



NOTICE OF MEETING

Notice is hereby given that an ordinary meeting of Council will be held in the

**Council Chamber – Glenelg Town Hall
Moseley Square, Glenelg**

Tuesday 24 May 2022 at 7.00pm



Roberto Bria
CHIEF EXECUTIVE OFFICER



Ordinary Council Meeting Agenda

1. OPENING

The Mayor will declare the meeting open at 7:00pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. SERVICE TO COUNTRY ACKNOWLEDGEMENT

The City of Holdfast Bay would like to acknowledge all personnel who have served in the Australian forces and services, including volunteers, for our country.

4. PRAYER

Heavenly Father, we pray for your presence and guidance at our Council Meeting. Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

5. APOLOGIES

5.1 Apologies Received

5.2 Absent – Councillor Smedley (Leave of Absence)

6. ITEMS PRESENTED TO COUNCIL

7. DECLARATION OF INTEREST

If a Council Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Council they are asked to disclose the interest to the Council and provide full and accurate details of the relevant interest. Members are reminded to declare their interest before each item.

8. CONFIRMATION OF MINUTES

That the minutes of the Ordinary Meeting of Council held on 10 May 2022 be taken as read and confirmed.

9. PUBLIC PRESENTATIONS

9.1 Petitions – Nil

9.2 Presentations - Nil

9.3 Deputations - Nil

10. QUESTIONS BY MEMBERS

10.1 **Without Notice**

10.2 **On Notice - Nil**

11. MEMBER'S ACTIVITY REPORTS - Nil**12. MOTIONS ON NOTICE**

12.1 New Year's Eve Budget – Councillor Miller (Report No: 167/22)

13. ADJOURNED MATTERS - Nil**14. REPORTS OF MANAGEMENT COMMITTEES AND SUBSIDIARIES**

14.1 Minutes – Jetty Road Mainstreet Committee – 4 May 2022 (Report No: 147/22)

14.2 Information Report – Southern Region Waste Resource Authority Board Meeting - 2 May 2022 (Report No: 168/22)

14.3 Draft Minutes – Alwyndor Management Committee – 28 April 2022 (Report No: 171/22)

15. REPORTS BY OFFICERS

15.1 Items in Brief (Report No: 153/22)

15.2 Monthly Financial Report – 30 April 2022 (Report No: 165/22)

15.3 Art Deco Review (Report No: 150/22)

15.4 Sturt River Linear Park Pathway (Report No: 146/22)

15.5 Brighton Oval Sporting Clubs Lease Update (Report No: 145/22)

15.6 Regulated Tree Removals – 24 Pier Street and 12 Hawkes Avenue, Glenelg East (Report No: 138/22)

15.7 Intersection Treatment – Wattle Avenue and The Esplanade (Report No: 152/22)

15.8 Jetty Road Mainstreet Committee Nominations (Report No: 163/22)

15.9 McGregor Tan Tourism Omnibus Report 2021 (Report No: 149/22)

16. RESOLUTIONS SUBJECT TO FORMAL MOTIONS

Presented for the information of Members is a listing of resolutions subject to formal resolutions, for Council and all Standing Committees, to adjourn or lay on the table items of Council business, for the current term of Council.

17. URGENT BUSINESS – Subject to the Leave of the Meeting**18. ITEMS IN CONFIDENCE**

18.1 Tramside Kiosk Extension of Lease (Report No: 105/22)

Pursuant to Section 83(5) of the *Local Government Act 1999* the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

- b. **Information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and would, on balance, be contrary to the public interest.**
- d. **commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

18.2 Seacliff Plaza Amenities and Beach Access (Report No: 151/22)

Pursuant to Section 83(5) of the *Local Government Act 1999* the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

- i. **information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council.**

18.3 Feedback on ESCOSA Proposed Framework and Approach - S122 Strategic Management Plan Advice Scheme (Report No: 170/22)

Pursuant to Section 83(5) of the *Local Government Act 1999* the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

- j **information the disclosure of which would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the council, or a person engaged by the Council); and would, on balance, be contrary to the public interest.**

18.4 Purchasing Exemption – Alwyndor (Report No: 166/22)

Pursuant to Section 83(5) of the *Local Government Act 1999* the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

- d. **commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial**

advantage on a third party; and would, on balance, be contrary to the public interest.



**ROBERTO BRIA
CHIEF EXECUTIVE OFFICER**

Item No: 12.1

Subject: **MOTION ON NOTICE – NEW YEAR’S EVE BUDGET – COUNCILLOR MILLER**

Date: 24 May 2022

PROPOSED MOTION

Councillor Miller proposed the following motion:

That Council endorses the Mayor to write to the Premier Peter Malinauskas, Holdfast Bay state representatives and any other relevant Ministers to request greater state government support in delivering Council’s New Year’s Eve celebrations with particular reference to:

- 1. The genesis and purpose of NYE at the Bay in its current form having come from state government to aid in crowd control and its overall benefit to the entire state; and**
 - 2. The financial burden of safety and other requirements determined by the state on Council to comply with making up a significant portion of costs; and**
 - 3. The current fiscal imbalance between Council and state government in delivery of the events.**
-

BACKGROUND

New Year’s Eve at the Bay is the premiere destination for thousands and is a benefit to South Australia as a whole.

The large price tag (almost \$250,000) for council to deliver these events is a burden that primarily arises from state government requirements and directions.

It is incumbent on council as prudent financial managers of ratepayer funds to seek a more equitable input from the state government.

Item No: 14.1

Subject: **MINUTES – JETTY ROAD MAINSTREET COMMITTEE – 4 MAY 2022**

Date: 24 May 2022

Written By: General Manager, Community and Business

General Manager: Community and Business, Ms M Lock

SUMMARY

The Minutes of the Jetty Road Mainstreet Committee meeting held on 4 May 2022 is attached and presented for Council's information.

Jetty Road Mainstreet Committee Agenda, Reports and Minutes are all available on Council's website and the meetings are open to the public.

RECOMMENDATION

That Council notes the minutes of the Jetty Road Mainstreet Committee of 4 May 2022.

STRATEGIC PLAN

Entrepreneurialism for lifelong growth, economic and social vibrancy.

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Not applicable

BACKGROUND

The Jetty Road Mainstreet Committee (JRMC) has been established to undertake work to benefit the traders on Jetty Road Glenelg, using the separate rate raised for this purpose. Council has endorsed the Committee's Terms of Reference and given the Committee delegated authority to manage the business of the Committee.

Jetty Road Mainstreet Committee Agendas, Reports, and Minutes are all available on Council's website and the meetings are open to the public.

REPORT

Minutes of the meetings of JRMCM held on 4 May 2022 is attached for member's information.

BUDGET

Not applicable

LIFE CYCLE COSTS

Not applicable

Attachment 1



CITY OF HOLDFAST BAY

Minutes of the meeting of the Jetty Road Mainstreet Committee of the City of Holdfast Bay held in the Mayor's Parlour Glenelg Town Hall on Wednesday 4 May 2022 at 6:00pm

PRESENT

Elected Members:

Mayor A Wilson
Councillor R Abley
Councillor W Miller

Community Representatives:

Attitudes Boutique, Ms G Martin
Daisy and Hen, Ms G Britton
Cibo Espresso, Mr T Beatrice
Beach Burrito, Mr A Warren (Virtual Connection)
Ikos Holdings Trust, Mr A Fotopoulos

Staff:

General Manager, Community & Business, Ms M Lock
Manager, City Activation, Ms R Forrest
Jetty Road Development Coordinator, Ms A Klingberg
Jetty Road Development Assistant, Mr W Papatolis

1. OPENING

The Interim Chair, Ms G Martin, declared the meeting open at 6.05pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. APOLOGIES

3.1 Apologies Received:

3.2 Absent:

4. DECLARATION OF INTEREST

Members were reminded to declare any interest before each item.

5. CONFIRMATION OF MINUTES**Motion**

That the minutes of the Jetty Road Mainstreet Committee held on 6 April to be taken as read and confirmed.

Moved A Warren, Seconded T Beatrice

Carried

6. QUESTIONS BY MEMBERS

6.1 Without Notice:

6.2 With Notice: Nil

Councillor Miller joined the meeting at 6.07pm

7. MOTIONS ON NOTICE: Nil**8. PRESENTATION:****8.1 The Rotary Youth Photographic Exhibition**

Mr Phil Holgate, Rotary Club of Somerton Park Representative presented the sponsorship opportunities in relation to the upcoming Youth Photographic Exhibition

A Fotopoulos joined the meeting at 6.31pm

8.2 Spendmapp Data Presentation

Ms Regan Forrest, Manager City Activation presented a quarterly update on the Spendmapp data for the Glenelg Precinct.

9. REPORTS/ITEMS OF BUSINESS

9.1 Monthly Finance Report

(Report No: 133/22)

The Jetty Road Mainstreet Committee March 2022 variance report is presented for information of the members of the Jetty Road Mainstreet Committee.

Motion

That the Jetty Road Mainstreet Committee note this report.

Moved G Britton, Seconded T Beatrice

Carried

9.2 Jetty Road Events Update (Report No: 134/22)

JRMC in partnership with the City of Holdfast Bay are responsible for implementing and managing a variety of major events to support economic stimulus in the precinct in accordance with the annual marketing and business plan. This report provides an overview of upcoming events.

Motion

That the Jetty Road Mainstreet Committee note this report.

Moved Councillor Abley, Seconded T Beatrice

Carried

9.3 Marketing Update (Report No: 135/22)

The report provides an update on the marketing initiatives undertaken by the Jetty Road Mainstreet Committee 2021 Marketing Plan and initiatives aligned to the delivery of the Jetty Road Glenelg Retail Strategy 2018-2022.

Motion

That the Jetty Road Mainstreet Committee note this report.

Moved Councillor Miller, Seconded T Beatrice

Carried

9.4 JRMC Committee Vacancies (Report No: 141/22)

The Jetty Road Mainstreet Committee (JRMC) comprises 11 members who are a mix of the Glenelg Tourism Precinct (Jetty Road, Glenelg) traders, landlords and Elected Members of Council. Traders and landlords within the boundaries of the Jetty Road, Glenelg precinct who contribute to the separate rate levy are invited to nominate for a position on the Jetty Road Mainstreet Committee. The current committee term is 1 April 2021 – 31 March 2023. Two resignations were accepted at the April 2022 meeting; a further two have since been received in resulting in four committee vacancies. The call for nominations which was open from 11-22 April received sufficient nominations to fill the four vacant positions. The selection panel will review the nominations and make recommendations to Council as to the appointment of the committee members for consideration and appointment by the Council at the 24 May Council meeting.

Motion

That the Jetty Road Mainstreet Committee:

- 1. Thank Mr C Maios and Mr T Chai for their contribution the Jetty Road Mainstreet Committee.**
- 2. Fill the additional two vacant positions through the nomination and selection process currently underway.**
- 3. Endorse Gina Britton to the Selection Panel in accordance with the JRMC Terms of Reference.**

Moved Councillor Abley, Seconded A Fotopoulos

Carried

9.5 Jetty Road Brand Blueprint

(Report No: 140/22)

Each year the Jetty Road Mainstreet Committee (JRMC) consider projects to be undertaken to enhance and promote the Jetty Road precinct as a vibrant shopping, leisure and entrainment area with year round appeal to residents and visitors. Following a workshop in January 2022, it has been identified that developing a Brand Blueprint as the guiding document for all marketing and PR projects is a key priority.

Motion

The Jetty Road Mainstreet Committee endorse the Brand Blueprint scope and approach.

Moved G Britton, Seconded Councillor Abley

Carried

10. URGENT BUSINESS – Subject to the Leave of the Meeting

REPORTS/ITEMS OF BUSINESS:

11. DATE AND TIME OF NEXT MEETING

The next meeting of the Jetty Road Mainstreet Committee will be held on Wednesday 1 June 22 at the Glenelg Town Hall.

12. CLOSURE

The meeting closed at 7:47pm

CONFIRMED: Wednesday 1 June 2022

CHAIRMAN

Item No: 14.2

Subject: **INFORMATION REPORT – SOUTHERN REGION WASTE RESOURCE
AUTHORITY BOARD MEETING – 2 MAY 2022**

Date: 24 May 2022

Written By: Chief Executive Officer

Chief Executive Officer: Mr R Bria

SUMMARY

The information report of the Southern Region Waste Resource Authority (SRWRA) Board meeting held on 2 May 2022 is attached and provided for information.

RECOMMENDATION

That Council notes the Information Report of the Southern Region Waste Resource Authority Board meeting held on 2 May 2022.

STRATEGIC PLAN

A city, economy and community that is resilient and sustainable

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Not applicable

BACKGROUND

Southern Region Waste Resource Authority (SRWRA) is a regional subsidiary established by the Cities of Onkaparinga, Marion and Holdfast Bay (the "Constituent Councils"), pursuant to Section 43 of the *Local Government Act, 1999*. The functions of SRWRA include providing and operating waste management services on behalf of the constituent Councils.

In accordance with Section 2.5.2 of the SRWRA Charter - 2015, there shall be at least six ordinary meetings of the Board held in each financial year. Furthermore, Section 2.5.22 states that prior to the conclusion of each meeting of the Board, the Board must identify which agenda items

considered by the Board at that meeting will be the subject of an information report to the Constituent Councils.

In accordance with the above, identified agenda items from the Board Meeting held on 2 May 2022 is attached for Members information as Attachment 1.

Refer Attachment 1

BUDGET

Not applicable

LIFE CYCLE COSTS

Not applicable

Attachment 1



Constituent Council Information Report

- PUBLIC -

Board Meeting Date: 2 May 2022

Report By: Chief Executive Officer

Report

In accordance with Section 2.5.22 of the *Southern Region Waste Resource Authority Regional Subsidiary Charter - 2015*, the SRWRA Board identified the following Agenda Items to be the subject of a Public Information Report to the Constituent Councils:

Report Name	Report Summary
Resolution Outside Board Meeting – SRWRA Charter Review	<p>Summary</p> <p>The Board endorsed, via electronic voting on 15 April 2022, the Draft Charter 2022 for presentation to Constituent Councils for approval. The Draft Code of Practice for Board Meetings was endorsed and will apply when the Draft Charter 2022 is gazetted.</p>
Finance Report – Budget Review 3	<p>Summary</p> <p>Finance Report – Draft Budget Review Three was presented to the Board for adoption as per the Local Government Financial Management Regulations 2011 Regulation 9. The overall result is an Operating Surplus of \$2.9m, with an underlying operating surplus after having removed abnormal items of \$0.5m.</p>
Draft 2022 -23 Budget and Business Plan	<p>Summary</p> <p>The Draft 2022 – 23 Budget and Business Plan Report was presented to the Board for consideration and authorisation for the CEO to send the Draft 2022-23 Budget and Business Plan to Constituent Councils for comment.</p>
Policy Review Report	<p>Summary</p> <p>The Procurement Policy review was presented following the annual cycle of Policy reviews to ensure it reflects contemporary practice of SRWRA and improve operational flexibility and expenditure elements.</p> <p>The Requests for Sponsorship Policy – Draft and Buffer Land Policy– Draft were established to provide SRWRA with guiding principles to decision making.</p>
Board Evaluation Report	<p>Summary</p> <p>The SRWRA Board will undertake its annual performance assessment as part of SRWRA’s commitment to good governance practices. The results will be presented to the June Board meeting.</p>

**Chief
Executive
Officers
Information
Report**

Summary

Southern Materials Recovery Facility

The Stage 1 glass plant is commissioned and operational with glass sand being produced.

Stage 2 glass cullet plant is on hold pending the outcome of the CDS review currently being undertaken by the EPA.

Business development activities are continuing to attract new customers.

Southern Recycling Centre

The Southern Recycling Centre is not receiving General Waste from the public due to damage to the roof structure that covers the receival area for the waste (the roof is an EPA Requirement). It is anticipated that General Waste will not be received for several months whilst the damage is assessed, and future options determined. A relatively low volume of General Waste is received from the public by the Southern Recycling Centre. Public notification has been placed on the SRWRA website.

IT Improvements

Weighbridge software is being reviewed to ensure contemporary, fit for purpose software is used to underpin SRWRA's operations.

Website updates are rolling out with improvements to document libraries, menus and content.

The SRWRA Board Strategic Workshop will occur mid-2022.

**Risk
Management
System
Review Report**

Summary

SRWRA sought assistance from Local Government Association of SA – Mutual Liability Scheme (LGAMLS) to undertake a review of the Risk Management System to enable Enterprise Risk Management (ERM) strategies. Colleen Green from LGALMS has completed Phase 1 from the agreed scope of work.

Next steps include:

- Adoption of the risk matrix and qualitative measures
- Complete Risk Management Policy and Risk Management Framework documents on LGAMLS template and adopt
- Finalise the strategic risk register
- Further develop risk appetite statements

**Risk
Management
Report**

Summary

HSE

Incidents - SRWRA recorded 16 incidents from 01 October 2021 to 31 March 2022 with all incidents addressed and closed out. 1 incident occurred since the last Board meeting involving the canopy at the receivals area. The area has been made safe, barricaded off and closed to the public until repaired. The boom gates have been replaced. Actions following the landfill fire have been addressed.

Hazards - 49 identified hazards were recorded in the period 01 October 2021 to 31 March 2022 with 35 addressed through a "Fixed in Field" protocol and 8 identified as Environmental in nature due to weather conditions (wind, dust and rain), isolated work and workplace terrain. One hazard remaining open involves movement of pedestrians around the entranceway which is currently being addressed.

People Management

Training – Ticketing and Emergency Control training was completed in April.

Covid 19 – current restrictions are monitored continuously with employees able to work from home. R.A.T are performed regularly with access to administration office and weighbridge restricted. SA Health guidelines are always followed.

Workcover – no claims in progress.

Public Interest Disclosure – none to report.

**Les Perry
Memorial
Grant Report**

Complaint Register

EPA Licence Related Register shows 9 complaints received between 1 October 2021 and 31 March 2022. All are odour related emanating either from the recycling shed or the removal of interim cover at the landfill. All have been investigated and addressed by Management.

Summary

The Les Perry Memorial Grant Program was instigated to recognise the substantial contribution made to SRWRA by the late Les Perry who was the Executive Officer of SRWRA from 1999 to 2007. His dedicated and tireless efforts are acknowledged in the waste management industry.

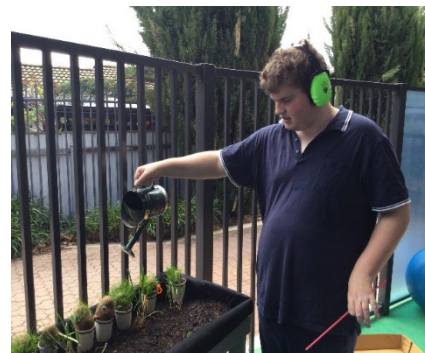
The 2022 grant round received 14 applications with a total request of \$9656.61 focussing on approaches to recycling and educating children in the importance of recycling, reduction and reuse of waste. The projects completed in 2021 ranged from purchasing bins for recycling in the classroom, collecting food scraps for composting and the resultant vegetable and flower gardens to collecting 10c containers and using the money to help establish a legacy garden to attract butterflies and bees.

The photos below show some of the efforts of the school students and teachers. (SRWRA obtained permission from the schools to use these photos).

Hallett Cove East Primary School – coloured labelled bins



Suneden Specialist School - interactive garden beds



Tatachilla Lutheran College – sorting frame in their recycling shed



Item No: 14.3

Subject: **DRAFT MINUTES - ALWYNDOR MANAGEMENT COMMITTEE - 28 APRIL 2022**

Date: 24 May 2022

Written By: General Manager, Alwyndor

General Manager: Alwyndor, Ms B Davidson-Park

SUMMARY

The draft minutes of the Alwyndor Management Committee meeting held on 28 April 2022 are provided for information.

RECOMMENDATION

1. **That the draft minutes of the Alwyndor Management Committee meeting held on 28 April 2022 be noted.**

RETAIN IN CONFIDENCE - Section 91(7) Order

2. **That having considered Attachment 2 to Report No: 171/22 Draft Minutes - Alwyndor Management Committee – 28 April 2022 in confidence under section 90(2) and (3) (b) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of the Act orders that Attachment 2 be retained in confidence for a period of 24 months and that this order be reviewed every 12 months.**
-

STRATEGIC PLAN

Enabling the people in our communities to live healthy, engaged and fulfilling lives.

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Not applicable

BACKGROUND

This report is presented following the Alwyndor Management Committee Meetings.

The Alwyndor Management Committee was established to manage the affairs of Alwyndor Aged Care. The Council has endorsed the Committee's Terms of Reference and given the Committee delegated authority to manage the business of Alwyndor Aged Care.

REPORT

The draft minutes of the meeting are attached for Members' information.

Refer Attachment 1 and 2

BUDGET

Nil

LIFE CYCLE COSTS

Not applicable

Attachment 1



CITY OF HOLDFAST BAY

Minutes of the meeting of the Alwyndor Management Committee of the City of Holdfast Bay held in the Alwyndor Boardroom, 52 Dunrobin Road, Hove on Thursday 28 April 2022 at 6.30pm.

PRESENT

Elected Members

Councillor Susan Lonie
Councillor Robert Snewin

Independent Members

Mr Kim Cheater- Chair
Ms Julie Bonnici
Ms Joanne Cottle
Prof Lorraine Sheppard
Ms Trudy Sutton
Mr Kevin Whitford

Staff

Chief Executive Officer – Mr Roberto Bria
General Manager Alwyndor – Ms Beth Davidson-Park
Manager, Community Connections – Ms Molly Salt
Manager, Residential Services – Ms Natasha Stone
Manager, Finance – Mr Damian Capurro
Manager, People and Culture, Ms Lisa Hall
Executive Assistant – Ms Bronwyn Taylor
Manager Quality and Projects - Ms Emma Burke.
Chief Executive Officer (CoHB) – Mr Roberto Bria

1. OPENING

The Chairperson declared the meeting opened at 6.36pm.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting the Chair stated:

We acknowledge the Kurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

3. APOLOGIES

- 3.1 Apologies received – Prof Judy Searle
- 3.2 Absent - Nil

4. DECLARATION OF INTEREST

Committee members were reminded to declare any interest before each item.

5. CONFIRMATION OF MINUTES

Chair requested that any comments or requested changes to the Minutes be sent as 'reply all' before the meeting.

Motion

That the Public and Confidential minutes of the Alwyndor Management Committee held on 21 March 2022 be taken as read and confirmed.

Moved by Cr R Snewin, Seconded by Cr Susan Lonie

Carried

That the Public and Confidential minutes of the Alwyndor Management Committee held on 31 March 2022 be taken as read and confirmed.

Moved by Mr Kevin Whitford, Seconded by Prof Lorraine Sheppard

Carried

6. REVIEW OF ACTION ITEMS**6.1 Action Items**

Noted

6.2 Annual Work Plan

Noted

7. GENERAL MANAGER REPORT**7.1 General Manager Report (Report No: 12/2022)****7.1.1 COVID-19 Update**

Taken as read.

The General Manager advised that there are currently active cases of COVID-19 in residential. In response to a query whether all had recovered it was advised there had been one death due to COVID-19 and all others had recovered.

7.1.2 Recruitment

Query on the turnover figure which was clarified during discussions regarding the Quarterly Performance Report, Item 8.1.6.

7.1.3 Alwyndor Policy – status update

General Manager advised via email and reiterated error in the Policies Listing that the Code of Conduct Policy review date was incorrect.

Confirmed that policies on Security, Fraud Management and Change Management were covered within the ICT Policies.

The Code of Conduct and Charter of Aged Care Rights should be available to AMC and confirmed they are in the Induction Pack.

All Governance Policies should be reviewed and approved by AMC.

Request for full list of policies to be sent.

Action: Chair and General Manager to discuss approach offline to review of non-AMC policies.

Action: General Manager and Manager Quality & Projects to review list and provide detail on when each policy was last reviewed and by whom.

7.1.4 AMC – External Presenter

Suggestion for June meeting – presentation on Workforce Management – attraction, recruitment and retention. Someone with specific Industry experience preferred.

Another suggestion was presentation on food standards for vulnerable people and the Governance responsibilities/requirements, agreed this is relevant and be scheduled for a later meeting.

Action: Seek appropriate person from the Industry to present to the June AMC meeting

Motion:

That the Alwyndor Management Committee:

- 1. Notes the update regarding COVID-19 impacts and responses.**
- 2. Notes the update regarding Recruitment.**
- 3. Notes the status of Alwyndor Policies.**
- 4. Agrees to host an external presenter for the June 2022 meeting with a focus on Workforce Management.**

Moved by Ms Joanne Cottle, Seconded by Ms Julie Bonnici

Carried

8. GENERAL MANAGER REPORT – CONFIDENTIAL**8.1 General Manager Report – Confidential (Report No: 13/22)****Exclusion of the Public – Section 90(3)(d) Order**

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No: 13/2022 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 13/22 on the following grounds:

- d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Cr Robert Snewin, Seconded by Ms Julie Bonnici

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

7. That having considered Agenda Item 8.1 General Manager's Report (Report No: 10/22) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 3 years and that this order be reviewed every 12 months.

Moved by Ms Julie Bonnici, Seconded by Prof Lorraine Sheppard

Carried

Ms Emma Burke left the meeting at 8.04pm

8.2 Finance Report Period Ending 31 March 2022 - Confidential (Report no: 14/22)**Exclusion of the Public – Section 90(3)(d) Order**

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No: 14/2022 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 14/22 on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Ms Joanne Cottle, Seconded by Cr Robert Snewin

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

5. That having considered Agenda Item 8.2 Alwyndor Draft Budget 2022/23 - Confidential (Report No: 11/22) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 3 years and that this order be reviewed every 12 months.

Moved by Mr Kevin Whitford, Seconded by Ms Trudy Sutton

Carried

8.3 Alwyndor Draft Budget a & Long Term Financial Plan - Confidential (Report no: 15/22)

Exclusion of the Public – Section 90(3)(d) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No: 15/2022 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 15/22 on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Mr Kevin Whitford, Seconded by Cr Robert Snewin

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

4. That having considered Agenda Item 8.4 Alwyndor Draft Budget- 2022/23 (Report No: 16/21) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Report, Attachments and Minutes be retained in confidence for a period of 12 months and that this order be reviewed every 12 months.

Moved by Cr Robert Snewin, Seconded by Ms Julie Bonnici

Carried

9. OTHER BUSINESS – Subject to the leave of the meeting

The General Manager advised on the following:

- 9.1 EA negotiations have commenced with first meeting held on 27 April 2022. Regular updates will be provided to AMC.

9.2 Notification has been received from the Aged Care Quality and Safety Commission requiring Alwyndor to seek reaccreditation by November 2022 when current accreditation is due to expire. It was clarified that our preparation includes completion of a self-assessment against the standards.

Action: Add a standing item to the General Manager Confidential Report for regular updates on the self-assessment.

10. DATE AND TIME OF NEXT MEETING

The next meeting of the Alwyndor Management Committee will be held on **Thursday 26 May 2022** in the Boardroom Alwyndor, 52 Dunrobin Road, Hove or via Audio-visual telecommunications (to be advised).

11. CLOSURE

The meeting closed at 8.54pm.

CONFIRMED 26 May 2022

CHAIRPERSON

Item No: 15.1
Subject: **ITEMS IN BRIEF**
Date: 24 May 2022
Written By: Executive Support Officer
Chief Executive Officer: Mr R Bria

SUMMARY

These items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

RECOMMENDATION

That the following items be noted and items of interest discussed:

- 1. Local Government Transport Advisory Panel (LGTAP) – Call for Nominations**
-

REPORT

- 1. Local Government Transport Advisory Panel (LGTAP) – Call for Nominations**

The Local Government Association of South Australia (LGA) is seeking nominations from suitably qualified council representatives to fill two (2) positions on the Local Government Transport Advisory Panel (LGTAP) for a term of four (4) years, commencing in August 2022.

The role of the LGTAP is to consider applications for Special Local Roads Program funding and make recommendations to the LGA Board of Directors, which flow to the South Australian Local Government Grants Commission and State and Federal ministers for approval. The LGTAP meet at least three (3) times a year and there is no remuneration for members.

As this is a committee of the LGA, not an Outside Body, nominations do not have to be endorsed by council resolution, however endorsement of your nomination is required by the Chief Executive Officer.

The Call for Nominations Information Sheet (Part A) provides further information about the role and the selection criteria to be addressed by the nominee.

Refer Attachment 1

Nomination form (Part B), an up-to-date curriculum vitae and a response to the selection criteria (no more than two (2) pages) are required by 5.00pm Wednesday 15 June 2022.

Refer Attachment 2

Attachment 1



LGA Appointments Call for Nominations

Local Government Transport Advisory Panel (LGTAP)	
Governing Statute (if applicable)	Nil
Purpose/Objective	<p>The LGTAP oversees the governance and operations of the Special Local Roads Program (SLRP), a program that has been in place in South Australia since 1985.</p> <p>The LGTAP's role is to consider applications for SLRP funding and make recommendations to the LGA Board of Directors, which flow to the South Australian Local Government Grants Commission and relevant State and Federal ministers for approval.</p>
Administrative Details	<p>The LGTAP meets at least three times per year generally at a location to be determined by the Chair.</p> <p>There is no remuneration for LGTAP members.</p>
Selection Criteria (to be addressed by applicant)	<ul style="list-style-type: none"> Local government knowledge and experience Infrastructure planning and delivery Knowledge of local, regional and state transport plans Preparation and/or evaluation of grant applications, including analysis of information of a technical and financial nature Experience in an advisory board or committee that provides advice to a decision-making body
<p>For more information contact: LGA Nominations Coordinator at nominationscoordinator@lga.sa.gov.au or 8224 2000</p>	

Attachment 2



LGA Appointments — Nomination Form

Instructions

This form:

- *Must be emailed in PDF format to nominationscoordinator@lga.sa.gov.au*
- *Must be accompanied by a letter of recommendation from the council Chief Executive Officer*
- *Receipt of nomination will be acknowledged by return email*

This nomination form fulfils the requirements of the LGAs Appointments and Nominations to Outside Bodies Policy, [available here](#).

Please refer to the *Call for Nominations* information sheet (PART A) for details of the Outside Body and the selection criteria to be met by the nominee.

NOMINEE to complete

Local Government Transport Advisory Pane (LGTAP)			
Nominee Details			
Name in full		Gender	
Home / Postal Address			
Phone		Mobile	
Personal Email			
Why are you interested in this role?			
CV	attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
Response to selection criteria (if applicable) <i>Please refer to the Call for Nominations information sheet for the selection criteria to be addressed.</i>	<i>Nominee to provide response to selection criteria (of no more than 2 pages) for consideration by the LGA Board of Directors.</i> attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
Do you agree for your details to be retained on the LGA Nominees Database for a period of 12 months in order to be considered for other vacancies on Outside Bodies? Yes <input type="checkbox"/> OR No <input type="checkbox"/>			
If Yes, please list any fields of interest or Outside Bodies of interest: <ul style="list-style-type: none"> • _____ • _____ 			

PART B

Undertaking:

The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?

Yes No

Signature of Nominee: _____

Item No: 15.2

Subject: **MONTHLY FINANCIAL REPORT – 30 APRIL 2022**

Date: 24 May 2022

Written By: Management Accountant

General Manager: Strategy and Corporate, Ms P Jackson

SUMMARY

Attached are financial reports as at 30 April 2022. They comprise a Funds Statement and a Capital Expenditure Report for Council's municipal activities and Alwyndor Aged Care. The adjusted forecast budget includes the carried forward amount as approved by Council 24 August 2021 and the three quarterly budget updates approved by Council 26 October 2021, 8 February 2022 and 26 April 2022.

A revised forecast of Council's expected equity accounted share in Southern Region Waste Resource Authority (SRWRA) for 2021/22 has resulted in an increase to the Municipal forecast operating surplus of \$273,650 to \$1,244,531.

Alwyndor forecast an increase in their operating deficit of \$140,493 to \$1,126,113 principally due to additional COVID related expenditure but partially offset by related grant funding. Increased revenue due to higher than forecast growth in Support at Home services has required associated increases in employment and contractual expenditure. For Residential, generally there are higher acuity residents, reduced average stay time and increased clinical care costs.

Alwyndor estimated capital expenditure has increased by \$348,508 to \$984,000 for the construction of kitchenettes as approved by Council (C120422/2572) and additional kitchen works. The total funding requirement for 2021/22 of \$733,235 will be funded from Alwyndor's existing cash reserves.

RECOMMENDATION

1. **That Council notes the fourth 2021/22 budget update for Council's municipal operations with an increase in the forecast operating surplus for 2021/22 of \$273,650 from \$970,881 to \$1,244,531.**
2. **That Council notes the second 2021/22 budget update for Alwyndor operations including:**
 - (a) **an increase in the forecast operating deficit for 2021/22 of \$140,493 from an operating deficit of \$985,620 to an operating deficit of \$1,126,113;**

- (b) an increase in forecast capital expenditure for 2021/22 of \$348,508 from \$635,492 to \$984,000;
 - (c) an increase in the forecast funding required for 2021/22 of \$613,559 from a funding requirement of \$119,676 to a funding requirement of \$733,235.
-

STRATEGIC PLAN

Not applicable

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Not applicable

BACKGROUND

Council receives financial reports each month comprising a Funds Statement and Capital Expenditure Report for each of Council's municipal activities and Alwyndor Aged Care.

The Funds Statements include an income statement and provide a link between the Operating Surplus/Deficit with the overall source and application of funds including the impact on cash and borrowings.

Refer Attachment 1

REPORT

The current forecast projections comprise the original budget adopted by Council at its meeting on 22 June 2021, the carried forward amount as approved by Council 24 August 2021 and the three quarterly budget updates approved by Council 26 October 2021, 8 February 2022 and 26 April 2022.

Municipal Operations

Details of the major year-to-date variances, along with amounts and notes, have been prepared and are attached to this report. Major variances will be reviewed at 30 June 2022 and if required a request to carry forward relevant amounts will be made.

Refer Attachment 1

There is one change to the 2021/22 revised budget forecast as Southern Region Waste Resource Authority (SRWRA), of which Council have 15% ownership, have forecast a substantial increase to their operating surplus for 2021/22. It is now estimated that Council's total equity accounted

share (non-cash) for 2021/22 will be \$433,650 resulting in an increase to the Municipal forecast operating result of \$273,650 to \$1,244,531.

Alwyndor Operations

A number of factors have contributed to an estimated net increase in expenditure. Costs associated with the ongoing COVID pandemic have continued and have only partially been offset by related grant funding. While higher than forecast growth in Support at Home services has resulted in an increase to revenue it has also necessitated an associated rise in expenditure. Additional coordinators and workers are needed to support this growth along with additional brokered services. For Residential, generally there are higher acuity residents, reduced average stay time and increased clinical care costs.

The result of these budget adjustments is an increase to the forecast operating deficit of \$140,493 to \$1,126,113 and will be funded from Alwyndor's existing cash reserves. However, the operating deficit does include \$400,000 of new software expenditure for the Alaycare project which due to recent developments in Accounting Standards has been classed as an operational expense rather than capital expenditure. Excluding this item, the deficit that reflects Alwyndor's operational performance is a \$726,113 deficit.

Further details of the amounts and notes along with a funding statement have been prepared and are attached to this report.

Refer Attachment 1

Major capital variances

A number of major projects are forecast to be incomplete as at 30 June 2022 and include the following:

- Brighton Caravan Park – stage 2 redevelopment
- Seacliff Plaza upgrade
- Kingston Park Kiosk construction
- Glenelg Oval redevelopment
- Dover Square Tennis Club court and lighting
- Buffalo Site improvement works
- Stormwater Management Plan implementation
- CCTV installation at various locations
- Gully Masterplan implementation
- Major plant and equipment on order, but not yet delivered

The amounts will be detailed in a future finance report when committed costs are known.

Estimated capital expenditure for Alwyndor has increased by \$348,508 to \$984,000. \$257,250 of this increase has already been approved by Council for the construction of kitchenettes (C120422/2572) while an increase of \$91,000 is required for additional kitchen works.

Financial Assistance Grant - timing

In June 2021 the Federal Government brought forward part payment of the 2021-22 Financial Assistance Grant resulting in a potential reduction to the operating result for 2021-22. On 13 April 2022 the Commonwealth confirmed that it is again bringing forward payment of the Commonwealth Financial Assistance Grants for 2022-23 (75%) and this will be accounted for in 2020-21.

This is a timing issue and will be noted as such in the 2021-22 financial statements. The timing of these payments has meant \$375,500 more has been received against the 2021-22 operating budget. As a result, depending on the timing of future Financial Assistance Grant payments, there may be a potential reduction to the 2022-23 operating result.

BUDGET

The content and recommendation of this report indicates the effect on the budget.

LIFE CYCLE COSTS

The nature and content of this report is such that life cycle costs are not applicable.

Attachment 1



City of Holdfast Bay
Municipal Funds Statement as at April 2022

2021 - 2022 Original Budget \$'000	Year to Date				2021 - 2022 Adopted Forecast \$'000	Note
	Adopted Forecast \$'000	Actual \$'000	Variance \$'000			
84	122	158	(36)	Cemeteries	110	
466	405	378	27	Commercial & Club Leases	473	
(1,143)	(943)	(904)	(39)	Council Administration	(1,098)	
(1,011)	(703)	(608)	(95)	Development Services	(978)	1
1,490	1,674	2,016	(342)	FAG/R2R Grants	2,363	2
(1,689)	(1,614)	(1,576)	(38)	Financial Services	(1,807)	
(9,743)	(7,214)	(7,197)	(17)	Financial Services-Depreciation	(9,743)	
(262)	-	-	-	- Financial Services-Employee Leave Provisions	(262)	
(834)	(337)	(322)	(15)	Financial Services-Interest on Borrowings	(689)	
160	-	-	-	- Financial Services-SRWRA	160	
37,146	37,473	37,468	5	General Rates	37,157	
(2,780)	(2,319)	(2,216)	(103)	Innovation & Technology	(2,832)	3
(684)	(413)	(364)	(50)	People & Culture	(604)	4
(508)	(467)	(453)	(15)	Public Realm and Urban Design	(563)	
(913)	(666)	(679)	13	Strategy & Governance	(853)	
(1,506)	(925)	(790)	(135)	City Activation	(1,261)	5
1,134	1,007	1,003	5	Commercial - Brighton Caravan Park	1,267	
15	42	42	-	- Commercial - Partridge House	31	
(367)	(464)	(435)	(29)	Communications and Engagement	(564)	
(349)	(275)	(275)	-	- Community and Business Administration	(344)	
(894)	(693)	(668)	(26)	Community Events	(936)	
661	870	1,044	(174)	Community Safety	661	6
(540)	(403)	(388)	(15)	Community Wellbeing	(602)	
(617)	(493)	(405)	(88)	Customer Service	(617)	7
-	68	146	(78)	Jetty Road Mainstreet	(165)	8
(1,492)	(1,186)	(1,138)	(47)	Library Services	(1,496)	
(299)	(244)	(232)	(12)	Assets & Delivery Administration	(299)	
(1,195)	(795)	(713)	(82)	Engineering & Traffic	(1,275)	9
(989)	(611)	(490)	(121)	Environmental Services	(1,013)	10
(7,561)	(6,356)	(6,400)	44	Field Services & Depot	(7,581)	
(2,062)	(1,594)	(1,484)	(110)	Property Management	(2,059)	11
(455)	(343)	(307)	(36)	Street Lighting	(455)	
(4,086)	(3,123)	(3,003)	(121)	Waste Management	(4,086)	12
928	-	-	-	- Less full cost attribution - % admin costs capitalised	928	
107	9,478	11,209	(1,731)	=Operating Surplus/(Deficit)	971	
9,743	7,214	7,197	17	Depreciation	9,743	
102	-	-	-	- Other Non Cash Items	102	
9,845	7,214	7,197	17	Plus Non Cash Items in Operating Surplus/(Deficit)	9,845	
9,953	16,692	18,406	(1,714)	=Funds Generated from Operating Activities	10,816	
879	1,262	1,357	(95)	Amounts Received for New/Upgraded Assets	2,442	13
528	55	55	-	- Proceeds from Disposal of Assets	1,683	
1,407	1,317	1,412	(95)	Plus Funds Sourced from Capital Activities	4,125	
(9,392)	(6,143)	(4,792)	(1,352)	Capital Expenditure on Renewal and Replacement	(12,188)	
(6,461)	(6,121)	(5,754)	(368)	Capital Expenditure on New and Upgraded Assets	(15,179)	
(15,853)	(12,265)	(10,545)	(1,719)	Less Total Capital Expenditure	(27,367)	14
247	235	235	-	- Plus:Repayments of loan principal by sporting groups	247	
247	235	235	-	Plus/(less) funds provided (used) by Investing Activities	247	
(4,246)	5,979	9,508	(3,529)	= FUNDING SURPLUS/(REQUIREMENT)	(12,178)	
-	(284)	(284)	-	Funded by - Increase/(Decrease) in Cash & Cash Equivalents	-	
-	5,694	10,442	(4,748)	Non Cash Changes in Net Current Assets	-	
(5,584)	-	-	-	- Less: Proceeds from new borrowings	(13,516)	
-	-	(1,219)	1,219	Less: Net Movements from Cash Advance Debentures	-	
1,338	569	569	-	- Plus: Principal repayments of borrowings	1,338	
(4,246)	5,979	9,508	(3,529)	=Funding Application/(Source)	(12,178)	

Note 1 – Development Services - \$95,000 favourable

Year to date planning fee income higher than budgeted (\$26,000) and employment cost savings due to temporary vacancies (\$68,000).

Note 2 – Financial Assistance Grants - \$342,000 favourable

Part payment of 2022/23 Federal Government Financial Assistance Grant received in advance. The timing of this payment requires it to be recorded as income in 2021/22.

Note 3 – Innovation & Technology - \$103,000 favourable

Employment cost savings due to temporary vacancies (\$93,000) and year to date savings on photocopying costs (\$10,000).

Note 4 – People and Culture - \$50,000 favourable

Apprentice and training subsidies and reimbursements higher than budgeted for (\$33,000) and year to date savings on corporate wardrobe expenditure (\$17,000).

Note 5 – City Activation - \$135,000 favourable

Number of shopfront character grants processed lower than budgeted for (\$78,000) and employment cost savings due to temporary vacancies (\$50,000).

Note 6 – Community Safety - \$174,000 favourable

Car parking related revenue higher than forecast (\$131,000) and employment cost savings due to temporary vacancies (\$32,000).

Note 7 – Customer Service - \$88,000 favourable

Employment cost savings due to temporary vacancies.

Note 8 – Jetty Road Mainstreet - \$78,000 favourable

Year to date expenditure variances for promotion and advertising (\$38,000), event management (\$30,000), and various other small variances (\$10,000). Unspent funds will be carried forward to 2022/23.

Note 9 – Engineering & Traffic - \$82,000 favourable

Employment cost savings due to temporary vacancies (\$31,000), increased bus shelter advertising revenue (\$6,000) and a year to date positive variance on traffic investigation consulting fees (\$38,000).

Note 10 – Environmental Services - \$121,000 favourable

Employment cost savings due to temporary vacancies (\$15,000) and receipt of Green Industries FOGO grant (\$100,000).

Note 11 – Property Management - \$110,000 favourable

Year to date savings on electricity charges (\$61,000), gas monitoring costs at Kauri Parade Sports Complex (\$25,000) and Patawalonga Lock maintenance and repairs (23,000).

Note 12 – Waste Management - \$121,000 favourable

Year to date savings on waste disposal costs at Southern Region Waste Resource Authority (SRWRA).

Note 13 – Amounts Received for New/Upgraded Assets - \$95,000 favourable

Reimbursement received for 56% of Mawson Oval tennis court upgrade costs.

Note 14 – Capital Expenditure - \$1,719,000 favourable

There are positive variances on a number of capital projects mainly due to the timing of projects. A review of the capital program was undertaken as part of the March 2022 budget update and a number of major projects are forecast to be incomplete as at 30 June 2022 including the following:

- Brighton Caravan Park – stage 2 redevelopment
- Seacliff Plaza upgrade
- Kingston Park Kiosk
- Glenelg Oval redevelopment
- Dover Square Tennis Club court and lighting
- Buffalo Site improvement works
- Stormwater Management Plan implementation
- CCTV installation at various locations
- Gully Masterplan implementation
- Major plant and equipment on order, but not yet delivered

City of Holdfast Bay
Capital Expenditure Summary by Budget Item to April 2022

2021-22 Original Budget \$'000	Year to Date			Revised Forecast \$'000
	Adopted Forecast \$'000	Actual \$'000	Variance \$'000	
(928)	-	-	-	(928)
(1,013)	(880)	(858)	(22)	(1,193)
(1,200)	(154)	(154)	-	(2,125)
(85)	(64)	(64)	-	(85)
-	-	(15)	15	(577)
(13)	(9)	(4)	(5)	(13)
(1,512)	(312)	(313)	-	(1,700)
(1,898)	(1,346)	(584)	(761)	(2,243)
(100)	-	-	-	(100)
(127)	(382)	(359)	(23)	(382)
(1,100)	(1,207)	(1,187)	(20)	(1,953)
(130)	(107)	(5)	(103)	(153)
(1,307)	(990)	(592)	(398)	(1,307)
(30)	(34)	(25)	(9)	(64)
(3,869)	(1,800)	(1,610)	(191)	(6,060)
(1,434)	(2,067)	(1,937)	(131)	(4,195)
(580)	(2,784)	(2,745)	(39)	(3,582)
(526)	(128)	(95)	(33)	(708)
(15,853)	(12,265)	(10,545)	(1,719)	(27,367)



**Alwyndor Aged Care
Funds Statement as at 30 April 2022**

2021-22 Original Budget \$'000	Year to Date				2021-22 Adopted Forecast \$'000	Proposed Forecast Adjustment \$'000	2021-22 Proposed Forecast \$'000	Note
	Original Budget YTD \$'000	Actual YTD \$'000	Variance \$'000					
5,435	4,503	4,519	(16)	User Charges	5,292	137	5,429	
12,472	10,387	9,919	468	Operating Grants and Subsidies	12,060	(29)	12,031	
165	125	212	(87)	Investment Income	344	(40)	304	
3,268	2,678	2,950	(273)	Reimbursements	3,635	163	3,797	
2,722	2,249	2,656	(407)	Other Income	3,020	220	3,240	
24,062	19,942	20,256	(314)	Operating Revenue	24,350	451	24,801	1
(16,551)	(13,774)	(13,908)	135	Employee Costs - Salaries & Wages	(16,899)	(222)	(17,121)	
(6,512)	(5,419)	(5,904)	485	Materials, Contracts and Other Expenses	(7,120)	(374)	(7,494)	2
(60)	(50)	(66)	16	Finance Charges	(81)	1	(80)	
(1,232)	(1,026)	(1,030)	4	Depreciation	(1,236)	4	(1,232)	
(24,355)	(20,269)	(20,908)	639	Less Operating Expenditure	(25,336)	(591)	(25,927)	
(293)	(326)	(651)	325	=Operating Surplus/(Deficit)	(986)	(140)	(1,126)	4
1,232	1,026	1,030	(4)	Depreciation	1,236	(4)	1,232	
168	140	46	94	Provisions	253	(121)	132	
1,401	1,166	1,077	90	Plus Non Cash Items in Operating Surplus/(Deficit)	1,489	(125)	1,364	
1,107	840	425	415	=Funds Generated from Operating Activities	503	(265)	238	
0	0	12	(12)	Amounts Received for New/Upgraded Assets	12	0	12	3
0	0	12	(12)	Plus Funds Sourced from Capital Activities	12	0	12	
(633)	(527)	(415)	(112)	Capital Expenditure on New and Upgraded Assets	(635)	(349)	(984)	
(633)	(527)	(415)	(112)	Less Total Capital Expenditure	(635)	(349)	(984)	
475	313	23	290	= Funding SURPLUS/(REQUIREMENT)	(119)	(614)	(733)	4
				Funded by				
475	313	23	290	Increase/(Decrease) in Cash & Cash Equivalents	(119)	(614)	(733)	
475	313	23	290	=Funding Application/(Source)	(119)	(614)	(733)	

**Alwyndor Aged Care – Notes
April 2022**

1 Operating Revenue

Operating Revenue is favourable by \$314K mainly due to higher than anticipated Support at Home client growth which remains strong with monthly targets being exceeded.

The strength of Support at Home has been offset by lower than budgeted federal government funding (ACFI) received for permanent residents. A revised approach to assessing ACFI commenced in December 2021 and has begun to realise significant benefits, generating an equivalent of \$600k to date per annum.

Therapy and Wellness classes continue to be impacted by smaller class numbers than assumed in the budget.

Investment income is higher due to the annual bonus interest payment received from the LGFA and the commencement of Strategic Investment Policy through Ord Minnett.

2 Materials, Contracts and other expenditure

The YTD increase can be attributed to:

- The increase of expenditure from budget is mainly due to additional brokered services in Support at Home which are recovered as part of Operating Revenue.
- Additional COVID expenses which are mostly offset by a COVID Grant (included within Other Income).

3 Amounts Received for New/Upgraded Assets

\$12K of income received from Local Government Risk Services relating to a WHS reimbursement for noise cancelling headsets.

4 Operating Deficit

April 2022 YTD

The \$651K Operating Deficit, after allowing for depreciation and capital expenditure, has led to a funding surplus of \$23K as at April YTD. This funding surplus has been assisted by lower capital expenditure to date compared to budget.

2022 Proposed Forecast

The \$1,126K operating deficit includes \$400K of AlayaCare new software project expenditure which has been classed as an operational expense rather than capital expenditure. Excluding this item, the deficit that reflects Alwyndor's operational performance would have been a \$726K deficit. After allowing for proposed capital expenditure, has led to a funding requirement of \$733K, which will be funded by existing cash reserves.

Growth targets have been amended to take into account the year to date performance and the impact of the changing environment and associated assumptions throughout the year.

Key changes from the Adopted Forecast (\$986K deficit) are as follows:

Operating Revenue:

- Higher growth in Home Care income due to increased Home client growth.
- COVID Grant income

Employee Costs:

- Additional Coordinators and Support workers in Home Care to support growth (offset by revenue above)

Materials, Contracts and other expenditure

- Additional brokered services in Support at Home which are recovered as part of Operating Revenue.
- Additional COVID expenditure (partly offset by COVID Grant Income)

Capital Expenditure:

- The increase in capital expenditure from \$635K to \$984K reflects \$257K on kitchenette renovations and \$91K for additional kitchen equipment and painting works.

Item No: 15.3

Subject: **ART DECO REVIEW**

Date: 24 May 2022

Written By: Development Services Lead – Planning and Building

General Manager: Strategy and Corporate, Ms P Jackson

SUMMARY

The City of Holdfast Bay retains many examples of buildings in the Art Deco style, some of which may remain undocumented or protected. On 27 April 2021 Council endorsed a motion to undertake a review of Art Deco style building across Holdfast Bay. Hosking Willis were engaged to undertake the review and completed their first draft of highlighted properties. This report recommends that Council note the work undertaken to date, and support the ongoing process to analyse the individual merits of each property as a means to determine whether formal heritage protection for each is warranted.

RECOMMENDATION

- 1. That Council notes the first draft of the Art Deco Review provided as Attachment 1 to this report.**
 - 2. That Administration proceed with the completion of the Art Deco Review, followed by a further report to Council with recommendations as to the most appropriate process for formally recognising and protecting all exemplary buildings of the Art Deco period.**
-

STRATEGIC PLAN

This project contributes to protecting Council's built heritage in Our Holdfast 2050+ by identifying the remaining buildings of significance that represent the Art Deco era, which represents such an important part of the city's inter-war years suburban character.

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Planning, Development & Infrastructure Act 2016

BACKGROUND

At its meeting held on 27 April 2021, Council resolved that Administration commence the process for undertaking an Art Deco heritage review to identify buildings of that architectural style within the city, which do not currently enjoy heritage protection (Resolution No. C270421/2278). A budget of \$30,000 was allocated to undertake this process. The scope was significant, as it required a meticulous examination of each of Holdfast Bay's streets to ensure that every representative property was captured. In this regard, the project has necessarily and unavoidably required a two-stage approach. This report is concerned with the first stage, being the identification of the highlighted properties worthy of further investigation. The subsequent stage will delve into greater detail, identifying whether the identified properties meet the criteria established under the *Planning, Development and Infrastructure Act 2016* for heritage listing. The second stage is currently being undertaken, with a further report to Council to follow.

It is important to note that many of the previously outstanding examples of Art Deco architecture were identified in the 2013 *Heritage and Character Development Plan Amendment*, which resulted in the addition of approximately seventy (70) properties to Council's Development Plan for heritage protection. As such, this current review, notwithstanding its broad geographic scope, is essentially a 'mop-up' exercise expected to uncover relatively few (although important) and previously missed examples of unprotected Art Deco architecture.

REPORT

Whilst the City of Holdfast Bay retains many documented and protected examples of Art Deco buildings, there are some buildings that are notable representations of the period that are yet to be formally recognised or identified. There is some urgency to review these undocumented buildings, as the City of Holdfast Bay has already lost some fine examples of Art Deco architecture in recent times due to a lack of formal protection, including the former Ozone Theatre on Jetty Road at Glenelg. The broad use of Art Deco styling in the built form is historically unique to Holdfast Bay, and should be identified, documented, and formally protected where legislation allows.

Hosking Willis, an architectural firm that specialise in heritage matters, was engaged to undertake the process. Hosking Willis reviewed the places in the Planning and Design Code, and conducted street-by-street site visits to determine if any additional places were worthy of consideration in the report. The review will be undertaken in two stages, with stage one provided in Attachment 1 to this report.

Refer Attachment 1

Twelve (12) places have been identified in this first stage of the survey, for which further information and justification will be provided in the subsequent stage of the Review. At the next stage of the Review, which will assess each building against the relevant criteria for heritage listing, a recommendation will be made to Council to determine whether to proceed to a Code Amendment to heritage list the places highlighted in the report. At this point in time, however, a Code Amendment has not been budgeted for, so any proposal to progress to a Code Amendment will be a matter for future Annual Business Plan submission.

BUDGET

A budget amount of \$30,000 is allocated in the 2021-2022 Annual Business Plan for the Art Deco Review. There are no additional costs required to complete the Review.

LIFE CYCLE COSTS

There are no life cycle costs associated with the specific task of undertaking a review of Art Deco properties found in the City of Holdfast Bay. Any future additions to Council's heritage list resulting from this Review may be eligible for Council's Heritage Grant Fund, which is an annual and budgeted expense.

Attachment 1



21-704

4 April 2022

ABN 67 164 466 522

121 South Tce Adelaide
South Australia 5000

Sam Hosking: 0408 885 709
Luke Willis: 0400 992 380

office@hoskingwillis.com.au
www.hoskingwillis.com.au

Mr Michael Gates

Development Services Lead
City of Holdfast Bay
Brighton Civic Centre

Dear Michael,

City of Holdfast Bay | Art Deco Heritage Survey of Local Heritage Buildings

Hosking Willis Architecture has undertaken the first stage of the Art Deco Heritage Survey, including a street-by-street survey of the City of Holdfast Bay.

As part of this first stage we have prepared a definition of the 'Inter-War Art Deco' Style. This has been an important step to understand and define what places should be investigated further. Following this, and a review of the places provided within the original brief, we have also included a definition for the 'Inter-War Functionalist' Style with a table comparing the two. A large proportion of the places included as examples within the brief have Functionalist features and as a result we have included places of this Style within the list. Further detail is provided in the attached document.

To assist with an understanding of the thresholds required to meet criterion (d) for Local Heritage Listing we have also included an excerpt from the "*Heritage in Transition Practitioner Guide*" prepared by the South Australian Heritage Council.

Please find attached our initial findings. We look forward to continuing to work with you on this Heritage review.

Yours sincerely

Hosking Willis Architecture

enc.



Methodology

Hosking Willis Architecture have undertaken the following tasks to prepare this report:

- Review the Project Brief provided by the City of Holdfast Bay.
- Review '*City of Holdfast Bay Post 1930s Heritage Review*' McDougall & Vines, 2008.
- Review '*Heritage Places Review*' Bruce Harry and Associates, 2010.
- A desktop review of previously nominated Local Heritage places.
- Provide a definition for the 'Inter-War – Art Deco' Style.
- Undertake a survey of the study area which encompasses all streets within the City of Holdfast Bay.
- Review those places identified during the fieldwork against the definition and characteristics of 'Inter-War – Art Deco' and 'Inter-War – Functionalist' Styles.
- Prepare a list of places that warrant further investigation.

Historical Background

The Inter-War period which was one of substantial development in the Holdfast Bay area, this consisted of the depression era (1929-1939), the Second World War and the immediate post-war period.

Most of the development at this time was driven by land becoming available for subdivision and the establishment of the rail line to Brighton and Marino. Also significant was the conversion of the train line into a tram line and the construction of The Esplanade along the Brighton coastline in 1929.

Definition Outline

Art Deco in Australia dated from approximately 1915 – 1940. This was one of many styles which defined the Inter-War period. It has a distinct style which was most evident in public and larger buildings.

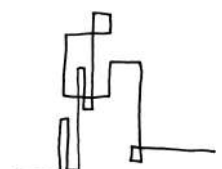
A similar style emerged in the Inter-War period known as either Functionalist, Art Moderne or the International style along with other names. This style was similar in that it did not seek to replicate past architectural styles. Also contributing to the blurring between the two styles is that many builders imitated features from both art deco and the modern movement.

Due to the definitions of the two being intertwined within public discourse when discussing this era, especially when considering residential architecture, it is important to note the differences when trying to define 'Art Deco'.

The Inter-War Art Deco Style referenced the streamlined and dynamic machine aesthetics and often featured vivid decorative elements and low-relief sculpture. Parallel lines, often in threes, arranged vertically and horizontally were featured. Vertical fins and a sense of speed or industry also appeared.

Inter-War Functionalist referenced the modern architecture of the 1920s and 1930s and emphasised functionalism and clean lines. It used simple geometric shapes, light colours, large areas of glass and often featured horizontal bands of glazing. Porthole windows and glass bricks with plain surfaces featured.

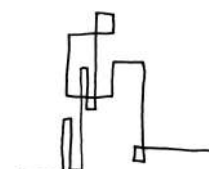
Below is a table outlining the similarities and differences of both styles:



Characteristics

Inter-War Art Deco	Inter-War Functionalist/Art Moderne/Streamline Moderne
GENERALLY	
<ul style="list-style-type: none"> • Symmetry common 	<ul style="list-style-type: none"> • Asymmetrical massing of simple geometric shapes
<ul style="list-style-type: none"> • Three-dimensional quality in massing and details 	<ul style="list-style-type: none"> • Curved corners and semicircular wings
<ul style="list-style-type: none"> • Stepped skyline or silhouettes 	<ul style="list-style-type: none"> • Contracting horizontal and vertical motifs
<ul style="list-style-type: none"> • Vertical and horizontal piers or fins 	<ul style="list-style-type: none"> • Cantilevered balcony or hood
<ul style="list-style-type: none"> • Zigzag or chevron motifs 	<ul style="list-style-type: none"> • Flat roofs concealed behind parapets
<ul style="list-style-type: none"> • Geometric curves 	<ul style="list-style-type: none"> • Stairs expressed by vertical emphasis
<ul style="list-style-type: none"> • Monumental entrance 	<ul style="list-style-type: none"> • Long horizontal spandrel or balcony
<ul style="list-style-type: none"> • 'Streamlined' effects 	
<ul style="list-style-type: none"> • Stylised decoration and high-relief figures often concentrated on the upper part of the building. 	
OPENINGS	
<ul style="list-style-type: none"> • Accordion or pleated windows 	<ul style="list-style-type: none"> • Glass bricks
<ul style="list-style-type: none"> • 'Vitrolite' structural glass facing 	<ul style="list-style-type: none"> • Porthole windows
	<ul style="list-style-type: none"> • 'Vitrolite' structural glass facing
	<ul style="list-style-type: none"> • Large areas of glass including curved glass and corner windows.
	<ul style="list-style-type: none"> • Ribbon windows and metal framed windows
MATERIALS	
<ul style="list-style-type: none"> • Faience – (glazed terracotta), polished granite or marble base, vitrolite, textured face brickwork, sandstone, chromium plated steel 	<ul style="list-style-type: none"> • Columns not emphasised or behind glass.
<ul style="list-style-type: none"> • Parallel line motifs 	<ul style="list-style-type: none"> • Plain surfaces with lightened cement (render) or face brick.
DETAILS	
<ul style="list-style-type: none"> • Stylised lettering 	<ul style="list-style-type: none"> • Decorative emphasis provided by integrated lettering
<ul style="list-style-type: none"> • Ornamental metal window grilles 	<ul style="list-style-type: none"> • Parallel line motifs.

See below for visual examples of both.



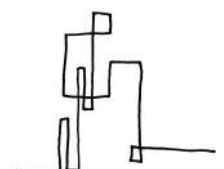
Art Deco Examples



Municipal Offices and Council Chambers, Brighton S.A.

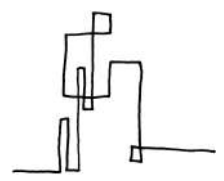


Council Chambers, Mitcham S.A.



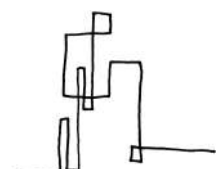


State Heritage Listed Dwelling and outbuilding, Prospect S.A.





Apartment Building,
Armadale, Vic.



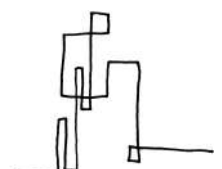
Functionalist Examples



Woodlands Apartments,
North Adelaide, S.A.



Blue Waters, Perth W.A.



Criterion (d)

It displays aesthetic merit, design characteristics, or construction techniques of significance to the local area.

The South Australian Heritage Council prepared guidelines to assist with assessing places for local heritage value as part of the transition between the development plans and the now adopted planning and design code. This document provides clear guidelines for both the inclusion or the exclusion of places under the Planning, Infrastructure and Development Act (2016). The following text for assessing a place against criterion (d) is taken directly from the *Heritage in Transition Practitioner Guide*.

Guidelines for Inclusion

The place should:

- display important aesthetic qualities (e.g. natural or designed qualities of merit), reflecting the distinctive conditions or materials available within the district. These places will often immediately come to mind when the locality is mentioned as being 'typical' of the area, or
- display design qualities of acknowledged merit, creative invention, formal design, or represent a new design achievement of its time. Developments in technology or the application of new techniques in design or construction would also qualify, if clearly illustrated in the place.

Aesthetic characteristics are the visual qualities of a place that invite judgement against the ideals of beauty, picturesqueness, evocativeness, expressiveness, grotesqueness, sublimeness and other descriptors of aesthetic judgement. The visual qualities of a place lie in the form, scale, setting, unity, contrast, colour, texture and material of the fabric of a place.

Exclusion Guidelines for Criterion D

Places would not normally be considered under this criterion if they were simply regarded as being pleasant or somewhat attractive, or if their integrity was diminished so that the aesthetic characteristics were no longer apparent in the place.

The place may not satisfy this criterion if any of the following apply.

Average qualities: It has aesthetic or creative/design/construction qualities that lack distinctiveness and do not exceed those of the general class to which they belong

Qualities not recognised: Its qualities have received little public recognition or recognition within a discipline (for example peer awards).

Degraded qualities: Its qualities have been irreversibly degraded through changes to the fabric or setting.

Qualities not clearly definable: Its qualities are not clearly definable (e.g. being simply regarded as 'pretty' or 'attractive' is not sufficient).

No technical evidence: There is insufficient documentary or technical evidence to prove or substantiate a high degree of achievement.



Fieldwork

Hosking Willis Architecture have undertaken a survey of the City of Holdfast Bay to identify any Art Deco items that should be investigated further for possible inclusion as a Local Heritage Place within the Planning and Design Code.

During this process we photographed items that we identified as having some Art Deco or Functionalist features.

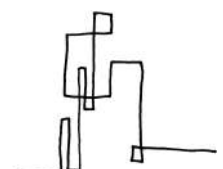
On the following page is a table of those places identified with their addresses and a photograph. Those included in the brief from the City of Holdfast Bay are also addressed individually.

draft



PLACES WARRANTING FURTHER INVESTIGATION

Address & Photograph	Comment
PLACES IDENTIFIED IN THE BRIEF	
<p>61 Whyte Street, Somerton Park</p> 	<p>Worth further investigation. Functionalist features.</p>
<p>25 Broadway, Glenelg South</p> 	<p>Worth further investigation. Functionalist features.</p>
<p>60 Broadway, Glenelg South</p>	<p>Worth further investigation. Art Deco and Functionalist features.</p>





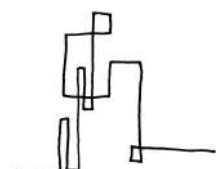
18A South Esplanade, Glenelg

Worth further investigation.
Functionalist features.



53 Whyte Street, Somerton Park

Worth further investigation.
Functionalist features.





8 Giles Avenue, Glenelg

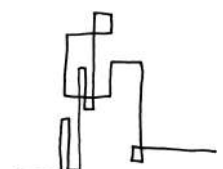
Worth further investigation. Some Functionalist features.



PLACES IDENTIFIED DURING FIELDWORK (which are not already heritage listed)

14 Williams Avenue, Glenelg East

Worth further investigation. Functionalist features.





27 & 29 Walkers Road, Somerton Park

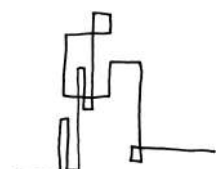


Worth further investigation. Functionalist features.

41 Cliff Street, Glenelg East



Worth further investigation. Functionalist features.



46 Jetty Road, Glenelg

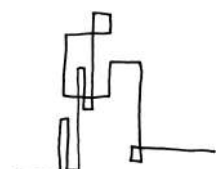


Worth further investigation. Art Deco features notably to first floor.

466 Brighton Road, Brighton



Worth further investigation. Art Deco features.



748 Anzac Highway, Glenelg

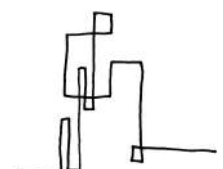


Worth further investigation. Art Deco and Functionalist features.



PLACES IDENTIFIED IN THE BRIEF THAT DO NOT WARRANT FURTHER INVESTIGATION

<p>3 Pier Street, Glenelg</p> 	<p>Has some functionalist detailing. Does not meet the threshold</p>
<p>31 Broadway, Glenelg South</p> 	<p>Does not meet the threshold</p>
<p>57 Moseley Street, Glenelg South</p>	<p>Has some functionalist detailing. Does not meet the threshold</p>





101 Moseley Street, Glenelg South

Already included as a
Local Heritage Place

draft



Item No: 15.4

Subject: **STURT RIVER LINEAR PARK PATHWAY**

Date: 24 May 2022

Written By: Team Leader, Sport and Recreation Planning

General Manager: Strategy and Corporate, Ms P Jackson

SUMMARY

A high level concept for the Sturt River Linear Park corridor between Pine Avenue and Tapleys Hill Road in Glenelg North was presented to the relevant stakeholders and the wider community between 17 February and 10 March 2022. This report presents the results of this engagement, which demonstrated overall support for the project. This report also seeks approval on the concept design and proposes that Administration proceed to the next project phase of detailed design incorporating feedback received during the engagement process and from Elected Members.

RECOMMENDATION

That Council:

- 1. notes the Engagement Summary Report regarding community consultation on the two concepts for the Sturt River Linear Park pathway; and**
 - 2. approves the concept design for Sturt River Linear pathway, including Option 1 as the preferred path route through Fordham Reserve, and endorses Administration to proceed with detailed design for the project based on the key design moves from stakeholder engagement.**
-

STRATEGIC PLAN

This project contributes to the wellbeing objective in Our Holdfast 2050+ by creating a welcoming healthy place for all in South Australia, encouraging recreational and physical activity and connectivity. In addition, it contributes to sustainability in prioritising sustainable and active transport and improving walkability to support healthy ageing.

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Development and Infrastructure Act 2016

BACKGROUND

In 2021, a concept report was developed to complete the Sturt River corridor which spans from the Adelaide foothills, through metropolitan Adelaide, currently terminating at Pine Avenue in Glenelg North. In July 2021 an initial draft concept for the missing section of the linear path between Pine Avenue and Tapleys Hill Road was presented to Council via a workshop to discuss the proposed pathway, including key design principles and indicative costs.

Council at its meeting on the 14 December 2021, resolved the following motion C141221/2503:

That Council:

1. *approves the concept report for the proposed Sturt River Linear Park Pathway for the purposes of community consultation; and*
2. *approves Administration to proceed to the next phase of the project and undertake community consultation on the concept report.*

Based on feedback received from the Council Meeting on the 14 December 2021, a concept was produced for community consultation highlighting the path route, path location options through Fordham Reserve, key areas of biodiversity and other amenities.

Refer Attachment 1

Community engagement on the proposed concept was undertaken between the 17 February and 10 March 2022. The results of community consultation were presented at a Council workshop on 26 April 2022.

Refer Attachment 2

REPORT

Community Consultation

The community were able to participate in the consultation process by completing a feedback form (online or hard copy), providing a formal submission in writing via post or email, by phone or by requesting a virtual meeting or in person meeting.

During the 21 day consultation period, a variety of tools and methods were used to promote the consultation including:

- Two notifications sent to over 1,800 people on the YourHoldfast database;
- Email notifications to identified Stakeholders (Bike Adelaide, SA Water, Wellbeing SA, Department of Infrastructure and Transport, Friends of Sturt River and Walking SA);

- Letterbox drop to 1,500 people within 300m radius (City of Holdfast Bay and City of West Torrens residents);
- The City of Holdfast Bay's social media (Twitter and Facebook);
- Onsite signage located at Kibby Avenue Bridge, Fordham Reserve, Goldsworthy Reserve and Pine Avenue Bridge;
- Hard copies at City of Holdfast Bay Libraries and Civic Centre; and
- Holdfast News article.

The project website was visited 2877 times by 833 visitors. 70 people provided feedback via the engagement survey, 69 of which were received online and one hard copy was received. Written submissions were received by 15 community members via email. Administration met with community members on site on two separate occasions to provide clarification on the proposed path route and undertook three online meetings to discuss the project with stakeholders.

Overall the project received a positive response and comments received were relating to specific design elements of the concept. In consideration of the consultation results, feedback from the Council Workshop on the 26 April 2022 and investigations undertaken, it is proposed that Administration proceed to detailed design phase with the following directions:

1. Path width
Two sections of the path (30m near Kibby Avenue and 90m near Pine Avenue) will be reduced from 3m to 1.8m wide. *'Austroads Guide to Road Design Part 6A: Paths for Walking and Cycling'* indicates a lesser width should only be adopted where cyclist volumes and operational speeds will remain slow. Speed limiting treatments as specified by Austroads will be implemented. Minimum width for two wheelchairs to pass is 1.8m.
2. Lighting
The City of Holdfast Bay is yet to develop Public Lighting Policy or Framework however it is proposed that the path be lit to commuter path standards as per existing section of the Sturt River path between Maxwell Terrace and Anzac Highway. Timers and dimmers will be included in the design. Consultation with SAPN will be undertaken during the design phase.
3. Biodiversity
Additional sites will be considered for biodiversity through the detailed design phase, particularly in areas along the river which are currently on SA Water land and inaccessible to the public.
4. Fordham Reserve
Option 1 shown in Attachment 1 will be incorporated into the design as the preferred pathway route through Fordham Reserve. Minor design alterations and permeable paving will be required in the design to avoid damage to the tree protection zones as much as practicable.
5. Privacy/screening

Residents adjoining the Sturt River corridor will be engaged during the design phase to ensure privacy to their property is maintained as much as possible.

6. Property boundaries

A site survey will be conducted as part of the design phase to confirm property boundaries including adjoining residential properties to assist the design and subsequent lease or licence agreements.

7. Project delivery and funding

It is proposed that the project be delivered in one stage for continuity and connectivity to the existing Sturt River Linear Park pathway. Administration will continue to seek funding from various stakeholders such as State and Federal Government and will pursue partnership opportunities with SA Water in relation to funding of the boundary fence and path construction and maintenance.

Next Steps

On endorsement of the project to proceed to detailed design at the 24 May 2022 Council meeting, Administration will continue to negotiate lease arrangements with SA Water for access to the portion of the linear path that is situated on SA Water land. Administration will also seek financial contribution from SA Water for the upgrades required to the fencing abutting the Sturt Creek.

In addition, Administration will continue to work with Department of Transport and Infrastructure regarding timings and potential synergies of proposed upgrades to the Tapleys Hill Road / Warren Avenue intersection that could benefit the trail head at Tapleys Hill Road.

As mentioned at the 26 April 2022 workshop, there are several relevant grant programs potentially available to assist in funding the construction phase of the project. As these grants often require matched funding by the proponent, Administration would need confirmation of project funding from Council prior to securing an external grant and would provide details of any grant opportunities as they arise.

BUDGET

The detailed design budget for the Sturt River Linear Park is \$100,000. \$50,000 was included in 2021-2022 and \$50,000 is included in the 2022-2023 Draft Annual Business Plan, subject to endorsement.

LIFE CYCLE COSTS

Not applicable at this stage. Life cycle costs will be considered as part of detailed design.

Attachment 1





The Sturt River Linear Park (SRLP) forms part of Adelaide's Metropolitan Open Space System (MOSS) and is identified in the State Government's 30 year plan for greater Adelaide as a specific target under its greenways policies. It seeks to establish a continuous public open space link from the Patawalonga Basin in Glenelg North to Frank Smith Park in Coromandel Valley, with links to the Belair National Park.

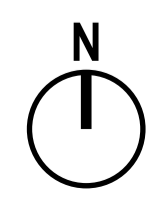
This particular concept design has been developed to complete the 'missing link', the final stage in the existing Sturt River Linear Park pathway network. This final section for the Linear Pathway follows the Sturt River/ Warriparri from where the existing linear pathway terminates at Pine Avenue through to Tapleys Hill Road in Glenelg North.

The 1.5km pathway extension to the greater 13km Linear Pathway has been identified as a highly important link which will provide numerous transport, recreation and ecological benefits for the community.

Once complete, the shared path and restored biodiversity will provide safe pedestrian and cyclist access and an opportunity for residents and visitors to experience a healthy lifestyle and improve the liveability of the area.

We welcome your feedback on the concept design by **5:00pm Thursday the 10th of March 2022** via the project website at <https://www.yourholdfast.com/srlp>


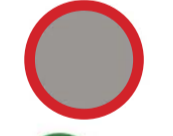

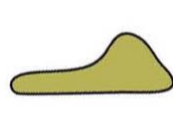
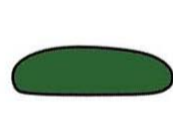
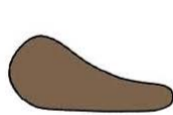



Sturt River / Warriparri Linear Park

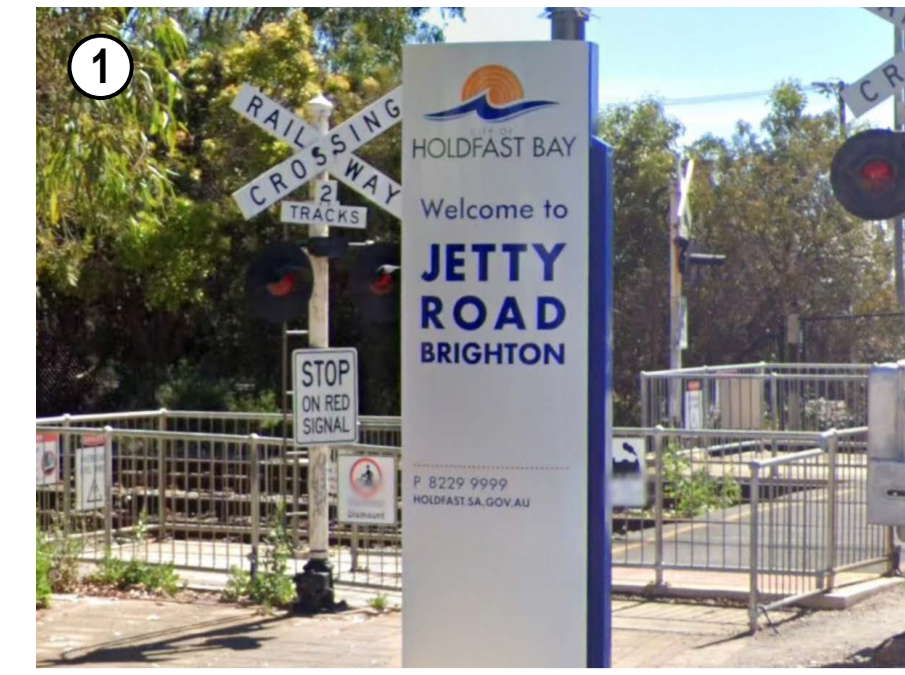


KEY

- 1 - Trailhead Signage
- 2 - 3m wide bitumen path
- 3 - Proposed tree planting along Blackburn Avenue
- 4 - Black Cotton Bush to be protected
- 5 - Regulated trees to be retained
- 6 - Wayfinding signage
- 7 - Proposed biodiversity planting

LEGEND

-  Existing trees to be retained
-  Significant tree to be retained
-  Proposed trees
-  Black Cotton Bush to be protected
-  Proposed biodiversity planting
-  Existing biodiversity planting
-  Proposed 3m wide asphalt path
-  Proposed permeable stoneset path
-  Proposed fence (combination of existing & new)



Trailhead signage



3 metre wide bitumen path



New native tree planting



Black Cotton Bush to be protected

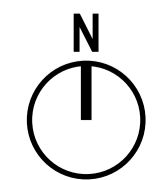


Regulated trees to be retained and protected



New biodiversity to match existing

Tapleys Hill Road to Kibby Avenue



KEY

- 1 - Trailhead Signage
- 2 - 1.8m wide path (cyclist dismount)
- 3 - Regulated trees being retained
- 4 - Proposed access path
- 5 - Permeable stonaset paving below significant trees
- 6 - Renewed and relocated play space
- 7 - Propsoed picnic shelter & BBQ
- 8 - 3m wide bitumen path
- 9 - Raised pedestrian crossing

LEGEND

-  Existing trees to be retained
-  Significant tree to be retained
-  Proposed trees
-  Black Cotton Bush to be protected
-  Proposed biodiversity planting
-  Existing biodiversity planting
-  Proposed 3m wide asphalt path
-  Proposed permeable stonaset path
-  Proposed 1.8m wide asphalt path
-  Proposed fence (combination of existing & new)
-  Renewed & relocated playground



6 - Renewed and relocated play space



7 - Picnic shelter with BBQ



9 - Raised pedestrian crossing



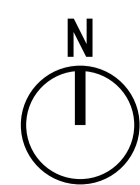
Fordham Reserve - Option 1



Fordham Reserve - Option 2

Fordham Reserve
 Two layout options have been proposed for the footpath layout through Fordham Reserve. **Option 1** includes a straighter path which runs along the existing fenceline. This would require soft permeable paving to be used near two regulated trees. **Option 2** diverts the regulated tree area and would run through some existing biodiversity planting.

Kibby Avenue to Pine Avenue



Attachment 2





Sturt River Linear Park Pathway

**Engagement Findings Report
17 February – 10 March 2022**

Elena Pereira
Digital Engagement Partner

Julia Wallace
Team Leader Sport & Recreation

Introduction

On 17 February, Council invited the community to view the concept plan for the proposed Sturt River Linear Park Pathway and provide feedback.

The 1.5km pathway extension to the greater 13km Linear Pathway has been identified as a highly important link that will provide numerous transport, recreation, and ecological benefits for the community.

The Sturt River Linear Park (SRLP) forms part of Adelaide's Metropolitan Open Space System (MOSS). It is identified in the State Government's 30-year plan for greater Adelaide as a specific target under its greenways policies. It seeks to establish a continuous public open space link from the Patawalonga Basin in Glenelg North to Frank Smith Park in Coromandel Valley, with links to the Belair National Park

This particular concept design has been developed to complete the 'missing link', the final stage in the existing Sturt River Linear Park pathway network. This final section for the Linear Pathway follows the Sturt River/ Warripari from where the existing linear pathway terminates at Pine Avenue through to Tapleys Hill Road in Glenelg North.

All submissions have been collated and are available upon request.

Brief Description of Engagement Methodology

This community engagement ran from 17 February to 10 March 2022, a total of 21 days.

The views of the community were collected via:

- Council's website - the council's engagement website (www.yourholdfast.com/SRLP)
- Email submissions, phone calls and letters.
- Requested 1:1 site meetings
- Virtual Meetings via zoom on request

And promoted through:

- Two registered user update - via email to a 1800+ database.
- Emails sent to identified Stakeholders including Bike Adelaide, SA Water, Wellbeing SA, Department of Transport and Infrastructure, Friends of Sturt River and Walking SA/Active Living Coalition.
- Letter box drop to 1500 letters to people with a 300m radius of the site.
- City of Holdfast Bay's Twitter account every week for the duration of the engagement.
- Corflutes onsite at Kibby Avenue bridge, Fordham Reserve, Goldsworthy Reserve and Pine Avenue bridge.
- Information and feedback packs at Brighton Civic Centre and libraries.
- Facebook posts.
- News article in Holdfast News.
- Newsfeed on the City of Holdfast Bay's council and engagement websites.
- The Mayor's monthly segment on Coast FM.
- The Mayor's council wrap up video.

How the feedback was received

Seventy (70) people provided feedback via survey. Sixty-nine (69) participated in the online survey, one participant completed a hardcopy form.

The project page was visited 2877 times by 833 visitors, indicating that there is a high level of passive participation/ community interest in this project

One question was asked via the *Ask a question* section and 44 visitors read the FAQs.

The majority of traffic to the website came equally via the Yourholdfast engagement database email and the council Facebook page, in addition traffic was also directed to the project from independent e-newsletters and the website www.5049coastalcommunity.com.

Email, Phone & Meetings Summary

During the engagement period, fifteen community members contacted council via email. Seven of these enquiries were requests for hard copy forms. A further seven enquiries were written submissions regarding the proposal (one of which was received after the engagement period). Two of these enquiries were from residents who requested a meeting onsite to clarify the concept or other council matters not relating to this project. Due to COVID-19 restrictions a drop-in session was not possible for this engagement which increased the number of enquires received via email. Administration met virtually with Wellbeing SA and the Department of Infrastructure and Transport regarding project synergies, plans and strategies on a state level and funding opportunities.

Three phone calls were received from community members adjoining the Sturt River Linear Park. Two were residents and one was from a representative of the Kindergarten on Kibby Avenue. These calls were relating to what will be proposed along the boundary and fence shared with the Sturt River Linear Park. In addition, privacy and security issues were raised as a result of opening the land managed by SA Water to the general public. Other concerns were regarding the removal of irrigated grassed/green open space and preference to increase lawn areas instead of biodiversity sites. Conversely, concerns were also raised relating to the protection and increase of biodiversity sites.

Engagement Survey Summary

Seventy (70) people provided feedback. Sixty-nine (69) participated in the online survey, one participant completed a hardcopy form.

Of the two options presented for the path route in Fordham Reserve, both options had impacts, with Option 1 requiring permeable surface below the tree zones and Option 2 impacting slightly on the biodiversity. 37 (52.9%) preferred Option 1 which proposed to maintain a straighter path, keeping the path along the fenceline. Of those who selected Option 1, the reasoning was due to having less impact on the biodiversity particularly so recently after it has been planted, keeping the path straighter would be safer for cyclists, less intrusion in the reserve. 33 (47.1%) selected Option 2, diverting the path into the reserve and around the biodiversity. Reasons for this include protecting the tree, maintenance and safety issues with permeable paving beneath the tree and the desire to ride along a consistent path material.

Overall the common themes raised were relating biodiversity, trees, additional amenities, greening and irrigated grassed areas, width of the path, road crossings and intersections and safety. A number of suggestions were received relating to the inclusion of an underpass or diverting the pathway underneath the roads. A substantial amount of support and further requests for a raised pedestrian crossing at both Kibby Avenue and Pine Avenue was received, particularly at Kibby Avenue to improve safety of the crossing for those going to and from the Kindergarten.

In conclusion, council administration will progress to design with option 1 being the preferred pathway route through Fordham Reserve with some minor alterations to be included into the design moving forward with the aim to avoid the tree zone as much as practicable. In addition, comments from the adjoining residents relating to screening and privacy will be included the next phase of design for the project. Comments relating to the connectivity and safety of road crossings have been considered and further details have been provided in the FAQs provided on the Sturt River Linear Park project page. Thank you to everyone who took the time to participate in this engagement.

Survey Results

Q1 General comments

All names are and personal details have been redacted. All comments are verbatim

1. Please provide /retain as much multi-layered (i.e. vertical layers) vegetation as possible to encourage a variety of fauna - particularly birds, to be able to move along the corridor. For same reason, try to have pathways running around or away from vegetation rather than through it.
2. Nice to see it will finally be completed and remove travel along streets.
3. Suggest adding community planter boxes to existing space in Leak Avenue, so that local residents can plant tomatoes, pumpkins etc. Residents in this street already have been adding some plants, veggies etc.
4. Fordham Reserve - Option 1.
5. I have walked and ridden on Sturt River Path for many years. There is rarely more than 30cm of water in it. This gives plenty of room to create under passes at the main roads it crosses, like on the Torrens Linear Path particularly South Road. Please consider this for Anzac Highway and Pine avenue.
6. It looks like an excellent project connecting bike paths and providing green space. It has minimal effect on neighbours to the path. Fully support the project.
7. overall happy with concept plan, would like to see interpretive signage with Kaurna language and significance included, preservation and increase in trees and biodiversity, safe separation of cyclists and pedestrians, permeable paving and water retention where possible, seating, water fountains, public toilets accessible
8. Very exciting to see this is happening
9. Excellent as planned. Complete as soon as possible.
10. This is so needed! Looks good to me, but I do live on the other side of Anzac Highway. It is a walk I would utilise often as an alternate route to the Pat and the beach.
11. A great idea
12. Everything looks really good but the only concern for me is once you get to tapleys hill rd. It looks like we will have to fight 4 lanes of traffic and during peak hour that's a nightmare. I fear that there will be more accidents between warren ave and brooklyn ave. Would it be possible to go under the bridge on tapleys hill rd and link up with the Recee Jennings Bikeway or build a bridge crossing for people and bikes to link up with the traffic lights at tapleys hill rd and warren ave either option would solve the problem of having to cross over 4 lanes of traffic and less risk to pedestrian's and bike riders. kind regards adam aka tallbike rider
13. Would like to see a large playground space for children with a undercover/sun protection area for the playground space. There is a large number of families living within the area, and the close proximity to the school. I feel this playground area would benefit with a large extension. Be great to see some extensive native plantings and landscaping through this area. Toilet facilities would also be great to see. I support the concept. Well done.
14. Sturt River Linear Park proposed pathway plan needs to be implemented. It will benefit the local community and enhance the environment for the locality.
15. Fordham Reserve is badly in need of a shelter, seating, drinking fountain for people and dogs.
16. Are any trees to be removed as a result of this plan?
Has a study been undertaken on native fauna and the effects of this plan on any species?
Is recycled material being considered or used for the pathway rather than concrete? Is its urban heating effect being considered in the design?

- 17.** Hooray, yes please - this project is long overdue. We have been patiently waiting for this project to get off the ground since attending a public meeting held at the Glenelg North Community Centre on 26th February 2001, where it garnered significant support.
Should these works have taken place some 20 years ago - as they should have - clearly costs to Council (and therefore ratepayers) would have been significantly less than in current times.
We consider it a huge failing and shows extreme shortsightedness by Holdfast Bay Council that this mere 1.5km stretch of Linear Park is the missing link in completing this thoroughfare, which would not only be of huge benefit to local residents, but the wider community.
If Holdfast Bay Council were true to their vision of "Building a healthy, active and resilient community" and "Fostering an environmentally connected community" this project should commence without delay.
- 18.** Great idea, living just near Fordham Reserve I realise this is the missing piece
- 19.** Either option as long as existing trees are retained.
- 20.** I prefer Option 2 for Fordham Reserve, as long as it is not too constricted. I would add that many years ago now I was riding on the Torrens Linear Park in front of my son, and coming into a somewhat blind bend in the pathway (bushes each side of the track). I was confronted with about four or five riders, spread out on both sides of the pathway. I had nowhere to go and ran into them, ending up on the ground in a tangle of arms, legs and bikes. (No injuries fortunately.) What I am suggesting please, are no sharp, blind corners, for everyone's safety, especially as all ages and all permissible modes of movement could be using the path.
- 21.** I cycle and walk the path towards the Patawalonga reasonably often, however the real problem is access from the path across Tapleys Hill Road.
May I suggest that to make the whole path useful, there needs to be a safe access across Tapleys Hill Road either by a bridge under the road above the drainage channel or on the bridge alongside the road heading north for bicycle and foot traffic to access the light system on Warren Avenue.
The bridge north would also allow access to the Airport Loop walking and cycling track, however it still makes accessing the Patawalonga difficult and time consuming,
A direct track from the lights at Warren Avenue onto the walking/cycling track around the Patawalonga would be of great value.
- 22.** Wonderful concept and will be well used by local community members as well as visitors.
- 23.** Great to see the plan. It has been a long time in the pipeline.
Straighter path wherever possible (without knocking down old trees) is preferred.
Tapleys Hill road is a very busy road. Given this extension will be well received and increase road / foot traffic, are there any options available where a path under the road can be provided - eg similar to the pathway under Anzac highway at Keswick.
- 24.** I think it is a great addition as I have always been disappointed that the path always terminated at Pine Ave.

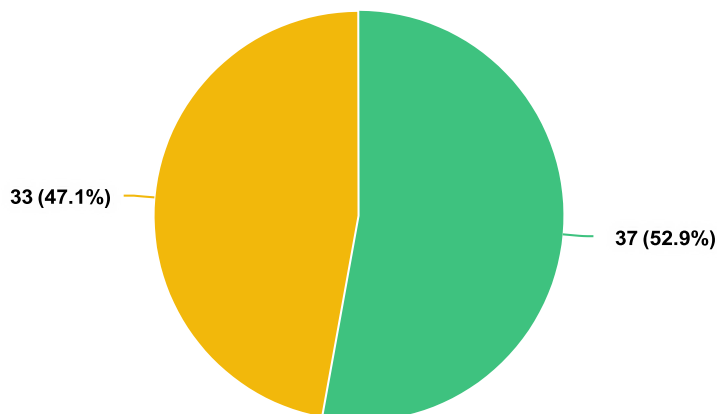
- 25.** I have viewed the concept plan for the section of the proposed Sturt River Linear Park Pathway from Tapleys Hill Road to Pine Avenue, Glenelg North. Also Google Earth Street View was referred to in the examination of the proposed design, with the following points being found
- 1.** The inclusion of typical sections of the pathway where 3m and 1.8m wide would be helpful. This would allow a better understanding to be gained of the relation of the pathway to the Sturt River and fencing between the two.
 - 2.** The section of pathway between Leak Avenue and Sturt River has small radius curves in the alignment which will have the appearance of 'kinks' to path users. The alignment is not consistent with the remaining sections.
 - 3.** A raised pedestrian crossing is proposed at Pine Avenue. Kerb ramps are also shown, which suggest the crossing is at road level. What is the intended crossing at this location?
 - 4.** Also at this location the pathway is adjacent to an opaque fence along a driveway and then turns through a tight corner towards the crossing. Is there adequate sight distance across the angle in the path for a cyclist to observe an oncoming cyclist or pedestrian in time to avoid a possible conflict?
 - 5.** Also at this location the proposed crossing is not aligned with the existing path east of Pine Avenue. Is this the intended location of the crossing.
 - 6.** Why is there no crossing treatment at Kibby Avenue."
- 26.** We love this ide, a great completion to the other parts of the pathway.
The crossing at Tapleys Hill Rd could do with an upgrade too."
- 27.** Good Plan needs a few tweaks.
- 28.** This is wonderful news. I have lived in Glenelg North for over 29 years. I ride my bike along the existing Sturt River bike way and the tram bike way once or twice a week. During these years my daughters have also used these bike ways. We now have a grandson who is one and a half years old. This new bike way will be a wonderful asset for him. Physical health, social activity and enjoying looking at all of the plants will be real positives for him. Thank you.
- 29.** Please retain all existing biodiversity plantings and tall shade trees within the existing planting beds at Fordham Reserve and use soft permeable materials to protect roots of existing tall trees wherever you can.
- 30.** at the t junction of goldswowrthy and blackburn in the park it would be better to run the path along the creek fence line as the park gets used by the community and the propose custs it in half
- 31.** As a regular user as a bike rider along the Sturt River Linear Park this proposed pathway is a welcome and much needed development. The plan seems generally good but as a bike rider the two 1.8 metre wide cyclist dismount sections are problematic in regards to safety and general user amenability. I think the safety concerns arise from a lack of visibility of oncoming cyclists in these sections and a likelihood that the dismount direction will be ignored by some cyclists. From personal experience, some fast riding cyclists will ignore this direction and be a hazard to both pedestrians and other cyclists due to insufficient forward visibility in these curving sections. Perhaps consideration should be given to using the other side of the river between Pine Avenue and Kirby Avenue for this pathway?
Although apparently not addressed in this plan, an upgraded pedestrian and cyclist crossing of Tapleys Hill Road at the end of this new pathway will be needed. An underpass under Tapleys Hill Road, similar to underpasses used on the Torrens Linear Park, connecting the new pathway with the Reece Jennings Bikeway would be highly desirable."
- 32.** I ride the sturt creek path regularly and am keen to see it extended. I am also a member of the glenelg north community garden which is alongside the proposed new path. What will the implications be for the Community Garden?
- 33.** This is a fantastic addition to the continuation of the existing river cycle network that we utilise multiple times a week.

- 34.** Thankyou for finally completing this missing piece. I walk the SRLP from Darlington to Camden weekly and as I grew up on Berrima street this section of the creek has many memories.
So it's always been frustrating to have to traverse the streets to complete the journey. Which I still do occasionally.
- 35.** I would like to ensure that the upgraded play area includes consultation and design for the disabled community. There are so many parks around that do not cater for this subset of the population. Inclusions could include equipment, Paths, ramps instead of stairs, fences tables and chairs to enable inclusion of wheelchairs.
- 36.** Great concept and long overdue.
Will the work be contracted out.? If so, have tenders been invited?
How will council ensure value for money with works undertaken?
What measures will be put in place to ensure there are no significant cost and/or time overruns as has been the case with other council projects?
- 37.** I don't use this section, but have been on the section between oaklands road and anzac highway and think this is fantastic.
Looking forward to seeing this get done.
Would like to see (somehow) the 1.8m wide section to be wider. I ride on a narrow section near the oaklands wetlands reserve and I don't dismount (although not asked to). So can't see many people doing this, and if it is worth doing it worth doing right. "
- 38.** Don't mind either Option. This is a great plan. Long overdue. Please implement ASAP
- 39.** [REDACTED] Kibby Street bridge. As a walker, bike rider and runner I cannot wait for this to be built, it is long over due. I am a vision impaired man and so cannot drive, I walk and ride everywhere.
- 40.** Option 1, less interference with the public. With the increase in the number of children, grandchildren now in this area certainly a new playground under shelter. Also due to the size of the park a path for mums/grandparents with prams to exercise and walk, a path around the park would be an amazing addition, similar to the main park in Novar Gardens. ❁
- 41.** I think the entire path length should be cycle friendly which may require the 1.8 wide asphalt path to be widened.
- 42.** It is well needed to complete the bike/walk path. I like the design.
- 43.** The addition of a Toilet block at Fordham Reserve is an Absolute necessity.
We are looking forward to the completion of this section of the walkway.
- 44.** I overwhelmingly support the completion of the last link in the chain of the pathway along the Sturt River Linear Parks in Glenelg North. I discussed this my wife and four children over dinner to get their thoughts on the proposed design to be able to submit feedback from a family perspective. Our feedback relates to the section of path proposed along Goldsworthy Crescent and Blackburn Ave as it's where we live. We don't understand why the path wouldn't be adjacent to the creek as it is in the other parts of the path? The area between the existing fence and the creek is the area that needs biodiversity plantings as well as at present it's just wasted space.
Kids use the open space regularly on the corner of Goldsworthy and Blackburn to kick a footy, throw a ball or frisbee or even a game of cricket. My children said would they ever consider putting a bitumen path through Colley or Wrigley Reserves...? I said I don't think they would.
A few years ago a biodiversity corridor was proposed along the linear park and a meeting was held at the council premises to discuss the proposal and the overwhelming view of residents at the time was not to support it and then it was suggested to do it behind the fence also, but nothing happened and we heard no more on it.
It was also raised that Blackburn Ave and Goldsworthy Crescent was an Avenue of Honour of sorts, it was lined with Poplar trees when I first moved here in honour of fallen soldiers. I've see them all fall over one by one and not be replaced, maybe you could incorporate that in your project brief to re-establish as such a living memorial in keeping with the areas history.
<https://avenuesofhonour.org/>

45. "Cyclists will likely not dismount for two narrow sections so close together; is there potential for a platform extension over the concrete river and plant vegetation on bank instead?
raised crossings should be installed at Kirby Ave and Pine Ave to promote active transport priority.
46. Not only will a (Black) 3m wide bike track and a (Black) 1.8m high fence drastically change the look of the area but it will also change a once quiet street into a thoroughfare. Many rate payers chose to invest high sums of money to build and live in these quiet streets because of the wide green areas, free of infrastructure opposite their homes. A substantial amount of lawn will need to be removed to allow for a 3m wide bike track, this will take away from the beautiful lawned areas that showcase presently, especially on Goldsworthy Cres and Blackburn Ave.
It's interesting that the Holdfast Council removed the biodiversity garden surround the council chambers at Brighton in exchange for beautiful clean lawned areas but are pushing to replace rate payers beautiful clean lawn areas for bulky black infrastructure.
47. Instead of an asphalt/bitumen path, could it not be constructed from recycled plastic? More details here: <https://www.ahc.sa.gov.au/ahc-news/Pages/Recycled-content-asphalt.aspx>
Would the new native trees be the type that drop their branches on people's heads? If so, could the new native trees be of a variety that are safer for users of this public open space?
I have no preference as to option 1 or option 2. However the binary nature of this feedback form forces me to make a choice. It necessarily follows that other respondents will have been forced to make the same choice. So, some preferences will have been made that are not valid (like mine) and should be disregarded. Accordingly, the results of this poll cannot be relied upon..."
48. The Linear Park concept is overall a great one. I like the goals of usability and visual attractiveness as aims. Safety when path is close to traffic is a concern. I think lighting needs careful thought so that bright lights are minimised in quiet residential areas. I live in Leak Avenue so have concentrated here and on 7th March sent my response to the SRLP email address.
49. I really appreciate the wide defined pathway.
50. I support the plan. Well done to all involved
Very supportive of the plan. Will add active transport and recreation opportunities to a wide range of residents.
51. From the information provided I am keen to build our cycling and walking infrastructure as Adelaide is lacking but has huge potential. As for this particular small project it seems to be a positive proposal in what it offers the community while not overall of great detriment to the environment. I would however have liked to have been presented with more information about pros and cons of the 1 option proposals in terms of the permeable path (i.e. does that offer what is required for the trees, what maintenance is required compared to that of the tarmac) also how established is the native planting to be dug up in option 2 and can it be transplanted successfully elsewhere? Also are there options of the whole extension being permeable and the pros and cons of this?
52. I am the director at Baden Pattinson Kindergarten. I think this all looks great, my only question/concern/wondering is along the fence line of the kindy. What will this look? Currently, our fence is open panels, I have concerns about accessibility to the public, eg rubbish being thrown over the fence etc.
53. Ideally pathway should be as close as practicable to the River. This will enable the open space and reserve to be expanded continuously and avoid people damaged plants and grass to get a closer look at the water. The playground at Fordham reserve gets very little use and only by locals as a premium park at the Old Gum Tree reserve is only a couple of hundred metres away. If costs are to be saved the need for this facility should be reviewed.
54. Fantastic! This is a great plan and long overdue. It is great to see it finally coming to fruition.
I cycle this route on my daily commute and have always felt that this was the missing link in the Sturt River Linear Path. I look forward to cycling along the greenway instead of the road.

- 55.** Putting the path south of the river causes two issues. Firstly, the exit onto Tapleys Hill Road puts path users onto a poorly maintained footpath with no immediate access to cross Tapleys Hill Rd. Users will then need to move either north to the Warren Ave lights, or south to the pedestrian refuge crossing near Anderson Ave.
- Secondly, the 1.8m wide sections near Fisher Tce and Pine Ave require people on bikes to dismount or risk collisions with other path users. While I appreciate that the land available restricts the width of the path in these sections, this will limit people's willingness to use the path.
- These problems could be solved by moving the path north of the river. The exit for the path at the northern end would then be onto Warren Ave, and some improvements to the footpath up to Tapleys Hill Rd would allow easy access to the Coast Path and the Reece Jennings Bikeway.
- This would mean a compromise at the Pine Ave end, as the path would be crossing both the road and the river at the same time. The proposed raised crossing would still be required, and path users would need to cross from one side of the river to the other (as they are required to do on other crossings on this path).
- This section is only part of the problems to be solved with the Sturt River Linear Park, however. The biggest issue that the path has is the major road crossings, which are numerous, do not have signals, and make the path difficult to navigate (especially for families). These crossings are at Anzac Hwy, the Glenelg tram line, Morphett Rd, Oaklands Rd, Marion Rd and Sturt Rd. If the SRLP is really "" a highly important link that will provide numerous transport, recreation, and ecological benefits for the community"" then these also need fixing up. While I appreciate that many of these crossings are not within the Holdfast Bay council area, and most are under the control of DIT, advocacy by the City of Holdfast Bay for fixing the whole path would help realise the vision for the greenway."
- 56.** Not particularly keen on the narrowed sections but do appreciate that the path is on one side of the creek, I was imagining something that would cross over to the north side at Kibby Ave and use the land available there as this then allows better access to Tapleys Hill Rd as the proposed arrangement seems awkward when it arrives at Tapleys with users needing to access the lights to cross.
- Would like to see a raised crossing at Kibby Ave especially given there is one planned for Pine Ave. I believe West Torrens Council is investigating raised crossings for the Westside path.
- The proposed path encourages an active transport option to the Baden Patterson Kindy and the Glenelg North Community Centre which should be a plus for the local community.
- Well done.
- 57.** Request no public toilets

Q2 Please select your preferred design option



Question options

- Option 1
- Option 2

Mandatory Question (70 response(s))

Question type: Radio Button Question

Q3 What are your reasons for selecting Option 1?

1. To keep existing plantings.
2. appears to have less impact
3. Less impact
4. Looks safer
5. Maintain the existing fenceline
6. "that way we save the existing
7. biodiversity plants and leaf the way things are in a more natural way."
8. More feasible, practical and better use of council funds. Also, safer.
9. Less disturbance to existing plants.
10. Less disruption to flora but looks marginal enough not to be a huge concern.
11. A straighter cycling route and easier to see ahead.
12. None, not relevant.
13. It is a direct pathway and employs a good solution that preserves the trees - similar to method used along the pathway along the Warradale Army Barracks - which works great.
14. Retaining existing biodiversity plantings. It does not make sense to go through the middle of the planting bed when there does not seem to be a need to.
15. both options look the same
16. Option 1 might be safer for cyclists as its straighter than option 1. On the other hand option two could reduce cyclist speed and be preferable for pedestrians.
17. Straighter is good for cyclists and the soft surface is ok as per further upstream in Marion
18. more useful for commuting purposes rather than just for recreational use
19. I don't feel strongly about either design. Both have pros and con's. I feel the straighter option would be better for cyclists and walkers and uses existing fence line. Option 2 disrupts already planted biodiversity
20. Greater variety
21. Less intrusive to the public
22. Keep the path straight
23. If the track is for cyclists, no cyclists will use it if it's too windy.
24. I was involved with the planting of the area and would not like to see it dug up again! I would prefer the path to avoid the areas that we worked so hard to establish.

25. Lesser impact on biodiversity planting, better sightlines for path users approaching path junction, shorter path
26. The bike track will be hidden behind the garden bed
27. The options look close to me but avoiding disturbing the existing biodiversity plantings is preferable.
28. It looks as though less vegetation would be removed. And it is straighter allowing for better visibility of oncoming riders/walkers.
29. I believe there are advantages of permeable paths and this seems to require less disruption to vegetation. Also advantages of shade along path due to tree canopy.
30. I am correct in thinking this would be a more cost effective option?
31. Looks great
32. Keeping close to the river and not damaged recently planted vegetation or imposing on open reserve space.
33. Straighter seems more efficient
34. I live at 19 acacia ave Glenleg North and the path will be too close to my property line
35. Not sure why option 2 is a better option than Option 1. In other words I cant decide so I choose to stay with existing fence line. Thank you.

Q4 What changes would you make to Option 1?

1. A pedestrian crossing on Pine Avenue to join it safely to the existing bike way would be an excellent feature.
2. to save using soft permeable paving around existing trees why not divert completely around the trees and 95% of existing biodiversity plants if possible
3. looks good, have no further suggestions
4. consideration must be given to roots of existing trees for option 1. Will the roots uplift the path
5. An extension of the pathway around the park would be wonderful addition
6. Keep the track as straight as possible adjacent the Sturt Creek fenceline.
7. nice to go through trees but would prefer less removal of vegetation where possible.
8. Retain the lawn area as much as possible to create an create a more spacious environment for children to play in.
9. Not option specific, but are there advantages to the whole extention being permeable or semi permeable and should this be considered rather than tarmac. Tarmac can cause a heat sink along with issues relating to urban water drainage. I'm not an expert in this at all but wish to highlight it should be considered.
10. Path to follow and be inline with the creek, not bend out.

Q5 What are your reasons for selecting Option 2?

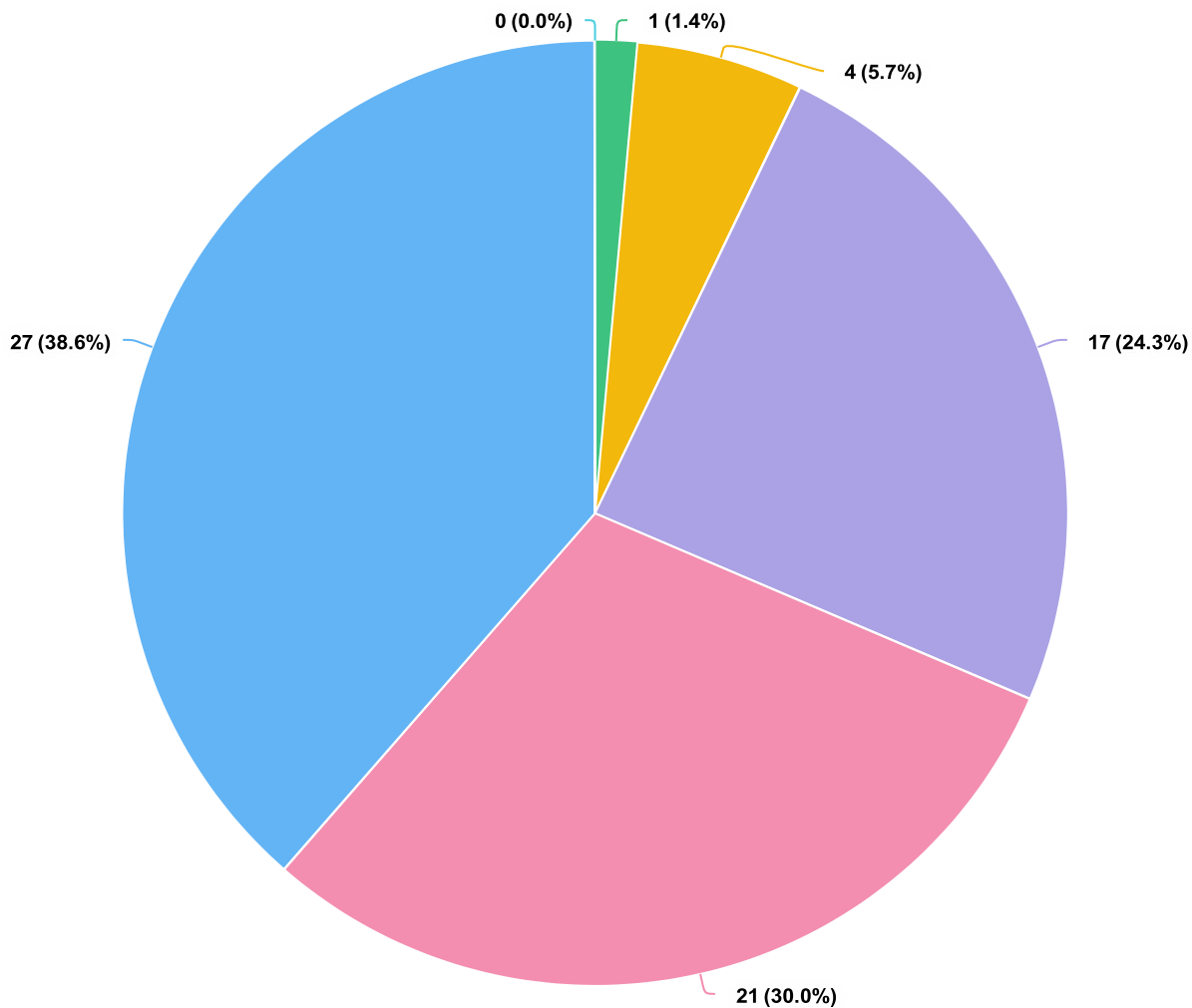
1. Riding through the biodiversity planting would be pleasant
2. Na
3. Not sure of the paving surface around significant trees in option 1 lets try to make surface consistent
4. Path through the tress will provide more shade, will look nicer to walk along.
5. Harder surface easier and more reliable for cycling
6. Reduces the need for softer paving
7. safer option for existing trees
8. Straight
9. "A little more variation
10. Diverting from trees is a safer and better option
11. It appears less invasive to established trees.
12. Prevent damage to the regulated trees. The biodiversity planting is only about a year old, and could be extended
13. It sounds more interesting, and the path is sealed.
14. I like the look of the path better
15. I believe it adds a little more interest to have a bend or two along the path
16. This section of the pathway will have a pavement type and surface which is consistent with the remaining sections - giving path users a more predictable ride quality.
17. continuous pathway
18. "soft permeable paving does not work .
19. as a cyclist I would prefer option 2"
20. More interesting and away from fence
21. "As a regular walker of the SRLP I love the bends the pathway can take around the trees. You appreciate the trees more. It is easier to lose yourself in Nature and forget Suburbia.
22. Also the option of loosing some existing plantings is minor compared to any possible potential damage to the root structure of these trees."
23. Need to protect significant tress
24. Trees are safe
25. I would prefer to keep the path the same surface type throughout plus it isn't a big deviation.
26. Protecting the regulated trees should be paramount so long as they are expected to live a long life.
27. "Option 2 seems o make for a more interesting pathway.
28. I am going to comment moreso on the section of pathway from Kibby Ave to Tapleys Hill Road
29. Where rubber sofffall has been used on the sections of pathway it is harder to ride a bike over. I would therefore rather a more consistent surface.
30. I have no preference. However this field cannot be left blank. Please disregard this selection.
31. I prefer a consistent riding surface
32. Don't like the soft path for option.
33. Where ever possible, significant trees should be given as wide a berth as possible due to their roots upsetting the path surface. In addition to this the permeable path, albeit short is difficult to cycle on assuming it is the rubberised material that is used elsewhere on Adelaide cycle path networks.
34. The soft permeable paving makes the path more difficult to ride on. Putting the path closer to significant trees also increases the risk of root damage to the path (even with soft paving).
35. Best to avoid paths near large trees, could be a maintenance problem in future. Retains better riding surface.

Q6 Are there any changes you would make to option 2?

1. Play ground for kids, bbq, water drinking and dog, toilet - Mortlock park playground colonel light gardens is a great example of a space the community meets and uses regularly.... We need more of these every where
2. ensure biodiversity plantings are maintained/extended
3. Is it possible for the path to go out into the reserve, and avoid the biodiversity planting - this is not a highly used part of the reserve at the moment so the path wouldn't have a significant impact
4. The existing trees in that area are about to fall down . rip them out and plant lots of new gum trees
5. Move the existing fence line as far as possible and include more biodiversity plantings around the trees
6. No, all looks good.

7. The path could be further diverted and run around the entire existing biodiversity planting.
8. More trees, always more trees.
9. Can the curve in the path just be slightly reduced to be as close to the tree canopy.
10. To give the significant tree roots a real break, has council considered a raised boardwalk? It only needs to be 150mm above ground level and apart from the footings for the boardwalk, wouldn't disturb the tree roots at all. With a gradual ramp at each end it would not be any impediment to cyclists, pedestrians, wheelchairs alike.
11. The reason I suggest this is that the existing path between Anzac Hwy and Pine Ave has recently been repaired in several locations due to tree roots pushing up the path surface. I can only imagine that the tree roots were compromised in the process and suspect that in time, will be pushing the path up again. Using a permeable stoneset surface may alleviate the problem however I imagine that the roots would still push up and cause an uneven surface and potential trip hazards for pedestrians."
12. Increase the amount of additional planting to compensate for the removed plants.

Q7 Age group

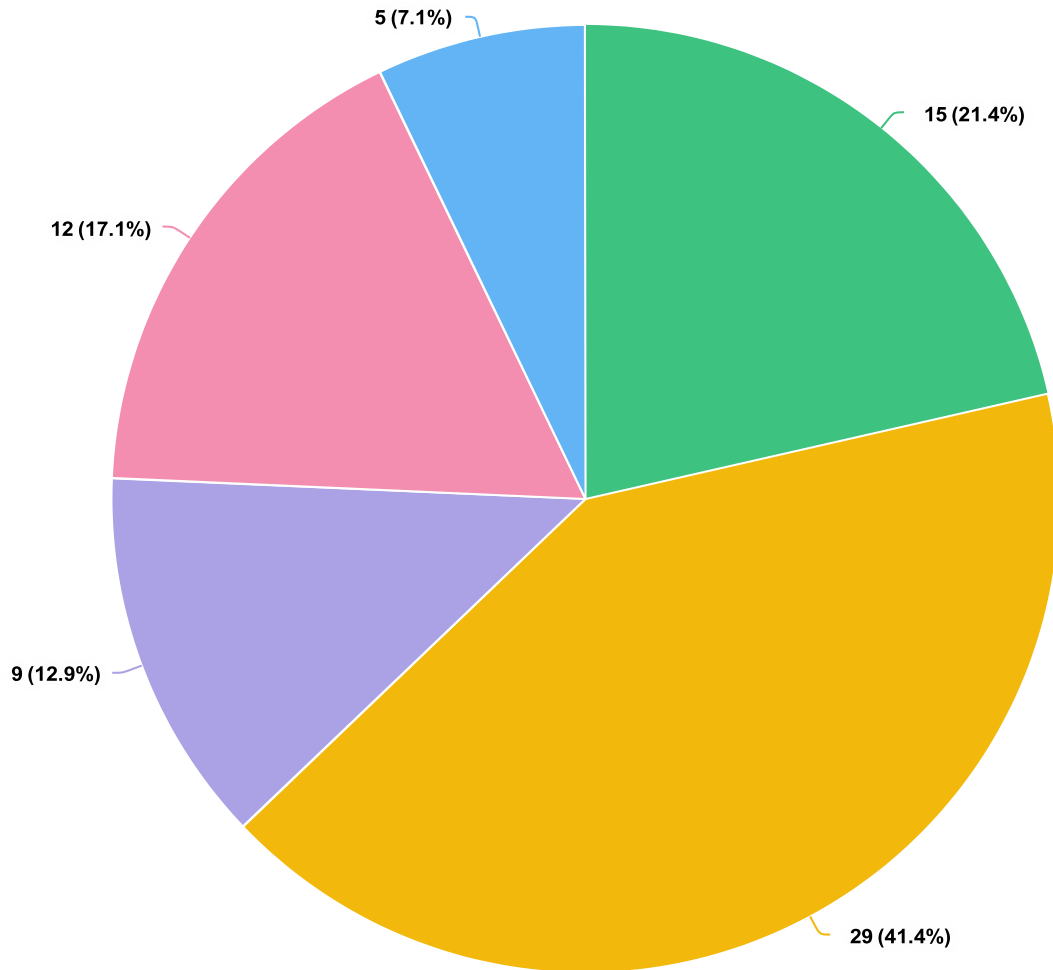


Question options

- 13 to 25 years
- 26 to 35 years
- 36 to 45 years
- 46 to 60 years
- 60+ years
- 12 years or under

Mandatory Question (70 response(s))
Question type: Radio Button Question

Q8 How often would you use the pathway?

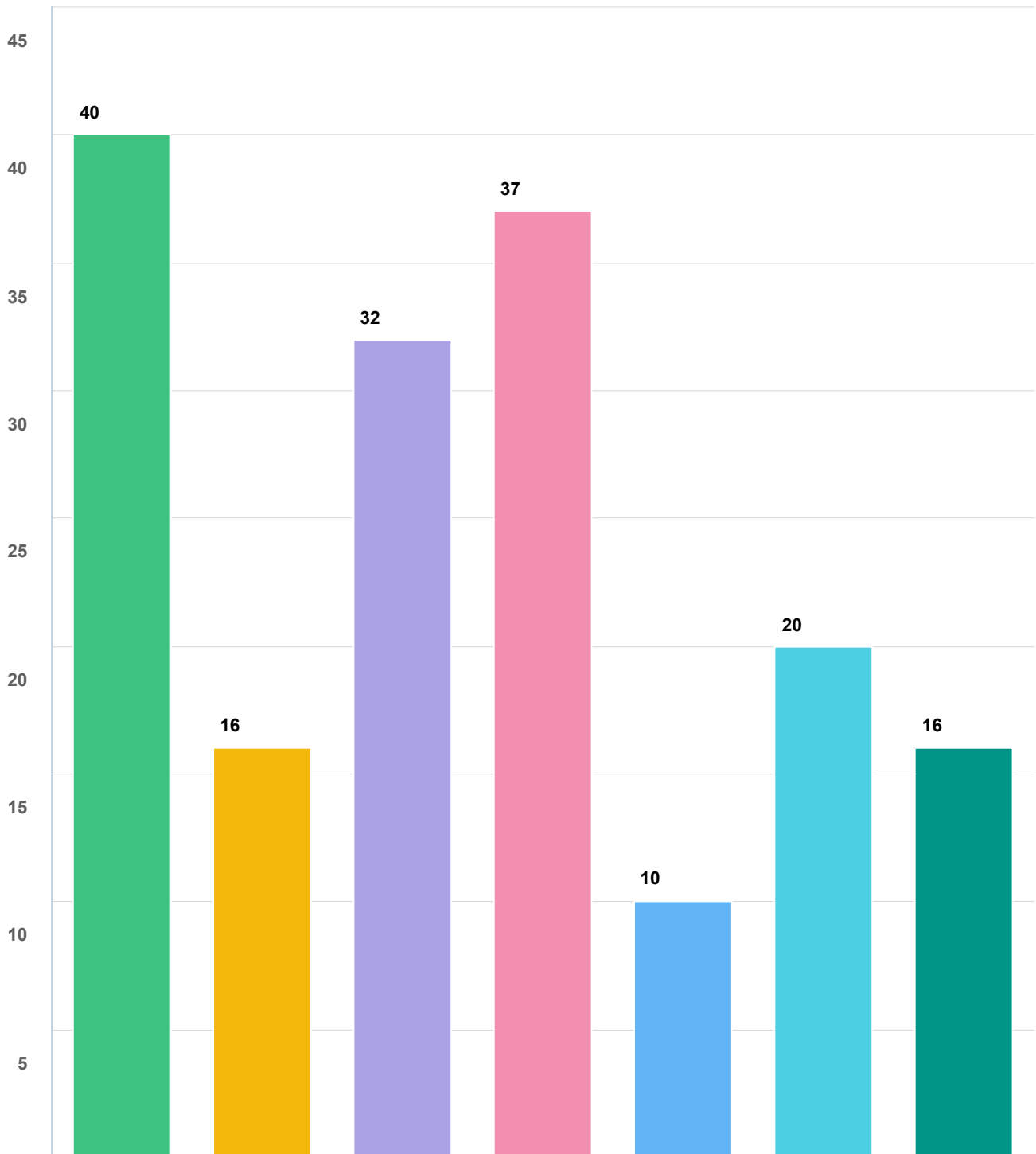


Question options

- Daily
- At least weekly
- At least monthly
- Occasionally
- Not at all

*Mandatory Question (70 response(s))
Question type: Radio Button Question*

Q9 What would you use the pathway for?



Question options

- Recreational use
- Commuting
- Fitness
- Walking
- Running/Jogging
- Walking the dog
- Other: 1 x maintaining the biodiversity corridor at the reserve, 15 x cycling/biking

*Optional question (65 response(s), 5 skipped)
Question type: Checkbox Question*

Q10 Any other comments or feedback

1. Please plant and save as many trees as possible.
2. Preservation / increase in trees/green space/biodiversity should be critical to design
3. no
4. Thanks.
5. Signalised crossing needed on Tapleys Hill Rd to connect to the existing pathway across the road, would be ideal to reduce narrow sections of path due to reduced visibility and increased likelihood of conflicts between different users
6. Have you considered the shannon ave side as a lot of cyclists use this side as it goes straight to the lights on tapleys hill road. Daily there are huge numbers.
7. Be great to see some extensive planting/ greening of the area. I like what Marion council is doing along Sturt and Diagonal road.
8. A zebra crossing would be great installed at Pine Ave, as this is a busy road. School children would be using this new path and this would force cars to slow down. This concept is used at the Maxwell Tce, Glengowrie crossing where the linear path crosses.
9. An additional resource: please refer to bikeadelaide.org.au who lobby state and local governments, advocating for new and improved cycling infrastructure to benefit individuals, communities and environment.
10. Brilliant idea from council, about time this part of Glenelg got some attention
11. The northern end of the pathway should ideally link up with the path that heads east around the airport and also the path heading west around the baseball club without crossing any major roads which is currently the case. This can be achieved by creating a path under the bridge just south of the intersection on Tapleys Hill Road and just north of Leak Ave. Another path created to go under the bridge just north of this from Navaid Road and a footbridge over the Sturt Overflow enables the path to link to the Reece Jennings bikeway. A much safer and continuous route than what is currently there.
12. I am a resident that lives in a property that backs onto the Sturt Creek, where the proposed 1.8 wide path is planned to be. I am not happy with the idea of people regularly walking past and being clearly see directly into the backyard due to the significant difference in ground level. When standing on the other side, where the path is planned to go, it is about a 1 metre high fence.
Please consider us residents within the plans to allow us to still have privacy within our homes. Whether the path can run through on the other side of creek where there are no homes or something can be done to prevent people from having clear view into our backyards or even jumping over. This would be appreciated.
Other then what is mentioned above I think the rest of plan is a good idea."
13. I note the playground is to be replaced. This is an absolute must do. The playground is currently virtually unusable and there are many local small children and regularly visiting grandchildren who would use this everyday. It also needs to have shade. I would like to see a similar design of Fordham Reserve as that of Lindfield Reserve in Novar Gardens. A path which goes around the perimeter for use by all ages would be a welcome addition... elderly walking path, young mums with prams, toddlers with scooters and bikes. Plus a small basketball area and ring would also have great use. Also consider the installation of adult exercise equipment as the ones at Holdfast Shores are difficult to access due to parking problems.
14. Great work. It will be really great to have pathway that allows riders / walkers avoid mixing with Tapleys Hill traffic. We are going to need a large medium strip. Can an option to go under the road (similar to Anzac Highway Keswick bike under pass) be considered?
15. Would love to see it completed as soon as possible as it is a great idea.
16. Great work council!
17. the trees along that whole section are all on there way out or riddled with rot . every time in winter when there is a storm limbs fall off the trees all along that area . they shouldn't be saved and dictate the design of the new pathway . They should be removed and new trees planted in there place.
also the path should be 3 m along the whole section . move the creek fence closer to the creek behind the kindergarten through to fisher terrace and that will give enough width .
it will save the guy who has to mow the grass inside the creek fence some work when he does do it which is very in frequent the last 10 years .
good idea and long overdue ."
18. Thank you for the opportunity to comment.
19. Please don't take to long
20. Council needs to ensure greater accountability and transparency with all projects to ensure ratepayers are getting value for money
21. Need to widen the 1.8m section.
We want to make active transport a priority, so need to make it easy and safe for people to use.

Sturt River Linear Park Pathway : Survey Report for 17 February 2022 to 10 March 2022

22. I noticed a raised Pedestrian crossing/speed bump at Pine Avenue connecting the old path to the new, can you do the same at Kibby Street Bridge joining the 2 new paths together?? I know buses would be going over it all day but with the Kindy there and Child Care centre just down the road it wouldn't hurt to slow motorists down. They speed up going around the corner and also coming over the bridge. Can you also fix up bus stop 23A on Goldsworthy Ave {Northern side} while this is being done, the tree roots have pushed up the pavers to a ridiculous height its only a matter of time before someone goes A over T. Thank you, looking forward to it being completed.
[REDACTED]
23. Get it done asap
24. We presume the existing fence between the river and the new reserve would be retained at no greater than 1.5m
25. Keep the path adjacent the creek on Blackburn and Goldsworthy not through the park.
26. Any other improvements that would improve safety would be good. Some of the thicker dense vegetation could be trimmed to improve sight lines.
27. Thank you for the opportunity.
28. It is really important to maintain the lawn areas and open spaces.
Filling these spaces with infrastructure and putting in gardens that have not been well maintained in the past is not favourable.
29. I have spoken to other residents in Leak Avenue and we do have concerns re the safety of a 3m wide path's proximity to road. We also greatly value the green aspect here and don't want it paved over. My husband agrees with my more detailed written response (emailed 7/3) which has suggestions around retaining existing plantings and reducing the path in a small section to 1.8m.
30. Please ensure safe crossing options for Tapley's hill road consider the needs of larger cargo bikes, and larger groups of people, including children, crossing this busy road.
31. Responses from adult and child (8 years old).
32. While I am not resident in the area and would use on semi regular basis, I hope my input is valuable in making the best long term outcome for the community and the environment, as this vitally important infrastructure is becoming more important.
33. We are aware of some contentious issues surrounding regulated trees and protected plants but staying close to the river is most important to allow expansion of reserve area.
34. Once again, this is fantastic news. I emailed Holdfast bay councillors about this some time ago and was told something was in the pipeline. Great to see it happening!
35. This path will make our ride to St Leonards PS and Baden Pattinson kindy safer.
A safe crossing over Pine Ave and possibly Saratoga Dr (at Pine Ave) would also help as Coorilla Ave/Saratoga Dr can be quite busy (with Immanuel traffic) and quite a few kids ride their bikes to SLPS from our area. Thank you.
36. Any other choice than "Black Cotton Bush

Item No: 15.5

Subject: **BRIGHTON OVAL SPORTING CLUBS LEASE UPDATE**

Date: 24 May 2022

Written By: Manager, Public Realm and Urban Design

General Manager: Strategy and Corporate, Ms P Jackson

SUMMARY

The three Brighton Oval sporting clubs are required to provide Council with copies of the club's annual reports and audited financial statements for each financial year. They are also required to undertake an annual maintenance inspection of the premises in accordance with the maintenance schedule of the lease. A site inspection on 13 January 2022 found all three clubroom buildings are being maintained well and are generally in good condition with regards to repairs and maintenance, wear and tear. Despite some negative impact from COVID-19, each club returned very strong financial results, underpinned by strong bar sales, food and beverage and venue hire.

RECOMMENDATION

That Council:

- 1. notes the audited financial reports for each Brighton Oval sporting club for the 2020/21 financial year; and**
 - 2. notes the building maintenance summary for each clubroom building.**
-

STRATEGIC PLAN

This report contributes to the vision of the Our Holdfast 2050+ Strategic Plan by establishing community hubs that integrate community support, recreational, and commercial services in multi-purpose places that include frequently excluded demographics such as children and young people. This report highlights the increase in utilisation of Council owned buildings delivering on this objective.

COUNCIL POLICY

Community Leasing and Licensing Policy 2018

STATUTORY PROVISIONS

Not applicable

BACKGROUND

In July 2020, Council finalised community leases and licences with Brighton Sports and Social Club, Brighton Lacrosse Club and Brighton Rugby Club to enable them to lease the new Council owned sporting clubrooms and use the playing fields at the Brighton Oval.

As part of the leases and in line with best practice sporting club governance, the sporting clubs are required to provide Council with copies of the club's annual reports and audited financial statements for each financial year.

The lease also stipulates an annual maintenance inspection be undertaken of the premises in accordance with the maintenance schedule (Schedule 2) of the lease.

REPORT

Financial reporting

The financial results for the 2020/21 financial year, were provided to Council following the respective clubs Annual General Meetings in November and December 2021.

The sporting seasons covered by this financial year did have some negative impact from COVID-19 in regards to reduced fixtures, reduction in function room capacities and social distancing, however each club returned very strong financial results, underpinned by strong bar sales, food and beverage and venue hire. With a full winter sports season ahead and with the lifting of COVID-19 capacity restrictions, the clubs should return even stronger financial results, placing them in a very stable and sustainable position for the future.

Attachment 1 contains the financial results for each club for the 2020/21 financial year along with the Treasurer's reports for the 2020/21 financial year (Brighton Rugby Club was not provided).

Refer Attachment 1

Building maintenance

Both Council and the tenant sporting clubs have specific maintenance responsibilities as outlined in the lease agreements. A property inspection was undertaken on 13 January 2022 in line with the items listed in the maintenance schedules. Attachment 1 provides a summary of the items inspected.

Refer Attachment 2

Based on the findings of the site inspection undertaken, all three clubroom buildings are being maintained well and are generally in good condition with regards to repairs and maintenance, wear and tear. There are some signs of wear and tear in high-use areas such as changerooms and

kitchens, which Council and the clubs will continue to monitor to ensure any incidental damage is repaired and cleaning regimes are maintained. Some supporting documentation is still outstanding pertaining to plant and equipment servicing, which will be provided by the respective clubs to Council's Assets and Facilities staff in due course.

Each club is required to establish and maintain an account for maintenance of the premises, and ensure that at least \$7,500 is deposited into an interest earning account each year during the lease term.

BUDGET

Not applicable

LIFE CYCLE COSTS

Not applicable

Attachment 1



Brighton Lacrosse Club Inc.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF

Brighton Lacrosse Club Inc.

Report on the Audit of the Financial Report

We have audited the accompanying financial report, being a special purpose financial report, of Brighton Lacrosse Club Inc. (the association), which comprises the balance sheet as at 31st October 2021, the income statement, and notes to the financial statements, including a summary of significant accounting policies and the statement by members of the committee.

In my opinion, the accompanying financial report of the association for the year ended 31st October 2021 is prepared, in all material respects, in accordance with the Associations Incorporation Act 1985.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Report section of our report. We are independent of the association in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter- Basis of Accounting

We draw attention to note 1 to the financial report, which describes the basis of accounting. The financial report is prepared to assist the association in meeting the requirements of the Associations Incorporation Act 1985 and regulations. As a result, the financial report may not be suitable for another purpose. Our report is intended solely for the association and should not be distributed to or used by parties other than the association. Our opinion is not modified in respect to this matter.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of the financial report in accordance with the Associations Incorporation Act 1985 and for such internal control as management determines is necessary to enable the preparation of the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

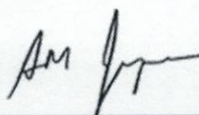
Those charged with governance are responsible for overseeing the association's financial reporting process.

Auditors' Responsibility for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

Name of Firm: Accru Harris Orchard
Chartered Accountants

Name of Director:



Andrew Jeynes

Address: 160 Main Road McLaren Vale SA 5171

Dated: Tuesday, 18 January 2022

Brighton Lacrosse Club Incorporated

Profit and Loss

November 2020 - October 2021

	TOTAL
Income	
Clubroom Hire	5,205.79
Clubroom Hire - Cleaning	909.10
Equipment Sales	436.39
Fees - Playing	
Fees - JPS	4,468.19
Fees - Junior Player	13,825.68
Fees - Senior Player	24,040.77
Sports Vouchers	6,300.00
Total Fees - Playing	48,634.64
Fees - Social Membership	862.31
Field Hire	3,990.50
Fundraising	
Fundraising - Peoples Choice Credit Union	632.00
Fundraising - Play for Purpose	33.00
Total Fundraising	665.00
Meat Trays	162.73
Merchandise	
Fullhammer Commissions	400.00
Merchandise - Other	2,886.36
Total Merchandise	3,286.36
Merchandise - Shorts	1,200.46
Sale of Assets	185.00
Sales - Bar	84,941.21
Sales - Bar Events	32,416.46
Sales - Canteen	982.91
Sales - Kitchen	1,209.09
Services	0.00
Sponsorship - General	272.73
Sponsorship - Gold	1,000.00
Sponsorship - Platinum	2,000.00
Sponsorship - Silver	1,000.00
Total Income	A\$189,360.68
Cost of Sales	
Merchandise to on sell	4,650.55
Total Cost of Sales	A\$4,650.55
GROSS PROFIT	A\$184,710.13
Other Income	
Other Operating Income	
Bottles & Cans	720.00
Donations	150.00
Grants	828.50
Interest income	0.36

Brighton Lacrosse Club Incorporated

Profit and Loss

November 2020 - October 2021

	TOTAL
LSA Dinner Tickets	177.27
Rebates	2,432.40
Total Other Operating Income	4,308.53
Total Other Income	A\$4,308.53
Expenses	
Administration Expenses	
Accounting & Audit	200.00
Bank charges and fees	1,948.89
Committee Expenses	1,189.10
Depreciation	12,502.36
Insurance	6,343.39
Postage & shipping	6.92
Printing, stationery & supplies	436.31
Shipping, Freight, and Delivery Postage & Handling	160.00
Team App	271.82
Website	1,734.00
Total Administration Expenses	24,792.79
ALRA - SA Officials	10,245.00
Bar Items	42.64
Bathroom/Change Room Items	90.27
Cleaning Consumables	187.91
Cleaning Contractor	8,404.28
Clubroom Items Expensed	957.85
Coaching Honorarium	7,600.00
Consultant	450.00
Consumables	
Alcohol Purchases	33,135.00
Bakery Items	2,059.21
Confectionery & Chips	2,578.41
Cooking Oil	334.23
Disposable Trays, Cups, Cutlery	800.33
Frozen Chips	1,338.13
Kitchen Meals Consumables	4,343.61
Meals and entertainment	2,444.33
Meat Purchases	5,199.77
Soft Drink & Water	3,564.95
Total Consumables	55,797.97
Expenses Assoc with Clubroom Hire	1,515.71
First Aid Kits	499.31
Grounds Maintenance	1,908.53
Hardware Items	1,657.02
Kitchen Items	637.40
Lacrosse Equipment Purchases	3,291.38
Licences	127.00

Brighton Lacrosse Club Incorporated

Profit and Loss

November 2020 - October 2021

	TOTAL
LSA Expenses	
LSA Affiliation Fees	60.00
LSA Team Fees	28,613.64
Total LSA Expenses	28,673.64
Rent	5,971.00
Repairs and maintenance	495.55
Air Con Servicing	250.00
Total Repairs and maintenance	745.55
Signage	233.16
Subscriptions	683.20
Team Expenses	592.18
Junior Presentations	1,127.27
Senior Presentation Expenses	4,371.21
Team Activity Payment	225.78
Total Team Expenses	6,316.44
Trophies	1,210.50
Utilities	
Electricity	15,039.07
Electricity Solar Rebate	-2,221.09
Total Electricity	12,817.98
Gas	4,164.81
Water	1,556.21
Total Utilities	18,539.00
Total Expenses	A\$180,577.55
Other Expenses	
Members Draw	780.00
Total Other Expenses	A\$780.00
NET EARNINGS	A\$7,661.11

Brighton Lacrosse Club Incorporated

Balance Sheet

As of October 31, 2021

	TOTAL
Assets	
Current Assets	
Accounts receivable	
Accounts Receivable (A/R)	1,161.35
Total Accounts receivable	A\$1,161.35
BankSA Maintenance Fund	7,525.26
BankSA Trading Account	114,317.10
BankWest Savings	0.00
Float & Petty Cash	1,910.00
Inventory on Hand - Alcohol	11,680.00
Inventory on Hand - Soft Drink/Water	653.09
Merchandise - Caps	1,390.86
Merchandise Stock - Beanies	0.00
Merchandise Stock - other	0.00
Sundry Debtors	20.00
Undeposited funds	2,646.25
WET and WEG	0.00
Total Current Assets	A\$141,303.91
Long-term assets	
Bar Equipment	47,837.39
less Accum Depr Bar Equipment	-3,024.26
Total Bar Equipment	44,813.13
Canteen Equipment	6,969.04
less Accum Depr Canteen Equip	-1,292.77
Total Canteen Equipment	5,676.27
Club Room Furniture	17,820.00
less Accum Depr Clubroom Furniture	-2,400.00
Total Club Room Furniture	15,420.00

Brighton Lacrosse Club Incorporated

Balance Sheet

As of October 31, 2021

	TOTAL
Clubroom Improvements	15,353.05
Accumulated depreciation on property, plant and equipment	-1,023.54
Total Clubroom Improvements	14,329.51
First Aid Room Equip	1,881.36
First Aid Room Equip Accum Depr	-329.28
Total First Aid Room Equip	1,552.08
Junior Lacrosse Equipment	22,734.00
Junior Lacrosse Equip Accum Depr	-22,734.00
Total Junior Lacrosse Equipment	0.00
Junior Uniforms	5,991.00
Junior Uniforms Accum Depr	-5,991.00
Total Junior Uniforms	0.00
Kitchen Equipment	25,801.23
Kitchen Equip Accum Depr	-3,466.74
Total Kitchen Equipment	22,334.49
Lacrosse Balls	3,873.00
Senior Uniforms	8,658.00
Senior Uniforms Accum Depr	-8,658.00
Total Senior Uniforms	0.00
Shed	22,303.66
Shed Accum Depr	-2,973.82
Total Shed	19,329.84
Total long-term assets	127,328.32
Total Assets	A\$268,632.23

Brighton Lacrosse Club Incorporated

Balance Sheet

As of October 31, 2021

	TOTAL
Liabilities and shareholder's equity	
Current liabilities:	
Accounts payable	
Accounts Payable (A/P)	7,310.06
Total Accounts payable	A\$7,310.06
Bond Payments	0.00
GST Liabilities Payable	115.15
Sundry Creditors	8,705.33
Suspense	0.00
Total current liabilities	A\$16,130.54
Shareholders' equity:	
Net Income	7,661.11
Retained Earnings	244,840.58
Total shareholders' equity	A\$252,501.69
Total liabilities and equity	A\$268,632.23

Brighton Lacrosse Club Inc.
NOTES TO AND FORMING PART OF THE ACCOUNTS
31st October 2021

Summary of Significant Accounting Policies

The financial report is a special purpose financial report prepared in order to satisfy the requirements of the Associations Incorporation Act 1985. The Committee has determined that the association is not a reporting entity.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

Brighton Lacrosse Club Inc.

STATEMENT BY MEMBERS OF THE COMMITTEE

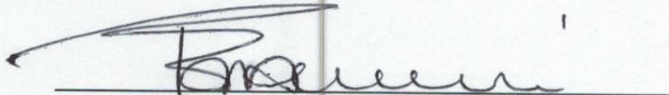
The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee the financial report:

1. Presents a true and fair view of the financial position of Brighton Lacrosse Club Inc. as at 31st October 2021 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that Brighton Lacrosse Club Inc. will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

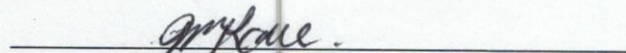
President:



Signature

Traci Mathwin.
Print name

Treasurer:



Signature

Joanne Rowe.
Print name

Dated:

Tuesday, 18 January 2022



BRIGHTON LACROSSE CLUB INCORPORATED TREASURER REPORT

YEAR ENDING 31 OCTOBER 2021

2021 was to be our first full year in utilising our new Clubrooms and fields. However, this was not to be. COVID 19 again interrupted our season and then our ability to host home games, a gala day and round of finals was adversely impacted due to the netting coming down in storm weather this winter.

The committee has estimated that the loss of profit / cashflow to our club as result of lost playing time due the storm damage is approximated \$10,000. Unfortunately, our own insurance doesn't cover us for loss of income in this manner, and nor does the Council insurance. Dialogue was attempted with Council for compensation due to poor installation, however this has been unsuccessful.

On a positive note, the hiring of our clubrooms and bar sales from these events has resulted in approximately \$15,000 profit / cashflow to our club. These events are 'staffed' by a core group of committee members and volunteers – we don't pay bar staff – a big thank you goes to these people. Some of our bookings have been the direct result of referrals from attendees at other events held using our facilities. The end of 2020 and early 2021 saw the Brighton Primary School utilise our facilities, and it appears after a brief move to the BSSC, they are looking to return to BLC. The hire of our facilities will continue to be a major revenue source for the club, that we need to advertise via improvements in our website and social media presence.

Strategic Planning, 5 Year Budgeting and adherence to the Governance standards in our Lease remain a high focus for the committee at certain times of the year. In 2022, the committee will need to take the next step in structure to develop specific streams for our club's continued success on and off the field.

Sponsorship Targets form a key part of the 5 Year budgeting. The committee has set a target of \$10,000 each year. The Sponsorship Package Levels remain the same:

- Platinum \$2,200 incl GST
- Gold \$1,100 incl GST
- Silver \$550 incl GST

Thank you to our 2021 Sponsors:

- Platinum – IT Warehouse Marion (Sam Perkins)
- Platinum - 5 Star Outdoors
- Gold – Seaview Accounting
- Silver – Hollyday Travel
- Silver – Mitre 10 Brighton (part 2021 and full 2022)
- Silver – Brighton Tyre Power / Browns Garage (part 2021 and full 2022)
- Smash FM \$300 for our SLW

In 2021 we again received 'in kind' sponsorship for services performed by:

- Ian Patterson from Stubby's Ink

Obtaining Sponsorship dollars, is a hard task, and whilst acknowledging \$10,000 per year is big ask, the figure forms a key part of the club's viability in the 5 Year Strategic Plan / Budget. Any club members who have key contacts or ability to assist, your time would be greatly appreciated. You don't need to be committee member to assist with the club reaching this \$10,000 target.

During the summer of 2020-2021 BCC hired our grounds and during the winter the BFC also hired our grounds for Sunday mornings. Whilst this impacts on our ability for lacrosse to have 100% use of the grounds, it does assist us with cashflow.

The 2021 Committee has a recommendation to the 2022 committee that player and social member fees remain the same as 2021. The other recommendation to assist with management of fee collection is that invoices are issued at the beginning of the season. Players who have not fully paid by the deadline of 30 June will have late payment fee added to their invoice. The chasing of non-financial players takes up lot of valuable volunteer time, which is disappointing. The criteria for acceptance of concessional status will be tighten. Concessional status is not a right, but financial assistance to those who truly require our support.

The attached Financials are currently not audited, but this will occur in early December. 2020 Audited Financials are available for inspection and as will 2021 when completed by financial members. I also invite those who would like to review our 5 Year Budget to contact me.

The Operating Result for 2021 \$14,265 v \$16,025 of 2020.

Key Points to note:

Income:

- Revenue from Bar Sales – Events
- Higher Player Fees charged in 2021 v 2020
- Clubroom and Grounds Hire

Expenses:

- ALRA Covid 19 discount only applicable 2020
- Website Development expense
- Higher Cleaning costs
- Higher Insurance due to full year including larger windows
- Higher Utility Expenses

Opening Cash Balance was \$107,570 versus Closing Cash Balance (include undeposited funds) \$114,317. In 2020, \$7,500 was transferred to the Maintenance Bank Account despite Council provided an exemption to this lease clause for 2020 due to Covid. Given the loss of profit / cashflow due to the netting issue, it was elected not transfer the \$7,500 in 2021. This still leaves us compliant with the Lease.

Key Financial Activities for 2021:

- Updating 5 Year Budget and issue to Council
- Budget preparation for hosting of U18 Nationals at Easter time in 2022
- Potential Capital Expenditure:
 - New Oven – potential for a Combi Oven depending on cost
 - Square Point of Sale System
 - Clubroom Speaker System
 - Kitchen Pantry Cupboard
 - Flag poles and flags
- Website ongoing development
- Fundraising and Sponsorship targets

I would like to thank Sam Perkins and Tom Emery for their support / assistance again this year. To all our club committee members, coaches, team managers, volunteers and sponsors – thank you.

Jo Rowe
BLC Treasurer
E: treasurer@brightonlacrosse.com.au

BRIGHTON LACROSSE CLUB INCORPORATED

ABN: 59 310 247 094

INCOME AND EXPENDITURE STATEMENT for year ending 31 October 2021

	2021	2020	2019
TRADING INCOME			
Bar & Food Sales (incl Canteen)	87,624	76,951	76,405
Bar Sales - Events	32,416	0	0
Player Membership Fees	48,635	37,089	37,486
Social Membership Fees	862	1,105	641
Fundraising / Meat Trays	828	2,074	1,981
Merchandise	4,087	5,076	5,369
Commissions Food Vans	-	581	-
Commissions earned on Merchandise	400	938	-
Clubroom Hire	6,115	-	3,134
Grounds Hire	3,991	-	-
Equipment Sales	436	660	-
Total Trading Income	185,394	124,474	125,016
LESS TRADING EXPENSES			
Consumables - Alcohol	33,135	28,186	40,534
Consumables - Food	15,492	9,127	2,907
Consumables - Canteen	4,638	1,352	-
Consumables - Soft drink/Water	3,565	2,002	-
Cost of Goods Sold	56,829	40,667	43,441
ALRA - Officials	10,245	5,227	-
LSA	28,674	24,827	33,715
BLC Dinner / Snr & Junior Presentation Day	5,498	-	2,055
Coaching Honourarium	7,600	5,100	-
Coaching & Game Day Expenses	818	-	6,617
Brighton Primary School Oval Hire	-	355	-
First Aid Kits	499	55	-
Trophies	1,211	2,020	1,784
Equipment Purchases	3,291	55	0
Total Team Expenses	57,836	37,640	44,171
Administration Expenses	6,923	3,530	3,810
Bar Staff for Senior Presentations	-	325	-
Cleaning and Cleaning Consumables	8,682	4,095	4,134
Grounds Marking	1,909	3,550	3,471
Hardware Items	1,657	1,866	-
Repairs & Maintenance	746	-	1,034
Items for Start Up	-	3,083	-
Insurance	6,343	3,749	3,041
Merchandise	4,651	2,969	-
Rent	5,971	1,493	2,269
Signage	233	205	-
Subscriptions	810	143	-
Utilities summary	-	5,136	10,137
Gas	4,165	-	-
Water	1,556	-	-
Electricity	15,039	-	-
less Elec Solary Rebate	-2,221	-	-
Total Other Expenses	56,463	30,143	27,896
Total Expenses	171,129	108,449	115,508
OPERATING PROFIT	14,265	16,025	9,508

OTHER INCOME

Donations	150		
Grants	829	26,260	6,874
Sponsorship	4,273	62,000	27,515
Sundry Income	1,083	3,364	4,920
		1,257	5,090

Total Other Income

<u>6,334</u>	<u>92,881</u>	<u>44,398</u>
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OTHER EXPENSES

Bad Debts	-	7,880	7,327
Depreciation	12,502	9,055	20,495
Merchandise Write Off	-	3,079	10,000

Total Other Expenses

<u>12,502</u>	<u>20,014</u>	<u>37,822</u>
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NET EARNINGS

<u>8,097</u>	<u>88,892</u>	<u>16,084</u>
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BRIGHTON LACROSSE CLUB INCORPORATED

ABN: 59 310 247 094

COST OF GOODS SOLD

2020

2021

Alcohol

Opening Stock	1,000.00	6,148.39
plus Purchases	33,334.71	38,666.61
Less Closing Stock	(6,148.39)	(11,680.00)
COGS	28,186.32	33,135.00

Soft Drink / Water

Opening Stock	-	460.35
plus Purchases	2,462.14	3,757.69
Less Closing Stock	(460.35)	(653.09)
COGS	2,001.79	3,564.95

BRIGHTON LACROSSE CLUB INCORPORATED
 ABN: 59 310 247 094

BALANCE SHEET as at 31 October 2021

	2021	2020
CURRENT ASSETS		
BankSA Trading Account	114,317	107,570
BankSA Maintenance Fund Account	7,525	7,525
BankWest Savings	-	-
Float & Petty Cash	1,910	1,420
Undeposited Funds	2,645	-
Stock on Hand		
Alcohol	11,680	6,148
Soft Drink/Water	653	460
Merchandise - old stock	-	-
Merchandise - Beanies	-	40
Merchandise - Caps	1,391	1,391
Sundry Debtors	1,181	802
Total Current Assets	141,303	125,357
NON-CURRENT ASSETS		
Bar Equipment	47,837	47,837
less Accum Depr	-3,024	-
Canteen Equipment	6,969	5,729
less Accum Depr	-1,293	-
Clubroom Furniture	17,820	17,820
less Accum Depr	-2,400	-
Clubroom Improvements	15,353	-
less Accum Depr	-1,024	-
Kitchen Equipment	25,801	25,801
less Accum Depr	-3,467	-380
Lacrosse Balls	3,873	3,873
First Aid Room Equipment	1,881	1,881
Less Accum Depr	-329	-141
Shed	22,304	22,304
less Accum Depr	-2,973	-1,487
Total Non-Current Assets	127,329	123,238
TOTAL ASSETS	268,632	248,595

LIABILITIES		
Accounts Payable	6,826	8,172
GST Payable (Refundable)	164	-5,212
Sundry Creditors	8,705	795
Total Liabilities	15,695	3,755
MEMBERS FUNDS		
Net Income	8,097	86,197
Retained Earnings	244,841	158,643
Total Members Funds	252,937	244,841
TOTAL LIABILITES AND MEMBERS FUNDS	268,632	248,595

Brighton Rugby Union Football Club**Profit and loss report****01 Oct 2020 - 30 Sep 2021**

4-0000	Income		6-0000	Expense	
4-1000	Online Player Registrations	\$ 19,444.17	6-1000	Coaching Expenses	\$ 1,341.06
4-1005	Social / Associate Membership	\$ 409.06	6-1050	Competition Costs	\$ 12,301.03
4-2000	Bar Income	\$ 221,049.57	6-1055	Bar Supplies & Expenses	\$ 142,807.29
4-2010	Recycling returns	\$ 263.90	6-1060	Canteen Supplies & Expenses	\$ 30,759.24
4-2100	Canteen	\$ 60,534.11	6-1200	Laundry	\$ 3,472.73
4-3000	Sponsorship	\$ 35,508.26	6-1300	Trophies & Medals	\$ 2,493.63
4-3100	Grants & Donations	\$ 8,741.75	6-1400	Sports Tape & Medical	\$ 5,489.69
4-3200	Social & Fundraising	\$ 13,486.97	6-1500	Clothing & Equipment	\$ 41,945.08
4-3210	Gym Membership	\$ 2,183.64	6-2300	Kitchen Supplies & Expenses	\$ 920.00
4-3220	Small Bottle Wine Sales	\$ 2,063.63	6-2310	Social and fundraising.	\$ 1,627.01
4-4100	Wine Auctions	\$ 1,210.00	6-2320	Advertising	\$ 450.00
4-4200	Jersey Auction	\$ 1,181.82	6-2330	Water	\$ 3,103.83
4-5000	Clothing & Equipment	\$ 20,901.34	6-2340	Lease & Council	\$ 11,086.46
4-5100	Club Ties	\$ 1,272.74	6-2350	Electricity	\$ 22,070.27
4-6000	Club Hire	\$ 10,892.73	6-2360	Phones and Internet	\$ 1,703.33
4-7000	Annual Dinner	\$ 13,202.15	6-2371	Gas Main	\$ 7,121.62
4-9000	Other Income	\$ 2,329.12	6-2372	Gas BOC	\$ 198.11
4-9100	Interest Received	\$ 249.38	6-2380	Administration Expenses	\$ 1,860.96
4-9200	Bank Transfers in.	\$ 159,988.52	6-2385	Insurance	\$ 5,243.05
4-9201	Sports Vouchers IN (ORS)	\$ 4,700.00	6-2390	Security	\$ 1,846.92
			6-2400	Club Cleaning Expenses	\$ 9,075.07
			6-3000	Repairs & Maintenance	\$ 6,326.63
			6-5000	Annual Dinner Expenses	\$ 14,802.55
			6-5200	Miscellaneous	\$ 7,197.28
			6-5250	Bank Transfers out.	\$ 159,944.05
			6-5300	Bank Fees and Charges	\$ 854.04
			6-6201	Sports Vouchers	\$ 4,181.86
			6-6202	Junior State Rep Reimbursment	\$ 6,130.90
Total Income		\$ 579,612.86	Total Expense		\$ 506,353.69
			Operating Profit		\$ 73,259.17

Asset	19/20	20/21
Banking		
Beyond Bank	39,041	53,193
Community Rewards Acc.	62,710	30,127
Term deposit	0	150,446
CBA Main	60,912	0
Junior Account	1	0
Online saver	13,501	0
CBA Term deposit	5,439	0
Bar Account	9,623	0
Total Accounts	191,227	233,766
Current Assets		
Bar Stock	10,615	14,881
Clothing Stock		10,541
Accounts receivable	2,396	0
Total Current Assets	13,011	25,422
Fixed Assets		
Building and Infrastructure	306,347	305,228
Purchases		21,873
Disposals		-22,992
Dep 20/21		-14,764
Acc Dep Building and Infrast	-94,103	-85,875
Kitchen & Bar Equipment	139,399	122,240
Purchases		7,706
Disposals		-24,865
Dep 20/21		-8,036
Acc Dep Kitchen & Bar Equip	-34,008	-17,179
Rugby Equipment	14,650	4,650
Purchases		0
Disposals		-10,000
Dep 19/20		-310
Acc Dep Rugby Equip.	-11,096	-1,407
	321,189	327,657
Total Assets	525,427	586,845

Liability	19/20	20/21
Current Liabilities		
Accounts Payable	31,070	13,508
GST Collected	0	7,948
Total Current Liabilities	31,070	21,456
Total Income	611,711	579,613
Total Expense	392,920	506,534
Operating Profit	218,791	73,079
Other expenses		
Loss on Disposal	29,546	57,857
Depreciation	27,759	23,110
	57,304	80,967
Net Profit	161,487	-29,344
Equity		
Current Earnings	161,487	-29,344
Retained earnings	476,557	638,044
Equity	638,044	608,700

BRUFC Inc. Assets 2021

List of Assets	Purchase		Acc Dep end			Acc Dep end		
	Price	Date	20	WDV 30/9/20	Dep 20/21	21	WDV 30/9/21	
Infrastructure								
Solar	\$ 20,500.00		\$ 12,572.95	\$ 7,927.05	\$ 528.73	\$ 13,101.68	\$ 7,398.32	
Sound System	\$ 10,966.00		\$ 3,657.16	\$ 7,308.84	\$ 487.50	\$ 4,144.66	\$ 6,821.34	
Lights	\$ 157,000.00		\$ 43,965.23	\$ 113,034.77	\$ 7,539.42	\$ 51,504.65	\$ 105,495.35	
Shed	\$ 25,800.00		\$ 6,307.53	\$ 19,492.47	\$ 1,300.15	\$ 7,607.68	\$ 18,192.32	
Air Conditioner Upstairs	\$ 4,545.45		\$ 303.18	\$ 4,242.27	\$ 282.96	\$ 586.14	\$ 3,959.31	
TV	\$ 2,400.00		\$ 160.08	\$ 2,239.92	\$ 149.40	\$ 309.48	\$ 2,090.52	
Lights AHT ANZ Marion	\$ 11,015.00		\$ 734.70	\$ 10,280.30	\$ 685.70	\$ 1,420.40	\$ 9,594.60	
BDO Trading (Clubrooms Furniture)	\$ 8,181.82		\$ 545.73	\$ 7,636.09	\$ 509.33	\$ 1,055.05	\$ 7,126.77	
Australian Slimline Trestles	\$ 8,181.82		\$ 545.73	\$ 7,636.09	\$ 509.33	\$ 1,055.05	\$ 7,126.77	
One Air Commercial Refrigeration	\$ 6,818.18		\$ 454.77	\$ 6,363.41	\$ 424.44	\$ 879.21	\$ 5,938.97	
One Air Commercial Refrigeration	\$ 6,818.18		\$ 454.77	\$ 6,363.41	\$ 424.44	\$ 879.21	\$ 5,938.97	
CFESA PTY LTD BSA - Adelaide	\$ 13,450.00		\$ 897.12	\$ 12,552.89	\$ 837.28	\$ 1,734.39	\$ 11,715.61	
Design a Brick	\$ 2,784.80		\$ 185.75	\$ 2,599.05	\$ 173.36	\$ 359.10	\$ 2,425.70	
Gym Equipment	\$ 4,893.64		\$ 326.41	\$ 4,567.23	\$ 304.63	\$ 631.04	\$ 4,262.60	
Audiovisual AHT	\$ 683.21	9/11/2020			\$ 41.01	\$ 41.01	\$ 642.20	
Downstairs Air Conditioner	\$ 5,850.00	30/12/2020			\$ 292.65	\$ 292.65	\$ 5,557.35	
Bunzl Glasswasher	\$ 4,699.00	26/02/2021			\$ 181.79	\$ 181.79	\$ 4,517.21	
Storerroom Cupboards	\$ 818.18	19/04/2021			\$ 27.29	\$ 27.29	\$ 790.89	
Gym Equipment (2)	\$ 3,902.95	21/06/2021			\$ 65.08	\$ 65.08	\$ 3,837.87	
Projector and screen	\$ 5,919.51	29/09/2021			\$ -	\$ -	\$ 5,919.51	
		\$ 21,872.85						
	\$ 305,227.74		\$ 71,111.10	\$ 212,243.79	\$ 14,764.47	\$ 85,875.57	\$ 219,352.17	
Bar and Kitchen								
Coffee Machine	\$ 2,200.00		\$ 880.44	\$ 1,319.56	\$ 146.74	\$ 1,027.18	\$ 1,172.82	
New Taps	\$ 2,309.50		\$ 924.26	\$ 1,385.24	\$ 154.04	\$ 1,078.31	\$ 1,231.19	
Kitchen Equipment	\$ 15,524.00		\$ 1,035.45	\$ 14,488.55	\$ 1,035.45	\$ 2,070.90	\$ 13,453.10	
Kitchen Fittings	\$ 4,219.00		\$ 281.41	\$ 3,937.59	\$ 281.41	\$ 562.81	\$ 3,656.19	
Bar Equipment	\$ 59,326.44		\$ 3,957.07	\$ 55,369.37	\$ 3,957.07	\$ 7,914.15	\$ 51,412.29	
Bar Fittings	\$ 30,955.00		\$ 2,064.70	\$ 28,890.30	\$ 2,064.70	\$ 4,129.40	\$ 26,825.60	
Industrial Cleaner	\$ 5,190.00	23/10/2020			\$ 311.56	\$ 311.56	\$ 4,878.44	
Glass Basket frame	\$ 1,310.90	9/03/2021			\$ 52.46	\$ 52.46	\$ 1,258.44	
Glassware	\$ 996.64	26/04/2021			\$ 26.59	\$ 26.59	\$ 970.05	
Glass baskets	\$ 208.30	26/04/2021			\$ 5.56	\$ 5.56	\$ 202.74	
		\$ 7,705.84						
	\$ 122,239.78		\$ 9,143.33	\$ 105,390.61	\$ 8,035.58	\$ 17,178.91	\$ 105,060.87	
Rugby								
Line Marker	\$ 4,650.00		\$ 1,096.45	\$ 3,553.55	\$ 310.16	\$ 1,406.61	\$ 3,243.40	
Summary								
Infrastructure	\$ 305,227.74		\$ 71,111.10	\$ 212,243.79	\$ 14,764.47	\$ 85,875.57	\$ 219,352.17	
Kitchen and Bar Equipment	\$ 122,239.78		\$ 9,143.33	\$ 105,390.61	\$ 8,035.58	\$ 17,178.91	\$ 105,060.87	
Rugby Assets	\$ 4,650.00		\$ 1,096.45	\$ 3,553.55	\$ 310.16	\$ 1,406.61	\$ 3,243.40	
	\$ 432,117.52		\$ 81,350.88	\$ 321,187.95	\$ 23,110.21	\$ 104,461.09	\$ 327,656.43	
Annual Report figures	19/20		20/21					
Infrastructure	\$ 306,346.56		\$ 305,227.74					
Acc Dep	\$ 94,102.77	\$ 212,243.79	\$ 85,875.57	\$ 219,352.17				
Kitchen and Bar Equipment	\$ 139,399.02		\$ 122,239.78					
Acc Dep	\$ 34,008.41	\$ 105,390.61	\$ 17,178.91	\$ 105,060.87				
Rugby Assets	\$ 4,650.00		\$ 4,650.00					
Acc Dep	\$ 1,096.45	\$ 3,553.55	\$ 1,406.61	\$ 3,243.39				
TOTAL ASSETS		\$ 321,187.95		\$ 327,656.43				

BRIGHTON SPORTS AND SOCIAL CLUB INCORPORATED
ABN 52 127 105 096

FINANCIAL REPORT
FOR THE YEAR ENDED
30 SEPTEMBER 2021

Liability limited by a scheme approved under
Professional Standards Legislation

BRIGHTON SPORTS AND SOCIAL CLUB INCORPORATED
ABN 52 127 105 096

BALANCE SHEET
AS AT 30 SEPTEMBER 2021

	Note	2021 \$	2020 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	2	85,146.72	83,436.62
Trade and other receivables	3	1,375.00	1,630.73
Inventories	4	12,754.96	11,144.00
TOTAL CURRENT ASSETS		99,276.68	96,211.35
NON-CURRENT ASSETS			
Property, plant and equipment	5	255,248.45	243,317.01
TOTAL NON-CURRENT ASSETS		255,248.45	243,317.01
TOTAL ASSETS		354,525.13	339,528.36
LIABILITIES			
CURRENT LIABILITIES			
Trade and Other Payables	6	36,694.64	36,512.48
Borrowings	7	74,345.50	80,000.00
Other Liabilities	8	3,920.00	-
TOTAL CURRENT LIABILITIES		114,960.14	116,512.48
TOTAL LIABILITIES		114,960.14	116,512.48
NET ASSETS		239,564.99	223,015.88
MEMBERS' FUNDS			
Retained earnings		239,564.99	223,015.88
TOTAL MEMBERS' FUNDS		239,564.99	223,015.88

The accompanying notes form part of these financial statements.
These statements should be read in conjunction with the attached compilation
report of TILBROOK RASHEED PTY LTD.

BRIGHTON SPORTS AND SOCIAL CLUB INCORPORATED
ABN 52 127 105 096

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2021

1 Statement of Significant Accounting Policies

Basis of Preparation

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the . The committee has determined that the association is not a reporting entity.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of this financial report.

Inventories

Inventories are measured at the lower of cost and net realisable value. Cost of inventory is determined using the first-in-first-out basis and are net of any rebates and discounts received.

Net realisable value is estimated using the most reliable evidence available at the reporting date and inventory is written down through an obsolescence provision if necessary.

Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment.

Depreciation

The depreciable amount of all plant and equipment is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Cash and Cash Equivalents

Cash and cash equivalents comprises cash on hand, demand deposits and short term investments which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.

BRIGHTON SPORTS AND SOCIAL CLUB INCORPORATED
ABN 52 127 105 096

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2021

Revenue and Other Income

Revenue is recognised when the amount of the revenue can be measured reliably, it is probable that economic benefits associated with the transaction will flow to the entity and specific criteria relating to the type of revenue as noted below, has been satisfied.

Revenue is measured at the fair value of the consideration received or receivable and is presented net of returns, discounts and rebates.

Sale of goods

Revenue is recognised on transfer of goods to the customer as this is deemed to be the point in time when risks and rewards are transferred and there is no longer any ownership or effective control over the goods.

Rental income

Investment property revenue is recognised on a straight-line basis over the period of the lease term so as to reflect a constant periodic rate of return on the net investment.

Interest revenue

Interest revenue is recognised upon receipt.

Dividend revenue

Dividends are recognised upon receipt.

BRIGHTON SPORTS AND SOCIAL CLUB INCORPORATED
ABN 52 127 105 096

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2021

	2021	2020
	\$	\$
2 Cash and Cash Equivalents		
ANZ Business Account	37,934.72	48,635.76
ANZ Online Saver	47,212.00	34,800.86
	<u>85,146.72</u>	<u>83,436.62</u>
3 Trade and Other Receivables		
Current		
Trade Debtors	<u>1,375.00</u>	<u>1,630.73</u>
4 Inventories		
Current		
Stock on Hand	<u>12,754.96</u>	<u>11,144.00</u>
5 Property, plant and equipment		
Land and Buildings		
Buildings & Improvements	223,275.42	213,930.87
Less: Accumulated Depreciation	<u>(11,475.21)</u>	<u>(5,680.00)</u>
	211,800.21	208,250.87
Total Land and Buildings	<u>211,800.21</u>	<u>208,250.87</u>
Furniture, Fittings & Other Capital Items	13,664.70	5,422.73
Less: Accumulated Depreciation	<u>(2,470.70)</u>	<u>(542.00)</u>
	11,194.00	4,880.73
Sound and Light System	27,961.94	27,961.94
Less: Accumulated Depreciation	<u>(5,312.59)</u>	<u>(2,796.00)</u>
	22,649.35	25,165.94
Store & Computer Equipment	10,907.33	6,745.47
Less: Accumulated Depreciation	<u>(2,666.08)</u>	<u>(1,726.00)</u>
	8,241.25	5,019.47
Website Development	1,363.64	-
Total Plant and Equipment	<u>43,448.24</u>	<u>35,066.14</u>
Total Property, Plant and Equipment	<u>255,248.45</u>	<u>243,317.01</u>

These notes should be read in conjunction with the attached compilation report of TILBROOK RASHEED PTY LTD.

BRIGHTON SPORTS AND SOCIAL CLUB INCORPORATED
ABN 52 127 105 096

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2021

	2021	2020
	\$	\$
6		
 Accounts Payable and Other Payables		
 Current		
 Loans at Call		
BDOSFC - HFBC Lights	16,626.02	19,691.96
GST Liability	3,444.00	(13,390.30)
Sundry Creditors	6,135.74	7,464.28
Trade Creditors	10,488.88	22,746.54
	<u>36,694.64</u>	<u>22,746.54</u>
	<u>36,694.64</u>	<u>36,512.48</u>
7		
 Borrowings		
 Current		
Loans - CHBC \$80k	74,272.20	80,000.00
Credit Card	73.30	-
Total current borrowings	<u>74,345.50</u>	<u>80,000.00</u>
	<u>74,345.50</u>	<u>80,000.00</u>
Total borrowings	<u>74,345.50</u>	<u>80,000.00</u>
8		
 Other Liabilities		
 Current		
Function Deposits	3,700.00	-
Revenue Received in Advance	220.00	-
	<u>3,920.00</u>	<u>-</u>
	<u>3,920.00</u>	<u>-</u>

These notes should be read in conjunction with the attached compilation
report of TILBROOK RASHEED PTY LTD.

BRIGHTON SPORTS AND SOCIAL CLUB INCORPORATED
ABN 52 127 105 096

PROFIT AND LOSS STATEMENT
FOR THE YEAR ENDED 30 SEPTEMBER 2021

	2021	2020
	\$	\$
<hr/>		
SALES		
Bar Sales	<u>245,264.43</u>	<u>166,765.72</u>
 LESS: COST OF GOODS SOLD		
Opening Stock	11,144.00	10,135.00
Purchases	102,164.82	75,193.83
Closing Stock	<u>(12,754.96)</u>	<u>(11,144.00)</u>
	<u>100,553.86</u>	<u>74,184.83</u>
GROSS PROFIT FROM TRADING	144,710.57	92,580.89
 OTHER INCOME		
Sundry Income	5,701.83	4,097.62
SA Government Covid Support	9,000.00	-
Kitchen Rent Received	-	1,090.92
Sponsorship & Advertising Revenue	2,500.00	1,418.18
Gross profit on rental operations	<u>13,389.73</u>	<u>-</u>
	<u>30,591.56</u>	<u>6,606.72</u>
	175,302.13	99,187.61

BRIGHTON SPORTS AND SOCIAL CLUB INCORPORATED
ABN 52 127 105 096

PROFIT AND LOSS STATEMENT
FOR THE YEAR ENDED 30 SEPTEMBER 2021

	2021	2020
	\$	\$
EXPENSES		
Accounting & Audit Fees	1,932.82	2,700.00
Cleaning	24,680.78	7,672.23
General Bar Expenses	10,532.06	3,965.46
IMPOS Fees	1,972.08	1,470.06
Insurance	5,222.44	4,653.34
Licences	-	129.55
Light & Power	15,839.53	20,175.33
Minor CAPEX	4,774.09	-
Rent	8,207.04	4,671.36
Repairs & Maintenance	7,301.55	1,654.26
Security	1,251.30	4,655.25
Subscriptions	706.36	681.75
Superannuation	4,452.13	736.28
Telephone & Internet	-	157.82
Water Rates	2,404.20	5,052.44
Wages	48,509.80	7,949.08
Workcover	2,610.00	-
	140,396.18	66,324.21
EARNINGS BEFORE INTEREST, TAX, DEPRECIATION & AMORTISATION ("EBITDA")	34,905.95	32,863.40
LESS: INTEREST, DEPRECIATION & AMORTISATION		
Grants Received	-	(83,000.00)
Loss on Sale of Non-current Assets	-	163,168.19
Interest Received	(22.82)	(170.09)
Bank Merchant Fees	4,963.47	2,707.68
Depreciation	11,190.58	14,001.00
Interest Paid	2,225.61	-
	18,356.84	96,706.78
NET PROFIT (LOSS) BEFORE INCOME TAX	16,549.11	(63,843.38)

BRIGHTON SPORTS AND SOCIAL CLUB INCORPORATED
ABN 52 127 105 096

PROFIT AND LOSS STATEMENT
FOR THE YEAR ENDED 30 SEPTEMBER 2021

	Note	2021 \$	2020 \$
Profit (Loss) before income tax		16,549.11	(63,843.38)
Income tax expense		-	-
Profit (Loss) after income tax		<u>16,549.11</u>	<u>(63,843.38)</u>
Retained earnings at the beginning of the financial year		223,015.88	286,859.26
Total available for appropriation		<u>239,564.99</u>	<u>223,015.88</u>
Retained earnings at the end of the financial year		<u><u>239,564.99</u></u>	<u><u>223,015.88</u></u>

The accompanying notes form part of these financial statements.
These statements should be read in conjunction with the attached compilation
report of TILBROOK RASHEED PTY LTD.

BRIGHTON SPORTS AND SOCIAL CLUB INCORPORATED
ABN 52 127 105 096

COMMITTEE'S DECLARATION

The committee has determined that the club is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies described in Note 1 to the financial statements.

The committee declares that:

1. The financial statements and notes are in accordance with the Corporations Act 2001 and:
 - (a) comply with Accounting Standards as stated in Note 1; and
 - (b) give a true and fair view of the association's financial position as at 30 September 2021 and of its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements.
2. In the committee's opinion, there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

President: _____
Mr Steve Phillips, on behalf of the Brighton Sports and Social Club Committee

Dated this **day of**

Brighton Sports and Social Club

Treasurer's Report – 1 Oct 2020 to 30 Sept 2021



FY21 has been another challenging year for the BSSC as we navigated through uncertain times and capacity restrictions due to covid. We are also still very much in the infancy of operating out of our great new facility. Despite this, we posted record bar sales in the 12 months to 30 September 2021, we have grown the functions and events offering, investing further funds into the new facility and have laid the groundwork for the future success of the BSSC and more broadly the Cricket and Football Clubs.

At the 2019 AGM, the committee agreed to amend the accounting period for the BSSC, from a financial year running July – June to Oct – Sept. This meant that FY20's results cover a one-off 15-month period running 1/7/19 – 30/9/20. FY21's financial year runs 1/10/20 – 30/9/21. Please keep this in mind when making profit and loss comparisons.

Profit and Loss

Bar Sales

- Bar sales totalled \$245k for the 12-month period to 30/9/21. This represents average monthly sales of \$20.5k.
- Add to that, function bar sales of \$34k, total bar turnover for the period totalled \$279k.
- This is a record bar turnover figure for the BSSC.
- This is a great result considering complete shutdowns in July and dealing with between 25% and 75% restricted capacity for the whole year.
- Bar GP was \$145k or 59%, which is a pleasing result and consistent with prior years.

Functions

- FY21 saw the introduction of a Function Coordinator, Andy Matthews. She has put in a mountain of work to get the function operations up and running.
- Total Functions trading resulted in a net contribution of \$13k.
- Andy has since been appointed Venue Manager of the facility and is committed to providing a welcoming and profitable space for members, clubs and the public

The BSSC was successful in obtaining \$9k in COVID compensation grants from the SA Gov throughout the year, which went some way to offsetting the negative impacts of the covid lockdown throughout July and the ensuing restrictions since.

Expenses

As you can see on page 6, operating expenses have increased significantly from FY20 to FY21.

The most significant areas of cost increase are cleaning, rent, repairs and maintenance, general bar expenses, minor capex and wages + on costs.

Looking forward, there are a number of costs that have increased as we have moved into the new facility. As detailed in the historical trading analysis, total 'fixed' or 'ongoing' costs total \$89k. Most notably:

- Cleaning – we have a contracted cleaner in place who does a very thorough job. This is a requirement for the upkeep of the new facility. Cleaning costs have



increased 3-4 times on FY19, but it is not appropriate to compare, given the lack of proper cleaning done at the old facility. – est ongoing annual cost \$25k

- Rent – this has reverted to the agreement that was landed on with council, which will increase year on year for the next 5 years. Last year we had a 6-month holiday on rental payments due to COVID – est ongoing annual cost \$10k-\$15k
- Light & Power – we have actually seen efficiencies with electricity costs, due to newer equipment and the introduction of solar panels. Est ongoing cost \$15k-\$20k
- Insurance – est ongoing cost \$6k
- Repairs & Maintenance / minor capex etc – this is where all costs to upkeep the facility land. This includes all minor capital expenditure items, such as locks, plants, shelving, oval light repairs. I would estimate moving forward these costs will decrease, as a lot of the minor capital items have now been purchased and in place. There is however ongoing upkeep on a much larger facility which will need to be factored in. est ongoing cost \$15k
- Other costs – water, accounting, bank / merchant fees, etc – est ongoing cost \$12k

Turning attention to the historical trading analysis, FY21's turnover figures haven't been achieved since 2013. As you can see, we have achieved very consistent Bar GP across the years. But I want to highlight the period 2013 – 2016, which was the last time that the BSSC utilised paid staff behind the bar. Back at this time, the club was unprofitable, which ultimately resulted in volunteers stepping in to save the club from insolvency.

Whilst we have in some way reverted to this model, we feel as though we have built a much more sustainable business model for now and into the future, without putting the burden on the same handful of volunteers.

Balance Sheet

Cash

- The BSSC's cash position is strong at 30/9/21, with \$85k in funds across the two ANZ accounts
- This is a pleasing result considering difficult trading conditions.
- We continue to build funds in the Online Saver account.

Trade Debtors – this balance represents funds owing from AviAssist who have been utilising the facility for drone training.

Stock on Hand – strong stock management system in place, thanks to the implementation of new POS system throughout the year.



Assets – all asset purchases have been funded from BSSC trading cashflow

- Further investment in the facility - \$7.5k for sealing the concrete out the front of the changerooms (this wasn't covered by council) and \$1,700 for shading of the storage area
- Various investment in furniture and fittings, such as function chairs, shelving in the bar and kitchen, dividers for fridge – all totalling \$8k
- Purchase of Coaster pager system for the kitchen - \$1,800 and Epos POS system for \$2,300.
- Please note that the BSSC does not hold the cost of the whole building on its balance sheet, we lease the facility from the council.
- However, we are responsible for the maintenance and ultimate replacement of various pieces of equipment, such as the air con, gas water heaters, exhaust fans downstairs and basically all bar and kitchen equipment that we purchased.
- This could potentially be a large cost burden. Whilst this will most likely and hopefully not be for many years, we may look at providing for the cost of replacement on the balance sheet moving forward. There will be several options when it comes to funding the replacements when the time comes, either out of BSSC funds, or we could negotiate with whoever is at the council at the time for further grant or loan funding.
-

HFBC Lights – this reconciles to loan summary provided by council, consideration to have this loan forgiven is ongoing.

ATO Liabilities – this is made up of the Sept 20 BAS payment

Trade Creditors – outstanding invoices for Cellarbrations, Coca Cola, council.

Sundry Creditors – balance made up of super payable for the sept 21 quarter and PAYGW for Sept 21 and electricity invoices which were received post 30/9/21 from council (September's still not issued).

Loan – CHBC – this loan is paid bi-annually. This relates to the low interest loan from the council to fund the bar and kitchen fitout.

Credit Card – the BSSC now has a credit card for the President to make ad-hoc expenses for the facility / club.

Function Deposits – this represents the deposits we currently hold for functions that are occurring post 30/9/21.

In closing, thanks to the tireless work of the BSSC, Footy and Cricket club committees, the BSSC is in a solid financial position and is set up for success into the future. We have funds in the bank whilst continuing to invest in the facility, a great venue with brand new software and hardware and great staff and volunteers.



Regards

Tim Phillips
Treasurer

Attachment 2



Rugby Club

Site inspection 13/01/2022	Frequency	Tenant	Landlord	Comment/ Status
Buildings External				
Window Cleaning	Minimum twice a year	Clean and repair	-	Covered in property inspection
Roof and Gutter	Twice a year	Clean and repair	-	No evidence this has happened
Roof Safety System	Periodically	-	Service for compliance	not yet considered - 5 year mark
Walls	Annually	Wash and Clean periodically	-	Covered in property inspection
Sheds and storage areas	Periodically	Keep clean and tidy	-	Covered in property inspection
External surfaces				
Nothing noted on periodical schedules all as required				
Building Internals				
Change room, fit out and finishes -		Keep clean and tidy	-	Covered in property inspection
Lift	Periodically	-	Registration and servicing	Completed 1/4ly - service agreement with Schindler Elevators
Security Alarm System	Periodically	-	Maintenance and servicing	On going monitoring (Adelaide Home Control) and servicing (Sturdie Security)
Fire extinguishers	Periodically	-	Service and maintain	Air Master have been contracted for this work
Emg Lighting	Periodically	-	Service and maintain	ELS have been contracted for this work
Greaser arrestors	Periodically	Service and pump out	-	No evidence this has happened
Air-conditioning units	Inline with manufactures specification	Service and repair	-	Complete - Service program in place, Service dockets have not been provided to CoHB.
Carpets	Periodically	Keep Clean and free from dirt	-	Covered in property inspection
Other floors	Periodically	Keep Clean and free from dirt	-	Covered in property inspection
Internal walls	Periodically	Keep Clean and free from dirt	-	Covered in property inspection
Electrical Testing and tagging	Periodically	Undertake	-	Not evidence this has happened
General Cleaning	Periodically	Keep building tidy and clean	-	Covered in property inspection
Bar fit out and range hood	Periodically	Clean and service	-	No evidence this has happened

Rugby Club

Glass - Internal	Periodically	Keep Clean and maintain	-	Covered in property inspection
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BSSC

Site inspection 13/01/2022	Frequency	Tenant	Landlord	Comment/ Status
Buildings External				
Window Cleaning	Minimum twice a year	Clean and repair	-	Covered in property inspection
Roof and Gutter	Twice a year	Clean and repair	-	Clubs maintenance schedule provided
Roof Safety System	Periodically	-	Service for compliance	not yet considered- 5 year mark
Walls	Annually	Wash and Clean periodically	-	Covered in property inspection
Sheds and storage areas	Periodically	Keep clean and tidy	-	Covered in property inspection
External surfaces				
Nothing noted on periodical schedules all as required				
Building Internals				
Change room, fit out and finishes -		Keep clean and tidy	-	Covered in property inspection
Lift	Periodically	-	registration and servicing	Completed 1/4ly - service agreement with Schindler Elevators
Security Alarm System	Periodically	-	Maintenance and servicing	On going monitoring (Adelaide Home Control) and servicing (Sturdie Security)
Fire extinguishers	Periodically	-	Service and maintain	Air Master have been contracted for this work
Emg Lighting	Periodically	-	Service and maintain	ELS have been contracted for this work
Greaser arrestors	Periodically	Service and pump out	-	On clubs maintenance schedule but not shown has happening.
Air-conditioning units	Inline with manufactures specificatio	Service and repair	-	Complete - Service program in place, Service dockets have not been provided to CoHB.
Carpets	Periodically	Keep Clean and free from dirt	-	Covered in property inspection
Other floors	Periodically	Keep Clean and free from dirt	-	Covered in property inspection

BSSC

Internal walls	Periodically	Keep Clean and free from dirt	-	Covered in property inspection
Electrical Testing and tagging	Periodically	Undertake	-	Not evidence this has happened
General Cleaning	Periodically	Keep building tidy and clean	-	Covered in property inspection
Bar fit out and range hood	Periodically	Clean and service	-	Clubs maintenance schedule provided
Glass - Internal	Periodically	Keep Clean and maintain	-	Covered in property inspection

Lacrosse Club

Site inspection 13/01/2022	Frequency	Tenant Responsibility	Landlords Responsibility	Comment/ Status
Buildings External				
Window Cleaning	Minimum twice a year	Clean and repair	-	Covered in property inspection
Roof and Gutter	Twice a year	Clean and repair	-	No evidence this has happened
Roof Safety System	Periodically	-	Service for compliance	not yet considered- 5 year mark
Walls	Annually	Wash and Clean periodically	-	Covered in property inspection
Sheds and storage areas	Periodically	Keep clean and tidy	-	Covered in property inspection
External surfaces				
Nothing noted on periodical schedules all as required				
Building Internals				
Change room, fit out and finishes -		Keep clean and tidy	-	Covered in property inspection
Lift	Periodically	-	Registration and servicing	Completed 1/4ly - service agreement with Schindler Elevators
Security Alarm System	Periodically	-	Maintenance and servicing	On going monitoring (Adelaide Home Control) and servicing (Sturdie Security)
Fire extinguishers	Periodically	-	Service and maintain	Air Master have been contracted for this work
Emg Lighting	Periodically	-	Service and maintain	ELS have been contracted for this work
Greaser arrestors	Periodically	Service and pump out	-	No evidence this has happened
Air-conditioning units	Inline with manufactures specification	Service and repair	-	Complete - Service program in place, Service dockets have not been provided to CoHB.
Carpets	Periodically	Keep Clean and free from dirt	-	Covered in property inspection
Other floors	Periodically	Keep Clean and free from dirt	-	Covered in property inspection
Internal walls	Periodically	Keep Clean and free from dirt	-	Covered in property inspection
Electrical Testing and tagging	Periodically	Undertake	-	Not evidence this has happened
General Cleaning	Periodically	Keep building tidy and clean	-	Covered in property inspection

Lacrosse Club

Bar fit out and range hood	Periodically	Clean and service	-	No evidence this has happened
Glass - Internal	Periodically	Keep Clean and maintain	-	Covered in property inspection

Item No: 15.6

Subject: **REGULATED TREE REMOVALS – 24 PIER STREET GLENELG AND 12 HAWKES AVENUE GLENELG EAST**

Date: 24 May 2022

Written By: Team Leader, Environment and Coast

General Manager: Assets and Delivery, Mr M de Heus

SUMMARY

Two trees that are both classified as regulated (any tree with a trunk circumference of 2.0m or more measured at a point 1.0m above natural ground level) under the *Planning, Development and Infrastructure Act 2016* require removal. A Norfolk Island pine (*Araucaria heterophylla*) at 5/24 Pier Street, Glenelg requires removal because it is diseased and dying. A Eucalyptus species at 12 Hawkes Avenue, Glenelg East requires removal because it has a poor form that, if left unattended, will increase risk to both pedestrians and nearby powerlines. The *Planning, Development and Infrastructure Act 2016* requires a development application for the removal and Council's Tree Management Policy requires Council to provide landowner's consent for the application.

RECOMMENDATION

1. That Council provide landowner's consent for a development application for the removal of the Norfolk Island pine (*Araucaria heterophylla*) at 5/24 Pier Street, Glenelg; and
 2. That Council provide landowner's consent for a development application for the removal of a *Eucalyptus* species at 12 Hawkes Avenue, Glenelg East.
-

STRATEGIC PLAN

Support the creation of safer places by improving the public realm.

COUNCIL POLICY

Tree Management Policy

STATUTORY PROVISIONS

Planning, Development and Infrastructure Act 2016

BACKGROUND

Council is currently undertaking a street tree audit to record the species and condition and a number of other attributes of our street trees. This audit together with the customer requests is assisting to identify trees that are in poor condition and / or a risk to the public or infrastructure.

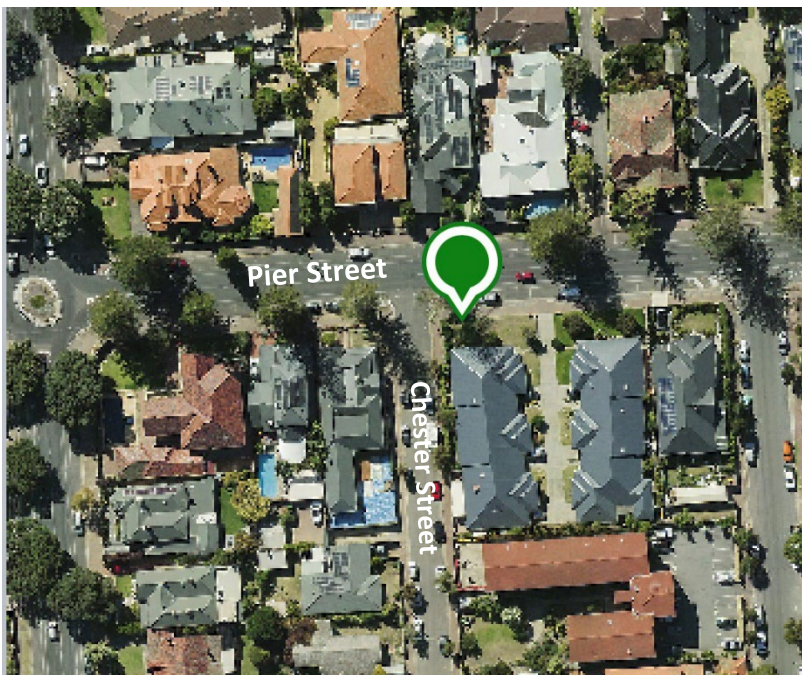
Through a combination of the audit together with a detailed assessment by Councils Senior Urban Forest Officer, trees that are considered a significant risk and cannot be made safe through pruning, treatment or civil works are identified for removal.

24 Pier Street, Glenelg

This tree was brought to our attention by two residents who are concerned that the tree is dead. Its health was also identified as part of the tree audit. The tree has had no issues until now.

It has evidence of both a lightning strike, and the fungal pathogen, *Neofusicoccum parvum*. Due to both of these factors, the tree canopy has greater than 80% dieback in the upper crown, as illustrated in the images below. At this late stage of its demise it will not regain a healthy status, even if it were treated for the fungal disease. The Senior Urban Forest Officer made the assessment and recommends removal.

The location is shown here:



The damage caused by the lightning strike is shown here:



Crown dieback is shown here:



12 Hawkes Avenue, Glenelg East (tree on Allen Terrace frontage)

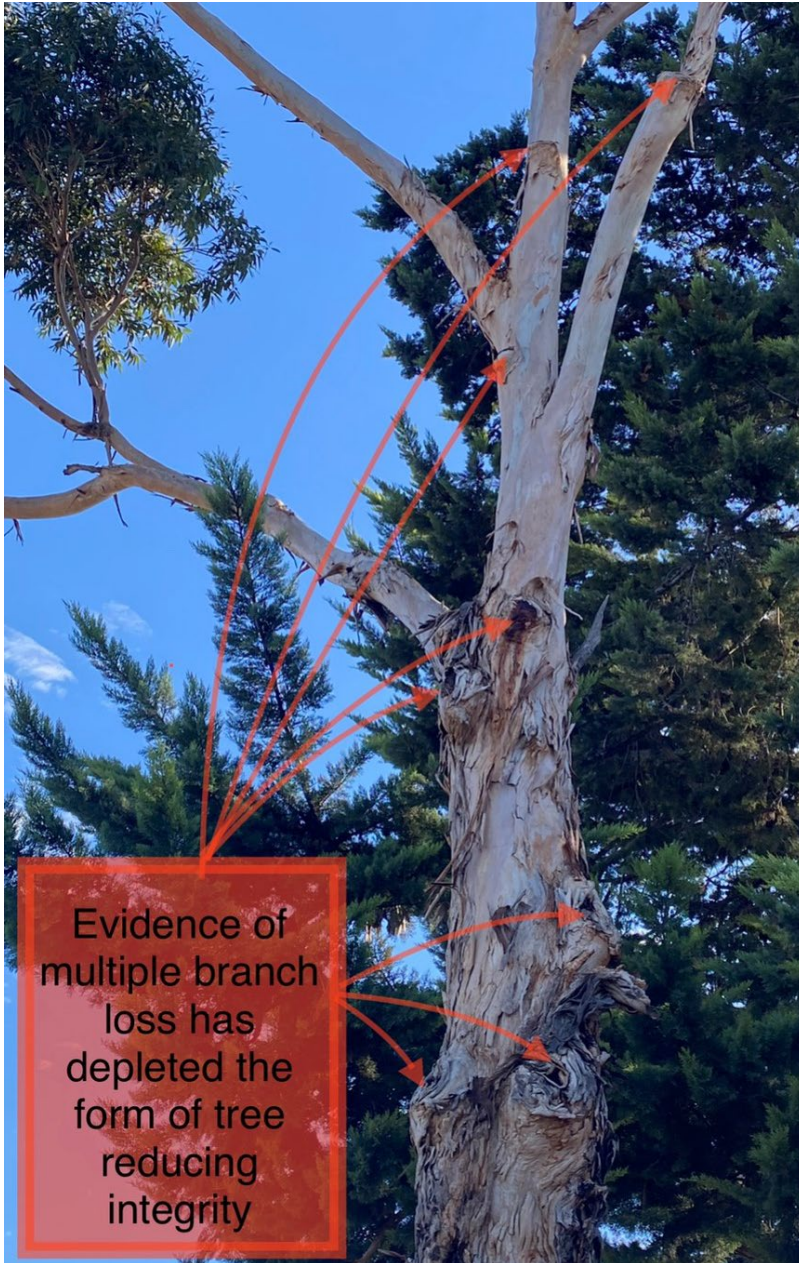
This tree was brought to our attention by a resident who was concerned about it dropping a large branch. This tree was also identified as a risk in the Street Tree Audit.

This is an unknown *Eucalyptus* species that has a poor form that will become increasingly unsound if left unattended. It has major wounds caused by borer activity and dramatically reduced form from a history of branch loss. This tree cannot be remediated through pruning and poses a risk to both pedestrians and nearby powerlines. The Senior Urban Forest Officer made the assessment and recommends removal.

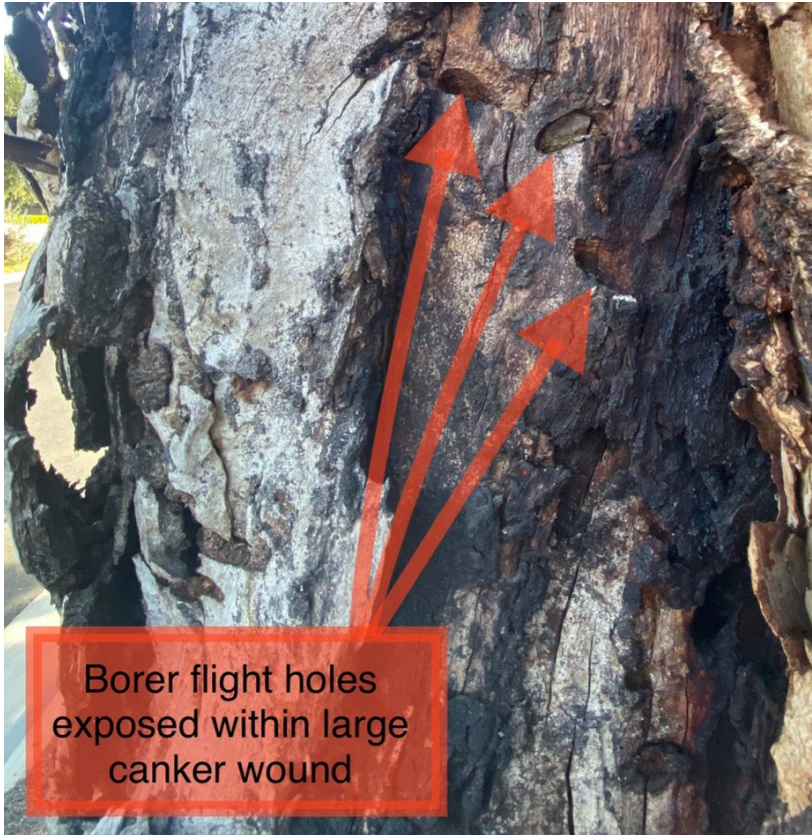
The location is shown here:



Evidence of multiple branch loss:



Evidence of borer activity:



Large canker (dead bark) wound:



REPORT

Administration recommends the removal of the Norfolk Island pine at 24 Pier Street, Glenelg, because it has a fatal disease that cannot be treated. The tree is in the late stages of dying and cannot be saved.

We will replace this tree with another Norfolk Island pine at the same location in winter 2023. The replacement tree needs to be planted next year, rather than this year, because of some additional civil works that need to be done in the area immediately surrounding the tree, in order to support the success of the new tree. In addition to the annual block planting program and the replacement Norfolk Island pine two additional trees will be planted in Da Costa reserve.

Due to resident concerns and aesthetics, the tree will be removed as soon as possible after development approval is received. The residents who contacted us have been notified and nearby residents will also be notified prior to the removal, including the tree replacement strategy.

Administration recommends the removal of the *Eucalyptus* sp. at 12 Hawkes Avenue, Glenelg East, because its poor form poses a risk to both the public and the nearby powerlines, and cannot be remedied through pruning.

Due to potential risk, the tree will be removed as soon as possible after development approval is received. The resident who contacted us has been notified and nearby residents will also be notified prior to the removal including the tree replacement strategy.

In addition to the annual block planting program, three golden rain trees (*Koelreuteria paniculata*) will be planted on Allen Terrace to replace this loss including one tree to replace the *Eucalyptus* sp. at 12 Hawkes Avenue, Glenelg East.

BUDGET

Operational budget

LIFE CYCLE COSTS

Not applicable

Item No: 15.7

Subject: **INTERSECTION TREATMENT – WATTLE AVENUE AND THE ESPLANADE**

Date: 24 May 2022

Written By: Traffic and Transport Lead

General Manager: Assets and Delivery, Mr M de Heus

SUMMARY

Council at its meeting on the 22 March 2022, resolved the following motion C220322/2567:

That Administration bring back a report on the costs and wider traffic implications of the removal of the realigned T Intersection road treatments at the intersection of Esplanade/Wattle Avenue, Hove and increasing the width of the shared pathway on the western side.

This request has been investigated, with the following report concluding that the current realigned T does not unduly encourage traffic along Wattle Avenue, and that the current arrangement correctly prioritises the flow of traffic to suit the majority of users. To prioritise traffic continuing along the Esplanade, is not recommended. Should Council wish to proceed with this realignment, design and civil construction costs are estimated at \$100,000.

RECOMMENDATION

That Council note the report to retain the intersection in its current arrangement.

STRATEGIC PLAN

Sustainability: Support the creation of safer places by improving the public realm.

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Local Government Act 1999
Road Traffic Act 1961

BACKGROUND

The intersection of the Esplanade and Wattle Avenue, Hove was previously a single-lane roundabout, and immediately abutted the coastal sea wall. The development of the Coast Park pathway funded by the State Government required additional space to connect the pathway along this section of the coast. Design work was undertaken to reallocate this space from the current road alignment, by altering the intersection type, as a preferable and more affordable option than reconstructing the sea wall.

The extent of the Esplanade north of Wattle Avenue connects to Downing Street, with one-way traffic southbound from Holder Road to Downing Street. At Holder Road, the Esplanade is disconnected, and recommences 660m further north at Repton Road.

Wattle Avenue provides a higher level of service than surrounding roads, primarily due to greater width, direct connection from Brighton Road to the coast, proximity to amenities such as Wattle Reserve and Mawson Oval and connection to King George Avenue via a roundabout. It is demarcated as a Collector Road by the Department for Infrastructure and Transport's Functional Road Hierarchy.

Council undertook works in the 2012-13 financial year to convert the existing roundabout to what is known as a Modified T-intersection, where the priority is given to, typically, the two intersection legs with the highest traffic volumes, rather than on a continuing road or terminating road basis. This modified intersection layout supported the existing traffic flows, and the reconfiguration allowed sufficient space for the Coast Park path to be constructed along the back of the sea wall.



REPORT

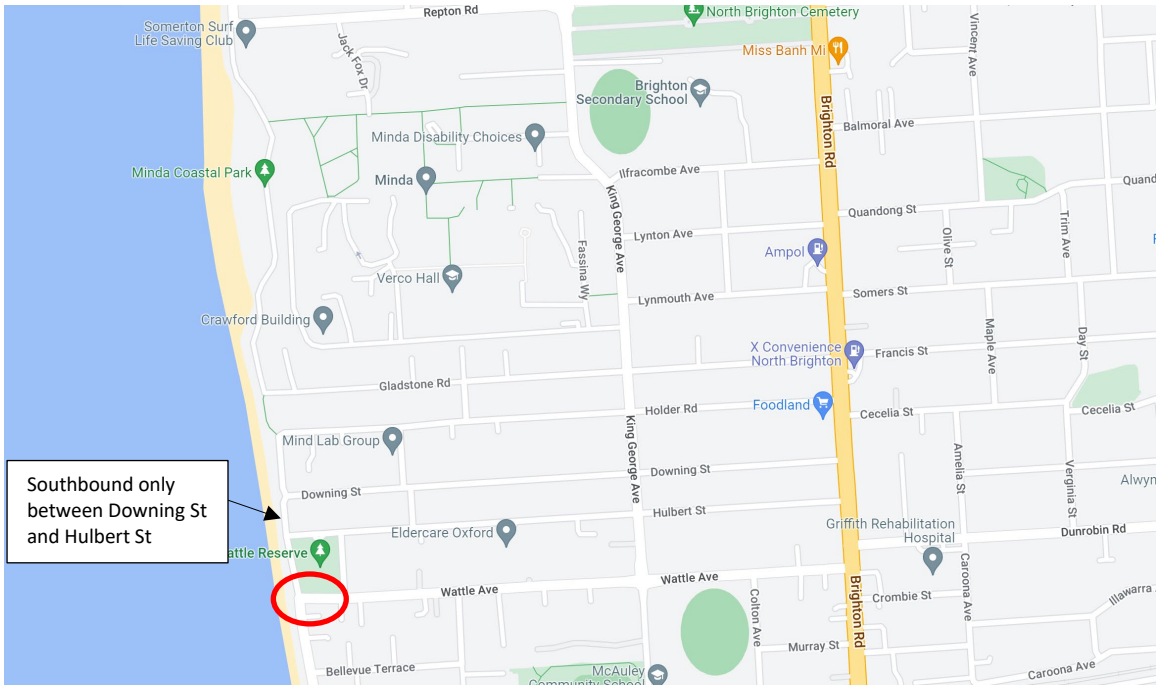


Figure 1: Locality plan

In order to assess the impact that the change of intersection priority had on Wattle Avenue and the Esplanade, traffic counts have been collated which could easily be compared pre and post change. Traffic counts prior to the intersection reconfiguration are presented below:

Count year	Road name	Road Section	Average Daily Traffic (ADT)
2012	Esplanade	Hulbert - Downing	412
2012	Wattle Avenue	Waverley - Esplanade	1771

While ideally the counts on the Esplanade would be located between Wattle Avenue and Downing Street, there were not counts available both pre-and post-construction in this segment. A check on prevailing conditions that may affect the counts (volume changes on Hulbert Street and the one-way status of the Esplanade north of Hulbert Street), was carried out to confirm no additional changes had taken place within the study parameters. Counts were not available within the study timeframe for the Esplanade south of the Wattle Avenue intersection, however counts further south between Jetty Road and Dunluce Avenue were recorded as being far in excess of the other two locations, confirming the two highest traffic legs to be Wattle Avenue and the Esplanade (south).

Traffic counts post-reconfiguration are presented below:

Count year	Road name	Road Section	Average Daily Traffic (ADT)
2014	Esplanade	Hulbert - Downing	509
2016	Wattle Avenue	Waverley - Esplanade	1880

The increase in traffic using Wattle Avenue over the study period was approximately 6.15%. The corresponding increase in traffic on the Esplanade north of the Wattle Avenue intersection is approximately 23.54% (approximately 100 vehicles per day). This shows that traffic is continuing to use the Esplanade north of Wattle Avenue despite the lack of priority, indicating a genuine desire line, rather than a choice of route through convenience. This change in traffic is relatively minor and could be seasonal or as a result of increased residential densities.

Based on the traffic behaviours observed, the current intersection arrangement appears to suit the majority of traffic movements. It is generally undesirable to place a higher volume road under Give Way or other regulatory control to give priority to a lesser volume road. *Austrroads Guide to Traffic Management: Part 6 – Intersections, Interchanges and Crossings* indicates the following: “Minor movements should be clearly subordinated to major or high-speed movements by design, signing and/or speed control.”

It is recommended to leave the current intersection layout in place, as it appears to be the most appropriate for the current and foreseeable usage.

Should Council elect to re-prioritise the intersection to movements on the Esplanade over movements into Wattle Avenue, then a design process, followed by construction can be undertaken, with estimated costs indicated below.

The scope of works would include realignment of kerb lines to a more traditional T-intersection arrangement with Wattle Avenue being the terminating leg and Esplanade being the through road, removal of a street tree and existing concrete islands; replacement of existing garden with road pavement and grinding and replacement of pavement markings.



Figure 2. Standard T-intersection

Installation of a roundabout at the intersection of Wattle Avenue / Esplanade would be significantly more work and may require encroachments into the reserve.

Should the current realigned intersection be changed to a standard T there may be some wider traffic effects. Whilst a majority of traffic is still expected to use Wattle Avenue due to its wider carriageway, roundabout at King George and planned traffic lights at Brighton Road, some traffic may choose to use Hulbert Street, Downing Street or Holder Road. This would most likely be through traffic and without a local destination may travel at speed.

In addition, traffic volume and approach speeds to the wombat crossing (raised pedestrian crossing) on Esplanade at Wattle Reserve may increase risk to pedestrians.

Any changes to the intersection would require a traffic impact statement prepared by a traffic practitioner and that statement would need to consider the wider traffic implications. It is likely that a traffic impact statement would identify some concerns.

BUDGET

Costs required in current market conditions for the design, removal of the existing realigned T and installation of the standard T would be in the order of \$100,000. Should a roundabout be considered, costs would typically exceed \$250,000 subject to underground and aboveground service relocations.

LIFE CYCLE COSTS

The T intersection changes involve modification of existing assets rather than creating new ones, and is not expected to significantly alter the current depreciation or lifecycle of these devices.

Item No: 15.8

Subject: **JETTY ROAD MAINSTREET COMMITTEE NOMINATIONS**

Date: 24 May 2022

Written By: Jetty Road Development Coordinator

General Manager: Community and Business, Ms M Lock

SUMMARY

The Jetty Road Mainstreet Committee (JRMC) comprises 11 members who are a mix of the Jetty Road Mainstreet Precinct (the Precinct) business owners who contribute to the separate rate levy, commercial property owners and Elected Members of Council. Four (4) resignations were received from existing Committee Members in March and April 2022. Business owners and owners of commercial property within the boundaries of the Precinct, who contribute to the separate rate levy were invited to nominate for one (1) of the vacant positions on the Jetty Road Mainstreet Committee. Nominations were open from 11 - 22 April 2022. The selection panel met in May and this report provides their recommendations for the appointment of the committee members to fill the four (4) vacancies until the end of the current term, 31 March 2023.

RECOMMENDATION

That Council:

1. **acknowledges the service of the outgoing JRMC committee members; and**
 2. **endorses the appointment of the following members to the Jetty Road Mainstreet Committee:**
 - **Mr Brock Meuris, Terra & Sol;**
 - **Mr Chris Morley, Echelon Studio – Architecture and Design;**
 - **Mr Damien Murphy, Glenelg Finance; and**
 - **Mr Jason Rayment, Smart Hearing Solutions**
-

STRATEGIC PLAN

Innovation: entrepreneurialism

Sustainability: resilience in our economy

COUNCIL POLICY

Jetty Road Mainstreet Committee Terms of Reference

STATUTORY PROVISIONS

Not applicable

BACKGROUND

The Jetty Road Mainstreet Committee (JRMC) is established to advise Council on:

- Enhancing and promoting the Precinct as a vibrant shopping, leisure and recreational area with year round appeal to residents and visitors;
- Furthering the economic development of the Precinct and encouraging further retail investment in the Precinct;
- A consistent marketing and brand strategy for the Precinct Initiatives required to operate the Precinct in accordance with the Council's Strategic Management Plans; and
- The Committee will also maintain communication between the Council, traders, landlords, tourism providers, consumers and residents in the Precinct.

The JRMC can comprise up to 13 persons with a maximum of nine (9) persons who are traders or landlords in the Precinct, two (2) Elected Members of Council and two (2) Independent Members.

In March and April 2022, resignations were received from four (4) JRMC members, which created four (4) vacant positions on the JRMC. At the meeting held on 6 April 2022, the JRMC endorsed calling for nominations to fill the vacancies.

REPORT

At its meeting held on 23 March 2021, Council endorsed nine (9) members to the Jetty Road Mainstreet Committee for a two (2) year term which runs through until 31 March 2023 (C230321/2243). The committee is currently mid-term.

In March 2022, resignations were received from the following two (2) committee members: Mr D Elmes, Jetty Bar and Mr G Watson, Royal Moody. These resignations were formally accepted by the JRMC at the 6 April 2022 JRMC Meeting and a call for nominations to fill the vacant positions until the end of the current term was endorsed. Following the April meeting, a further two (2) resignations were received from Mr T Chai, The Good Physio and Mr C Maios who also held the position of Chair. These resignations were formally accepted at the 4 May 2022 JRMC Meeting.

Business owners and owners of commercial property within the boundaries of the Precinct who contribute to the separate rate levy were invited to apply for the vacant positions on the Jetty Road Mainstreet Committee. The term of appointment of all members of the JRMC is subject to Section 41 of the *Local Government Act 1999*, coincide with the term of the Council, and (a) be for a period not exceeding two (2) years.

The current term of the committee is 1 April 2021 to 31 March 2023, therefore the committee is currently mid-term and the vacant positions are to be filled until 31 March 2023. Nominations were open from 11 -22 April 2022 with the nomination form available via the City of Holdfast Bay website and hard copy. Traders and landlords were notified via the Jetty Road electronic newsletter and closed Facebook Group.

Through the nomination process, six (6) nominations were received which was sufficient to fill all four (4) vacant positions.

In line with section 8.2 and 8.3 of the Jetty Road Mainstreet Committee Terms of Reference, a selection panel was established comprising a member of the JRMC, the Mayor, one (1) elected member appointed to the Committee and the Chief Executive Officer of the Council, to review the nominations and make a recommendation to Council.

The Selection Panel made up of the Mayor, Chief Executive Officer, Councillor William Miller and Gina Britton met on 10 May 2022 to review the nominations received. Nominations were assessed against a skills matrix in terms of the following criteria:

- Retail Business Experience;
- Marketing and/or advertising experience;
- Retail property management experience;
- Experience as a member of board/s of management or mainstreet committee; and
- Availability to attend committee meetings.

The selection panel recommend the following four nominees to fill the vacant positions:

- Mr Brock Meuris, Terra & Sol;
- Mr Chris Morley, Echelon Studio – Architecture and Design;
- Mr Damien Murphy, Glenelg Finance; and
- Mr Jason Rayment, Smart Hearing Solutions.

The term of appointment will be until 31 March 2023.

BUDGET

Not applicable

LIFE CYCLE COSTS

Not applicable

Item No: 15.9

Subject: **MCGREGOR TAN TOURISM OMNIBUS REPORT 2021**

Date: 24 May 2022

Written By: Tourism Development Coordinator

General Manager: Community and Business, Ms M Lock

SUMMARY

McGregor Tan were commissioned by the City of Holdfast Bay to undertake research in September 2021; collecting data in relation to visitation, expenditure, consumer support and future opportunities for Holdfast Bay. This report provides an overview of the results outlined in their overall report.

RECOMMENDATION

That Council notes this report.

STRATEGIC PLAN

Fostering community wellbeing, and attracting environmentally sustainable tourism operators that provide an economic benefit to the city.

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Not applicable

BACKGROUND

The City of Holdfast Bay engaged McGregor Tan to undertake a desktop analysis to further research consumer sentiment, following the research provided through the City of Holdfast Bay *Understanding the Tourism Market* Quantitative Report in December 2019.

McGregor Tan undertake a monthly Household Omnibus Survey throughout South Australia. The City of Holdfast Bay developed five questions to be included in the Omnibus Survey in September 2021:

1. *How likely are you to visit the following for leisure?* (each suburb was listed along with neighbouring LGAs, Adelaide CBD and regional areas)
2. *Have you ever been to Glenelg?*
3. *How likely are you to recommend Glenelg as a place to visit to friends, family or colleagues?*
4. *Did you visit any of the following locations for leisure (shopping/dining /entertainment /event)?* (the suburbs of Glenelg, Brighton and Seacliff were listed).
5. *How likely are you to attend the following events in Glenelg this summer?* (a number of events were listed, including ice cream festival, sunset markets and beach concerts)

Results were compared against 2019 results where possible. The objective of the research was to assess the market in the context of the City of Holdfast Bay and the visitor economy. The research utilised existing data sources (in particular Spendmapp expenditure data), previous research and the McGregor Tan omnibus to provide Council with an overview of community behaviours, sentiment and outlook.

REPORT

McGregor Tan conducted research from 17 September to 5 October 2021 surveying 400 Adelaide households for the purpose of tracking attitudes and perceptions since 2019. The survey captured information on visitation, events and retail, while identifying future opportunities for the City of Holdfast Bay.

Refer Attachment 1

The sample included a broadly representative cross-section across age, gender, household composition and employment status. Key findings from the research collected:

- When people have the opportunity to experience the Holdfast Bay area, they are more likely to return.
- People who visited the Holdfast Bay area in summer 2021 are more likely to recommend Glenelg as a place to visit to others (31%).
- In summer 2021/22 73% of respondents had visited Glenelg, 56% visited Brighton and 27% visited Seacliff.

- Those that intend to visit Holdfast Bay are more likely to be aged between 18 and 30 years old; people aged 55+ are less likely to visit the area, recommend it to others or attend events.
- Among events included in the survey, Sunset Markets attracted the most positive response, followed by the Ice Cream Festival and Beach Concerts.

Analysis

Much of the results are split up into three categories (Detractors, Passives and Promoters) based on their response to the Net Promoter Score (NPS). NPS a consumer rating widely used in market research, and is based on willingness to recommend a product, service or destination. Since the last survey in 2019, there has been a shift away from Detractors in relation to recommending Glenelg as a place to visit, decreasing from 38% in 2019 to 27% in 2021. In the same period, Promoters increased from 23% to 26% and Passives increased from 36% to 47%.

- Of those who visited Holdfast Bay in summer 2021, Glenelg was most visited with 73%, followed by Brighton with 56% and Seacliff with 27%.
- Results reveal a high proportion of people who visit the Adelaide CBD, Adelaide Hills and Regional SA also promote visiting Glenelg; therefore an opportunity exists to increase targeted marketing of Holdfast Bay to those areas in the future.
- Seacliff is waiting to be discovered. Out of the three areas, Seacliff has experienced the highest rate of growth in total expenditure.

Events can convert non-returning or undecided visitors

One in three people (between the ages of 18 to 65+) who visited Glenelg during summer 2020/21 did not intend visiting again in summer 2021/2022, but could be converted with the 'right' event or attraction:

- Results show both the Sunset Markets and Ice Cream Festival were likely to be attended during the 2022 summer; with 45% surveyed saying they were likely to attend the Summer Markets and 33% visiting the Ice Cream Festival.
- The Moseley Beach Club and Beach Concerts are more likely to be attended by those in the 18-30 age range.
- Attractions and event such as New Year's Eve and the Giant Ferris Wheel are more likely to be visited by the 18-30s and least likely by those aged 55+.

Of those surveyed who did not visit Glenelg during the 2021 summer (27%), 6% said they intend to visit. There is also the opportunity to increase marketing Brighton and Seacliff to the non-returning visitors as an alternative.

Expenditure Analysis – Spendmapp Data

Spendmapp expenditure patterns were analysed from July 2018 to February 2021:

- Overall spending in the City shows a seasonal pattern, with summer having the highest expenditure and autumn the lowest. Adjusted for seasonality, monthly spend was on a growth trajectory prior to the onset of COVID-19. In the first full month of the pandemic spending dropped to a low of \$47M, but quickly recovered to a peak of \$102M in December 2020 (compared to a high of \$89M in December 2019).
- Glenelg represents over two thirds of overall expenditure (71%), Brighton (28%) and Seacliff (3%).
- Seasonal and COVID-related variability is much more marked in Glenelg than in Brighton and Seacliff.
- Although Seacliff has the lowest total expenditure, it had the highest rate of growth in summer expenditure, increasing by 7% from summer 18/19 to summer 19/20, and a further 21% in summer 20/21.

Five categories represent over three quarters (77%) of the total expenditure in the City of Holdfast Bay:

1. Dining and entertainment – 31% (\$23M)
2. Grocery stores and supermarkets – 20% (\$14M)
3. Specialised food retailing – 9% (\$7M)
4. Specialised and luxury goods – 8% (\$6M)
5. Professional services – 8% (\$6M)

The Leisure market is driving weekend expenditure (Thursday to Sunday), with above average expenditure between Thursday and Saturday. Seacliff has the largest variation between weekday and weekend.

BUDGET

The cost of commissioning the report was funded from within the allocated Tourism Development budget.

LIFE CYCLE COSTS

Not applicable

Attachment 1





CITY OF HOLDFAST BAY

OCTOBER 2021 | 11947

Contents

METHODOLOGY	3
KEY FINDINGS	4
ANALYSIS	5
APPENDIX 1: RESPONDENTS PROFILE	16
APPENDIX 2: SURVEY TOOL	19



September 2021 Omnibus Report

Methodology.

This research was conducted by McGregor Tan from 17 September to 5 October 2021.



The purpose of the research is to track attitudes and perceptions since 2019 in visitation, events and retail, and identify future opportunities for the City of Holdfast Bay.



Market research has been conducted in accordance with ISO 20252.

As part of the September 2021 McGregor Tan Household Omnibus Survey, five questions were asked of Adelaide adults.

These questions have been tracked against 2019 where possible.



The survey was conducted with 400 Adelaide households, a robust sample that provides representing a variation of just +/-5% if a response is 50:50 (95% confidence interval).

The sample is representative of age and gender as per ABS 2016 Census statistics for Adelaide.



Over the past 40 years, McGregor Tan has grown to be one of the largest independent market and social research companies in Australia.

We have achieved this through the vision of our researchers which is underpinned by a strong company ethos respecting tradition while driving innovation and new technologies.

Key findings.

This research shows that there is a higher likelihood of people visiting areas in the City of Holdfast Bay for leisure in the next 3 months if they visited Glenelg last summer. This suggests that once visitors have experienced the Glenelg area and events on offer they are more likely to become repeat visitors.

On average, visitors to Glenelg last summer are also more likely to recommend Glenelg as a place to visit (31%). Comparing survey results to 2019, there has been a shift away from detractors into the passive range when looking at recommending Glenelg as a place to visit. Promoters have increased slightly to 26% in 2021 (+3% higher than 2019). The large pool of passives (47%) is where opportunity lies to increase word of mouth recommendations for Glenelg.

Almost three quarters (73%) visited Glenelg last summer, 56% visited Brighton and 27% visited Seacliff. While Glenelg is the most popular destination, visitation to both Brighton and Seacliff could be increased by promoting these areas.

For those intending to visit the City of Holdfast Bay area in the next 3 months, 77% visited Glenelg last summer. However, almost a third of those who visited Glenelg last summer do not intend to return in the next 3 months. They are likely to be older (40+), with a higher household income (100k+). From this group, 42% demonstrated interest in the Sunset Markets.

A high proportion of those intending to visit the Adelaide CBD (85%) and Adelaide Hills (69%) in the next three months also visited Glenelg last summer, potentially providing an opportunity to promote City of Holdfast Bay events in these areas, or market Glenelg as an alternative destination to visit.

Those who intend visiting the City of Holdfast Bay area in the next 3 months are more likely to be aged 18-30. This group are also standout attendees for many of the events in the area. People 55+ are less likely to intend visiting, recommend Glenelg or attend events in the area. With many family friendly events and activities on offer, older age groups could be encouraged to attend, and in doing so may become advocates for the City of Holdfast Bay and in particular Glenelg. The Sunset Markets are the most popular event, followed by the Ice Cream Festival and Beach Concert. The Temptation Sailing Cruise is the least likely to be attended, possibly due to cost. This research also reveals that people from the South are less likely to attend many of the events. Portraying Glenelg as local destination for events and activities may increase visitors from the South.

Those who visited Glenelg last summer are more likely to attend events this summer, once again suggesting that when people have had the opportunity to experience the area they are more likely to return.

With many South Australians looking for local activities and events to attend due to border closures and disrupted holiday plans as a result of COVID-19 restrictions, this is the perfect time to attract visitors to the City of Holdfast Bay as we lead into summer.



ANALYSIS

Past visitors to Glenelg are more likely to return to the City of Holdfast Bay in the next 3 months.

Likely to visit the City of Holdfast Bay in the next 3 months:

77%

Visited Glenelg last summer

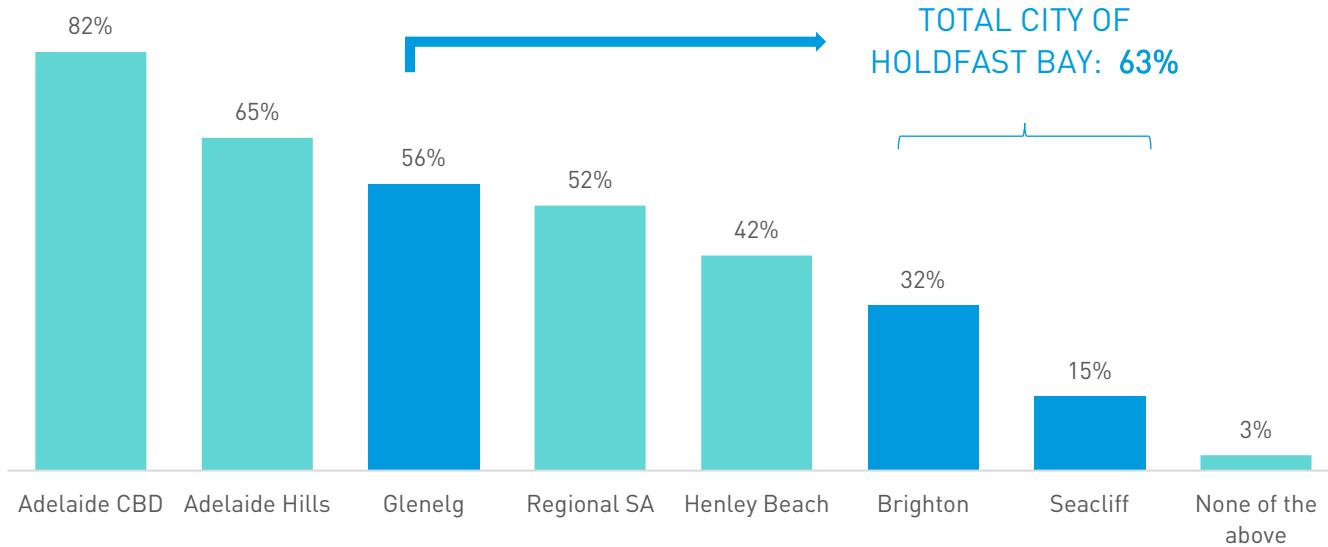
79%

18-30 years old

76%

Live in the South

Likelihood to visit for leisure over the next 3 months



Recommending Glenelg as a place to visit improves with a shift away from detractors.

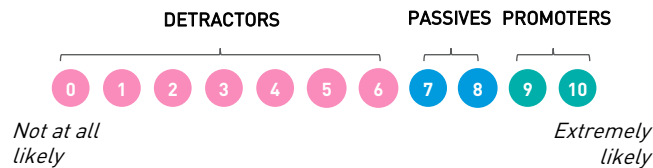
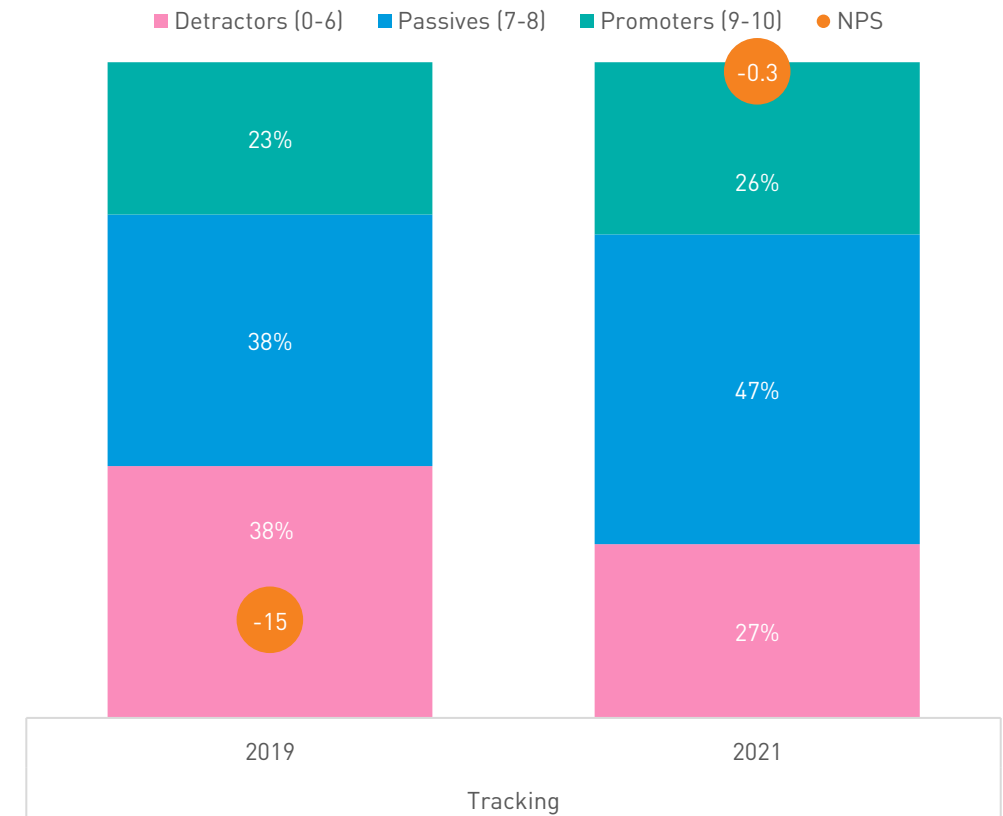
Looking at the likelihood of recommending Glenelg as a place to visit, there has been a significant improvement in the Net Promoter Score in 2021 (-0.3) compared to 2019 (-15).

Detractors have declined in 2021 (27%) compared to 2019 (38%) and there is a now higher proportion in the passive range (47%).

Promoters have increased slightly, up from 23% in 2019 to 26%.

100% of respondents have visited Glenelg in the past.

Likelihood to recommend Glenelg as a place to visit (Net Promoter Score)

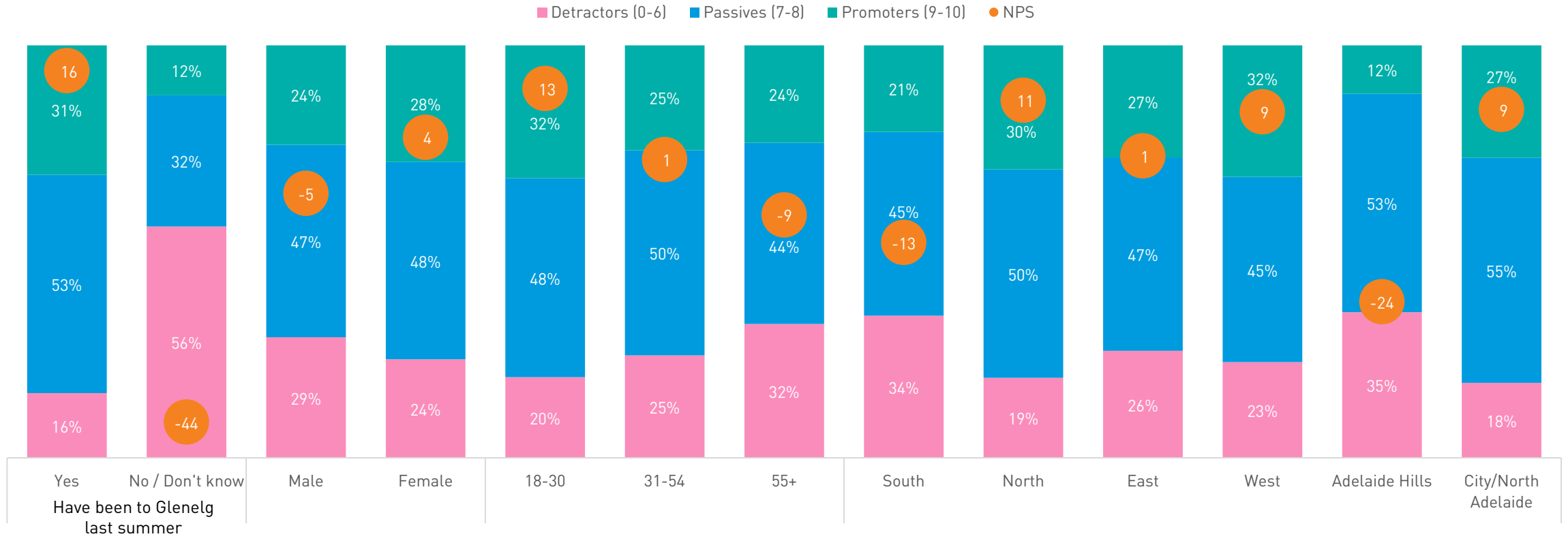


Recommendation increases with past visitation.

On average, 26% are likely to recommend Glenelg as a place to visit and this increases to 31% if they visited Glenelg last summer.

Those aged 18-30 are more likely to recommend Glenelg as a place to visit, as are those from the North.

Likelihood to recommend Glenelg as a place to visit (Net Promoter Score)

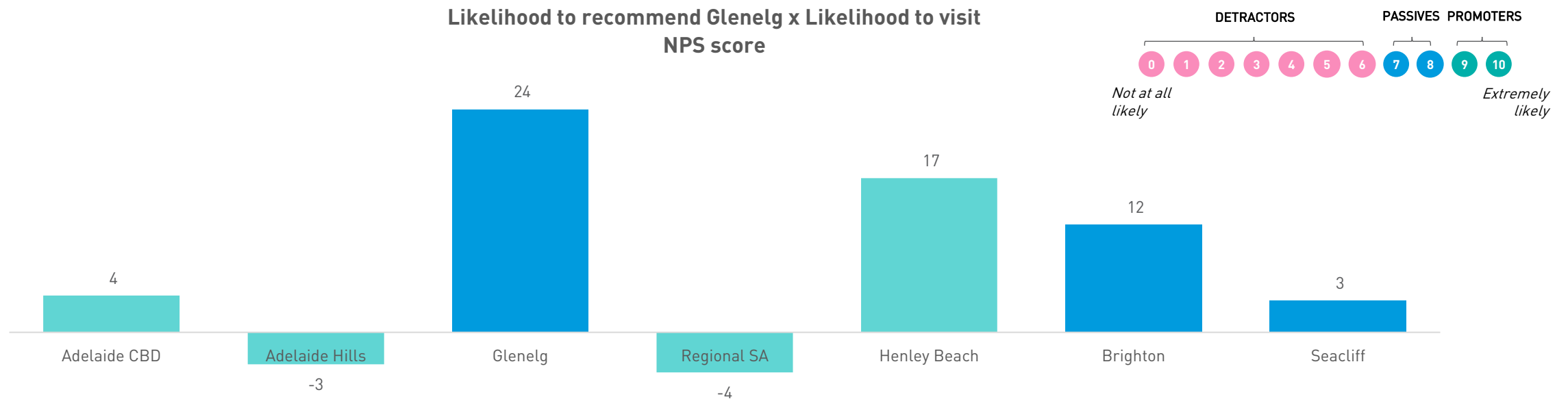


Attract City, Regional and Hills goes to the City of Holdfast Bay.

Glenelg is more likely to be recommended as a place to visit by those who are likely to visit coastal areas, and they are least likely to be detractors.

Almost 4 in 10 (37%) of those likely to visit Glenelg are rated promoters when it comes to recommending Glenelg as a place to visit while 50% are rated passives, providing an opportunity to shift these to promoters.

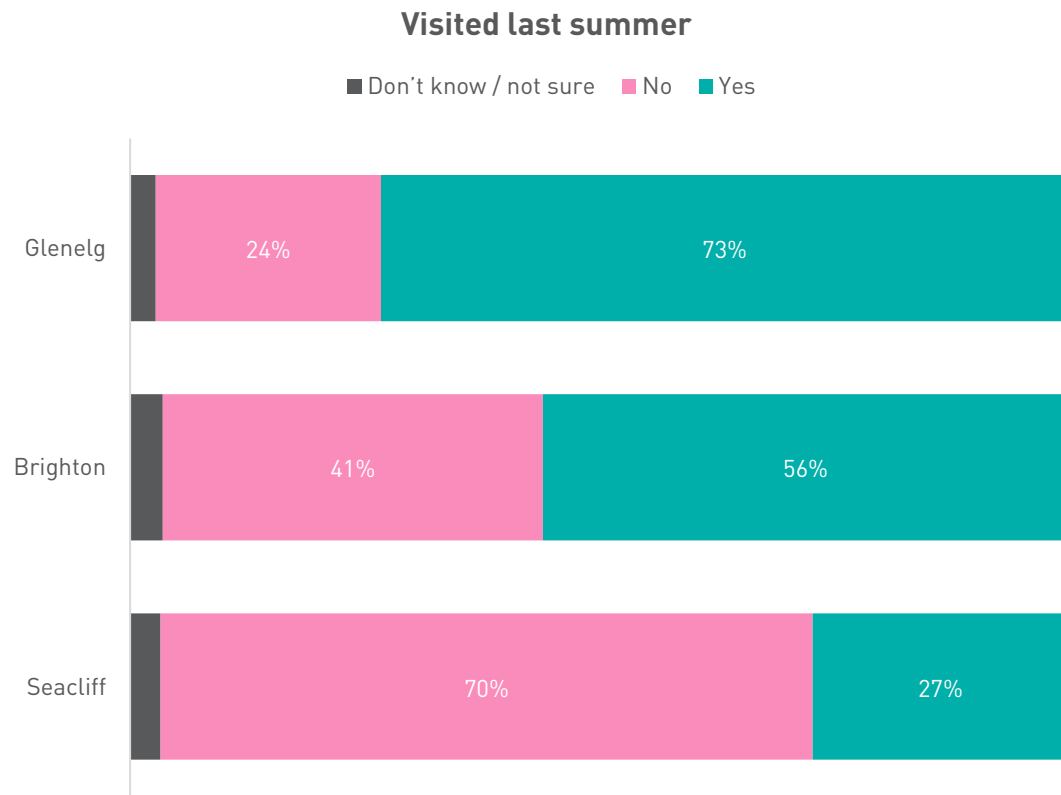
On average, 26% of those likely to visit the Adelaide CBD, Adelaide Hills and Regional SA are rated promoters of Glenelg, suggesting potential to increase this if more of them visit Glenelg.



Seacliff is waiting to be discovered.

Glenelg is the most popular destination in the City of Holdfast Bay area with 73% having visited last summer.

Opportunity exists to attract more visitors to both Brighton and Seacliff.

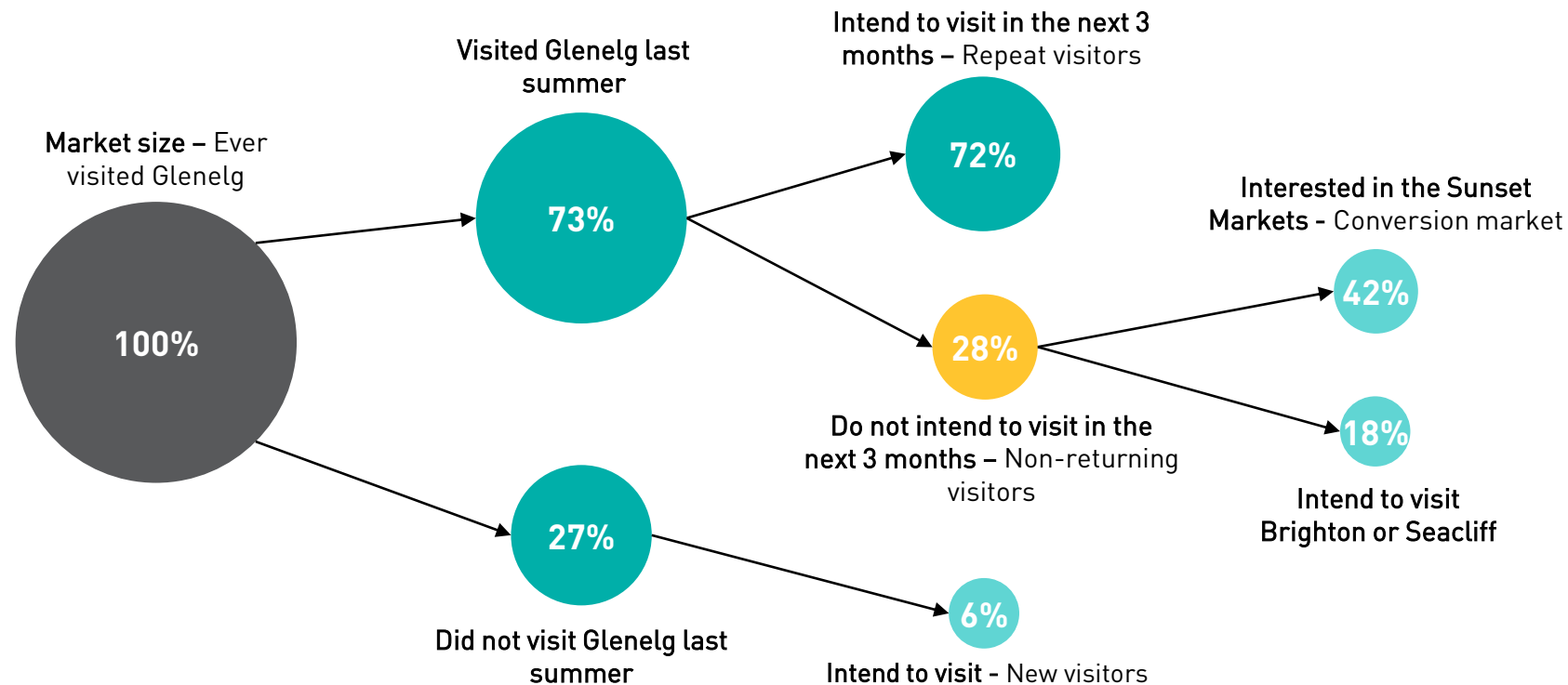


Convert non-returning visitors.

One in three (28%) visited Glenelg last summer but don't intend visiting in the next 3 months. They are likely to be older (40+) or high-income earners (\$100k+).

This creates an opportunity for tactical conversion of this group who will visit Glenelg for "the right event", with the Sunset Markets being the most appealing with four in ten (42%) indicating they are likely to visit this event this coming summer.

Within this group, one in five (18%) intend to visit either Seacliff or Brighton in the next 3 months.



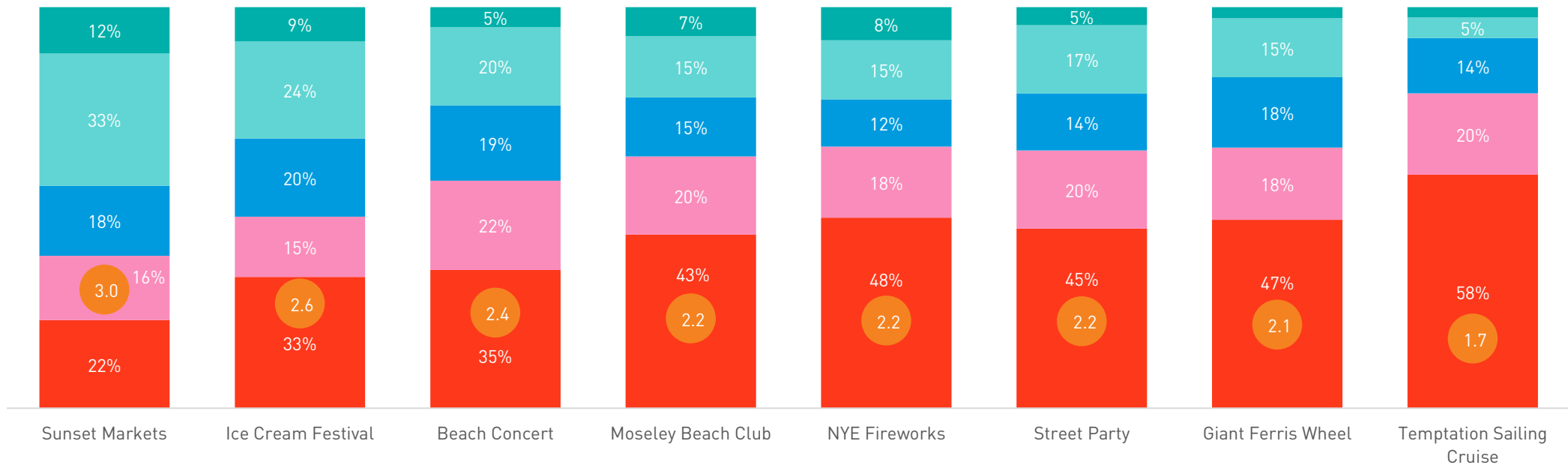
Convert the undecided into event goers.

The Sunset Markets are likely to be the most popular event this summer with 45% saying they are somewhat or very likely to attend.

The Temptation Sailing Cruise is likely to be the least popular with 58% saying they are very unlikely to attend – costs may be prohibitive or a deterrent to attendees.

Likelihood to attend the following events in Glenelg this summer

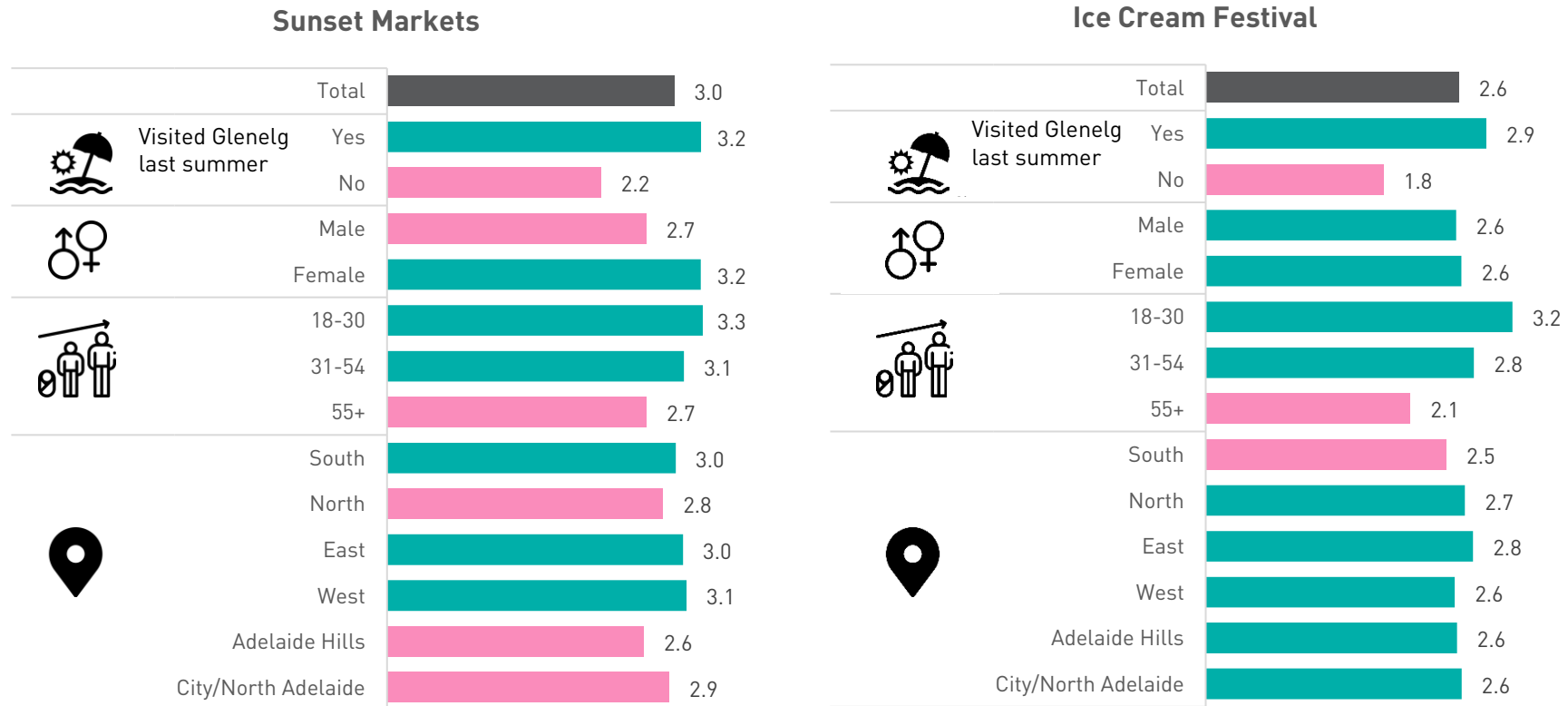
Very unlikely Somewhat unlikely Neither likely nor unlikely Somewhat likely Very likely Average



People travel from all areas for ice cream.

Almost half (45%) are somewhat/very likely to attend the Sunset Markets. This event is more likely to attract younger attendees (18-30) and visitors are more likely to come from the West, East and South. Opportunity exists to attract those further afield in the Adelaide Hills, North and City areas to attend.

Approximately one third (33%) are somewhat/very likely to attend The Ice Cream Festival. This event is more likely to attract those aged 18-30, with attendees less likely to come from the South compared to other areas. Encourage those nearby in southern areas to attend.

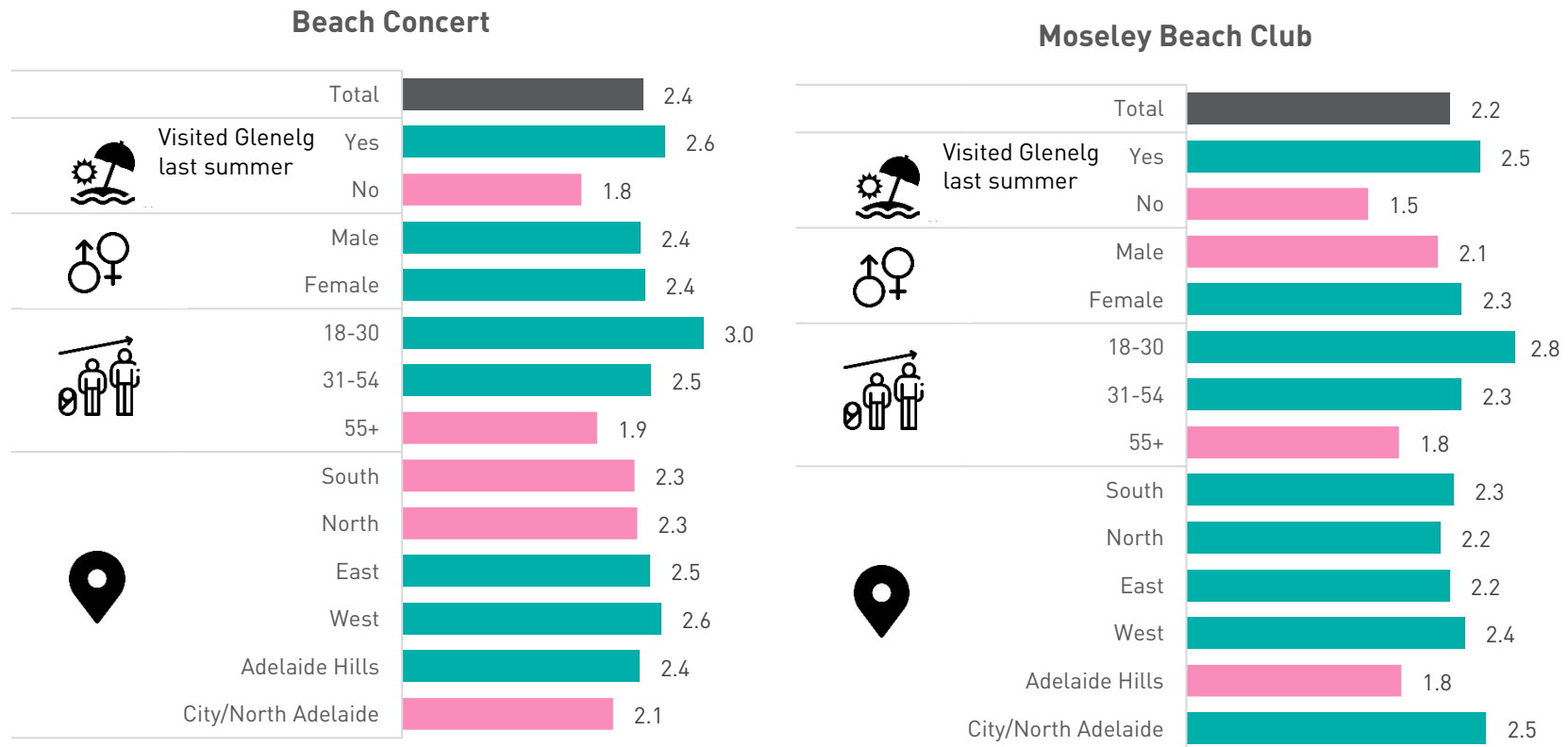


Attract older attendees to family friendly events.

The Beach Concert and Moseley Beach Club are more likely to be attended by those aged 18-30.

A quarter are somewhat/very likely to attend the Beach Concert and 23% are somewhat/very likely to attend the Moseley Beach Club.

The Beach Concert is more likely to attract attendees from the West, East and Adelaide Hills, while the City/North Adelaide area is a standout for the Moseley Beach Club.

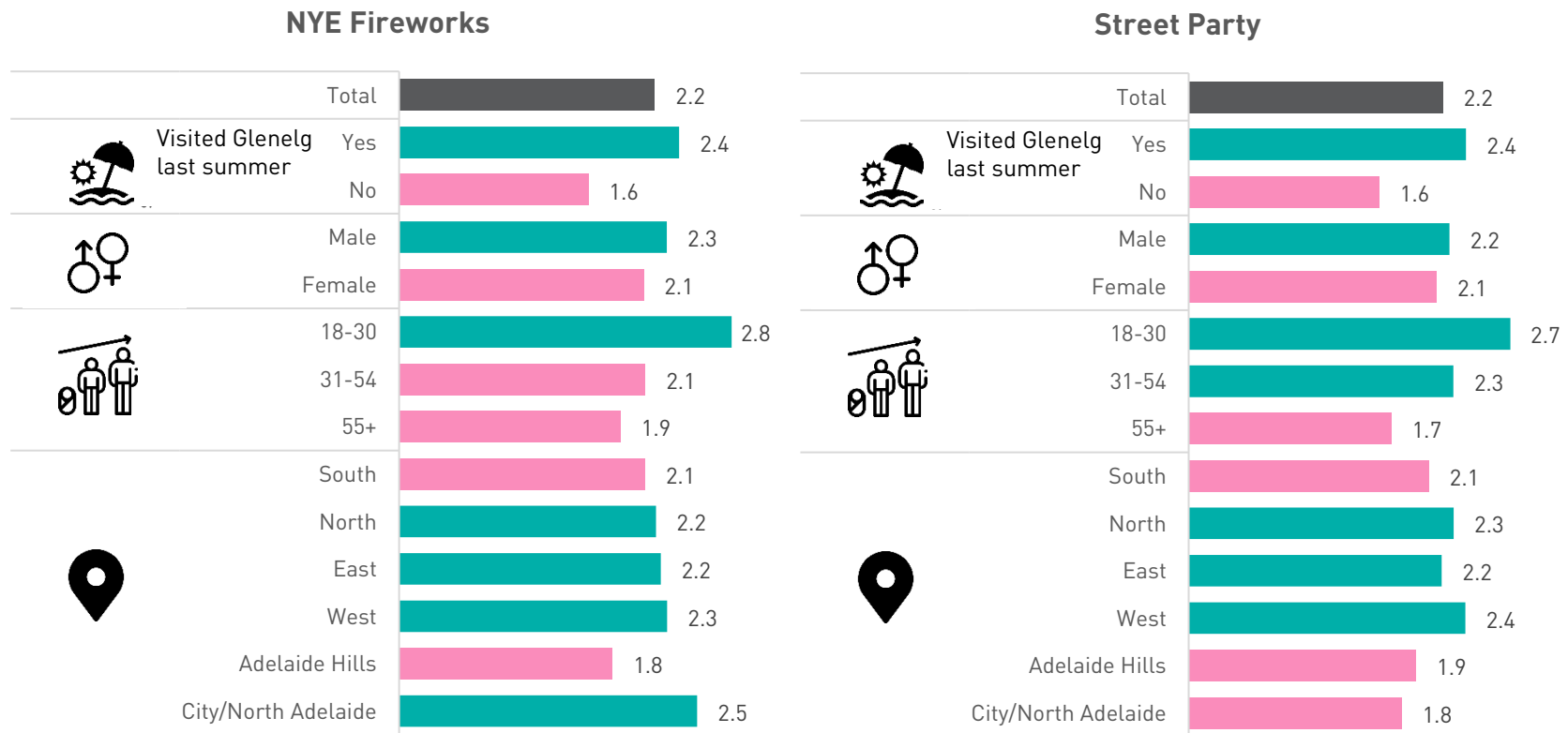


Parties and celebrations attract young attendees.

The NYE Fireworks and the Street Party are more likely to be attended by those aged 18-30 and least likely for those aged 55+.

Adelaide Hills residents are less likely to attend the NYE Fireworks or the Street Party, potentially due to distance.

Almost a quarter (23%) are somewhat/very likely to attend the NYE Fireworks and 22% are somewhat/very likely to attend the Street Party.

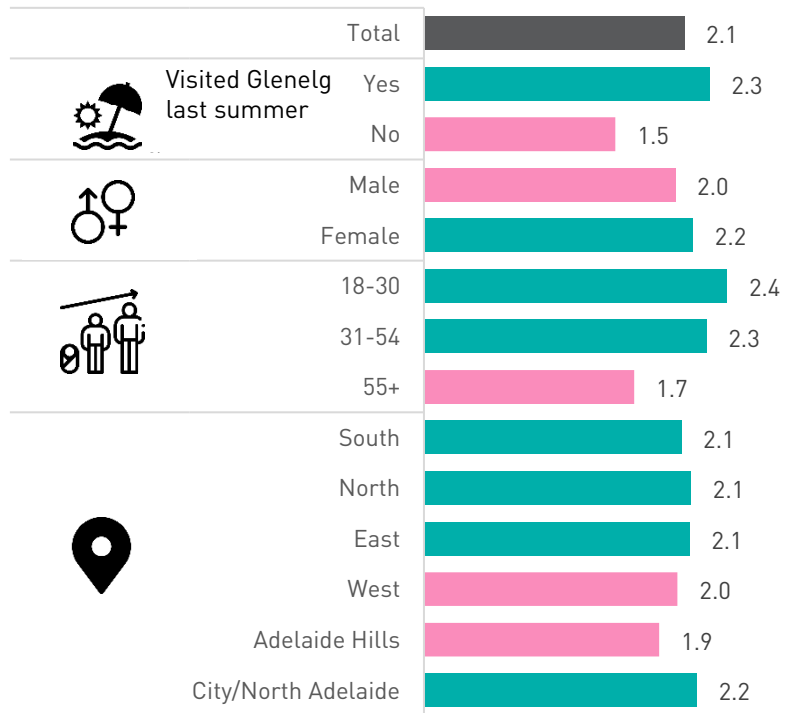


Boost visitor numbers to less popular events.

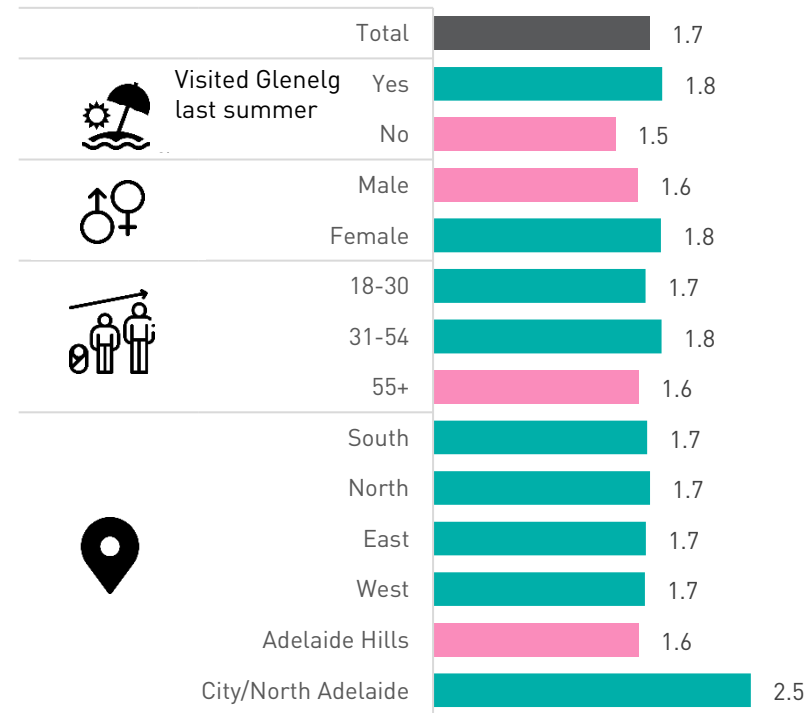
Almost one in five (18%) are somewhat/very likely to visit The Giant Ferris Wheel. This attraction is more likely to be visited by those aged 18-30 and least likely for those aged 55+.

Temptation Sailing Cruise is the event with the lowest likelihood of attendees (8%), potentially due to costs which may be prohibitive for some. Those from the City/North Adelaide area are more likely to attend this event.

Giant Ferris Wheel



Temptation Sailing Cruise

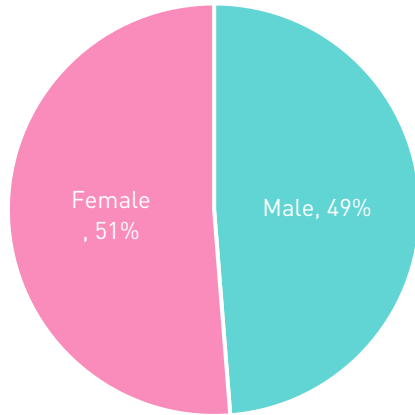




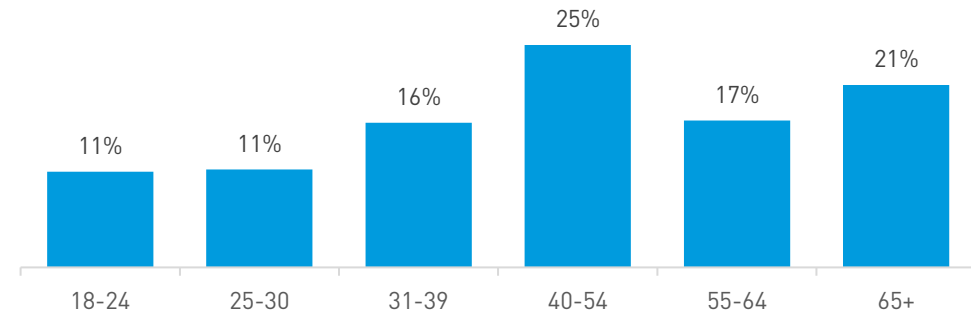
Respondents Profile

Respondent profile

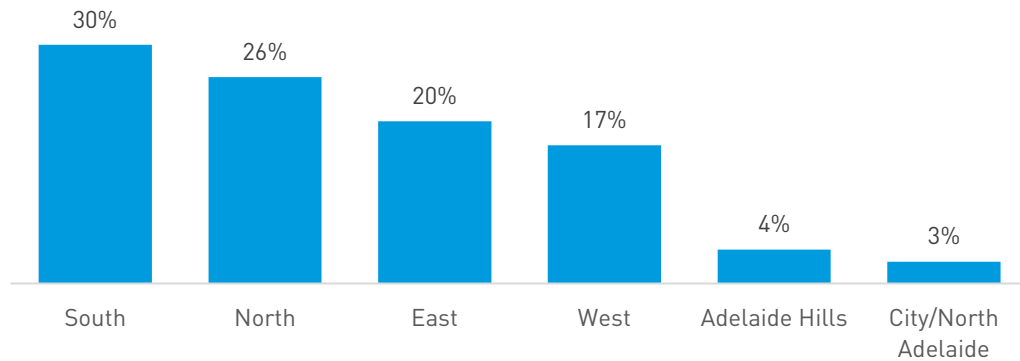
Gender



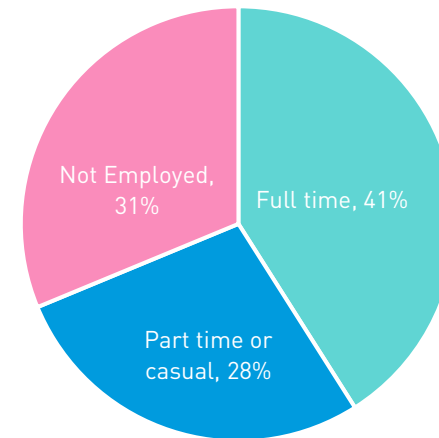
Age Groups



Location

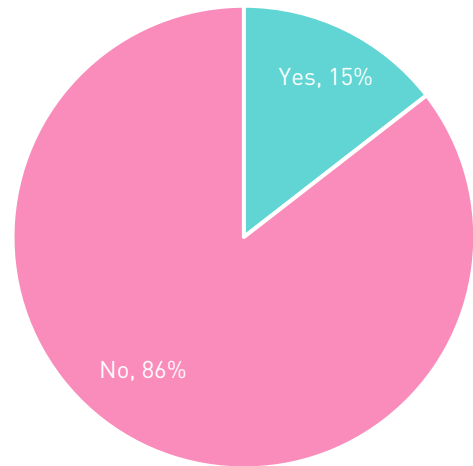


Employment Status

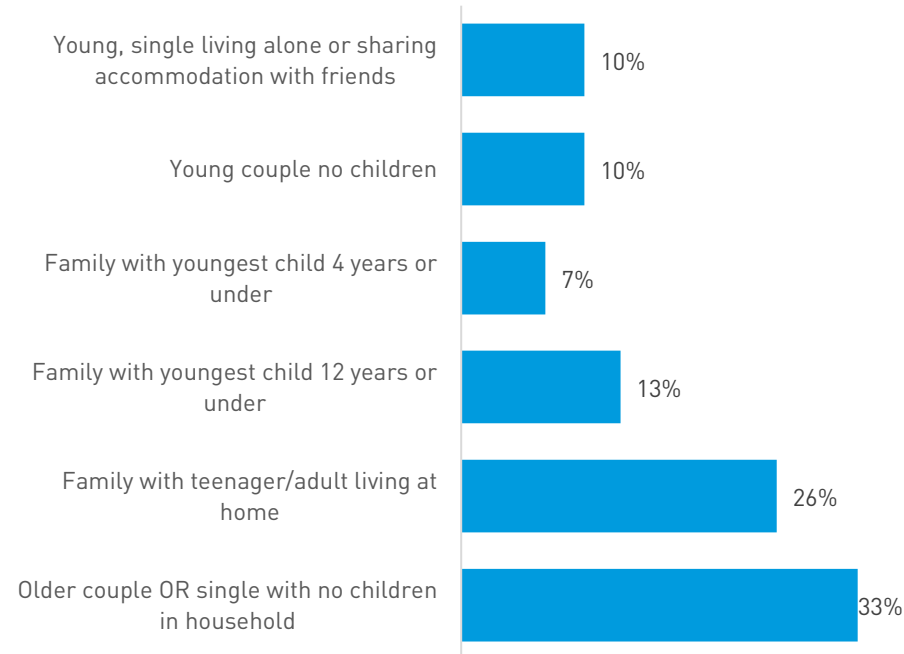


Respondent profile

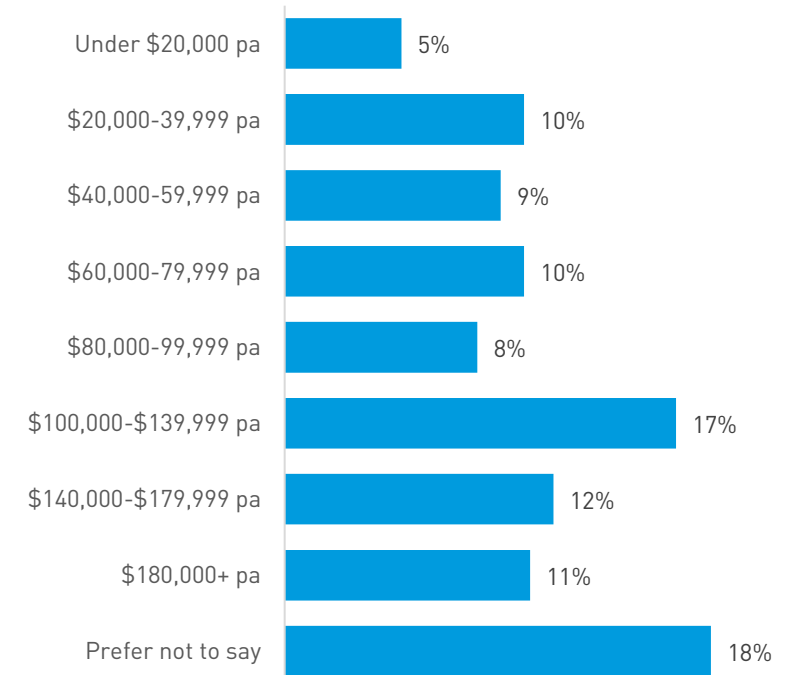
Business owners or managers?



Household



Household Income





EXPENDITURE ANALYSIS

Total expenditure in the City of Holdfast Bay (2018-2021)

- In December/2020 the expenditure in the CoHB reached the highest point since tracking commenced (\$102 mil).
- After a significant drop in growth in 2020, the expenditure levels are steadily increasing.

+16%

2019 x 2018

+3%

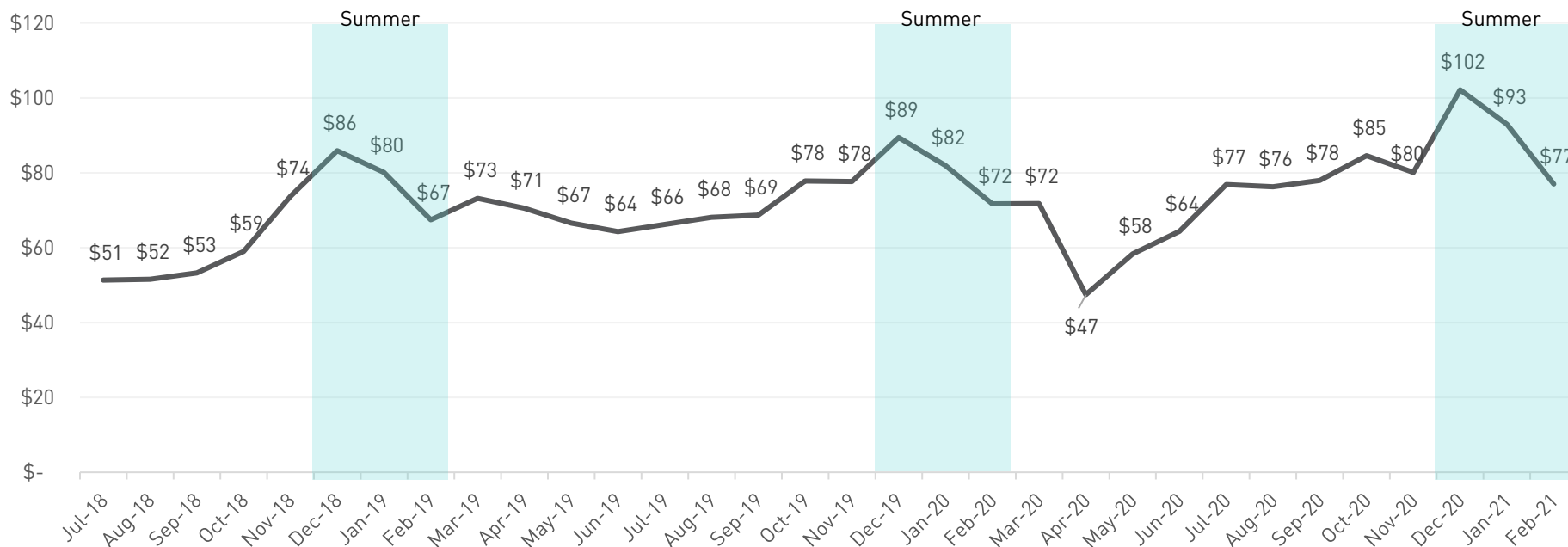
2020 x 2019

+14%

2021*x 2020

*Low base in 2021

Total Expenditure CoHB (mil)

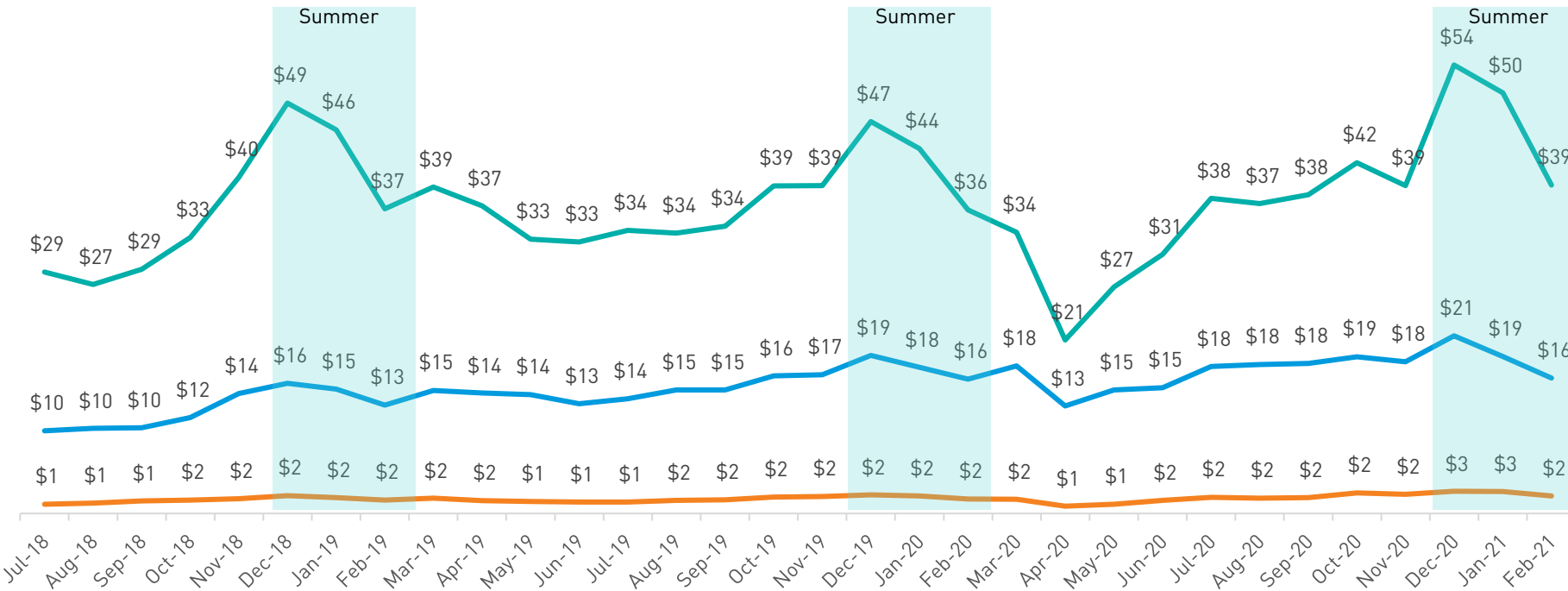


Comparison by suburb

- Glenelg represents over two thirds of the overall expenditure.
- All three suburbs were affected by the COVID in 2020.

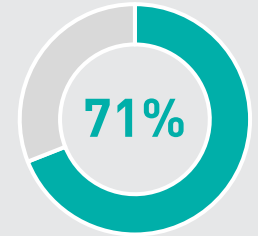
Expenditure by suburb (mil)

— Total Glenelg (SA) — Total Brighton (SA) — Total Seacliff (SA)

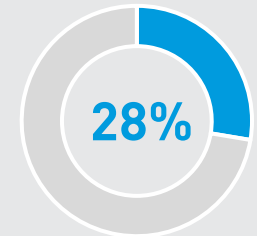


Total Contribution

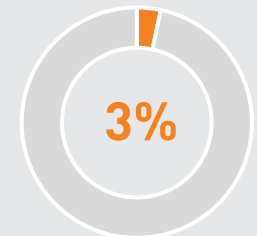
Glenelg



Brighton



Seacliff

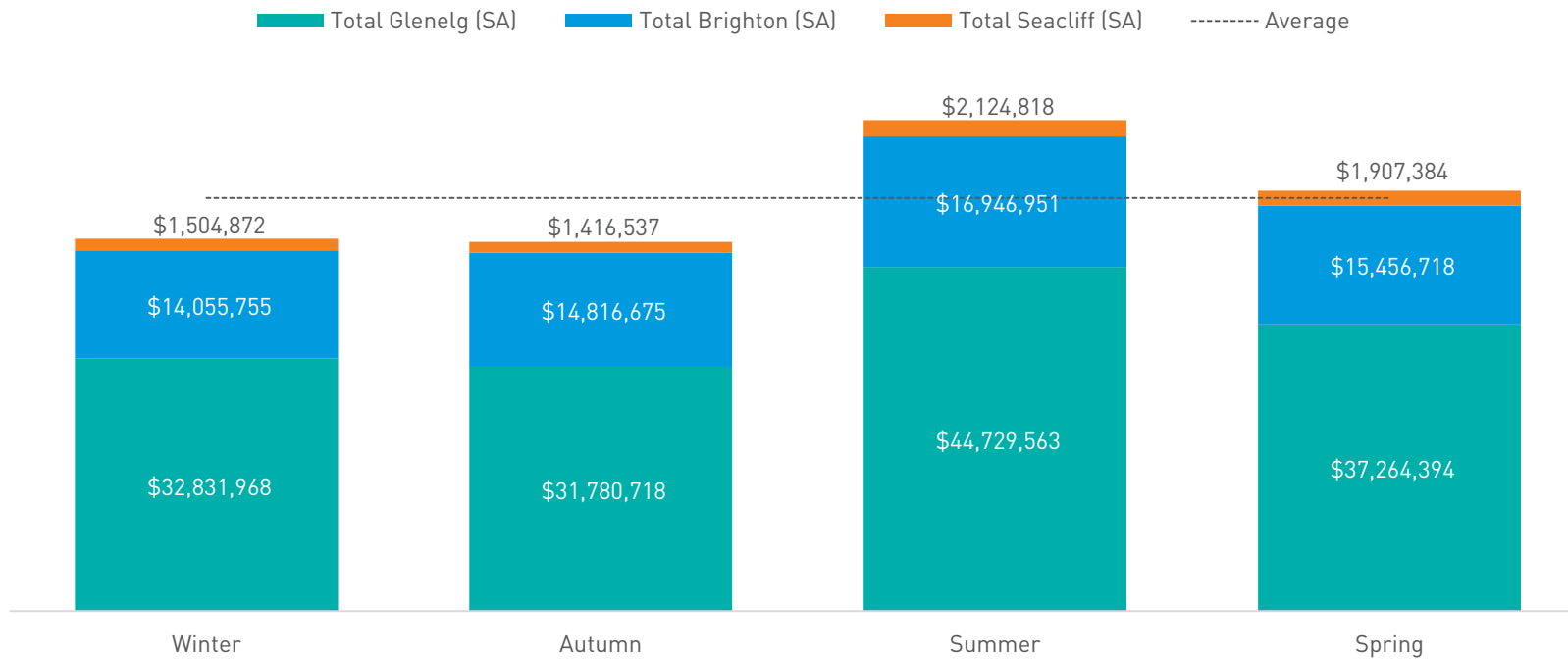


Comparison by season

- Expenditure in Brighton is more consistent across all seasons.
- In Glenelg and Seacliff, the expenditure is lowest in Autumn.

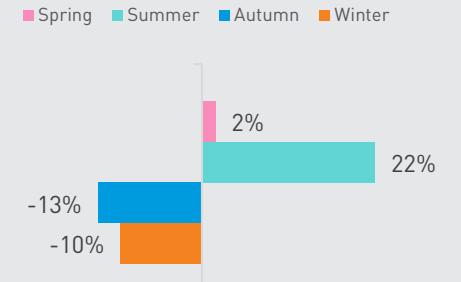
Expenditure by season (Monthly average)

Season average
\$53,709,088

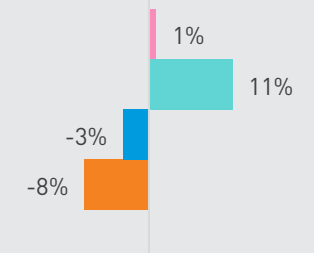


Seasonality – Average distance

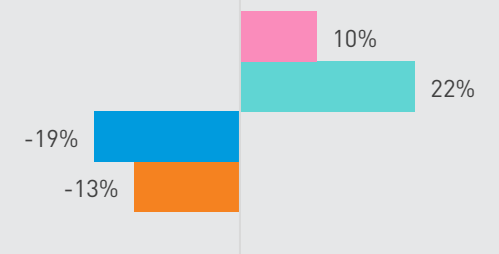
Glenelg



Brighton

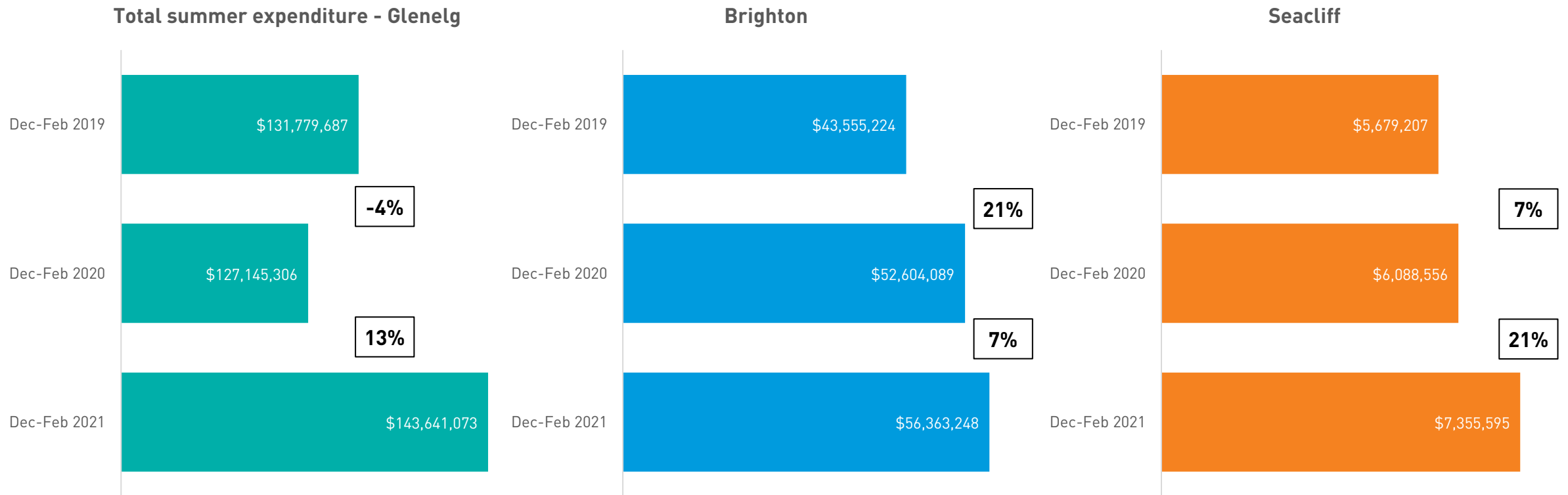


Seacliff



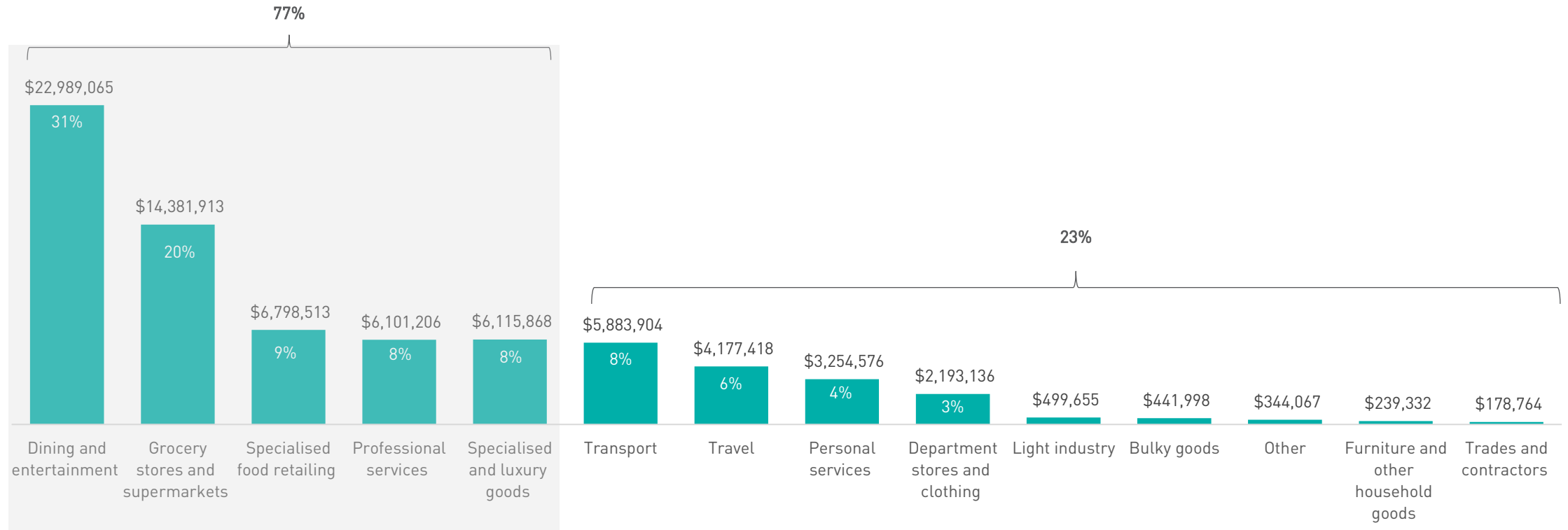
Summer expenditure growth

- Despite the instability in the Dec-Feb 2020 period, Brighton grew by 21% while Glenelg decreased by -4%.
- Out of the three suburbs, Seacliff had the highest growth in the last summer at 21%.



Five categories represent over three quarters (77%) of the total expenditure in the City of Holdfast Bay.

Average expenditure by category (2018-2021)



Expenditure in the CoHB is driven by dining and entertainment.

During Autumn, dining and entertainment decreases on average (-8.8pp) compared to Summer.

Heatmap - Incidence of expenditure by season

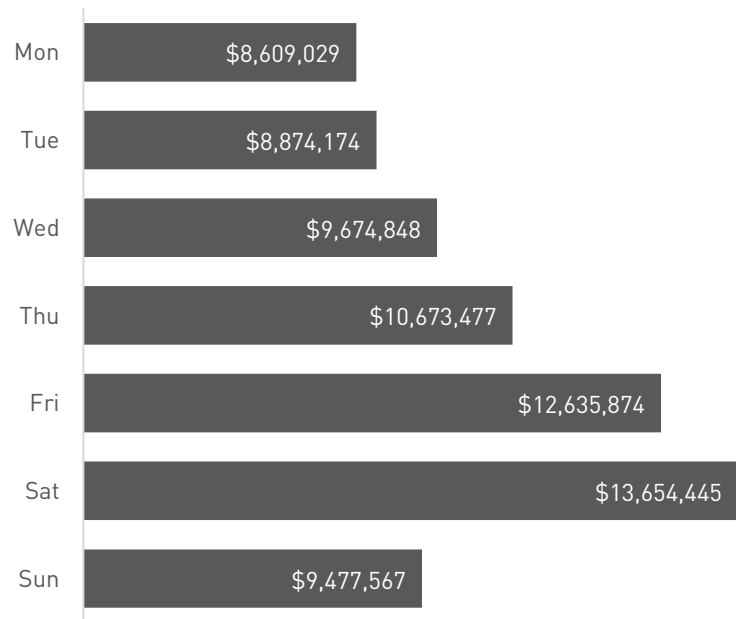
Categories	Spring	Summer	Autumn	Winter
Dining and entertainment	29.2%	33.0%	24.2%	27.5%
Grocery stores and supermarkets	20.1%	17.9%	24.6%	21.7%
Specialised food retailing	8.6%	8.9%	11.4%	8.9%
Professional services	8.9%	8.2%	8.4%	9.8%
Specialised and luxury goods	8.1%	8.3%	9.7%	8.1%
Total	\$ 72,531,636	\$ 83,173,089	\$ 64,646,054	\$ 64,886,262



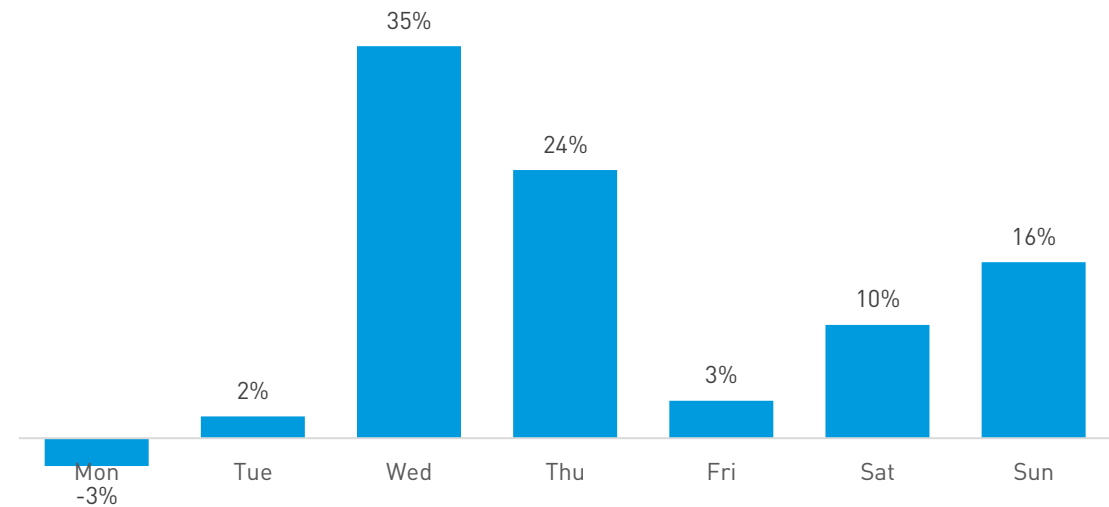
Direction of comparison

Expenditure on Wednesday and Thursday had a significant increase last summer.

Average expenditure by days of the week
(2018-2021)

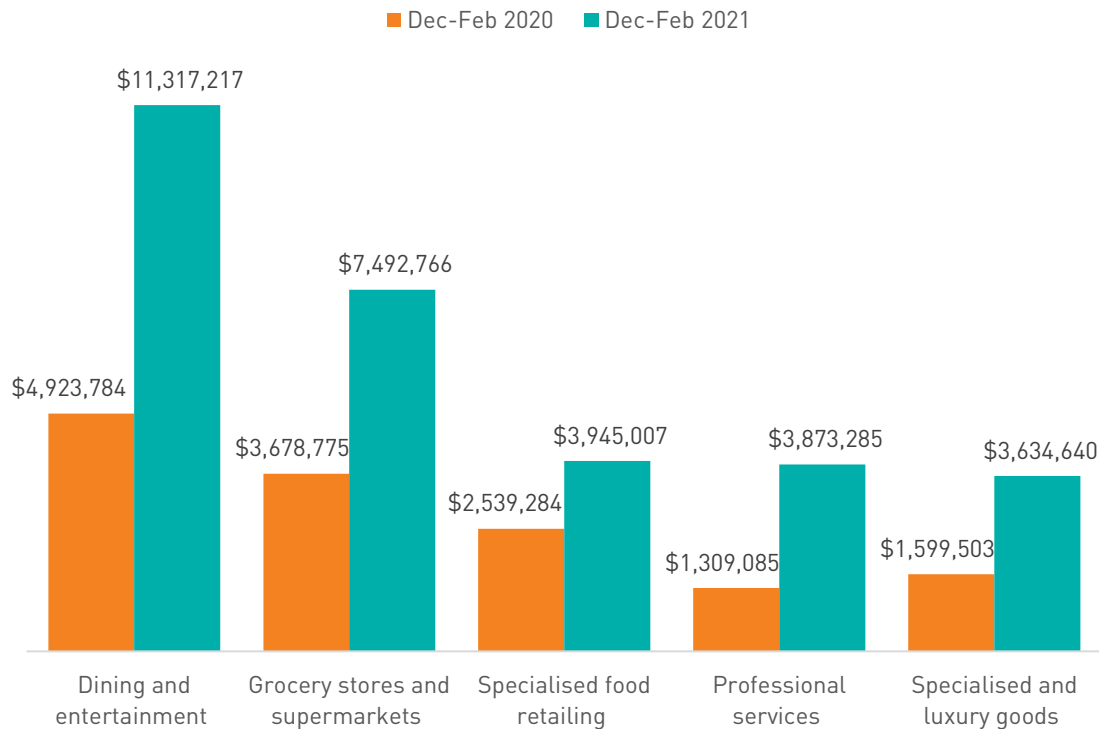


Growth summer 2021 x 2020

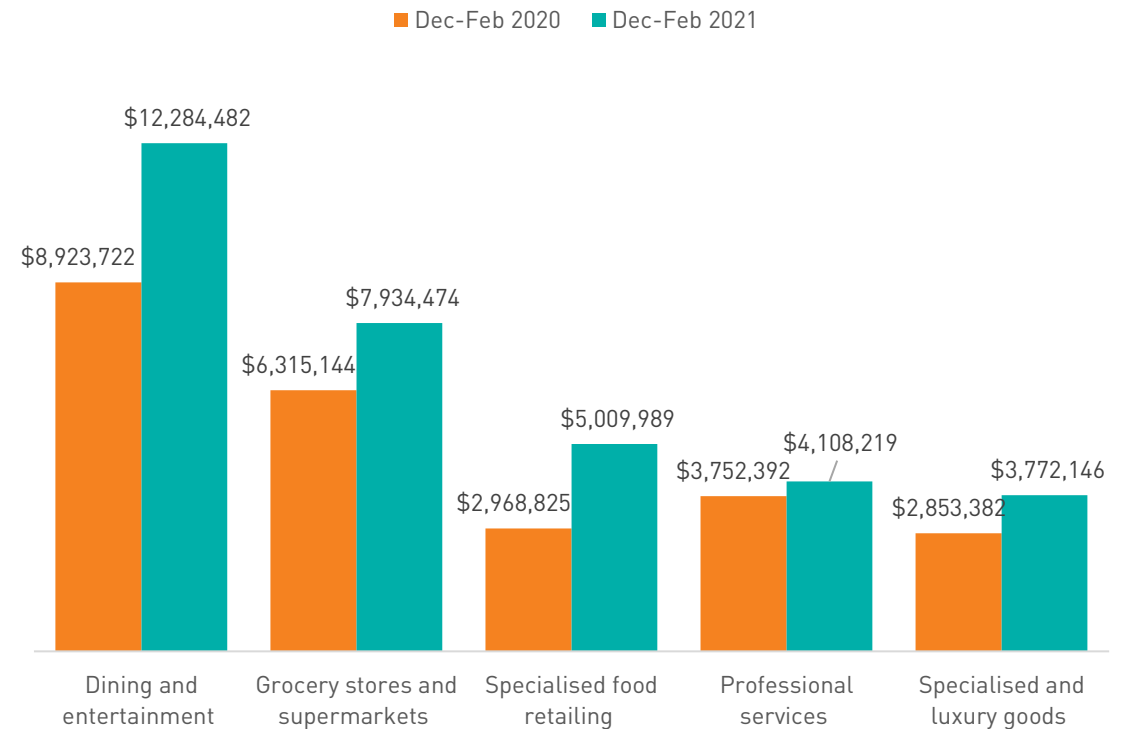


Expenditure was highest last summer in all five major categories on Wednesdays and Thursdays.

Wednesday expenditure - Summer



Thursday expenditure - Summer

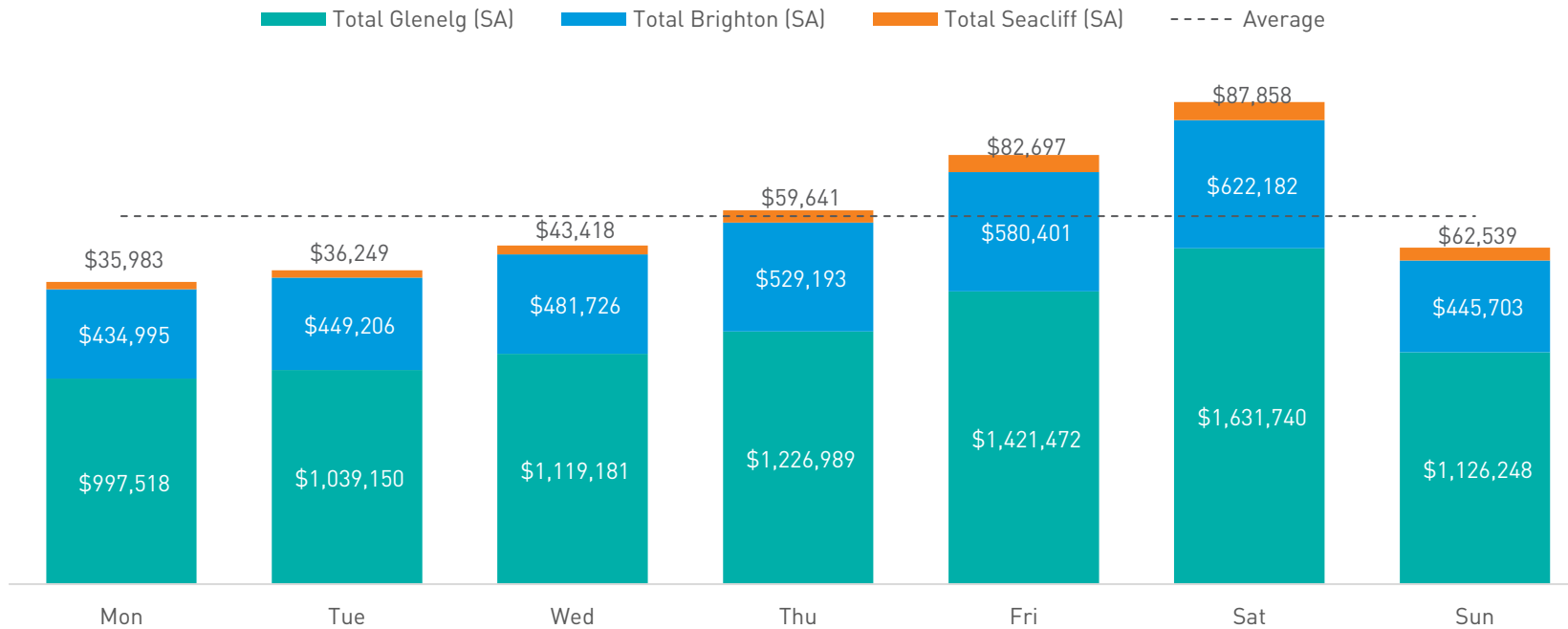


Weekends are driven by the leisure market

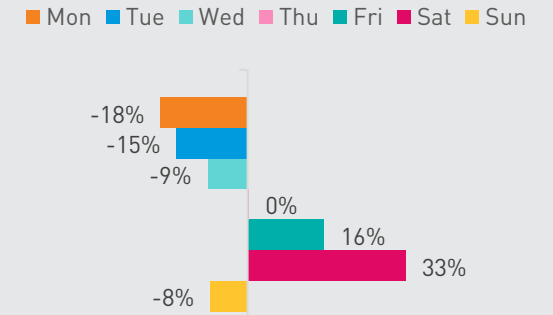
- The consumer market in Brighton is less volatile and more consistent across all week.
- Seacliff has the highest variation between weekday and weekend.

Average expenditure by suburb

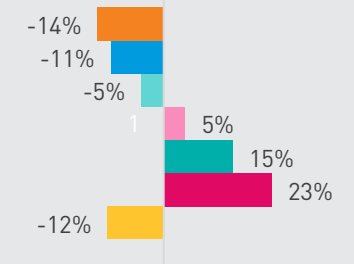
Weekday average
\$1,787,727



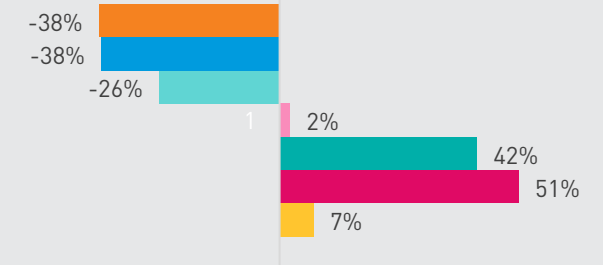
Average distance
Glenelg



Brighton



Seacliff



Weekends are the preferred period for Dining and Entertainment.

Heatmap - Incidence of expenditure by days of the week

Categories	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Dining and entertainment	22.8%	23.2%	24.2%	23.4%	30.1%	35.4%	43.0%
Grocery stores and supermarkets	23.5%	20.9%	20.6%	20.4%	18.0%	20.0%	21.8%
Specialised food retailing	8.2%	8.1%	8.3%	9.0%	10.3%	11.2%	9.9%
Professional services	12.7%	13.5%	12.1%	11.5%	8.7%	2.5%	1.0%
Specialised and luxury goods	9.4%	9.3%	8.8%	9.0%	8.0%	8.2%	6.5%
Total	\$ 1,946,388	\$ 2,066,088	\$ 2,237,815	\$ 2,465,192	\$ 2,826,575	\$ 3,004,813	\$ 2,044,956



Direction of comparison



APPENDIX 1: Omnibus Survey Tool

Project No: 11947

City of Holdfast Bay
COMMERCIAL IN CONFIDENCE

September 2021 OMNIBUS (11991)

Sample: n=400	Gen. Pop: Metro SA
Online methodology	
Representative of Gender and Age 18+	

Omnibus Client	Questions
City of Holdfast Bay	5
CLASSIFICATIONS	7

Online introduction:

McGregor Tan is conducting a **survey** about a variety of subjects and would appreciate your opinion.

All completed surveys go into a draw for a chance to win \$200 at the end of the month. You will also be entered into our annual McGregor Tan cash draw of \$1,000.

Participation in the survey voluntary. McGregor Tan is an independent social and market research company and complies with the Privacy Act. We can assure you that all information given will remain confidential and we do not sell, promote or endorse any product or service, there are no right or wrong answers. Your details will only be used for research purposes and will not be sold to any third party.

The first few questions are so we can achieve a good demographic spread of respondents.

**Questions in blue align with panel – do not change codes or question numbers*

S1 Do you live in South Australia?

1.	Yes	
2.	No	terminate

Gender1 Are you... **Select one**

1.	Male
2.	Female
3.	Non-binary / Gender fluid / Differently identify

YOB What year were you born? **Enter a number**

<i>Hidden: Automatic recode into the following age groups</i>		
1.	18 to 24	1997-2003
2.	25 to 30	1991-1996
3.	31 to 39	1982-1990
4.	40 to 54	1967-1981
5.	55 to 64	1957-1966

6.	65+	1921-1956
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Postcode What is the postcode and suburb of where you live?

Postcode	
Suburb	
Location	SA regions

City of Holdfast Bay (11947)

1. **Ask all:** How likely are you to visit the following for leisure (shopping/ dining/ entertainment/ events) over the next three months? **Select all that apply (rotate)**

1.	Glenelg
2.	Brighton
3.	Seacliff
4.	Adelaide Hills
5.	Henley Beach
6.	Adelaide CBD
7.	Regional SA
8.	None of the above

2. **Ask all:** Have you ever been to Glenelg? **Select one**

1.	Yes
2.	No

3. **Ask all:** Using a score of 0 to 10 where 0 is not at all likely 10 is extremely likely, how likely are you to recommend Glenelg as a place to visit to friends, family or colleagues?

	0 – Not at all likely				★				10 – Extremely likely		
Glenelg	0	1	2	3	4	5	6	7	8	9	10

4. **Ask all:** Thinking about **last summer**, did you visit any of the following locations for leisure (shopping/ dining/ entertainment/ event)?
Select one

	Yes	No	Don't know / not sure
Glenelg	1	2	3
Brighton	1	2	3
Seacliff	1	2	3

5. **Ask all:** How likely are you to attend the following events in Glenelg **this summer**? **Select one option per line (rotate)**

	Very unlikely	Somewhat unlikely	Neither likely nor unlikely	Somewhat likely	Very likely
Ice Cream Festival	1	2	3	4	5

Moseley Beach Club	1	2	3	4	5
Giant Ferris Wheel	1	2	3	4	5
Sunset Markets	1	2	3	4	5
NYE Fireworks	1	2	3	4	5
Street Party	1	2	3	4	5
Beach Concert	1	2	3	4	5
Temptation Sailing Cruise	1	2	3	4	5

CLASSIFICATIONS:

Employment: Which best describes your employment? **Select one**

1.	Yes, full time
2.	Yes, part time or casual
3.	No

Occupation: If yes: Which best describes you / your occupation?

1.	Managers/Administrators (incl. all managers, government officials, administrators)
2.	Professionals (include. architects, lawyers, accountants, doctors, scientists, teachers, health professionals, professional artists)

3.	Technical or Para-Professionals (e.g. technical officers, technicians, nurses, medical officers, police officers, computer programmers or operators, teaching or nursing aids, scientific officers)
4.	Trades persons (e.g. building, electrical, metal, printing, vehicle, food handling, horticulture, marine trades persons)
5.	Clerks & Administrative (e.g. secretarial, data processing, telephonist, sorting clerks, messengers)
6.	Sales, Community & Personal Service Workers (e.g. investment, insurance, real estate sales, sales reps, assistants, tellers, ticket sellers, personal service workers)
7.	Plant & Machine Operators/Drivers (e.g. road, rail, machine, mobile or stationary plant operators/drivers)
8.	Labourers & Related Workers (e.g. trades assistants, factory hands, farm labourers, cleaners, construction and mining labourers)
9.	Something else (specify)
Occupation: If no: Which best describes you / your occupation?	
10.	Student
11.	Home duties
12.	Retired
13.	Other (e.g. unemployed, etc.)

BusinessOwner: Are you a business owner?

1.	Yes
2.	No

Household: Which of these groups best describes your household?

1.	Young, single living alone or sharing accommodation with friends
2.	Young couple no children
3.	Family with youngest child 4 years or under
4.	Family with youngest child 12 years or under
5.	Family with teenager/adult living at home
6.	Older couple OR single with no children in household

Income: Which of the following best describes your gross (before tax) Household Income? **Select one**

1.	Under \$20,000 pa
2.	\$20,000-39,999 pa
3.	\$40,000-59,999 pa
4.	\$60,000-79,999 pa
5.	\$80,000-99,999 pa
6.	\$100,000-\$139,999 pa
7.	\$140,000-\$179,999 pa
8.	\$180,000+ pa
9.	Prefer not to say

Access How did you hear about this survey? **Select one**

1.	Email invitation
2.	Facebook
3.	Word of mouth


4.	SMS
5.	Other
6.	CATI

ADD PRIZE DRAW

We normally inform our winners by phone and email. If you wish to enter the prize draw and any future McGregor Tan market research activities, please fill in your details below:

First name	
Email	
Contact number	

Month_Completed

<p>McGregor Tan is accredited to the highest professional industry standards (ISO 20252:2019 Market, Opinion and Social Research) for the full scope of research and strategy services including customised research for consumer, social and commercial studies, as recognised by the Australian Market and Social Research Society.</p>	 <p>BEST PRACTICE CERTIFICATION ISO 20252 MARKET, OPINION & SOCIAL RESEARCH</p>
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THANK YOU