

Council Agenda

NOTICE OF MEETING

Notice is hereby given that an ordinary meeting of Council will be held in the

**Council Chamber – Glenelg Town Hall
Moseley Square, Glenelg**

Tuesday 8 February 2022 at 7.00pm

A handwritten signature in blue ink, appearing to read "P Jackson".

**PAMELA JACKSON
A/CHIEF EXECUTIVE OFFICER**



Ordinary Council Meeting Agenda

1. OPENING

The Mayor will declare the meeting open at 7:00pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. SERVICE TO COUNTRY ACKNOWLEDGEMENT

The City of Holdfast Bay would like to acknowledge all personnel who have served in the Australian forces and services, including volunteers, for our country.

4. PRAYER

Heavenly Father, we pray for your presence and guidance at our Council Meeting. Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

5. APOLOGIES

5.1 Apologies Received

5.2 Absent

6. ITEMS PRESENTED TO COUNCIL

7. DECLARATION OF INTEREST

If a Council Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Council they are asked to disclose the interest to the Council and provide full and accurate details of the relevant interest. Members are reminded to declare their interest before each item.

8. CONFIRMATION OF MINUTES

Motion

That the minutes of the Ordinary Meeting of Council held on 25 January 2022 be taken as read and confirmed.

Moved Councillor _____, Seconded Councillor _____

Carried

9. PUBLIC PRESENTATIONS

- 9.1 **Petitions** - Nil
- 9.2 **Presentations** - Nil
- 9.3 **Deputations** - Nil

10. QUESTIONS BY MEMBERS

- 10.1 **Without Notice**
- 10.2 **On Notice**
 - 10.2.1 Partridge Street Carpark – Councillor Miller (Report No: 28/22)
 - 10.2.2 Seacliff Boat Ramp Safety Improvements – Councillor Lindop (Report No: 29/22)
 - 10.2.3 Fire in Dunes at Seacliff – Councillor Lindop (Report No: 30/22)

11. MEMBER'S ACTIVITY REPORTS - Nil**12. MOTIONS ON NOTICE**

- 12.1 Beach Access at Glenelg – Mayor Wilson (Report No: 22/22)
- 12.2 Petition for SAPOL Foot Patrol at Jetty Road and Moseley Square, Glenelg (Report No: 24/22)
- 12.3 Partridge House Maps Classification – Councillor Miller (Report No: 34/22)
- 12.4 Motion on Notice – Rescission Motion - Seacliff Plaza Project – Councillor Lonie (Report No: 33/22)

13. ADJOURNED MATTERS - Nil**14. REPORTS OF MANAGEMENT COMMITTEES AND SUBSIDIARIES – Nil****15. REPORTS BY OFFICERS**

- 15.1 Items in Brief (Report No: 25/22)
- 15.2 Reappointments to the Council Assessment Panel (Report No: 26/22)
- 15.3 Holder Road Traffic Investigation (Report No: 23/22)
- 15.4 Budget and Annual Business Plan Update – as at 31 December 2021 (Report No: 27/22)
- 15.5 Jetty Road Mainstreet Committee Terms of Reference (Report No: 31/22)

16. RESOLUTIONS SUBJECT TO FORMAL MOTIONS

Presented for the information of Members is a listing of resolutions subject to formal resolutions, for Council and all Standing Committees, to adjourn or lay on the table items of Council business, for the current term of Council.

17. URGENT BUSINESS – Subject to the Leave of the Meeting

18. CLOSURE



**PAMELA JACKSON
A/CHIEF EXECUTIVE OFFICER**

Item No: 10.2.1

Subject: **QUESTION ON NOTICE – PARTRIDGE STREET CARPARK – COUNCILLOR MILLER**

Date: 8 February 2022

QUESTION

Councillor Miller asked the following question:

- 1. *What permit deals are currently in place for the Partridge Street Carpark?***
- 2. *How many individuals are currently utilising permits?***
- 3. *What steps are being taken to advertise and engage Jetty Road traders and employees to use these permits?***

ANSWER –General Manager, Community and Business

An answer to this will be tabled at the 8 February 2022 Council meeting.

Item No: 10.2.2

Subject: **QUESTION ON NOTICE – SEACLIFF BOAT RAMP SAFETY IMPROVEMENTS – COUNCILLOR LINDOP**

Date: 8 February 2022

QUESTION

Councillor Lindop asked the following question:

“Can City of Holdfast Bay Administration please advise what Signage at Seacliff Boat Ramp and Beach has been done and what Safety Improvement Signs are not yet installed? Is there a reason they haven’t been installed and if not, when they will be completed?”

BACKGROUND

The Seacliff Beach Access – Safety Improvements was a report and a motion on 14 July 2020. The motion reads:

15.3 Seacliff Beach Access – Safety Improvements (Report No: 170/20)

Safety issues were identified for pedestrians and other Coast Park users when crossing the beach access ramp at Seacliff. In response to Motion C140420/1774 carried at Council’s meeting on 14 April 2020 (Report No: 72/20), Administration has investigated the safety concerns associated with the Seacliff Beach access ramp / Coast Park trail and examined methods to improve the safety and accessibility for all users.

This report detailed proposed improvements to infrastructure and signage in order to decrease the risk for beach and Coast Park users, without reducing the accessibility of the beach as a boat launch site.

City of Holdfast Bay 451 Council Minutes 14/07/2020 Motion C140720/1956

1. *That Council approve the following works, in order to improve safety and accessibility for users of the Seacliff Beach Access Ramp:*
 - a) *undertake design and construction of new driveway invert of the vehicle ramp, drainage and linemarking;*
 - b) *improved signage on the ramp and beach to better define usage rules, give way priorities, and launch area to increase safety and awareness for all users; and*

- c) *design and construct two (2) new pedestrian access ramps on the northern and southern side of the beach access ramp to provide safe pedestrian access to the beach from adjoining carpark and footpath.*
2. *That Council allocate a new budget item estimated at \$69,500 in the 2020/21 Capital Works Budget to undertake the design and construction of the proposed works.*

Moved Councillor Lonie, Seconded Councillor Lindop

As part of this Council Motion, the New signage in the report of the Motion was written as:

Map Location	Signs to be installed
1 (on Coast Park)	New Sign: Warning of crossing point (vehicle danger)
2 (on Coast Park)	New Sign: Warning of crossing point (vehicle danger) New Sign: Notice of holding bay on road
3 (Adjacent road)	New Sign: Beware pedestrians crossing
4 (On Access ramp)	Existing Sign: Pedestrians – Keep boat ramp area clear for vehicles & trailer access New Sign: showing location of pedestrian beach access New Sign: Beware pedestrians crossing New Sign: 4WD Recommended– soft sand Existing Sign: Vehicles not permitted on beach except to launch and retrieve boats – <i>(It has been determined that this is sufficient to disallow parking on the beach)</i>
5 (on Beach)	New Sign: Double sided sign on beach – x4 <ul style="list-style-type: none"> • One side denotes extent of public boat launching and retrieving (authorised vehicles excepted) • Other side warns pedestrians of vehicles manoeuvring in area

ANSWER – General Manager, Assets and Delivery

An answer to this will be tabled at the 8 February 2022 Council meeting.

Item No: 10.2.3

Subject: **QUESTION ON NOTICE – FIRE IN DUNES AT SEACLIFF – COUNCILLOR LINDOP**

Date: 8 February 2022

QUESTION

Councillor Lindop asked the following question:

“On the 24th of December 2021 there was a fire in the Dunes in Seacliff, approximately opposite No 210 Esplanade Seacliff.

Could Holdfast Bay Administration please give us details about the fire and the response from Emergency Services? When was Council Administration aware of the fire, and who responded?

What has been the report back from damage done to the vegetation in the dunes please? I am aware that some plants appear to be rejuvenating, however we also would have lost a lot of young plants in this area.

Was there a Police Report made and what has been done to investigate this terrible act of vandalism and to help prevent or deter occurrences of this in the future?”

Background

On the evening of 24th of December 2021 there was a fire in the Dunes in Seacliff, approximately opposite No 210 Esplanade Seacliff.

There was some incredibly scary photos of the fire on the Seacliff Community Facebook Group, which looked out of control. There has been questions asked by residents about this matter.

ANSWER – General Manager, Community and Business

An answer to this will be tabled at the 8 February 2022 Council meeting.

Item No: 12.1

Subject: **MOTION ON NOTICE – BEACH ACCESS AT GLENELG – MAYOR WILSON**

Date: 8 February 2022

PROPOSED MOTION

Mayor Wilson proposed the following motion:

That Council admin report back to Council by 8 March 2022 on installing a beach access mat from the Glenelg beach entry point (next to the jetty) to the sea so that people with a disability can have access to the ocean during the Summer months. The report will include costing on civil work required for the remodelling the ramp access onto Glenelg Beach so that it is DDA compliant, investigate grant funding available for DDA ramp upgrade, investigate grant funding available from PQSA or equivalent organisation for the accessibility mat. Investigate grant funding opportunity to purchase floating wheelchairs / beach access wheel chairs. It will also provide options for a DDA compliant toilet (s) near the Glenelg ramp access (near the water tank along the seawall or other such suitable location).

BACKGROUND

On 21 January 2022 a come a try day was held at Glenelg beach for people with mobility issues. The mat technology used to facilitate access to the beach has changed since the Seacliff mat was purchased and is now more robust, lighter and able to withstand vehicles movement over it. As such previous infrastructure concerns are no longer an issue.

It was incredible to see the joy that beach access provided and we should move to facilitate a permanent mat at Glenelg during the summer months, starting November 2022.

During the course of the day I spoke with reps from PQSA and Glenelg Surf who would be supportive of the concept. I propose that it be next to the Moseley Beach Club as that is the shortest route to the ocean, is closer to the current toilets and can be watched by the club's security overnight. It may be possible to store accessible wheelchairs at the Moseley overnight as well.

Item No: 12.2

Subject: **MOTION ON NOTICE – PETITION FOR SAPOL FOOT PATROL AT JETTY ROAD AND MOSELEY SQUARE, GLENELG – MAYOR WILSON**

Date: 8 February 2022

PROPOSED MOTION

Mayor Wilson proposed the following motion:

That Council arrange for a petition to be distributed asking that the state government and SA police provide dedicated foot patrols on a continual basis servicing Jetty Road Glenelg and Moseley Square over the summer period which petition will be presented to Parliament.

BACKGROUND

Traders in the Jetty Road, Glenelg precinct have been reporting increased crime and antisocial behaviour in the area, with there being a marked escalation in the frequency and severity of such behaviour since the Christmas period.

On 19 January 2022, Jetty Road Mainstreet Committee Chair, Con Maios, wrote to Minister Patterson to express traders' concerns in this regard, particularly the extent to which such incidents are influencing the perception of safety within the precinct for local customers, visitors and businesses.

Item No: 12.3

Subject: **MOTION ON NOTICE – PARTRIDGE HOUSE MAPS CLASSIFICATION –
COUNCILLOR MILLER**

Date: 8 February 2022

PROPOSED MOTION

Councillor Miller proposed the following motion:

That Council, as owners of the site, classify Partridge House as ‘Parks and Garden’ on Google maps.

BACKGROUND

Partridge House is community land first and event venue second and this needs to be reflected on maps services. At present the site is not listed as publicly accessible and its opening hours reflect council staff hours for the event venue.

The current ‘notation’:

- A. Is a Covid update only; and
- B. Omits the area from being identified if a member of the public searches for parks in the area.

Item No: 12.4

Subject: **MOTION ON NOTICE – RESCISSION MOTION – SEACLIFF PLAZA PROJECT – COUNCILLOR LONIE**

Date: 8 February 2022

PROPOSED MOTION

Councillor Lonie proposed the following motion:

That Council rescind the Motion C250122/2526, in relation to the adjournment of Report No: 11/22 which sought approval to conduct consultation for Stage 1 of the Seacliff Plaza project.

If carried, then I propose:

- 1. That Council approves the Stage 1 Seacliff Plaza Community Consultation Pack; and**
 - 2. That Council approves Administration to undertake consultation activities as identified for Stage 1 of the Seacliff Plaza Project.**
-

BACKGROUND

The proposed design for Stage 1 of Seacliff Plaza ensures that the amenities block and surrounding facilities are future proofed. The design provides increased community amenity, and with the funding from the State Government, allows for a design that supports Council's strategic objectives in relation to designing and building community amenities that are accessible to all members of our community and meeting our environmental targets. Approving community consultation on this project will provide necessary feedback to Council on the design and will not prohibit changes to be made to the design in the future.

The reason for tabling this rescission motion is that I believe the matter needs to be resolved prior to the commencement of caretaker period for the State Government election, given that the State Government is a joint funding partner of this project.

PREVIOUS COUNCIL MINUTE

15.5 Seacliff Plaza Project Update (Report No: 11/22)

The Seacliff Plaza Project was funded in the 2021/22 Budget to deliver a design for the Seacliff Foreshore and deliver stage 1 construction, which included a new amenities building.

The project was initiated to address the issues of services and amenities non-compliance with Australian standards, rectify non-compliant disability access, amenities and provisions and replace the amenities building facilities that reached the end of their useful life in 2019.

Following Council Workshops in November 2021 on the draft concepts plans and in January 2022 regarding the Stage 1 Consultation proposal, this report presented the draft community consultation package for approval and to commence public consultation on Seacliff Plaza Stage 1 on 1 February 2022 for 21 days.

Motion

That Council:

- 1. approves the Stage 1 Seacliff Plaza Community Consultation Pack Images attached in this report; and**
- 2. approve administration to undertake consultation activities identified in this report.**

Moved Councillor Lindop, Seconded Councillor Lonie

Adjournment

C250122/2526

That the report be adjourned until the end of March 2022 to allow for Administration to consider alternative locations for positioning of the proposed toilets and change rooms, with options and costings to be workshopped and brought back to Council for public consultation approval.

Moved Councillor Smedley, Seconded Councillor Miller

Carried

Councillors Smedley and Miller have spoken to the motion, however Councillor Smedley has the right of reply.

Item No: 15.1
Subject: **ITEMS IN BRIEF**
Date: 8 February 2022
Written By: Personal Assistant
General Manager: Strategy and Corporate, Ms P Jackson

SUMMARY

These items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

RECOMMENDATION

That the following items be noted and items of interest discussed:

1. **Local Government Association – Dog and Cat Management Board Nomination Update**
 2. **Brighton Road Intersection Upgrades**
 3. **Finalist in the SA Landcare Association**
 4. **December 2021 Grants Update**
 5. **West Beach Trust Board Reappointment – Councillor Abley**
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REPORT

1. **Local Government Association – Dog and Cat Management Board Nomination Update**

Council received an update from the Local Government Association for its nomination of Cr Fleming for the Dog and Cat Management Board.

Refer Attachment 1

2. **Brighton Road Intersection Upgrades**

The Australian and South Australian governments recently announced \$40 million (50:50) to be spent in the Holdfast Bay region.

\$30 million will be allocated to upgrade the Brighton Road and Edwards Street intersection at South Brighton, and the Brighton Road, Wattle Street and Dunrobin Road intersection at Hove. \$10 million will be allocated to upgrade the Automated Train Protection (ATP) system on the Seaford line.

These intersections were identified by a number of community members as requiring an upgrade to improve accessibility and safety in the area. Reconfiguration and optimisation of the ATP is planned to reduce the time that boom gates are lowered and the length of time that the audible signal will ring, benefiting both the road and rail users when trains stop at Hove railway station and a number of other locations along the Seaford rail line.

Planning for the Brighton Road and Edwards Street intersection will commence first.

3. Finalist in the SA Landcare Awards

For the past two years, Council has been working to improve our dune biodiversity at an increased pace, thanks to our partnership with Trees For Life, who won two grants for this work, and our Holdfast Habitat Heroes. This project is now listed as a finalist in the Coastcare category of the SA Landcare Awards. Winners to be announced 31 March.

4. December 2021 Grants Update

For the 2021-22 financial year (at the second quarter) Council received \$552,426 in external grant funding (not including any operating subsidies from Alwyndor). This consists of:

- \$435,646 in recurring funding
- \$116,780 in operating funding

Council received funding from previous financial years for use this financial year comprising:

- \$943,620 in capital grants received in previous financial years for use this financial year; and
- \$164,385 in operating and other projects received in previous financial years for use this financial year.

Council has confirmed \$2,158,808 will be received for recurring grants across the financial year.

\$1,400,000 has been confirmed for Glenelg Oval, paid retrospectively upon expenditure, over three (3) years.

The attached schedule provides the details of our external grant position.

Refer Attachment 2

The following grant applications have been successful, with funds being received in Quarter 3:

- Seacliff Trees - Green Adelaide - \$100,000
- 'Greening Seacliff' - Greener Neighbourhoods Grant - \$32,002 Pine Gully Masterplan Implementation
- Green Adelaide - \$150,000
- Seacliff Plaza – Open Space Grant - \$1 million

The following grant applications are awaiting an outcome:

- Tarlton Stormwater Upgrade - Australian Government Department of Industry, Science, Energy and Resources - \$2,500,000
- Arts Recovery Fund – Artist Employment Grant - Department of the Premier and Cabinet - \$30,000

Council will continue to monitor for opportunities for grant funding where applicable and suitable.

5. West Beach Trust Board Reappointment – Councillor Abley

On 1 February the Minister for Planning and Local Government, The Hon Josh Teague MP wrote to Councillor Abley to advise that he had reappointed her as a Member of the West Beach Trust Board for a term from 1 March 2022 to 28 February 2025.

Refer Attachment 3

Attachment 1



In reply please quote our reference: ECM 771539

25 January 2022

Mr Roberto Bria
Chief Executive Officer
City of Holdfast Bay

Emailed: rbria@holdfast.sa.gov.au mail@holdfast.sa.gov.au

Dear Roberto

Dog and Cat Management Board

Thank you for your Council's nomination of Cr Jane Fleming for the Dog and Cat Management Board.

At its meeting on 20 January 2022 the LGA Board of Directors resolved to submit the following five nominees from which two persons will be appointed by the Minister for Environment and Water.

- Mr Greg Parker, Mount Barker District Council
- Ms Karen Rokicinski, City of Victor Harbor
- Cr Mark Osterstock, Adelaide Hills Council
- Cr Helga Lemon, City of Burnside
- Cr Jane Fleming, City of Holdfast Bay

Please advise Cr Fleming of the Board of Director's decision.

We will advise you of the final appointment once we have been notified by the Minister's office. In the meantime if you have any queries in relation to this matter please contact nominationscoordinator@lga.sa.gov.au.

Yours sincerely



Tami Norman
Program Leader Governance

Telephone: (08) 8224 2037
Email: tami.norman@lga.sa.gov.au

Attachment 2



SUCCESSFUL APPLICATIONS									
Grant - Capital									
Bid Title	Grant Total	Received in Previous Financial Year(s)	2021-22 Total	Received 2021-22 Quarter 1	Received 2021-22 Quarter 2	Received 2021-22 Quarter 3	Received 2021-22 Quarter 4	Received for future financial years	Total Received during 2021-22
Jetty Rd, Glenelg Masterplan funding	\$ 788,620	\$ 788,620	\$ 788,620						\$ -
Minister for Planning and Local Government - former Buffalo site remediation	\$ 100,000	\$ 100,000	\$ 100,000						\$ -
Office for Recreation Sport & Racing - Dover Square Tennis Club lighting	\$ 55,000	\$ 55,000	\$ 55,000						\$ -
Local Government Infrastructure Partnership Program (Glenelg Oval) - received retrospectively on expenditure	\$ 1,400,000	\$ -							\$ -
Total	\$ 2,343,620	\$ 943,620	\$ 943,620	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Grant - Non-Cash Receipt Council Owned Assets									
Bid Title	Grant Total	Received in Previous Financial Year(s)	2021-22 Total	Received 2021-22 Quarter 1	Received 2021-22 Quarter 2	Received 2021-22 Quarter 3	Received 2021-22 Quarter 4	Received for future financial years	Total Received during 2021-22
Libraries Capital Materials Funding		Recurring			In kind contribution				\$ -
Total	\$ -	\$ -	\$ -						\$ -

Grant - Operating Project and other									
Bid Title	Grant Total	Received in Previous Financial Year(s)	2021-22 Total	Received 2021-22 Quarter 1	Received 2021-22 Quarter 2	Received 2021-22 Quarter 3	Received 2021-22 Quarter 4	Received for future financial years	Total Received during 2021-22
FOGO (Green Industries SA)	\$ 97,000	\$ 46,380	\$ 97,000	\$ 46,380					\$ 46,380
History Trust SA - museum and collection program	\$ 8,651	\$ 8,651	\$ 8,651						\$ -
Coastal Protection Board - sewall remediation study	\$ 54,400	\$ 54,400	\$ 54,400						\$ -
LGA Grants Management best practice guide	\$ 25,000	\$ 25,000	\$ 25,000						\$ -
Natural Resources Adelaide & Mt Lofty Ranges contribution to LGA research and Development grant	\$ 3,000	\$ 3,000	\$ 3,000						\$ -
Mt Barker Council contribution to LGA research and Development grant	\$ 1,500	\$ 1,500	\$ 1,500						\$ -
LGA - Establishing Resilient Food Systems in SA	\$ 20,000	\$ 20,000	\$ 20,000						\$ -
Alexandrina Council contribution to Resilient Food Systems in SA program	\$ 2,727	\$ 2,727	\$ 2,727						\$ -
Onkaparinga Council contribution to Resilient Food Systems in SA program	\$ 2,727	\$ 2,727	\$ 2,727						\$ -
National Australia Day Council - Australia Day Community Grants Program	\$ 20,000		\$ 20,000		\$ 16,000				\$ 16,000
Coastal Protection Board - Seawall Remediation	\$ 54,400		\$ 54,400	\$ 54,400					\$ 54,400
Total	\$ 289,405	\$ 164,385	\$ 289,405	\$ 100,780	\$ 16,000	\$ -	\$ -	\$ -	\$ 116,780

Grant - Recurring									
Bid Title	Grant Total	Received in Previous Financial Year(s)	2021-22 Total	Received 2021-22 Quarter 1	Received 2021-22 Quarter 2	Received 2021-22 Quarter 3	Received 2021-22 Quarter 4	Received for future financial years	Total Received during 2021-22
Commonwealth Home Support Program (CHSP) Administered by Alwyndor	\$ 375,452		Recurring	\$ 93,863					\$ 93,863
Financial Assistance Grant - General Purpose			Recurring	\$ 110,368					\$ 110,368
Financial Assistance Grant - Roads			Recurring	\$ 47,130					\$ 47,130
Local Roads and Community Infrastructure	\$ 1,599,071		Recurring						\$ -
Libraries Board Grant - Brighton Library (Awaiting State Government budget)			Recurring						\$ -
Libraries Board Grant - Glenelg Library (Awaiting State Government budget)			Recurring						\$ -
NRM Biodiversity and Coastal Project Officer			Recurring						\$ -
Supplementary Roads Grant	\$ 184,285		Recurring	\$ 184,285					\$ 184,285
Total	\$ 2,158,808	\$ -	\$ 435,646	\$ 435,646	\$ -	\$ -	\$ -	\$ -	\$ 435,646

Total of Grant Funding for 2021-22 Confirmed	\$ 4,791,833
Total received in 2020-21 applicable to 2021-22	\$ 1,108,005
Total Received 2021-22 - Quarter 1	\$ 536,426
Total Received 2021-22 - Quarter 2	\$ 16,000
Total Received 2021-22 - Quarter 3	\$ -
Total Received 2021-22 - Quarter 4	\$ -
Total Received in 2021-22 for future financial years	\$ -
Total Grant Funding received in 2021-22	\$ 552,426

Attachment 3



The Hon Josh Teague MP



22MPL0081

**Government
of South Australia**

**Minister for Planning
and Local Government**

GPO Exchange
10 Franklin Street
Adelaide SA 5000

GPO Box 464
Adelaide SA 5001
DX 336

Tel 08 8207 1723
Fax 08 8207 1736

Ms Rebecca Abley
39 Eton Road
SOMERTON PARK SA

By email: ableys4@bigpond.com

Dear Ms Abley

I write in relation to your appointment as Member of the West Beach Trust Board (Board), which is due to expire on 28 February 2022.

I am pleased to advise you that, pursuant to section 7(4) of the *West Beach Recreation Reserve Act 1987*, I have reappointed you as a Member of the Trust for a term from 1 March 2022 to 28 February 2025.

You may already be familiar with Cabinet's guidelines for Board Members, which can be accessed at the link below:

<https://www.dpc.sa.gov.au/responsibilities/boards-and-committees/resources-and-publications/Boards-and-Committees-Guidelines.pdf>.

The remuneration for this position is determined by Cabinet and is set at the annual fee of \$12,383 for the duration of this appointment.

I congratulate you on your reappointment and look forward to your contribution to the Trust's work.

Yours sincerely

A handwritten signature in blue ink that reads 'Josh Teague'.

Hon Josh Teague MP
Minister for Planning and Local Government

1 / 2 / 2022

Item No: 15.2

Subject: **REAPPOINTMENTS TO THE COUNCIL ASSESSMENT PANEL**

Date: 8 February 2022

Written By: Manager, Development Services

General Manager: Strategy and Corporate, Ms Pamela Jackson

SUMMARY

The tenure of the four (4) Independent Members currently serving on the City of Holdfast Bay Council Assessment Panel expires shortly. Given the timing of the Local Government Election, and in light of each Members' good performance to date, this report recommends that Council reappoint each Member until 31 March 2023 to provide a more immediate opportunity for the new Council to select and appoint the Council Assessment Panel of its choosing.

RECOMMENDATION

- 1. That David Bailey be reappointed to serve as Independent Presiding Member of the City of Holdfast Bay Council Assessment Panel in accordance with its Operating Procedures for the period commencing 1 May 2022 and ending 31 March 2023.**
 - 2. That Jim Gronthos, Sarah Reachill, and Yvonne Svensson, be reappointed to serve as Independent Member of the City of Holdfast Bay Council Assessment Panel in accordance with its Operating Procedures for the period commencing 1 May 2022 and ending 31 March 2023.**
-

STRATEGIC PLAN

Sustainability Aspiration 2030s – A range of sustainable and accessible housing options is available to enable social and cultural diversity and affordability without negatively affecting the heritage values of the city

Sustainability Aspiration 2050s – Holdfast Bay is internationally recognised as a leader in inclusion and participation

COUNCIL POLICY

Council Assessment Panel Operating Procedures.

STATUTORY PROVISIONS

Planning, Development & Infrastructure Act 2016.

BACKGROUND

The tenure of each of the four (4) Independent Members serving on the City of Holdfast Bay Council Assessment Panel (CAP) expires on 1 May 2022. Since the time of their appointment, each Member has received training and support in readiness for the new planning system, with each Member also achieving formal accreditation as required under the Planning, Development and Infrastructure Act 2016. The Members have performed well as a unit since, to the point where there is good cause to extend each of their tenures to ensure that one of the first important functions of the new Council would be to select and appoint the CAP on behalf of its community.

REPORT

Independent Members of the CAP are appointed for a maximum term of two (2) years, in accordance with the CAP Operating Procedures. The term of appointment for each of the four (4) Independent Members serving on the CAP ends on 1 May 2022. Rather than make long-term appointments six (6) months prior to the Local Government Elections, the circumstances warrant consideration for Council granting an extension to the term of each Member for a limited period until 31 March 2023 as a means to allow the new Council to select and appoint the CAP of its choosing.

An extension to each Members' tenure is also appropriate on the basis that each of the CAP Members have been provided with training and support in preparation for the new planning system. Their ongoing membership of the CAP would ensure a return on Council's investment into their development, which can continue to be realised if their respective tenures are extended. David Bailey as the Presiding CAP Member, and Jim Gronthos, Sarah Reachill and Yvonne Svensson as Ordinary CAP Members, have performed well as a unit, having developed an understanding that has resulted in good decision making. Having regard to the fact that the current membership of the CAP has only been together for eighteen (18) months, it would seem reasonable to delay the expense of recruiting new members to a time commensurate with the appointment of the new Council.

BUDGET

If the recommendation is endorsed, the cost associated with recruiting a new CAP is transferred from the 2021/22 Annual Business Plan to the 2022/23 Annual Business Plan.

LIFE CYCLE COSTS

There are no life cycle costs associated with extending the tenure of Independent Members to the CAP.

Item No: 15.3

Subject: **HOLDER ROAD TRAFFIC INVESTIGATION**

Date: 8 February 2022

Written By: Traffic and Transport Lead

General Manager: Assets and Delivery, Mr M de Heus

SUMMARY

At the Ordinary Meeting of Council on 27 April 2021 (Item 15.6 Holder Road Traffic Investigation Report No: 124/21) a traffic report was tabled including a detailed assessment on various traffic management options available to Holder Road. The report was adjourned under *Regulation 19, Local Government (Proceedings at Meetings) Regulations 2013*, to allow time for the residents of Holder Road to present further information to Council by way of deputation. The deputation did not eventuate.

The adjourned report was presented to Council 11 May 2021 (report 148/21) and it was resolved that Administration initiate a local area traffic count and speed count for the precincts surrounding and including Holder Road, Hove and report back to Council in six months with recommendations.

Additional traffic surveys have been undertaken on Holder Road and surrounding road network. The results identified that Holder Road and surrounding roads are similar with regard to vehicle speeds and volumes. No additional traffic calming measures are considered to be required at this time.

RECOMMENDATION

That the report be noted.

STRATEGIC PLAN

Sustainability Objectives 2020-2030: Support the creation of safer places.

COUNCIL POLICY

Not Applicable.

STATUTORY PROVISIONS

Not Applicable.

BACKGROUND

At its meeting held on 9 March 2021, Council resolved for Administration to investigate and report back to Council having investigated all traffic calming options on Holder Road, Hove / North Brighton between King George Avenue and the Esplanade.

This report was tabled at the Ordinary Meeting of Council on 27 April 2021 (Item 15.6 Holder Road Traffic Investigation Report No: 124/21) and was adjourned under *Regulation 19, Local Government (Proceedings at Meetings) Regulations 2013*, to allow time for the residents of Holder Road to present further information to Council by way of deputation. No deputation eventuated.

The adjourned report was presented to Council 11 May 2021 (report 148/21) and it was resolved that Administration:

- Initiate a local area traffic count and speed count for the precincts surrounding and including Holder Road, Hove / North Brighton; and
- That the outcome of this data collection be included in a report to be brought back to in six months' time with recommendations.

Two previous requests for road humps were received in 2006 and 2020. Each time the investigation determined no traffic management treatment was warranted. Traffic data obtained from a survey undertaken in February 2020 noted there has been no significant change in traffic volume and vehicle speeds over the years.

Further investigation was undertaken including a review of crash history, traffic volumes and other related information. This information was entered into the Austroads Guidelines scoring system which recommends if traffic calming interventions should be investigated. The score for Holder Road was significantly below the minimum intervention level identifying traffic calming devices are not required at this location.

REPORT

The subject section of Holder Road between Esplanade and King George Avenue is approximately 550 meters long. Access to Holder Road from the Esplanade heading north is currently prevented via a No Entry on the Esplanade. As a result, the main traffic movement on Holder Road (70% of traffic) is westbound from King George to the Esplanade.

Traffic surveys were undertaken along the surrounding road network over a 24 hour period for seven (7) days, namely:

- Holder Road, North Brighton / Hove
- Cross Street, Hove
- Gladstone Road, North Brighton
- Walsh Street, North Brighton
- Downing Street, Hove
- Hulbert Street, Hove
- Wattle Avenue, Hove



Figure 1 - Location of traffic surveys North Brighton / Hove

The survey data results are below.

Table 1 - Results of traffic survey data

Road Name	Average speed (km/h)	85 th percentile speed (km/h)	Average Daily Traffic volumes (ADT)
*Cross Street (North)	30	36	252
*Walsh Street	22	27	175
Gladstone Road	43	51	761
Holder Road (West Walsh St)	37	44	871
Holder Road (East Walsh St)	41	49	986
Holder Road (East of King George)	39	46	974
Downing Street (West Cross St)	29**	34**	900
Downing Street (East Cross St)	29**	34**	992
Hulbert Street	40	50	869
Wattle Avenue	41	48	2703

*Both Walsh Street and Cross Street are short sections of road located in a north / south direction.

** Downing Street between Esplanade and King George Avenue has Watts profile road humps installed with 20 km/h advisory signage. According to aerial imagery the road humps were installed pre 2009.

It should be noted that the speed and volume data does vary slightly both seasonally and where the counters are placed. Speeds along a section of road vary based on the length of road, parked cars and other road features. Typically Council will place the counters in a location to obtain reliable and representative data. Counters are typically placed out for a week so that averages can be calculated. In addition, speed data is limited to both average speed and the 85th percentile

speed which is the speed that 85% of vehicles speeds travel less than. Traffic speeds and volumes can be calculated in both directions and are recorder hourly which assists to determine if there is peak periods (typically there is a morning and an afternoon /evening peak).



Figure 2 - Gladstone Road west of Walsh St



Figure 3 - Intersection Esplanade and Downing St

A detailed review of the traffic survey data was undertaken of roads located in an east – west direction within the survey area, namely Gladstone Road, Holder Road, Downing Street, Hulbert Street and Wattle Avenue. Survey data noted traffic volumes are all similar with the exception of Wattle Avenue which accommodates an additional 1,700 vehicle movements when compared with Holder Road. Vehicle speeds are also similar with the exception of Downing Street which were lower due to the Watts Profile road humps.

A traffic survey was also undertaken on Holder Road east of King George Avenue for comparison. The survey identified an ADT of 974, an average speed of 39 km/h and an 85th percentile speed of 46 km/h and this is similar to the roads west of King George Avenue.

Based on the traffic survey data, it is concluded Holder Road is operating satisfactorily and consistent to the surrounding road network with regard to vehicle speeds and volumes.

The data indicates that whilst the majority of drivers are travelling below the speed limit along Holder Road some vehicles were recorded in excess of the speed limit, which is common to many streets. The data indicates that these are isolated incidents and there is no evidence of regular speeding problems along the street.

A review of crash data for the available five (5) year period, 2016-2020 along the subject section of Holder Road identified one hit parked vehicle crash resulting in property damage only. There were no reported injury crashes.

An investigation was undertaken using the Austroads (City of Stirling WA) scoring system to determine if traffic calming interventions are required. Table 2 outlines the decision making tool based on the local area traffic management point system. The scoring system takes into consideration a number of key variables associated with the operation of the road including speeds, volumes and primary function of the road.

Based on this assessment Holder Road has a score of 11. As the scoring system notes, a score below 30 does not require any further action.

Table 2 – Local area traffic management point system outcomes

Total point score	Decision	Typical response
More than 50 points	Denoted as Technical Problem Site (High Priority)	Considered to be a site that has problems. Suitable solutions to be considered for funding and implementation.
30 to 50 points	Denoted as Minor Technical Problem Site (Medium Priority)	Consider low cost non-capital works solutions (e.g. signing and line marking) if appropriate. Review again after 2 years.
Under 30 points	Denoted as Site with Low Safety and Amenity Concerns (Low Priority)	No further action required.

Holder Road, between King George Avenue and Esplanade has low traffic volumes, 85th percentile speeds within the urban 50 km/h speed limit and a road width of 7.2m. This width allows for vehicles to park on both sides of the road whilst providing sufficient space to maintain clear access, including access for waste management and emergency vehicles. As this road width provides one lane traffic movements between parked vehicles, it also slows drivers as they need to anticipate oncoming traffic.

Based on the scoring assessment and investigation it is determined the road is functioning within an acceptable level and consistent with the adjacent road network.

Council will continue to monitor road function including speed, volume and accidents and follow up on complaints, concerns and reported accidents. As Holder Road is functioning within an acceptable level, it would typically reviewed every five years. If a 40 km/h speed limit is implemented in the area, a reduction in the 85th percentile speed by 2-5 km/h would be expected.

BUDGET

Not Applicable.

LIFE CYCLE COSTS

Not Applicable.

Item No: 15.4

Subject: **BUDGET AND ANNUAL BUSINESS PLAN UPDATE – AS AT 31 DECEMBER 2021**

Date: 8 February 2022

Written By: Management Accountant

General Manager: Strategy and Corporate, Ms P Jackson

SUMMARY

This report covers the second update of Council's 2021/22 budget conducted as at 31 December 2021.

A comprehensive review of Municipal budgets has decreased the forecast operating deficit by \$979,789 to a forecast surplus of \$872,935. This includes \$689,177 of Local Roads and Community Infrastructure (LRCI) funding which due to accounting standard requirements is included as operational revenue. If this accounting anomaly is excluded then the underlying surplus forecast for 2021/22 is \$183,758. Other positive variances have been identified for revenue raised through the Brighton Caravan Park and the number of development applications lodged.

Capital expenditure has increased by \$1,692,467 mostly to account for additional LRCI funded projects. Part of the grant funding for these projects was received and accounted for in the 2020/21 financial year.

Alwyndor forecast an increase in their operating deficit of \$692,428 to \$985,620 mainly due to software implementation costs of \$400,000 which due to the nature of the work being undertaken can no longer be classed as capital expenditure. High growth in the up-take of Home Care Packages has resulted in both an increase in employment costs and revenue generated.

Attached are financial reports for Municipal and Alwyndor operations, commercial activities, and progress summaries and analysis of Annual Business Plan projects.

RECOMMENDATION

1. **That Council notes the second 2021/22 budget update for Council's municipal operations including:**
 - (a) **a movement in the forecast operating result for 2021/22 of \$979,789 from a deficit of \$106,854 to a surplus of \$872,935;**
 - (b) **an increase in forecast capital expenditure of \$1,692,467 from \$25.231 million to \$26.924 million;**
 - (c) **an increase in forecast capital revenue of \$177,882 from \$3.897 million to \$4.075 million;**

- (d) an increase in forecast net financial liabilities of \$534,796 at 30 June 2022 from \$33.561 million to \$34.096 million.
2. That Council notes the second 2021/22 budget update for Alwyndor operations including:
- (a) an increase in the forecast operating deficit for 2021/22 of \$692,428 from \$293,192 to \$985,620;
- (b) a decrease in forecast capital expenditure of \$187,516 from \$823,008 to \$635,492;
- (c) an increase in forecast capital revenue of \$12,436 from an original budget of \$0;
- (c) an increase in the forecast funding required for 2021/22 of \$404,095 from a funding surplus of \$284,419 to a funding requirement of \$119,676.
3. That Council note the Annual Business Plan quarterly update for December 2021.
-

STRATEGIC PLAN

This review contributes to achieving the vision in the Strategic Plan of being “South Australia’s most sustainable city” by enabling responsible financial stewardship to ensure the financial sustainability of Council. Sound financial management also supports the delivery of all objectives and aspirations across all focus areas and time horizons.

COUNCIL POLICY

Not applicable.

STATUTORY PROVISIONS

Local Government (Financial Management) Regulations 2011, Regulation 9.

BACKGROUND

The *Local Government (Financial Management) Regulations 2011* require three specific budget performance reports to be prepared and considered by councils including:

1. Budget Update (at least twice per year);
2. Mid-year Budget Review (once per year); and
3. Report on Financial Results (after completion and audit of annual financial statement of previous financial year).

The three reports collectively are intended to provide a comprehensive reporting process that allows Council to track performance against the financial targets it established in its annual budget.

REPORT

The current forecast projections comprise the original budget adopted by Council at its meeting on 22 June 2021, items carried forward from 2020/21 adopted by Council on 24 August 2021 and the first budget update as at 30 September 2021 on 26 October 2021.

Following a review of these budgets a number of proposed variations have been identified for both Municipal and Alwyndor operations.

Municipal Operations

Positive operational variances have been forecast including new grant funding of \$689,177 to be received from Department of Infrastructure, Transport, Regional Development and Communications. This is phase two of the Government's economic stimulus package through their Local Roads and Community Infrastructure (LRCI) program. Though this grant will be used to fund capital expenditure due to accounting standard requirements this payment is to be recorded as income at the time of receipt and included as operational revenue.

Other favourable variances include \$115,000 of additional planning fee income as a result of an increase in development applications, \$104,000 for the Brighton Caravan Park due to higher occupancy rates and savings of \$60,000 from cancelled events due to COVID-19 restrictions. The result is a reduction to the budgeted operating deficit by \$979,789 to a forecast surplus of \$872,935.

It should be noted that due to the accounting treatment of the LRCI funding the budgeted surplus is overinflated as the additional revenue will be used to fund extra capital expenditure not operational. If this anomaly is excluded then the underlying surplus forecast for 2021/22 is \$183,758.

The increase in capital expenditure is mostly to account for approved LRCI funded projects, while other additional grant funded expenditure includes \$150,000 received from Green Adelaide for Stormwater works at Pine Gully. Capital revenue has also increased as a result of this grant funding.

Further details of the individual amounts along with notes are attached to this report.

Refer Attachment 1

Alwyndor Operations

A number of factors have contributed to an estimated increase in expenditure.

Employment costs have increased by \$347,000 with reasons including the need for additional roles to support the high growth in Home Care Packages; provide cover for staff absences due to COVID-19 isolation requirements; and an increased provision for untaken annual leave.

Estimated costs of \$400,000 have also been included for the implementation of AlayaCare software. This increase is offset by a reversal of \$188,000 capital expenditure budget originally carried forward from 2020/21 for this project. Due to recent developments in Accounting Standards this work is now to be treated as an operational expense rather than capital.

Forecast revenue has also increased by \$288,000 due to an expected increase in government funding and the high growth in take-up of Home Care Packages which is currently exceeding the national average growth rate. This has helped to offset the reduction in revenue generated from Therapy and Wellness classes impacted by COVID-19 restrictions.

The result of these budget adjustments is an increase to the forecast operating deficit by \$692,428 to \$985,620 and will be funded from a combination of Alwyndor's operating activities and cash reserves. However, the operating deficit does include \$400,000 of new software expenditure for the Alaycare project which has been classed as an operational expense rather than capital expenditure. Excluding this item, the deficit that reflects Alwyndor's operational performance is a \$585,620 deficit.

Further details of the amounts and notes along with funding statements for both Council Municipal and Alwyndor operations have been prepared and are attached to this report.

Refer Attachment 1

The statements comprise six columns:

- The 2021/22 original full year budget.
- The current year to date revised forecast.
- Actual to 31 December 2021.
- Year to date variance to 31 December 2021.
- The current approved full year revised forecast comprising the original budget and items carried forward from 2020/21.
- Proposed budget forecasts variances arising from this budget update.

Major year-to-date variances have been accounted for as part of this budget update. The remaining year-to-date variances are the result of budget timings.

Financial Statements

The financial regulations also require the mid-year review to include a revised forecast of each item shown in the budgeted financial statements compared with estimates in the budget presented in a manner consistent with the Model Financial Statements.

These financial statements have been prepared and are provided for Municipal, Alwyndor and consolidated operations.

Refer Attachment 2

Commercial Activities

Comparative financial reports to 31 December 2021 have been provided for councils major commercial activities including Brighton Caravan Park, Partridge House and Partridge Street carpark.

Refer Attachment 3

Financial Indicators

Financial indicators have been prepared including an operating surplus ratio, net financial liabilities ratio and asset sustainability ratio.

The operating surplus ratio is determined by calculating the operating surplus/(deficit) before capital amounts as a percentage of total operating revenue.

The net financial liabilities ratio is determined by calculating total liabilities less financial assets as percentage of total operating revenue.

Another relevant measure of ability to service debt is the interest cover ratio. The interest cover ratio is measured by calculating net financial interest as a percentage of the total operating revenue. A ratio of 5 per cent indicates that for every \$100 of revenue \$5 is spent in net interest payments. The current interest cover ratio indicates that Council is in a strong financial position to manage debt.

The asset sustainability ratio is determined by calculating capital expenditure on the renewal or replacement of existing assets, excluding new capital expenditure as a percentage of depreciation. This ratio measures the extent to which existing infrastructure and assets are being replaced. The following tables provide updated forecasts for these and other major ratios for Council, Alwyndor and the consolidated result for both entities at 31 December 2021.

Municipal Funds	Target – from 2021/22 Annual Budget/LTFP	Original Budget Forecast	Revised Budget Forecast
Operating Result*	≥ 0	\$107,462 Surplus	\$872,935 Surplus
Operating Ratio**	$\geq 0\%$	0.2%	1.8%
Net Financial Liabilities ratio***	$\leq 75\%$	75%	69%
Interest Cover Ratio****	$\leq 5\%$	1.7%	1.5%
Asset Sustainability Ratio *****	90% -110%	100%	122%

***Operating Result** is the result from total operating income less total operating expenses before asset disposals, amounts received for assets and changes in the valuations of assets.

****Operating Ratio** expresses the operating result as a percentage of total operating income.

*****Net Financial Liabilities Ratio** expresses total liabilities less total financial assets as a percentage of total operating income.

******Interest Cover Ratio** expresses finance costs including interest on borrowings less interest on investments as a percentage of total operating revenue excluding interest on investments.

*******Asset Sustainability Ratio** is defined as net capital expenditure on the renewal and replacement of existing assets expressed as a percentage of the asset management plan required expenditure.

Ratio – Alwyndor Funds	Target – from 2021/22 Annual Budget/LTFP	Original Budget Forecast	Revised Budget Forecast
Operating Result	≥0	(\$293,192) Deficit	(\$985,620) Deficit
Net Financial Liabilities ratio	NA	64%	65%
Asset Sustainability Ratio	90% -110%	39%	39%

Ratio – Consolidated Funds *	Target – from 2021/22 Annual Budget/LTFP	Original Budget Forecast	Revised Budget Forecast
Operating Result	≥ 0	(\$185,730) Deficit	(\$112,685) Deficit
Operating Ratio	≥ 0%	(0.3)%	(0.2)%
Net Financial Liabilities ratio	≤ 75%	71%	68%
Interest Cover Ratio	≤ 5%	1.0%	0.6%
Asset Sustainability Ratio	90% -110%	88%	113%

*Amounts and ratios include Alwyndor operations.

Additional financial indicators have been identified for Alwyndor operations which give a better measure of financial performance. These measures and indicators have been included in the table below as at 31 December 2021.

Additional Alwyndor Performance Indicators	Target	Actual to 31 December 2021	Notes
Cash to total revenue	4.4%	3.8%	
Cash Liquidity Level – ability to refund bonds/refundable accommodation deposits (RAD's)	Minimum of \$2m	\$4m @ call	
Bed occupancy rate – year-to-date average	98.0%	98.0%	
Average direct care funding per resident per day (Aged Care Funding Instrument)	\$180.00	\$173.30	
Number of Home Support Packages	291	301	
Home Support funding utilisation - the portion of revenue generated from Home Support Packages funds	78.0%	82.1%	
Therapy and Wellness service hours	28,289	7,067	1

Notes

- Group therapy class attendance has been impacted by COVID-19.

Annual Business Plan Quarterly Update

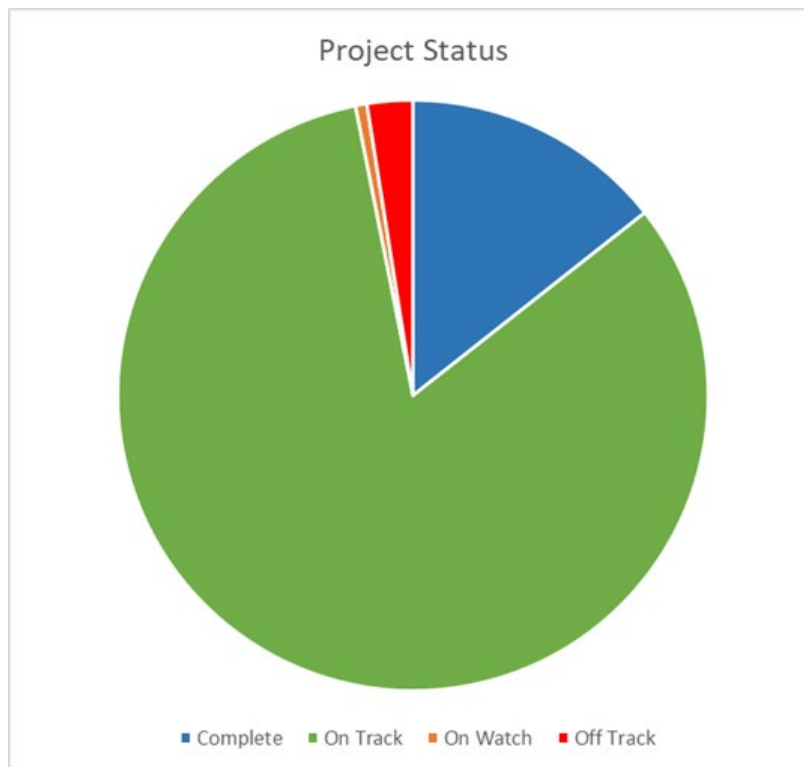
The Annual Business Plan and each of the projects within it, are linked to the Council’s Strategic Plan, and the five pillars within it which comprise:

- Community – a healthy, creative and connected community;
- Environment – A community connected to our natural environment;
- Economy – A diverse and resilient local economy;
- Placemaking – An accessible, vibrant and safe coastal city that celebrates our past to build for our future; and
- Culture – An effective customer–centered organization

In keeping with these strategic linkages the progress summaries are presented as five reports, each with projects connected to their relevant pillars. LCRI projects have been added to relevant pillars, as have projects arising from Council resolutions outside of the annual business plan.

Refer Attachment 4

In summary, at the end of the second quarter, of 160 capital renewal, new initiative and new projects, 14% are complete, 83% are on track for completion, 4 are off track and 1 is on watch.



Project Status	Number	%
Complete	23	14%
On Track	132	83%
On Watch	1	1%
Off Track	4	3%
Total	160	

On Watch –

- Jetty Road Brighton. Two street parties – on hold due to COVID restrictions

Off Track -

- Customer online booking and service scheduling experience – change to project brief required.
- Footpaths on Orvieto Rd and Augusta Street – deferred due to building works
- Fordham Reserve playground – deferred to be integrated with Sturt River Linear path project

BUDGET

The content and recommendation of this report indicates the effect on the budget.

LIFE CYCLE COSTS

The nature and content of this report is such that life cycle costs are not applicable.

Attachment 1



City of Holdfast Bay
Municipal Funds Statement as at December 2021

2021 - 2022 Original Budget \$'000	Year to Date				2021 - 2022 Adopted Forecast \$'000	Proposed Forecast Adjustment \$'000	Note
	Adopted Forecast \$'000	Actual \$'000	Variance \$'000				
(614)	(390)	(335)	(55)	Administrative Services	(614)	-	
84	26	109	(83)	Cemeteries	84	26	1
466	232	234	(2)	Commercial & Club Leases	466	7	2
(1,011)	(543)	(388)	(155)	Development Services	(1,093)	115	3
1,490	755	632	123	FAG/R2R Grants	1,674	689	4
(1,689)	(1,214)	(1,235)	21	Financial Services	(1,777)	(15)	5
(9,743)	(4,911)	(4,925)	14	Financial Services-Depreciation	(9,743)	-	
(262)	-	-	-	Financial Services-Employee Leave Provisions	(262)	-	
(834)	(280)	(260)	(20)	Financial Services-Interest on Borrowings	(759)	20	6
160	-	-	-	Financial Services-SRWRA	160	-	
37,146	37,779	37,772	7	General Rates	37,127	-	
(2,780)	(1,749)	(1,737)	(12)	Innovation & Technology	(2,789)	(43)	7
(684)	(222)	(201)	(22)	People & Culture	(604)	-	
(508)	(250)	(308)	57	Public Realm and Urban Design	(549)	-	
(1,442)	(709)	(649)	(60)	Strategy & Governance	(1,336)	-	
(1,506)	(607)	(469)	(138)	City Activation	(1,289)	28	8
1,134	305	396	(91)	Commercial - Brighton Caravan Park	1,134	104	9
15	8	14	(6)	Commercial - Partridge House	15	6	10
(367)	(302)	(277)	(25)	Communications and Engagement	(564)	-	
(349)	(181)	(171)	(10)	Community and Business Administration	(349)	-	
(894)	(443)	(393)	(50)	Community Events	(1,024)	88	11
661	409	592	(183)	Community Safety	661	-	
(540)	(313)	(351)	39	Community Wellbeing	(596)	(6)	12
(617)	(312)	(249)	(63)	Customer Service	(617)	-	
-	293	311	(17)	Jetty Road Mainstreet	(165)	-	
(1,492)	(685)	(659)	(26)	Library Services	(1,492)	(4)	13
(299)	(152)	(148)	(4)	Assets & Delivery Administration	(299)	-	
(1,195)	(481)	(451)	(30)	Engineering & Traffic	(1,260)	(15)	14
(989)	(370)	(339)	(31)	Environmental Services	(1,013)	-	
(7,561)	(3,721)	(3,812)	91	Field Services & Depot	(7,561)	(20)	15
(2,062)	(950)	(857)	(93)	Property Management	(2,062)	-	
-	-	(2)	2	Roads to Recovery	-	-	
(455)	(203)	(150)	(53)	Street Lighting	(455)	-	
(4,086)	(1,741)	(1,678)	(64)	Waste Management	(4,086)	-	
928	-	-	-	Less full cost attribution - % admin costs capitalised	928	-	
107	19,077	20,016	(939)	=Operating Surplus/(Deficit)	(107)	980	
9,743	4,911	4,925	(14)	Depreciation	9,743	-	
102	-	-	-	Other Non Cash Items	102	-	
9,845	4,911	4,925	(14)	Plus Non Cash Items in Operating Surplus/(Deficit)	9,845	-	
9,953	23,988	24,941	(953)	=Funds Generated from Operating Activities	9,739	980	
879	944	964	(20)	Amounts Received for New/Upgraded Assets	2,222	170	16
528	47	55	(8)	Proceeds from Disposal of Assets	1,675	8	17
1,407	991	1,019	(28)	Plus Funds Sourced from Capital Activities	3,897	178	
(9,422)	(4,876)	(2,593)	(2,284)	Capital Expenditure on Renewal and Replacement	(11,378)	(802)	
(6,431)	(6,250)	(4,747)	(1,503)	Capital Expenditure on New and Upgraded Assets	(13,853)	(890)	
(15,853)	(11,126)	(7,339)	(3,787)	Less Total Capital Expenditure	(25,231)	(1,692)	18
247	208	208	-	Plus: Repayments of loan principal by sporting groups	247	-	
247	208	208	-	Plus/(less) funds provided (used) by Investing Activities	247	-	
(4,246)	14,061	18,828	(4,767)	= FUNDING SURPLUS/(REQUIREMENT)	(11,348)	(535)	
Funded by							
-	(261)	(261)	-	Increase/(Decrease) in Cash & Cash Equivalents	-	-	
-	13,770	19,971	(6,201)	Non Cash Changes in Net Current Assets	-	-	
(5,584)	-	-	-	Less: Proceeds from new borrowings	(12,686)	(535)	
-	-	(1,433)	1,433	Less: Net Movements from Cash Advance Debentures	-	-	
1,338	552	552	-	Plus: Principal repayments of borrowings	1,338	-	
(4,246)	14,061	18,828	(4,767)	=Funding Application/(Source)	(11,348)	(535)	

Note 1 – Cemeteries - \$26,000 favourable

Year to date cemeteries revenue higher than forecast.

Note 2 – Commercial & Club Leases - \$7,000 favourable

Saving on expenditure due to less reliance by administration on legal and professional assistance.

Note 3 – Development Services - \$115,000 favourable

Additional planning fee income received due to an increase in development applications over the first 6 months of the financial year.

Note 4 – FAG/R2R Grants - \$689,000 favourable

The remaining grant funding, for both phases one and two, of the Local Roads and Community Infrastructure (LRCI) program is due to be received in 2021/22. Though this grant will fund capital expenditure due to accounting standard requirements this payment is to be recorded as income at the time of receipt – see note 18 for details of funded capital projects.

Note 5 – Financial Services - \$15,000 unfavourable

Bonus payment received from Local Government Finance Authority (LGFA) lower than forecast along with reduced interest earned on investments.

Note 6 – Financial Services – Interest on Borrowings - \$20,000 favourable

Savings on budgeted interest costs due to timing of short-term borrowings.

Note 7 – Innovation & Technology - \$43,000 reallocation

Reallocation of IT software expenditure – see note 8.

Note 8 – City Activation - \$43,000 reallocation & \$15,000 unfavourable

Reallocation of IT software expenditure (\$43,000) – see note 7 – and lower than anticipated Bay Discovery Centre revenue from donations and the sale of artwork (\$15,000).

Note 9 – Commercial – Brighton Caravan Park - \$104,000 favourable

Year to date revenue higher than forecast and an updated sales forecast for the period January to June 2022 predicts this favourable variance to continue.

Note 10 – Commercial – Partridge House - \$20,000 reallocation & \$14,000 unfavourable

Reallocation of depot wages for works on parks and reserves – see note 15 – and expenditure required for garden bed replacements to maintain house garden (\$10,000) and additional cleaning costs at Partridge House (\$4,000).

Note 11 – Community Events - \$88,000 favourable

Savings from cancelled events due to COVID-19 restrictions as identified in Council Report No: 09/22 (\$60,000) and additional revenue raised from rental agreements with commercial operators (\$28,000).

Note 12 – Community Wellbeing - \$6,000 unfavourable

Due to COVID-19 related restrictions revenue has been lower than forecast for hire of the Glenelg Community Centre.

Note 13 – Library Services - \$4,000 unfavourable

State Library funding lower than budgeted for.

Note 14 – Engineering & Traffic - \$15,000 unfavourable

Council approved budget increase for a traffic assessment to identify suitable locations for the trial of parklets – resolution C231121/2488.

Note 15 – Field Services & Depot - \$20,000 reallocation

Reallocation of depot wages for works on parks and reserves – see note 10.

Note 16 – Amounts Received for New/Upgraded Assets - \$170,000 favourable

Grant funding received for:

- \$150,000 – Pine Gully stormwater project funding from Green Adelaide – a corresponding expenditure budget has also been included – see note 18.
- \$20,000 – Dover Square Tennis Club lighting project contribution from tennis club – the corresponding expenditure budget has also been increased – see note 18.

Note 17 – Proceeds from Disposal of Assets - \$8,000 favourable

Additional revenue on the sale of Council assets.

Note 18 – Capital Expenditure - \$1,692,000 unfavourable

A number of new and additional capital works budgets are required.

Local Roads and Community Infrastructure (LRCI) funded projects – see note 4:

- \$86,485 – Brighton Oval ball protection netting (Phase 1)
- \$464,346 – CCTV infrastructure at Glenelg (Phase 2)
- \$300,000 – Moseley Street road pavement (Phase 2)
- \$254,464 – Accelerated footpath program (Phase 2)

- \$169,000 – Glenelg Oval retaining wall upgrade (Phase 2)
- \$29,000 – Kauri Parade Sports Complex kitchen installation (Phase 2)
- \$25,000 – Seacliff Hockey Club ball netting (Phase 2)

Council approved budget increase:

- \$165,000 – Waste management related equipment – resolution C141221/2515

Other funded budget increases:

- \$150,000 – Pine Gully stormwater project funded by Green Adelaide – see note 16
- \$29,000 – Brighton Beachfront Holiday Park redevelopment expenditure funded from the sale of older cabins – see note 17
- \$20,000 – Dover Square Tennis Club lighting project funded from tennis club donation – see note 16

City of Holdfast Bay
Capital Expenditure Summary by Budget Item to December 2021

2021-22 Original Budget \$'000	Year to Date				2021-22 Adopted Forecast \$'000
	Adopted Forecast \$'000	Actual \$'000	Variance \$'000		
(928)	-	-	-	- Full Cost Attribution	(928)
(1,013)	(622)	(524)	(97)	(97) Information Technology	(1,193)
(1,200)	(600)	(99)	(501)	(501) Commercial and Economic Enterprises	(2,095)
(85)	(43)	(42)	(1)	(1) Brighton Library	(85)
-	-	(15)	15	15 Sport and Recreation	(577)
(13)	(6)	-	(6)	(6) Depot and Stores	(13)
(1,512)	(944)	(245)	(699)	(699) Machinery Operating	(1,700)
(1,898)	(395)	(34)	(361)	(361) Road Construction and Re-seal Program	(1,943)
(100)	-	-	-	- Car Park Construction	(100)
(127)	(116)	(323)	207	207 Footpath Program	(127)
(1,100)	(835)	(1,098)	263	263 Stormwater Drainage Program	(1,803)
(130)	(88)	(4)	(83)	(83) Traffic Control Construction Program	(153)
(1,307)	(680)	(169)	(511)	(511) Kerb and Water Table Construction Program	(1,307)
(30)	(20)	(25)	5	5 Other Transport - Bus Shelters etc.	(64)
(3,869)	(1,743)	(502)	(1,241)	(1,241) Reserve Improvements Program	(5,131)
(1,434)	(1,883)	(1,549)	(334)	(334) Land, Buildings and Infrastructure Program	(3,792)
(580)	(2,986)	(2,676)	(310)	(310) Streetscape Program	(3,558)
(526)	(166)	(33)	(133)	(133) Foreshore Improvements Program	(661)
(15,853)	(11,126)	(7,339)	(3,787)	Total	(25,231)



Alwyndor Aged Care Funds Statement as at 31 December 2021

2021-22 Original Budget \$'000	Year to Date				2021-22 Adopted Forecast \$'000	Proposed Forecast Adjustment \$'000	2021-22 Proposed Forecast \$'000	Note
	Original Budget YTD \$'000	Actual YTD \$'000	Variance \$'000					
5,435	2,713	2,636	77	User Charges	5,435	(142)	5,292	
12,472	6,278	5,986	292	Operating Grants and Subsidies	12,472	(412)	12,060	
165	47	120	(73)	Investment Income	165	178	344	
3,268	1,591	1,731	(140)	Reimbursements	3,268	366	3,635	
2,722	1,339	1,437	(97)	Other Income	2,722	298	3,020	
24,062	11,969	11,910	59	Operating Revenue	24,062	288	24,350	1
(16,551)	(8,260)	(8,178)	(83)	Employee Costs - Salaries & Wages	(16,551)	(347)	(16,899)	2
(6,512)	(3,237)	(3,339)	102	Materials, Contracts and Other Expenses	(6,512)	(608)	(7,120)	3
(60)	(30)	(40)	10	Finance Charges	(60)	(21)	(81)	
(1,232)	(621)	(618)	(3)	Depreciation	(1,232)	(4)	(1,236)	
(24,355)	(12,149)	(12,176)	27	Less Operating Expenditure	(24,355)	(980)	(25,336)	
(293)	(180)	(266)	86	=Operating Surplus/(Deficit)	(293)	(692)	(986)	6
1,232	621	618	3	Depreciation	1,232	4	1,236	
168	84	97	(13)	Provisions	168	85	253	
1,401	705	715	(9)	Plus Non Cash Items in Operating Surplus/(Deficit)	1,401	88	1,489	
1,107	526	449	77	=Funds Generated from Operating Activities	1,107	(604)	503	
-	-	12	(12)	Amounts Received for New/Upgraded Assets	-	12	12	4
-	-	12	(12)	Plus Funds Sourced from Capital Activities	-	12	12	
(633)	(316)	(152)	(164)	Capital Expenditure on New and Upgraded Assets	(823)	188	(635)	5
(633)	(316)	(152)	(164)	Less Total Capital Expenditure	(823)	188	(635)	
475	210	309	(100)	= Funding SURPLUS/(REQUIREMENT)	284	(404)	(120)	
Funded by								
475	210	309	(100)	Increase/(Decrease) in Cash & Cash Equivalents	284	(404)	(120)	
475	210	309	(100)	=Funding Application/(Source)	284	(404)	(120)	6

Alwyndor Aged Care – Notes December 2021

1 Revenue

The proposed forecast recognises an increase in revenue of \$288K from budget.

The forecast includes an increase in federal government funding (ACFI) from current levels which are below budget. As noted previously there have been pressures due to high resident turnover some challenges to find new residents with similar needs and funding. A focussed effort has commenced in January identifying residents for reassessment and funding 'uplifts'.

Therapy and Wellness classes continue to be impacted by smaller class numbers than assumed in the budget.

Home Care Packages have experienced very high growth in the first half of the financial year, exceeding the national average growth rates. A projected growth trend has been assumed to continue in the second half. This growth in Home Care Package revenue has helped offset the reduction in Therapy and Wellness and Residential income.

2 Employee Costs - Salaries & Wages

The proposed forecast recognises an increase of the \$347K increase in employee costs, the main causes are:

- Additional roles to support the high growth in Home Care Packages (Nurses, Co-ordinators, Care Support Workers) noting commensurate income.
- Additional agency costs in Residential to cover staff absences due to Gastro outbreak in first half and then Omicron COVID-19.
- Additional Quality Clinical Nurse.
- Additional maintenance worker and gardener to allow more flexibility with supporting Alwyndor's residential facility and relying less on brokered services to support Home Care and CHSP clients.
- Lower level of annual leave taken due to the AlayaCare implementation.

3 Materials, contracts and other expenses

The proposed forecast recognises an increase \$608K from budget, which is mainly due to \$400K AlayaCare software project implementation costs. The remainder is additional costs \$28K for external services for assisting with maximising ACFI revenue, \$18K investment advisor fees, higher residential costs from COVID-19, higher electricity costs than assumed following solar panel implementation in FY21 and other operational items.

4 Amounts Received from New / Upgraded Assets

\$12K of income received from Local Government Risk Services relating to reimbursement for noise cancelling headsets.

5 Capital Expenditure on New Upgraded Assets

The \$188K of capital from FY21 budget was carried forward to FY22 relating to the Alayacare project. Subsequent investigations have determined that AlayaCare, due to recent developments in Accounting Standards, will be treated as an operational expense rather than capital. Therefore, this carried forward capital expenditure amount has been reversed and offset against the \$400k operational cost noted previously.

6 Operating Deficit

The \$986K operating deficit includes \$400K of Alayacare new software project expenditure which has been classed as an operational expense rather than capital expenditure. Excluding this item, the deficit that reflects Alwyndor's operational performance would have been a \$586K deficit. After allowing for proposed capital expenditure, has led to a funding requirement of \$120K, which will be funded by existing cash reserves.

Attachment 2



CITY OF HOLDFAST BAY
PROJECTED INCOME STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2022 - MUNICIPAL FUNDS

<u>2021-22</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/21</u>		<u>2021-22</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2021-22</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
37,049,400	37,020,808	Rates - General	37,025,000	-	37,025,000
598,480	598,469	Rates - Jetty Road Glenelg	598,480	-	598,480
74,750	74,746	Rates - Patawalonga Marina	74,750	-	74,750
1,321,600	1,326,751	Rates - RL Levy	1,326,700	-	1,326,700
2,210,235	1,457,187	Statutory Charges	2,210,235	210,084	2,420,319
3,150,444	1,260,359	User Charges	3,056,444	(6,412)	3,050,032
2,029,238	1,080,828	Operating Grants & Subsidies	2,363,074	736,277	3,099,351
35,800	18,035	Investment Income	35,800	(15,000)	20,800
598,970	398,407	Reimbursements	681,318	16,000	697,318
542,407	368,682	Other	555,907	60,492	616,399
160,000	-	Share of profit - joint ventures	160,000	-	160,000
47,771,324	43,604,272	TOTAL REVENUES	48,087,708	1,001,441	49,089,149
		EXPENSES			
18,544,099	9,432,033	Employee Costs	18,590,711	(23,467)	18,567,244
19,465,340	9,049,924	Materials, contracts and other expenses	20,024,428	64,616	20,089,044
839,520	264,554	Finance Charges	764,520	(19,500)	745,020
9,743,000	2,466,573	Depreciation	9,743,000	-	9,743,000
(928,097)	-	Less full cost attribution	(928,097)	-	(928,097)
47,663,862	21,213,084	TOTAL EXPENSES	48,194,562	21,649	48,216,211
107,462	22,391,188	Operating Surplus/(Deficit) - Before Capital Revenue	(106,854)	979,792	872,938
878,828	963,620	Amounts specifically for new or upgraded assets	2,222,448	170,000	2,392,448
986,290	23,354,808	NET SURPLUS/(DEFICIT)	2,115,594	1,149,792	3,265,386

CITY OF HOLDFAST BAY
PROJECTED BALANCE SHEET
AS AT 30TH JUNE 2022 - MUNICIPAL FUNDS

<u>2021-22</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/21</u>		<u>2021-22</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2021-22</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
		CURRENT ASSETS			
865,000	181,831	Cash and cash equivalents	443,183	-	443,183
3,039,000	17,291,298	Trade and Other Receivables	2,422,226	-	2,422,226
10,000	-	Inventory	-	-	-
3,914,000	17,473,129	TOTAL CURRENT ASSETS	2,865,409	-	2,865,409
		NON-CURRENT ASSETS			
706,700	925,263	Financial Assets	885,816	-	885,816
3,387,000	3,313,626	Equity accounted investments-Council businesses	3,313,626	-	3,313,626
708,858,814	703,642,028	Land, Infrastructure, Property, Plant & Equipment	712,582,352	1,684,000	714,266,352
712,952,514	707,880,917	TOTAL NON-CURRENT ASSETS	716,781,794	1,684,000	718,465,794
716,866,514	725,354,046	TOTAL ASSETS	719,647,203	1,684,000	721,331,203
		CURRENT LIABILITIES			
5,431,374	2,295,773	Trade and Other Payables	5,866,943	-	5,866,943
1,338,040	2,354,480	Borrowings	134,714	534,208	668,922
3,134,000	1,747,787	Short-term Provisions	3,010,653	-	3,010,653
9,903,414	6,398,040	TOTAL CURRENT LIABILITIES	9,012,310	534,208	9,546,518
		NON-CURRENT LIABILITIES			
30,316,534	14,438,663	Long-term Borrowings	28,008,755	-	28,008,755
313,000	291,538	Long-term Provisions	291,538	-	291,538
30,629,534	14,730,201	TOTAL NON-CURRENT LIABILITIES	28,300,293	-	28,300,293
40,532,948	21,128,241	TOTAL LIABILITIES	37,312,603	534,208	37,846,811
676,333,566	704,225,805	NET ASSETS	682,334,600	1,149,792	683,484,392
		EQUITY			
181,330,566	203,656,869	Accumulated Surplus	181,764,600	1,149,792	182,914,392
495,003,000	500,568,936	Asset Revaluation Reserve	500,570,000	-	500,570,000
-	-	Other Reserves	-	-	-
676,333,566	704,225,805	TOTAL EQUITY	682,334,600	1,149,792	683,484,392

CITY OF HOLDFAST BAY
PROJECTED STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30TH JUNE 2022 - MUNICIPAL FUNDS

<u>2021-22</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/21</u>		<u>2021-22</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2021-22</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
180,344,276	180,302,061	Balance at beginning of period	179,649,006	-	179,649,006
986,290	23,354,808	Net Surplus/(Deficit)	2,115,594	1,149,792	3,265,386
-	-	Transfers from reserves	-	-	-
181,330,566	203,656,869	Balance at end of period	181,764,600	1,149,792	182,914,392
495,003,000	500,568,936	ASSET REVALUATION RESERVE	500,570,000	-	500,570,000
495,003,000	500,568,936	TOTAL RESERVES CLOSING BALANCE	500,570,000	-	500,570,000
676,333,566	704,225,805	TOTAL EQUITY	682,334,600	1,149,792	683,484,392

CITY OF HOLDFAST BAY
PROJECTED BUDGETED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2022 - MUNICIPAL FUNDS

<u>2021-22</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/21</u>		<u>2021-22</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2021-22</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
(OUTFLOWS)	(OUTFLOWS)		(OUTFLOWS)	(OUTFLOWS)	(OUTFLOWS)
		CASH FLOWS FROM OPERATING ACTIVITIES			
		<u>Receipts</u>			
47,611,324	23,716,715	Operating Receipts	47,832,557	1,001,441	48,833,998
		<u>Payments</u>			
(36,818,968)	(18,481,957)	Operating payments to suppliers and employees	(37,424,668)	(41,149)	(37,465,817)
(839,520)	(264,554)	Finance Payments	(764,520)	19,500	(745,020)
9,952,836	4,970,204	NET CASH PROVIDED BY OPERATING ACTIVITIES	9,643,369	979,792	10,623,161
		CASH FLOWS FROM INVESTING ACTIVITIES			
		<u>Receipts</u>			
878,828	963,620	Grants specifically for new or upgraded assets	1,433,828	170,000	1,603,828
528,000	55,001	Sale of replaced assets	1,674,868	8,000	1,682,868
247,000	207,584	Repayments of loans (principal) by community groups	247,000	-	247,000
		<u>Payments</u>			
(9,421,907)	(2,592,677)	Expenditure on renewal/replacement of assets	(11,378,122)	(802,000)	(12,180,122)
(6,431,166)	(4,746,810)	Expenditure on new/upgraded assets	(13,852,995)	(890,000)	(14,742,995)
(14,199,245)	(6,113,282)	NET CASH (USED IN) INVESTING ACTIVITIES	(21,875,421)	(1,514,000)	(23,389,421)
		CASH FLOWS FROM FINANCING ACTIVITIES			
		<u>Receipts</u>			
5,584,449	1,433,267	Proceeds from Borrowings/CAD - External	13,570,092	534,208	14,104,300
		<u>Payments</u>			
(1,338,040)	(551,541)	Repayments of Borrowings/CAD - External	(1,338,040)	-	(1,338,040)
-	-	Aged Care facility Deposits - Net Movement	-	-	-
4,246,409	881,726	NET CASH PROVIDED BY FINANCING ACTIVITIES	12,232,052	534,208	12,766,260
-	(261,352)	NET INCREASE (DECREASE) IN CASH HELD CASH AND CASH EQUIVALENTS AT BEGINNING OF REPORTING PERIOD	-	-	-
865,000	443,183	CASH AND CASH EQUIVALENTS AT END OF REPORTING PERIOD	443,183	-	443,183
865,000	181,831		443,183	-	443,183

RECONCILIATION OF INCOME STATEMENT TO BUDGETED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2022 - MUNICIPAL FUNDS

986,290	23,354,808	SURPLUS FROM INCOME STATEMENT	2,115,594	1,149,792	3,265,386
		NON-CASH ITEMS IN INCOME STATEMENT			
9,743,000	2,466,573	Depreciation	9,743,000	-	9,743,000
102,374	(19,887,557)	Increase in provisions/receivables - nett	(781,397)	-	(781,397)
9,845,374	(17,420,984)	TOTAL NON-CASH ITEMS	8,961,603	-	8,961,603
		CASH ITEMS NOT IN INCOME STATEMENT			
(15,853,073)	(7,339,487)	Capital Expenditure	(25,231,117)	(1,692,000)	(26,923,117)
(1,338,040)	(551,541)	Loan Repayments - External	(1,338,040)	-	(1,338,040)
5,584,449	1,433,267	Proceeds from Borrowings - External	13,570,092	534,208	14,104,300
247,000	207,584	Repayments of loans (principal) by community groups	247,000	-	247,000
528,000	55,001	Proceeds from Disposal of Assets	1,674,868	8,000	1,682,868
(10,831,664)	(6,195,176)	TOTAL CASH ITEMS	(11,077,197)	(1,149,792)	(12,226,989)
		NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS			
-	(261,352)		-	-	-

CITY OF HOLDFAST BAY
PROJECTED SUMMARY OF OPERATING AND CAPITAL INVESTMENT ACTIVITIES
FOR THE YEAR ENDED 30TH JUNE 2022 - MUNICIPAL FUNDS

<u>2021-22</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/21</u>		<u>2021-22</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2021-22</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
47,771,324	43,604,272	Operating Revenues	48,087,708	1,001,441	49,089,149
(47,663,862)	(21,213,084)	less Operating Expenses	(48,194,562)	(21,649)	(48,216,211)
107,462	22,391,188	Operating Surplus/(Deficit) before Capital Amounts	(106,854)	979,792	872,938
		Less net outlays on Existing Assets			
9,421,907	2,592,677	Capital Expenditure on renewal & replacement of existing assets	11,378,122	794,000	12,180,122
(9,743,000)	(2,466,573)	Less Depreciation	(9,743,000)	-	(9,743,000)
(321,093)	126,104		1,635,122	794,000	2,437,122
		Less outlays on New and Upgraded Assets			
6,431,166	4,746,810	Capital Expenditure on new & upgraded assets	13,852,995	890,000	14,742,995
(878,828)	(963,620)	Less amounts received for for new & upgraded assets	-2,222,448	(170,000)	(2,392,448)
5,552,338	3,783,190		11,630,547	720,000	12,350,547
(5,123,783)	18,481,894	Net lending/(borrowing) for financial year	(13,372,523)	(534,208)	(13,914,731)

PROJECTED FINANCIAL INDICATORS
FOR THE YEAR ENDED 30TH JUNE 2022 - MUNICIPAL FUNDS

<u>2021-22</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/21</u>		<u>2021-22</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2021-22</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$		\$
107,462	22,391,188	OPERATING SURPLUS/(DEFICIT) - BEFORE CAPITAL AMOUNTS	(106,854)	979,789	872,935
		OPERATING SURPLUS RATIO (Operating surplus/(deficit) before capital amounts as % of total operating revenue)	-0.28%	NA	1.8%
0.2%	51.4%				
		NET FINANCIAL LIABILITIES - (Total liabilities less financial assets)	\$33,561,378	NA	34,095,586
35,922,248	2,729,849				
		NET FINANCIAL LIABILITIES RATIO (Total liabilities less financial assets as % of total operating revenue)	70%	NA	69%
75%	6%				
		INTEREST COVER RATIO (Net interest expense as % of total operating revenue less investment income)	1.5%	NA	1.5%
1.7%	0.6%				
		ASSET SUSTAINABILITY RATIO (Capital expenditure on renewal/replacement of existing assets, excluding new capital expenditure as % of asset management plan)	114%	NA	122%
100%	26%				

CITY OF HOLDFAST BAY
PROJECTED INCOME STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2022 - ALWYNDOR FUNDS

<u>2021-22</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/21</u>		<u>2021-22</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2021-22</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
5,434,677	2,636,000	User Charges	5,434,677	(142,267)	5,292,410
12,471,644	5,986,000	Operating Grants & Subsidies	12,471,644	(412,045)	12,059,599
165,389	120,000	Investment Income	165,389	178,432	343,821
3,268,337	1,731,000	Reimbursements	3,268,337	366,383	3,634,720
2,722,190	1,437,000	Other	2,722,190	297,510	3,019,700
24,062,237	11,910,000	TOTAL REVENUES	24,062,237	288,013	24,350,250
EXPENSES					
16,551,105	8,178,000	Employee Costs	16,551,105	347,415	16,898,520
6,512,201	3,339,000	Materials, contracts and other expenses	6,512,201	607,979	7,120,180
60,000	40,000	Finance Charges	60,000	21,170	81,170
1,232,123	618,000	Depreciation	1,232,123	3,877	1,236,000
24,355,429	12,175,000	TOTAL EXPENSES	24,355,429	980,441	25,335,870
(293,192)	(265,000)	Operating Surplus/(Deficit) - Before Capital Revenue	(293,192)	(692,428)	(985,620)
-	12,000	Amounts specifically for new or upgraded assets		12,436	12,436
(293,192)	(253,000)	NET SURPLUS/(DEFICIT)	(293,192)	(679,992)	(973,184)

CITY OF HOLDFAST BAY
PROJECTED BALANCE SHEET
AS AT 30TH JUNE 2022 - ALWYNDOR FUNDS

<u>2021-22</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/21</u>		<u>2021-22</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2021-22</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
CURRENT ASSETS					
3,000,000	5,078,484	Cash and cash equivalents	2,865,857	(404,095)	2,461,762
1,437,425	4,778,195	Trade and Other Receivables	1,578,221	-	1,578,221
12,786	-	Inventory	-	-	-
4,450,211	9,856,679	TOTAL CURRENT ASSETS	4,444,078	(404,095)	4,039,983
NON-CURRENT ASSETS					
19,650,508	12,500,000	Financial Assets	16,080,510	-	16,080,510
37,645,529	37,392,240	Land, Infrastructure, Property, Plant & Equipment	37,449,153	(191,393)	37,257,760
57,296,037	49,892,240	TOTAL NON-CURRENT ASSETS	53,529,663	(191,393)	53,338,270
61,746,248	59,748,919	TOTAL ASSETS	57,973,741	(595,488)	57,378,253
CURRENT LIABILITIES					
37,680,492	35,429,823	Trade and Other Payables	33,718,272	-	33,718,272
1,641,089	1,874,355	Short-term Provisions	1,871,353	84,504	1,955,857
39,321,581	37,304,178	TOTAL CURRENT LIABILITIES	35,589,625	84,504	35,674,129
NON-CURRENT LIABILITIES					
131,911	218,635	Long-term Provisions	198,202	-	198,202
131,911	218,635	TOTAL NON-CURRENT LIABILITIES	198,202	-	198,202
39,453,492	37,522,813	TOTAL LIABILITIES	35,787,827	84,504	35,872,331
22,292,756	22,226,106	NET ASSETS	22,185,914	(679,992)	21,505,922
EQUITY					
6,807,745	6,741,095	Accumulated Surplus	6,700,903	(679,992)	6,020,911
9,070,657	9,070,657	Asset Revaluation Reserve	9,070,657	-	9,070,657
6,414,354	6,414,354	Other Reserves	6,414,354	-	6,414,354
22,292,756	22,226,106	TOTAL EQUITY	22,185,914	(679,992)	21,505,922

CITY OF HOLDFAST BAY
PROJECTED STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30TH JUNE 2022 - ALWYNDOR FUNDS

<u>2021-22</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/21</u>		<u>2021-22</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2021-22</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
7,100,937	6,994,095	Balance at beginning of period	6,994,095	-	6,994,095
(293,192)	(253,000)	Net Surplus/(Deficit)	(293,192)	(679,992)	(973,184)
-	-	Transfers from reserves	-	-	-
6,807,745	6,741,095	Balance at end of period	6,700,903	(679,992)	6,020,911
9,070,657	9,070,657	ASSET REVALUATION RESERVE	9,070,657	-	9,070,657
6,414,354	6,414,354	ALWYNDOR RESERVES	6,414,354	-	6,414,354
15,485,011	15,485,011	TOTAL RESERVES CLOSING BALANCE	15,485,011	-	15,485,011
22,292,756	22,226,106	TOTAL EQUITY	22,185,914	(679,992)	21,505,922

CITY OF HOLDFAST BAY
PROJECTED BUDGETED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2022 - ALWYNDOR FUNDS

<u>2021-22</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/21</u>		<u>2021-22</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2021-22</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
(OUTFLOWS)					
CASH FLOWS FROM OPERATING ACTIVITIES					
<u>Receipts</u>					
24,043,397	11,910,000	Operating Receipts	24,043,397	288,013	24,331,410
<u>Payments</u>					
(22,971,059)	(11,517,000)	Operating payments to suppliers and employees	(22,971,059)	(870,890)	(23,841,949)
(60,000)	(40,000)	Finance Payments	(60,000)	(21,170)	(81,170)
<u>1,012,338</u>	<u>353,000</u>	NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>1,012,338</u>	<u>(604,047)</u>	<u>408,291</u>
CASH FLOWS FROM INVESTING ACTIVITIES					
<u>Receipts</u>					
-	12,000	Grants specifically for new or upgraded assets		12,436	12,436
(17,304,284)	(13,891,553)	Net purchase of Investment Securities	(17,304,284)	-	(17,304,284)
<u>Payments</u>					
(480,000)	(152,000)	Expenditure on renewal/replacement of assets	(670,508)	187,516	(482,992)
(152,500)	-	Expenditure on new/upgraded assets	(152,500)	-	(152,500)
<u>(17,936,784)</u>	<u>(14,031,553)</u>	NET CASH (USED IN) INVESTING ACTIVITIES	<u>(18,127,292)</u>	<u>199,952</u>	<u>(17,927,340)</u>
CASH FLOWS FROM FINANCING ACTIVITIES					
<u>Receipts</u>					
1,223,774	-	Aged Care facility Deposits - Net Movement	1,223,774	-	1,223,774
<u>Payments</u>					
<u>1,223,774</u>	<u>-</u>	NET CASH PROVIDED BY FINANCING ACTIVITIES	<u>1,223,774</u>	<u>-</u>	<u>1,223,774</u>
(15,700,672)	(13,678,553)	NET INCREASE (DECREASE) IN CASH HELD	(15,891,180)	(404,095)	(16,295,275)
18,700,672	18,757,037	CASH AND CASH EQUIVALENTS AT BEGINNING OF	18,757,037	-	18,757,037
		REPORTING PERIOD			
<u>3,000,000</u>	<u>5,078,484</u>	CASH AND CASH EQUIVALENTS AT END OF	<u>2,865,857</u>	<u>(404,095)</u>	<u>2,461,762</u>
		REPORTING PERIOD			

RECONCILIATION OF INCOME STATEMENT TO BUDGETED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2022 - ALWYNDOR FUNDS

(293,192)	(253,000)	SURPLUS FROM INCOME STATEMENT	(293,192)	(679,992)	(973,184)
NON-CASH ITEMS IN INCOME STATEMENT					
1,232,123	618,000	Depreciation	1,232,123	3,877	1,236,000
73,407	-	Increase in provisions/receivables - nett	73,407	84,504	157,911
<u>1,305,530</u>	<u>618,000</u>	TOTAL NON-CASH ITEMS	<u>1,305,530</u>	<u>88,381</u>	<u>1,393,911</u>
CASH ITEMS NOT IN INCOME STATEMENT					
(632,500)	(152,000)	Capital Expenditure	(823,008)	187,516	(635,492)
1,223,774	-	Proceeds from Aged Care Facilities Deposits	1,223,774	-	1,223,774
(17,304,284)	(13,891,553)	Net Purchase of Investment Securities	(17,304,284)	-	(17,304,284)
<u>(16,713,010)</u>	<u>(14,043,553)</u>	TOTAL CASH ITEMS	<u>(16,903,518)</u>	<u>187,516</u>	<u>(16,716,002)</u>
NET INCREASE/(DECREASE)					
<u>(15,700,672)</u>	<u>(13,678,553)</u>	IN CASH AND CASH EQUIVALENTS	<u>(15,891,180)</u>	<u>(404,095)</u>	<u>(16,295,275)</u>

CITY OF HOLDFAST BAY
PROJECTED SUMMARY OF OPERATING AND CAPITAL INVESTMENT ACTIVITIES
FOR THE YEAR ENDED 30TH JUNE 2022 - ALWYNDOR FUNDS

<u>2021-22</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/21</u>		<u>2021-22</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2021-22</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
24,062,237	11,910,000	Operating Revenues	24,062,237	288,013	24,350,250
(24,355,429)	(12,175,000)	less Operating Expenses	(24,355,429)	(980,441)	(25,335,870)
(293,192)	(265,000)	Operating Surplus/(Deficit) before Capital Amounts	(293,192)	(692,428)	(985,620)
Less net outlays on Existing Assets					
480,000	152,000	Capital Expenditure on renewal & replacement of existing assets	670,508	(187,516)	482,992
(1,232,123)	(618,000)	Less Depreciation	(1,232,123)	(3,877)	(1,236,000)
<u>(752,123)</u>	<u>(466,000)</u>		<u>(561,615)</u>	<u>(191,393)</u>	<u>(753,008)</u>
Less outlays on New and Upgraded Assets					
152,500	-	Capital Expenditure on new & upgraded assets	152,500	-	152,500
-	(12,000)	Less amounts received for for new & upgraded assets	-	(12,436)	(12,436)
<u>152,500</u>	<u>(12,000)</u>		<u>152,500</u>	<u>(12,436)</u>	<u>140,064</u>
<u>306,431</u>	<u>213,000</u>	Net lending/(borrowing) for financial year	<u>115,923</u>	<u>(488,599)</u>	<u>(372,676)</u>

CITY OF HOLDFAST BAY
PROJECTED INCOME STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2022 - CONSOLIDATED FUNDS

<u>2021-22</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/21</u>		<u>2021-22</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2021-22</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
37,049,400	37,020,808	Rates - General	37,025,000	-	37,025,000
598,480	598,469	Rates - Jetty Road Glenelg	598,480	-	598,480
74,750	74,746	Rates - Patawalonga Marina	74,750	-	74,750
1,321,600	1,326,751	Rates - NRM Levy	1,326,700	-	1,326,700
2,210,235	1,457,187	Statutory Charges	2,210,235	210,084	2,420,319
8,585,121	3,896,359	User Charges	8,491,121	(148,679)	8,342,442
14,500,882	7,066,828	Operating Grants & Subsidies	14,834,718	324,232	15,158,950
201,189	138,035	Investment Income	201,189	163,432	364,621
3,867,307	2,129,407	Reimbursements	3,949,655	382,383	4,332,038
3,264,597	1,805,682	Other	3,278,097	358,002	3,636,099
160,000	-	Share of profit - joint ventures	160,000	-	160,000
71,833,561	55,514,272	TOTAL REVENUES	72,149,945	1,289,454	73,439,399
		EXPENSES			
35,095,204	17,610,033	Employee Costs	35,141,816	323,948	35,465,764
25,977,541	12,388,924	Materials, contracts and other expenses	26,536,629	672,595	27,209,224
899,520	304,554	Finance Charges	824,520	1,670	826,190
10,975,123	3,084,573	Depreciation	10,975,123	3,877	10,979,000
(928,097)	-	Less full cost attribution	(928,097)	-	(928,097)
72,019,291	33,388,084	TOTAL EXPENSES	72,549,991	1,002,090	73,552,081
(185,730)	22,126,188	Operating Surplus/(Deficit) - Before Capital Revenue	(400,046)	287,364	(112,682)
878,828	975,620	Amounts specifically for new or upgraded assets	2,222,448	182,436	2,404,884
693,098	23,101,808	NET SURPLUS/(DEFICIT)	1,822,402	469,800	2,292,202

CITY OF HOLDFAST BAY
PROJECTED BALANCE SHEET
AS AT 30TH JUNE 2022 -CONSOLIDATED FUNDS

<u>2021-22</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/21</u>		<u>2021-22</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2021-22</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
		CURRENT ASSETS			
3,865,000	5,260,315	Cash and cash equivalents	3,309,040	(404,095)	2,904,945
4,476,425	22,069,493	Trade and Other Receivables	4,000,447	-	4,000,447
22,786	-	Inventory	-	-	-
8,364,211	27,329,808	TOTAL CURRENT ASSETS	7,309,487	(404,095)	6,905,392
		NON-CURRENT ASSETS			
20,357,208	13,425,263	Financial Assets	16,966,326	-	16,966,326
3,387,000	3,313,626	Equity accounted investments-Council businesses	3,313,626	-	3,313,626
746,504,343	741,034,268	Land, Infrastructure, Property, Plant & Equipment	750,031,505	1,492,607	751,524,112
770,248,551	757,773,157	TOTAL NON-CURRENT ASSETS	770,311,457	1,492,607	771,804,064
778,612,762	785,102,965	TOTAL ASSETS	777,620,944	1,088,512	778,709,456
		CURRENT LIABILITIES			
43,111,866	37,725,596	Trade and Other Payables	39,585,215	-	39,585,215
1,338,040	2,354,480	Borrowings	134,714	534,208	668,922
4,775,089	3,622,142	Short-term Provisions	4,882,006	84,504	4,966,510
49,224,995	43,702,218	TOTAL CURRENT LIABILITIES	44,601,935	618,712	45,220,647
		NON-CURRENT LIABILITIES			
30,316,534	14,438,663	Long-term Borrowings	28,008,755	-	28,008,755
444,911	510,173	Long-term Provisions	489,740	-	489,740
30,761,445	14,948,836	TOTAL NON-CURRENT LIABILITIES	28,498,495	-	28,498,495
79,986,440	58,651,054	TOTAL LIABILITIES	73,100,430	618,712	73,719,142
698,626,322	726,451,911	NET ASSETS	704,520,514	469,800	704,990,314
		EQUITY			
188,138,311	210,397,964	Accumulated Surplus	188,465,503	469,800	188,935,303
504,073,657	509,639,593	Asset Revaluation Reserve	509,640,657	-	509,640,657
6,414,354	6,414,354	Other Reserves	6,414,354	-	6,414,354
698,626,322	726,451,911	TOTAL EQUITY	704,520,514	469,800	704,990,314

CITY OF HOLDFAST BAY
PROJECTED STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30TH JUNE 2022 - CONSOLIDATED FUNDS

<u>2021-22</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/21</u>		<u>2021-22</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2021-22</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
187,445,213	187,296,156	Balance at beginning of period	186,643,101	-	186,643,101
693,098	23,101,808	Net Surplus/(Deficit)	1,822,402	469,800	2,292,202
-	-	Transfers from reserves	-	-	-
188,138,311	210,397,964	Balance at end of period	188,465,503	469,800	188,935,303
504,073,657	509,639,593	ASSET REVALUATION RESERVE	509,640,657	-	509,640,657
-	-	MUNICIPAL RESERVES	-	-	-
6,414,354	6,414,354	ALWYNDOR RESERVES	6,414,354	-	6,414,354
510,488,011	516,053,947	TOTAL RESERVES CLOSING BALANCE	516,055,011	-	516,055,011
698,626,322	726,451,911	TOTAL EQUITY	704,520,514	469,800	704,990,314

CITY OF HOLDFAST BAY
PROJECTED BUDGETED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2022 - CONSOLIDATED FUNDS

<u>2021-22</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/21</u>		<u>2021-22</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2021-22</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
(OUTFLOWS)					
CASH FLOWS FROM OPERATING ACTIVITIES					
<u>Receipts</u>					
71,654,721	35,626,715	Operating Receipts	71,875,954	1,289,454	73,165,408
<u>Payments</u>					
(59,790,027)	(29,998,957)	Operating payments to suppliers and employees	(60,395,727)	(912,039)	(61,307,766)
(899,520)	(304,554)	Finance Payments	(824,520)	(1,670)	(826,190)
10,965,174	5,323,204	NET CASH PROVIDED BY OPERATING ACTIVITIES	10,655,707	375,745	11,031,452
CASH FLOWS FROM INVESTING ACTIVITIES					
<u>Receipts</u>					
878,828	975,620	Grants specifically for new or upgraded assets	1,433,828	182,436	1,616,264
528,000	55,001	Sale of replaced assets	1,674,868	8,000	1,682,868
-	-	Sale of surplus assets	-	-	-
(17,304,284)	(13,891,553)	Net purchase of Investment Securities	(17,304,284)	-	(17,304,284)
247,000	207,584	Repayments of loans (principal) by community groups	247,000	-	247,000
<u>Payments</u>					
(9,901,907)	(2,744,677)	Expenditure on renewal/replacement of assets	(12,048,630)	(614,484)	(12,663,114)
(6,583,666)	(4,746,810)	Expenditure on new/upgraded assets	(14,005,495)	(890,000)	(14,895,495)
(32,136,029)	(20,144,835)	NET CASH (USED IN) INVESTING ACTIVITIES	(40,002,713)	(1,314,048)	(41,316,761)
CASH FLOWS FROM FINANCING ACTIVITIES					
<u>Receipts</u>					
5,584,449	1,433,267	Proceeds from Borrowings/CAD - External	13,570,092	534,208	14,104,300
<u>Payments</u>					
(1,338,040)	(551,541)	Repayments of Borrowings/CAD - External	-1,338,040	-	(1,338,040)
1,223,774	-	Aged Care facility Deposits - Net Movement	1,223,774	-	1,223,774
5,470,183	881,726	NET CASH PROVIDED BY FINANCING ACTIVITIES	13,455,826	534,208	13,990,034
(15,700,672)	(13,939,905)	NET INCREASE (DECREASE) IN CASH HELD CASH AND CASH EQUIVALENTS AT BEGINNING OF REPORTING PERIOD	(15,891,180)	(404,095)	(16,295,275)
19,565,672	19,200,220	CASH AND CASH EQUIVALENTS AT END OF REPORTING PERIOD	19,200,220	-	19,200,220
3,865,000	5,260,315	REPORTING PERIOD	3,309,040	(404,095)	2,904,945

RECONCILIATION OF INCOME STATEMENT TO BUDGETED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2022 - CONSOLIDATED FUNDS

693,098	23,101,808	SURPLUS FROM INCOME STATEMENT	1,822,402	469,800	2,292,202
NON-CASH ITEMS IN INCOME STATEMENT					
10,975,123	3,084,573	Depreciation	10,975,123	3,877	10,979,000
175,781	(19,887,557)	Increase in provisions/receivables - nett	(707,990)	84,504	(623,486)
11,150,904	(16,802,984)	TOTAL NON-CASH ITEMS	10,267,133	88,381	10,355,514
CASH ITEMS NOT IN INCOME STATEMENT					
(16,485,573)	(7,491,487)	Capital Expenditure	(26,054,125)	(1,504,484)	(27,558,609)
(1,338,040)	(551,541)	Loan Repayments - External	(1,338,040)	-	(1,338,040)
5,584,449	1,433,267	Proceeds from Borrowings - External	13,570,092	534,208	14,104,300
247,000	207,584	Repayments of loans (principal) by community groups	247,000	-	247,000
528,000	55,001	Proceeds from Disposal of Assets	1,674,868	8,000	1,682,868
1,223,774	-	Proceeds from Aged Care Facilities Deposits	1,223,774	-	1,223,774
(17,304,284)	(13,891,553)	Net Purchase of Investment Securities	(17,304,284)	-	(17,304,284)
(27,544,674)	(20,238,729)	TOTAL CASH ITEMS	(27,980,715)	(962,276)	(28,942,991)
NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS					
(15,700,672)	(13,939,905)		(15,891,180)	(404,095)	(16,295,275)

CITY OF HOLDFAST BAY
PROJECTED SUMMARY OF OPERATING AND CAPITAL INVESTMENT ACTIVITIES
FOR THE YEAR ENDED 30TH JUNE 2022 - CONSOLIDATED FUNDS

<u>2021-22</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/21</u>		<u>2021-22</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2021-22</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
71,833,561	55,514,272	Operating Revenues	72,149,945	1,289,454	73,439,399
(72,019,291)	(33,388,084)	less Operating Expenses	-72,549,991	(1,002,090)	(73,552,081)
(185,730)	22,126,188	Operating Surplus/(Deficit) before Capital Amounts	(400,046)	287,364	(112,682)
Less net outlays on Existing Assets					
9,901,907	2,744,677	Capital Expenditure on renewal & replacement of existing assets	12,048,630	981,516	12,663,114
(10,975,123)	(3,084,573)	Less Depreciation	(10,975,123)	(3,877)	(10,979,000)
(1,073,216)	(339,896)		1,073,507	977,639	1,684,114
Less outlays on New and Upgraded Assets					
6,583,666	4,746,810	Capital Expenditure on new & upgraded assets	14,005,495	890,000	14,895,495
(878,828)	(975,620)	Less amounts received for for new & upgraded assets	(2,222,448)	(182,436)	(2,404,884)
5,704,838	3,771,190		11,783,047	707,564	12,490,611
(4,817,352)	18,694,894	Net lending/(borrowing) for financial year	(13,256,600)	(1,397,839)	(14,287,407)

PROJECTED FINANCIAL INDICATORS
FOR THE YEAR ENDED 30TH JUNE 2021 - CONSOLIDATED FUNDS

<u>2021-22</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/21</u>		<u>Movements</u> <u>21/22</u> <u>ORIG BUDGET</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2021-22</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
(185,730)	22,126,188	OPERATING SURPLUS/(DEFICIT) - BEFORE CAPITAL AMOUNTS	(400,046)	287,364	(112,682)
-0.3%	39.9%	OPERATING SURPLUS RATIO (Operating surplus/(deficit) before capital amounts as % of total operating revenue)	-1.06%	22.3%	-0.2%
51,287,807	17,895,983	NET FINANCIAL LIABILITIES - (Total liabilities less financial assets)	\$48,824,617	1,022,807	49,847,424
71%	32%	NET FINANCIAL LIABILITIES RATIO (Total liabilities less financial assets as % of total operating revenue)	69%	79%	68%
1.0%	0.3%	INTEREST COVER RATIO (Net interest expense as % of total operating revenue less investment income)	0.9%	-14.4%	0.6%
88%	24%	ASSET SUSTAINABILITY RATIO (Capital expenditure on renewal/replacement of existing assets, excluding new capital expenditure as % of asset management plan)	111%	25316%	113%

Attachment 3



BRIGHTON CARAVAN PARK	Actual \$*	
	01/07/20 to 31/12/20	01/07/21 to 31/12/21
Revenue From Cabins and Sites		
Oceanview Spa Villas	23,632	32,075
Waterview Villas	60,066	78,537
Seaside Cabins	27,256	38,788
Budget Cabin - No Ensuite	11,600	20,282
Special Access Hillside Cabin	5,942	625
Powered Grass Sites	54,712	67,827
Premium Powered Sites	35,222	41,289
Powered Slab Sites	72,663	95,194
Beachfront Powered Grass Sites	33,367	42,160
Sea Breeze Cabins	110,923	140,349
Miscellaneous Income	12,951	17,133
	448,334	574,259
Earnings Before Interest, Tax and Depreciation (EBITD)	448,334	574,259
Depreciation	(80,460)	(80,460)
Earnings Before Interest and Tax (EBIT)	367,874	493,799
EBIT Margin	82.1%	86.0%

* Revenue adjusted to 50% from July 2020 to provide comparative with 2021

OCCUPANCY RATES	Actual %	
	01/07/20 to 31/12/20	01/07/21 to 31/12/21
Accommodation Type		
Cabins	59%	70%
Sites	51%	60%
Average Total	55%	65%

PARTRIDGE STREET CAR PARK	Actual \$	
	01/07/20 to 31/12/20	01/07/21 to 31/12/21
Car Parking Revenue	43,198	47,191
Operating Costs	(40,930)	(35,116)
Operating Costs - Property	(19,718)	(12,880)
Earnings Before Interest, Tax and Depreciation (EBITD)	(17,450)	(805)
Depreciation	(59,408)	(59,408)
Earnings Before Interest and Tax (EBIT)	(76,857)	(60,212)
EBIT Margin	(177.9%)	(127.6%)

CAR PARK USAGE	Actual No.	
	01/07/20 to 31/12/20	01/07/21 to 31/12/21
Car Park		
Eastern Car Park - No. of Transactions	89,589	45,799 *
Western Car Park - No. of Transactions	51,360	61,408
Total No. of Transactions	140,949	61,408

* Recorded numbers are low due to an error with vehicle detection loop equipment. Issue fixed 29.11.2021.

PARTRIDGE HOUSE	Actual \$	
	01/07/20 to 31/12/20	01/07/21 to 31/12/21
Revenue From Functions and Room Hire		
Wedding Ceremony	18,336	6,455 *
Funeral Service	36,930	57,253
Private Function	6,221	30,738
Community Benefit Group	14,955	14,164
	76,442	108,610
Operational Costs		
Employment Costs	(52,955)	(63,900)
Repairs and Maintenance	(5,822)	(4,746)
Marketing/Website	(3,105)	(779)
Property Operational Costs	(7,889)	(10,268)
Office Operational Costs	(140)	(545)
Electricity	(4,753)	(4,191)
	(74,664)	(84,429)
Earnings Before Interest, Tax and Depreciation (EBITD)	1,778	24,181
Depreciation	(18,545)	(18,545)
Earnings Before Interest and Tax (EBIT)	(16,766)	5,637
EBIT Margin	(21.9%)	5.2%

* Wedding revenue offset by \$9,636 of cancellations/refunds due to the impact of COVID-19.

NUMBER OF EVENTS BY TYPE	Actual No.	
	01/07/20 to 31/12/20	01/07/21 to 31/12/21
Event Type		
Wedding *	13	6
Funeral	47	78
Private Function	25	44
Community Function	162	131
Total Number of Events	247	259

* Wedding income received on a prepayment basis

Attachment 4



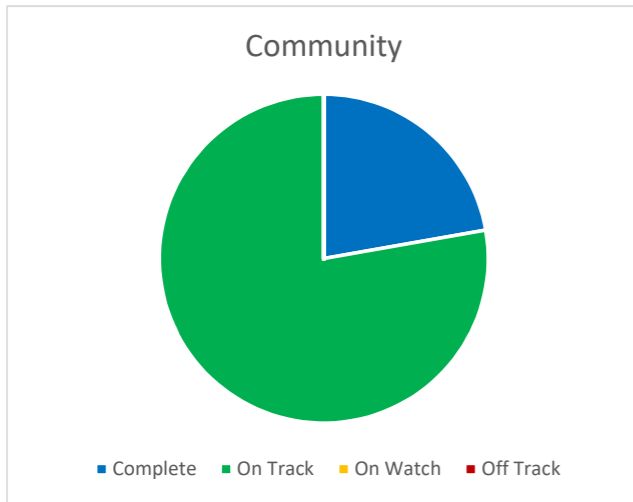
Community- Business Plan - Status Report

As at: December 2021

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COMMUNITY
A healthy, creative,
connected community



Complete	4
On Track	14
On Watch	0
Off Track	0
Total	18

Action	Title	Project Status Desc	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01376	CARRY FORWARD Glenelg Library - internal window shading	Complete	Complete	Mathew Walsh	1/02/2021	30/03/2021	17/12/2021	●	Project is complete
ACT01384	CARRY FORWARD Somerton Park Yacht Club - tower and refurbishment	Complete	Complete	Jeffrey Thomas	1/02/2021	29/10/2021	17/12/2021	●	Project is complete and facility has been handed back to the club .

Action	Title	Project Status Desc	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01297	Old Buffalo site detailed design	On Track	On Track	Matthew Rechner	1/07/2021	30/06/2022		●	Waiting on finalisation of design concept. Once this has been presented to Council and completed, procurement for the detailed design stage will commence.
ACT01298	Glenelg Oval Stage 3 and 4 detailed design and construction	On Track	Implementation	Matthew Rechner	1/07/2021	30/06/2023		●	Demolition Building – completed 17 December 2021. Williams Avenue Parking – contractor engaged and works to commence 10 January 2022. Goal and point posts installation - contractor engaged and installation scheduled for March 2022. New Cricket nets, Margaret Messenger Reserve upgrade, new Scoreboard and new back net are currently in design phase.
ACT01300	Artwork for Jimmy Melrose Park	On Track	Tendering	Regan Forrest	27/11/2021	30/06/2022		●	A Request For Quote to three (3) x bronze sculptors was sent out on the 10 December and Artists asked to respond to the EOI by the 24 January 2022. A panel will review the submissions and quotes by the artists and select the preferred artist by Mon 31 January 2022. The selected artist will then be contracted to design and create the artwork for installation by no later than 30 June 2022.

Community - Carry Forward New Initiative									
<i>Action</i>	<i>Title</i>	<i>Project Status Desc</i>	<i>Project Stage</i>	<i>Responsible Officer</i>	<i>Start Date</i>	<i>Due Date</i>	<i>Complete Date</i>	<i>Rating</i>	<i>Notes</i>
ACT01371	CARRY FORWARD Redevelopment of Brighton Civic Centre into a community hub	Complete	Complete	Ania Karzek			23/11/2021		<p>Concepts were developed and submitted to Council on 9 November 2021. The Report recommendation included a direction to Administration to "include the next step in development of the concept for consideration as part of the Annual Business Planning process".</p> <p>On 23 November 2021, Council resolved "That Administration only proceed with option 4 (Minimum Compliance) in Council Report 377/21 into budget discussions for 2022/23."</p> <p>Option 4 was outside the scope of the original project as it does not meet the objectives of the project to develop a community hub on the Civic Centre site. Nevertheless, as Council have decided to not proceed with further consideration of the Concepts, the project is considered complete.</p>
ACT01373	CARRY FORWARD Audio in Kingston room	On Track	Implementation	Robert Zanin	1/06/2020	30/06/2021			Awaiting delivery of the equipment
ACT01375	CARRY FORWARD Kauri Community and Sports Centre Public Toilets	On Track	Design	Mathew Walsh	1/12/2020	31/05/2021			Engineering investigation and technical documents currently being developed to place Exeloo toilet on concrete apron east side of main building. Works will be tendered and delivered following the design detail.
ACT01377	CARRY FORWARD Brighton Oval Sporting Hub Master Plan - Drainage works and turf management	On Track	Implementation	Matthew Rechner	1/07/2019	30/06/2021			IPOS Sports Turf management have been contracted to undertake preliminary investigation and recommendations for turf management and on-going maintenance

Community - Non Annual Business Plan projects									
<i>Action</i>	<i>Title</i>	<i>Project Status Desc</i>	<i>Project Stage</i>	<i>Responsible Officer</i>	<i>Start Date</i>	<i>Due Date</i>	<i>Complete Date</i>	<i>Rating</i>	<i>Notes</i>
LRCI	Kauri Community Kitchen – Kitchen Upgrade	On Track	Construction	Larissa Jennings	1/07/2021	30/06/2022			Will be complete February 2022

Quarter 2 Annual Business Plan Progress Reports

LRCI	Glenelg CCTV upgrade and expansion to include Hindmarsh Lane and Chapel St	On Track	Design	Kylie May	1/08/2021	30/06/2022		●	Design almost complete, Procurement February, Delivery April-June
LRCI	Glenelg Oval southern retaining wall repairs	Complete	Complete	Kylie May	1/07/2021	30/06/2022	15/10/2021	●	Project completed and officially opened on 15/10/21
LRCI	Seacliff Hockey Club Safety Nets	On Track	Design	Larissa Jennings	1/07/2021	30/06/2022		●	Due to be complete June 2022. Currently finalising engineering and determining the location of services.
LRCI	Dover Square TC Court (3 and 4) rebuild	On Track	Tendering	Larissa Jennings	1/07/2021	30/06/2022		●	Combined with sports lighting project...depending on the success of the DA and Procurement construction commencement is scheduled for March/April.
LRCI	Dover Square TC new sports lighting	On Track	Tendering	Larissa Jennings	1/07/2021	30/06/2022		●	Depending on the success of the DA and Procurement construction commencement is scheduled for March/April.
C231121/2488	Trial Parklet installation	On Track	Design	Ania Karzek	23/11/2021	30/06/2022		●	Preparing EOI documentation
C121021/2435	Renaming of Hindmarsh Lane	On Track	Design	Marnie Lock	12/10/2021	30/06/2022		●	Engagement closed 14 November

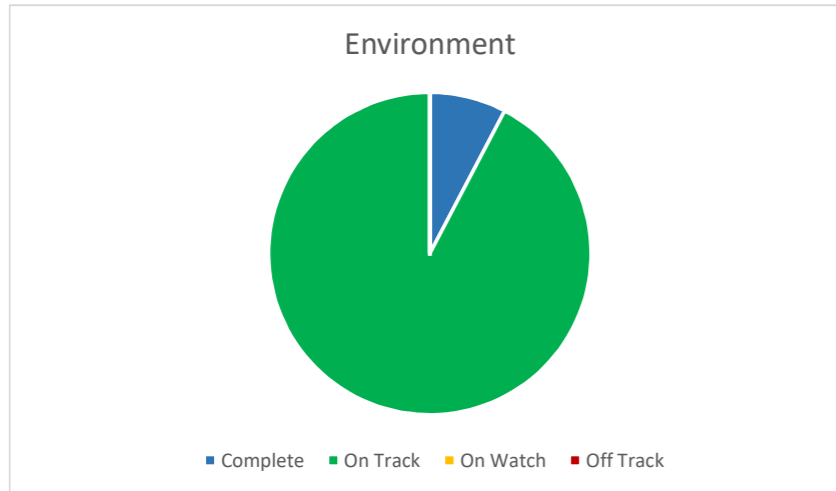
Environment - Project Status Report

As at: December 2021

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ENVIRONMENT
A community connected
to our natural environment



Status	Count	Percentage
Complete	1	8%
On Track	12	92%
On Watch	0	0%
Off Track	0	0%
Total	13	

Environment - New Initiative									
Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01296	Env Strategy - Implementation - New Environment Officer	Complete	Complete	James Mitchell	1/07/2021	9/08/2024		●	The new employee is in a probationary period and achieving great outcomes.
ACT01301	Env Strategy - Holdfast Bay Urban Forest - Tree Audit (Yr 1 of 2)	On Track	Implementation	James Mitchell	1/07/2021	30/06/2022		●	We have secured the software that will be used to capture data from the street tree audit and engaged a contractor to undertake the audits. Stage 1 of the street tree audit has begun and on track to be completed by end of financial year.
ACT01302	Env Strategy - Carbon Neutral Plan	On Track	Implementation	James Mitchell	1/07/2021	30/06/2022		●	Completed data collection stage of the project. Undertook a staff workshop and elected member workshop. Currently modeling emission reduction initiatives.
ACT01303	Env Strategy - Gullies Masterplans - Implementation (Year 4 of 5)	On Track	Implementation	James Mitchell	1/07/2021	30/06/2022		●	Implementation includes upgrades and improvements for the stormwater management, landscape elements and biodiversity of the three gullies. Pine Gully is the priority project to be delivered in 2021/22, with the detailed design completed and currently out for tender. Council was successful for an unsolicited funding bid to Green Adelaide for \$150,000 to deliver the Pine Gully stormwater and trail works. Designs will continue to be progressed this financial year for the remaining two gullies.
ACT01304	Env Strategy - Weekly FOGO pilot - Phase 2	On Track	Implementation	James Mitchell	1/07/2021	1/04/2022		●	Opt out trial began in August across 211 households (College Road and Acacia Street). Eton Road (103 hholds) added in September 2021. Currently between 70-80% households are participating in trial along opt out streets

Quarter 2 Annual Business Plan Progress Reports

ACT01309	Additional Community Safety Officer - Summer Season	On Track	Implementation	Adrian Hill	17/08/2021	17/05/2022		●	Officers are patrolling the beach every day. Targeting common breaches. With COVID it is challenging to secure staff however once this settle we can increase patrols
ACT01311	PLEC and Aerial Bundled Cable Investigations	On Track	Design	James Mitchell	1/07/2021	30/06/2022		●	Council is engaging a specialised consultant to develop a strategy and priority locations, including cost estimates, for undergrounding overhead power lines in areas to maximise our tree canopy growth and amenity. A project brief is being compiled.

Environment - Carry Forward New Initiative

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01369	CARRY FORWARD Renewable energy upgrades (solar systems/energy monitoring) and Energy Efficient upgrades Council Facilities	On Track	Design	James Mitchell	1/08/2020	31/07/2021		●	Solar upgrade contract signed with supplier for delivery Jan-March 2022 for solar installations. Solar upgrades include Brighton Civic & Library (40kW), Glenelg Library (10kW), Veterans Shed (9kW) and Brighton Tennis Clubrooms (9kW). Additional energy efficiency improvements are scoped for Brighton Civic and libraries, tender process to begin Feb 2022 with delivery late 21/22.
ACT01370	CARRY FORWARD Energy efficiency, storage and renewable energy solutions for our Community Centres and Facilities	On Track	Implementation	Mathew Walsh	1/07/2020	30/06/2021		●	RFT complete and awarded - Delivery of solar upgrades Dec - April Brighton Library Glenelg Library Brighton Tennis Veterans Shed
ACT01308	Stormwater Management	On Track	Implementation	James Mitchell	1/07/2021	30/06/2022		●	A number of priority projects are being delivered this financial year to improve stormwater management across the city. College Road stormwater upgrade is completed. Kauri Parade Seacliff stormwater upgrade is being procured for construction to be delivered in 2021/22. As part of the commitment to WSUD the North Brighton Cemetery roundabout is being reconstructed with permeable paving 2021/22. The contract has been awarded.

Environment - Carry Forward New Initiative

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
C130721/2343	Urban heat and tree canopy cover mapping project, organized by Green Adelaide	On Track	Implementation	James Mitchell	1-Jul-21	30-Jun-22		●	DEW has contracted a consultant to undertake the scan before end of March with the data to be delivered by end of financial year.
C100821/2385	Rainwater tank pilot project	On Track	Procurement	James Mitchell	1-Jul-21	30-Jun-22		●	Joint project with City of Marion. Currently interviewing PHD and Masters students to undertake the study as a research project.
C261021/2460	Permeable Paving	On Track	Implementation	James Mitchell	1-Jul-21	30-Jun-22		●	Permeable paving is being installed at the roundabout in the North Brighton Cemetery. Permeable paving is being install for the footpath renewal on Allen Terrace, Glenelg East. Both projects have been procured for construction.

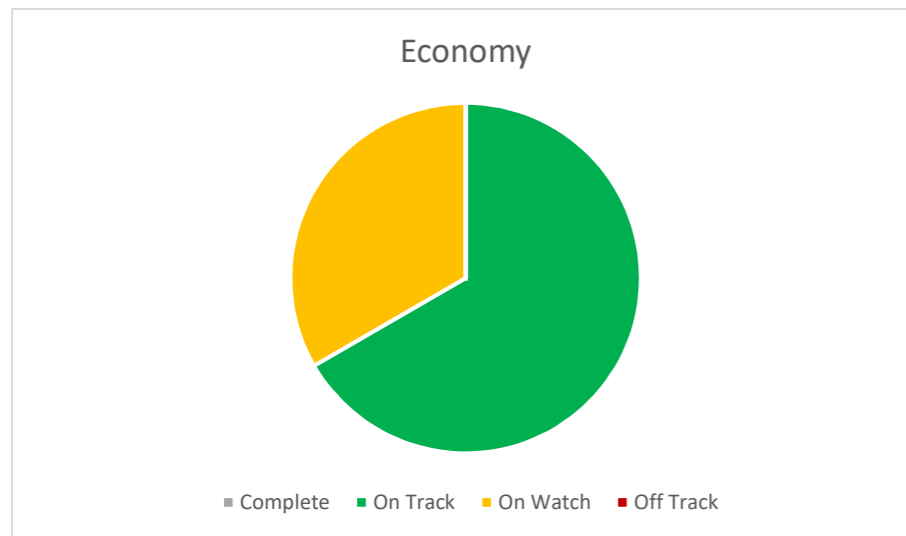
Economy - Business Plan - Status Report

As at: December 2021

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ECONOMY
A diverse and resilient local economy



Economy Summary

Complete	0	0%
On Track	2	67%
On Watch	1	33%
Off Track	0	0%
Total	3	

Economy - New Initiative

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01295	Implementation of the Jetty Road Brighton Lighting Masterplan	On Track	On Track	Kylie May	30/09/2021	30/06/2022		●	A street lighting audit is underway - next steps of detailed design and community engagement will be carried out over the coming months with installation planned from March-June 2022.
ACT01315	Brighton Beachfront Holiday Park - Stage 2 Redevelopment (Year 2 of 2)	On Track	On Track	Ross Oates	1/07/2021	1/06/2023		●	The Brighton Beachfront Holiday Park project is progressing well with the mini golf course now complete and the maintenance shed and associated retaining wall planned to commence construction in early to mid 2022.

Economy - Non Annual Business Plan projects

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
C240821/2395	Two street parties on Jetty Road, Brighton	On Watch	On Watch	Regan Forrest	1/07/2022	30/06/2021		●	Street parties to be scheduled at suitable dates (date of summer party has had to be rescheduled due to COVID)

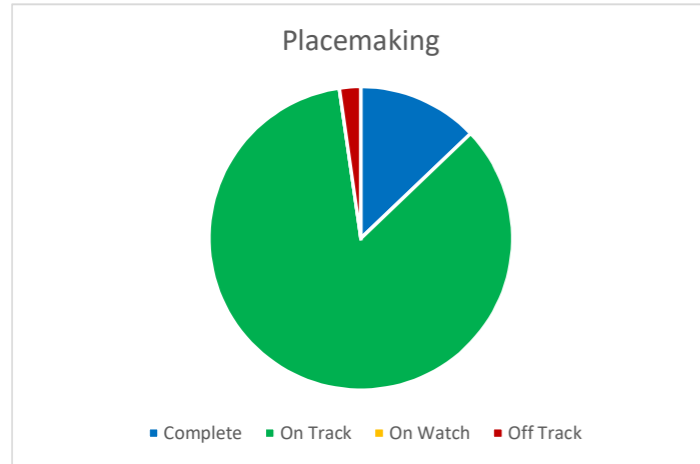
Placemaking - Business Plan - Status Report

As at: December 2021

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PLACEMAKING
An accessible, vibrant and safe coastal city that celebrates our past to build for our future



Status	Count	Percentage
Complete	17	13%
On Track	112	85%
On Watch	0	0%
Off Track	3	0%
Total	132	

Placemaking - Capital Works

Action	Title	Project Status Desc	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01386	FOOTPATHS	On Track	Implementation	Kylie May	1/07/2021	30/06/2022		●	Program is nearing completion with planned PC approximately April 2022
M02205	Allen Tce LS from Wyatt St to Girdelstone St	On Track	On Track	Kylie May	23/02/2022	5/04/2022		●	
M02206	Augusta St LS - Merriton St to Grove St	Off Track	Off Track	Kylie May	1/07/2021	29/06/2022		●	Postponed until next FY due to building works
M02207	Esplanade LS Phillips St to Marine St	Complete	Complete	Kylie May	8/09/2021	14/09/2021	14/09/2021	●	
M02208	Orvieto Rd LS Renown Ave to Arthur St	Off Track	Off Track	Kylie May	1/07/2021	30/06/2022		●	Postponed until next FY due to building works
M02209	St Johns Row LS - Kent St to Lymington St	Complete	Complete	Kylie May	18/10/2021	29/10/2021	29/10/2021	●	
M02210	Esplanade LS - Yarrum Grove to Phillips St	Complete	Complete	Kylie May	8/09/2021	14/09/2021	14/09/2021	●	
M02211	South Esplanade RS - Farrell St to Broadway	Complete	Complete	Kylie May	23/08/2021	29/10/2021	29/10/2021	●	
ACT01361	ROADS and KERB PROGRAM	On Watch	Implementation	Kylie May	1/07/2021	30/06/2022		●	Kerb program is well underway with all kerb works related to the road program due for completion by March. Remaining kerb works will be completed in Q4. These are listed as "On Track" A contractor has been engaged for the renewal program - works are planned to commence end Feb/early March til June 2022. These are listed as "On Track"
M02057	St Johns Row - KWT	On Track	On Track	Kylie May	25/01/2022	22/02/2022		●	
M02062	Anzac Highway North - KWT	On Track	On Track	Kylie May	1/02/2022	25/02/2022		●	
M02063	Adelphi Terrace - KWT and road pavement testing/design	On Track	On Track	Kylie May	22/02/2022	30/04/2022		●	
M02064	Baker St (Somerton Park) - KWT & reseal	On Track	On Track	Kylie May	15/02/2022	27/05/2022		●	
M02065	Barwell Ave - KWT & Reseal	On Track	On Track	Kylie May	24/03/2022	29/04/2022		●	
M02066	Bishop Ave - KWT & Reseal	On Track	On Track	Kylie May	24/02/2022	30/04/2022		●	
M02067	Brooklyn Avenue - KWT & Reseal	On Track	On Track	Kylie May	18/01/2022	21/05/2022		●	
M02070	Carey Close - Reseal	On Track	On Track	Kylie May	7/04/2022	4/06/2022		●	
M02071	Caroline Street - Reseal	On Track	On Track	Kylie May	17/03/2022	10/06/2022		●	
M02072	Cowper St - Road	On Track	On Track	Kylie May	8/03/2022	27/05/2022		●	
M02073	Clovelly Avenue (Hove) - KWT & Reseal	On Track	Implementation	Kylie May	8/12/2021	20/05/2022		●	
M02075	Cross Street - KWT & Reseal	On Track	Implementation	Kylie May	25/09/2021	22/04/2022		●	
M02076	Cygnat Court - KWT & Reseal	On Track	On Track	Kylie May	23/03/2022	14/06/2022		●	
M02077	Darwin Street - Reseal	On Track	On Track	Kylie May	8/03/2022	29/03/2022		●	
M02078	Downing Street - KWT & Reseal	On Track	Implementation	Kylie May	16/09/2021	16/06/2022		●	
M02079	Dutton Street - Reseal	On Track	Implementation	Kylie May	1/07/2021	31/08/2022		●	
M02080	Ferry Court - KWT & Reseal	On Track	Implementation	Kylie May	16/09/2021	17/06/2022		●	

Quarter 2 Annual Business Plan Progress Reports

M02081	Fisher Terrace - KWT & Reseal	On Track	Implementation	Kylie May	7/12/2021	17/06/2022		●	
M02082	Fulton Street (Glenelg North) - KWT & Reseal	On Track	Implementation	Kylie May	16/12/2021	28/04/2022		●	
M02083	Giles Street - KWT	Complete	Complete	Kylie May	15/02/2022	15/04/2022	16/03/2022	●	
M02084	Golflands Terrace - KWT & Reseal	On Track	Implementation	Kylie May	11/01/2022	17/06/2022		●	
M02085	Gore Street - KWT & Reseal	On Track	Implementation	Kylie May	10/01/2022	22/06/2022		●	
M02086	Grevillea Court - KWT	Complete	Complete	Kylie May	4/11/2021	30/11/2021	30/11/2021	●	
M02087	Hakea Court - KWT	Complete	Complete	Kylie May	5/11/2021	30/11/2021	30/11/2021	●	
M02088	Harding Street - KWT & Reseal	On Track	On Track	Kylie May	21/03/2022	24/06/2022		●	
M02089	High Street (South Brighton) - KWT	On Track	On Track	Kylie May	11/03/2022	30/04/2022		●	
M02090	Highet Avenue - KWT	On Track	On Track	Kylie May	14/04/2022	30/06/2022		●	
M02091	Holder Road - KWT & Reseal	On Track	On Track	Kylie May	15/09/2021	28/06/2022		●	
M02092	Indra Terrace - Reseal	On Track	On Track	Kylie May	14/04/2022	20/06/2022		●	
M02093	Ivanhoe Avenue - Reseal	On Track	On Track	Kylie May	28/03/2022	13/06/2022		●	
M02094	Jetty Street - Reseal	On Track	On Track	Kylie May	14/04/2022	27/05/2022		●	
M02095	Keelara Street - KWT	On Track	On Track	Kylie May	4/04/2022	18/04/2022		●	
M02096	Keys Court - KWT & Reseal	On Track	Implementation	Kylie May	3/09/2021	13/05/2022		●	
M02097	Lane B2 Site 4 - Reseal	On Track	On Track	Kylie May	25/03/2022	25/05/2022		●	
M02099	Lane F Site 68 - KWT & Reseal	On Track	On Track	Kylie May	2/02/2022	28/02/2022		●	
M02101	Lane U Site 31 - Reseal	On Track	On Track	Kylie May	14/04/2022	21/06/2022		●	
M02102	Lane V Site 106 - Reseal	On Track	On Track	Kylie May	18/04/2022	31/05/2022		●	
M02103	Lipson Avenue - Reseal	On Track	On Track	Kylie May	5/04/2022	7/05/2022		●	
M02104	Lymington Street - Reseal	On Track	On Track	Kylie May	29/04/2022	27/06/2022		●	
M02105	Marine Parade - KWT & Reseal	On Track	On Track	Kylie May	4/03/2022	14/06/2022		●	
M02106	Marion Street - Reseal	On Track	On Track	Kylie May	12/05/2022	27/06/2022		●	
M02107	Melbourne Street - Reseal	On Track	On Track	Kylie May	7/04/2022	26/05/2022		●	
M02108	Mills Street - Reseal	On Track	On Track	Kylie May	10/05/2022	24/06/2022		●	
M02109	Mortimer Terrace - Reseal	On Track	On Track	Kylie May	10/05/2022	29/06/2022		●	
M02110	Moseley Street - KWT, Reseal and Recon	On Track	On Track	Kylie May	11/02/2022	14/05/2022		●	
M02111	Myrtle Parade - KWT & Reseal	On Track	On Track	Kylie May	24/09/2021	26/05/2022		●	
M02113	North Esplanade - Reseal	On Track	On Track	Kylie May	8/03/2022	14/04/2022		●	
M02116	Pine Avenue (Glenelg Nth) - KWT & Reseal	On Track	On Track	Kylie May	3/03/2022	29/06/2022		●	
M02117	Portland Street - Reseal	On Track	On Track	Kylie May	25/05/2022	29/06/2022		●	
M02119	Salisbury Street - KWT & Reseal	On Track	On Track	Kylie May	4/08/2021	20/06/2022		●	
M02120	Sandison Terrace - Reseal	On Track	On Track	Kylie May	29/04/2022	1/06/2022		●	
M02121	Sexton Road - Reseal	On Track	On Track	Kylie May	3/05/2022	8/06/2022		●	
M02122	Sherlock Road - Reseal	On Track	On Track	Kylie May	20/04/2022	27/05/2022		●	
M02123	Silver Avenue - KWT & Reseal	On Track	Implementation	Kylie May	18/11/2021	17/05/2022		●	
M02124	Smith Avenue - KWT & Reseal	On Track	On Track	Kylie May	20/12/2021	27/05/2022		●	
M02125	Soal Street - KWT	On Track	On Track	Kylie May	18/03/2022	15/04/2022		●	
M02126	St Annes Terrace - Reseal	On Track	On Track	Kylie May	15/03/2022	14/04/2022		●	
M02127	Stevens Street - KWT & Reseal	On Track	On Track	Kylie May	17/02/2022	23/06/2022		●	
M02128	Stewart Street - KWT	Complete	Complete	Kylie May	1/09/2021	30/09/2021	30/09/2021	●	
M02129	Strickland Road - KWT & Reseal	On Track	Implementation	Kylie May	11/03/2022	27/05/2022		●	
M02130	Sturt Street -KWT & Reseal	On Track	Implementation	Kylie May	11/01/2022	23/06/2022		●	
M02131	Sullivan Street - KWT & Reseal	On Track	Implementation	Kylie May	9/09/2021	15/06/2022		●	
M02132	Walsh Street - KWT & Reseal	On Track	Implementation	Kylie May	5/08/2021	27/06/2022		●	
M02133	Winchester Avenue - KWT	Complete	Complete	Kylie May	1/12/2021	24/12/2021	17/12/2021	●	
M02134	Maxwell Terrace - Reseal	On Track	On Track	Kylie May	3/05/2022	2/06/2022		●	
M02136	Stopford Road/Brighton Rd - KWT	Complete	Complete	Kylie May	23/11/2021	24/12/2021	14/12/2021	●	
M02232	Banksia Court Kerb	Complete	Complete	Kylie May	1/11/2021	26/11/2021	26/11/2021	●	
M02233	Burns St - KWT & Reseal	On Track	On Track	Kylie May	26/02/2022	30/06/2022		●	
M02234	Laneway off Phillips St - KWT & Reconstruction	On Track	Implementation	Kylie May	19/11/2021	30/06/2022		●	
M02235	Moten Avenue - KWT	On Track	On Track	Kylie May	25/03/2022	20/05/2022		●	
M02236	Stevens Court	On Track	On Track	Kylie May	3/02/2022	30/06/2022		●	
M02237	Brighton Road kerb works South Brighton and Seacliff	On Track	On Track	Kylie May	19/04/2022	30/06/2022		●	

Quarter 2 Annual Business Plan Progress Reports

ACT01362	DDA pram ramps	On Track	Implementation	James Mitchell	1/07/2021	30/06/2022		●	A priority list has been compiled and scoped to progressively upgrade pram ramps across the city to DDA compliant specifications for a contractor to deliver the works. Currently procuring a contractor to deliver the works.
ACT01364	CCTV	On Track	Design	Mathew Walsh	1/07/2021	30/06/2022		●	Design an scoping progressing, there has been some delays in establishing specification. Extension has been granted to EOF. RFT expected in Feb/March 2022 delivery to follow.
ACT01347	HB Community Centre maintenance works	On Track	Implementation	Mathew Walsh	1/07/2021	30/06/2022	30/06/2022	●	Electrical upgrade works completed Painting ceiling repairs complete. Repairs in childcare area planned for March/April.
ACT01348	Kingston House - Shed Replace	On Track	Implementation	Mathew Walsh	1/07/2021	30/06/2022		●	Shed design and RFT complete. Works will be delivered along with Brighton Oval Rotary shed project. Expected delivery window Feb-May.
ACT01350	New electricity supply Vets Shed (separate from Glenelg Community Centre)	On Track	Implementation	Mathew Walsh	1/07/2021	30/06/2022		●	Contract signed, bundled with Solar upgrades projects. Completion date will be January onwards with SAPN involvement.
ACT01351	Brighton Oval -Rotary Club Shed Replacement	On Track	Implementation	Mathew Walsh	1/07/2021	30/06/2022		●	RFT completed Tender awarded for design and construction - scheduled for Feb-May delivery.
ACT01352	Brighton Surf Club floor finishes	On Track	Implementation	Mathew Walsh	1/07/2021	30/06/2022		●	A contractor has been engaged to complete works
ACT01341	Planting structures Fig Tree Reserve and Hartley Reserve	On Track	Implementation	Bill Blyth	1/07/2021	30/06/2022		●	Works awarded to a contractor will begin on the 13/1/22.
ACT01342	Beach Access Refurbishment Scoping and Design	On Track	Design	Matthew Rechner	1/07/2021	30/06/2022		●	Under design. Cost estimations will be undertaken before prioritising which sites we do first. The Design Review Authority has provided specific input to help finalise concepts.
ACT01343	Annual Coastal Drink Fountain and Dog Bowl and Shower Replacement	On Track		Bill Blyth	1/07/2021	30/06/2022		●	All locations scoped and contractor has started installing showers and fountains. On track
ACT01344	Patawalonga Lock Year 1	On Track	Design	Mathew Walsh	1/07/2021	30/06/2022		●	Specification underway. Procurement of services to take place in March 2022 with works delivered April and June 2022 Stakeholder engagement has commenced with DEW to ensure Council's project and DEW's project can run concurrently on the lock
ACT01345	Lighting replacements SAPN and Reserve Lighting Infrastructure	On Track	Implementation	Mathew Walsh	1/07/2021	30/06/2022		●	Colley Reserve lighting upgrade complete. Foreshore west side of Rotunda (Nadilo Res area) paused waiting on new poles. Will be completed when new poles arrive.
ACT01346	Glenelg Community Centre - Ceiling Works	On Track	Implementation	Mathew Walsh	1/07/2021	30/06/2022		●	Works quoted and purchase order raised, coordinating delivery with user groups.
ACT01333	Public bin replacement program	On Hold/Update Required	Implementation	Bill Blyth	1/07/2021	30/06/2022		●	Bins ordered and we have started taking delivery of the new bins. All locations scoped and bins have started to be installed.
ACT01335	Pathway - Paving - Concrete Brick - Glenelg Foreshore - Assessment and scoping	On Track	On Track	James Mitchell	1/07/2021	30/06/2022		●	\$20K for investigation towards future precinct planning fo Moseley Square, Jetty and Mainstreet.

Quarter 2 Annual Business Plan Progress Reports

ACT01336	Coastpark / Jimmy Melrose shared pathways	On Track	Implementation	James Mitchell	1/07/2021	30/06/2022		●	Reseal of the shared use path Jetty Road to the Broadway is being completed over several years. The sections being resealed in 2021/22 are being coordinated and scheduled inline with the renewal of the beach access points from Jetty Road to the Broadway.
ACT01338	Coastal Fencing - Marlborough St, Oleander St West, Wheatland/Portland St, Wattle Ave	On Track	On Track	Alex Gaut	1/07/2021	30/06/2022		●	
ACT01339	Ball stop fencing - Brighton Oval and Bowker Oval	On Track	Implementation	Mathew Walsh	1/07/2021	30/06/2022		●	Works progressing, engineering investigation underway. Delivery May/June.
ACT01340	Technical Specification Repointing Reserve Stone Walls (Angus Neill, Parkinson, Brighton Oval)	On Track	On Track	Mathew Walsh	1/07/2021	30/06/2022		●	
ACT01326	Dover Square Tennis Court	On Track	Design	Matthew Rechner	1/09/2021	30/06/2022		●	Detailed designs are currently being developed.
ACT01327	Fordham Reserve Playground	Off Track	Off Track	Matthew Rechner	1/07/2021	30/06/2022		●	As a result of the Sturt River Linear Park pathway project, it has been decided that this project be delayed to coincide with the construction of the new pathway. This will enable better integration and placement in Fordham Reserve.
ACT01329	John Miller Reserve Renewal	On Track	Implementation	Matthew Rechner	1/07/2021	28/02/2022		●	John Miller Reserve Renewal is progressing with community engagement for the play space and the fitness area now completed. Construction for Stage 1 (Basketball Court), Stage 2 (Playspace) and Stage 3 (Fitness Area) are all due to start construction in the coming weeks.
ACT01330	Seaforth Park Tennis Court	On Track	Implementation	Matthew Rechner	1/07/2021	30/06/2022		●	Contractor has been selected. Works are scheduled to commence in quarter three.
ACT01331	Public Realm signage replacement	On Track	Procurement	Samuel Crowhurst	1/07/2021	30/06/2022		●	Signs currently under review with orders placed for priority signage
ACT01320	Bus Shelters	On Track	Tendering	Kylie May	1/07/2021	30/06/2022		●	Program of works about to go through the procurement process with construction planned for Q3
ACT01321	Park Bench Amenities (Seats and Picnic Tables)	On Track	Implementation	Bill Blyth	1/07/2021	30/06/2022		●	New style of seating ordered and expected delivery is in February. All locations are scoped and installation will begin as soon as order is received. Expected completion Q4
ACT01322	Bollards	Complete	Complete	Bill Blyth	1/07/2021	30/06/2022	16/12/2021	●	This project has been completed. New bollards installed in Mosley Square to ensure no vehicles can drive into the square even if they go onto the footpaths. This was decided after an incident last year and after discussion with SAPOL.
ACT01323	Reserve irrigation	On Track	Design	Bill Blyth	1/07/2021	30/06/2022		●	Contractor has been engaged to design specification to seek quotes for works.

Quarter 2 Annual Business Plan Progress Reports

ACT01324	Bowker Street Oval	On Track	Design	Matthew Rechner	1/07/2021	30/06/2022		●	Forpark Australia have been selected as the successful contractor to supply and install the new Bowker Oval Playspace. Two concept designs have been provided to be taken out to community engagement from 18 Jan to 8 February 2022 in order to determine the communities preferred design. Construction is scheduled to occur between May to June 2022. The project team are working with the community and sporting clubs located on site to spread information about this engagement and arranging a letter drop to residents within a 300m radius of the reserve.
ACT01325	Brighton Tennis Club Shelter	Complete	Complete	Mathew Walsh	1/07/2021	30/06/2022	30/12/2021	●	Project complete
ACT01318	Traffic control devices	On Track	Design	James Mitchell	1/07/2021	30/06/2022		●	Council's traffic control devices were condition assessed in 2020/21 identifying priority renewals and upgrades. This budget is for design, investigation and construction to improve Council's traffic control devices. The priorities are currently being reviewed and scoped.
ACT01319	Car parking surface renewal	On Track	Design	Kylie May	1/07/2021	30/06/2022		●	A draft 4 year program has been established - construction planned for Q4
ACT01353	Glenelg Oval (North Eastern Toilet Block) Roof Cladding	Complete	Complete	Mathew Walsh	17/08/2021	30/06/2022	30/11/2021	●	Roofing works to start on the 11th of October 2021 Works complete
ACT01354	Sutherland Reserve Amenities (Bath St Reserve) Floor finish and exterior works (paving)	Complete	Complete	Mathew Walsh	1/07/2021	30/06/2022	10/12/2021	●	Boral engaged to undertake paving works Works completed
ACT01357	Broadway Toilets Replacement - Technical Specification	On Track	Design	Mathew Walsh	1/07/2021	30/06/2022	30/06/2022	●	Magryn Engineering provided proposal to undertake technical feasibility and design.
ACT01387	Pathway - St Judes Cemetary	On Track	Implementation	Bill Blyth	1/07/2021	30/06/2022		●	Works underway
ACT01349	St Judes Cemetery - Shed Replace	Complete	Complete	Mathew Walsh	1/07/2021	30/06/2022		●	Shed replaced.
ACT01388	Edith Butler Pier (decking) - technical specifications and pilot	On Track	Tendering	James Mitchell	1/07/2021	30/06/2022		●	Timber decking at the Edith Butler Pier has a significantly reduced useful life within the coastal environment. Council has investigated the market for suitable materials with longer useful lives and visually suitable within its environment. Quotes have been requested for rates to undertake a trial on a small section of decking. This project will be coordinated with the DEW lock remediation works.
ACT01389	Accelerated Footpath Program	On Track	Implementation	Bill Blyth	1/07/2021	30/06/2022		●	The remaining work is scoped and will be completed by the end of February

Placemaking - New Initiative									
Action	Title	Project Status Desc	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01299	Sturt Creek Linear Park Detailed Design	On Track	Design	Julia Wallace	1/07/2021	30/06/2022		●	Concept has been presented to Council. Community Engagement will be undertaken in February 2022. Procurement for detailed design will commence in April 2022.
ACT01305	Beach Access Signage Year 2 of 3	Complete	Complete	Mathew Walsh	1/07/2021	28/02/2022	19/11/2021	●	Works complete

Quarter 2 Annual Business Plan Progress Reports

ACT01306	DDA Bus Stop and Kerb Ramp Improvements (DAIP initiative - Year 2 of 5)	On Track	Tendering	Kylie May	1/07/2021	30/06/2022		●	Works package is currently getting priced with construction planned in Q3
ACT01307	Traffic minor safety improvements	On Track	Design	James Mitchell	1/07/2021	30/06/2022		●	Investigating and scoping minor safety improvements for delivery. Safety improvements include line marking, signage and minor civil works. A package of design works are currently being completed for implementation this financial year.
ACT01310	Seacliff Plaza Upgrade Stage 1	On Track	Implementation	Cherie Armfield	1/07/2021	31/03/2022		●	The design has commenced in 3 stages as follows Phase 1 Proof of Concept Phase 2a: Detailed Design and Documentation- Stage 1 Phase 2b: Detailed Design and Documentation - Remainder Phase 3a: Tender and Construction Phase Services – Stage 1 Phase 3b: Tender and Construction Phase Services – Remainder Phase 1 is on track to be completed by late October ready for Councils project team to review the design. Following the internal review and Council's acceptance of the design, a request to undertake community consultation will be created through a Council workshop and then a Council report. An Open Spaces grant through the State Government was submitted for consideration and the outcome of the submission will be known in January 2022
ACT01313	Integrated Transport Strategy - Priorities	On Track	Implementation	James Mitchell	1/07/2021	30/06/2022		●	A focus area of the Integrated Transport Strategy is improvements of active transport networks such as walking and cycling. New sharrows (shared lane marking) have been installed in 110 locations within the Marino Rocks Greenway to indicate the preferred on-road low traffic cycle route. Design works are being scoped for a street hierarchy and LATM for Seacliff. Traffic data is being collected to inform the ITS's actions.
ACT01314	Kingston Park Kiosk	On Track	Implementation	Ross Oates	2/08/2021	28/02/2022		●	The concept design for the Kiosk is nearing completion for final presentation to Council in mid February 2022. A report will then be issued to Council to achieve final sign-off for the project.
ACT01316	Jetty Road Stage 2 Detailed Design	On Track	Design	Cherie Armfield	1/07/2021	30/06/2022		●	A review of the Master Plan to inform concept designs and the detailed design has commenced. The review of the Master Plan will include the delivery of the prospectus that will be used to attract State and Federal funding. Oxygen the original Master Plan consultants have been engaged to undertake this work.
ACT01317	Reserve Improvements Program east of Brighton Road	On Track	Design	Matthew Rechner	1/07/2021	30/06/2022		●	Determining the scope and project brief.

Placemaking - Carry Forward New Initiative

Action	Title	Project Status Desc	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01368	CARRY FORWARD War Animal Memorial Mural	On Track	Implementation	Regan Forrest	1/07/2020	26/02/2022		●	An image for the vinyl wrap was selected by Mikki Bouchee before her passing for this project. A quote has also been sourced by Signs of the Times for the print and installation of the vinyl wrap image on the GTH. The install will take place once the scaffolding is removed from the front of the town hall and the works on that size of the building has been completed.

Quarter 2 Annual Business Plan Progress Reports

ACT01374	CARRY FORWARD Glenelg Town Hall Restoration	On Track	Review	Mathew Walsh	31/07/2020	30/06/2021		●	Design concepts by Woods Bagot - June 2020 Social and economic assessment - June 2020 Value management exercise on build costs - January 2021 Presentation on economic and social benefits to SLT - September 2021
ACT01378	CARRY FORWARD Kingston Park Masterplan Review	On Track	Implementation	Ross Oates	1/07/2019	31/10/2021		●	The Kingston Park Reserve project is progressing well with the final master plan now complete for consultation with the Kaurna reference group. A concept design has also been produced in house to replace the existing access path & 3 timber viewing platforms with a much smaller lookout platform.

Placemaking - Non Annual Business Plan projects

<i>Action</i>	<i>Title</i>	<i>Project Status Desc</i>	<i>Project Stage</i>	<i>Responsible Officer</i>	<i>Start Date</i>	<i>Due Date</i>	<i>Complete Date</i>	<i>Rating</i>	<i>Notes</i>
LRCI	Moseley St Glenelg road upgrade, pavement rehabilitation, Robert St to Pier St	On Track	Design	James Mitchell	16-Apr-22	30-May-22		●	Pricing is underway for the demolition and replacement of 8 storm water IP's as they are currently fused shut - this is due in the coming weeks. Once the pit lids are rectified a contractor will be engaged to clean and inspect the condition of the storm water main to ensure it does not require maintenance. The road reconstruction is planned for construction in the Term 1 school holidays (16 April-1 May)

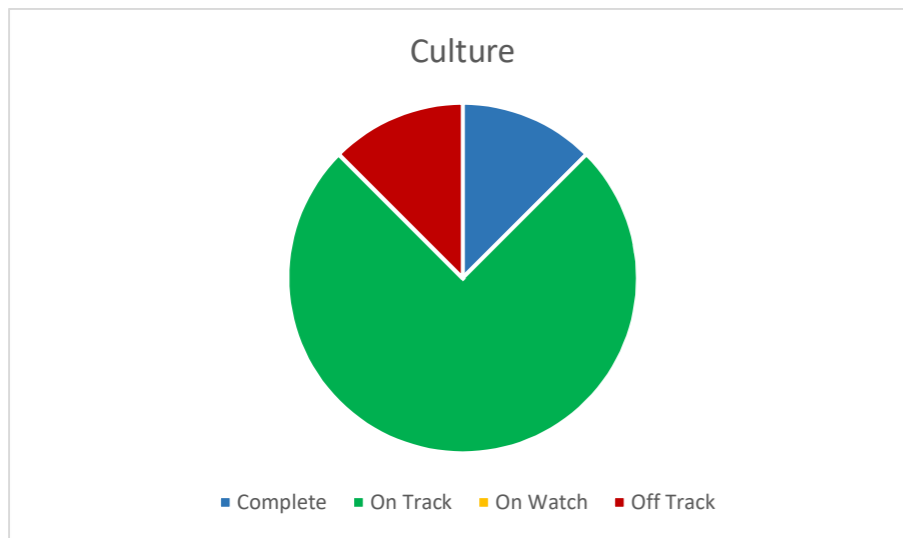
Culture - Business Plan - Status Report

As at: December 2021

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CULTURE
An effective, customer-centred organisation



Status	Count	Percentage
Complete	1	13%
On Track	6	75%
On Watch	0	0%
Off Track	1	13%
Total	8	

Culture - Capital Works									
Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01359	INFORMATION TECHNOLOGY INFRASTRUCTURE	On Track	Implementation	Robert Zanin	1/07/2021	30/06/2022		●	Ongoing purchase of ICT equipment to replace end of life equipment.
ACT01360	Annual Library Book replacement program	On Track	Implementation	Tania Paull	1/07/2021	30/06/2022		●	
ACT01363	PLANT AND EQUIPMENT	On Track	Implementation	James Mitchell	1/07/2021	30/06/2022		●	The annual plant and equipment program includes the purchase of car fleet, heavy vehicles and heavy/major/minor plant. We have tendered and received 4 items of plant and equipment, with an additional 13 awarded and the remaining 4 out for tender.
ACT01355	Brighton Civic Center - 2 x Water Filters	Complete	Complete	Mathew Walsh	1/07/2021	30/06/2022	1/12/2021	●	Project is complete
ACT01356	Depot - Additional Fire and Emergency Works	On Track	Implementation	Mathew Walsh	1/07/2021	30/06/2022		●	Works are progressing - extension of sprinkler and hydrant system complete. Additional works to follow - emg lighting and evac warning systems. Emergency lighting and occupancy warning system works currently underway
ACT01358	Ringwood - Timber Replacements	On Track	On Track	Mathew Walsh	1/07/2021	30/06/2022		●	Project yet to start

Culture - New Initiative									
<i>Action</i>	<i>Title</i>	<i>Project Status</i>	<i>Project Stage</i>	<i>Responsible Officer</i>	<i>Start Date</i>	<i>Due Date</i>	<i>Complete Date</i>	<i>Rating</i>	<i>Notes</i>
ACT01312	City of Holdfast Bay Enterprise Technology Roadmap	On Track		Robert Zanin	1/07/2021	30/06/2022			On going delivery projects to deliver people/process/technology for the realisation of key business objectives.

Culture - Carry Forward New Initiative									
<i>Action</i>	<i>Title</i>	<i>Project Status</i>	<i>Project Stage</i>	<i>Responsible Officer</i>	<i>Start Date</i>	<i>Due Date</i>	<i>Complete Date</i>	<i>Rating</i>	<i>Notes</i>
ACT01372	CARRY FORWARD Customer Online Booking and Service Scheduling Experience	Off Track	Design	Robert Zanin	1/07/2020	31/07/2021			On hold as per project brief presented to SLT 1/12/2021 with the recommendation to investigate a full Event Management and Facilities Booking System.

Item No: 15.5

Subject: **JETTY ROAD MAINSTREET COMMITTEE TERMS OF REFERENCE**

Date: 8 February 2022

Written By: Manager, Strategy and Governance

General Manager: Community and Business, Ms M Lock

SUMMARY

Following some confusion about membership, the Jetty Road Mainstreet Committee considered their Terms of Reference at their meeting on 2 February 2022 and have recommended a number of clarifications in relation to the membership of Elected Members on the Committee.

These changes are administrative in nature and do not affect the operations of the Committee.

RECOMMENDATION

That Council:

- 1. endorses the proposed amendments to the Terms of Reference, as shown in Attachment 1, and**
 - 2. appoints Councillor Abley and Councillor Miller until the end of their current terms on Council.**
-

STRATEGIC PLAN

Statutory compliance

COUNCIL POLICY

Not Applicable.

STATUTORY PROVISIONS

Local Government Act 1999

BACKGROUND

On 11 December 2018, Council considered a report on the Jetty Road Mainstreet Committee Terms of Reference and resolved the following:

Motion

C111218/1329

- 1. That Council endorse the updated Jetty Road Mainstreet Committee Terms of Reference set out in attachment 2 with the following amendment:**

That Clause 9.2 be amended to read

“The membership of the Committee will consist of two (2) Elected Members being Council members who are from either the Somerton or Glenelg Wards. The Mayor shall attend one meeting of the Committee per quarter with no voting rights.”

Moved Councillor Patton, Seconded Councillor Bouchee

Carried

This change was made to the Terms of Reference by Administration, without due consideration of a change in clause numbering that had arisen due to other changes made at the same time. Clause 9.2 in the old Terms of Reference, which were the subject of review on 11 December 2018, equates to clause 7.3 in the new Terms of Reference, as presented on that date.

Notwithstanding the clause numbering, the Council’s intent in relation to membership is clear in this motion.

REPORT

This administrative error created a discrepancy in the Terms of Reference between clause 7.3 and 9.2, namely:

- 7.3** The Council may appoint up to two elected members to the JRMC, namely the Deputy Mayor and one elected member from the Glenelg or Somerton ward. If the Deputy Mayor is not from the Glenelg or Somerton wards then they may elect to stand down for another elected member from the wards. The appointment of the Deputy Mayor is limited by the term of appointment as Deputy Mayor. The Mayor is an ex-officio member of the JRMC with no voting rights.

- 9.2 The Presiding Member and Deputy Presiding Member are to be appointed from those members who are not Elected or Independent Members of the City of Holdfast Bay. The membership of the Committee will consist of two (2) Elected Members being Council members who are from either the Somerton or Glenelg wards. The Mayor shall attend one meeting of the Committee pre quarter with no voting rights.

As clause 9 of the Terms of Reference relates to Office Bearers, it is clear that the latter part of the text appearing in clause 9.2 has been incorrectly placed there.

On 14 April 2020, Council again considered changes to the Terms of Reference, as submitted by Jetty Road Mainstreet Committee. At that time, this discrepancy was not picked up and rectified.

As Council's intent is clear, it can be rectified administratively. Nevertheless, due to recent confusion, Jetty Road Mainstreet Committee chose to consider the Terms of Reference formally and submit them to Council adoption with this change.

In addition to rectifying the administrative error, two additional changes are proposed by the Committee:

- Clause 7.5 relates to the term of appointment of Elected Members as being 'a term determined by Council'. The Committee's preference is that the term be for two (2) years, to be consistent with other members.
- Clause 8.2 relates to the selection panel for Committee members. It is proposed that a minor clarification be made to ensure both Elected Members have equal opportunity to participate in the selection panel.

BUDGET

Not applicable

LIFE CYCLE COSTS

Not applicable

Attachment 1





Jetty Road Mainstreet Committee Terms of Reference

Endorsed by Council at its meeting held 8 February 2022 minute reference CXXXX/XXXX

1. Background/Preamble

The Jetty Road Glenelg Precinct (“the Precinct”) is recognised throughout South Australia and beyond as one of the best examples of a thriving traditional retail, hospitality and business district, servicing the needs of the community and around two million visitors each year.

In 1994, the former City of Glenelg established the Jetty Road Mainstreet Board (“the Board”) with the aim of supporting the Precinct to flourish and expand, to strengthen partnerships between businesses, the Council and local community. In 2007, the name was changed to the Jetty Road Mainstreet Management Committee (JRMMC).

2. Establishment

The Jetty Road Mainstreet Committee (JRMC) is an advisory committee of the City of Holdfast Bay formed under Section 41 of the *Local Government Act 1999*.

3. Objectives

The JRMC is established to advise Council on:

- 3.1 Enhancing and promoting the Precinct as a vibrant shopping, leisure and recreational area with year round appeal to residents and visitors.
- 3.2 Furthering the economic development of the Precinct and encouraging further retail investment in the Precinct.
- 3.3 A consistent marketing and brand strategy for the Precinct.
- 3.4 Initiatives required to operate the Precinct in accordance with the Council’s Strategic Management Plans.
- 3.5 The Committee will also maintain communication between the Council, traders, landlords, tourism providers, consumers and residents in the Precinct.

4. Purpose

The purpose of the JRMC is to:

- 4.1 Recommend a strategic management and financial plan for the Precinct for a period of at least four years for consideration and adoption by Council;
- 4.2 Promote the Precinct and to encourage its use by residents, visitors and the greater community in general;

Jetty Road Mainstreet Committee Terms of Reference

- 4.3 To make recommendations to Council in relation to the maintenance and upgrade of the Precinct's existing infrastructure and physical appearance to ensure it is maintained to a high standard in keeping with a historic seaside village concept;
- 4.4 To recommend annually to Council a budget to support the performance of its activities and functions. Through regular reporting to Council on the JRMC's financial and general performance, monitor the aspects of the budget approved by Council relating to the JRMC and the Precinct.

5. Code of Conduct

- 5.1 All members of the Jetty Road Mainstreet Committee are required to operate in accordance with Part 4 of the *Local Government Act 1999*, in that they are required at all times to:
 - 5.1.1 act honestly in the performance and discharge of official functions and duties;
 - 5.1.2 act with reasonable care and diligence;
 - 5.1.3 not make improper use of information or his or her position; and
 - 5.1.4 abide by the Elected Member Code of Conduct.
- 5.2 All members of the Committee will support as one the recommendations of the Committee and Council and will work with other members of the Committee and with employees of the City of Holdfast Bay in a respectful and professional manner at all times.
- 5.3 The JRMC is subject to compliance with all City of Holdfast Bay policies, plans and procedures.
- 5.4 The Conflict of Interest Provisions under the *Local Government Act 1999* shall apply to all members of the JRMC as if members of the JRMC were Members of Council.
- 5.5 The general duties contained in Section 62 of the *Local Government Act 1999* apply to all members of the JRMC as if members of the JRMC were members of Council.

6. Meetings

- 6.1 Meetings will be held at least once every 2 months.
- 6.2 All meetings of the JRMC shall held in a place open to the public except in special circumstances as defined by section 90 of the *Local Government Act 1999*.
- 6.3 A Notice of Meetings showing the meeting dates, times and locations will be prepared every 12 months and published on Council's web-site, and be displayed in a place or places determined by the CEO.
- 6.4 Meetings will not be held before 5:00pm unless the Committee resolves otherwise by a resolution supported by a two-thirds majority of members of the Committee.
- 6.5 A special meeting can be called by the Chief Executive Officer of the Council at the

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request of the Presiding Member or at least two members of the JRMC to deal with urgent business at any time. A request for a special meeting must include details of the time, place and purpose of the meeting which will be included in the notice of the special meeting.

- 6.6 Each notice of meeting, agenda and reports for each JRMC meeting shall be placed on the Council's website.
- 6.7 Members of the public have access to all documents relating to the JRMC unless prohibited by resolution of the Committee under the confidentiality provisions of section 91 of the *Local Government Act 1999*.

7. Membership

- 7.1 The Jetty Road Mainstreet Committee (JRMC) will consist of up to 13 persons with a maximum of 9 persons who are either landlords or traders in the precinct and are contributing to the separate rate.
- 7.2 The Jetty Road Mainstreet Committee may, if it wishes to do so, appoint up to 2 independent members, in addition to the 9 representatives from landlords and traders, who have relevant skills and experience which will benefit the committee without the requirement to be either landlords or traders in the precinct contributing to the separate rate.
- 7.3 The membership of the Committee will consist of two (2) Elected Members being Council members who are from either the Somerton or Glenelg wards. The Mayor shall attend one meeting of the Committee pre quarter with no voting rights.
- 7.4 Members of the JRMC are appointed by the Council.
- 7.5 Elected Members and committee members are appointed for a term not exceeding 2 years. On expiry of their term, a member may be re-appointed by Council for a further two year term.
- 7.6 The JRMC may make recommendations to the Council regarding the reappointment of any member, at the expiration of the member's term of office and the reappointment is entirely at the discretion of council.
- 7.7 A JRMC Committee Member's office will become vacant if:
- 7.7.1 In the case of the Elected Members of the Council, appointed by the Council to the JRMC, the Elected Member ceasing to hold office as an Elected Member of the Council; and
- 7.7.2 In the case of the other Management Committee Members appointed in accordance with Clause 7.1:
- upon the Council removing that person from office; or
 - the member resigning their position from the JRMC.
 - upon the member no longer either landlords or traders in the precinct and are contributing to the separate rate.
- 7.8 If Council proposes to remove a Committee Member from the Committee, it must give written notice to the Committee Member of its intention to do so and provide

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that Member with the opportunity to be heard at an Executive Committee meeting, if that Committee Member so requests.

- 7.9 If any Committee Member is absent for three consecutive meetings of the JRMC without leave of the JRMC, the JRMC may recommend to the Council that it remove that Member from office and appoint another person as a Committee Member for the unexpired term.
- 7.10 The removal of a Committee Member and appointment of another Committee Member pursuant to this Clause shall be entirely at the Council's discretion.
- 7.11 In the event of a vacancy in the office of a Committee Member, the Council shall, if it deems fit, appoint another person as a Committee Member on such terms and conditions as it thinks fit.
- 7.12 Each Committee Member must participate in the Council orientation and induction program for Committee Members and must attend all education and training programs as required by the Council from time to time.

8. Method of Appointment of Committee Members

- 8.1 The method of appointment of the Committee Members will be as follows:
- 8.1.1 At the expiry of each committee member's term, if not eligible for reappointment, the Council will advertise the vacancies and seek nominations for the positions of the committee members of the JRMC.
- 8.1.2 The Council will call for nominations from either landlords or traders in the precinct and are contributing to the separate rate and will assess these nominations against the following criteria:
- Retail business experience
 - Marketing and/or advertising experience
 - Retail property management experience
 - Experience as a member of a Board of Management or similar governing body
 - Availability to attend meetings
- 8.1.3 If the committee recommends to Council that it believes that the committee would benefit from independent members appointed to the committee with specialist skills the Council would advertise for up to 2 independent members who had skills/experience in the following areas:
- Tourism
 - Events
 - Marketing
 - Food and Dining
 - Economic Development
 - Property Development
 - Investment Attraction
 - Urban Planning and Design

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- 8.2 The selection panel will comprise of a member of the JRMC, the Mayor, one elected member appointed to the committee and the Chief Executive Officer of the Council. Which elected member will be mutually agreed by the two Elected Members on the committee. In the event that the two members cannot agree, the Mayor will decide.
- 8.3 The selection panel will make a recommendation to Council as to the appointment of the committee members for consideration and appointment by the Council.

9. Office Bearers

- 9.1 At the first meeting of the JRMC in every second financial year, the JRMC shall appoint, for a bi-annual term, a Presiding Member and a Deputy Presiding Member from amongst the Committee Members. The Presiding Member of the Committee is the committee's official spokesperson.
- 9.2 The Presiding Member and Deputy Presiding Member are to be appointed from those members who are not Elected or Independent Members of the City of Holdfast Bay.
- 9.3 The Deputy Presiding Member will act in the absence of the Presiding Member and if both are absent from a meeting of the JRMC, the Committee members will choose a Committee Member from those present, who are not Elected Members of the City of Holdfast Bay, to preside at the meeting as the Acting Presiding Member.

10. Voting Rights

- 10.1 All members have equal voting rights.
- 10.2 All decisions of the JRMC shall be made on the basis of a majority decision of the JRMC members present.
- 10.3 Unless required by legislation not to vote, each member must vote on every matter which is before the JRMC for decision.
- 10.4 The Presiding Member has a deliberative vote, and in the event of an equality of votes has a casting vote.

11. Meeting Procedures

- 11.1 Meetings of the JRMC will be conducted in accordance with the *Local Government Act 1999, Part 3 of the Local Government (Procedures at Meetings) Regulations 2000*, these Terms of Reference and any applicable Code of Practice adopted by the Council.
- 11.2 In so far as *the Local Government Act 1999, Part 3 of the Local Government (Procedures at Meetings) Regulations 2000*, the Council's Code of Practice – Procedures at Meetings as applicable to the JRMC and the Terms of Reference does not specify a procedure to be observed in relation to the conduct of a meeting of the JRMC, then the JRMC may determine its own procedure.
- 11.3 If a member of the JRMC is unable to attend a meeting, they may participate in the meeting by telephone or video conference, in accordance with any procedures prescribed by the regulation or determined by the council under section 89 LG Act and

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provided that any members of the public attending the meeting can hear the discussion between all committee members.

- 11.4 The decision of the person presiding at the meeting of the Committee in relation to the interpretation and application of meeting procedures is final and binding on the Committee.
- 11.5 A special meeting can be called by the Chief Executive Officer of the Council at the request of the Chair or at least two members of the JRMCM to deal with urgent business at any time. A request for a special meeting must include details of the time, place and purpose of the meeting which will be included in the notice of the special meeting. All Members must be given at least four hours' notice of a special meeting.
- 11.6 All decisions of the JRMCM shall be made on the basis of a majority of the members present in person or via provisions in 11.3.
- 11.7 The presiding member has the right to refuse a motion without notice if he/she thinks that the matter should be considered by way of a written notice of motion, or if he/she believes the motion is vexatious, frivolous or outside of the scope of the Committee.
- 11.8 The presiding member has the right to end debate if he/she believes that the matter has been canvassed sufficiently, taking into account the Guiding Principles of the *Local Government (Procedures at Meetings Regulations) 1999*.

12. Quorum

- 12.1 A quorum will be half of the Committee plus one, ignoring any fractions. No business can be transacted at a meeting of the JRMCM unless a quorum is present

13. Minutes of Meetings

- 13.1 Minutes of the JRMCM meetings will be placed on Council's website and a copy provided to all Council and JRMCM members within 5 days of a meeting of the JRMCM.
- 13.2 Minutes of the JRMCM meetings will be presented to the next meeting of the Council for their information and endorsement.
- 13.3 Where necessary the minutes of JRMCM will include commentary relevant to the decisions made by the committee. This is not a verbatim record of the meeting.

14. Financial Management

- 14.1 The JRMCM financial records will be maintained by the council.
- 14.2 The JRMCM will present to the Council for its consideration and adoption, a proposed annual budget for its activities for the ensuing financial year within the timeframes established by Council for its annual budget preparation cycle.
- 14.3 The financial year shall be from 1 July to 30 June in the following year.

15. Reporting Requirements

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- 15.1 The JRMC will prepare a quarterly report to Council on the activities of the Committee reporting on in particular:
- Strategy – the adopted strategic management and financial plan for the Precinct including stakeholder engagement and resources
 - Promotion – promotional activities undertaken to promote their precinct, attendances of residents and visitors
 - Jetty Road Master Plan – provide recommendations to Council in relation to the upgrade of the Precinct’s existing infrastructure and physical appearance aligned with the Jetty Road Master Plan.
 - Financial Performance - financial and general performance, monitor the aspects of the budget approved by Council relating to the JRMC and the Precinct.
- 15.2 The JRMC shall at least once per year, review its own performance, terms of reference and membership and provide a report to council including any recommended changes.
- 15.3 The JRMC presiding member will report to council annually summarizing the activities of the JRMC during the previous financial year.
- 15.4 The JRMC will provide a report for inclusion in the Council’s Annual Report on the outcomes of the annual performance review.

16. Secretariat and Support

- 16.1 The Council will employ and manage appropriate Administrative staff¹ to assist the Committee to meet its objectives.
- 16.2 The Chief Executive Officer will ensure that the JRMC has access to reasonable administrative resources in order to carry out its duties.
- 16.3 All workplace equipment and facilities are provided by the Council.
- 16.4 The members of the JRMC will be provided with appropriate and timely training, both in the form of an induction program for new members and on an ongoing basis for all members.

17. Roles and Responsibilities

- 17.1 Chair
- To provide leadership to the Committee.
 - To act as the presiding member at all meetings of the Committee, ensuring that the meeting is conducted in a proper and orderly manner, complying with the requirements of the Local Government Act 1999 and the Local Government (Procedures at Meetings Regulations) 1999.
 - To act as the principal spokesperson of the Committee in accordance with Council’s media policy.
 - To act as the Committee’s primary contact with the Administrative staff.

¹ Funded from the separate rate

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- To regularly liaise with Council Administrative staff in relation to the work of the Committee.
- To provide feedback on Council Administrative staff performance, as required. (The Committee will have the opportunity to provide comment and feedback on staff performance as part of the six monthly City of Holdfast Bay Performance Development Review process. However, any feedback from individual Committee members regarding staff performance must be provided through the Chair).

17.2 Deputy Chair

In the absence of the Chair, to fulfil the role of the Chair.

17.3 Committee Members

- To attend all meetings of the Committee as practical.
- To make recommendations to Council in a fair and impartial manner, and which are within the scope of the Committee.
- To declare any conflict of interest and act appropriately in respect of that conflict.
- To listen to alternate views and act respectfully to other Committee Members.
- Committee Members have no role in directing Administrative staff of the Council.

17.4 Administration

- To refer recommendations of the Committee to Council.
- To provide secretariat and administrative support to the functions of the Committee.
- To ensure that meetings of the Committee occur as scheduled and that members are provided with information in a timely manner.
- To liaise between the Committee and the Jetty Road Traders on matters relevant to the Committee.
- The Coordinator, Jetty Road Development is the principal point of contact between the Committee, through the Chair, and Administration.