



Council Agenda

NOTICE OF MEETING

Notice is hereby given that an ordinary meeting of Council will be held in the

Electronic Means in a Virtual Meeting Room

The meeting will be live streamed via a link on our website:

<https://www.holdfast.sa.gov.au/council/council-meetings>

Tuesday 27 July 2021 at 7.00pm

A handwritten signature in black ink, appearing to read "Roberto Bria".

Roberto Bria
CHIEF EXECUTIVE OFFICER

Please note: This agenda contains Officers' reports and recommendations that will be considered by the Council. Any confidential items listed on the agenda will be circulated to Members separately.



Ordinary Council Meeting Agenda

1. OPENING

The Mayor will declare the meeting open at 7:00pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. SERVICE TO COUNTRY ACKNOWLEDGEMENT

The City of Holdfast Bay would like to acknowledge all personnel who have served in the Australian forces and services, including volunteers, for our country.

4. PRAYER

Heavenly Father, we pray for your presence and guidance at our Council Meeting. Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

5. APOLOGIES

5.1 Apologies Received - Nil

5.2 Absent - Nil

6. ITEMS PRESENTED TO COUNCIL

7. DECLARATION OF INTEREST

If a Council Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Council they are asked to disclose the interest to the Council and provide full and accurate details of the relevant interest. Members are reminded to declare their interest before each item.

8. CONFIRMATION OF MINUTES

Motion

That the minutes of the Ordinary Meeting of Council held on 13 July 2021 be taken as read and confirmed.

Moved Councillor _____, Seconded Councillor _____

Carried

9. PUBLIC PRESENTATIONS**9.1 Petitions**

- 9.1.1 Non-Conforming Petition – Somerton Surf Life Saving Club – Application to Lessor for Approval to Sub Lease a Portion of its Clubhouse to Gambell & Sutton Pty Ltd (Report No: 242/21)

9.2 Presentations - Nil**9.3 Deputations**

- 9.3.1 Brighton and Seacliff Yacht Club (BSYC) – Mr Matthew Colliver *Mayor Wilson has approved a deputation from Mr Matthew Colliver, Rear Commodore, on behalf of BSYC regarding Brighton and Seacliff Yacht Club – Proposed Facility Redevelopment.*

10. QUESTIONS BY MEMBERS**10.1 Without Notice****10.2 On Notice - Nil****11. MEMBER'S ACTIVITY REPORTS - Nil****12. MOTIONS ON NOTICE - Nil****13. ADJOURNED MATTERS - Nil****14. REPORTS OF MANAGEMENT COMMITTEES, AND SUBSIDIARIES**

- 14.1 Minutes – Jetty Road Mainstreet Committee – 7 July 2021 (Report No: 240/21)

15. REPORTS BY OFFICERS

- 15.1 Items in Brief (Report No: 246/21)
15.2 Brighton and Seacliff Yacht Club – Proposed Facility Redevelopment (Report No: 245/21)
15.3 Representation Review Report Submissions Report and Approval to Report to the Electoral Commissioner of South Australia (Report No: 243/21)
15.4 185th Proclamation Day Event (Report No: 229/21)
15.5 Operational Support at Glenelg Community Centre (Report No: 241/21)
15.6 Attendance at the Local Government Finance Authority Annual General Meeting, Board Nominations and Calling Notices of Motions (Report No: 244/21)

16. RESOLUTIONS SUBJECT TO FORMAL MOTIONS

Presented for the information of Members is a listing of resolutions subject to formal resolutions, for Council and all Standing Committees, to adjourn or lay on the table items of Council business, for the current term of Council.

17. URGENT BUSINESS – Subject to the Leave of the Meeting**18. ITEMS IN CONFIDENCE**

- 18.1 Jetty Road Stage 1 Chapel Plaza and Hindmarsh Lane Execution of Land Sale Purchase Contract and Licence Agreement with Uniting Church in Australia (SA) (Report No: 247/21)

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

- b. Information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and would, on balance, be contrary to the public interest.**
- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

- 18.2 Reappointment to the Alwyndor Management Committee (Report No: 248/21)

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

- a. information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of a person or persons (living or dead).**

- 18.3 Claim Against Council (Report No: 249/21)

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

- h. legal advice.**
- i. information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds**

will take place, involving the council or an employee of the council.

18.4 Kauri Community & Sporting Complex – EOI Tender (Report No: 250/21)

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

- b. Information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and would, on balance, be contrary to the public interest.**

- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**



**ROBERTO BRIA
CHIEF EXECUTIVE OFFICER**

Item No: **9.1**

Subject: **NON CONFORMING PETITION – SOMERTON SURF LIFE SAVING CLUB - APPLICATION TO LESSOR FOR APPROVAL TO SUB LEASE A PORTION OF ITS CLUBHOUSE TO GAMBELL & SUTTON PTY LTD**

Date: 27 July 2021

Written By: Governance and Risk Officer

General Manager: Strategy and Corporate, Ms P Jackson

SUMMARY

On 22 June 2021, Council considered a petition in support of Somerton Surf Life Saving Club's application to Council (lessor) for approval to sub-lease a portion of its clubhouse to Gambell & Sutton Pty Ltd (Report No: 205/21). There were 216 signatories to the petition. Council noted the Report.

On 13 July 2021 a confidential report, Item No, 19.3 Report: Somerton Surf Lifesaving Club – Request to Extend Council's Approval of Management Agreement, was presented to Council, for consideration and resolution. This resolution (C130721/2353) will remain in confidence.

Following the lodgment of the original petition and the above mentioned Council resolutions, a further 14, signatures have been delivered to Council in favour of approval to sub lease a portion of the clubhouse to Gambell & Sutton Pty Ltd.

RECOMMENDATION

That Council note that Administration received a further 14 signatures relating to the original petition from Mr Taylor titled, Somerton Surf Life Saving club and their application to Council (lessor), for approval to sub-lease a portion of its clubhouse to Gambell & Sutton Pty Ltd, bringing the total to 230 individual expressions of support.

COMMUNITY PLAN

Culture: Providing customer-centred services
Culture: Supporting excellent, efficient operations

COUNCIL POLICY

City of Holdfast Bay Code of Practice - Meeting Procedures

STATUTORY PROVISIONS

Local Government Act 1999

Local Government (Procedures at Meetings) Regulations 2013

BACKGROUND

Administration received a petition in support of Somerton Surf Life Saving Club's application to Council (lessor) for approval to sub-lease a portion of its clubhouse to Gambell & Sutton Pty Ltd (Report No: 205/21). There were 216 signatories to the petition.

This petition formed part of the Council agenda on 22 June 2021, Item 9.1.1, Somerton Surf Lifesaving Club – Application to Lessor for approval to Sub Lease a Portion of its Clubhouse to Gambell and Sutton Pty Ltd (Report No: 205/21).

On 22 June 2021 Council resolved (C220621/2318):

That Council note the petition from Mr Taylor regarding Somerton Surf Life Saving club and their application to Council (lessor), for approval to sub-lease a portion of its clubhouse to Gambell & Sutton Pty Ltd.

Moved Councillor Snewin, Seconded Councillor Clancy

Carried Unanimously

REPORT

On 13 July 2021 a confidential report, Item No, 19.3 Report: Somerton Surf Lifesaving Club – Request to Extend Council's Approval of Management Agreement, was presented to Council, for consideration and resolution. This resolution (C130721/2353) will remain in confidence.

Following the lodgment of the original petition and the above mentioned Council resolutions, a further 14, signatures have been delivered to Council in favour of approval to sub lease a portion of the clubhouse to Gambell & Sutton Pty Ltd.

In total, Council has received 230 individual expressions of support for the activities of the Somerton Surf Lifesaving Club.

Following confidential report, Item No, 19.3 Report: Somerton Surf Lifesaving Club – Request to Extend Council's Approval of Management Agreement and resolution (C130721/2353) further consultation is taking place with Somerton Surf Life Saving Club.

BUDGET

Not Applicable

LIFE CYCLE COSTS

Not Applicable

Item No: **14.1**

Subject: **MINUTES – JETTY ROAD MAINSTREET COMMITTEE – 7 JULY 2021**

Date: 27 July 2021

Written By: General Manager, Community and Business

General Manager: Community and Business, Ms M Lock

SUMMARY

The Minutes of the Jetty Road Mainstreet Committee meeting held on 7 July are attached and presented for Council's information.

Jetty Road Mainstreet Committee Agendas, Reports and Minutes are all available on Council's website and the meetings are open to the public.

RECOMMENDATION

That Council notes the minutes of the Jetty Road Mainstreet Committee of 7 July 2021.

COMMUNITY PLAN

Placemaking: Creating lively and safe places
Community: Providing welcoming and accessible facilities
Economy: Supporting and growing local business
Economy: Making it easier to do business
Economy: Boosting our visitor economy
Culture: Being financially accountable
Culture: Supporting excellent, efficient operations
Culture: Being financially accountable

COUNCIL POLICY

Not applicable.

STATUTORY PROVISIONS

Not applicable.

BACKGROUND

The Jetty Road Mainstreet Committee (JRMC) has been established to undertake work to benefit the traders on Jetty Road Glenelg, using the separate rate raised for this purpose. Council has endorsed the Committee's Terms of Reference and given the Committee delegated authority to manage the business of the Committee.

Jetty Road Mainstreet Committee Agendas, Reports, and Minutes are all available on Council's website and the meetings are open to the public.

REPORT

Minutes of the meetings of JRMC held on 7 July 2021 are attached for member's information.

BUDGET

Not applicable.

LIFE CYCLE COSTS

Not applicable.

Attachment 1



CITY OF HOLDFAST BAY

Minutes of the meeting of the Jetty Road Mainstreet Committee of the City of Holdfast Bay held in the Mayor's Parlour Glenelg Town Hall on Wednesday 7 July 2021 at 6:00pm

PRESENT

Elected Members:

Councillor R Abley (via virtual connection)

Councillor W Miller

Community Representatives:

Maios Group, Mr C Maios

Cibo Espresso, Mr T Beatrice

Ikos Holdings Trust, Mr A Fotopoulos

Daisy and Hen, Ms G Britton

Good Physio, Mr T Chai

The Royal Moody, Mr G Watson

Beach Burrito, Mr A Warren (via virtual connection)

Staff:

Chief Executive Officer, Mr R Bria

General Manager, Community Services, Ms M Lock

Jetty Road Development Coordinator, Ms A Brown

Jetty Road Assistant, Mr W Papatolis

1. OPENING

The Chairman, Mr C Maios, declared the meeting open at 6.04pm.

2. APOLOGIES

2.1 Apologies Received: Ms G Martin, Mr D Elmes

2.2 Absent:

3. DECLARATION OF INTEREST

Members were reminded to declare any interest before each item.

Councillor Miller joined meeting at 6.05pm

4. CONFIRMATION OF MINUTES**Motion**

That the minutes of the Jetty Road Mainstreet Committee held on 2 June 2021 be taken as read and confirmed.

Moved T Chai, Seconded T Beatrice

Carried

5. QUESTIONS BY MEMBERS

5.1 Without Notice: Nil

5.2 With Notice: Nil

6. MOTIONS ON NOTICE: Nil**7. PRESENTATION:****7.1 Jetty Road Masterplan – Stage 1**

Ms Cherie Armfield, Project Manager, Public Realm & Urban Design provided a verbal update and progress report of the Chapel Street and Hindmarsh Lane upgrade.

A Fotopoulos joined the meeting at 6.21pm.

7.2 2021 Mainstreet South Australia Conference

Mr Will Papatolis, Jetty Road Assistant provided an update on his attendance at the conference which took place on 7 & 8 June in the Clare Valley.

7.3 Retail High Street Overview

Mr Con Maios provided an overview of the Adelaide Retail High Street Overview from research undertaken and released by Jones Lang LaSalle.

8. REPORTS/ITEMS OF BUSINESS

8.1 Monthly Finance Report

(Report no: 215/21)

The Jetty Road Mainstreet Committee May 2021 variance report is prepared by the Jetty Road Coordinator and is presented for information of the members of the Jetty Road Mainstreet Committee.

Motion

That the Jetty Road Mainstreet Committee note this report.

Moved Councillor Miller, Seconded G Watson

Carried

8.2 Jetty Road Glenelg Retail Strategy 2018-2022 (Report No: 216/21)

The Jetty Road Retail Strategy guides the future direction and identifies actions required to maintain a prosperous retail sector. It leverages the opportunities created through the Jetty Road Masterplan and new development investment. A four year action plan was developed in 2018 to guide the implementation of the plan through 2018-2022. The Jetty Road Development Coordinator will provide an update on opportunities to progress the plan in line with our marketing plan.

Motion

That the Jetty Road Mainstreet Committee note this report.

Moved T Beatrice, Seconded A Fotopoulos

Carried

T Chai left meeting at 7.04pm.

8.3 Marketing Update (Report No: 217/21)

The report provides an update on the marketing initiatives undertaken by the Jetty Road Mainstreet Committee 2020/21 Marketing Plan and initiatives aligned to the delivery of the Jetty Road Glenelg Retail Strategy 2018-2022

Motion

That the Jetty Road Mainstreet Committee note this report and approve up to \$3000 to allocate towards promoting the Winter Warmers campaign.

Moved T Beatrice Seconded G Britton

Carried

8.4 Jetty Road Events Update (Report No: 218/21)

JRMC in partnership with the City of Holdfast Bay are responsible for implementing and managing a variety of major events to support economic stimulus in the precinct in accordance with the annual marketing and business plan. This report provides an overview of upcoming events and an update on events held.

Motion

That the Jetty Road Mainstreet Committee note this report.

Moved G Watson, Seconded A Fotopoulos

Carried

9. URGENT BUSINESS – Subject to the Leave of the Meeting

9.1 REPORTS/ITEMS OF BUSINESS:

- 9.1 The Jetty Road Mainstreet Committee note the reports prepared for the 2 June 2021 Meeting, which did not proceed due to not meeting quorum.

Motion

That the Jetty Road Mainstreet Committee note the reports for the 2 June 2021 meeting.

Moved A Warren Seconded Councillor Abley

Carried

10. DATE AND TIME OF NEXT MEETING

The next meeting of the Jetty Road Mainstreet Committee will be held on Wednesday 4 August at the Glenelg Town Hall.

11. CLOSURE

The meeting closed at 7.51pm

CONFIRMED: Wednesday 4 August 2021

CHAIRMAN

Item No: **15.1**
Subject: **ITEMS IN BRIEF**
Date: 27 July 2021
Written By: Personal Assistant
General Manager: Strategy and Corporate, Ms P Jackson

SUMMARY

These items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

RECOMMENDATION

That the following items be noted and items of interest discussed:

1. **Memorial to Honour Squadron Leader Robert Wilton Bungey**
 2. **Thank you from South Australian Police Historical Society**
 3. **Brighton Road Corridor Planning Study**
-

COMMUNITY PLAN

Culture: Supporting excellent, efficient operations

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Not applicable

REPORT

1. **Memorial to Honour Squadron Leader Robert Wilton Bungey**

In response to the Motion on Notice raised at the Council meeting 27 January 2021, C270121/2185

That Council endorses:

- 1. the construction of a bronze plaque memorial dedicated to Squadron Leader Robert Wilton Bungey be placed along the Esplanade coast park to the south of Phillipps Street, Somerton Park;*
- 2. funds of \$2,000 be allocated in the 2021/22 to undertake the project; and*
- 3. that Council continue to liaise with the Bungey family and RSL SA to determine the appropriate wording for the plaque.*

Moved Councillor Patton, Seconded Councillor Bouchee Carried

The Squadron Leader Richard Wilton Bungey memorial plaque was unveiled on Friday 2 July and is now installed along the Somerton Park Esplanade at the end of Phillipps Street. Representatives from the RSL SA & NT, RSL Brighton, RSL Plympton & Glenelg, RAAF, Legacy and the Bungey family were all in attendance.

The plaque honours Squadron Leader Bungey and his service as a pilot during WWII whilst also reflecting on the effects of war to individuals and families both during and long after conflict.

Bill Denny, Ambassador for the RSL SA & NT, conveys his thanks to Council as does Richard Bungey, son of Robert Bungey.

2. Thank you from South Australian Police Historical Society

President of the South Australian Police Historical Society, Mr Bill Prior conveyed his thanks to the Mayor and the City of Holdfast Bay for our involvement with the re-dedication of the Albert Ring Memorial Project. Deputy Mayor Rebecca Abley was also recognised for participating in the ceremony.

Refer Attachment 1

3. Brighton Road Corridor Planning Study

Attached for the information of Members is further correspondence between the Chief Executive Officer, Mr Roberto Bria and Mr Tony Braxton, Chief Executive, Department for Infrastructure and Transport regarding presenting to Elected Members on the Brighton Road Corridor Planning Study.

Refer Attachments 2 and 3

Attachment 1





Received

7 - JUL 2021

CITY OF HOLDFAST BAY

The South Australian Police Historical Society Incorporated.

Patron – Grant Stevens, Commissioner of Police
Police Barracks, Goal Road, Adelaide, South Australia.
Postal Address – SA Police Historical Society [33]
GPO Box 1539, ADELAIDE S.A. 5001.
Tel: (08) 82074099 Fax: (08) 207 4011
E-mail: historical@police.sa.gov.au Web: <http://www.sapolicehistory.org/>
ABN 52 532 096 208.

30/06/2021

Mayor Amanda Wilson
City of Holdfast Bay Council
PO Box 19
Brighton SA 5048

Dear Amanda,

On behalf of the South Australian Police Historical Society I extend my sincere 'Thanks' to you and the City of Holdfast Bay Council for your assistance with the re-dedication of the Albert Ring Memorial Project. Special thanks also to Deputy Mayor Rebecca Abley for participating in the Rededication Ceremony. I also note that a photograph of the Memorial is currently placed in a prominent position on your Council's website.

This Memorial is an extremely important reminder for all police officers and the general community as it highlights the potential and significant risks police officers face each day they report for duty. We are very thankful that it has been restored and placed in a very respectful and significant location in Mosley Square.

Once again, thank you for all of your support.

Bill Prior
President.

Volunteers supporting the Historical Section of the South Australia Police

Attachment 2





*In reply please quote: 17311985
Enquiries to Tony Braxton-Smith
Telephone 08 7109 7838*

**OFFICE OF THE CHIEF
EXECUTIVE**

50 Flinders Street
Adelaide SA 5000

GPO Box 1533
Adelaide SA 5001

Telephone: 08 7109 7747

ABN 92 366 288 135

Roberto Bria
Chief Executive Officer
City of Holdfast Bay
PO Box 19
BRIGHTON SA 5048

VIA EMAIL: rbria@holdfast.sa.gov.au

Dear Roberto,

BRIGHTON ROAD CORRIDOR PLANNING STUDY

Thank you for your letter of 23rd June 2021 to the Department for Infrastructure and Transport ("Department") about the Brighton Road Corridor Study (Study) seeking assistance in providing presentations to elected members of Council.

As you note, there has been positive engagement at officer level on the Study during the initial stages of its development, and this is a valuable input into Council's own Integrated Transport Strategy (ITS). As you will appreciate, the Study takes into account both current and future movement in the Brighton Road corridor itself and on the connecting local road network, as well as current land use and future potential development. Accordingly to enable us to finalise a draft Study for presentation to elected officials, we request that Council shares with our officers the draft of Council's ITS on a confidential basis. Once this has been provided, it is proposed that Council and Department officers convene a joint workshop for the purpose of ensuring plans for Council's local road networks and plans for treatment of Brighton Road are aligned and integrated.

This preliminary work done, we will be pleased to coordinate with you presentations to elected officials at Council in closed workshops as you suggest and South Australian government cabinet processes, ahead of any public release.

To arrange the next steps of the provision of your draft ITS and a joint Council workshop, please have the appropriate officer contact Wayne Buckerfield, Executive Director of Transport Planning and Programs, at Wayne.Buckerfield@sa.gov.au.

We look forward to continuing with a collaborative and coordinated approach.

Yours sincerely,



Tony Braxton-Smith
Chief Executive

2 July 2021

Attachment 3





holdfast.sa.gov.au

Brighton Civic Centre 24 Jetty Road, Brighton SA 5048

PO Box 19 Brighton SA 5048

P 08 8229 9999 F 08 8298 4561

Glenelg Customer Service Centre and Library

2 Colley Terrace, Glenelg SA 5045

21 July 2021

Mr Tony Braxton-Smith
Chief Executive
Department for Infrastructure and Transport
GPO Box 1533
ADELAIDE SA 5001

Dear Tony

RE: Brighton Road Corridor Planning Study

Thank you for your letter dated 2 July 2021 in response to my request on 23 June 2021 for the Department to present to the Elected Members of Council on the Brighton Road Corridor Study (Study).

While I appreciate your response, I was somewhat perplexed by your request for Council's own Integrated Transport Strategy (ITS) to finalise the Study. Given these are two separate issues it is important to clarify that my request for a workshop with Elected Members was to ensure that they were briefed on the scope of the Study and the methodology being used by the Department. As you can appreciate, with the recent Hove Rail Crossing Project, there is significant interest within the community with the functioning of Brighton Road and therefore any information that can be provided for Elected Members to inform the community supports both the Department and Council. Therefore, I ask for the request to the Department to present to Elected Members be reconsidered as soon as possible.

The Study being undertaken on Brighton Road will inform not only the State Government, but also Council on future decisions. This is why Council has been lobbying for a study of this nature for the last 18-24 months and has provided data and information from our investigations to ensure the best outcomes from the Study.

To your point regarding the relationship between the Study and Council's ITS, Council agrees that aligning the plans for the local roads and plans for Brighton Road is highly desirable if not essential. However, given the nature of the road hierarchy the Brighton Road Corridor Planning Study informs our ITS. Any changes to the functioning or treatment of Brighton Road will have significant impact on our local road network, particularly to the western side of Brighton Road. Therefore, while we continue to finalise our ITS, and work with the Department in providing information, there should not be an expectation by the Department or Council that finalisation of the Study is dependent on Council finalising it's ITS.



- 2 -

Council will be in contact with Wayne Buckerfield to arrange for the Department to present at a Council workshop.

Council also looks forward to continuing with a collaborative and coordinated approach.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Roberto Bria', with a stylized flourish at the end.

Roberto Bria
CHIEF EXECUTIVE OFFICER

Item No: **15.2**

Subject: **BRIGHTON AND SEACLIFF YACHT CLUB - PROPOSED FACILITY REDEVELOPMENT**

Date: 27 July 2021

Written By: Community Recreation and Sport Coordinator

General Manager: Strategy and Corporate, Ms P Jackson

SUMMARY

In January 2021, the Brighton and Seacliff Yacht Club (BSYC) approached Council to propose a Master Plan for redevelopment of the existing clubroom facilities on site.

The Master Plan is a multi-staged project with an estimated total project cost of \$2.7 million but is currently unfunded. The BSYC is seeking in-principle support (without budget commitment from Council) to proceed with stage one. By limiting the support to 'in-principle' only, the Council will have the opportunity to consider detailed plans for stage one works at a later date in conjunction with the Development Application process, at which time the more extensive, site specific landowner criteria can be imposed in the usual manner.

The BSYC will be applying for \$149,796 (inc. GST) of funding through the Office for Recreation, Sport and Racing's (ORSR) grant program for stage one. The proposed budget for stage one is estimated at \$335,000, comprised of ORSR and BSYC funding.

RECOMMENDATION

That Council:

1. **provide the Brighton Seacliff Yacht Club with in-principle support for seeking grant funding from the Office for Recreation, Sport and Racing to undertake Stage 1 of its Redevelopment Master Plan, on the basis that support is:**
 - **limited to Stage 1 works only as described in Attachment 2 to this report;**
 - **in-principle only and does not include a financial contribution;**
 - **subject to all necessary approvals sought under the PDI Act for the building upgrades; and**

RETAIN IN CONFIDENCE - Section 91(7) Order

2. **having considered Attachments 3 and 4 to Report No: 245/21 Brighton and Seacliff Yacht Club – Proposed Facility Redevelopment in confidence under Section 90(2) and (3)(b) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of the Act orders that Attachments 3 and 4 be retained in confidence for a period of 24 months and that this order be reviewed every 12 months.**

COMMUNITY PLAN

Community: Building a healthy, active and resilient community

Community: Providing welcoming and accessible facilities

Community: Fostering an engaged and contributing community

COUNCIL POLICY

Not Applicable.

STATUTORY PROVISIONS

Not Applicable.

BACKGROUND

In January 2021, Administration met with the club to discuss the club's building master plan proposal and proposed next steps.

With a membership of over 485, the proposed redevelopment would address and assist in overcoming current facility limitations and will assist in meeting the needs of members and the community now and into the future. The proposed improvements allow for a safe, welcoming and inclusive facility and cater for larger scale events, including increased school and youth participation.

As part of these discussions, it was communicated to the BSYC what the process is for projects of this scale is, process of seeking funding commitments from Council and sourcing external grants. This included outlining the multiple stages of planning and the time required to seek and secure funding. A prerequisite for funding under the ORSR grant program is to secure Council's consent, as landowner. The BSYC have received project support and funding from Ms Nicolle Flint MP through the Stronger Communities Grant Program, totalling \$17,900. The club have also received written support for the proposal, with no financial commitment from David Spiers MP. Council has received communication from Nicolle Flint MP Federal Member for Boothby, asking that it provide landowner consent in support of the BSYC's application for grant funding.

Refer Attachment 1

Initial draft concept plans and an estimated budget were provided to Administration following these initial meetings. The clubs estimated project budget was initially \$1 million to undertake the proposed works over two financial years. A new initiative for the proposal was submitted in the 2021/22 draft budget, however was unsuccessful. Please find attached concept plans and an overview of the master plan, including the works proposed within each stage of the project.

Refer Attachment 2

The proposal is not part of Council's strategic plan in regards to the establishment of sporting hubs in the city and currently priority is given to the completion of Glenelg Oval Master Plan. However, the BSYC proposal was still included as a new initiative for consideration in the draft 2021/22 budget process.

REPORT

On 3 May 2021, Council requested from the BSYC updated concept plans and cost estimates as there was suggestions from the BSYC that the project cost had increased significantly from \$1 million as indicated in January. The BSYC engaged quantity surveyor Heinrich Consulting to undertake preliminary cost estimates for the proposed master plan. The preliminary estimated project cost is \$2.7million and were costed on 9 March 2021. Council received the preliminary cost estimates on 13 July 2021. Please find attached cost estimates prepared by Heinrich Consulting.

Refer Attachment 3

Further to the preliminary cost estimates, the club have broken down stage one costings (extracted from the preliminary cost estimates), to progress the stand along stage of the master plan. In this regard, Council can be assured that the BSYC has developed accurate costings that will mitigate the risk to Council of having to consider supplementary funding to manage of any unfinished works. Please see attached stage one costings.

Refer Attachment 4

Stage one of the master plan includes:

- disability and aged access to the first floor via lift. This would also allow for community and private functions;
- reducing barriers for disability by providing DDA amenities and ramp; and
- improved meeting place capabilities by providing a new all-weather kiosk.

The extent of Council's support for stage one of the masterplan is necessarily limited, as Council has neither committed funding to the project nor has it considered the merits of the master plan as a whole. Notwithstanding the recommendation to commit support for the first stage of the master plan, the Council is not bound to support subsequent stages. Council's backing is therefore recommended on the basis that support is:

- limited to Stage 1 works only as described in Attachment 2 to this report;
- in-principle only and does not include a financial contribution; and
- subject to all necessary approvals sought under the PDI Act for the building upgrades.

With respect to the abovementioned third criterion for Council's support, Development Services staff have been working closely with the BSYC and its consultants to ensure that the current working plans would receive development approval if formally submitted as a Development Application. By limiting the support to 'in-principle' only, the Council will have the opportunity to consider detailed plans for stage one works at a later date in conjunction with the Development Application process, at which time the more extensive, site specific criteria can be imposed in the usual manner.

BUDGET

A breakdown of stage one financial contributions includes:

Office for Recreation, Sport and Racing: \$167,696

BSYC: \$149,796

Stronger Communities Grant, Round 6 Boothby: \$17,900

The ORS'S grant guidelines requires a minimum applicant contribution of 50%. The BSYC will be responsible for the 50% contribution of their 2021/22 funding application.

If stage one were to proceed, Council would project manage and deliver the project as is the case with all major capital works on Council property/land. Adequate internal resources, budget and procurement would need to be considered and allocated.

LIFE CYCLE COSTS

Council's Asset Management Register - forecasts renewal items identified in the budget for the BSYC facility are to undertake required works to ensure the building is compliant, and meets agreed service levels. The budget is itemised yearly, from 2023 through to 2083.

Life cycle costs would be determined once final detailed designs are completed.

Attachment 1





NICOLLE FLINT MP

FEDERAL MEMBER FOR **BOOTHBY**



Mayor Amanda Wilson
City of Holdfast Bay
PO Box 19
BRIGHTON SA 5048

Ref: 13741ZB

Dear Mayor Wilson

I write in support of the Brighton and Seacliff Yacht Club's plans to upgrade their premises and increase community participation, through their *Facility Redevelopment Master Plan*.

The current clubrooms require significant updates in order to facilitate increased participation across a range of community stakeholders including women, young people, senior Australians and people requiring disability access, as well as improved access for the local community more generally.

Additionally, the redevelopment of the site would continue to allow the Club to bid for and host competitions, such as large sailing regattas and championships at the state, national and international levels. These competitions bring important economic activity to our local area and to South Australia more broadly.

It is my understanding that representatives of the Club have met with Council seeking a letter of landowner consent and potential funding avenues for the proposal, however they have so far been unsuccessful.

I am advised that a letter of landowner consent is particularly important when applying for state and federal grant programs.

Supporting the upgrade of their facilities will help to ensure that their 765 members, 400 social members and the surrounding local community, enjoy increased sporting participation and social enjoyment. I commend the Brighton and Seacliff Yacht Club in their desire to improve their facilities for their members and local community.

Please find enclosed, for your information and attention, a copy of the correspondence received from the Brighton and Seacliff Yacht Club.

I would be grateful if Council could grant the Club a letter of landowner consent and consider funding assistance for this significant proposal for our local community.

Thank you for your assistance and consideration of this matter.

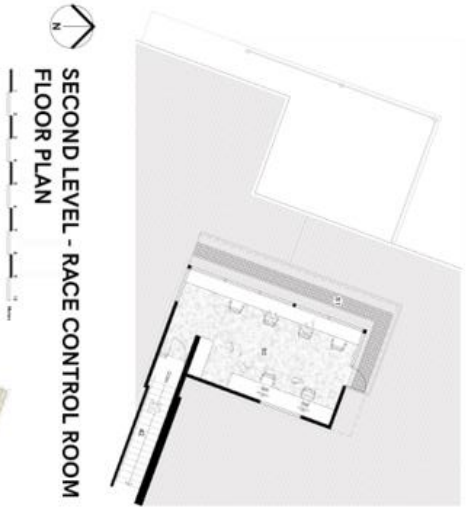
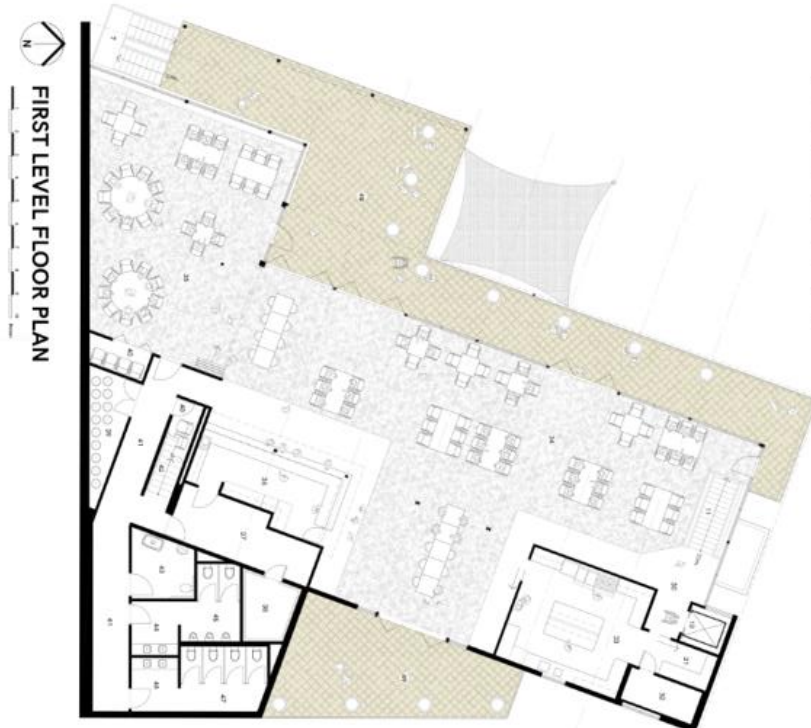
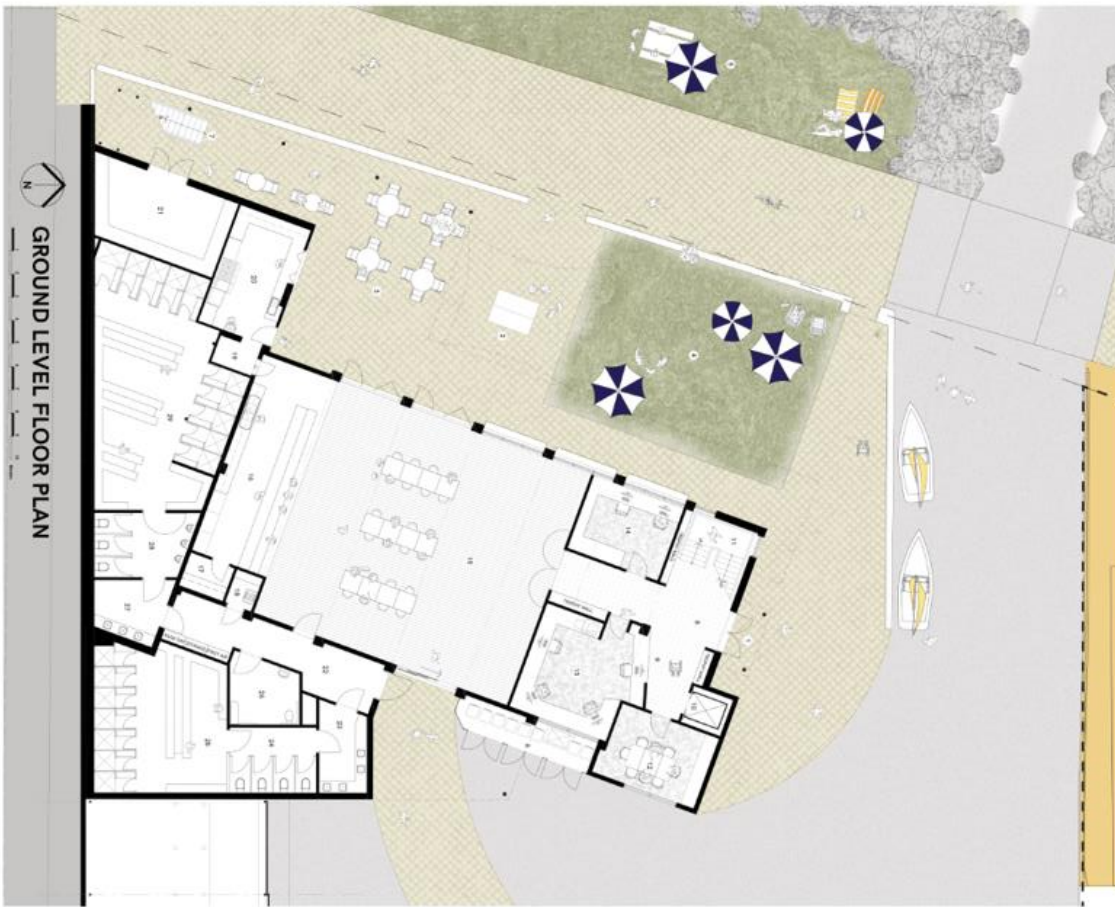
Yours sincerely

Nicolle Flint MP
Member for Boothby
28 / 06 / 2021

*Encl. Copy of correspondence from the Brighton & Seacliff Yacht Club
Cc. Lisa Brock, Commodore, Brighton & Seacliff Yacht Club*

Attachment 2





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BSYC
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 TEL: 08423 541 517 Email: peter@pwoolmanarchitect.com.au
 www.peterwoolmanarchitect.com.au
 ABRN 22 292 782 046

B&SYC Facility Redevelopment-Master Plan

- We **PLAN** a Modernised Multi-purpose building and amenities with:
- Inclusion focussed accessible design
 - Multi Age compliant change rooms
 - Upgraded Catering facilities
 - New All-weather Kiosk

- The redevelopment will **INCREASE** service to the community
- Growth in access for youth
 - Growth in access for disabilities
 - Improved club self-sustainability
 - Growth in access to sailing
 - Gender equity in sailing participation

- Our Vision** is for a community "Hub" on the coastal pathway
- Improved informal social opportunities
 - Bringing the community closer to the sea and sailing activities
 - Community access to informal recreational spaces

Project at a glance

The Brighton and Seaciff Yacht Club is a sailing and water activity focussed club, whilst also supporting several local community groups and other activities at our venue. We also make our venue available to the general public for event hire - which contributes greatly to our operating costs - making us mostly self-sustaining. Our existing building is lacking in certain key areas, including current building standards for Access and Equity, which limit our ability to serve the sailing community, and broader community. As a result, we are severely limited in our ability to serve the community more inclusively, as well as negatively impacting financial sustainability. This project delivers on several key objectives improving our ability to serve both the greater community and sailing participants alike.

Sailing and Community Benefits

The key drivers are to increase accessibility and availability of our services to the community. By removing the barriers which are presently limiting participation capacity, it is anticipated that the proposed redevelopment will add significant capacity for the club to accommodate:

Primary users-Sailors (including sailing volunteers): 765 members.

- Upgrades to the clubhouse (Change rooms, Showers, Toilets, Lifts, Ramps, relocation of Canteen) will ensure that facilities provided are compliant with current building standards including AS1428.1-2009.
 - new aquatic activities and programs can be safely offered to all people including those with disabilities as new disabled access amenities will be available to support disabled people.
 - enhance gender participation through refurbished amenities for female sailors.
 - Increase in Club, State, National, and International sailing activities held at BSYC through improved amenities.
 - Increase in availability of sailing training programs including Youth Sailing Events, School Sailing championships, "Learn to sail" and "Come and Try", holiday Aquatics programs (1640 participants per year), and Yoga: -
 - The upgraded facilities will be child- safe thus allowing for increased school and youth training programs, sailing, and aquatics participation.
 - Improvement to the facilities will attract further participation of volunteers necessary for the support of sailing events offered
- Secondary Users: Social members (400 members) and Consumers (estimated at a minimum of 10,000 visits per year).**
- The new amenities will add to the accessibility, capacity and appeal of the venue for function hire where there can be large groups, including elderly or disabled guests, thus increasing function hire and revenue generated (financially self sustaining).
 - Access those with physical impairment and elderly (mobility compromised people) The proposed lift to the 1st floor facilitates will enhance patrons access to cross-generational events to take advantage of the club facilities, events and activities conducted on this level of the club.
 - Create and engaging community space on the coastal path with the creation of the coastal path café promoting an inviting and inclusive atmosphere and opportunities for engagement with the community encouraging more active lifestyles through involvement

Project outcomes at a glance.

The primary benefits of this project aim to provide safer and more inclusive spaces to improve and extend services to the local and sailing communities alike. Secondary benefits anticipated through these building works and the internally managed and funded ongoing maintenance initiatives, are that we expect to significantly extend the useable life of the building, thereby freeing up funding for other community asset renewal and maintenance, thereby further benefiting our local community.

Project Staging: We are seeking funding of \$2.6 million to carry out the planned works, through contributions from club funds, local, state, and federal support. The proposed staging is to allow the club to continue operations with minimal disruption - a key requirement to ensure our sustainability as we are a 7 day a week, 365 days of the year operation. Our aim is to complete this project before the summer of 2025 when we hope to host the International 505 class world championships regatta.

Stage 1 Commencing August 2021

- Disability and aged access to the first floor by providing a lift for access to the first floor enabling access to community and private functions and events.
- Reducing barriers for disability inclusion by providing DA amenities and ramps enabling participation and inclusion in events
- Improve meeting place capabilities by providing a New all-weather kiosk creating a meeting place along the coastal path with amenities

Stage 2 - Commencing April 2022

- Increase safety within club grounds by providing more space for club youth and adult training craft storage reducing working congestion during sailing events
- Increased protection for club youth and adult training craft by providing new storage areas enabling more craft to be available to teach people to sail for longer
- Address fire safety compliance issues
- Reducing barriers to participation by providing upgraded change rooms which meet child safe and gender equity requirements

Stage 3 - Commencing April 2023

- Improved community spaces to foster increased participation and opportunities for social interaction

Item No: **15.3**

Subject: **REPRESENTATION REVIEW REPORT SUBMISSIONS REPORT AND APPROVAL TO REPORT TO THE ELECTORAL COMMISSIONER OF SOUTH AUSTRALIA**

Date: 27 July 2021

Written By: Team Leader Governance

General Manager: Strategy and Corporate, Ms P Jackson

SUMMARY

On 8 June 2021, Council endorsed the Representation Review Report to go to public consultation (second stage of consultation – Council Resolution No. C080621/2311), which commenced Thursday, 18 June 2021 and closed Friday, 9 July 2021 at 5pm.

A Submissions Report containing the public consultation outcomes is provided as Attachment 1. Of the 23 submissions received:

- Ten (10) (43.5%) agreed with retaining the current ward and council structure, 13 (56.5%) did not agree.
- Of those who did not agree, 7 favoured a model of 8 councillors and 2 expressed a preference for whole of area Councillors, rather than wards.
- Five (5) submissions expressed views that the City of Holdfast Bay is over-represented.
- Five (5) submissions referred to the results of the previous round of consultation, expressing disappointment that Council did not follow the preference of 74% of respondents to reduce the number of Councillors.
- Of those who did agree, three specified that the existing structure was fair/working well.

Council is required to confirm its proposed structure and approve for Administration to provide the Final Report to the Electoral Commission of South Australia (SA) in accordance with section 12(12) of the *Local Government Act 1999*.

RECOMMENDATION

That Council:

1. **notes the Submissions Report outlining the public consultation outcomes; and**
2. **endorses that Administration provides the Final Report pursuant to section 12(12) of the *Local Government Act 1999* to the Electoral Commissioner of SA with the following proposal:**

- **the principal member of Council continues to be a Mayor elected by the community;**
 - **area councillors are not introduced in addition to ward councillors;**
 - **the future elected body of Council comprise the Mayor and twelve (12) ward councillors;**
 - **the Council area continue to be divided into four (4) wards, as per the current ward structure, with each of the wards being represented by three (3) councillors; and**
 - **the wards continue to be named Glenelg, Somerton, Brighton and Seacliff.**
-

COMMUNITY PLAN

Community: Fostering an engaged and contributing community

Culture: Providing customer-centred services

Culture: Enabling high performance

Culture: Being financially accountable

Culture: Supporting excellent, efficient operations

COUNCIL POLICY

Community Consultation and Engagement Policy

STATUTORY PROVISIONS

Local Government Act 1999

BACKGROUND

On 9 July 2020, the Minister for Local Government declared that the City of Holdfast Bay must undertake a Representation Review by October 2021.

C L Rowe and Associates were engaged to undertake the review on behalf of Council (as a qualified person pursuant to Section 12(5) of the Act).

On 9 February 2021, Council endorsed the release of the Representation Review Options Paper for public consultation (Council Resolution No. C090221/2218).

On 25 May 2021, a Representation Review Submissions Report and an in-principle decision by Council resolved the content for the Representation Review Report presented at that meeting (Council Resolution No. C250521/2297), which was then endorsed for release for consultation.

REPORT

Council undertook public consultation on the Representation Review Report (the Review Report), seeking written submissions from Thursday 18 June 2021 to 5pm on Friday 9 July 2021 (minimum of three (3) weeks). The public were notified of the Representation Review Report being available for public consultation by:

- notice in the Gazette on 18 June 2021;
- notice in the Advertiser on 18 June 2021;
- Council's webpage (<https://www.yourholdfast.com/representation-review>);
- via email to registered users on Council's database (1800 community members plus 3800 businesses);
- Council's twitter account each week;
- Council's LinkedIn account;
- Council's facebook page;
- Holdfast News – e-newsletter (approximate database of 1800); and
- display at Brighton Civic Centre and Brighton and Glenelg libraries.

The views of the community were collected via:

- Council's website;
- written submissions by email or letter, and
- hard copy survey forms available with copies of the Options Paper via the Civic Centre and Glenelg and Brighton libraries.

The outcomes of the consultation on the Review Report are detailed in the Submissions Report attached. There were a total of one hundred and twenty-three (123) visits on Council's Your Holdfast webpage. Twenty-three (23) submissions were received. In summary, the submissions included the following results:

- Of the 23 submissions received, 10 (43.5%) agreed with retaining the current ward and council structure, 13 (56.5%) did not agree.
- Of those who did not agree, 7 favoured a model of 8 councillors and 2 expressed a preference for whole of area Councillors, rather than wards.
- Five (5) submissions expressed views that the City of Holdfast Bay is over-represented.
- Five(5) submissions referred to the results of the previous round of consultation, expressing disappointment that Council did not follow the preference of 74% of respondents to reduce the number of Councillors .
- Of those who did agree, three specified that the existing structure was fair/working well.

Refer Attachment 1

Any person who made a written submission was advised that they could attend the Council meeting on 13 July 2021 to be heard on their written submissions, which occurred (in accordance with section 12(10) of the *Local Government Act*). One person elected to make a representation.

The next steps are for Administration to provide a Final Report to the Electoral Commissioner of SA (ECSA) with the Council's proposal for certification and gazettal (in accordance with section

12(12) of the *Local Government Act*). ECSA will consider whether the requirements of the *Local Government Act* have been satisfied.

ECSA has the discretion to either give certification or, if not satisfied, refer the matter back to Council together with a written explanation of the reasons for not certifying. If ECSA does not certify the proposal, Council will be required to undertake further community consultation (for a minimum of 3 weeks) on a revised proposal. Council must complete the Review process, including certification, by the end of October 2021. Should it not be able to complete the process, ECSA may determine a proposal for Council.

Once the Representation Review process is concluded, changes to the Council's composition would come into effect at the next Local Government election (circa November 2022).

BUDGET

The budget for the Representation Review was approved by Council on 8 September 2020 (C080920/2025). The project is slightly over budget due to advertising costs, however the shortfall is being covered by existing operational budgets.

LIFE CYCLE COSTS

Not applicable.

Attachment 1



SUBMISSIONS REPORT

ELECTOR REPRESENTATION REVIEW

Second Public Consultation

A Report to the

CITY OF HOLDFAST BAY

JULY 2021



C L Rowe
& Associates

Disclaimer

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1. INTRODUCTION

Section 12(4) of the Local Government Act 1999 (the Act) requires Council to undertake a review of all aspects of its composition and the division (or potential division) of the council area into wards, at least once in every period prescribed by the Minister for Local Government (generally eight years). Essentially, the objective of the review is to ensure fair and adequate representation of the electors within the council area.

The current review must be conducted and completed during the period October 2020 - October 2021.

At its meeting on the 25th May 2021 Council agreed ("in principle") as follows.

- The principal member of Council continues to be a Mayor elected by the community.
- Area councillors are not introduced in addition to ward councillors.
- The future elected body of Council comprise the Mayor and twelve (12) ward councillors.
- The Council area continue to be divided into four (4) wards, as per the current ward structure (refer Map 1), with each of the wards being represented by three (3) councillors.
- The wards continue to be named Glenelg, Somerton, Brighton and Seacliff.

Council also resolved to initiate the second of the prescribed public consultation stages.

Council has subsequently completed the second public consultation during which it presented, in accordance with the provisions of Section 12(9) of Act, its proposed future elector representation arrangement for consideration and comment by the local community.

Council must now consider the submissions received from the community and formally determine what elector representation arrangements it proposes to bring into effect at the next periodic Local Government elections in November 2022.

It should be noted that the recent *Statutes Amendment (Local Government Review) Act 2021* contains provisions which cap the number of members in a council at thirteen (13), unless an "exemption certificate" can be obtained; abolish the option of a Chairperson; and introduce an abridged review process. It is understood that these legislative provisions will likely not come into effect until after the next Local Government election in November 2022. This being the case, Council will need to complete its current elector representation review in accordance with the current provisions and requirements of the Act.

2. PUBLIC CONSULTATION

The second public consultation commenced on Thursday 17th June 2021 with the publishing of public notices in "The Advertiser" newspaper and the Government Gazette.

In addition, the consultation process included:

- the provision of a copy of the Representation Review Report on the Council website;
- the display of copies of the Representation Review Report at the Brighton Civic Centre and the two libraries;
- the provision of a news article on the Council website;
- the display of information pertaining to the review on the front page of Council's website and on the "Your Holdfast" survey/consultation platform;
- two (2) tweets and two (2) postings on Facebook;
- two (2) mentions in the "Holdfast News";
- the display of poster on the public noticeboard at Council's Brighton office; and
- the emailing of information to the Council database (5,093 participants).

At the expiration of the public consultation period on Friday 9th July 2021, Council had received twenty-three (23) submissions, twenty-two (22) via the website and one (1) via email. One respondent indicated a desire to address Council in support of his submission, and was afforded this opportunity at the Council meeting held on the 13th July 2021.

A summary of the submissions is provided in Attachment A. It is recommended that the elected members take the opportunity to read the comments provided by the respondents.

Whilst twenty-three (23) submissions represent only a very small sample (0.008%) of the eligible electors within the Council area (i.e. 28,433 as at the 23rd April 2021), they did provide some insight into the thoughts of the local community in regard to Council's proposal to retain its current composition and structure.

Overall, thirteen (13) or 56.5% of the respondents opposed the proposal to retain the current composition of Council and the existing ward structure; and ten (10) or 43.5% supported the proposal.

3. REVIEW PROCESS

Having completed the second of the prescribed consultation, Council is required to consider the submissions received from the community and either amend its proposal or “*finalise its report (including in its report recommendations with respect to such related or ancillary matters as it thinks fit)*”, pursuant to the provisions of Section 12(11) of the Act.

Should Council now prefer an alternative proposal, it will need to prepare another Representation Review Report and initiate another public consultation for a minimum period of three (3) weeks.

This course of action will obviously take additional time (perhaps 4 – 6 weeks) and may impact upon Council’s ability to complete its review by the end of October 2021. If Council proceeds down this path, it would be prudent to advise the Electoral Commissioner of the extenuating circumstances and the action being taken.

On the other hand, if Council resolves to proceed with the proposal previously presented to the community in the Representation Review Report, it will simply have to formalise its decisions in respect to its desired future composition and structure; and proceed to prepare a detailed report outlining its proposal, the rationale behind its decisions and the review process undertaken. The report must then be forwarded to the Electoral Commissioner who will determine whether the requirements of the Act have been satisfied and whether certification is warranted (refer Sections 12 (12) and 12(13) of the Act).

Upon receipt of certification from the Electoral Commissioner, Council will be required to publish an appropriate notice in the Government Gazette (on a date specified by the Electoral Commissioner) which will effectively provide for the implementation of the proposed (certified) future composition and structure of Council at the November 2022 Local Government elections.

4. FUTURE COMPOSITION AND STRUCTURE

Council is now at the stage in the review process where it must either confirm (by formal resolution) its proposed future composition and/or structure, as presented in the Representation Review Report, or amend its proposal and initiate another public consultation for a minimum period of three (3) weeks.

When making its final decisions Council must be mindful that the primary purpose of the review is to determine whether the electors/community will benefit from an alteration to the current composition and/or structure of Council.

To finalise its review and initiate preparation of a comprehensive report to the Electoral Commissioner, Council must now make final decisions regarding the following.

- Whether the principal member of Council should continue to be a Mayor elected by the community, or a Chairperson (with the title of Mayor) who is chosen by and from amongst the elected members.
- Whether the Council area should continue to be divided into wards or whether wards should be abolished.
- If the Council area is to be divided into wards, which ward structure is favoured; whether there is a need for area councillors (and the required number thereof) in addition to ward councillors; the level of representation in each of the proposed wards; and the name of each of the proposed wards.
- The number of councillors (ward, area and/or both) that are required to provide fair and adequate representation of the electors within the Council area.

Information and advice pertaining to the aforementioned matters has previously been presented to Council in the Information Paper (November 2020); the Representation Options Paper (January 2021); the first consultation "Submissions Report" (April 2021); and the Representation Review Report (June 2021).

The following information is provided to assist the elected members with their final deliberations in respect to the key issues.

4.1 Mayor/Chairperson

The principal member of Council has always been a Mayor who is elected by the community.

The issue of whether the principal member of Council should be an elected Mayor or a Chairperson (appointed by and from amongst the elected members) was not specifically raised for comment during the second public consultation.

Council has previously agreed ("in principle") to retain an elected Mayor, citing the following to support this decision.

- A Mayor elected by the community is in accord with a fundamental principle of democracy – choice.
- The election of a Mayor affords all eligible members of the community the opportunity to express faith in a candidate, should they choose to do so, and provides Council with an identifiable principal member who is directly accountable to the community.
- The office of Mayor has served the City of Holdfast Bay well since its proclamation in 1997.
- The retention of an elected Mayor brings stability and continuity to the Council, given the four year term of office.
- Little practical benefit will likely be achieved by changing to a Chairperson at this time.

- The retention of an elected Mayor as the principal member is consistent with the structure of most councils in the state.

It should be noted that the provisions of the recent *Statutes Amendment (Local Government Review) Act 2021* abolish the option of a Chairperson. It is understood that this new legislative provision will likely not come into effect until after the Local Government election in November 2022. Given this situation, Council effectively has no option but to retain an elected Mayor as its principal member.

4.2 Wards/No Wards

The Council area has been divided into four (4) wards since 1999; and Council has previously agreed ("in principle") to retain this ward structure.

Whilst the recent consultation did not specifically seek further comment from the community in respect to the retention or abolition of wards, it is noted that only a couple of the recent submissions inferred support for the abolition of wards.

The main arguments supporting a ward structure include:

- wards guarantee some form and level of direct representation to existing communities of interest within, and/or parts of, a council area;
- wards ensure local interests and/or issues are not overlooked in favour of the bigger "council-wide" picture;
- ward councillors should have some empathy for, and an affiliation with, all the communities within their ward;
- under the "no wards" structure Council must conduct elections and supplementary elections across the whole of the Council area (at a significant expense);
- concern that a single interest group could gain considerable representation on Council under a "no wards" structure;
- the task and expense of contesting council-wide elections could be prohibitive, and therefore may deter appropriate/quality candidates;
- without wards Council must conduct elections and supplementary elections across the whole of the Council area (at a significant expense); and
- under the "no ward" structure the more popular or known councillors may receive more enquiries from the public (i.e. inequitable workloads).

It is suggested that the arguments in favour of wards are slightly weakened by the fact that ward councillors are not required to reside in the ward that they represent.

The benefits to be achieved through the abolition of wards include the following.

- The community will be afforded the opportunity to vote for all members of Council.
- The most favoured candidates from across the Council area will likely be elected, rather than candidates who may be favoured by the peculiarities of a ward-based system (e.g. elected unopposed candidates or having attracted fewer votes than defeated candidates in another ward).
- The elected members should not have parochial ward attitudes.
- The “no wards” structure is not affected by fluctuations in elector numbers, the on-going need to review elector distribution and/or ward boundaries, and/or the constraints of complying with quota tolerance limits.
- Existing “communities of interest” are not affected or divided by arbitrary ward boundaries.
- In the event that an area councillor leaves Council, the casual vacancy can be carried by Council, thereby avoiding the need for, and cost of, a supplementary election.
- The lines of communication between Council and its community should be enhanced, given that members of the community will be able to consult with any and/or all members of Council, rather than be obliged to consult with their specific ward councillors.
- Under the proportional representation voting system the “no wards” structure affords opportunities for smaller communities to be directly represented on Council, provided they can muster sufficient support for a preferred candidate.

The Council area covers only 13.72 km², and therefore perhaps lends itself to being a single entity (as would be the case under the “no wards” scenario). Notwithstanding this, only ten (10) of the eighty-four (84) submissions received during the entire review process favoured the abolition of wards. This response is not compelling.

4.3 Ward Structure

The current ward structure can be retained because the elector ratios in all of the existing wards lay within the specified 10% quota tolerance limits (refer Table 1).

Table 1: Current ward structure - elector numbers and elector ratios

Ward	Crs	H of A Roll	Council Roll	Electors	Ratio	% Variance
Glenelg	3	6,970	55	7,025	1:2,342	- 1.12
Somerton	3	7,154	25	7,179	1:2,393	+ 0.96
Brighton	3	7,115	12	7,127	1:2,376	+ 0.23
Seacliff	3	7,095	7	7,102	1:2,367	- 0.12
Total	12	28,334	99	28,443		
Average					1:2,370	

Source: Electoral Commission SA (23 April 2021)

Council has previously indicated that it favours the retention of the existing ward structure because it:

- comprises four (4) similarly sized wards;
- is a relatively simple configuration;
- exhibits a reasonably equitable distribution of electors between the proposed wards;
- exhibits ward elector ratios which all lay comfortably within the specified quota tolerance limits (and are therefore capable of sustaining any reasonable future fluctuations in elector numbers);
- has a consistent level of representation (i.e. three (3) councillors) in each of the proposed wards;
- will provide sufficient opportunities for aspiring candidates to pursue election to Council;
- will provide the opportunity for the ward councillors to work together in greater numbers to represent the ward and address the local ward issues;
- will provide a level of ward representation which will ensure continued representation within a ward under circumstances whereby a ward councillor is absent or unavailable;
- should maintain reasonable and manageable workloads for the ward councillors; and
- ensure that whole "communities of interest" are incorporated within a ward (i.e. no district/locality is divided between wards).

As previously mentioned, thirteen (13) or 56.5% of the twenty-three (23) submissions received during the second consultation stage of the review process opposed the proposal to retain the current ward structure, whilst ten (10) or 43.5% supported its retention.

This response was not dissimilar to the response received during the initial public consultation, when:

- twenty-four (24) or 39.34% of the sixty-one (61) submissions received favoured a four ward/eight councillor structure;
- fifteen (15) or 24.59% submissions favoured the retention of the existing composition and ward structure; and
- overall forty-six (46) or 75.41% of the submissions preferred a ward structure other than the current structure.

4.4 Number of Councillors

Council has comprised twelve (12) ward councillors since 1997.

Whilst the second public consultation did not specifically seek feedback on the issue of a preferred number of councillors, thirteen (13) of the twenty-three (23) respondents opposed the proposed retention of twelve (12) councillors. In addition, eleven (11) of the respondents provided comments expressing support for fewer councillors. On the other hand, seven (7) respondents provided comments supporting the retention of the current number of councillors.

Council is reminded that, during the initial public consultation, sixteen (16) or 26.23% of the sixty-one (61) public submissions favoured the retention of twelve (12) councillors, whilst a total of forty-five (45) or 73.77% supported a reduction in the number of councillors (albeit to different levels).

Overall, throughout the course of the review a total of twenty-six (26) respondents favoured the retention of the current composition of Council, whilst fifty-eight (58) or 69.04% preferred a reduction in the number of councillors.

Sections 26 and 33 of the Act specify: *“the need to ensure adequate and fair representation while at the same time avoiding over-representation in comparison to other councils of a similar size and type (at least in the longer term)”*.

Members are reminded that, following the previous elector representation review in 2012/2013, the then Electoral Commissioner advised that *“the City of Holdfast Bay has one of the lowest quotas within the metropolitan region and in future should give more consideration to the principles and matters under section 26 and 33 of the Act, particularly in relation to avoiding over-representation in comparison to councils of a similar size and type.”* Eight years on, it is unknown as to whether this warning by the previous Electoral Commissioner will influence the assessment and/or certification of the current review, should Council again decide to retain twelve (12) councillors.

In respect to the issue of over-representation, the data provided in Table 2 indicates that the City of Holdfast Bay is not dissimilar to the City of Norwood Payneham & St Peters, the City of Unley and/or the City of Burnside in regard to area, number of electors, number of councillors and/or elector ratio.

The obvious difference in elector ratio is evident when the arrangements of the City of Holdfast Bay are compared to the metropolitan councils which have slightly greater elector numbers (e.g. the City of West Torrens, the Campbelltown City Council and the City of Mitcham), all of which exhibit elector ratios over 1:3,000.

Table 2: Elector data and representation (Metropolitan Adelaide councils)

Council	Councillors	Electors	Elector Ratio
Walkerville (1.34 km ²)	8	5,763	1:720
Gawler (41.10km ²)	10	18,521	1:1,852
Prospect (7.81 km ²)	8	14,990	1:1,874
Norwood Payneham & St Peters (15.1 km ²)	13	25,790	1:1,984
Unley (14.29 km ²)	12	27,505	1:2,293
Holdfast Bay (13.72 km²)	12	28,433	1:2,369
Adelaide Hills (795.1 km ²)	12	29,468	1:2,456
Burnside (27.53 km ²)	12	32,019	1:2,668
West Torrens (37.07 km ²)	14	42,182	1:3,013
Campbelltown (24.35 km ²)	10	36,176	1:3,618
Mitcham (75.55 km ²)	13	48,841	1:3,757
Adelaide* (15.57 km ²)	7	28,279	1:4,040
Playford (344.9 km ²)	15	64,448	1:4,297
Port Adelaide/Enfield (97.0 km ²)	17	86,605	1:5,094
Charles Sturt (52.14 km ²)	16	87,838	1:5,490
Marion (55.5km ²)	12	66,559	1:5,547
Tea Tree Gully (95.2 km ²)	12	73,685	1:6,140
Salisbury (158.1 km ²)	14	96,326	1:6,880
Onkaparinga (518.4 km ²)	12	127,988	1:10,666

Source: Electoral Commission SA (23 April 2021)

* City of Adelaide also comprises four (4) "area councillors".

Further, it should also be noted that the *Statutes Amendment (Local Government Review) Act 2021* "caps" the number of elected members in a council (including the principal member) at thirteen (13), although there are provisions which will enable councils to seek an "exemption certificate" under justifiable circumstances.

The retention of an elected Mayor and twelve (12) councillors, as per Council's previous "in principle" decisions, could potentially result in Council ultimately becoming one of the larger councils (in terms of elected member numbers) in the state.

A reduction in the number of elected members will serve to increase the elector ratio for the Council area (e.g. eleven councillors - 1:2,585; ten councillors - 1:2,843; nine councillors - 1:3,159; and eight councillors - 1:3,554). All of these alternatives will afford some cost savings to Council; and will be consistent with the elector ratios exhibited by the mid-sized metropolitan councils cited in Table 2.

Regardless, when reaching a final decision relating to its future composition, Council should be mindful of the need to ensure that:

- sufficient elected members are available to manage the roles and responsibilities of Council;
- the elected member's workloads do not become excessive;
- there is an appropriate level of elector representation;
- the potential for diversity in the skill sets, experience, expertise and backgrounds of the elected members is maintained; and
- adequate lines of communication will exist between the community and Council.

4.5 Area Councillors (in addition to ward councillors)

Section 52 of the Act indicates that councillors can be elected as a representative of a ward, or alternatively, to represent the Council area as a whole (whether or not the council area is divided into wards). If Council is intending to retain wards, it should determine whether area councillors are required in addition to ward councillors.

Ward councillors generally consider themselves to represent not only their ward, but the council area as a whole. This being the case, the need for area councillors in addition to ward councillors is questionable, an assertion which is seemingly supported by the fact that only the City of Adelaide has a structure which incorporates two levels of representation. Further, it is noted that under such an arrangement area councillors hold no greater status than a ward councillor; have no greater responsibilities than a ward councillor; and need not comply with any extraordinary or additional eligibility requirements.

In addition, any contested election (and/or supplementary election) for area councillors must be conducted across the whole of the Council area, at a significant cost to Council.

To date Council has not indicated the desire to introduce area councillors in addition to ward councillors. For the reasons previously provided during the review, it is considered that if the introduction of area councillors (in addition to ward councillors) would be an unwarranted, unnecessary and potentially costly additional tier of representation.

4.6 Ward Identification

Wards can be identified through the allocation of numbers, alphabetical letters, direction or geographical references (e.g. north, south, east, west, central); place or suburb names; and/or names of European and/or Aboriginal heritage/cultural significance.

The existing ward names are acceptable; and are likely to be known by the community. As such, they can be retained, if they suit the ward structure which Council ultimately proposes to bring into effect.

The identification/allocation of appropriate ward names which have relevance and meaning to the local community is an important element of Council's structure. If Council requires more time to determine appropriate ward names, it could opt to complete the current review by simply identifying the proposed wards (for an interim period) with numbers (as per the Representation Review Report). The provisions of Section 13 of the Act enables Council to re-name wards at any time, subject to the conduct of a six-week public consultation and the publication of an appropriate final notice in the Government Gazette. This process could occur any time before the 2022 Local Government elections.

5. RECOMMENDATIONS

It is recommended that the City of Holdfast Bay consider the following.

1. Council resolve to receive and note the twenty-three (23) submissions received from the community during the second of the prescribed public consultation stages of the review.
2. Council resolve that the principal member of Council continue to be a Mayor elected by the community.
3. Council give further consideration to the future composition and structure of the City of Holdfast Bay, and either confirm its support for the future elector representation arrangements proposed in the Representation Review Report; or identify a preferred alternative option (i.e. number of councillors and/or a different ward structure, including ward names) which will need to be the subject of further public consultation.
4. Should it be determined that the current composition and ward structure of Council be retained, Council authorize the Chief Executive Officer to prepare and forward the necessary report and documents to the Electoral Commissioner, pursuant to the provisions of Sections 12(11) and 12(12) of the Act.

ATTACHMENT A – SUMMARY OF SUBMISSIONS

	Agree with Council's proposal?	COMMENTS
Respondent #1 HUNTFIELD HEIGHTS	No, I do not agree	<p>The current ward structure encourages the continuation of the pre amalgamation divide with the northern wards representing the city of glenelg and the southern wards representing the city of brighton. This structure continues the brighton v glenelg perspective of some members and the community who have never come to terms with the amalgamation in 1997.</p> <p>The retention of 12 members means that the city could be considered to be over represented when compared to other councils, and should be seriously considering a decrease in members, in this representation review, to either 3 wards represented by 3 members - 9 in total plus the Mayor or if the current ward structure is retained (which in my opinion it should not be) should be represented by 2 members in each ward, providing a council of 8 members plus the Mayor.</p> <p>This type of reduction in members would give the council a representation ratio in the range of 1:3100 to 1:3400 which would ensure that the council would not have to consider a reduction in members for a long time in the future and meet the intent of the Local Government Act which currently and in the future seeks Councils to consider a reduction in their numbers.</p> <p>Currently one elected member effectively is responsible for 1.143 square kilometres (council area/number of em's) and 2,325 electors, nine members would mean that they would be responsible for 1.52 square kilometres and 3,100 electors and eight members, 1.71 square kilometres 3,487 electors.</p> <p>Assuming that the Cities of Mitcham and Unley proceed with their proposed reduction in numbers (as proposed in their current representation reviews) this will leave the City of Holdfast Bay, if they retain 12 councillors, with a low elector ratio and should be considered as over represented in comparison with other councils of a similar size and type.</p> <p>A reduction in elected members would provide the council with significant savings in the payment of allowances, support, training, equipment and other costs associated with supporting the elected member body. These savings would contribute to reducing the pressure for rates increases. A reduction by 3 members would provide council a saving of \$70,044 in allowances alone, given the other associated costs this could be a cost saving of approximately \$85,000 per annum.</p>
Respondent #2 GLENELG NORTH	No, I do not agree	Only 8 councillors plus Mayor required
Respondent #3 SEACLIFF	Yes, I agree	I do like to keep the current structure as I feel the wards should be represented fairly and 3 councillors are needed to fulfil the duties in each wards. Mayor plays an important role in the running of the council and I prefer to be able to vote for the Mayor rather than leaving it to the councillors.
Respondent #4 GLENELG NORTH	Yes, I agree	Seems to work well with adequate representation for each ward and continuity of a mayor elected by the community
Respondent #5 NORTH BRIGHTON	Yes, I agree	Prefer elected mayor and ward structure to ensure democratic process and representation. Happy with report conclusions.
Respondent #6	Yes, I agree	I agree that 3 councillors per ward could allow for "tie-break" voting on matters
Respondent #7 GLENELG EAST	Yes, I agree	3 councillors per Ward is a fair representation of the populace
Respondent #8 HOVE	No, I do not agree	<p>The current ward ratio leans highly in favour of a change to lesser elected members eg: Eight plus a Mayor. The Chair person is more favourable however the new government regulations are taking this option out?</p> <p>The change recommended in the Summary of the Representation Review Submissions Report in regard to the number of elected members should be adhered to. Eg. states a reduction to eight or nine elected members.</p>

Respondent #9 GLENELG	No, I do not agree	I don't understand this process. Council consulted and: 40% said 8 councillors, 74% said less councillors and you are going with no change to numbers with no really valid reasons?! What is the point of consulting? I actually don't think I'll waste my time in the future if you don't listen to the answer when you ask a question. I DON'T care for the comparison with other councils in SA - they are running "fat" as well. Where is the comparison with areas where councils run efficiently ie economies of scale - e.g. Brisbane, some Vic Councils, areas of England etc. No wonder you only got 61 respondents, they were smart enough to know consultation isn't taken seriously. It's not the numbers of councillors or cut of the wards that people I speak to really want to change. It's LESS councils overall. Less overlap of spend on: procurement, finance, HR, middle management, ICT, etc by having the vast numbers of councils in South Australia. They compete against each other for staff, contractors, State and Federal money etc. Think of the future - attempt to amalgamate with others. Look for economies of scale.
Respondent #10 SEACLIFF	No, I do not agree	Reduce councillors to eight plus mayor
Respondent #11 SOUTH BRIGHTON	No, I do not agree	4 wards is fine but 3 councillors per ward is not beneficial. In the 14 years I have lived in the Seacliff Ward not once has a Councillor knocked on my door to ask about my concerns. Again, I am happy with the 4 ward structure and the names of the wards but we are over represented in comparison to most other councils. The cost of 4 extra councillors is money that could be spent on more useful projects.
Respondent #12 HOVE	Yes, I agree	<p>I think councilors are in some cases elected on a smaller community ward representation.</p> <p>Whilst i firmly believe all ward representitives are dedicated to their community they represent.</p> <p>I think a voting system of wider community involvement would generate a better level of community involvement and support for council decisions.</p> <p>Registered community members could vote via an electronic registration on projects and developments. Email/ facebook/ Whats/ App or Survey Monkey are just a few readily available.</p> <p>Suburban Infill and State planning regulations are becoming much more intrusive,</p> <p>I think a more consistent and united community voice will need to be able to be rallied and heard to address political changes effecting our community.</p> <p>The Hove Rail crossing is a current example.</p> <p>Given the area focus on beach side attractions possibly a more marketable type name might be a better way to promote the area. Brighton /Hove all reflect relatively poor quality UK beaches compared to our beaches and attractions.</p> <p>A single collective name for all areas would say more for people visiting SA</p> <p>We have very good events and local areas that offer world class beaches shopping strips ,food and beverages.</p> <p>Barossa Valley represents a range of towns but is internationally recognised as the wine capital.</p>
Respondent #13	Yes, I agree	No comment
Respondent #14	Yes, I agree	yes i believe that a mayor should be elected and that there should be 3 councillors per ward - works well as it is so why change it

Respondent #15	No, I do not agree	<p>It is costly an inefficient. It requires 5 election and councillor voter ratio is very low. Just over 2000 residents per councillor.</p> <p>There is no point in speaking as councillors have made up their mind. As in 2013 which recommended a reduction in Holdfast Bay councillors, greedy self interest has prevailed. The budget for elected members is \$530,000 for 20/21 and this is a big hit to ratepayers.</p> <p>Holdfast Bay is a small council and does not need approximately 10% of its budget keeping elected members who by comparison with other councils that have 5 times the number of residents to councillors.</p> <p>There is simply not the work there to justify the expenditure on the extra allowances.</p> <p>The repor suggests no wards but two wards of 4 councillors would be the most cost effective and still provide a councillor to residents ratio well below larger councils.</p> <p>But it is clear councillors have pre decided and ignored economics and resident feedback.</p>
Respondent #16	No, I do not agree	I think there would be better representation from councillors if they represented the whole area.
Respondent #17 GLENELG EAST	Yes, I agree	review again annually
Respondent #18	No, I do not agree	<p>I would like to see 2 councilors per ward</p> <p>Am quite happy with the number and names of wards</p>
Respondent #19 GLENELG	Yes, I agree	Fully agree with the reasons for Council's "in principle" decisions.
Respondent #20 SOMERTON PARK	No, I do not agree	<p>74% of responders in phase 1 favoured a reduction in Crs. Please do not ignore the people, even though self-interest is suggesting you will! Council is too small to have 12 Councillors. Like the majority, I favor 8 Crs in total i.e. 2 per existing ward plus a Mayor elected at large. The cost savings are obviously an advantage to rate-payers, but a smaller Council will likely be more collegiate and progressive. Hopefully this will encourage focussing on stragegic issues rather than minutia the staff can handle. I note Council meetings are very short with the last one taking just 42 minutes. Holdfast Bay is currently over-represented.</p> <p>Please look to the future and make reforms which create a leaner Council.</p>
Respondent #21 BRIGHTON	No, I do not agree	<p>It's disappointing to say the least, that Elected Members do not have any regard for the feedback we the people of Holdfast provide in council consultations. Over 60 members of the community took the time to express our opinion (compared to 3 last time) and our feedback was ignored. It's a sad state of affairs that its becoming a well known fact that if if not what they want to hear in the consultation, theres is an excuse as to why the community voice doesn't count. It raises the question, 'who's interest are they truly serving?'.</p>
Respondent #22 BRIGHTON	No, I do not agree	<p>I agree with retaining the wards and having a mayor rather than a chairperson, but I disagree with maintaining three councillors per ward.</p> <p>I believe we are over represented, and there would be significant efficiencies by reducing the number of councillors.</p> <p>It is very disappointing to see that, despite the vast majority of respondents from the previous survey favouring a reduction in the number of councillors, the final proposed structure retains the status quo. What is the value in asking the community, and not listening to them?</p>
Respondent #23	No, I do not agree	

Item No: **15.4**

Subject: **185th PROCLAMATION DAY EVENT**

Date: 27 July 2021

Written By: Community, Arts & Cultural Coordinator

General Manager: Community & Business, Ms M Lock

SUMMARY

This report provided an update to Council for the planning of the 185th Proclamation Day event in collaboration with Kaurna Nation. Administration makes the following recommendation.

RECOMMENDATION

- 1. That Council notes this report.**
-

COMMUNITY PLAN

Placemaking: Building character and celebrating history

Community: Celebrating culture and diversity

Community: Fostering an engaged and contributing community

Economy: Boosting our visitor economy

COUNCIL POLICY

Not Applicable.

STATUTORY PROVISIONS

Not Applicable.

BACKGROUND

In 1836, King William IV provided clear instructions under the Letters Patent that the Aboriginal population of South Australia were to be recognised under the rule of law. Consequently Governor Hindmarsh made provisions to honour the Letters Patent and the Proclamation Document was read at the Old Gum Tree, Glenelg on the 28 December 1836. He advised those assembled to respect the laws and behave accordingly and spoke of the new Government's intention to ensure the rights of the Aboriginal people were protected. History has shown that

the intention of the Letters Patent were not followed and in the decades since, Aboriginal Australians have long called for an inclusive process of truth-telling about our joint histories and acknowledgement that the Letters Patent included a recognition of rights for Aboriginal people.

In the recent years, the City of Holdfast Bay Administration and Kurna Nation have forged a partnership built on trust, respect and reconciliation with a focus to work together to deliver shared goals, projects and outcomes. The Proclamation and acknowledgment of the provisions set out in the Letters Patent for traditional owners remain close to the hearts of Kurna Nation.

Holdfast Bay plays a significant role in the commemoration of the Proclamation of South Australia, and each year since 1857 a ceremony for the State has been held at the Old Gum Tree on the 28 December. Throughout the years first nation people have attended Proclamation by invitation or for peaceful protest, but never before have we taken the step together to co-plan a Proclamation ceremony which acknowledges and reflects the impact of our shared history.

In the last six months, Administration have been working in collaboration with the Kurna Nation to determine the most appropriate way to commemorate the shared history and truth telling narrative of Proclamation and the Letters Patent, which will strengthen our communities understanding of the importance State event and commemorate the shared histories.

Several actions have since occurred , including a meeting with Premier Steven Marshall MP to address the future direction of Proclamation Day and the upcoming 185th ceremony. At the meeting held on 24 February 2021, funding was requested to commission an artwork under the Old Gum Tree, that reflects the significance of Proclamation, the Letters Patent and connection to country to traditional owners.

Funding was not forthcoming by the Premiers Office, but Administration continue to investigate external funding to progress with the future commissioning of a South Australian Aboriginal artist to design and create a permanent public artwork under the Old Gum Tree.

A separate meeting was held with The Right Honorable The Lord Mayor of Adelaide to discuss the plans for the 185th Proclamation ceremony and request her attendance and support for the State event.

REPORT

The 185th Proclamation ceremony will focus on shared histories, truth-telling, reconciliation and community education. Council will continue to work alongside Kurna Nation and they will have an active role in the planning and facilitation of the event.

As custodians of country Kurna Nation will host a small overnight camp at the Old Gum Tree Reserve, along with a ceremonial fire on the 27 December 2021 and an invitation will be extended to local residents and community to come and meet and yarn with members of Kurna Nation. The official ceremony will commence with a smoking ceremony and Welcome to Country delivered by Kurna Nation and as a major State ceremony both Senior Kurna Elder Jeffery Newchurch, City of Holdfast Bay Mayor, Amanda Wilson and The Lord Mayor of Adelaide, Sandy

Verschoor will stand united and play a role in acknowledging and sharing the importance of the Proclamation and the Letters Patent.

The Papa Tjukurpa: Dingo Story bronze artworks by artists' Clancy Warner and Elizabeth Close, purchased by Council from the 2021 Brighton Sculptures Festival will be installed within the reserve in the lead up to Proclamation Day and signage will be included, that subtly engages and educate people about Kurna's connection to the site and their story.

Administration have been in discussion with State Records SA to loan the original Letters Patent for the 2021 ceremony. The Letters will be placed under the Old Gum Tree in acknowledgement of their important to the Kurna Nation and the Proclamation of the State.

“Once you start the journey with accepting each other's truths, accepting the truths of the past, then you start that journey of talking together, walking together”
Kurna Elder Jeffery Newchurch, 2019

BUDGET

The cost of the cultural activities will be absorbed in the 2021/2022 Proclamation Day budget.

LIFE CYCLE COSTS

Minimal maintenance costs for the Papa Tjukurpa: Dingo Story sculptures will be incurred in the Arts and Culture maintenance budget.

Item No: **15.5**

Subject: **OPERATIONAL SUPPORT AT GLENELG COMMUNITY CENTRE**

Date: 27 July 2021

Written By: Manager, Community Wellbeing

General Manager: Community & Business, Ms M Lock

SUMMARY

In response to Council Motion C280720/1971, a Community Wellbeing staff member was based at Glenelg Community Centre one day per week.

As per the resolution, this report provides information of the outcomes from an initial trial with the placement of a community wellbeing staff member at the Centre one day per week.

RECOMMENDATION

That Council endorses:

- 1. This arrangement to be continued and,**
 - 2. The support extended to two (2) days per week until 31 December 2021, and**
 - 3. Outcomes reported back to Council early 2022.**
-

COMMUNITY PLAN

Placemaking: Creating lively and safe places

Community: Building a healthy, active and resilient community

Community: Celebrating culture and diversity

Community: Providing welcoming and accessible facilities

Community: Fostering an engaged and contributing community

Culture: Providing customer-centred services

Culture: Supporting excellent, efficient operations

COUNCIL POLICY

Community Centre Policy

STATUTORY PROVISIONS

Not Applicable.

BACKGROUND

Council Resolution C080920/2031 endorsed the location of a Council staff member at Glenelg Community Centre one day per week to provide increased operational support to the centre, whilst also offering an information and advocacy contact point for the community.

A Community Wellbeing staff member was based at the Glenelg Community Centre, one day per week, for an initial three (3) month trial period from September 23, 2020, through to December, 2020. Days were not consecutive due to:

- COVID19 closures and restrictions
- Prior scheduled commitments of staff
- Christmas and New Year Holidays

For these same reasons the period was extended to six months to ensure more accurate outcomes based on an extended period of consistent presence.

REPORT

While based at the centre, staff assisted with the opening and closure of the centre, operational tasks and dealing with internal and external public enquiries. Whilst the public contact differed each day, it became evident that the location of the centre invites a range of foot traffic enquiries from both locals and tourists visiting the city.

Program enquiries included queries regarding the centre's own programs as well as enquiries about events, activities and opportunities within other community centres and in the Holdfast Bay area more generally.

External enquiries included:

- Directions to local businesses (including restaurants, hotels and speciality stores)
- Services (mental and physical health, support services, education or employment opportunities)
- Requests for not-for-profit led specialised services such as Foodbank, Carer Support and Financial Counselling
- Council associated information such as payment of fines or fees
- School Holiday periods showed an increase in drop-in enquiries from youth for unstructured programs for 12-16 year age groups

Direct outcomes recorded by staff demonstrate benefits to the community centre, Council and the community via:

- Reduced stress on volunteers and management committees to deliver community programs
- Increased promotion of programs and services available across the whole of Holdfast Bay
- Increased sharing of information of local businesses and public events across the City of Holdfast Bay
- Building trust and fostering relationships between the centre and Council staff

Due to the success of the trial and based upon the benefits experienced by all parties, it has been deemed worth continuing, and in fact increasing staff presence at the Glenelg Community Centre. Having staff present at the centre across two days per week will ensure:

- Increased opportunity for direct contact with diverse demographics within the City of Holdfast Bay
- Increased opportunity for feedback for local programs and services
- Increased opportunity of partnering programs with Council and the community centre Management Committee
- Increased awareness by community centre participants of other services available through Council and/or other community service providers
- Increased potential for building capacity within governance, strategic planning, administration and operational support for the Management Committee
- Increased awareness from the local community to Council's connections with community centres
- Increased potential for external funding options for community centre programs and resources
- Increased external after hours hire opportunities:
 - Central and easily accessible location
 - High foot traffic
 - Delivery model of programs (centre managed and delivered rather than externally delivered through rooms-for-hire capacity)
 - Successful operational model implemented by an inclusive management committee

The successful outcomes from the trial at Glenelg Community Centre has raised the question whether replicating the placement of staff across other council owned centres would have the same results.

It is considered that the benefits would be limited at the other community centres as Glenelg North Community Centre and Brighton Community Centre due to not having the same incidental foot traffic into their premises, and Holdfast Bay Community Centre already offers YMCA staff on site to coordinate the centre, oversee third party delivered programs and respond to enquiries.

Therefore the recommendation is to retain and increase council support at Glenelg Community Centre through the Community Wellbeing team, utilising the range of skillsets and knowledge available, offering greater opportunities to foster relationships and identify opportunities for collaboration.

BUDGET

Nil. There is no direct impact on the budget.

LIFE CYCLE COSTS

Nil

Item No: **15.6**

Subject: **ATTENDANCE AT THE LOCAL GOVERNMENT FINANCE AUTHORITY ANNUAL GENERAL MEETING, BOARD NOMINATIONS AND CALLING NOTICES OF MOTIONS**

Date: 27 July 2021

Written By: Governance and Risk Officer

General Manager: Strategy and Corporate, Ms P Jackson

SUMMARY

The Local Government Finance Authority (LGFA) of South Australia will host their Annual General Meeting (AGM) on Friday, 29 October 2021 at the Adelaide Entertainment Centre and it will again coincide with the Annual General Meeting (AGM) of the Local Government Association of South Australia (LGASA).

Section 15(1) of the *Local Government Finance Authority of South Australia Act 1983* provides that every Council is entitled to appoint a person to represent it at its AGM. As the meeting of the Local Government Association (LGA) will be held on the same day, it is suggested the same person is appointed to represent Council at both meetings.

The LGFA are calling for motions which will need to be endorsed by the Council. If Elected Members would like to raise any Motions at the AGM, they will need to do so for Council endorsement at the Council meeting on 10 August 2021. Administration do not have any suggested motions to put forward at this time.

RECOMMENDATION

That Council approve _____ to attend the Local Government Finance Authority (LGFA) AGM as Council's representative and voting member, currently scheduled for 29 October 2021.

COMMUNITY PLAN

A Place that Provides Value for Money

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Local Government Finance Authority of South Australia Act 1983

BACKGROUND

The Local Government Financing Authority (LGFA) is dedicated to being the leading provider of finance solutions to South Australian councils. They offer a range of competitive loan and investment products to its members. All South Australian councils are automatically members of the LGFA.

On 6 July 2021, the Chief Executive Officer received correspondence advising that the LGFA Annual General Meeting (AGM) will be held on 29 October 2021 and inviting the nomination of attendees and submission of Motions.

Refer Attachment 1

REPORT

Council is required to nominate a representative to attend the LGFA AGM. In previous years the Mayor has represented Council at both the LGFA AGM and Local Government Association of South Australia (LGA) AGM, as the meetings have occurred on the same day. The meetings are again scheduled to coincide, on Friday 29 October 2021.

A call for nominations for attendance at the LGA AGM has not yet been made, but a Report will be presented to Council as soon as that call is made. In the meantime, the nomination forms for the appointment of a Council representative, as well as Notice of Motion template for the LGFA AGM must be submitted to the LGFA by 20 August 2021, following resolution of Council.

Refer Attachment 2

Council is requested to nominate a representative to attend the Local Government Finance Authority (LGFA) AGM as its representative and voting member, which is to be held on 29 October 2021. Administration will complete the nomination form in line with the Council resolution and return it to the LGFA by the due date (20 August 2021).

The LGFA are also calling for Motions, which will need to be endorsed by Council. Administration do not have any motions to recommend at this time. If Elected Members would like to raise any Motions at the AGM, they will need to submit to the Chief Executive in accordance with agenda procedures for Council endorsement at the Council meeting on 10 August 2021 (as the LGFA deadline is Friday 20 August 2021).

Refer Attachment 3

BUDGET

No budget impacts arising from this proposal.

LIFE CYCLE COSTS

No life cycle costs arising from this proposal.

Attachment 1





Local Government
Finance Authority

TO: Chief Executive Officers

RE: Annual General Meeting – Friday 29th October 2021

Advance notice is hereby given that the Annual General Meeting of the **Local Government Finance Authority of South Australia** will be held on **Friday 29 October 2021** at the Adelaide Entertainment Centre. This meeting will again coincide with the Annual General Meeting of the Local Government Association of S.A. with the commencement time and other details to be advised closer to the time.

1. Appointment of Council Representative

Section 15(1) of the Local Government Finance Authority of South Australia Act 1983, provides that:-

" Every council is entitled to appoint a person to represent it at a general meeting of the Authority."

As the meetings of the Local Government Association of South Australia will also be held on the same day, it is suggested that the same person be appointed to represent your council on the Association and the Authority. It is, however, our requirement that our forms provided are filled out and returned to us. A form is attached for your convenience to notify us of your representative. (Appendix 1)

Please return same to this Authority **no later than Friday 20 August 2021**.

2. Nominations for Members of the Board

A representative member of the Board currently holds office for a term of two years and, as an election took place last year, nominations for members of the Board are not being sought this year.

3. Notice of Motion

The Rules of the Authority in relation to Annual General Meeting procedures require that a Notice of Motion specifying the resolution which is to be proposed has been given in writing to the Chief Executive Officer not less than forty two days prior to the meeting and to comply with this Rule, it is necessary for Notices of Motion to be submitted to the Local Government Finance Authority of South Australia office on or strictly prior to Friday 20 August 2021.

Member councils are requested to lodge the Notice of Motion in the following manner:-

- (a) Notice of Motion
- (b) Reason
- (c) Suggested Action

A copy of the appropriate form is attached for your convenience. (Appendix 2)

DAVIN LAMBERT
Chief Executive Officer
Local Government Finance Authority of SA

6 July 2021

Attachment 2





APPOINTMENT OF COUNCIL REPRESENTATIVE

LOCAL GOVERNMENT FINANCE AUTHORITY OF SOUTH AUSTRALIA

2021 ANNUAL GENERAL MEETING

I advise that Mayor / Chairperson / Councillor / Officer / or any other person is appointed council representative to the Local Government Finance Authority of South Australia.

Council Name	
Council Delegate (Full Name)	Mayor / Chairperson / Councillor / Officer
Delegate Home Address	
Delegate Email Address	
Name of Chief Executive Officer	
CEO Email Address	
Signature of Chief Executive Officer	

Please return completed Appointment of Council Representative Form to admin@lgfa.com.au
by CLOSING DATE: **Friday 20 August 2021**

(or post to Local Government Finance Authority of SA, Suite 1205, 147 Pirie Street, Adelaide SA 5000)

Attachment 3





NOTICE OF MOTION
LOCAL GOVERNMENT FINANCE AUTHORITY OF SOUTH AUSTRALIA
2021 ANNUAL GENERAL MEETING

NAME OF COUNCIL:

NOTICE OF MOTION:

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REASON:

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SUGGESTED ACTION:

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Please return completed Notice of Motion Form to admin@lgfa.com.au
by CLOSING DATE: **Friday 20 August 2021**

(or post to Local Government Finance Authority of SA, Suite 1205, 147 Pirie Street, Adelaide SA 5000)