Tennis Club - Sod Turning Photo Opportunity	Dover Square Tennis Club, South Brighton
2 August 2022	Council Workshop Caring about Caretaker: Navigating the caretaker period; and Somerton Surf Lifesaving Club	Civic Centre, Brighton
3 August 2022	Jetty Road Main Street Committee	Glenelg Town Hall, Glenelg
4 August 2022	Mayor and General Manager, Community and Business catch up	Civic Centre, Brighton
4 August 2022	St Jude's Dogfight Opening Night Production	St Jude's Hall, Brighton
6 August 2022	SANFL Match Glenelg vs North Adelaide	ACH Stadium, Glenelg
8 August 2022	Chief Executive Officer and Mayor catch up	Phone call
8 August 2022	Interview with Mayor on Radio Italiana 531am	Studio, Hindmarsh
9 August 2022	Chief Executive Officer and Mayor Council Agenda discussions	Civic Centre, Brighton
9 August 2022	City Activation update with Mayor Wilson	Civic Centre, Brighton
9 August 2022	Executive Committee meeting	Council Chambers, Glenelg Town Hall
9 August 2022	Pre Council Workshop Coastal Vegetation Management	Council Chambers, Glenelg Town Hall
9 August 2022	Council meeting	Council Chambers, Glenelg Town Hall
10 August 2022	Council wrap up video	Bay Discovery Centre, Glenelg
10 August 2022	Council Leaders Briefing on the Miscellaneous Technical Enhancement Code Amendment	Microsoft Teams
12 August 2022	Jack Messenger funeral	Centennial Park, Pasadena
13 August 2022	Freedom of Entry ceremony with the crew of the HMAS Glenelg	Jetty Road, Glenelg
13 August 2022	Brighton Surf Life Saving Club 2022 Presentation Dinner	Brighton Surf Life Saving Club
15 August 2022	Chief Executive Officer and Mayor catch up	Phone call
15 August 2022	Meeting with Club Holdfast	Civic Centre, Brighton
16 August 2022	Pre-meeting prior to meeting with Attorney General	Public Café, Flinders Street, Adelaide
16 August 2022	AGD Maher meeting	AGD's Office, Adelaide
16 August 2022	Council Workshop Commercial Activation; Spring 2023; Kingston Park Kiosk; and Buffalo Site	Civic Centre, Brighton
17 August 2022	Alinea Group Glenelg Town Hall Activation Proposal Presentation	Microsoft Teams

Date	Activity	Location
17 August 2022	Pre-Minister meeting Discuss future of the Glenelg Jetty and Moseley Square	Microsoft Teams
17 August 2022	Christmas Pageant announcement video	Moseley Square, Glenelg
17 August 2022	Interview with Channel 7	Jetty Road, Glenelg
17 August 2022	Rotary Club of Glenelg	Jetty Road, Glenelg
18 August 2022	Coast FM Interview	Via Phone
18 August 2022	5049 Coastal Community Meeting	Via Zoom
18 August 2022	Brighton Dunes Art Exhibition	The Pavilion at Brighton Dunes, Brighton North
19 August 2022	Working Group with Minister Koutsantonis and Local Member Sarah Andrews	Grenfell Street, Adelaide
19 August 2022	Meeting with Heidi Girolamo MLC, Chief Executive Officer and Mayor	Civic Centre, Brighton
19 August 2022	Tutti Arts Opening of Rebellious Passion	Commercial Road, Brighton
20 August 2022	SANFL Match Glenelg vs Central District	ACH Stadium, Glenelg
22 August 2022	CEO Performance review feedback	Cibo, Moseley Square
22 August 2022	Visit by Natural Resources Committee of the South Australian Parliament	Broadway Kiosk
23 August 2022	Chief Executive Officer and Mayor Council Agenda discussions	Civic Centre, Brighton
23 August 2022	Pre Council Workshop Election Signage	Council Chambers, Glenelg Town Hall
23 August 2022	Council meeting	Council Chambers, Glenelg Town Hall
23 August 2022	Council wrap up video	Council Chambers, Glenelg Town Hall
24 August 2022	Government House Reception Celebrate 150 years of the Cottage Homes	Government House, Adelaide
26 August 2022	Local Government Association Mayoral Presentations	LGA House, Frome Street, Adelaide
28 August 2022	Special Service Come and give God thanks for Our Glorious New Windows	St Jude's Anglican Church, Brighton
28 August 2022	SANFL Match Glenelg v Sturt	Adelaide Oval
29 August 2022	Chief Executive Officer and Mayor catch up	Phone call
29 August 2022	2022 LGA Elections - Draw for order of names on Ballot Papers	Via Zoom
2 September 22	Glenelg Bowling Club Opening Night	Partridge Street, Glenelg
6 September 22	Chief Executive Officer and Mayor catch up	Phone call
6 September 22	2022 Local Government Elections Draw for order of names on Ballot Papers	Civic Centre, Brighton
6 September 22	Council Workshop UniSA Culture/Climate Survey results	Civic Centre, Brighton
7 September 22	Jetty Road Main Street Committee	Glenelg Town Hall, Glenelg
9 September 22	Coast Protection Board Meeting	Via Microsoft Teams

Date	Activity	Location
9 September 22	Brighton Secondary School Music Spectacular 2022	Brighton Secondary School, North Brighton
11 September 22	5AA Interview	Via phone
11 September 22	State Proclamation Ceremony Accession of King Charles III	Parliament House, Adelaide
12 September 22	Chief Executive Officer and Mayor catch up	Phone call
13 September 22	Chief Executive Officer and Mayor Council Agenda discussions	Civic Centre, Brighton
13 September 22	Council meeting	Council Chambers, Glenelg Town Hall
18 September 22	City to Bay Half-Marathon Medal Presentation	Colley Reserve
18 September 22	Hostplus SANFL League Grand Final Luncheon	Adelaide Oval
20 September 22	Robin Kidney Funeral	Centennial Park, Pasadena
21 September 22	Coffee Catch up with Mark Rawson	Mediterranean Cafe Ristorante, Glenelg South
26 September 22	Chief Executive Officer and Mayor catch up	Phone call
26 September 22	Brighton Ward Meet the Candidates Forum	Brighton Surf Club, Brighton

Item No: 12.1

Subject: **MOTION ON NOTICE – ATTENDANCE AT AUDIT AND RISK COMMITTEE FORUM – COUNCILLOR SNEWIN**

Date: 11 October 2022

PROPOSED MOTION

Councillor Snewin proposed the following motion:

That Council endorses Councillor Snewin attending the Audit and Risk Committee Forum facilitated by The Institute of Internal Auditors on Thursday 13 and Friday 14 October.

BACKGROUND

The Institute of Internal Auditors is facilitating an Audit and Risk Committee forum which is specially designed for Audit and Risk Committee members to address strategic issues that are shaping the operating environment of organisations and to gain insights to effectively manage the associated risks of business.

The forum will be delivered live online over two half-day sessions. Registration is \$490 per person.

The full program is presented in the attached brochure.

Refer Attachment 1

ADMINISTRATION COMMENT

The Audit Committee Terms of Reference adopted on 12 September 2017 (Resolution C120917/896) provide for Audit Committee members to “be provided with appropriate and timely training, both in the form of an induction program for new members and on an ongoing basis for all members”.

Attendance at the Forum is offered to all members of the Audit Committee, and Council’s Internal Audit providers, Galpins, have commended the Forum.

Under the Elected Member Training and Development Policy, where the cost to attend is more than \$350, Elected Members must seek approval from Council, through a Motion on Notice.

Attachment 1





Audit and Risk Committee Forum

Virtual Event 9.00am – 1.00pm (AEDT)

Thursday 13 & Friday 14 October 2022



Connect › Support › Advance



The Institute of Internal Auditors

Australia

About IIA-Australia

IIA-Australia is affiliated with The Institute of Internal Auditors which is the leading body representing internal auditors. Globally, the Institute represents more than 200,000 members in 190 countries.

In Australia, the IIA-Australia has a connection of nearly 7,000 assurance professionals inclusive of 3,000 members. Governed by a Board and supported by a national office, the IIA-Australia's activities include the following:

- › Providing standards, guidance, and information on internal auditing best practices
- › Providing professional development activities and certification
- › Bringing together internal auditors to share information and experiences in internal auditing
- › Upholding standards by undertaking quality assurance services
- › Advocating, promoting, and publicising the profession to industry professionals, universities, government, public and private sectors
- › Contributing to the global profession with representation on international committees and the global board.

IIA-Australia provides regular professional development opportunities for Audit and Risk Committee members through Audit Committee training courses, publications, the annual Audit and Risk Committee Forum, as well as other networking opportunities at which Audit and Risk Committee members can engage with Chief Audit Executives. Visit www.iaa.org.au to learn more about these opportunities.

Program overview

The Audit & Risk Committee Forum is specially designed for Audit & Risk Committee members to address strategic issues that are shaping the operating environment of organisations today and to gain insights to effectively manage the associated risks of business.

The program will be presented by governance and risk stakeholders, technical experts, internal audit practitioners and Directors. It will provide the opportunity for Board and Audit & Risk Committee members, to engage and share practical insights with peers and governance professionals on a range of issues such as regulation risk, cybersecurity, importance of environmental and social governance, understanding culture and best practice methodologies of Audit Committee practices.

Structured over two half-day sessions, speakers will be presenting live on the day and the online platform will allow interaction between delegates and speakers to engage with each other on the key issues addressed. The online platform will also provide the opportunity to connect and network with each other and provide access after the event to rewatch sessions.

We encourage you to attend this unique forum for Audit & Risk Committee members to connect with your peers and gain knowledge and ideas to enable effective assurance for your organisation during these challenging times.

We look forward to engaging with you online at the forum.



Stephen Tiley PMIIA CIA

President
IIA-Australia

Thank you to our sponsors

Principal Sponsor



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THURSDAY 13 OCTOBER 2022

9.00am – 9.10am	WELCOME ADDRESS AND OPENING REMARKS
9.10am – 9.55am	SESSION 1 ESG and its increasing impact on strategy, risk and reporting <ul style="list-style-type: none">› ESG as a strategic imperative› Understanding and defining ESG risks› Regulatory requirements› Stakeholder expectations› The challenge of reliable data› Reputational considerations Freya Marsden, Board Director & Chair Risk and Audit Committees, including Independent Chair, Victorian Government Sustainability Fund and Independent Director, APCO
9.55am – 10.00am	SESSION TRANSITION BREAK
10.00am – 10.45am	SESSION 2 Internal audit reports to the ARC – What they could be <ul style="list-style-type: none">› Why reporting needs to change› Focusing on engagement and communication› Static vs dynamic reporting› The impact of technology› New formats and methods for reporting Dominique Vincenti CIA CRMA, Vice President, Internal Audit, Uber
10.45am – 11:00am	MORNING BREAK AND SPEED NETWORKING
11:00am – 11.20am	PRODUCT DEMONSTRATION 1 TeamMate + Audit Management Solution <p>Leading organisations are implementing the TeamMate+ audit management solution, and leveraging technology to improve the effectiveness and efficiency of their internal audit functions. This session will discuss some of the challenges faced by internal audit, and explore how technology addresses these challenges allowing internal audit to work better, faster and smarter.</p> Phil Leifermann PMIIA CIA CCSA CFSA CGAP CRMA, Business Development Director, APAC, Wolters Kluwer TeamMate
11.25am – 12.10pm	SESSIONS 3 (CONCURRENT SPOTLIGHT SESSIONS) <i>(Private sector spotlight)</i> Regulatory insights and expectations <ul style="list-style-type: none">› Key areas of ASIC’s compliance focus› ASIC expectations of Audit committees in disclosure requirements, reporting and compliance breaches› ASIC expectations of Directors on Audit Committee quality› Overview of Audit Committee liability exposure under ASIC regulations› Impacts of more stringent reporting requirements globally and locally Doug Niven, Chief Accountant, Australian Securities and Investments Commission <i>(Public sector spotlight)</i> The state of play for performance reporting - Insights from the Australian Public Sector <ul style="list-style-type: none">› What is required?› Progress on implementation of the Commonwealth Performance Framework› Challenges, risks and issues› An effective role for Audit Committees Jenny Morison AM, Independent Member/ Chair of Commonwealth Audit Committees
12.10pm – 12.15pm	SESSION TRANSITION BREAK
12.15pm – 1.00pm	SESSION 4 Navigating and leveraging a more diverse assurance landscape <ul style="list-style-type: none">› Impacts of the changing risk landscape› Addressing the challenge of complying with multiple standards› Managing the increasing range of assurance types and providers› Practicalities of applying the 3 Lines Model› To assurance map or not?› Pros and cons of a combined assurance strategy Jann Skinner, Audit Committee Chair, QBE Insurance Group Dr Len Gainsford PFIIA CRMA, Deputy Chair, ACT Government CMTEDD Audit and Risk Committee
1.00pm – 1.05pm	DAY 1 CLOSING COMMENTS



FRIDAY 14 OCTOBER 2022

9.00am – 9.10am DAY 2 OPENING COMMENTS

9.10am – 9.55am SESSION 5

Cyber Risk: Raising the level of engagement by the Audit Committee

- › Where does the ARC start with cyber risk?
- › Addressing the standards minefield!
- › How do we challenge maturity assessments?
- › What are we not asking enough about?

Gary Blair, Independent Member, Audit & Risk Committee, Service NSW & Cyber-Risk Specialist

9.55am – 10.00am SESSION TRANSITION BREAK

10.00am – 10.45am SESSION 6

Evaluating internal audit

- › Overview of Internal Audit Standard 1300 - Quality Assurance and Improvement Program
- › Approaches to the assessment process
- › Insights into internal v external assessments
- › Addressing third party providers in the process

Sally Anne-Pitt PFIIA CIA CGAP, Senior Vice Chair, IIA-Global and Managing Director, Pitt Group

10.45am – 11.00am MORNING BREAK AND SPEED NETWORKING

11.00am – 11.20am PRODUCT DEMONSTRATION 2

Internal Audit Quality Assessments

A Quality Assessment Review of the internal audit function which is required at least once every 5 years under the IPPF. This session will explore some of the common problem areas identified in reviews and the benefits of the review process.

Kylie McRae PFIIA CIA, Manager, Consulting Services, IIA-Australia

11.20am – 11.25am SESSION TRANSITION BREAK

11.25am – 12.10pm SESSIONS 7 (CONCURRENT SPOTLIGHT SESSIONS)

*(Private sector spotlight)***The Elephant in the room - Insights from the journey into auditing culture**

- › Culture and culture assessment across the 3LOD
 - › What it looks like at each level
 - › How engage with the Board
- › IA Culture assessment in practice
 - › Alignment to 2nd line Risk and HR
 - › Methodology and approach
 - › Sharing an example
- › Current evolution and initiatives to evolve work

Emma Walch, Audit Director, Culture, ANZ Bank

*(Public sector spotlight)***The Elephant in the room - Insights from the journey into auditing culture**

- › Learnings from the performance audit conducted by the Australian National Audit Office of Defence's Implementation of Cultural Reform
- › Assessing and measuring the effectiveness of the Department of Defence's implementation of its second cultural reform strategy (Pathway to Change—Evolving Defence Culture 2017–2022)
- › Insights into the approaches taken to auditing cultural reform in a public sector entity and the key messages from the report

Sally Ramsay, Executive Director, Australian National Audit Office

12.10pm – 12.15pm SESSION TRANSITION BREAK

12.15pm – 1.00pm SESSION 8

Making a great Audit & Risk Committee

This session will explore practical tips and insights to running effective Audit & Risk Committees. Key areas to be explored include:

- › Ensuring a balanced skillset and effectively using the skills of members
- › Building a realistic workplan
- › Making it real – Not just following a template
- › Guiding and improving performance
- › Making the most of in-camera sessions

Robin Low, Audit Committee Chair, Appen; AUB Group Limited; IPH Limited; Marley Spoon

Michael Coleman, Non-Executive Director, Macquarie Bank Limited

1.00pm – 1.05pm CLOSING COMMENTS

How to register

Online Registration

Register online at www.iaa.org.au and follow the prompts. Each delegate must complete a separate online registration form. Please note this is a secure website.

Registration forms

Alternatively registration forms can be scanned and returned by email: conferences@iaa.org.au

Please complete and return the registration form along with full payment. Each delegate must complete a separate registration form.

Virtual attendees registration closing date and log-in details

IMPORTANT: Registrations will close at COB Monday 10 October 2022

IIA-Australia will be utilising a third-party virtual conference platform. Upon registering you will receive a confirmation email from IIA-Australia. On Tuesday 11 October you will receive an email with your log-in details to the event.

Registrants will also have access to review sessions for up to 30 days after the event via the virtual conference platform

Conference fees

All fees are quoted in Australian Dollars and are inclusive of the 10% compulsory goods and services tax (GST).

CPE

Attendance will provide 8 CPE hours.

Audit and Risk Committee Forum 2022 – Registration Fees

Individual Ticket	\$480 per person
Combined Ticket – CAE and ARC Member/S	\$420 per person

A combined ticket is a discounted ticket for 2 or more people (When the Chief Audit Executive and one or more Audit Risk Committee Members attend together). Not available for online registrations, paper form required to be submitted.



Internal Audit is **uniquely positioned** to shape a risk-aware culture and **influence the behaviours** of those around it.



Registration form & tax invoice

Audit and Risk Committee Forum - 13 & 14 October 2022



1. PROVIDE PERSONAL DETAILS – please use block letters

Title Prof Dr Mr Mrs Ms Miss Other

Family name

Given name

Postnominal CIA® CCSA™ CGAP™ CFSA™
CRMA™ GradCertIA QIAL™ Other

Position

Organisation

Address for correspondence

City/State Country Postcode

Telephone ()

Facsimile ()

Mobile

Email

Name as you wish it to appear on name badge

Please indicate your membership number
IIA Member

2. CONFIRM REGISTRATION TYPE AND FEES

Individual Ticket \$480pp
CAE and ARC Member Group Ticket \$420pp

TOTAL REGISTRATION FEES \$

#A combined ticket is a discounted ticket for 2 or more people (When the Chief Audit Executive and one or more Audit Risk Committee Members attend together). Not available for online registrations, paper form required to be submitted.

3. CONFIRM NAMES FOR COMBINED TICKET

Chief Audit Executive Name:

Audit & Risk Committee Member - Name, Committee Title/Position and Committee Name:

Audit & Risk Committee Member - Name, Committee Title/Position and Committee Name:

4. PAYMENT DETAILS

Method of payment (please choose an option)

1. I wish to pay by credit card*

* 1.05% surcharge for Amex | 1.23% surcharge for Visa/MasterCard | 3% surcharge for Diners

Please complete the following

Visa MasterCard Amex Diners

Total amount in AUD \$

Credit Card Number

Expiry Date

Name of Card Holder

Signature

2. I will transfer the above sum to the

Account Name: The Institute of Internal Auditors – Australia

Bank: Westpac Banking Corporation

Address: 84 King Street, Sydney NSW 2000

Branch (BSB): 032003

Account Number: 478233

Swift code: WPACAU2S

When sending payment by telegraphic transfer from overseas, please add AUD\$25.00 for bank fees. The delegate is responsible for all fees associated with the transaction. To enable us to identify your payment, please ensure that your name and **Audit and Risk Committee Forum 2022** appear on the transfer.

Please email a record to accounts@iia.org.au.

5. RETURNING FORM

Please return form and payment to

Institute of Internal Auditors – Australia

email: conferences@iia.org.au

Each delegate must complete a separate registration form

General enquiries

conferences@iia.org.au

Tel +61 2 9267 9155

Tel Toll free (within Australia) 1800 236 366

www.iia.org.au

Sponsorship enquiries

anna.soo@iia.org.au

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Tel Toll free (within Australia) 1800 236 366

DEFINITIONS

The word 'event' refers to all our conferences, workshops, webinars, members meetings, professional development training courses, dinners and other networking occasions.

INVOICING, PAYMENT & REGISTRATION

If an invoice is requested for an event, payment must be received within 14 days of the invoice date. The registration for events will not be processed until full payment is received. The registration fees includes certificate of attendance, lunch and morning and afternoon tea.

CANCELLATION FEES

All cancellations must be notified in writing to IIA-Australia. No refunds will be given for non-attendance. The following cancellation fees apply:

- Cancellations received 15 days or more before the event: 15% fee applies
- Cancellations received between 14 days and 8 days before the event: 25% fee applies
- Cancellations received within 7 days before the event: 100% fee applies

CANCELLATION BY IIA-AUSTRALIA

We reserve the right to alter published programs, speakers and venues without prior notice. However, events are intended to be provided as advertised. Professional development training courses are subject to sufficient participant numbers. If the event has to be cancelled, you will be notified at least one week in advance of the event. Our liability is limited to a full refund of the event fee only. No compensation will be paid for any other costs incurred by the delegate, such as travel or accommodation. IIA-Australia accepts no liability if an event is cancelled or postponed for reasons beyond our reasonable control.

PRIVACY STATEMENT

I, or a later substitute, hereby consent to my/their name, position and organisation being included in the Conference Delegate list and forwarded by IIA-Australia to related third parties including sponsors and exhibitors. I understand that if I do not provide consent my name will not be published in the list of participants that is distributed to each conference delegate upon registration. If you do not indicate your preference it will be assumed that we may use your details as described.

Consent Do not consent

I acknowledge that details will be used to confirm my membership status at IIA-Australia. IIA-Australia may use a third party conference service providers to process your registration. For virtual attendees, when visiting virtual exhibition booths your contact details will be made available to exhibitors. Photographs and videos may be taken at the event to be used for IIA-Australia promotional purposes. IIA-Australia will handle any personal information collected on this form in accordance with its Privacy Policy.

TRANSFERRING YOUR PLACE TO SOMEONE ELSE

If you are unable to attend an event, you can send someone else in your place provided that person meets the entry requirements of the event. Please notify us in advance so that we can update our delegate list. If the replacement delegate is not entitled to attend at the same price (for example if an IIA-Australia member sends a non-IIA-Australia member in his or her place) then the difference in fees must be paid before the event is held.

TRANSFERRING FEE TO ANOTHER EVENT

Transferring your registration to another event 15 or more days prior to the event incurs a fee of 10% of registration fees. Transferring registration to another event within 14 days prior to the event is not permitted.

LIABILITY

IIA-Australia does not accept responsibility for anyone acting as a result of information or views expressed by speakers. Delegates should take specific advice when dealing with specific situations. Opinions expressed are those of individual speakers and not necessarily those of the IIA-Australia.

INTELLECTUAL PROPERTY

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ABN: 80 001 797 557

Item No: 12.2

Subject: **MOTION ON NOTICE – PASSING OF LILLIAN WALKER, PAST PRESIDENT OF GLENELG COMMUNITY CLUB – MAYOR WILSON**

Date: 11 October 2022

PROPOSED MOTION

Mayor Wilson proposed the following motion:

That Council acknowledge the passing of Lillian Walker for her contribution as past President of Glenelg Community Club. Lillian, who would have turned 99 in February 2023, passed away Sunday 4 September 2022.

Item No: 14.1

Subject: **INFORMATION REPORT – SOUTHERN REGION WASTE RESOURCE
AUTHORITY BOARD MEETING – 19 SEPTEMBER 2022**

Date: 11 October 2022

Written By: Chief Executive Officer

Chief Executive Officer: Mr R Bria

SUMMARY

The information report of the Southern Region Waste Resource Authority (SRWRA) Board meeting held on 19 September 2022 is attached and provided for information.

RECOMMENDATION

That Council notes the Information Report of the Southern Region Waste Resource Authority Board meeting held on 19 September 2022.

STRATEGIC PLAN

A city, economy and community that is resilient and sustainable

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Not applicable

BACKGROUND

Southern Region Waste Resource Authority (SRWRA) is a regional subsidiary established by the Cities of Onkaparinga, Marion and Holdfast Bay (the "Constituent Councils"), pursuant to Section 43 of the *Local Government Act 1999*. The functions of SRWRA include providing and operating waste management services on behalf of the Constituent Councils.

In accordance with Section 4.5.2 of the SRWRA Charter - 2022, there shall be at least six ordinary meetings of the Board held in each financial year. Furthermore, Section 4.5.11 states that prior to the conclusion of each meeting of the Board, the Board must identify which agenda items considered by the Board at that meeting will be the subject of an information report to the Constituent Councils.

In accordance with the above, the Information Report from the Board Meeting held on 19 September 2022 is provided for Members' information.

Refer Attachment 1

BUDGET

Not applicable

LIFE CYCLE COSTS

Not applicable

Attachment 1



Constituent Council Information Report

- PUBLIC -

Board Meeting Date: 19 September 2022

Report By: Chief Executive Officer

Report

In accordance with Section 4.5.11 of the *Southern Region Waste Resource Authority Regional Subsidiary Charter - 2022*, the SRWRA Board identified the following Agenda Items to be the subject of a Public Information Report to the Constituent Councils:

Report Name	Report Summary
Policy Review	<p>Summary</p> <p>The Treasury Management Policy and SRWRA Board Member Policy were reviewed and presented for adoption. Charter references and Board membership were updated following adoption of the SRWRA Charter 2022 and the resignation of a Board Member representing City of Marion.</p>
Risk Management System Review	<p>Summary</p> <p>The SRWRA Risk Management System has undergone extensive review with a revised Risk Policy and Framework presented to the Board for adoption; a strategic risk review is currently being undertaken by SRWRA and a risk appetite survey will be circulated to the Board to finalise the Risk Management Review process.</p>
Investment Analysis	<p>Summary</p> <p>SRWRA currently invests funds not required to meet regular operating expenditure with the Local Government Finance Authority (LGFA). As per Section 140 of the LG Act, SRWRA is required to undertake an annual review of investment performance, benchmarking investment returns against the average annual Reserve Bank cash rate. SRWRA's investment returns for the 2021/22 year were, on average, 0.65% above this rate.</p>
Finance Report August 2022	<p>Summary</p> <p>The August 2022 financial result is a YTD net surplus of \$373K, being \$260k above budget; further analysis of YTD results will be presented to the Board at the first budget review for 2022/23.</p>

Report Name	Report Summary
Financial Results 2021 -2022	<p>Summary</p> <p>As per the requirements of Regulation 10 of the LG (Financial Management) Regulations 2011, a budget to actual comparison is presented at the end of each financial year, this report is Budget Review 4 for the 2021-22 year. SRWRA reported a net surplus of \$534k for the year, with analysis of budget variances presented to the Board.</p>
Financial Statements 2021-22 Adoption	<p>Summary</p> <p>The audited SRWRA 2021-22 Financial Statements were presented to the Board for adoption. The adopted financial statements, along with the final auditors' report will be included in the SRWRA Annual Report 2021 – 2022.</p>
CEO Information Report	<p>Summary</p> <p><u>Southern Materials Recovery Facility</u></p> <p>The glass sand plant has been installed and commissioned with glass sand now being produced, this product will be used in asphalt production. Two picking robots have been installed on the plastics line to further improve product quality prior to baling. Business development activities are continuing to attract new commercial customers.</p> <p><u>Southern Recycling Centre</u></p> <p>The Southern Recycling Centre public general waste drop off area has been temporarily closed due to damage to the roof structure, repairs are scheduled for October / November. The general public have been notified via the SRWRA website.</p> <p><u>Main South Road Intersection - Access Update</u></p> <p>This is a critical issue for SRWRA and we encourage our Constituent Councils to advocate on our behalf.</p> <p>The Department of Infrastructure has advised that it will not be proceeding with the planned signalised intersection on Bakewell Drive and has indicated plans for this intersection will not allow a right hand turn out of Bakewell Drive onto Main South Road. All north bound trucks / vehicles will be required to exit via Ostrich Farm Road and head north along Victor Harbor Road.</p> <p>Currently an average of 170 heavy vehicles per day visit the site and planned expansion of SRWRA services will increase traffic movements, increasing the need for safe and efficient site access.</p> <p>The City of Onkaparinga Acting Mayor, Acting CEO and Director of Operations met with Leon Bignell MP on 16 August to discuss this matter and a letter has been sent to the Minister for Infrastructure and Transport inviting Minister Koutsantonis to visit the SRWRA site, discuss the services we provide and to raise awareness of our concerns around the change in plans for this intersection.</p> <p><u>LMS Advocacy – Independent Review of Australian Carbon Credit Units</u></p> <p>The Federal Government is conducting a review of the integrity of the Australian Carbon Credit Units (ACCUs). LMS has written to the CEO seeking a supporting submission for the continued use of ACCUs for landfill gas extraction, LMS have also received media coverage on this topic. The SRWRA Board agreed to make a submission in support of continuing the landfill gas methodology in the creation of ACCUs in the Emission Reduction Scheme in a manner that ensures credibility and integrity.</p>

Container Deposit Scheme (CDS) Review Update

The SA EPA have released a summary of submissions received during the consultation period in 2021. Key areas of focus for scheme changes include:

- clarifying the current purpose of the scheme, strengthening the promotion of the circulation of materials through resource recovery, and supporting a stronger market for recovered resources within a circular economy;
- modernising CDS operations including new technologies, improved community accessibility and service experience;
- introducing more effective governance arrangements for CDS with a preference for a centralised scheme coordinator model;
- implementing mechanisms that optimise the recovery and recycling of high value materials in alignment with other states and territories as much as possible;
- streamlining scheme fees, including introducing a more efficient cost recovery approach for regulatory oversight; and
- streamlining beverage 'label' approval requirements, in alignment with other states and territories as much as possible.

No timeline has been specified to conclude the review process and prepare draft legislation.

Constituent Council and External Presentations

Annual Report Presentation to Constituent Councils

The Board Chairperson and SRWRA CEO will present the Annual Report to each Constituent Council following adoption by the Board. Feedback was sought from Board members regarding the best timing for this presentation noting the upcoming Local Government elections.

City of Marion - Asset and Sustainability Committee

The Board Chairperson and CEO have been invited to present to the City of Marion Asset and Sustainability Committee. Key topics that will be presented are:

- Waste Education
- EcoPark

Constituent Council Functional Support Options

Further to discussions at the Strategic Workshop and recent Board Meetings regarding resourcing and key person risk, engagement has commenced with the City of Onkaparinga to explore options for SRWRA to access Corporate Services support functions.

The first key area being investigated is WHS support with a meeting scheduled for 20 September with David Stobbe, Director Corporate, and his team to explore the scope and define options.

Discussions with the cities of Marion and Holdfast Bay would also be welcome if there is capacity to provide access to resources.

IT Improvements

Weighbridge software specialist, Mandalay Technologies have been engaged to implement a new weighbridge system for SRWRA with a scheduled implementation date of early October.

Report Name	Report Summary
	<p data-bbox="432 264 959 293"><u>Board Member Development Opportunities</u></p> <p data-bbox="432 300 1418 398">Consistent with good governance practice, development opportunities will be identified and offered to Board and proxy members. A survey of Board members will also be conducted to identify interest in specific areas of development.</p> <p data-bbox="432 445 552 474">Summary</p> <p data-bbox="432 481 815 510"><u>Health, Safety and Environment</u></p> <p data-bbox="432 517 1418 616">Incidents - SRWRA recorded 11 incidents from 01 February 2022 to 25 July 2022. Follow up actions are required for an external power outage and flooding of the inbound weighbridge.</p> <p data-bbox="432 622 1418 721">Hazards - 31 identified hazards were recorded in the period 01 February 2022 to 25 July 2022 with 24 addressed through a "Fixed in Field" protocol and 6 identified as Environmental in nature.</p> <p data-bbox="432 728 1418 826">The hazard remaining open involves the investigation and improvement of pedestrian access from the weighbridge hut to the front gate, a consultant has been engaged to assist in identifying access improvements.</p> <p data-bbox="432 873 687 902"><u>People Management</u></p> <p data-bbox="432 909 1366 938">Training – First Aid training and staff audiometric testing has been completed.</p> <p data-bbox="432 945 1331 974">Covid 19 – SA Health Guidelines are continually monitored and adhered to.</p> <p data-bbox="432 981 852 1010">Workcover – no claims in progress.</p> <p data-bbox="432 1016 948 1046">Public Interest Disclosure – none to report.</p> <p data-bbox="432 1093 663 1122"><u>Complaint Register</u></p> <p data-bbox="432 1128 1418 1261">No new odour complaints have been registered since the May Board meeting. One litter complaint was registered in August with litter escaping the fence and onto the bike track south of the site. Strengthening of operational controls are underway.</p>
<p data-bbox="225 1317 376 1384">Risk Management Report</p>	<p data-bbox="432 1305 552 1335">Summary</p> <p data-bbox="432 1341 1418 1440">The EPA visited site on the 26 August to discuss the SRWRA Mulch Quality Plan; we are awaiting follow up advice from the EPA on allowable activities under the plan.</p> <p data-bbox="432 1447 1418 1512">Landfill tonnes are above forecast, with August tonnages the highest for almost two years.</p> <p data-bbox="432 1518 1418 1583">SRWRA received and stockpiled almost 11,000t of bulk soil from Willunga Basin Water Company for future capping during July and August.</p> <p data-bbox="432 1590 1418 1722">Results from Environmental Monitoring during August have triggered a compliance value for groundwater well PC17 against total dissolved solids, further sampling is underway, with the next step to be determined following sample results.</p> <p data-bbox="432 1729 1418 1827">Surface water monitoring is finished for winter, with results being used to inform the draft Surface Water Management Plan, this is due for internal review by the end of September.</p> <p data-bbox="432 1834 1418 1899">The leachate pond has been managed via an internal process through winter and is below EPA compliance level.</p>
<p data-bbox="209 1955 400 2063">Operations Report</p>	<p data-bbox="432 1944 552 1973">Summary</p> <p data-bbox="432 1980 1418 2078">This report was provided for Board Member information listing completion of term dates for current members, providing an opportunity to recognise the contribution made by departing members.</p>
<p data-bbox="209 2096 400 2204">Constituent Council Representation</p>	

Report Name	Report Summary
Major Plant Maintenance Report	<p>Summary</p> <p>In accordance with the SRWRA Plant Asset Management Plan, health checks have been completed on the HM400 Dump Truck, D155AX-6 Bulldozer and Tarpomatic. Results indicate major maintenance is required for the dump truck, changes to maintenance schedules needed for the bulldozer and an overhaul for the Tarpomatic.</p>
Stormwater Infrastructure and an Easement on SRWRA Owned Land	<p>Summary</p> <p>Fairland Group, in consultation with the City of Onkaparinga, requested approval to place minor stormwater infrastructure and an easement (~9m²) on SRWRA owned land to manage surface runoff. The land is leased to Willunga Basin Water Company who have been consulted and support the proposal. The surface runoff is generated from SRWRA's land, and the stormwater infrastructure will be beneficial to SRWRA and the neighboring estate as there is currently not adequate drainage infrastructure in place.</p>
Willunga Basin Water Company Lease Update	<p>Summary</p> <p>Willunga Basin Water Company has undertaken works on land leased from SRWRA to ensure it complies with the approved design. This work has included reshaping vegetation mounds and reinstatement of a stormwater swale in accordance with the stormwater management plan.</p> <p>Willunga Basin Water Company have requested approval for the installation of a temporary water point to support the Victor Harbor Road upgrade and the installation of a track (already constructed) to access SRWRA land fronting Victor Harbor Road (Certificate of Title: 6175/501) that will provide access to power infrastructure for the Victor Harbor Road project. The Board supports the proposal for the water point and has requested the CEO investigate mechanisms to manage the access track and provide a report to a future Board meeting for consideration.</p>

Item No: 15.1
Subject: **ITEMS IN BRIEF**
Date: 11 October 2022
Written By: Executive Support Officer
Chief Executive Officer: Mr R Bria

SUMMARY

Items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

RECOMMENDATION

That the following items be noted and items of interest discussed:

- 1. Extension of Hours for Visitor Information Outlet and Bay Discovery Centre**
-

REPORT

- 1. Extension of Hours for Visitor Information Outlet and Bay Discovery Centre**

The Bay Discovery Centre is excited to announce that as of 1 October 2022 opening times were extended from 10am-2pm to 10am-4pm daily.

Since 2020, and due to COVID and Glenelg Town Hall building works, opening times have been reduced. The team have worked hard to re-establish a strong and enthusiastic volunteer force over the past six months and look forward to being open 10am-4pm through summer and into the New Year.