

Council Agenda

AGENDA

NOTICE OF MEETING

Notice is hereby given that an ordinary meeting of Council will be held in the

**Council Chamber – Glenelg Town Hall
Moseley Square, Glenelg**

Tuesday 13 September 2022 at 7.00pm

**Roberto Bria
CHIEF EXECUTIVE OFFICER**

Please note: This agenda contains Officers' reports and recommendations that will be considered by the Council. Any confidential items listed on the agenda will be circulated to Members separately.



Ordinary Council Meeting Agenda

1. OPENING

The Mayor will declare the meeting open at 7:00pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge Kurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

3. SERVICE TO COUNTRY ACKNOWLEDGEMENT

The City of Holdfast Bay would like to acknowledge all personnel who have served in the Australian forces and services, including volunteers, for our country.

4. PRAYER

Heavenly Father, we pray for your presence and guidance at our Council Meeting. Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

5. APOLOGIES

5.1 Apologies Received

5.2 Absent

6. ITEMS PRESENTED TO COUNCIL

7. DECLARATION OF INTEREST

If a Council Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Council they are asked to disclose the interest to the Council and provide full and accurate details of the relevant interest. Members are reminded to declare their interest before each item.

8. CONFIRMATION OF MINUTES

That the minutes of the Ordinary Meeting of Council held on 23 August 2022 be taken as read and confirmed.

9. PUBLIC PRESENTATIONS

9.1 Petitions – Nil

9.2 Presentations - Nil

9.3 Deputations - Nil

10. QUESTIONS BY MEMBERS**10.1 Without Notice****10.2 On Notice**

10.2.1 Heritage Properties 2014 – 2022 – Councillor Miller (Report No: 380/22)

11. MEMBER'S ACTIVITY REPORTS - Nil**12. MOTIONS ON NOTICE - Nil****13. ADJOURNED MATTERS - Nil****14. REPORTS OF MANAGEMENT COMMITTEES AND SUBSIDIARIES**

14.1 Information Report – Southern Region Waste Resource Authority Board Meeting – 15 August 2022 (Report No: 379/22)

15. REPORTS BY OFFICERS

15.1 Items in Brief (Report No: 381/22)

15.2 2021-2022 Annual Review of Investments (Report No: 382/22)

15.3 Creative Holdfast Arts and Culture Strategy 2019-2024 Update for 2021/2022 (Report No: 319/22)

15.4 Call for Nominations – Local Government Finance Authority Board of Trustees (Report No: 378/22)

15.5 Call for Nominations – State Records Council (Report No: 377/22)

16. RESOLUTIONS SUBJECT TO FORMAL MOTIONS

Presented for the information of Members is a listing of resolutions subject to formal resolutions, for Council and all Standing Committees, to adjourn or lay on the table items of Council business, for the current term of Council.

17. URGENT BUSINESS – Subject to the Leave of the Meeting**18. CONFIDENTIAL ITEMS**

18.1 Legal Claim (Report No: 383/22)

Pursuant to Section 83(5) of the *Local Government Act 1999* the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

- i. **information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council.**

19. CLOSURE



ROBERTO BRIA
CHIEF EXECUTIVE OFFICER

Item No: 10.2.1

Subject: **QUESTION ON NOTICE – HERITAGE PROPERTIES 2014 – 2022 – COUNCILLOR MILLER**

Date: 13 September 2022

QUESTION

Councillor Miller asked the following question:

Can Administration advise:

- 1. How many properties in Holdfast Bay have received heritage listing during this current term of Council?***
- 2. How many properties in Holdfast Bay have lost heritage listing during this current term of Council?***
- 3. How this compares to the previous Council term?***

BACKGROUND

Many planning changes have been made since 2014 and it is important to know what the implications have been for heritage properties, the protection of which forms part of our strategic plan.

ANSWER – Manager, Development Services

1. During the term of the current Council, 27 properties have received elevated heritage recognition, through their promotion from Contributory Item status to Local Heritage Place status on 1 October 2021.
2. No properties have lost their heritage listing during the term of the current Council. All Contributory Items listed in the repealed Holdfast Bay Development Plan retained their tier-three protection by being transitioned to Representative Building status under the Planning and Design Code on 29 October 2020.
3. There were no additional properties that received heritage listing during the term of the previous Council. However, one property, being the former Brighton Town Hall, was elevated from its status as a Local Heritage Place to a State Heritage Place on 29 December 2014. There was one property that lost its State Heritage status by virtue of its demolition on 21 November 2014 following an emergency order due to its dangerous structural condition. That property was Berkshire Court located at 617 Anzac

Highway, Glenelg North. No other properties lost their assigned heritage status during the term of the previous Council.

Item No: 14.1

Subject: **INFORMATION REPORT – SOUTHERN REGION WASTE RESOURCE
AUTHORITY BOARD MEETING – 15 AUGUST 2022**

Date: 13 September 2022

Written By: Chief Executive Officer

Chief Executive Officer: Mr R Bria

SUMMARY

The information report of the Southern Region Waste Resource Authority (SRWRA) Board meeting held on 15 August 2022 is attached and provided for information.

RECOMMENDATION

That Council notes the Information Report of the Southern Region Waste Resource Authority Board meeting held on 15 August 2022.

STRATEGIC PLAN

A city, economy and community that is resilient and sustainable

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Not applicable

BACKGROUND

Southern Region Waste Resource Authority (SRWRA) is a regional subsidiary established by the Cities of Onkaparinga, Marion and Holdfast Bay (the "Constituent Councils"), pursuant to Section 43 of the *Local Government Act 1999*. The functions of SRWRA include providing and operating waste management services on behalf of the Constituent Councils.

In accordance with Section 4.5.2 of the SRWRA Charter - 2022, there shall be at least six ordinary meetings of the Board held in each financial year. Furthermore, Section 4.5.11 states that prior to the conclusion of each meeting of the Board, the Board must identify which agenda items considered by the Board at that meeting will be the subject of an information report to the Constituent Councils.

In accordance with the above, the Information Report from the Board Meeting held on 15 August 2022 is provided for Members' information.

Refer Attachment 1

BUDGET

Not applicable

LIFE CYCLE COSTS

Not applicable

Attachment 1



Constituent Council Information Report

- PUBLIC -

Board Meeting Date: 15 August 2022

Report By: Chief Executive Officer

Report

In accordance with Section 2.5.22 of the *Southern Region Waste Resource Authority Regional Subsidiary Charter - 2015*, the SRWRA Board identified the following Agenda Items to be the subject of a Public Information Report to the Constituent Councils:

| Report Name | Report Summary |
|--|--|
| Code of Practice for Board Meetings | <p>Summary</p> <p>The SRWRA Charter 2022 was formally adopted by Constituent Councils in July 2022 and gazetted on 11 August 2022. A new Code of Practice was established in line with the Charter with minor updates being adopted at the meeting.</p> |
| Appointment of Independent Board Chair | <p>Summary</p> <p>The three (3) year term of the SRWRA Board Chair expires on 14 September 2023. The upcoming expiry of the term was identified as a key risk at the Board Strategic Workshop, held on 22 July 2022. The CEO was requested to progress the proposed re-appointment of the Board Chair for an additional term.</p> |
| Appointment Alternate Member of the Southern Materials Recovery Facility Joint Venture Advisory Committee | <p>Summary</p> <p>Mark Booth was appointed as an Alternate Member for the Southern Materials Recovery Facility Joint Venture Advisory Committee.</p> |
| Finance Report June 2022 | <p>Summary</p> <p>The 2021-22 Financial Statements for SRWRA and the Joint Ventures are currently being finalised. External Auditors were onsite for the final audit visit during the week commencing 1 August 2022. Financial Statements will be completed by mid-August for consideration by the Audit Committee at its meeting on 30 August 2022 and subsequently the Board at its meeting on 19 September 2022.</p> |

Draft Budget Review 4 identified a draft 2021-22 Net Surplus for SRWRA of \$2.904m being an increase of \$13k compared to BR3. After removing abnormal

items, the underlying result is a Net Surplus of \$497k being an increase of \$13k compared to BR3. Capital Works carried forwards will be confirmed following audit completion and finalisation of the Financial Statements.

A fair value revaluation of Land Holdings has been undertaken as at 30 June 2022 resulting in a 21.7% uplift in land values.

**Chief Executive
Officers
Information
Report**

Summary

Southern Materials Recovery Facility

The Glass sand plant has been installed and commissioned with glass sand now being produced. The glass sand will be used in asphalt products.

Two picking robots have been installed on the plastics line to further improve product quality prior to baling. Business development activities are continuing to attract new commercial customers.

Southern Recycling Centre

The Southern Recycling Centre is not receiving General Waste from the public due to damage to the roof structure that covers the receival area for the waste (the roof is an EPA Requirement). A new roof structure has been ordered and will be installed in the coming months. Public notification has been placed on the SRWRA website.

Main South Road Intersection Access Update

The Department of Infrastructure has advised that it will not be proceeding with a signalised intersection on Bakewell Drive. It has reverted to its previous position of no right hand turn out of Bakewell Drive. This will require all north bound trucks / vehicles to head north along Victor Harbor Road. The City of Onkaparinga Acting Mayor, Acting CEO and Director of Operations is meeting with Leon Bignell MP on 16 August to discuss this and other matters.

The loss of the intersection will result in a suboptimal traffic outcome for SRWRA and its future plans.

Further advocacy will be required to overturn this decision.

IT Improvements

Weighbridge software specialist, Mandalay Technologies have been engaged to implement a new system for SRWRA with a likely switchover date of early October.

Board Member Development Opportunities

Consistent with good governance practice, development opportunities will be identified and offered to Board and proxy members. A survey of Board members will also be conducted to identify interest in specific areas of development.

**Risk
Management
Report**

Summary

HSE

Incidents - SRWRA recorded 11 incidents from 01 February 2022 to 25 July 2022. Actions following an external power outage are being addressed.

Hazards - 31 identified hazards were recorded in the period 01 February 2022 to 25 July 2022 with 23 addressed through a "Fixed in Field" protocol and 6 identified as Environmental in nature. Two hazards remaining open relate require specialist repair or consultant advice.

People Management

Training – Manual tasks around completion of weighbridge entry forms has been completed.

First aid training and audiometric testing is scheduled for August and September.

Covid 19 – SA Health Guidelines are continually monitored and adhered to.

Workcover – no claims in progress.

Public Interest Disclosure – none to report.

Complaint Register

No new odour complaints have been registered since the May Board meeting .

Operations Report

Summary

The landfill is operating smoothly with tonnes to landfill slightly above target and staffing levels returning to normal.

Stockpiling and mass balancing reporting occurs monthly to the EPA. Compliance Plans required by the EPA are on track for review and completion before end of November 2022. Approved Operational Use tonnes are within allowances with daily cover averaging 3.6% which is below the EPA allowance of 10%.

Capital improvements include groundwater bores, dewatering pump pit, capping, stormwater, leachate and surface water management and fencing.

Strategic Workshop Outcomes

Summary

The SRWRA Strategic Workshop was held on Friday 22 July 2022 at the Cove Civic Centre. The aim of the Workshop was to establish the strategic, financial and future direction of SRWRA.

The key strategic points discussed were:

- Strategic Business Focus
- Financial Overview
- Landfill Strategy
- Joint Ventures
- Buffer Land Use
- Energy Precinct
- Governance
- SRWRA Board

Further detailed information will be provided following the September Board Meeting.

Item No: 15.1
Subject: **ITEMS IN BRIEF**
Date: 13 September 2022
Written By: Executive Support Officer
Chief Executive Officer: Mr R Bria

SUMMARY

These items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

RECOMMENDATION

That the following items be noted and items of interest discussed:

1. **Science at the Bay Science Week Library Program - 15-20 August 2022**
 2. **ART at Partridge Event**
 3. **New Year's Eve Funding**
-

REPORT

1. **Science at the Bay Science Week Library Program - 15-20 August 2022**

The Library Services team participated in National Science Week in August coordinated by the Library Officer, Digital Learning. A National Science Week grant of \$1,800 funded *Science at the Bay* at the Glenelg and Brighton libraries, which enabled diversified library programs and welcomed new audiences at library events. The sessions attracted 984 participants: 670 children; and 314 adults.

The event attracted primary school aged children, including students from McAuley Community School, who experimented at the Discovery and Inventor sessions with microscopes and magnifying glasses, created 3D printing and model making and tested their knowledge with the science scavenger hunt. Science stories and rhymes with themes from micro beasts to the moon encouraged the under 5's to explore science in their everyday world.

The closing event with Astronomer, Ms Mary Adam from UniSA Adelaide Planetarium was a highlight, sharing her knowledge of galaxies and stars to an enthusiastic audience. Held at the Kauri Community & Sports Centre the venue

helped the library reach a wider audience in the 15-30 age group. Further science events will be held in the future to build on the success of Science Week.

2. ART at Partridge Event

The ART at Partridge event was held on the weekend of 13-14 August 2022 at Partridge House, Glenelg during the South Australian Living Artists (SALA) Festival. This SALA event was established to provide emerging and established artists, sculptors and designers with the opportunity to showcase, promote and sell their artworks. It is also an opportunity for the community to come and celebrate art and the artistic expression of local artists.

Over forty artists were involved in the two day event which featured an indoor exhibition, a variety of art market stalls and art demonstrations. Live music and coffee stalls contributed to the event. The majority of participating artists are local to the City of Holdfast Bay.

Partridge House was a perfect venue to hold ART at Partridge and to create a vibrant arts atmosphere. The event was an overwhelming success and shone a spotlight on Partridge House with an estimated 1,500 people attending the event over the two days.

The total Council financial contribution for this event was \$2,500, funded from within the Arts and Culture budget.

3. New Year's Eve Funding

Council received correspondence from the Department of the Premier and Cabinet regarding Council's request for further funding for the 2022 New Year's Eve celebration at Glenelg and Brighton.

Refer Attachment 1

Attachment 1



OFFICIAL

DPC22/0903
B1342609



Government of South Australia

Department of the Premier
and Cabinet

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2 September 2022

Ms Amanda Wilson
Mayor
City of Holdfast Bay
PO BOX 19
BRIGHTON SA 5048

Dear Mayor

The Premier has asked me to thank you for your recent letter in which you requested further financial support from the Government of South Australia on behalf of the City of Holdfast Bay for the New Year's Eve celebration at Glenelg and Brighton.

The Premier was pleased to provide funding of \$25,000 to the City of Holdfast Bay for these celebrations, as you were advised in a letter of 4 July 2022.

The Government receives many requests for funding; however, it has limited financial resources and I regret to advise that the department is unable to provide further financial assistance on this occasion.

I would, however, like to take this opportunity to wish you the best for this event.

Yours sincerely

A handwritten signature in black ink, appearing to read 'M. Ritz'.

Monica Ritz
A/DIRECTOR - BUSINESS OPERATIONS

Item No: 15.2

Subject: **2021-22 ANNUAL REVIEW OF INVESTMENTS**

Date: 13 September 2022

Written By: Manager, Financial Services

General Manager: Strategy and Corporate, Ms P Jackson

SUMMARY

Section 140 of the *Local Government Act 1999* (the Act) requires Council to review the performance of its investments on an annual basis. This report explains the process for investing funds, amount of funds invested during 2021-22, and investment performance against budget for Council's Municipal and Alwyndor activities.

The Audit Committee received and noted the Municipal and Alwyndor investment performance reviews at its meeting on 17 August 2022.

RECOMMENDATION

That Council receives and notes this report comprising a performance review of 2021-22 investments, as required under Section 140 of the *Local Government Act 1999*.

STRATEGIC PLAN

Statutory requirement

COUNCIL POLICY

Treasury Management Policy

STATUTORY PROVISIONS

Local Government Act 1999, Sections 139 and 140

BACKGROUND

The Act requires Councils to review the performance of its investments annually. Council invests its funds in accordance with its Treasury Management Policy ensuring funds are preserved and invested within legislative requirements and sound prudential requirements.

Section 139 of the Act details the investment powers of a Council. It requires a Council to exercise care, diligence and skill in placing and managing investments, while avoiding speculative or

hazardous investments. It also stipulates matters to be taken into account when placing investments including the nature of risk, likely income return, effect of inflation, the costs of making the investment and any anticipated community benefit.

Council's 2021-22 Treasury Management Policy requires all surplus Municipal funds to be invested with secure financial institutions with the Local Government Finance Authority (LGFA) being the preferred institution.

Alwyndor Aged Care has in place an *Investment Strategy and Policy* framework which enables longer-term investments to be placed via an external fund manager, Ord Minnett. These include a range of investments covering Australian Equities, International Equities, Fixed Interest, Hybrid, Property, and Cash.

Separate reports for Municipal and Alwyndor investment performances were received and noted by the Audit Committee on 17 August 2022.

REPORT

This report deals with investment performance resulting from the investing of day-to-day surplus funds (operating funds) with the LGFA or for Alwyndor Aged Care specific reserves investments via external investment advisor, Ord Minnett.

Investment Policy Framework

For 2021-22 Council's investment policy states that the LGFA is the preferred financial institution for Municipal cash investments. It is guaranteed by the State and is managed and administered by a Board of Trustees, working for the benefit of Councils and other Local Government Bodies within South Australia.

The LGFA offers an annual bonus payment which enables it to share its financial success with member councils. It is calculated in relation to the average deposit and loan levels held by the LGFA during the financial year.

Other approved Municipal investment types include SA or Commonwealth Government Bonds and interest bearing deposits or bank bills with a credit rating from Standard & Poor's of not less than A1 for investments up to 12 months and not less than AA- for longer investments.

For Alwyndor funds, longer-term investments are held via an external fund manager, Ord Minnett as per the *Investment Strategy and Policy*, and include Australian Equities, International Equities, Fixed Interest, Hybrid, Property, and Cash.

MUNICIPAL FUNDS

2021-22 Investment Placement

All of Council Municipal cash investments were placed with the LGFA. Due to cash flow requirements and the utilisation of cash advance debentures, no new major fixed term investment opportunities arose during the financial year. All short-term investments were held with the LGFA due to non-quantifiable factors including transaction processing efficiency and the level of service provision.

LGFA Bonus Payments

The Board of Trustees of the LGFA annually determines that a bonus payment be made from surplus funds to councils and prescribed authorities who used the LGFA services. The allocation and amounts are calculated in relation to individual council deposit and debenture loan levels maintained with the LGFA over the financial year. The bonus payments equate to approximately 0.35% pa additional interest earned on average deposits. Council received a \$16,884.55 bonus payment for Municipal funds in 2021-22.

Cash Backed Reserve Fund Investments

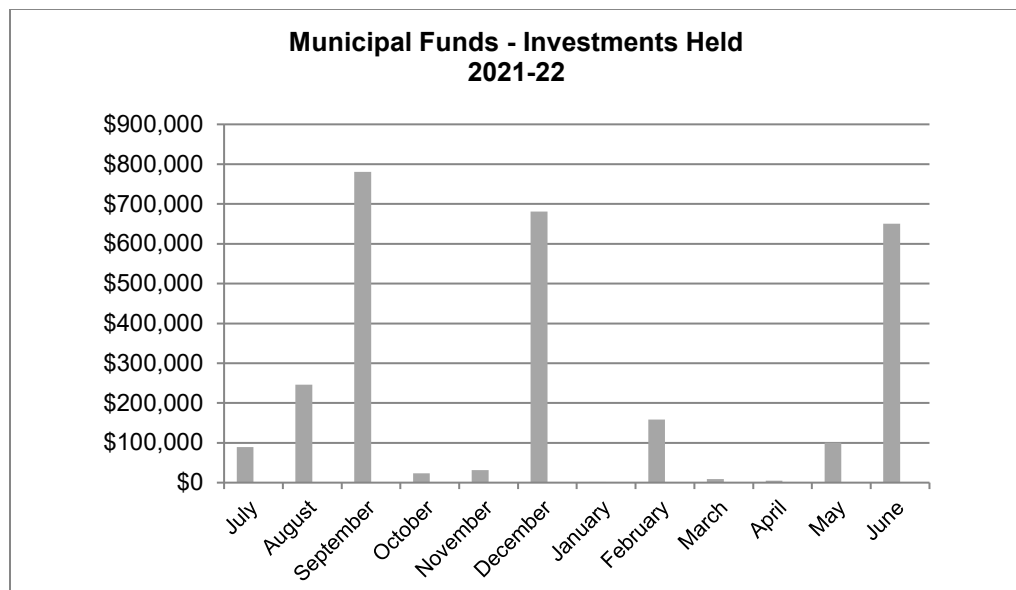
Council's Treasury Management Policy states that cash-backed Municipal reserves will not be maintained unless required by legislation or agreed to with third parties. The reserves that are legally required to be maintained include developer contributions.

2021-22 Overall Budget Result

The original total forecast for investment income was \$35,800 for Municipal operations. The Municipal budget forecasts were decreased to \$20,000 due to reduced interest rates and the impact on cash flow due to the timing of recurrent operational and major capital expenditure. The final 2021-22 actual result was \$19,742 for Municipal operations.

Levels of Investment

The level of Municipal invested funds held as at 30 June 2022 was \$650,000 compared with \$100,000 as at 30 June 2021. The following chart highlights the level of investments held for Municipal funds peaking during the rates due date instalment months and upon receipt of significant grants.



Municipal Funds Investment Performance

2021-22 Interest rate movements

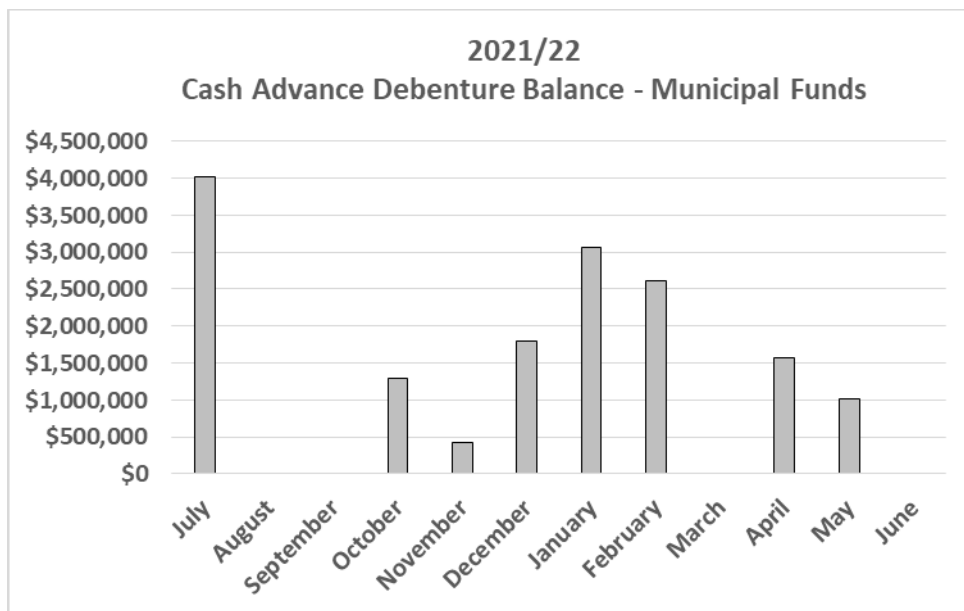
During 2021-22 official interest rates were increased by the Reserve Bank of Australia (RBA). They increased by 0.25% on 3 May 2022 (from 0.30% to 0.55%), and on 7 June 2022 by 0.50% (from 0.55% to 1.05%). These were the first official cash rate increases since the RBA ended its easing cycle with the last rate cut on 4 November 2020. On 5 July 2022 the rate increased by a further 0.5% to 1.55%.

The RBA’s decisions to increase interest rates are due to the withdrawal of the extraordinary monetary support that was put in place to help the Australian economy during the COVID-19 pandemic. The RBA Board has also indicated that they expect to take further steps in the process of normalising monetary conditions in Australia over the months ahead.

Cash Advance Debenture movement during 2021-22

During 2021-22 available cash was utilised to meet regular operational cash flow requirements and capital expenditure. The Treasury Management Policy for Municipal funds states that available funds are to be first used to repay debt and to avoid raising new debt.

During 2021-22 low-interest (1.3% to 1.55%) short term cash advance debenture (CAD) borrowings were utilised and there was no new funding requirement for new fixed term borrowings. The CAD draw-down timings reflect the cash flow requirements. CAD repayments occurred during the rate instalment payment peaks in September, December, March and June with no outstanding amounts due as at 30 June 2022.



During 2021-22 a total loan principal amount of \$1,115,754 was repaid on fixed term loan borrowings. The total fixed term principal outstanding as at 30 June 2022 is \$14.4m with a weighted average interest rate of 3.97%.

ALWYNDOR FUNDS

2021-22 Investment Placement

All Alwyndor investments were held with either the State backed LGFA or via external investment advisor Ord Minnett. During 2021-22 53% of Alwyndor investments were placed with the LGFA, and 47% with Ord Minnett in line with Alwyndor's Investment Strategy.

LGFA Bonus Payments

The Board of Trustees of the LGFA annually determines that a bonus payment be made from surplus funds to Councils and prescribed authorities who used the LGFA services. Alwyndor received a \$65,069.13 bonus payment for funds held with LGFA.

Cash Backed Reserve Fund Investments

Reserve funds at Alwyndor are invested in accordance with prudential requirements that include holding \$2.5m at call and investing the balance with either LGFA at call or via external investment manager, Ord Minnett.

Levels of Investment

As at 1 July 2021 a total of \$18.49m of Alwyndor cash funds were invested. As at 30 June 2022 the level of Alwyndor invested funds decreased to \$16.4m. The movement in the level of investments is due to the decrease in Aged Care Facility Deposits.

The operational Alwyndor account is the day-by-day cash account. All receipts and payments are processed through a bank account and any surplus funds arising are invested in accordance with the current policy.

Alwyndor Investment Performance

Weighted Average interest rate earned

The following table compares the overall weighted average interest rate (including estimated LGFA bonus) earned on Alwyndor investments for 2021-22:

| Funds | RBA Cash rate | Term Deposits – Reserve Funds | Cash At Call (Operational) | Ord Minnett (Gross yield incl Franking credits) |
|----------|---------------|-------------------------------|----------------------------|---|
| Alwyndor | 0.17% | 0.65% | 0.56% | 3.49% (forecast) |

Prior to investing with external investment advisor, Ord Minnett, Alwyndor was investing reserve funds for periods of 30 days to 90 days.

Interest and dividends received during 2021-22

The original budget for interest on investments for Alwyndor funds totaled \$165,389 and was revised to \$304,146 during the year. The total actual amount earned was \$299,722 which was a decrease to the revised forecast. The additional income compared to budget was mainly due to a conservative budget assumption as the investment portfolio with the external advisor was not known at the time.

Investment performance

The performance has resulted in a fair value movement representing unrealized losses as at 30 June 2022. Alwyndor's *Investment Strategy and Policy* is based upon a long term investment plan with the assumption that performance will fluctuate over a seven year period. \$12.5m was invested in November 2021 and no further additions to this amount have been made to date.

The overall portfolio return for 2021-22 was -5.75% which reflected the geopolitical events and volatility around interest rates and inflation at that time. However the income from the portfolio is expected to increase in line with further RBA interest rate increases and the gross yield, including franking credits, is forecast to exceed 5%.

BUDGET

The 2022-23 Municipal investments budget has been set after taking into consideration the Treasury Management Policy, interest rate environment, and surplus operational funds. The original Municipal budget has been set at \$20,000.

The 2022-23 Alwyndor investments budget has been set after taking into consideration the Treasury Management Policy, interest rate environment, level of reserve requirements and surplus operational funds. The budget for interest earned on cash is \$15,000 while investment income from external investment advisor Ord Minnett, has been set at \$430,000. With the recent increases in interest rates, the investment income, predominately from Income Securities/Hybrids, is expected to exceed \$600,000.

LIFE CYCLE COSTS

This report deals with 2021-22 investment performance. It does not have any full life cycle cost implications.

Item No: 15.3

Subject: **CREATIVE HOLDFAST ARTS AND CULTURE STRATEGY 2019-2024
UPDATE FOR 2021/22**

Date: 13 September 2022

Written By: Community, Arts and Culture Coordinator

General Manager: Community and Business, Ms M Lock

SUMMARY

This report is to provide an update to Council on the implementation of the actions set out in the Creative Holdfast: Arts and Culture Strategy 2019 – 2024. Multiple actions have occurred and now completed in the period of the last twelve months.

RECOMMENDATION

That Council notes the report and the Creative Holdfast: Arts and Culture Strategy 2019 – 2024 Update for 2021/22.

STRATEGIC PLAN

Wellbeing: Arts and culture create vibrancy, celebrate creativity and encourage people to connect with country, place and each other.

COUNCIL POLICY

Public Art Policy

STATUTORY PROVISIONS

Not applicable

BACKGROUND

The Creative Holdfast: Arts and Culture Strategy 2019 - 2024 was developed by Urban Mind, and adopted by Council in June 2019. The five year plan reflects the needs and aspirations for arts and culture and guides the philosophy, coordination, promotion, management and investment in arts and culture across the city.

The Strategy is underpinned by five themes, related objectives and actions that guide the approach to enhance and integrate arts and culture until 2024. The roll out of the Strategy and Action Plan allows Administration across multiple departments to proactively plan, budget and deliver on projects, initiatives and events that build upon our strength and cement our commitment to arts and culture and support creativity.

Briefly, the Strategy goals are to encourage and support local cultural activity, increase participation, develop the potential of artists, nurture local creative industry and support and promote cultural development. A significant number of actions have been delivered over the 2021/22 financial year.

REPORT

By directing joint resources across Council to arts and culture and collaborating with staff and stakeholders, the Strategy has achieved significant progress in capacity building for artistic, creative and cultural development.

Below is a condensed list of the objectives that have been established, completed or continuing as part of the delivery of the 2021/22 actions set out in the five themes of the Creative Holdfast: Arts and Culture Strategy 2019 - 2024, including:

- **An increase in the promotion, communication and sharing of local arts and cultural activities and events to enhance participation and grow audiences;**
 - Creative Holdfast Monthly Newsletters;
 - Creative Holdfast Summer and Winter Program;
 - History by the Sea brochures;
 - Social Media across multiple platforms;
 - Updated Website information on the Arts and Culture pages, including What's On; and
 - Targeted emails to Creative Holdfast database on specific opportunities and events.

- **An increase in live music opportunities including programmed performances for musicians throughout the city;**
 - Glenelg and Brighton Street Parties, Glenelg Sunset Markets, Rendezvous Markets;
 - The Local Battle of the Bands;
 - Christmas at the Bay;
 - Foreshore Fridays x 5 events between November 2021 and March 2022;
 - Tunes on Chapel x 4 events February-March 2022;
 - Local Choir, Orchestra and Brass Bands performances;
 - Free Busking Permits for musicians and performers; and
 - Beach Concerts.

- **Multiple new public artworks have been installed throughout the city;**
 - Light Tapestry – Hindmarsh Lane, Glenelg;
 - sesquipedalian sea squirt – Chapel Plaza, Glenelg;
 - Jimmy Melrose Memorial Artwork – Jimmy Melrose Reserve, Glenelg;
 - Fortrose Mural – Event Cinemas, Cowper Street, Glenelg;
 - War Animal Memorial – Glenelg Town Hall, Glenelg;
 - Papa Tjukurpa Dingo Sculptures – Old Gum Tree Reserve, Glenelg North;
 - Rugged Beauty Sculptural Bench – Dulcie Perry Reserve, North Brighton; and
 - Catching Squid Sculptures – Esplanade, Brighton

- **Development of new forms, documents, policies and guidelines that support the strategic approach for the implementation and delivery of arts and culture;**
 - Street Art and Mural Plan;
 - ART at Partridge Exhibition and Art Stall Online applications;
 - Rotary Youth Art Photographic Exhibition online applications;
 - SALA Subsidies Online Registration Forms;
 - Creative Holdfast Summer and Winter Programs and Online Booking Systems;
 - SALA Exhibitions and Events within Holdfast Bay brochure;
 - The delivery of new technology that promotes and provides information about our existing public art assets on our website; and
 - Information was regularly reviewed and updated on the Creative Holdfast Arts and Aboriginal Culture and Heritage information on the website.

- **An increasing level of arts activity, resulting in enhanced opportunities for artists, community and audiences;**
 - Creative Holdfast Winter / Summer Program;
 - The History By the Sea Talks; and
 - South Australian Living Art (SALA) Festival annually during the month of August.

- **Increased investment in arts and cultural activity and support for local creative initiatives, including Grant and Donation opportunities;**
 - Two mural artworks were funded by Public Art Grants and five cultural or music initiatives or events received Community Chest funding.
 - South Australian Living Artists Registration subsidies were offered to local artists.
 - Creative Holdfast Winter and Summer Program offers a wide range of arts, cultural and history events, workshops, talks, tours and exhibitions that provide opportunities for creative learning, sharing and involvement.

- **Continued partnerships with Kurna Nation for Council projects, programs and cultural initiatives;**
 - Regular meetings were held with Kurna Elders to discuss Council projects and cultural initiatives and deliver outcomes that strengthen our community's understanding of Kurna culture, connection to place and our shared history.

- **Increased recognition of the unique history and culture of the city, including a greater understanding and connection to the Aboriginal culture, heritage and beliefs;**
 - A variety of workshops and training including cultural awareness, cultural heritage sessions, language workshops and arts and cultural activities were held throughout the year, including National Reconciliation Week and NAIDOC week.
 - The 'On Kurna Land' window stickers were designed by Kurna Ngarrindjeri Yankunytjatjara artist, Allan Sumner and are available free to local residents, businesses and community organisations.
 - The Discover our Place School packs are distributed throughout local schools and talks and tours of the Tiati Wangkanthi Kumangka exhibition and other Council sites throughout the city.
 - Regular meetings were held with Kurna Elders to discuss Council projects and cultural initiatives and deliver outcomes that strengthen our community's understanding of Kurna culture, connection to place and our shared history.

- **The recruitment of arts volunteers to host arts and cultural tours, talks and art workshops;**
 - Volunteers continue to run several bus, walking and train trip tours with participants to explore arts and cultural venues, exhibitions and sites.
 - Bus Tours in the last 12 months include: David Roche Foundation Museum, The Cedars – Hans Heysen Museum and Gallery, The d'Arenberg Cube and Willunga Galleries, Waterhouse Art Prize and Archie 100, Murray Bridge Regional Gallery.
 - Walking Tours in the last 12 months include: SALA guided walking tours, Brighton Jetty Sculptures walking tours, Seacliff Historic walking tours, Gert by Sea: The Gay Bay walking tour through Glenelg.

BUDGET

The investment of the Creative Holdfast initiatives, programs and commissions is within the existing approved Council budgets and as part of the capital works budget. Council may also allocate funding as part of major infrastructure projects and grant funding opportunities will be investigated where appropriate.

LIFE CYCLE COSTS

Life cycle costs will be developed through the planning process for each individual project and initiatives.

Item No: 15.4

Subject: **CALL FOR NOMINATIONS - LOCAL GOVERNMENT FINANCE
AUTHORITY BOARD OF TRUSTEES**

Date: 13 September 2022

Written By: Executive Support Officer

Chief Executive Officer: Mr R Bria

SUMMARY

The Local Government Association (LGA) is seeking nominations for two Local Government representatives on the Local Government Finance Authority (LGFA) Board of Trustees for a two year term commencing on 1 January 2023.

RECOMMENDATION

That Council:

1. notes the report;

OR

2. nominates _____ for consideration by the Local Government Association of South Australia to be nominated for the Local Government Finance Authority Board of Trustees.

STRATEGIC PLAN

Statutory compliance

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Local Government Finance Authority Act 1983

BACKGROUND

The LGFA of South Australia is a body corporate established under the *Local Government Finance Authority Act 1983* and is administered by the Board of Trustees (LGFA Board). The role of the LGFA is to provide lending and investment solutions to South Australian Local Government.

The current Local Government representatives on the LGFA Board are Mr Terry Buss (City of West Torrens) and Dr Andrew Johnson (nominee of Port Pirie Regional Council). Mr Buss and Dr Johnson are eligible for re-appointment.

REPORT

There are two positions available on the LGFA Board for a two year term commencing on 1 January 2023. The positions are open to suitably qualified council members, or employees of a council or other Local Government entity.

The LGFA Board meet approximately six times per year. Members will receive an annual income of \$7,813 for attendance at meetings.

In accordance with the LGA Appointments and Nominations to Outside Bodies Policy, the Nominations Committee of the LGA Board of Directors may undertake preliminary consideration of nominees and make recommendations to the LGA Board of Directors; this may include the Nominations Committee undertaking interviews and/or requesting details of referees. Only nominations submitted following a resolution of council will be considered.

The Call for Nominations Information Sheet is attached for Members' information. It provides further information about the role and a selection criteria to be addressed by the nominee. A current curriculum vitae must also be supplied by the nominee.

Refer Attachment 1

Council is required to complete the nomination form and forward to the Nominations Coordinator by **5.00pm Friday 7 October 2022**.

Refer Attachment 2

BUDGET

There are no budget implications for Council.

LIFE CYCLE COSTS

Not applicable

Attachment 1



LGA Appointments and Nominations to Outside Bodies — Call for Nominations

| Local Government Finance Authority Board of Trustees | |
|--|--|
| Governing Statute (if applicable) | <i>Local Government Finance Authority Act 1983</i> |
| Purpose/Objective | Board of Trustees for the management of the Local Government Finance Authority, providing investment and lending solutions to South Australian Local Government. |
| Administrative Details | 6 meetings per annum Remuneration: \$7,813 per annum |
| Selection Criteria (to be addressed by applicant) | <ul style="list-style-type: none"> Local government knowledge and experience Financial Acumen |
| <p><i>In accordance with the LGA Appointments and Nominations to Outside Bodies Policy, selection for appointment or nomination to this Outside Body may include the conduct of interviews and checking of referees by the LGA. By applying, the applicant accepts that the LGA may request an interview and/or the details of referees.</i></p> | |
| <p>Liability and indemnity cover</p> <p><i>The LGA requires that persons appointed to Outside Bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the Outside Body on an annual basis.</i></p> | |
| <p>For more information contact: LGA Nominations Coordinator at nominationscoordinator@lga.sa.gov.au or 8224 2000</p> | |

Attachment 2



LGA Appointments and Nominations to Outside Bodies — Nomination Form

Instructions

This form:

- *Must be submitted by a council*
- *Must be emailed in PDF format to nominationscoordinator@lga.sa.gov.au*
- *Receipt of nomination will be acknowledged by return email*
- *CV and response to selection criteria (if applicable) may be emailed separately by the nominee and will be treated confidentially*

This nomination form fulfils the requirements of the LGAs Appointments and Nominations to Outside Bodies Policy, [available here](#).

SECTION 1 to be completed by Council, SECTION 2 to be completed by Nominee.

Please refer to the *Call for Nominations* information sheet (PART A) for details of the Outside Body and the selection criteria to be met by the nominee.

SECTION 1: COUNCIL to complete

| Local Government Finance Authority Board of Trustees | |
|---|---|
| Council Details | |
| Name of Council submitting the nomination | |
| Contact details of council officer submitting this form | Name: <input style="width: 90%;" type="text"/> |
| | Position: <input style="width: 90%;" type="text"/> |
| | Email: <input style="width: 90%;" type="text"/> |
| | Phone: <input style="width: 90%;" type="text"/> |
| Council meeting date and minute reference | |
| Nominee Full Name | |
| elected member <input type="checkbox"/> OR employee of council <input type="checkbox"/> OR employee of local government entity <input type="checkbox"/> | |
| <i>Note: by submitting this nomination council is recommending the nominee is suitable for the role.</i> | |

SECTION 2: NOMINEE to complete

| Local Government Finance Authority Board of Trustees | | | |
|--|--|----------------|--|
| Nominee Details | | | |
| * Denotes a Mandatory Field. The information in this form is provided by the LGA to the relevant Minister/State Government Authority for the purposes of actioning an appointment to an outside body. Successful Nominees may be contacted directly by the relevant body using the information provided in this form. | | | |
| First Name:* | | Gender | |
| Middle Name:* | | | |
| Surname:* | | | |
| Home / Personal Postal Address:* | | | |
| | | | |
| Phone: | | Mobile: | |
| Personal Email: | | | |
| Why are you interested in this role? | | | |
| CV | attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/> | | |
| Response to selection criteria (if applicable) <i>Please refer to the Call for Nominations information sheet for the selection criteria to be addressed.</i> | <i>Nominee to provide response to selection criteria (of no more than 2 pages) for consideration by the LGA Board of Directors.</i> attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/> | | |
| Do you agree for your details to be retained on the LGA Nominees Database for a period of 12 months in order to be considered for other vacancies on Outside Bodies? Yes <input type="checkbox"/> OR No <input type="checkbox"/> If Yes, please list any fields of interest or Outside Bodies of interest: <ul style="list-style-type: none"> • • • | | | |
| Undertaking: <i>The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?</i> Yes <input type="checkbox"/> No <input type="checkbox"/> Signature of Nominee: _____ | | | |

Item No: 15.5
Subject: **CALL FOR NOMINATIONS – STATE RECORDS COUNCIL**
Date: 13 September 2022
Written By: Executive Support Officer
Chief Executive Officer: Mr R Bria

SUMMARY

The Local Government Association (LGA) is seeking nominations for a Local Government member on the State Records Council for a three year term, commencing on 28 January 2023.

RECOMMENDATION

That Council:

1. notes the report;

OR

2. nominates _____ for consideration by the Local Government Association of South Australia to be nominated for the State Records Council.

STRATEGIC PLAN

Statutory compliance

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

State Records Act 1997

BACKGROUND

The State Records Council is established by the *State Records Act 1997*. The primary functions of the committee are to approve determinations under the Act relating to the disposal of official records and to provide advice to the Minister or Manager, either on its initiative or at the request

of the Minister or Manager, with respect to policies relating to record management or access to official records.

The position on the State Records Council is currently held by Councillor Helen Donovan (City of Adelaide) whose term expires on 29 January 2023. Councillor Donovan is eligible for re-appointment.

REPORT

One position for a Local Government representative to join the State Records Council is now available for a three year term. The position is open to Council members and employees of Council. The position commences from 28 January 2023.

The State Records Council meet eight times per year, six normal meetings and two strategic meetings. The Council meet on Tuesdays at 10.00am to 2.00pm at State Records of South Australia, 10 Franklin Street, Adelaide or via Microsoft Teams. Meeting dates are yet to be confirmed. The sitting fee for a full session (2-4 hours) is \$206.

The *Legislation Interpretation Act 2021* (the Act) requires the LGA to provide a panel of three nominees from which the Attorney General will select the appointee. In accordance with section 42 of the Act the panel of nominees must include at least one male and one female.

The LGA Appointments and Nominations to Outside Bodies Policy outlines that the Nominations Committee of the LGA Board of Directors may undertake preliminary consideration of nominees and make recommendations to the LGA Board of Directors.

LGA nominations on Outside Bodies must be currently serving council members or employees of a council or other Local Government entity, unless determined otherwise by the LGA Board of Directors. Only nominations submitted following a resolution of council will be considered.

The Call for Nominations Information Sheet is attached for Members' information. It provides further information about the role and a selection criteria to be addressed by the nominee. A current curriculum vitae must also be supplied by the nominee.

Refer Attachment 1

The nominee and Council are required to complete the nomination form and forward to the Nominations Coordinator by **5.00pm 14 October 2022**.

Refer Attachment 2

BUDGET

There are no budget implications for Council.

LIFE CYCLE COSTS

Not applicable

Attachment 1



LGA Appointments and Nominations to Outside Bodies — Call for Nominations

| State Records Council | |
|---|---|
| Governing Statute (if applicable) | Section 9(2)(e) State Records Act 1997 |
| Purpose/Objective | <p>Has the functions of:</p> <ul style="list-style-type: none"> a) approving determinations under the Act relating to the disposal of official records and b) providing advice to the Minister or Manager, either on its own initiative or at the request of the Minister or the Manager, with respect to policies relating to record management or access to official records. |
| Administrative Details | <ul style="list-style-type: none"> • 8 meetings per year (6 normal, 2 strategic) at State Records of South Australia, 10 Franklin Street, Adelaide or via Microsoft Teams. • Meetings held Tuesdays 10am – 2pm (2023 dates TBC) • Sitting fees \$206 per full session |
| Selection Criteria (to be addressed by applicant) | <ul style="list-style-type: none"> • Relevant knowledge of records management issues as they impact on local government. • Relevant experience serving on high level intergovernmental boards or committees is highly desirable. • Practical knowledge of and experience in local government, including processes, community consultation and the law as it applies to local government. • Experience in the administration of legislation, particularly the State Records Act 1997. • Knowledge of policies as they relate to matters of records management and access to official records. |
| <p>Liability and indemnity cover</p> <p><i>The LGA requires that persons appointed to Outside Bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the Outside Body on an annual basis.</i></p> | |

For more information contact: LGA Nominations Coordinator at nominationscoordinator@lga.sa.gov.au or 8224 2000

Attachment 2



LGA Appointments and Nominations to Outside Bodies — Nomination Form

Instructions

This form:

- Must be submitted by a council
- Must be emailed in PDF format to nominationscoordinator@lga.sa.gov.au
- Receipt of nomination will be acknowledged by return email
- CV and response to selection criteria (if applicable) may be emailed separately by the nominee and will be treated confidentially

This nomination form fulfils the requirements of the LGAs Appointments and Nominations to Outside Bodies Policy, [available here](#).

SECTION 1 to be completed by Council, SECTION 2 to be completed by Nominee.

Please refer to the **Call for Nominations** information sheet (PART A) for details of the Outside Body and the selection criteria to be met by the nominee.

SECTION 1: COUNCIL to complete

| State Records Council | | |
|---|------------------|--|
| Council Details | | |
| Name of Council submitting the nomination | | |
| Contact details of council officer submitting this form | Name: | |
| | Position: | |
| | Email: | |
| | Phone: | |
| Council meeting date and minute reference | | |
| Nominee Full Name | | |
| elected member <input type="checkbox"/> OR employee of council <input type="checkbox"/> OR employee of local government entity <input type="checkbox"/> | | |
| <i>Note: by submitting this nomination council is recommending the nominee is suitable for the role.</i> | | |

SECTION 2: NOMINEE to complete

| State Records Council | | | |
|--|--|----------------|--|
| Nominee Details | | | |
| * Denotes a Mandatory Field. The information in this form is provided by the LGA to the relevant Minister/State Government Authority for the purposes of actioning an appointment to an outside body. Successful Nominees may be contacted directly by the relevant body using the information provided in this form. | | | |
| First Name:* | | Gender | |
| Middle Name:* | | | |
| Surname:* | | | |
| Home / Personal Postal Address:* | | | |
| | | | |
| Phone: | | Mobile: | |
| Personal Email: | | | |
| Why are you interested in this role? | | | |
| CV | attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/> | | |
| Response to selection criteria (if applicable) <i>Please refer to the Call for Nominations information sheet for the selection criteria to be addressed.</i> | <i>Nominee to provide response to selection criteria (of no more than 2 pages) for consideration by the LGA Board of Directors.</i> attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/> | | |
| Do you agree for your details to be retained on the LGA Nominees Database for a period of 12 months in order to be considered for other vacancies on Outside Bodies? Yes <input type="checkbox"/> OR No <input type="checkbox"/> If Yes, please list any fields of interest or Outside Bodies of interest: <ul style="list-style-type: none"> • • • | | | |
| Undertaking: <i>The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?</i> Yes <input type="checkbox"/> No <input type="checkbox"/> Signature of Nominee: _____ | | | |