



Council Agenda

AGENDA

NOTICE OF MEETING

Notice is hereby given that an ordinary meeting of Council will be held in the

**Council Chamber – Glenelg Town Hall
Moseley Square, Glenelg**

Tuesday 9 February 2021 at 7.00pm

A handwritten signature in black ink, appearing to read "Roberto Bria".

**Roberto Bria
CHIEF EXECUTIVE OFFICER**



Ordinary Council Meeting Agenda

1. OPENING

The Mayor will declare the meeting open at 7:00pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. SERVICE TO COUNTRY ACKNOWLEDGEMENT

The City of Holdfast Bay would like to acknowledge all personnel who have served in the Australian forces and services, including volunteers, for our country.

4. PRAYER

Heavenly Father, we pray for your presence and guidance at our Council Meeting. Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

5. APOLOGIES

5.1 Apologies Received - Nil

5.2 Absent - Nil

6. ITEMS PRESENTED TO COUNCIL

7. DECLARATION OF INTEREST

If a Council Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Council they are asked to disclose the interest to the Council and provide full and accurate details of the relevant interest. Members are reminded to declare their interest before each item.

8. CONFIRMATION OF MINUTES

Motion

That the minutes of the Ordinary Meeting of Council held on 27 January 2021 be taken as read and confirmed.

Moved Councillor _____, Seconded Councillor _____

Carried

9. PUBLIC PRESENTATIONS

9.1 **Petitions** - Nil

9.2 **Presentations** - Nil

9.3 **Deputations** - Nil

10. QUESTIONS BY MEMBERS

10.1 **Without Notice**

10.2 **On Notice**

10.2.1 Heritage Markers Affected by Chapel Street/Hindmarsh Lane Redevelopment - Councillor Miller (Report No: 29/21)

10.2.2 Seacliff Beach Access Ramp – Councillor Lindop (Report No: 46/21)

10.2.3 Council Building Insurance - Councillor Fleming (Report: 49/21)

11. MEMBER'S ACTIVITY REPORTS

11.1 Mayor's Activity Report for November 2020 to January 2021 (Report No: 41/21)

12. MOTIONS ON NOTICE

12.1 Hove Rail Crossing – Councillor Snewin (Report No: 52/21)

13. ADJOURNED MATTERS

13.1 Adjourned Report – Attendance at National General Assembly 2021 and Calling for Motions (Report No: 44/21)

14. REPORTS OF MANAGEMENT COMMITTEES AND SUBSIDIARIES

14.1 Appointment to the Southern Region Waste Resource Authority Audit Committee (Report No: 50/21)

15. REPORTS BY OFFICERS

15.1 Items in Brief (Report No: 40/21)

15.2 Budget and Annual Business Plan Update – As at 31 December 2020 (Report No: 42/21)

15.3 Brighton Jetty Sculptures Exhibition Council Purchase (Report No: 45/21)

15.4 Council Assessment Panel – Updated Terms of Reference (Report No: 33/21)

15.5 Asset Management Plans – Community Feedback (Report No: 34/21)

15.6 Representation Review Options Paper (Report No: 43/21)

15.7 Memorial to Recognise the Mental Health Impacts of War and Conflict on Service Personnel (Report No: 47/21)

15.8 Glenelg Oval MasterPlan Stages 3 and 4 Funding Submission (Report No: 48/21)

16. RESOLUTIONS SUBJECT TO FORMAL MOTIONS

Presented for the information of Members is a listing of resolutions subject to formal resolutions, for Council and all Standing Committees, to adjourn or lay on the table items of Council business, for the current term of Council.

17. URGENT BUSINESS – Subject to the Leave of the Meeting**18. CLOSURE**

ROBERTO BRIA
CHIEF EXECUTIVE OFFICER

Item No: **10.2.1**

Subject: **QUESTION ON NOTICE – HERITAGE MARKERS AFFECTED BY CHAPEL STREET/HINDMARSH LANE REDEVELOPMENT**

Date: 27 January 2021

QUESTION

Councillor Miller asked the following question:

Can Administration please advise what heritage markers exist along Chapel Street/Jetty Road/Hindmarsh Lane that will be affected by the upgrade works to be commenced this year?

Background

As a previous motion of Council requires the retention of heritage markers within the Jetty Road Masterplan, it is important for Elected Members and the community to be aware and keep track of these markers to ensure their continued placement in the precinct.

ANSWER – General Manager, Strategy and Business Services.

The Bronze Heritage Marker located in front of St Andrews by the Sea, Jetty Road, Glenelg has been factored into the design process. It will be removed through the initial construction phase of the project and then re-installed as part of the final design.

Item No: **10.2.2**

Subject: **QUESTION ON NOTICE – SEACLIFF BEACH ACCESS RAMP – COUNCILLOR LINDOP**

Date: 9 February 2021

QUESTION

Councillor Lindop asked the following question:

Could Council Administration please advise when work to help improve access and safety will commence at the Seacliff Beach Access Ramp in Motion C140720/1956?

Background

As per the motion carried on the 14th of July 2020 being:

Motion C140720/1956

1. That Council approve the following works, in order to improve safety and accessibility for users of the Seacliff Beach Access Ramp:
 - a) undertake design and construction of new driveway invert of the vehicle ramp, drainage and linemarking;
 - b) improved signage on the ramp and beach to better define usage rules, give way priorities, and launch area to increase safety and awareness for all users; and
 - c) design and construct two (2) new pedestrian access ramps on the northern and southern side of the beach access ramp to provide safe pedestrian access to the beach from adjoining carpark and footpath.
2. That Council allocate a new budget item estimated at \$69,500 in the 2020/21 Capital Works Budget to undertake the design and construction of the proposed works.

ANSWER – General Manager City Assets and Services

Works are scheduled to commence in March 2021 towards the end of the peak summer period.

Item No: **10.2.3**

Subject: **QUESTION ON NOTICE – COUNCIL BUILDING INSURANCE**

Date: 9 February 2021

QUESTION

Councillor Fleming asked the following questions:

- 1. What is Council's total insurance premium bill for all of the council owned buildings?**
 - 2. What has been our claims history for the last 5 and 10 years?**
-

ANSWER – General Manager Strategy and Business Services

Q1. Council is insured through the Local Government Risk Services (insurer for all SA Councils). Council's assets are insured under the Local Government Asset Mutual Fund (LGAAMF- the Fund). The Fund provides insurance specific to the business of local government and is not akin to commercial insurance as it is tailored to the business of local government.

As the Fund insurance is 'group coverage', property assets are listed in a schedule with all Council's assets insured. The total cost for assets insurance for 2020/21 was \$179,800 (ex GST).

A portion of the asset's insurance premiums are for buildings insured by Council on behalf of clubs/ organisations. The cost of cover for facilities for 2020/21 was \$61,917.32 (ex GST).

The insurance premiums are calculated by the Fund based on independent valuations of Council's assets (valuations arranged by Council periodically). The asset insurance schedule itemises the premium applicable for each asset insured. The relevant insurance premium applicable to each club/ organisation is then on-charged annually in accordance with lease agreements. The insurance premium cost is not determined by Council.

Q2. In the past 10 years Council has made 46 claims to the Fund for asset damage or loss. In addition to LGAAMF claims, there are public liability and motor vehicle claims which the Council manages through Local Government Risk Services.

Item No: **11.1**

Subject: **MAYOR'S ACTIVITY REPORT FOR NOVEMBER 2020 - JANUARY 2021**

Date: 9 February 2021

Written By: Executive Assistant to the CEO and Mayor

General Manager: Chief Executive Officer

SUMMARY

Presented for the information of Members is the Activity Report for the Mayor for November 2020 - January 2021.

RECOMMENDATION

That the Mayor's Activity Report for November 2020 - January 2021 be received and noted.

REPORT

Date	Activity	Location
	Media - Numerous print, radio and TV interviews	
1/11/2020	ABC Media - Christmas at the Bay	
2/11/2020	'Telecommunication Infrastructure In The Community'	Zoom link
2/11/2020	Citizenship Ceremony	Stamford Grand Hotel
4/11/2020	Meeting with Matt Rechner	
4/11/2020	JRMC meeting	Mayor's Parlour, Glenelg Town Hall
5/11/2020	Commissioning service of St Peter's Woodlands new Principal	St Margaret's Chapel, 39 Partridge Street, Glenelg
5/11/2020	Judging of Christmas Card school competition	Mayor's Office
5/11/2020	Interview student after chapel re school project	
6/11/2020	Brighton Walking Brochure Launch	Ringwood House 14 Jetty Road Brighton
7/11/2020	MND Spin Fundraiser	EMF Glenelg 99 Partridge Street, Glenelg South
7/11/2020	Somerton SLSC Open Day	Somerton SLSC Repton Road Somerton Park
9/11/2020	City Activation Monthly Update	Glenelg Town Hall - Parlour
10/11/2020	Amanda and CEO Agenda catch up	CEO's Office
10/11/2020	Photoshoot with Xavier - winner of the Mayor's Christmas Card Competition	Glenelg Town Hall

Date	Activity	Location
10/11/2020	Discuss Sturt River Linear Park	Glenelg Town Hall
11/11/2020	Vet Shed's Annual Remembrance Day Ceremony	Veterans' Shed, Kibby Avenue Glenelg North
11/11/2020	Council Meeting wrap video	Kingston Park
11/11/2020	Holdfast Bay Alliance Group - AGM	Brighton Rugby Union Football Club, 410 Brighton Road, Hove
12/11/2020	Meeting between Coast Protection Board & Local Government	Level 10 81-95 Waymouth Street, Adelaide SA
13/11/2020	Catch up with Minister David Speirs	
14/11/2020	Surf Life Saving SA - Beach Running Events	Seacliff Surf Life Saving Club
17/11/2020	Depot function	Seaforth Avenue Somerton Park
18/11/2020	Discuss Christmas at the Bay	Mayor's Office
18/11/2020	Depot staff - milestones	Depot Seaforth Avenue, Somerton Park
19/11/2020	Coast FM Interview	Via Phone
24/11/2020	Amanda and CEO Agenda catch up	via Phone
24/11/2021	Council Meeting	Chamber - Glenelg Town Hall
25/11/2020	Channel 9 News covers Glenelg Reef with Minister David Speirs	Meet Glenelg marina, Unit 315/4 Holdfast Promenade, Glenelg
25/11/2020	Council Meeting wrap up video	On-site
26/11/2020	Meeting with pro-manager re Hove Crossing	C.R.E.A.M Jetty Road Brighton
1/12/2020	Report Template Meeting with The Mayor	Pam Jackson's Office
1/12/2020	Pre-Council Workshop - Rep Review - Planning Session	Brighton Civic Centre - Kingston Room
2/12/2020	JRMC meeting	Mayor's Parlour, Glenelg Town Hall
2/12/2020	LGA sector briefing with Premier Steven Marshall	Zoom Meeting
4/12/2020	Morphett Business Breakfast with the Hon. Rob Lucas MLC, and the Hon. Stephen Patterson MP	The Highway Hotel 290 Anzac Highway Plympton
4/12/2020	Coast Protection Board Meeting	Microsoft Teams Meeting
8/12/2020	Amanda and CEO Agenda catch up	CEO's Office
8/12/2020	Australia Day Awards Selection Panel Meeting To review scoring and confirm rankings by the Panel for final endorsement	Zoom Meeting
8/12/2020	Pre - Council Workshop - Buffalo Site Revitalisation	Glenelg Town Hall - Chamber
8/12/2020	Council Meeting	Glenelg Town Hall - Chamber
9/12/2020	Meeting with Lissi Whyte re Dive Shop	On-site at the Marina Dive Shop
9/12/2020	Glenelg Community Club Christmas Lunch	The Glenelg Surf Club Bistro, 1st Floor, Glenelg SLSC
9/12/2020	5049 Coastal Community	Brighton Civic Centre – Kingston Room
9/12/2020	Council Meeting wrap up video	On-site
9/12/2020	St Peter's Woodlands Year 7 Valedictory Service	via ZOOM

Date	Activity	Location
10/12/2020	Mayors & CEOs meeting with Green Adelaide	Kauri Community and Sports Centre, Lipson Ave, Seacliff
10/12/2020	St Leonard's Year 7 Graduation	Video message only
11/12/2020	2020 End of Year Celebrations/Xmas Lunch	Depot, 16 Seaforth Avenue, Somerton Park
22/12/2020	Proclamation Day Event Brief meeting	Microsoft Teams Meeting
28/12/2020	Proclamation Day Commemoration	Old Gum Tree
28/12/2020	Bay Sheffield - VIP	ACH Group Stadium Brighton Road Glenelg
12/01/2021	City Activation Monthly Update	Mayor's Office
12/01/2021	New Year's Eve 2021 Concept	Mayor's Office
18/01/2021	Australia Day Awards	Corner of North Terrace and King William Road
19/01/2021	Brighton sculptures photo/video	Brighton Surf Life Saving Club
19/01/2021	Workshop - Glenelg Oval Change Rooms and Public Health Plan	Kingston Room, Brighton Civic Centre
21/01/2021	Presentation of an Award at Official Opening, Brighton Jetty Sculptures - present the 'Environmental' Award	Brighton Surf Life Saving Club
25/01/2021	Planning meeting with Jeffrey Newchurch re 2021 Proclamation Day	Moseley Square, Glenelg
26/01/2021	Australia Day Ceremony	Glenelg Foreshore Reserve lawns
27/01/2021	Amanda and CEO Agenda catch up	CEO's Office
27/01/2021	Workshop - Representation Review	Glenelg Town Hall
27/01/2021	Council Meeting	Glenelg Town Hall - Council Chamber
28/01/2021	Nicolle Flint MP meeting re local issues	Moseley Square
28/01/2021	Council Meeting wrap up video	On-site
28/01/2021	Town Hall Clock tour	Glenelg Town Hall
29/01/2021	Meeting with Minister Wingard re Hove Crossing	Level 11, 10 Franklin Street, Adelaide
31/01/2021	Holdfast Tennis Clubroom Open Day - Plaque unveiling	Holdfast Tennis Club

Item No: **12.1**
Subject: **MOTION ON NOTICE – HOVE RAIL CROSSING – COUNCILLOR SNEWIN**
Date: 9 February 2021

PROPOSED MOTION

Councillor Snewin proposed the following motion:

Given that Council has not been provided with sufficient information from the Department of Infrastructure and Transport (DIT) to make an informed decision, Council resolves that it does not support any of the 4 options proposed for the Brighton Road rail crossing at this time.

BACKGROUND

The community have been provided with 4 options for the rail crossing at Hove.

There is community concern that the construction of a 1.4 km long elevated rail bridge and station will destroy the heritage residential value and general amenity of Brighton and Hove.

Given that the Council has asked to be briefed by DIT on this development since last year and has yet not been, and that the community information process started on Saturday 30 January and we are unaware on what date consultation closes, it is imperative that council form an opinion on the 4 current DIT options available and communicate our opinion during the consultation process.

Item No: **13.1**

Subject: **ADJOURNED REPORT- ATTENDANCE AT NATIONAL GENERAL ASSEMBLY 2021 AND CALLING FOR MOTIONS**

Date: 9 February 2021

Written By: Team Leader Governance

General Manager: Strategy and Business Services, Ms P Jackson

SUMMARY

This report was most recently tabled at the ordinary Council meeting on 27 January 2021 (Item 15.8 Attendance at National General Assembly 2021 and Calling for Notices of Motions (Report No: 28/21)), but the item was adjourned under Regulation 19, *Local Government (Proceedings at Meetings) Regulations 2013*, to allow the Mayor to consider availability to attend.

As the adjournment was moved prior to the moving of the motion, any Councillor can move, second and/or speak to the motion.

RECOMMENDATION

1. That Council approves the attendance of _____ and _____ at the National General Assembly (NGA) 2021 from 20 - 23 June 2021, in accordance with Council's 'Elected Member Training and Development Policy'.
 2. That both Elected Members attending the National General Assembly 2021, present a written report back to Council.
 3. That _____ be Council's voting delegate at the National General Assembly 2021.
-

COMMUNITY PLAN

A Place that Provides Value for Money

COUNCIL POLICY

Elected Member Training and Development Policy

STATUTORY PROVISIONS

Not applicable

REPORT

Details of the National General Assembly 2021 and the Calling for Motions was contained in the adjourned Council Report (Item 15.8 Attendance at National General Assembly 2021 and Calling for Notices of Motions (Report No: 28/21)).

Refer Attachment 1

BUDGET

Refer to the adjourned report.

LIFE CYCLE COSTS

Refer to the adjourned report.

Attachment 1



Item No: **15.8**

Subject: **ATTENDANCE AT NATIONAL GENERAL ASSEMBLY 2021 AND CALLING FOR NOTICES OF MOTIONS**

Date: 27 January 2021

Written By: Team Leader Governance

General Manager: Strategy and Business Services, Ms P Jackson

SUMMARY

The National General Assembly (NGA) 2021, will be hosted by the Australian Local Government Association (ALGA) from 20 - 23 June 2021 at the National Convention Centre in Canberra. The theme is "Working Together for Our Communities". This is the same theme intended for the NGA 2020, which was cancelled due to COVID-19.

Registrations are open to attend the NGA 2021 and the program is available. Council is requested to consider attendance at the NGA 2021. Previously for NGA 2020, it was resolved at the Council meeting on 11 February 2020 (resolution number C110220/1736) that Mayor Wilson (as voting delegate) and Councillor Abley attend, but they were unable to due to its cancellation.

This year, there is the option of virtual attendance and this may be considered if COVID-19 restrictions are still in place at the time of the conference.

The Australian Local Government Association (ALGA) has also written to Council calling for Notices of Motions for the NGA 2021. Proposed motions need to be endorsed by Council by no later than the Council meeting on 9 March 2021.

RECOMMENDATION

1. That Council approves the attendance of _____ and _____ at the National General Assembly (NGA) 2021 from 20 - 23 June 2021, in accordance with Council's 'Elected Member Training and Development Policy'.
 2. That both Elected Members attending the National General Assembly 2021, present a written report back to Council.
 3. That _____ be Council's voting delegate at the National General Assembly 2021.
-

COMMUNITY PLAN

A Place that Provides Value for Money

COUNCIL POLICY

Elected Member Training and Development Policy

STATUTORY PROVISIONS

Not applicable

BACKGROUND

In June 2019 Councillors Bouchee and Chabrel attended the NGA conference. For the June 2020 NGA, Councillor Abley and Mayor Wilson were nominated to attend but were unable to do so due to COVID-19 restrictions causing cancellation of the event.

Council's Elected Member Training and Development Policy (the Policy) allows for the Mayor and one Elected Member (or two Elected Members in the absence of the Mayor) to attend the NGA, with the understanding that different members will attend in different years (Clause 2.8(b)).

Members should note that the Policy states, Council will only support the attendance by all members at one intrastate local government related conference and one interstate local government related conference or similar over two years (Clause 2.8(a)). Therefore the members that attended in 2019 are unable to attend the NGA 2021.

The NGA provides a platform for the local government sector to address national issues and lobby the federal government on critical issues. The theme for the NGA 2021 is 'Working Together for our Communities'. The theme acknowledges the need to come together with other partners, including other tiers of government to deliver for communities.

REPORT

The attendance at the NGA by members provides a unique opportunity to enhance their understanding of local government across Australia and to network with others throughout the sector.

The keynote speaker for the NGA 2021 is Craig Foster, former Socceroo, Broadcaster, Adjunct Professor Sport and Social Responsibility and Human Rights Advocate.

The registration fees include:

- Attendance at all General Assembly sessions;
- Morning tea, lunch and afternoon tea as per the General Assembly program;
- One ticket to the Welcome Reception on Sunday 20 June (5pm – 7pm); and

- General Assembly satchel and materials.

There are social events during the time period (additional fees apply for the dinners) including:

- Networking Dinner on Monday 21 June (7pm – 11pm); and
- General Assembly Dinner on Tuesday 22 June (7pm to 11pm).

Accommodation will be booked by administration in consultation with the nominated members.

There is the option of virtual attendance at the NGA 2021 but this would restrict attendance at the social events. An elected member may elect to attend the virtual event only or consider this only if COVID-19 restrictions are in place.

Council has been invited by the ALGA to submit motions that meet the 8 numbered criteria and a discussion paper has been provided which includes 'Other Things to Consider'. The motions must have a clear national objective, a summary of the key arguments in support of the motion and be endorsed by Council. Motions need to be lodged online by administration by no later than 11.59pm on Friday 26 March 2021. The letter of invitation is attached for reference.

Refer Attachment 1

Elected Members should raise any proposed motions on notice for consideration by Council, in accordance with the criteria, by no later than the council meeting on 9 March 2021 meeting (to allow sufficient time for motions to be submitted by administration).

BUDGET

Attendance at the NGA including flights, accommodation, transfers, registration and dinners costs approximately \$4,250 per attendee. Costs would be reduced by virtual attendance.

The Elected Member Training and Travel and Accommodation budget for 2020/2021 is \$15,000 in total sufficient providing funds to cover the costs.

LIFE CYCLE COSTS

Not applicable.



27 November 2020

City of Holdfast Bay
PO Box 19
BRIGHTON SA 5048

To the Mayor, Councillors and CEO (please distribute accordingly)

The Australian Local Government Association (ALGA) is now calling for Notices of Motions for National General Assembly 2021 (NGA).

The NGA provides a platform for Local Government to address national issues and advocate to the federal government on critical issues facing our sector.

The theme for the 2021 NGA is *'Working Together for our Communities'*. This theme acknowledges the need to come together and with other partners, including the Federal Government, to deliver for our communities.

ALGA received significant feedback on the motions process and topics from the 2018 and 2019 NGA. In response to the feedback received, ALGA has prepared a discussion paper that explores data that identifies critical areas local government needs to consider now and into the future.

To inform the submission of motions, please read the discussion paper (included with this letter) and ensure motions meet the identified criteria.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally;
2. be consistent with the themes of the NGA;
3. complement or build on the policy objectives of your state and territory local government association;
4. be from a council which is a financial member of their state or territory local government association;
5. propose a clear action and outcome; and
6. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be lodged online at alga.asn.au no later than 11:59pm on Friday 26 March 2021.

Any administrative inquiries can be directed to ALGA by calling 02 6122 9400.

Included with the Discussion Paper is an invitation to register for the 2021 National General Assembly for Local Government, which will be held in Canberra on 20-22 June. The Regional Forum will be held onsite in Canberra on 20 June 2021. At this time it is unclear whether COVID-19 restrictions will still be in force in June 2021, but if this is the case the NGA may also include virtual participation and attendance. Lastly, Silkmark has recently become a major sponsor for the Australian Local Government Association events and we have included a brochure outlining how they wish to partner with Councils to improve the resilience of telecommunications for your community.

Yours sincerely



Adrian Beresford-Wylie
ALGA CEO

Previous Report

**WORKING
TOGETHER
FOR
OUR
COMMUNITIES
NGA21**

Previous Report

Call for Motions

20 - 23 June 2021

National Convention Centre Canberra



**AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION**

KEY DATES

16 November 2020

Opening of Call for Motions

26 March 2021

Acceptance of Motions Close

20 - 23 June 2021

National General Assembly

To submit your motion go to:
alga.asn.au

SUBMITTING MOTIONS

The National General Assembly of Local Government (NGA) is an important opportunity for you and your council to influence the national policy agenda.

The 2020 NGA “Working Together for Our Communities” was unfortunately cancelled due to COVID-19 but the ALGA Board has decided to retain the theme and emphasise the importance of partnerships to building and maintaining resilience in our councils and our communities.

To assist you to identify motions that address the theme of the 2021 NGA, the Australian Local Government Association (ALGA) Secretariat has prepared this short discussion paper. You are encouraged to read all the sections of the paper but are not expected to respond to every question. Your motion/s can address one or more of the issues identified in the discussion paper.

Remember that the focus of the NGA is on partnerships, working together, and resilience so your questions could focus on how local governments can work in partnership with the Australian Government to address the challenges our communities face, or the opportunities that are arising to build back better.

Criteria for motions

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally;
2. not be focussed on a specific location or region – unless the project has national implications. You will be asked to justify why your motion has strategic national importance and should be discussed at a national conference;
3. be consistent with the themes of the NGA;
4. complement or build on the policy objectives of your state and territory local government association;
5. be submitted by a council which is a financial member of their state or territory local government association;
6. propose a clear action and outcome i.e. call on the Australian Government to do something;
7. be a new motion that has not already been debated at an NGA in the preceding two years; and
8. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

OTHER THINGS TO CONSIDER

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs. Motions should commence as follows: This National General Assembly calls on the Australian Government to restore funding for local government Financial Assistance Grants to a level equal to at least 1% of Commonwealth taxation revenue.

To ensure efficient and effective debate where there are numerous motions on a similar issue, the ALGA Board NGA Subcommittee will group the motions together under an overarching strategic motion. The strategic motions have either been drafted by ALGA or are based on a motion submitted by a council which best summarises the subject matter. Debate will focus on the strategic motions. Associated sub-motions will be debated by exception only.

Motions should be lodged electronically using the online form available on the NGA website at: www.alga.asn.au. All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and the endorsement of your council. Motions should be received no later than 11:59pm AEST on Friday 26 March 2021.

Please note that for every motion it is important to complete the background section on the form. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion. There is a word limit of 150 for the motion and 100 for the national objective and 300 for the key arguments.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee, as well as by state and territory local government associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Sub-Committee considers the importance and relevance of the issue to local government and whether the motions meet all the criteria detailed above.

Please note that motions should not be prescriptive in directing how the matter should be pursued.

With the agreement of the relevant council, motions may be edited before inclusion in the NGA Business Papers to ensure consistency. If there are any questions about the substance or intent of a motion, the ALGA Secretariat will raise these with the nominated contact officer.

Any motion deemed to be primarily concerned with local, state or territory issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

There is an expectation that any council that submits a motion will be present at the National General Assembly to move and speak to the motion.

INTRODUCTION

2020 has been a year like no other. A year that many individuals and organisations, including councils, would wish to forget. While the drought lessened its hold on parts of the country to be replaced by floods, more than 110 local government areas were severely impacted by the Black Summer (2019-20) bushfires - and no one was spared the effects of the battle against COVID-19. The 2020-21 storm and fire season may add to the sense that it was a year of disasters.

Friedrich Nietzsche said: "That which does not kill us, makes us stronger." So how can councils become stronger after 2020? How can we ensure that our communities are stronger and more resilient? How do we work together and with our partners to ensure that we build back better from the series of unprecedented events that have marked 2020?

Previous Report

COUNCIL RESILIENCE

In the first quarter of 2020, state and territory Governments closed facilities where people gathered in numbers to reduce the probability that hospitals would be overwhelmed by a rise in COVID-19 cases. This included a substantial number of council owned and operated revenue generating facilities which had flow-on effects for other revenue-generating enterprises such as paid parking. Major funding gaps rapidly emerged in many councils that typically generated significant amounts of own revenue.

Councils that cannot generate significant amounts of their own revenue are typically dependent on grant funding from other levels of government, including Financial Assistance Grants from the Australian Government. These councils tend to service rural, regional and remote communities that are often large in area but small in terms of population. The capacity of these councils to deliver all their required services and infrastructure can be severely strained at any time.

With local government funding under pressure across the nation, and other levels of government facing fiscal constraints, councils may need to do more with less in the near term and be innovative in both budgeting, service delivery, balancing competing demands and longer term financial planning. Services may need to be scaled down or delivered in innovative ways. Asset management and maintenance programs may need to be revised. Working collaboratively with neighbouring councils or forming alliances may be a way of achieving efficiencies and enhancing service delivery along with fostering innovation, cutting red tape, and working in partnership with third parties may be others.

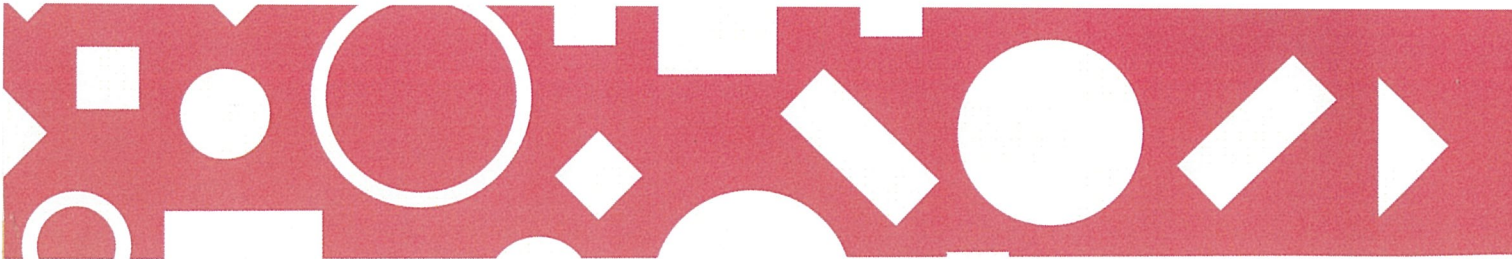
Digital service delivery and working from home - adopted during the height of the pandemic - may become the new norm. This may increase opportunities for councils to innovate, work together and share resources, and fill long term skill gaps. New challenges may emerge including how staff are supported and how productivity, collaboration and motivation maintained. There may be significant consequences for local democracy and council's ability to engage authentically with their communities. Digital transformation and technology modernisation will be essential for some councils. Even already well-established adopters of digital technology may need to rethink their approach.

Can the Australian Government assist councils with efficiency measures that reduce the cost of services without a major change in service levels experienced by the community?

What opportunities are available to enhance the adaptive capacity of councils and its potential to 'weather the storm' through innovation and creativity? How can the Australian Government assist?

Apart from Financial Assistance Grants, how can the Australian Government assist councils to become more financially sustainable and able to better meet the needs of their communities? Are there new partnership programs or policy changes the Government

Previous Report



COMMUNITY RESILIENCE

Community resilience is the capacity of communities to respond to, withstand, and recover from adverse situations including natural disasters, persistent drought, pandemics, fluctuations in global trade, recession, and a rise in inequality. In some circumstances in response to these pressures and stresses, local communities are not able to recover to their previous state. Instead they need to adapt to cope with long term stresses. But ideally, we want all communities to not only survive but thrive.

Local governments play a critical role in building resilient and sustainable communities and helping to buffer people and places against social, economic, and environmental disruptions and overcome adversity. One critical area is through the provision of resilient infrastructure. Councils' infrastructure should meet the community's current and future demand, be built to contemporary standards, be affordable for both the council and the user, and be reliable with appropriate asset management practices in place to ensure maximum return on investment.

In addition to physical infrastructure, social infrastructure is also vital for resilience. Social infrastructure is broader than just buildings, it includes the individuals and groups, places, and institutions, including councils, that foster community cohesion and social support. Communities and individuals with good social networks and connections demonstrate greater resilience.

The loneliness epidemic is challenging social resilience. Research produced before the coronavirus pandemic revealed that one in four adult Australians are experiencing loneliness with over half the nation reporting they feel lonely for at least one day each week. In addition to its impacts on community resilience, feeling lonely can pose a bigger risk for premature death than smoking or obesity and can be associated with depression, poorer cardiovascular health and, in old age, a faster rate of cognitive decline and dementia.

Communities that are more vulnerable to shocks and disasters are often reliant on only one industry, have minimal redundancy or no backups for essential services and infrastructure such as only one source of water, one power line or one access road. They also often only have few voluntary or charitable organisations working in the community. Often community leadership is weak or fails to inspire, engage and unleash the power of other leaders and critical social networks.

Community resilience cannot be built and then left to its own devices. It needs to be strengthened continuously, not just in times of crisis. It involves people getting together to create sustainable links within their community and the community and its leaders having the ability to learn from experience and improve over time.

How can councils work in partnership with the other tiers of government to adopt a community development approach that builds resilience?

What are the best models available to councils to ensure that our communities thrive and focus on prevention and preparation rather than relief and recovery? How can the Australian Government partner with councils to ensure thriving communities?

What actions can councils take, in partnership with others including the Australian Government to promote community resilience and protect against external shocks such as industry closures or natural disasters? Are tools available to assist councils build community resilience or do we need new or different tools?

COLLABORATION AND PARTNERSHIPS

Creating a resilient community and ensuring a resilient and sustainable council requires partners. Councils can work with partners in different ways to find local solutions to local problems. They can partner with a wide range of organisations including other councils, other levels of government, the voluntary and community sector or business and research sector organisations. The aims of these partnerships are typically to improve services and deliver changes to benefit the local area.

Collaboration and partnerships with other councils and public or private organisations can also bring benefit from economies of scale in providing services or purchasing in bulk for example. Procurement partnerships have been a particularly successful example of this. Working in partnership can make a considerable contribution to efficiency improvements, such as through cost savings in back-office functions or sharing of plant and equipment.

Other benefits associated with partnerships and collaboration include opening the way for local communities to share ideas and connect with others. Partnerships enhance the ability of a council to access innovation, enhance skills development, work across council boundaries to address regional issues, and maximise competitive advantage in the delivery of major infrastructure projects.

Strategic collaboration is not just about savings and sharing resources. It is also about maximising capacity to address community expectations, or working with members of the community to overcome challenges and seize opportunities. For example, building and maintaining productive partnerships with Aboriginal and Torres Strait Islander people and communities is critical for councils committed to Closing the Gap and involving Aboriginal and Torres Strait Islander communities in decision-making and service development and delivery.

Collaboration and partnerships that work well are underpinned by good governance, an agreed purpose, and mutual benefit.

There is a long history of local government partnering with the Australian Government to deliver projects and programs that benefit local communities, achieve fairness and equity across the nation, and support local delivery of services and infrastructure. In the absence of constitutional change, how do we further build and strengthen this partnership with the Australian Government?

How do we encourage and incentivise councils to embrace partnerships and collaborative arrangements more enthusiastically including those which seek to ensure the development of economic development supporting infrastructure?

What are the obstacles to working in partnership with other councils or organisations? Can the Australian Government help overcome these?

How do councils, together with their communities, work in partnership to build resilience and entrench it into everyday life?

Previous Report

Previous Report



AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION
8 Geils Court Deakin ACT 2600 PHONE (02) 6122 9400
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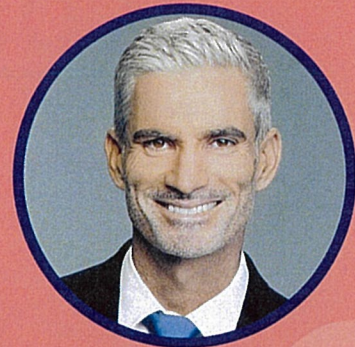
Previous Report

NATIONAL GENERAL ASSEMBLY 20-23 June 2021 - CANBERRA



The new ALGA President, Cr Linda Scott is excited to invite you to attend the 2021 National General Assembly.

We are pleased to announce Craig Foster, Former Soccerroo, Broadcaster, Adjunct Professor Sport & Social Responsibility and Human Rights Advocate as a keynote presenter for next years NGA.



Registrations are open, register now to access the early bird rates and book your accommodation before it sells out!

nga2021.com.au

Item No: **14.1**

Subject: **APPOINTMENT TO THE SOUTHERN REGION WASTE RESOURCE AUTHORITY AUDIT COMMITTEE**

Date: 9 February 2021

Written By: General Manager Strategy and Business Services

General Manager: Strategy and Business Services, Ms P Jackson

SUMMARY

The Chief Executive Officer of Southern Region Waste Resource Authority (SRWRA) is seeking the re-appointment or new appointment of an Audit Committee member for a period of 12 months commencing March 2021.

SRWRA has an Audit Committee which includes independent members appointed by each of the three constituent councils. One of Council's independent Audit Committee members, being Mr Sam Spadavecchia has expressed an interest in being re-appointed to the role for a further 12 months.

Although Mr Spadavecchia's Audit Committee role with Council expired in January 2021, Administration considers it appropriate to recommend Mr Sam Spadavecchia for the SRWRA Audit Committee role due to maintaining continuity on the SRWRA Audit Committee during the delaying of the Material Recycling Facility (MRF).

RECOMMENDATION

That Council appoint Mr Sam Spadavecchia to the Southern Region Waste Resource Authority Audit Committee for a term of 12 months.

COMMUNITY PLAN

Environment: Using resource efficiently
Culture: Providing customer-centred services
Culture: Being financially accountable
Culture: Supporting excellent, efficient operations

COUNCIL POLICY

Not Applicable.

STATUTORY PROVISIONS

Local Government Act 1999 (Schedule 2 Part 2)

BACKGROUND

The Southern Region Waste Resource Authority (SRWRA) has established an audit committee comprising an independent member appointed by each of the three constituent councils being Marion, Onkaparinga and Holdfast Bay plus one Board Audit Committee member, being the Chair of SRWRA, Mr Mark Booth.

In 2019, the City of Holdfast Bay appointed Mr Sam Spadavecchia to the SRWRA Audit committee. Mr Spadavecchia's term on the SRWRA Audit Committee expires at the end of February 2021.

REPORT

SRWRA is seeking from Council either the re-appointment of Mr Spadavecchia or the new appointment of an Audit Committee member to serve on the SRWRA Audit Committee.

Currently, each of the other Constituent Councils (Marion and Onkaparinga) has a current independent member from their Audit Committee sitting on the SRWRA Audit Committee.

The SRWRA Audit Committee Terms of Reference state:

2. Membership

- 2.1 *The SRWRA Board will determine the members of the Audit Committee and after the Constituent Councils have approved the members appoint the members for an initial term of two years and thereafter on a rolling basis for a term of one year or two years.*
- 2.2 *The Audit Committee shall consist of 4 members, 1 member who is a Board Member of SRWRA and 3 members who are not Board Members or Deputy Members of SRWRA ('independent members') and an additional deputy member who is a Board Member and in the absence of the appointed Board Member will be deemed to be the appointed Board Member of the Audit Committee during the absence of the appointed Board member.*
- 2.3 *Independent member(s) of the Audit Committee must have recent and relevant financial, risk management or internal audit experience but must not be an employee of SRWRA or its Constituent Councils and must not be the Constituent Council's Auditor or SRWRA's auditor.*
- 2.4 *SRWRA shall appoint the Presiding Member who must be a member of the Audit Committee.*

Given Mr Spadavecchia's experience on the SRWRA Audit Committee on the last two years and being a resident of Holdfast Bay, it is considered appropriate to recommend him for the SRWRA Audit Committee. He has significant and valuable expertise in risk management, internal audit and financial governance across a variety of business sectors. He is highly qualified and was lead director/partner for risk and internal audit services for Deloitte and Ernst & Young for 13 years where he was responsible for establishing and/or maintaining risk and internal audit functions across the private and public sectors including local government.

Although Mr Spadavecchia's role on Council's Audit Committee expired in January 2021, it is considered appropriate to re-appoint him at the SRWRA Audit Committee to maintain continuity due to the delay of the MRF.

At the end of 12 months, interest will be asked of the current members of the Audit Committee for this role at SRWRA which may provide another member an opportunity to be appointed to the role.

BUDGET

There are no budget costs associated with this report.

LIFE CYCLE COSTS

Not applicable.

Item No: **15.1**

Subject: **ITEMS IN BRIEF**

Date: 9 February 2021

Written By: Personal Assistant

General Manager: Strategy and Business Services, Ms P Jackson

SUMMARY

These items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

RECOMMENDATION

That the following items be noted and items of interest discussed:

1. **Mawson Oval – Renewal of Joint Use Agreement Update**
 2. **New Planning System – Commencement Date (Metropolitan Councils)**
 3. **December 2020 Grants Update**
 4. **WAY2GO**
 5. **Australia Day Awards Recipients**
 6. **Australia Day Event**
 7. **Holdfast Tennis Club Opening**
-

COMMUNITY PLAN

Culture: Supporting excellent, efficient operations

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Not applicable

REPORT

1. **Mawson Oval – Renewal of Joint Use Agreement Update**

As a condition of Confidential Council Resolution No. C241120/2152, Administration was required to obtain a survey and boundary identification plan of Mawson Oval. A survey and boundary identification plan has now been prepared and is presented in Attachment 1. There are no encroachments arising from the construction of the new McAuley School.

Refer Attachment 1

2. **New Planning System – Commencement Date (Metropolitan Councils)**

The State Planning Commission has advised Council via letter dated 29 January 2021 (refer Attachment 2) that after repeated delays, South Australia's new planning system will be implemented on Friday 19 March 2021.

Refer Attachment 2

This means that Council's Development Plan will be superseded by the State Government's Planning and Design Code (the Code) on this date. The activation of the new planning system for all metropolitan councils will also mean that the development assessment process will be delivered via a wholly digital system through the State Government's portal.

Council's administration and the Council Assessment Panel have been working over the past few months to ensure a smooth transition to the new system, and the continued timely assessment of applications, which includes processes for assisting our ratepayers to navigate the new system with the least amount of inconvenience.

Regrettably, the announcement by the State Planning Commission fails to shed light on how Council's submission on the content of the Code has been addressed. We are advised that the Code is expected to be further refined prior to the launch date, which provides some reassurance that the issues raised in Council's submission may yet yield positive results.

Procedurally, any development applications submitted prior to 19 March 2021 will continue to be assessed under the current planning system. The launch of the new planning system will not affect any development application already in progress, including those major developments managed by the State Planning Assessment Commission.

Please contact Council's Planning and Development Department should you have any queries, otherwise further updates will be provided as events unfold.

3. **December 2020 Grants Update**

For the 2020-21 financial year (at the second quarter) Council has received \$3,506,782 in external grant funding (not including any operating subsidies from Alwyndor). This consists of:

- \$319,969 in capital grants received in Quarters 1 and 2;
- \$987,000 in capital grants received in previous financial years for use this financial year;
- \$208,644 in operating and other projects; and
- \$1,991,169 in recurring grants.

The attached schedule provides the details of our external grant position. This shows the total for the second quarter, during which \$655,691 had been received.

Refer Attachment 3

In the second quarter, Council applied for and was successful in securing:

LGA Establishing Resilient Food Systems in SA	\$20,000
LGA Grants Management Best Practice	\$25,000
City of Onkaparinga Age Friendly SA Grant – Fish Feeders	\$4,166
National Australia Day Council – Australia day 2021 COVID Safe grants Program	\$20,000

Council will continue to monitor grant opportunities with the aim for applying for funding where applicable and suitable.

4. WAY2GO

The Department of Infrastructure and Transport (DIT) wrote to the Mayor to thank The City of Holdfast Bay for our involvement in the *Way2Go* program and in particular Darren Blasdale, Traffic Engineering Consultant.

Refer Attachment 4

5. Australia Day Awards Recipients

Every year on Australia Day, Council recognises and celebrates the outstanding achievements and contributions of members in our community, with our Australia Day and Community Recognition Awards.

A Selection Panel comprising of the Mayor, two (2) Elected Members and Chief Executive Officer, assessed the nominations received in the Citizen of the Year Awards. After much deliberation the winners of the awards were chosen.

On Tuesday 26 January 2021, at Council's Australia Day Ceremony held at Glenelg, Mayor Wilson announced the City of Holdfast Bay Australia Day award winners. Certificates and native flowers were presented to each of the worthy winners, of these prestigious awards.

A summary of the winners and the awards they received on Australia Day, are listed below:

- **Citizen of the Year**
 - Ronald Knolder
- **Young Citizen of the Year**

- Lori Chandler
- **Community Event of the Year**
 - Sarah Tinney's Marilyn Jetty Swim
- **Award for Active Citizenship**
 - Emma Sandery
- **Local Hero Award**
 - Avril Noy
- **Community Recognition Award**
 - Jenny Tuck (*Posthumously*)

6. **Australia Day Event**

The annual Australia Day citizenship and community awards ceremony was held on the Glenelg Foreshore Reserve on Tuesday 26 January 2021.

Approximately 300 people were in attendance to welcome 51 new citizens from 16 countries and congratulate the community award recipients.

The City of Holdfast Bay Concert Band entertained the crowd pre and post event including a rendition of the Australian National Anthem, and I am Australian.

Tamaru delivered the Welcome to Country.

Australia Day Ambassador, Katrina Webb OAM, a three times Paralympian medalist, spoke of her personal, professional, and sporting achievements.

Senator Penny Wong and Minister Stephen Patterson MP delivered an Australia Day address.

The BBQ breakfast was again provided by Kiwanis Club of Glenelg.

This year's COVID safe event was assisted by the Australian Government through the National Australia Day Council.

7. **Holdfast Tennis Club Opening**

The City of Holdfast Bay marked the official opening of the redevelopment of the Holdfast Tennis Club on Sunday 31 January 2021. This ceremony was held in conjunction with the Holdfast Tennis Club's Grand Opening of New Clubhouse and Courts Family Fun Day.

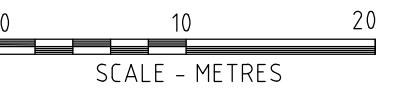
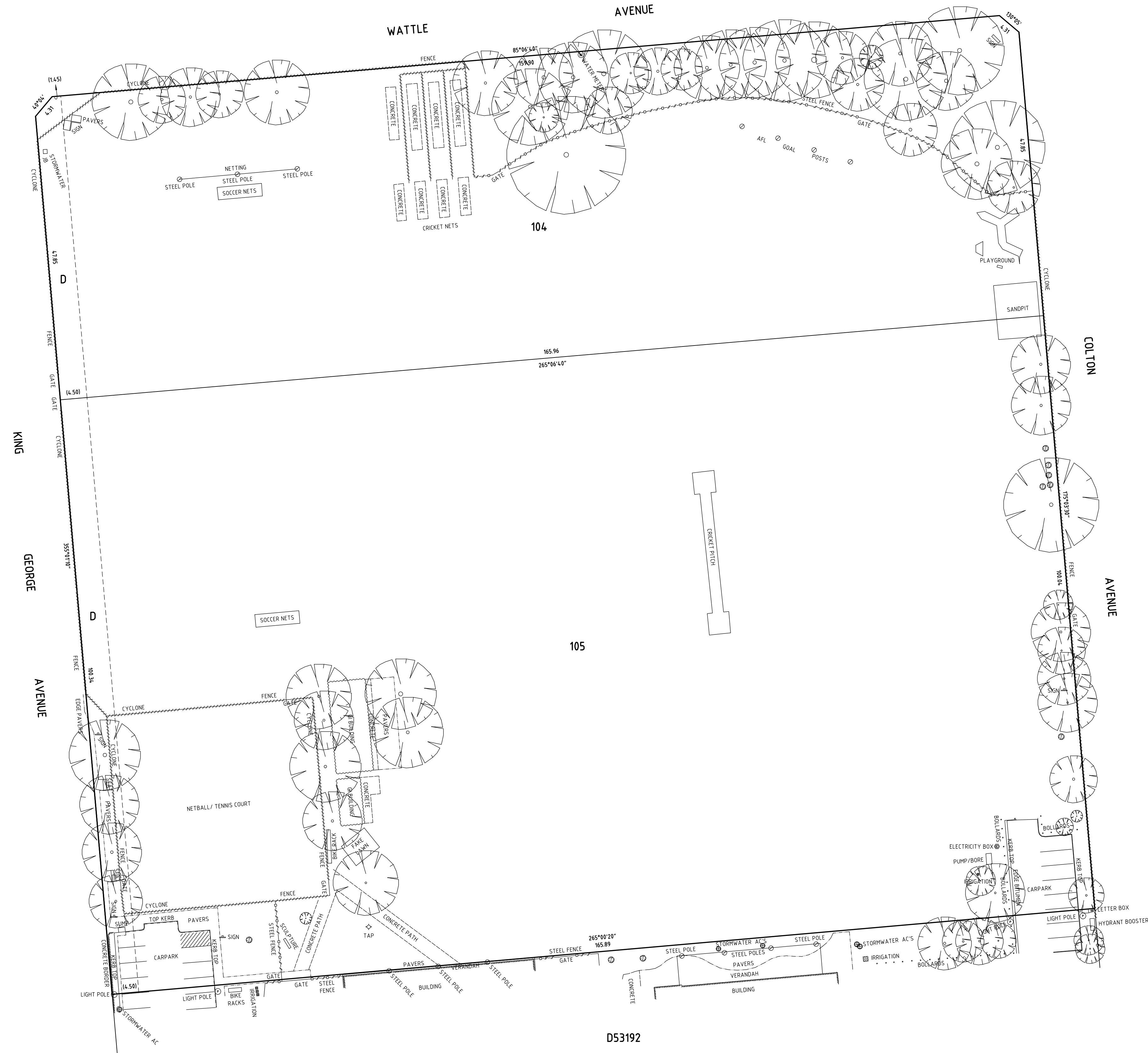
The club was officially opened by Mayor Amanda Wilson and Councillor Mikki Bouchee with an unveiling of a commemorative plaque to mark the occasion. This opening was attended by Elected Members, Design and Building Contractors and Holdfast Tennis Club's members with their friends and family.

From its inception in 1902 until now, the clubrooms had not been updated or altered. The Club has a strong base of 140 registered members with 7 senior teams and 15 junior teams. This makes the Club one of the largest clubs in the district with

an optimistic and vital future. The president, committee and club volunteers have contributed a significant amount of time towards the ongoing success of the club. The club should be proud of their new clubrooms and we thank them for their time and effort in providing a safe and welcoming environment for the community.

Attachment 1





NO UNDERGROUND SERVICES HAVE BEEN LOCATED. PRIOR TO ANY DEMOLITION, EXCAVATION OR CONSTRUCTION ON THE SITE THE RELEVANT AUTHORITIES SHOULD BE CONTACTED TO ASCERTAIN THE DETAILED LOCATION OF ALL SERVICES.

THIS PLAN WAS PREPARED FOR THE EXCLUSIVE USE OF CITY OF HOLDFAST BAY FOR THE PURPOSES OF SITE REDEVELOPMENT AND SHOULD NOT BE USED FOR ANY OTHER PURPOSE. JOHN C BESTED & ASSOCIATES PTY LTD ACCEPTS NO RESPONSIBILITY FOR ANY LOSS OR DAMAGE SUFFERED HOWSOEVER ARISING TO ANY PERSON OR CORPORATION WHO MAY USE THIS PLAN FOR ANY OTHER PURPOSE.

THIS IS NOT A CERTIFIED SURVEY FOR THE PURPOSES OF THE REGULATIONS UNDER THE SURVEY ACT, 1992. THIS PLAN WILL NOT BE EXAMINED FOR BOUNDARY DEFINITION OR OTHERWISE BY THE REGISTRAR-GENERAL'S OFFICE. FUTURE RESURVEY OF ADJOINING LAND OR SUBSEQUENT REGISTRATION OF CERTIFIED SURVEY PLANS MAY ALTER THE BOUNDARY DEFINITION OR INFORMATION SHOWN HEREON.

ALLOTMENTS 104 & 105 MARKED D ARE SUBJECT TO AN EXISTING SERVICE EASEMENT FOR DRAINAGE PURPOSES TO THE COUNCIL FOR THE AREA (223LG RPA).

SURVEYED	TA 15-12-20
DRAWN	DW 16-12-20
CHECKED	TA 17-12-20
APPROVED	TA 17-12-20

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BOUNDARY OVERLAY AND FEATURE SURVEY
 HOVE
 ALLOTMENTS 104 & 105 IN D53192
 CT 5804/983 & 5804/984
 HUNDRED OF NOARLUNGA
 CLIENT: CITY OF HOLDFAST BAY

REFERENCE No.	20634
DRAWING No.	20634-ENG
VERSION No.	1
SHEET	1 OF 1
SCALE	1 : 400m (A1)

Attachment 2



29 January 2021

Mr Roberto Bria
Chief Executive Officer
City of Holdfast Bay
PO Box 19
BRIGHTON SA 5048

rbria@holdfast.sa.gov.au
mail@holdfast.sa.gov.au

Dear Mr Bria

I am pleased to confirm that the third and final stage of South Australia's new Planning and Design Code (the Code) is set to go live in metropolitan areas of South Australia on Friday 19 March 2021. This is the final stage in a process which began with the formation of the Expert Panel on Planning Reform in 2013.

I want to thank everyone for their contributions to the new system. These changes are inevitably complex, but we are on the edge of major and nationally significant improvements to how we plan our state.

The new system provides a much better platform for local, regional and state policy. The public should be assured the new system preserves the best of our past and looks ahead in a balanced but sure-footed way.

Stakeholders now have seven weeks to explore the ePlanning system and familiarise themselves with how the PlanSA portal works in preparation for Phase Three 'go live' on Friday 19 March.

All key users of the system should avail themselves of the multiple opportunities to train and familiarise themselves with all aspects of the system. Substantial resources and support are available for everyone to be able to access the benefits of the new system.

More than 750 professionals have already participated in PlanSA training sessions held in late 2020 with a further 2000 registered for training in early 2021. Further sessions for community members will be made available closer to Phase Three commencement. During these sessions PlanSA representatives will demonstrate how the new ePlanning system works and how to lodge a development application.

It is expected that further refinements will be made to the Phase Three Code prior to launch in response to the latest round of public consultation. As such the draft Phase Three Code currently available for review on the PlanSA portal is 'subject to change'.

Importantly, any development applications submitted prior to 19 March 2021 for metropolitan areas will continue to be assessed and approved under the current planning system. The launch of the new planning system will not affect any development application already in progress.

We genuinely appreciate your support and collaboration. Your valuable input to date has helped guide and shape the Code.

It is worth remembering the conclusions of the Expert Panel's review of the Planning System:

- *There are too many plans*
- *There are too many versions of the same rule*
- *Planning documents are convoluted and cumbersome*
- *It takes too long to update plans and rules*
- *The system is straining under the burden of assessment*
- *Assessment is too long and involves much more effort than it warrants*
- *Planning is not integrated with other government plans and policies*

The Online Planning System for South Australia's Outback and Rural Areas can be accessed here: <https://code.plan.sa.gov.au>

The draft Online Planning System for South Australia's Urban Areas can be accessed here: <https://consult.code.plan.sa.gov.au>

Details and registrations for all PlanSA learning opportunities and education sessions can be found here: <http://saplanningreform.eventbrite.com>

For more information visit www.plan.sa.gov.au or contact the PlanSA Service Desk on 1800 752 664 or email PlanSA@sa.gov.au.

We look forward to working with you in the interests of all South Australians.

Yours sincerely

A handwritten signature in black ink that reads "Michael Lennon". The signature is written in a cursive style and is underlined with a single horizontal line.

Michael Lennon
Chair

Attachment 3



SUCCESSFUL APPLICATIONS									
Grant - Capital									
Bid Title	Grant Total	Received in Previous Financial Year(s)	2020-21 Total	Received 2020-21 Quarter 1	Received 2020-21 Quarter 2	Received 2020-21 Quarter 3	Received 2020-21 Quarter 4	Received for future financial years	Total Received during 2020-21
AFL (Brighton Oval funding)	\$ 75,000		\$ 75,000	\$ 75,000					\$ 75,000
Department of planning, transport and infrastructure (Wigley playspace)	\$ 500,000	\$ 500,000	\$ 500,000						\$ -
Office for Recreation Sport & Racing (unisex change rooms, Glenelg Oval)	\$ 487,000	\$ 487,000	\$ 487,000						\$ -
									\$ -
									\$ -
Total	\$ 1,062,000	\$ 987,000	\$ 1,062,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000

Grant - Non-Cash Receipt Council Owned Assets									
Bid Title	Grant Total	Received in Previous Financial Year(s)	2020-21 Total	Received 2020-21 Quarter 1	Received 2020-21 Quarter 2	Received 2020-21 Quarter 3	Received 2020-21 Quarter 4	Received for future financial years	Total Received during 2020-21
Libraries Capital Materials Funding		Recurring			In kind contribution				\$ -
Total	\$ -	\$ -	\$ -						\$ -

Grant - Operating Project and other									
Bid Title	Grant Total	Received in Previous Financial Year(s)	2020-21 Total	Received 2020-21 Quarter 1	Received 2020-21 Quarter 2	Received 2020-21 Quarter 3	Received 2020-21 Quarter 4	Received for future financial years	Total Received during 2020-21
2020 Community Heritage Grant - Collections disaster preparedness plan for the History Centre	\$ 8,820		\$ 8,820	\$ 8,820					\$ 8,820
FOGO (Green Industries SA)	\$ 97,900	\$ 97,900	\$ 97,900						\$ -
Green waste bags (Green Industries SA)	\$ 25,531	\$ 25,531	\$ 25,531						\$ -
Funding from Onkaparinga Council for Mapping SA Food Systems project	\$ 2,727	\$ 2,727	\$ 2,727						\$ -
Natural Resources Adelaide & Mt Lofty Ranges contribution to LGA research and Development grant	\$ 3,000	\$ 3,000	\$ 3,000						\$ -
Mt Barker Council contribution to LGA research and Development grant	\$ 1,500	\$ 1,500	\$ 1,500						\$ -
LGA Establishing resilient food systems in SA	\$ 20,000		\$ 20,000		\$ 20,000				\$ 20,000
LGA Grants Management best practice guide	\$ 25,000		\$ 25,000		\$ 25,000				\$ 25,000
City of Onkaparinga Age Friendly SA Grant - Fish Feeders	\$ 4,166		\$ 4,166		\$ 4,166				\$ 4,166
National Australia Day Council - Australia Day 2021 COVID Safe Grants Program	\$ 20,000		\$ 20,000		\$ 20,000				\$ 20,000
Total	\$ 208,644	\$ 130,658	\$ 188,644	\$ 8,820	\$ 69,166	\$ -	\$ -	\$ -	\$ 77,986

Grant - Recurring									
Bid Title	Grant Total	Received in Previous Financial Year(s)	2020-21 Total	Received 2020-21 Quarter 1	Received 2020-21 Quarter 2	Received 2020-21 Quarter 3	Received 2020-21 Quarter 4	Received for future financial years	Total Received during 2020-21
Commonwealth Home Support Program (CHSP) Administered by Alwyndor from Q2	\$ 93,863		Recurring	\$ 93,863	\$ -				\$ 93,863
SA HACC (concludes at the end of the calendar year)	\$ 146,312		Recurring	\$ 73,156	\$ 73,156				\$ 146,312
Financial Assistance Grant - General Purpose	\$ 782,017	\$ 416,882	Recurring	\$ 91,823	\$ 91,823				\$ 183,646
Financial Assistance Grant - Roads	\$ 398,763	\$ 253,318	Recurring	\$ 36,113	\$ 36,113				\$ 72,226
Local Roads and Community Infrastructure	\$ 454,947		Recurring	\$ 227,474					\$ 227,474
Libraries Board Grant - Brighton Library (Awaiting State Government budget)			Recurring		\$ 70,232				\$ 70,232
Libraries Board Grant - Glenelg Library (Awaiting State Government budget)			Recurring		\$ 70,232				\$ 70,232
NRM Biodiversity and Coastal Project Officer	\$ 115,267		Recurring	\$ 28,000					\$ 28,000
Roads to Recovery	\$ 244,969				\$ 244,969				\$ 244,969
Supplementary Roads Grant (received in previous financial years)			Recurring						\$ -
Total	\$ 2,236,138	\$ 670,200		\$ 550,429	\$ 586,525	\$ -	\$ -	\$ -	\$ 1,136,954

Total of Grant Funding for 2020-21 Confirmed	\$ 3,506,782
Total received in 2019-20 applicable to 2020-21	\$ 1,787,858
Total Received 2020-21 - Quarter 1	\$ 634,249
Total Received 2020-21 - Quarter 2	\$ 655,691
Total Received 2020-21 - Quarter 3	\$ -
Total Received 2020-21 - Quarter 4	\$ -
Total Received in 2020-21 for future financial years	\$ -
Total Grant Funding received in 2020-21	\$ 1,289,940

Attachment 4





Government of South Australia

Department for Infrastructure
and Transport

Enquiries to Sue McMillan
Telephone 8402 1923

Receive

25 JAN 2021

CITY OF HOLDFAST

Copied & placed into pigeon
hole for PA
Leonie

Mayor Amanda Wilson
City of Holdfast Bay
PO Box 19
BRIGHTON SA 5048

Dear Mayor Wilson,

WAY2GO

As part of the **Way2Go** partnership in 2020 The City of Holdfast Bay and the School Community Partnerships Team from the Department of Infrastructure and Transport collaborated on projects at Paringa Park Primary School that continued to develop the school precinct to support safe and active travel for students and their families.

We would like to express our appreciation of the work of Darren Blasdale and thank you for your Council's ongoing active commitment to the **Way2Go** partnership. We look forward to continuing this effective collaboration into the future.

Yours sincerely,

A handwritten signature in blue ink, appearing to be 'SC'.

Sarah Clark
Director
Road Safety Policy and Projects

15 January 2021

Item No: **15.2**

Subject: **BUDGET AND ANNUAL BUSINESS PLAN UPDATE – AS AT 31 DECEMBER 2020**

Date: 9 February 2021

Written By: Management Accountant

General Manager: Strategy and Business Services, Ms P Jackson

SUMMARY

This report covers the second update of Council's 2020/21 budget conducted as at 31 December 2021.

A comprehensive review of Municipal budgets has increased the forecast operating deficit by \$74,704 to \$342,986 which includes \$95,000 of additional projects already approved by Council. The original deficit is due to budget carry forwards and to allow for the effects of the COVID-19 pandemic and the relief measures Council offered.

Capital revenue has increased by \$1,402,000 due to grant funding received for the Glenelg Oval Unisex Change Room, Wigley Reserve Playspace and Stormwater Management Plan Implementation projects. Capital expenditure has increased by \$1,071,538 mainly to account for the Glenelg Oval Unisex Change Room project as already approved by Council.

Alwyndor forecast an increase in their operating deficit of \$287,998 to \$666,998 due to lower than expected revenue as a result of ongoing COVID-19 restrictions and slower growth rates than originally budgeted for. Capital expenditure has increased by \$440,000 to account for two projects carried forward from 2019/20: solar panel installation and the Riddle entrance upgrade.

Attached are financial reports for Municipal and Alwyndor operations, commercial activities, and progress summaries and analysis of Annual Business Plan projects.

RECOMMENDATION

1. **That Council notes the second 2020/21 budget update for Council's municipal operations including:**
 - (a) **an increase in the forecast operating deficit for 2020/21 of \$74,704 from \$268,282 to \$342,986;**
 - (b) **an increase in forecast capital expenditure of \$1,071,538 from \$26.557 million to \$27.628 million;**
 - (c) **an increase in forecast capital revenue of \$1,402,000 from \$6.724 million to \$8.126 million;**

- (d) a decrease in forecast net financial liabilities of \$255,758 at 30 June 2021 from \$31.422 million to \$31.166 million.
2. That Council notes the second 2020/21 budget update for Alwyndor operations including:
 - (a) an increase in the forecast operating deficit for 2020/21 of \$287,998 from an operating deficit of \$379,000 to an operating deficit of \$666,998;
 - (b) an increase in forecast capital expenditure for 2020/21 of \$440,000 from \$586,000 to \$1,026,000;
 - (c) an increase in the forecast funding required for 2020/21 of \$613,542 from a funding surplus of \$443,00 to a funding requirement of \$170,542.
 3. That Council note the Annual Business Plan quarterly update for December 2020.

COMMUNITY PLAN

Culture: Being financially accountable

COUNCIL POLICY

Not applicable.

STATUTORY PROVISIONS

Local Government (Financial Management) Regulations 2011, Regulation 9.

BACKGROUND

The Local Government (Financial Management) Regulations 2011 require three specific budget performance reports to be prepared and considered by Councils including:

1. Budget Update (at least twice per year);
2. Mid-year Budget Review (once per year); and
3. Report on Financial Results (after completion and audit of annual financial statement of previous financial year).

The three reports collectively are intended to provide a comprehensive reporting process that allows Council to track performance against the financial targets it established in its annual budget.

REPORT

The current forecast projections comprise the original budget adopted by Council at its meeting on 28 July 2020, items carried forward from 2019/20 adopted by Council on 11 August 2020 and the first budget update as at 30 September 2020 on 27 October 2020.

Following a review of these budgets a number of proposed variations have been identified for both Municipal and Alwyndor operations.

Municipal Operations

To account for carried forward budgets from 2019/20 and the effects of the COVID-19 pandemic, including the relief measures Council offered, Council had forecast an operating deficit of \$989,185. In addition a further \$150,000 of expenditure has been identified so far this financial year as a direct result of COVID-19 related measures impacting on operational costs. This includes additional street bin collections; extra cleaning and sanitising of buildings; electronic message board hire; and the licencing of software to enable staff to work from home. Despite these added pressures the budget review at September 2020 reduced the forecast operating deficit to \$268,282.

Following the budget review at December 31 2020 the forecast operating deficit has increased by \$74,704 to \$342,986. Further details of the individual amounts along with notes are attached to this report.

Refer Attachment 1

Major variances include \$95,000 of additional expenditure already approved by Council including work on the Coastal Adaption Scoping Study, support for the implementation of the Environment Strategy and scoping for the Strategy Sturt Linear Park project. Additional costs of \$81,000 for the supply of traffic management resources and a \$68,000 decrease in the annual special distribution received from Local Government Risk Services have also been identified. This additional expenditure has partially been offset by a number of favourable variances, including a higher workers compensation rebate received from the LGA Mutual Liability Scheme of \$40,000, savings of \$39,000 within waste management due to a renegotiated contract and a positive variance of \$38,000 on Brighton Caravan Park operations.

The increase in capital expenditure is principally for the construction of a unisex change room at Glenelg Oval and was previously approved by Council 27 January 2021. Capital revenue has also increased as a result of grant funding for this project of \$787,000 as well as \$500,000 received for the Wigley Reserve Playspace.

Alwyndor Operations

A number of factors have contributed to an estimated decrease in revenue of \$278,000. The original budget allowed for a COVID-19 concession at the beginning of the financial year with challenging growth targets set for the remainder of the year. However, due to the current uncertain climate for clients, and the slow release of packages in 2020, growth has been slower than anticipated. Growth rates are expected to increase throughout 2021.

The result of these budget adjustments is an increase to the forecast operating deficit of \$287,998 to \$666,998 and will be funded from a combination of Alwyndor's operating activities and cash reserves.

Further details of the amounts and notes along with funding statements for both Council Municipal and Alwyndor operations have been prepared and are attached to this report.

Refer Attachment 1

The statements comprise six columns:

- The 2020/21 original full year budget.
- The current year to date revised forecast.
- Actual to 31 December 2020.
- Year to date variance to 31 December 2020.
- The current approved full year revised forecast comprising the original budget and items carried forward from 2019/20.
- Proposed budget forecasts variances arising from this budget update.

Major year-to-date variances have been accounted for as part of this budget update. The remaining year-to-date variances are the result of budget timings.

Financial Statements

The financial regulations also require the mid-year review to include a revised forecast of each item shown in the budgeted financial statements compared with estimates in the budget presented in a manner consistent with the Model Financial Statements.

These financial statements have been prepared and are provided for municipal, Alwyndor and consolidated operations.

Refer Attachment 2

Commercial Activities

Comparative financial reports to 31 December 2020 have been provided for councils major commercial activities including Brighton Caravan Park, Partridge House and Partridge Street carpark.

Refer Attachment 3

Financial Indicators

Financial indicators have been prepared including an operating surplus ratio, net financial liabilities ratio and asset sustainability ratio.

The operating surplus ratio is determined by calculating the operating surplus/(deficit) before capital amounts as a percentage of total operating revenue.

The net financial liabilities ratio is determined by calculating total liabilities less financial assets as percentage of total operating revenue.

Another relevant measure of ability to service debt is the interest cover ratio. The interest cover ratio is measured by calculating net financial interest as a percentage of the total operating revenue. A ratio of 5 per cent indicates that for every \$100 of revenue \$5 is spent in net interest payments. The current interest cover ratio indicates that Council is in a strong financial position to manage debt.

The asset sustainability ratio is determined by calculating capital expenditure on the renewal or replacement of existing assets, excluding new capital expenditure as a percentage of depreciation. This ratio measures the extent to which existing infrastructure and assets are being replaced. The following tables provide updated forecasts for these and other major ratios for Council, Alwyndor and the consolidated result for both entities at 30 September 2020.

Municipal Funds	Target – from 2020/21 Annual Budget/LTFP	Original Budget Forecast	Revised Budget Forecast
Operating Result*	≥ 0	(\$660,213)	(\$342,986)
Operating Ratio**	≥ 0%	(1.4%)	(0.7%)
Net Financial Liabilities ratio***	≤ 75%	67%	65%
Interest Cover Ratio****	≤ 5%	1.6%	1.6%
Asset Sustainability Ratio *****	90% -110%	127%	203%

***Operating Result** is the result from total operating income less total operating expenses before asset disposals, amounts received for assets and changes in the valuations of assets.

****Operating Ratio** expresses the operating result as a percentage of total operating income.

*****Net Financial Liabilities Ratio** expresses total liabilities less total financial assets as a percentage of total operating income.

******Interest Cover Ratio** expresses finance costs including interest on borrowings less interest on investments as a percentage of total operating revenue excluding interest on investments.

*******Asset Sustainability Ratio** is defined as net capital expenditure on the renewal and replacement of existing assets expressed as a percentage of the asset management plan required expenditure.

Ratio – Alwyndor Funds	Target – from 2020/21 Annual Budget/LTFP	Original Budget Forecast	Revised Budget Forecast
Operating Result	≥ 0	(\$379,000)	(\$666,998)
Net Financial Liabilities ratio	NA	66%	70%
Asset Sustainability Ratio	90% -110%	47%	84%

Ratio – Consolidated Funds *	Target – from 2020/21 Annual Budget/LTFP	Original Budget Forecast	Revised Budget Forecast
Operating Result	≥ 0	(\$1,039,213) Deficit	(\$1,009,984) Deficit
Operating Ratio	≥ 0%	(1.5)%	(1.4)%
Net Financial Liabilities ratio	≤ 75%	67%	67%
Interest Cover Ratio	≤ 5%	1.0%	0.9%
Asset Sustainability Ratio	90% -110%	104%	183%

*Amounts and ratios include Alwyndor operations.

Additional financial indicators have been identified for Alwyndor operations which give a better measure of financial performance. These measures and indicators have been included in the table below as at 31 December 2020.

Additional Alwyndor Performance Indicators	Target	Actual to 31 December 2020	Notes
Bed occupancy rate – year-to-date average	98.5%	99.1%	
Cash Liquidity Level – ability to refund bonds/refundable accommodation deposits (RAD's)	Minimum of \$2m	Minimum of \$2m	
Cash to total revenue	4.4%	6.0%	
Average direct care funding per resident per day (Aged Care Funding Instrument)	\$180.00	\$178.20	
No. of Home Support Packages	292	222	
Home Support funding utilisation - the portion of revenue generated from Home Support Packages funds	96.2%	88.2%	1
Therapy and Wellness service hours	36,632	9,917	2

Notes

1. The industry average reported by StewartBrown was 85.5% as at 30 September 20.
2. Group therapy class attendance has been impacted by COVID-19.

Annual Business Plan Quarterly Update

The Annual Business Plan and each of the projects within it, are linked to the Council's Strategic Plan, and the five pillars within it which comprise:

- Community – a healthy, creative and connected community
- Environment – A community connected to our natural environment
- Economy – A diverse and resilient local economy
- Placemaking – An accessible, vibrant and safe coastal city that celebrates our past to build for our future
- Culture – An effective customer-centered organisation

In keeping with these strategic linkages the progress summaries are presented as five reports, each with projects connected to their relevant pillars.

In summary, at the second quarter, of 268 capital renewal and new initiative projects, 28% are complete, 37% are on track for completion, 32% are yet to start. The 9 projects classified as on watch are:

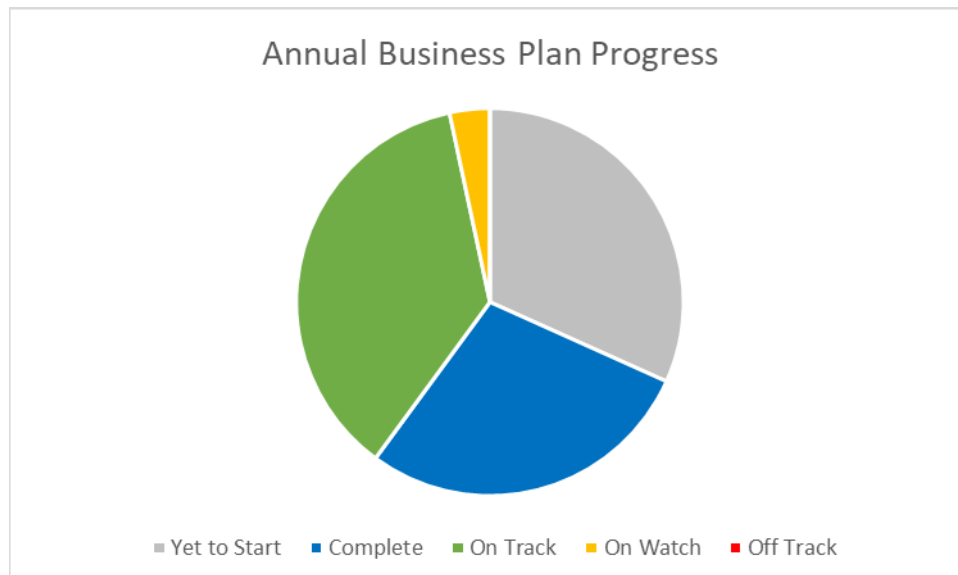
- The Seacliff toilet block. This project is to be considered in conjunction with the masterplan
- Kauri Community and Sports Centre public toilet. We are assessing the options and requirements for contaminated landfill.
- Partridge House Driveway. The works are being delayed to avoid undue impact on events at the centre.
- The Mawson Oval Reserve tennis court is due for construction to commence in Feb/Mar 2021. The construction is unlikely to be completed this financial year.
- Renewable energy upgrades for council facilities. Site proposals are being developed.
- Coastal ramps for St Johns and Kent Streets. These are being incorporated into urban design of the surrounding areas.
- Glenelg Jetty repairs: Investigation/assessment brief is underway.
- LED lighting and street parking conversion as well as CCTV infrastructure renewal and replacement have been delayed due to resourcing COVID -19 pandemic requirements.

Full details are available in the reports attached.

Refer Attachment 4

Progress Summary

Status	Projects	Percent
Yet to Start	85	32%
Complete	76	28%
On Track	98	37%
On Watch	9	3%
Off Track	0	0%
Total	268	



BUDGET

The content and recommendation of this report indicates the effect on the budget.

LIFE CYCLE COSTS

The nature and content of this report is such that life cycle costs are not applicable.

Attachment 1



City of Holdfast Bay
Municipal Funds Statement as at December 2020

2020 - 2021 Original Budget \$'000	Year to Date				2020 - 2021 Adopted Forecast \$'000	Proposed Forecast Adjustment \$'000	Note
	Adopted Forecast \$'000	Actual \$'000	Variance \$'000				
(636)	(349)	(315)	(34)	Administrative Services	(650)	9	1
1,462	728	728	-	- FAG/R2R Grants	1,917	-	
(1,099)	(653)	(640)	(13)	Financial Services	(1,134)	(12)	2
(9,437)	(4,757)	(4,730)	(26)	Financial Services-Depreciation	(9,437)	-	
(257)	-	-	-	- Financial Services-Employee Leave Provisions	(257)	-	
(869)	(251)	(240)	(11)	Financial Services-Interest on Borrowings	(839)	27	3
124	-	-	-	- Financial Services-SRWRA	124	-	
36,090	36,739	36,674	65	General Rates	36,137	(15)	4
(1,359)	(801)	(892)	90	Governance & Risk	(1,436)	(47)	5
(2,567)	(1,667)	(1,675)	8	Innovation & Technology	(2,490)	(17)	6
(681)	(279)	(233)	(46)	People & Culture	(581)	40	7
(1,026)	(473)	(431)	(42)	Strategy & Economic Development	(1,060)	14	8
(822)	(358)	(337)	(21)	Active Communities	(822)	(20)	9
(1,131)	(535)	(477)	(58)	City Activation	(1,131)	-	
(880)	(375)	(325)	(49)	Community Events	(880)	-	
(348)	(163)	(157)	(6)	Community Services Administration	(348)	-	
(296)	(172)	(166)	(7)	Community Wellbeing	(485)	-	10
(574)	(273)	(272)	(1)	Customer Service	(574)	-	
-	271	371	(101)	Jetty Road Mainstreet	(94)	-	
(1,508)	(631)	(543)	(87)	Library Services	(1,508)	-	
108	77	60	17	Cemeteries	138	(20)	11
(647)	(302)	(296)	(6)	City Assets & Leasing Administration	(647)	4	12
317	247	302	(55)	City Regulation	302	14	13
760	243	234	9	Commercial - Brighton Caravan Park	898	38	14
(25)	(6)	(7)	1	Commercial - Partridge House	(7)	-	
363	158	152	5	Commercial & Club Leases	381	-	
(978)	(438)	(344)	(94)	Development Services	(978)	30	15
(815)	(401)	(473)	72	Engineering & Traffic	(900)	(92)	16
(733)	(250)	(249)	(1)	Environmental Services	(783)	(68)	17
(7,445)	(3,368)	(3,403)	34	Field Services & Depot	(7,366)	-	
(2,017)	(875)	(864)	(11)	Property Management	(2,021)	-	
(466)	(220)	(168)	(52)	Street Lighting	(465)	-	
(4,181)	(1,808)	(1,771)	(38)	Waste Management	(4,181)	39	18
909	-	-	-	Less full cost attribution - % admin costs capitalised	909	-	
(660)	19,057	19,514	(457)	=Operating Surplus/(Deficit)	(268)	(75)	
9,437	4,757	4,730	26	Depreciation	9,437	-	
133	-	-	-	Other Non Cash Items	133	-	
9,570	4,757	4,730	26	Plus Non Cash Items in Operating Surplus/(Deficit)	9,570	-	
8,910	23,813	24,244	(431)	=Funds Generated from Operating Activities	9,302	(75)	
-	3,823	4,816	(993)	Amounts Received for New/Upgraded Assets	5,323	1,394	19
294	79	67	13	Proceeds from Disposal of Assets	1,401	9	20
294	3,902	4,883	(980)	Plus Funds Sourced from Capital Activities	6,724	1,402	
(8,084)	(2,608)	(1,981)	(628)	Capital Expenditure on Renewal and Replacement	(9,869)	(923)	
(5,629)	(6,094)	(5,014)	(1,079)	Capital Expenditure on New and Upgraded Assets	(16,688)	(149)	
(13,713)	(8,702)	(6,995)	(1,707)	Less Total Capital Expenditure	(26,557)	(1,072)	21
212	206	4	202	Plus:Repayments of loan principal by sporting groups	212	-	
212	206	4	202	Plus/(less) funds provided (used) by Investing Activities	212	-	
(4,297)	19,220	22,136	(2,916)	= FUNDING SURPLUS/(REQUIREMENT)	(10,319)	256	
Funded by							
-	(9)	(9)	-	Increase/(Decrease) in Cash & Cash Equivalents	-	-	
-	23,481	26,397	(2,916)	Non Cash Changes in Net Current Assets	2,748	987	
(5,439)	(4,700)	(4,700)	-	Less: Proceeds from new borrowings	(14,210)	(731)	
1,143	447	447	-	Plus: Principal repayments of borrowings	1,143	-	
(4,297)	19,220	22,136	(2,916)	=Funding Application/(Source)	(10,319)	256	

Note 1 – Administrative Services - \$9,000 favourable

Fringe Benefits Tax liability lower than original estimate.

Note 2 – Financial Services - \$12,000 unfavourable

Reduced interest earned on investments.

Note 3 – Financial Services – Interest on Borrowings - \$27,000 favourable

Savings on budgeted interest costs due to timing of short-term borrowings.

Note 4 – General Rates - \$15,000 unfavourable

Year to date successful objections above original budget provision.

Note 5 – Governance & Risk - \$14,000 reallocation and \$61,000 unfavourable

Reallocation of IT software expenditure (\$14,000) – see note 6 – and special distribution received from Local Government Risk Services lower than original estimate (\$68,000), offset by various savings (\$7,000).

Note 6 – Innovation & Technology - \$23,000 reallocation and \$6,000 favourable

Reallocation of IT software expenditure (\$23,000) – see notes 5 & 8 – and savings on electronic imaging costs (\$6,000).

Note 7 – People & Culture - \$40,000 favourable

Higher workers compensation rebate from the LGA Mutual Liability Scheme.

Note 8 – Strategy & Economic Development - \$14,000 reallocation

Reallocation of IT software expenditure (\$9,000) – see note 6 – and Council approved reallocation of COVID-19 Economic Recovery Fund budget for establishing a local Suicide Prevention Network (\$5,000) – resolution C241120/2141 – see note 10.

Note 9 – Active Communities - \$20,000 unfavourable

Additional budget approved by Council to scope, design and cost the Sturt Linear Park project (\$20,000) – resolution C081220/2160.

Note 10 – Community Wellbeing - \$5,000 reallocation and \$5,000 favourable

Council approved reallocation of COVID-19 Economic Recovery Fund budget for establishing a local Suicide Prevention Network (\$5,000) – resolution C241120/2141 – see note 8 – and various other minor savings (\$5,000).

Note 11 – Cemeteries - \$20,000 unfavourable

Year to date cemeteries revenue lower than forecast.

Note 12 – City Assets & Leasing Administration - \$4,000 favourable

Minor administrative budget savings identified.

Note 13 – City Regulation - \$14,000 favourable

Less expiation notices referred to the Fines Enforcement Recovery Unit resulting in lower lodgement fees paid.

Note 14 – Commercial – Brighton Caravan Park - \$38,000 favourable

Updated sales forecast for the period January to June 2020.

Note 15 – Development Services - \$30,000 favourable

Additional planning fee income received due to delay in the introduction of State planning reforms.

Note 16 – Engineering & Traffic - \$92,000 unfavourable

Traffic control consultancy resources required to meet service requirements (\$81,000) and Council approved budget for line marking of individual parking bays on the Esplanade (\$7,000) – resolution C241120/2145.

Note 17 – Environmental Services - \$68,000 unfavourable

Council approved budget increase for Coastal Adaptation Scoping Study (\$40,000) – resolution C081220/2156, casual employee to assist with the implementation of the Environment Strategy (\$25,000) – resolution C081220/2175 – and delivery of an Adopt-a-Tree Program (\$3,000) – resolution C081220/2175.

Note 18 – Waste Management - \$39,000 favourable

Anticipated savings due to renegotiated one year waste management contract.

Note 19 – Amounts Received for New/Upgraded Assets - \$1,394,000 favourable

Grant funding received for:

- \$787,000 – Glenelg Oval unisex change room project – the corresponding expenditure budget has also been increased – see note 21.
- \$500,000 – Wigley Reserve Playspace project
- \$100,000 – Stormwater Management Authority funding approved.

- \$7,000 – LGA Workers Compensation Scheme funding for purchase of a stair climbing trolley.

Note 20 – Proceeds from Disposal of Assets - \$9,000 favourable

Additional revenue on the sale of Council assets.

Note 21 – Capital Expenditure - \$1,072,000 unfavourable

Council approved budget increase for Glenelg Oval unisex change room project – resolution C270121/2207 – funded by Council (\$276,238) and grant revenue (\$787,000) – see note 19. Additional expenditure for a contractual settlement (\$60,000) offset by minor savings identified on completed projects (\$51,000).

City of Holdfast Bay
Capital Expenditure Summary by Budget Item to December 2020

2020-21 Original Budget \$'000	Year to Date				2020-21 Adopted Forecast \$'000
	Adopted Forecast \$'000	Actual \$'000	Variance \$'000		
(909)	-	-	-	- Full Cost Attribution	(909)
(830)	(231)	(218)	(12)	(12) Information Technology	(830)
(750)	-	-	-	- Commercial and Economic Enterprises	(750)
(85)	(43)	(37)	(6)	(6) Brighton Library	(85)
-	-	-	-	- Community Bus	(153)
-	-	(3)	3	3 Sport and Recreation	(591)
(13)	(13)	-	(13)	(13) Depot and Stores	(13)
(952)	(220)	(219)	(1)	(1) Machinery Operating	(1,373)
(953)	(361)	(118)	(243)	(243) Road Construction and Re-seal Program	(953)
(583)	(122)	(109)	(13)	(13) Footpath Program	(604)
(1,440)	(719)	(81)	(639)	(639) Stormwater Drainage Program	(1,869)
(11)	(25)	(15)	(10)	(10) Traffic Control Construction Program	(25)
(10)	-	(2)	2	2 Signage Program	(10)
(781)	(401)	(380)	(21)	(21) Kerb and Water Table Construction Program	(781)
(100)	-	-	-	- Other Transport - Bus Shelters etc.	(100)
(1,593)	(4,980)	(4,689)	(292)	(292) Reserve Improvements Program	(7,841)
(4,013)	(1,359)	(1,015)	(344)	(344) Land, Buildings and Infrastructure Program	(4,916)
(217)	(69)	(86)	17	17 Streetscape Program	(3,883)
(474)	(145)	(16)	(128)	(128) Foreshore Improvements Program	(770)
-	(15)	(7)	(9)	(9) Caravan Park - General	(101)
(13,713)	(8,702)	(6,995)	(1,707)	Total	(26,557)



**Alwyndor Aged Care
Funds Statement as at 31 December 2020**

2020-21 Original Budget \$'000	Year to Date				2020-21 Adopted Forecast \$'000	Proposed Forecast Adjustment \$'000	Note
	Original Budget \$'000	Actual YTD \$'000	Variance \$'000				
5,107	2,381	2,176	205	User Charges	5,107	(690)	
10,968	5,443	6,219	(776)	Operating Grants and Subsidies	10,968	1,247	
178	89	131	(42)	Investment Income	178	11	
3,508	1,508	1,609	(101)	Reimbursements	3,508	(270)	
3,007	1,449	1,185	264	Other Income	3,007	(575)	
22,768	10,870	11,320	(450)	Operating Revenue	22,768	(278)	1
(15,738)	(7,673)	(7,791)	118	Employee Costs - Salaries & Wages	(15,738)	94	2
(6,078)	(2,939)	(3,034)	95	Materials, Contracts and Other Expenses	(6,078)	(162)	3
(90)	(45)	(28)	(17)	Finance Charges	(90)	34	
(1,242)	(618)	(614)	(3)	Depreciation	(1,242)	25	
(23,147)	(11,274)	(11,468)	193	Less Operating Expenditure	(23,147)	(10)	
(379)	(404)	(147)	(257)	=Operating Surplus/(Deficit)	(379)	(288)	4
1,242	618	614	3	Depreciation	1,242	(25)	
166	82	209	(127)	Provisions	166	127	2
1,408	699	823	(124)	Plus Non Cash Items in Operating Surplus/(Deficit)	1,408	102	
1,029	295	676	(380)	=Funds Generated from Operating Activities	1,029	(186)	
-	-	12	(12)	Proceeds from Disposal of Assets	-	12	
-	-	12	(12)	Plus Funds Sourced from Capital Activities	-	12	
(586)	(540)	(498)	(42)	Capital Expenditure on New and Upgraded Assets	(586)	(440)	5
(586)	(540)	(498)	(42)	Less Total Capital Expenditure	(586)	(440)	
443	(246)	189	(434)	= Funding SURPLUS/(REQUIREMENT)	443	(614)	
				Funded by			
443	(246)	189	(434)	Increase/(Decrease) in Cash & Cash Equivalents	443	(614)	
443	(246)	189	(434)	=Funding Application/(Source)	443	(614)	

Alwyndor Aged Care – Notes December 2020

1 Revenue

The proposed forecast recognises a decrease in revenue of \$278k from budget (approximately 1.2% of our projected annual turnover).

The budget allowed for a COVID-19 concession for Q1 with challenging growth targets set for the remainder of the year. The positive year to date favourable Revenue position is due to \$171K COVID-19 funding together with some services continuing during Q1 when the budget allowed for a 30%-50% reduction in service delivery. Given there are no further concessions in addition to slower growth than assumed the annual revenue budget will not be achieved.

Therapy and Wellness classes have been limited and on occasion cancelled due to COVID-19 lock down. Ongoing restrictions have also impacted on class attendance.

Although growth targets have not been achieved, we have secured 80% of the new packages we have targeted. Also impacting on the lower than projected growth rate we have experienced a higher than usual discharge rate in Q1; client behaviours in the uncertain environment we have been living in as well as a slow release of packages in 2020 have also contributed to this position. We anticipate the higher 2021 release rate to continue which will support growth, likely due to the finalisation of the Royal Commission report in February.

2 Employee Costs - Salaries & Wages

The main causes of the \$94K decrease in Employee costs are:

- \$204K decrease due to outsourced roles ie Marketing and ICT management roles to City of Holdfast Bay.
- \$127K increase due to leave provisions which have increased following a reduction of leave taken during the year.

3 Materials, contracts and other expenses

The increase of \$162K from budget is mainly due to the outsourcing agreement mentioned at point 2.

4 Operating Deficit

The \$667K operating deficit is partly funded by operating activities however \$172K balance is expected to be funded by Alwyndor's cash reserves. Alwyndor has \$7M of cash reserves, \$2.5M of which have been loaned to council to assist with their 2020/21 funding requirements.

The growth targets have been reduced to take into account the year to date performance however these targets remain ambitious. We recognise the targets will be challenging however remain positive that our marketing and sales plans will provide the tools and opportunities to grow further.

5 Capital Expenditure

The increase of \$440K is the budgeted carried forward amount from 2019/20 for the solar panel installation and Riddle entrance upgrade projects.

Attachment 2



CITY OF HOLDFAST BAY
PROJECTED INCOME STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2021 - MUNICIPAL FUNDS

<u>2020-21</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/20</u>		<u>2020-21</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2020-21</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
		REVENUES			
36,016,000	35,935,581	Rates - General	36,062,560	(15,000)	36,047,560
584,450	584,449	Rates - Jetty Road Glenelg	584,450	-	584,450
73,000	72,999	Rates - Patawalonga Marina	73,000	-	73,000
1,308,600	1,308,545	Rates - NRM Levy	1,308,600	-	1,308,600
2,021,930	1,172,482	Statutory Charges	2,051,351	71,000	2,122,351
3,732,712	1,346,647	User Charges	3,146,598	(10,214)	3,136,384
2,859,564	1,427,366	Operating Grants & Subsidies	2,887,266	-	2,887,266
84,400	30,407	Investment Income	44,400	(12,400)	32,000
677,670	273,017	Reimbursements	757,444	36,033	793,477
606,642	302,787	Other	564,826	7,543	572,369
124,000	-	Share of profit - joint ventures	124,000	-	124,000
48,088,968	42,454,280	TOTAL REVENUES	47,604,495	76,962	47,681,457
		EXPENSES			
18,654,485	8,353,723	Employee Costs	18,092,316	38,463	18,130,779
20,700,409	9,612,160	Materials, contracts and other expenses	20,416,167	158,203	20,574,370
866,750	244,323	Finance Charges	836,750	(45,000)	791,750
9,437,000	4,730,217	Depreciation	9,437,000	-	9,437,000
(909,463)	-	Less full cost attribution	(909,463)	-	(909,463)
48,749,181	22,940,423	TOTAL EXPENSES	47,872,770	151,666	48,024,436
(660,213)	19,513,857	Operating Surplus/(Deficit) - Before Capital Revenue	(268,275)	(74,704)	(342,979)
-	4,816,084	Amounts specifically for new or upgraded assets	5,322,755	1,393,500	6,716,255
(660,213)	24,329,941	NET SURPLUS/(DEFICIT)	5,054,480	1,318,796	6,373,276

CITY OF HOLDFAST BAY
PROJECTED BALANCE SHEET
AS AT 30TH JUNE 2021 - MUNICIPAL FUNDS

<u>2020-21</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/20</u>		<u>2020-21</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2020-21</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
		CURRENT ASSETS			
629,701	855,562	Cash and cash equivalents	865,000	-	865,000
2,281,000	19,310,430	Trade and Other Receivables	3,039,000	-	3,039,000
9,000	9,552	Inventory	10,000	-	10,000
2,919,701	20,175,544	TOTAL CURRENT ASSETS	3,914,000	-	3,914,000
		NON-CURRENT ASSETS			
885,734	1,166,318	Financial Assets	953,700	-	953,700
3,069,000	3,226,926	Equity accounted investments-Council businesses	3,227,000	-	3,227,000
706,543,086	688,722,257	Land, Infrastructure, Property, Plant & Equipment	702,213,703	1,063,038	703,276,741
710,497,820	693,115,501	TOTAL NON-CURRENT ASSETS	706,394,403	1,063,038	707,457,441
713,417,521	713,291,045	TOTAL ASSETS	710,308,403	1,063,038	711,371,441
		CURRENT LIABILITIES			
3,709,000	1,224,737	Trade and Other Payables	6,156,000	(987,000)	5,169,000
1,142,800	5,158,594	Borrowings	1,913,200	-	1,913,200
2,936,185	2,736,715	Short-term Provisions	3,134,000	-	3,134,000
7,787,985	9,120,046	TOTAL CURRENT LIABILITIES	11,203,200	(987,000)	10,216,200
		NON-CURRENT LIABILITIES			
27,879,853	10,554,418	Long-term Borrowings	24,763,723	731,242	25,494,965
310,000	312,640	Long-term Provisions	313,000	-	313,000
28,189,853	10,867,058	TOTAL NON-CURRENT LIABILITIES	25,076,723	731,242	25,807,965
35,977,838	19,987,104	TOTAL LIABILITIES	36,279,923	(255,758)	36,024,165
677,439,683	693,303,941	NET ASSETS	674,028,480	1,318,796	675,347,276
		EQUITY			
181,726,683	198,300,941	Accumulated Surplus	179,025,480	1,318,796	180,344,276
495,713,000	495,003,000	Asset Revaluation Reserve	495,003,000	-	495,003,000
677,439,683	693,303,941	TOTAL EQUITY	674,028,480	1,318,796	675,347,276

CITY OF HOLDFAST BAY
PROJECTED STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30TH JUNE 2021 - MUNICIPAL FUNDS

<u>2020-21</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/20</u>		<u>2020-21</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2020-21</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
		ACCUMULATED SURPLUS			
182,386,896	173,971,000	Balance at beginning of period	173,971,000		173,971,000
(660,213)	24,329,941	Net Surplus/(Deficit)	5,054,480	1,318,796	6,373,276
-	-	Transfers from reserves	-		-
181,726,683	198,300,941	Balance at end of period	179,025,480	1,318,796	180,344,276
495,713,000	495,003,000	ASSET REVALUATION RESERVE	495,003,000	-	495,003,000
-	-	MUNICIPAL RESERVES	-	-	-
495,713,000	495,003,000	TOTAL RESERVES CLOSING BALANCE	495,003,000	-	495,003,000
677,439,683	693,303,941	TOTAL EQUITY	674,028,480	1,318,796	675,347,276

CITY OF HOLDFAST BAY
PROJECTED BUDGETED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2021 - MUNICIPAL FUNDS

<u>2020-21</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/20</u>		<u>2020-21</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2020-21</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
(OUTFLOWS)					
		CASH FLOWS FROM OPERATING ACTIVITIES			
		<u>Receipts</u>			
47,967,858	25,612,256	Operating Receipts	47,483,385	76,962	47,560,347
		<u>Payments</u>			
(38,191,321)	(22,696,100)	Operating payments to suppliers and employees	(37,344,910)	(196,666)	(37,541,576)
(866,750)	(244,323)	Finance Payments	(836,750)	45,000	(791,750)
8,909,787	2,671,833	NET CASH PROVIDED BY OPERATING ACTIVITIES	9,301,725	(74,704)	9,227,021
		CASH FLOWS FROM INVESTING ACTIVITIES			
		<u>Receipts</u>			
-	-	Grants specifically for new or upgraded assets	2,575,000	406,500	2,981,500
294,400	66,523	Sale of replaced assets	401,219	8,500	409,719
-	-	Sale of surplus assets	1,000,000		1,000,000
212,300	4,023	Repayments of loans (principal) by community groups	212,300		212,300
		<u>Payments</u>			
(6,662,363)	(1,980,510)	Expenditure on renewal/replacement of assets	(10,778,422)	(922,538)	(11,700,960)
(7,050,900)	(5,023,480)	Expenditure on new/upgraded assets	(15,778,500)	(149,000)	(15,927,500)
(13,206,563)	(6,933,444)	NET CASH (USED IN) INVESTING ACTIVITIES	(22,368,403)	(656,538)	(23,024,941)
		CASH FLOWS FROM FINANCING ACTIVITIES			
		<u>Receipts</u>			
5,439,576	4,700,000	Proceeds from Borrowings/CAD - External	14,209,478	731,242	14,940,720
		<u>Payments</u>			
(1,142,800)	(447,079)	Repayments of Borrowings/CAD - External	(1,142,800)		(1,142,800)
-	-	Aged Care facility Deposits - Net Movement			
4,296,776	4,252,921	NET CASH PROVIDED BY FINANCING ACTIVITIES	13,066,678	731,242	13,797,920
-	(8,690)	NET INCREASE (DECREASE) IN CASH HELD	-	-	-
629,701	864,252	CASH AND CASH EQUIVALENTS AT BEGINNING OF	865,000		865,000
629,701	855,562	REPORTING PERIOD	865,000		865,000
		CASH AND CASH EQUIVALENTS AT END OF	865,000		865,000
		REPORTING PERIOD	865,000		865,000

RECONCILIATION OF INCOME STATEMENT TO BUDGETED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2021 - MUNICIPAL FUNDS

(660,213)	24,329,941	SURPLUS FROM INCOME STATEMENT	5,054,480	1,318,796	6,373,276
		NON-CASH ITEMS IN INCOME STATEMENT			
9,437,000	4,730,217	Depreciation	9,437,000		9,437,000
133,000	(26,388,325)	Increase in provisions/receivables - nett	(2,614,755)	(987,000)	(3,601,755)
9,570,000	(21,658,108)	TOTAL NON-CASH ITEMS	6,822,245	(987,000)	5,835,245
		CASH ITEMS NOT IN INCOME STATEMENT			
(13,713,263)	(7,003,990)	Capital Expenditure	(26,556,922)	(1,071,538)	(27,628,460)
(1,142,800)	(447,079)	Loan Repayments - External	(1,142,800)	-	(1,142,800)
5,439,576	4,700,000	Proceeds from Borrowings - External	14,209,478	731,242	14,940,720
212,300	4,023	Repayments of loans (principal) by community groups	212,300	-	212,300
294,400	66,523	Proceeds from Disposal of Assets	1,401,219	8,500	1,409,719
(8,909,787)	(2,680,523)	TOTAL CASH ITEMS	(11,876,725)	(331,796)	(12,208,521)
		NET INCREASE/(DECREASE)			
-	(8,690)	IN CASH AND CASH EQUIVALENTS	-	-	-

CITY OF HOLDFAST BAY
PROJECTED SUMMARY OF OPERATING AND CAPITAL INVESTMENT ACTIVITIES
FOR THE YEAR ENDED 30TH JUNE 2021 - MUNICIPAL FUNDS

<u>2020-21</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/20</u>		<u>2020-21</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2020-21</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
48,088,968	42,454,280	Operating Revenues	47,604,495	76,962	47,681,457
(48,749,181)	(22,940,423)	less Operating Expenses	(47,872,770)	(151,666)	(48,024,436)
(660,213)	19,513,857	Operating Surplus/(Deficit) before Capital Amounts	(268,275)	(74,704)	(342,979)
Less net outlays on Existing Assets					
6,662,363	1,980,510	Capital Expenditure on renewal & replacement of existing assets	10,778,422	914,038	11,700,960
(9,437,000)	(4,730,217)	Less Depreciation	(9,437,000)	-	(9,437,000)
(2,774,637)	(2,749,707)		1,341,422	914,038	2,263,960
Less outlays on New and Upgraded Assets					
7,050,900	5,023,480	Capital Expenditure on new & upgraded assets	15,778,500	149,000	15,927,500
-	(4,816,084)	Less amounts received for for new & upgraded assets	(5,322,755)	(1,393,500)	(6,716,255)
7,050,900	207,396		10,455,745	(1,244,500)	9,211,245
(4,936,476)	22,056,168	Net lending/(borrowing) for financial year	(12,065,442)	255,758	(11,818,184)

PROJECTED FINANCIAL INDICATORS
FOR THE YEAR ENDED 30TH JUNE 2021 - MUNICIPAL FUNDS

<u>2020-21</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/20</u>		<u>2020-21</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2020-21</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
(660,213)	19,513,857	OPERATING SURPLUS/(DEFICIT) - BEFORE CAPITAL AMOUNTS	(268,275)	(74,704)	(342,979)
OPERATING SURPLUS RATIO (Operating surplus/(deficit) before capital amounts as % of total operating revenue)					
-1.4%	46.0%		-0.6%	NA	-0.7%
32,181,403	(1,345,206)	NET FINANCIAL LIABILITIES - (Total liabilities less financial assets)	31,422,223	(255,758)	31,166,465
NET FINANCIAL LIABILITIES RATIO (Total liabilities less financial assets as % of total operating revenue)					
67%	-3%		66%	NA	65%
INTEREST COVER RATIO (Net interest expense as % of total operating revenue less investment income)					
1.6%	0.5%		1.7%	NA	1.6%
ASSET SUSTAINABILITY RATIO (Capital expenditure on renewal/replacement of existing assets, excluding new capital expenditure as % of asset management plan)					
127%	34%		187%	NA	203%

**CITY OF HOLDFAST BAY
PROJECTED INCOME STATEMENT - ALWYNDOR
FOR THE YEAR ENDED 30TH JUNE 2021**

<u>2020-21 ORIGINAL BUDGET</u>	<u>YTD ACTUAL @31/12/20</u>		<u>2020-21 Adopted Forecast</u>	<u>Proposed Forecast Adjustments</u>	<u>2020-21 Proposed Forecast</u>
\$	\$		\$	\$	\$
		REVENUES			
5,107,000	2,174,995	User Charges	5,107,000	(690,188)	4,416,812
10,968,000	6,219,415	Operating Grants & Subsidies	10,968,000	1,246,586	12,214,586
178,000	131,269	Investment Income	178,000	11,048	189,048
3,508,000	1,689,414	Reimbursements	3,508,000	(270,364)	3,237,636
3,007,000	1,105,044	Other	3,007,000	(575,450)	2,431,550
<u>22,768,000</u>	<u>11,320,137</u>	TOTAL REVENUES	<u>22,768,000</u>	<u>(278,368)</u>	<u>22,489,632</u>
		EXPENSES			
15,738,000	7,791,121	Employee Costs	15,738,000	(93,832)	15,644,168
6,077,000	3,034,423	Materials, contracts and other expenses	6,077,000	162,494	6,239,494
90,000	27,888	Finance Charges	90,000	(34,224)	55,776
1,242,000	614,252	Depreciation	1,242,000	(24,808)	1,217,192
<u>23,147,000</u>	<u>11,467,684</u>	TOTAL EXPENSES	<u>23,147,000</u>	<u>9,630</u>	<u>23,156,630</u>
(379,000)	(147,547)	Operating Surplus/(Deficit) - Before Capital Revenue	(379,000)	(287,998)	(666,998)
<u>(379,000)</u>	<u>(147,547)</u>	NET SURPLUS/(DEFICIT)	<u>(379,000)</u>	<u>(287,998)</u>	<u>(666,998)</u>

**CITY OF HOLDFAST BAY
PROJECTED BALANCE SHEET - ALWYNDOR
AS AT 30TH JUNE 2021**

<u>2020-21 ORIGINAL BUDGET</u>	<u>YTD ACTUAL @31/12/20</u>		<u>2020-21 Adopted Forecast</u>	<u>Proposed Forecast Adjustments</u>	<u>2020-21 Proposed Forecast</u>
\$	\$		\$	\$	\$
		CURRENT ASSETS			
20,233,175	22,505,460	Cash and cash equivalents	20,933,690	(613,542)	20,320,148
962,876	881,199	Trade and Other Receivables	2,474,061		2,474,061
<u>21,196,051</u>	<u>23,386,659</u>	TOTAL CURRENT ASSETS	<u>23,407,751</u>	<u>(613,542)</u>	<u>22,794,209</u>
		NON-CURRENT ASSETS			
38,437,254	38,340,734	Land, Infrastructure, Property, Plant & Equipment	37,780,043	452,808	38,232,851
<u>38,437,254</u>	<u>38,340,734</u>	TOTAL NON-CURRENT ASSETS	<u>37,780,043</u>	<u>452,808</u>	<u>38,232,851</u>
<u>59,633,305</u>	<u>61,727,394</u>	TOTAL ASSETS	<u>61,187,794</u>	<u>(160,734)</u>	<u>61,027,060</u>
		CURRENT LIABILITIES			
34,458,517	36,588,054	Trade and Other Payables	36,374,805	-	36,374,805
1,704,419	1,848,005	Short-term Provisions	1,616,173	-	1,616,173
<u>36,162,936</u>	<u>38,436,058</u>	TOTAL CURRENT LIABILITIES	<u>37,990,978</u>	<u>-</u>	<u>37,990,978</u>
		NON-CURRENT LIABILITIES			
121,912	185,887	Provisions	322,821	127,264	450,085
<u>121,912</u>	<u>185,887</u>	TOTAL NON-CURRENT LIABILITIES	<u>322,821</u>	<u>127,264</u>	<u>450,085</u>
<u>36,284,848</u>	<u>38,621,945</u>	TOTAL LIABILITIES	<u>38,313,799</u>	<u>127,264</u>	<u>38,441,063</u>
<u>23,348,457</u>	<u>23,105,448</u>	NET ASSETS	<u>22,873,995</u>	<u>(287,998)</u>	<u>22,585,997</u>
		EQUITY			
7,863,446	7,620,437	Accumulated Surplus	7,388,984	(287,998)	7,100,986
9,070,657	9,070,657	Asset Revaluation Reserve	9,070,657		9,070,657
6,414,354	6,414,354	Other Reserves	6,414,354		6,414,354
<u>23,348,457</u>	<u>23,105,448</u>	TOTAL EQUITY	<u>22,873,995</u>	<u>(287,998)</u>	<u>22,585,997</u>

**CITY OF HOLDFAST BAY
PROJECTED STATEMENT OF CHANGES IN EQUITY- ALWYNDOR
FOR THE YEAR ENDED 30TH JUNE 2021**

<u>2020-21 ORIGINAL BUDGET</u>	<u>YTD ACTUAL @31/12/20</u>		<u>2020-21 Adopted Forecast</u>	<u>Proposed Forecast Adjustments</u>	<u>2020-21 Proposed Forecast</u>
\$	\$		\$	\$	\$
		ACCUMULATED SURPLUS			
8,242,446	7,767,984	Balance at beginning of period	7,767,984		7,767,984
(379,000)	(147,547)	Net Surplus/(Deficit)	(379,000)	(287,998)	(666,998)
-	-	Transfers from reserves	-	-	-
<u>7,863,446</u>	<u>7,620,437</u>	Balance at end of period	<u>7,388,984</u>	<u>(287,998)</u>	<u>7,100,986</u>
9,070,657	9,070,657	ASSET REVALUATION RESERVE	9,070,657	-	9,070,657
6,414,354	6,414,354	ALWYNDOR RESERVES	6,414,354	-	6,414,354
<u>15,485,011</u>	<u>15,485,011</u>	TOTAL RESERVES CLOSING BALANCE	<u>15,485,011</u>	<u>-</u>	<u>15,485,011</u>
<u>23,348,457</u>	<u>23,105,448</u>	TOTAL EQUITY	<u>22,873,995</u>	<u>(287,998)</u>	<u>22,585,997</u>

CITY OF HOLDFAST BAY
PROJECTED BUDGETED STATEMENT OF CASH FLOWS - ALWYNDOR
FOR THE YEAR ENDED 30TH JUNE 2021

<u>2020-21</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/20</u>		<u>2020-21</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2020-21</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
(OUTFLOWS)					
CASH FLOWS FROM OPERATING ACTIVITIES					
		<u>Receipts</u>			
22,768,000	13,275,817	Operating Receipts	22,768,000	(278,368)	22,489,632
		<u>Payments</u>			
(21,649,000)	(10,590,829)	Operating payments to suppliers and employees	(21,649,000)	58,602	(21,590,398)
(90,000)	(27,888)	Finance Payments	(90,000)	34,224	(55,776)
<u>1,029,000</u>	<u>2,657,100</u>	NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>1,029,000</u>	<u>(185,542)</u>	<u>843,458</u>
CASH FLOWS FROM INVESTING ACTIVITIES					
		<u>Receipts</u>			
-	-	Sale of replaced assets		12,000	12,000
		<u>Payments</u>			
(586,000)	(498,302)	Expenditure on renewal/replacement of assets	(586,000)	(440,000)	(1,026,000)
<u>(586,000)</u>	<u>(498,302)</u>	NET CASH (USED IN) INVESTING ACTIVITIES	<u>(586,000)</u>	<u>(428,000)</u>	<u>(1,014,000)</u>
CASH FLOWS FROM FINANCING ACTIVITIES					
		<u>Payments</u>			
-	(144,028)	Aged Care Facility Deposits - Net Movement			
<u>-</u>	<u>(144,028)</u>	NET CASH PROVIDED BY FINANCING ACTIVITIES	<u>-</u>	<u>-</u>	<u>-</u>
443,000	2,014,770	NET INCREASE (DECREASE) IN CASH HELD	443,000	(613,542)	(170,542)
CASH AND CASH EQUIVALENTS AT BEGINNING OF					
19,790,175	20,490,690	REPORTING PERIOD	20,490,690	-	20,490,690
CASH AND CASH EQUIVALENTS AT END OF					
<u>20,233,175</u>	<u>22,505,460</u>	REPORTING PERIOD	<u>20,933,690</u>	<u>(613,542)</u>	<u>20,320,148</u>

RECONCILIATION OF INCOME STATEMENT TO BUDGETED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2021

(379,000)	(147,547)	SURPLUS FROM INCOME STATEMENT	(379,000)	(287,998)	(666,998)
NON-CASH ITEMS IN INCOME STATEMENT					
1,242,000	614,252	Depreciation	1,242,000	(24,808)	1,217,192
166,000	2,190,395	Increase (decrease) in provisions - nett	166,000	127,264	293,264
<u>1,408,000</u>	<u>2,804,647</u>	TOTAL NON-CASH ITEMS	<u>1,408,000</u>	<u>102,456</u>	<u>1,510,456</u>
CASH ITEMS NOT IN INCOME STATEMENT					
(586,000)	(498,302)	Capital Expenditure	(586,000)	(440,000)	(1,026,000)
-	-	Proceeds from Disposal of Assets		12,000	12,000
-	(144,028)	Net Proceeds - Aged Care Facility Deposits			
<u>(586,000)</u>	<u>(642,330)</u>	TOTAL CASH ITEMS	<u>(586,000)</u>	<u>(428,000)</u>	<u>(1,014,000)</u>
<u>443,000</u>	<u>2,014,770</u>	NET INCREASE/(DECREASE)	<u>443,000</u>	<u>(613,542)</u>	<u>(170,542)</u>
IN CASH AND CASH EQUIVALENTS					

CITY OF HOLDFAST BAY
PROJECTED SUMMARY OF OPERATING AND CAPITAL INVESTMENT ACTIVITIES - ALWYNDOR
FOR THE YEAR ENDED 30TH JUNE 2021

<u>2020-21</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/20</u>		<u>2020-21</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2020-21</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
22,768,000	11,320,137	Operating Revenues	22,768,000	(278,368)	22,489,632
(23,147,000)	(11,467,684)	less Operating Expenses	(23,147,000)	(9,630)	(23,156,630)
<u>(379,000)</u>	<u>(147,547)</u>	Operating Surplus/(Deficit) before Capital Amounts	<u>(379,000)</u>	<u>(287,998)</u>	<u>(666,998)</u>
Less net outlays on Existing Assets					
586,000	498,302	Capital Expenditure on renewal & replacement of existing assets	586,000	428,000	1,026,000
(1,242,000)	(614,252)	Less Depreciation	(1,242,000)	24,808	(1,217,192)
<u>(656,000)</u>	<u>(115,950)</u>		<u>(656,000)</u>	<u>452,808</u>	<u>(191,192)</u>
<u>277,000</u>	<u>(31,597)</u>	Net lending/(borrowing) for financial year	<u>277,000</u>	<u>(740,806)</u>	<u>(475,806)</u>

**PROJECTED FINANCIAL INDICATORS - ALWYNDOR
FOR THE YEAR ENDED 30TH JUNE 2021**

<u>2020-21</u> <u>ORIGINAL</u> <u>BUDGET</u> \$	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/20</u> \$		<u>2020-21</u> <u>Adopted</u> <u>Forecast</u> \$	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u> \$	<u>2020-21</u> <u>Proposed</u> <u>Forecast</u> \$
		OPERATING SURPLUS/(DEFICIT) - BEFORE CAPITAL AMOUNTS			
(379,000)	(147,547)		(379,000)	(287,998)	(666,998)
		OPERATING SURPLUS RATIO (Operating surplus/(deficit) before capital amounts as % of total operating revenue)			
-1.7%	-1.3%		-1.7%	NA	-3.0%
		NET FINANCIAL LIABILITIES - (Total liabilities less financial assets)			
15,088,797	15,235,286		14,906,048	NA	15,646,854
		NET FINANCIAL LIABILITIES RATIO (Total liabilities less financial assets as % of total operating revenue)			
66%	135%		65%	NA	70%
		INTEREST COVER RATIO (Net interest expense as % of total operating revenue less NRM Levy less investment income)			
-0.4%	-0.9%		-0.4%	NA	-0.6%
		ASSET SUSTAINABILITY RATIO (Capital expenditure on renewal/replacement of existing assets, excluding new capital expenditure as % of depreciation expense)			
47%	81%		47%	NA	84%

**CITY OF HOLDFAST BAY
PROJECTED CONSOLIDATED INCOME STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2021**

<u>2020-21</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/20</u>		<u>2020-21</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2020-21</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
		REVENUES			
36,016,000	35,935,581	Rates - General	36,062,560	(15,000)	36,047,560
584,450	584,449	Rates - Jetty Road Glenelg	584,450	-	584,450
73,000	72,999	Rates - Patawalonga Marina	73,000	-	73,000
1,308,600	1,308,545	Rates - NRM Levy	1,308,600	-	1,308,600
2,021,930	1,172,482	Statutory Charges	2,051,351	71,000	2,122,351
8,839,712	3,521,642	User Charges	8,253,598	(700,402)	7,553,196
13,827,564	7,646,781	Operating Grants & Subsidies	13,855,266	1,246,586	15,101,852
262,400	161,676	Investment Income	222,400	(1,352)	221,048
4,185,670	1,962,431	Reimbursements	4,265,444	(234,331)	4,031,113
3,613,642	1,407,831	Other	3,571,826	(567,907)	3,003,919
124,000	-	Share of profit - joint ventures	124,000	-	124,000
<u>70,856,968</u>	<u>53,774,417</u>	TOTAL REVENUES	<u>70,372,495</u>	<u>(201,406)</u>	<u>70,171,089</u>
		EXPENSES			
34,392,485	16,144,844	Employee Costs	33,830,316	(55,369)	33,774,947
26,777,409	12,646,583	Materials, contracts and other expenses	26,493,167	320,697	26,813,864
956,750	272,211	Finance Charges	926,750	(79,224)	847,526
10,679,000	5,344,469	Depreciation	10,679,000	(24,808)	10,654,192
(909,463)	-	Less full cost attribution	(909,463)	-	(909,463)
<u>71,896,181</u>	<u>34,408,107</u>	TOTAL EXPENSES	<u>71,019,770</u>	<u>161,296</u>	<u>71,181,066</u>
(1,039,213)	19,366,310	Operating Surplus/(Deficit) - Before Capital Revenue	(647,275)	(362,702)	(1,009,977)
-	4,816,084	Amounts specifically for new or upgraded assets	5,322,755	1,393,500	6,716,255
<u>(1,039,213)</u>	<u>24,182,394</u>	NET SURPLUS/(DEFICIT)	<u>4,675,480</u>	<u>1,030,798</u>	<u>5,706,278</u>

**CITY OF HOLDFAST BAY
PROJECTED CONSOLIDATED BALANCE SHEET
AS AT 30TH JUNE 2021**

<u>2020-21</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/20</u>		<u>2020-21</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2020-21</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
		CURRENT ASSETS			
20,862,876	23,361,022	Cash and cash equivalents	21,798,690	613,542	21,185,148
3,243,876	20,191,629	Trade and Other Receivables	5,513,061	-	5,513,061
9,000	9,552	Inventory	10,000	-	10,000
<u>24,115,752</u>	<u>43,562,203</u>	TOTAL CURRENT ASSETS	<u>27,321,751</u>	<u>613,542</u>	<u>26,708,209</u>
		NON-CURRENT ASSETS			
885,734	1,166,318	Financial Assets	953,700	-	953,700
3,069,000	3,226,926	Equity accounted investments-Council businesses	3,227,000	-	3,227,000
744,980,340	727,062,991	Land, Infrastructure, Property, Plant & Equipment	739,993,746	1,515,846	741,509,592
<u>748,935,074</u>	<u>731,456,235</u>	TOTAL NON-CURRENT ASSETS	<u>744,174,446</u>	<u>1,515,846</u>	<u>745,690,292</u>
<u>773,050,826</u>	<u>775,018,439</u>	TOTAL ASSETS	<u>771,496,197</u>	<u>902,304</u>	<u>772,398,501</u>
		CURRENT LIABILITIES			
38,167,517	37,812,791	Trade and Other Payables	42,530,805	(987,000)	41,543,805
1,142,800	5,158,594	Borrowings	1,913,200	-	1,913,200
4,640,604	4,584,720	Short-term Provisions	4,750,173	-	4,750,173
<u>43,950,921</u>	<u>47,556,104</u>	TOTAL CURRENT LIABILITIES	<u>49,194,178</u>	<u>(987,000)</u>	<u>48,207,178</u>
		NON-CURRENT LIABILITIES			
27,879,853	10,554,418	Long-term Borrowings	24,763,723	731,242	25,494,965
431,912	312,640	Long-term Provisions	313,000	-	313,000
-	185,887	Other Non-current Liabilities	322,821	127,264	450,085
<u>28,311,765</u>	<u>11,052,945</u>	TOTAL NON-CURRENT LIABILITIES	<u>25,399,544</u>	<u>858,506</u>	<u>26,258,050</u>
<u>72,262,686</u>	<u>58,609,049</u>	TOTAL LIABILITIES	<u>74,593,722</u>	<u>(128,494)</u>	<u>74,465,228</u>
<u>700,788,140</u>	<u>716,409,389</u>	NET ASSETS	<u>696,902,475</u>	<u>1,030,798</u>	<u>697,933,273</u>
		EQUITY			
189,590,129	205,921,378	Accumulated Surplus	186,414,464	1,030,798	187,445,262
504,783,657	504,073,657	Asset Revaluation Reserve	504,073,657	-	504,073,657
6,414,354	6,414,354	Other Reserves	6,414,354	-	6,414,354
<u>700,788,140</u>	<u>716,409,389</u>	TOTAL EQUITY	<u>696,902,475</u>	<u>1,030,798</u>	<u>697,933,273</u>

CITY OF HOLDFAST BAY
PROJECTED CONSOLIDATED STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30TH JUNE 2021

<u>2020-21</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/20</u>		<u>2020-21</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2020-21</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
190,629,342	181,738,984	Balance at beginning of period	181,738,984	-	181,738,984
(1,039,213)	24,182,394	Net Surplus/(Deficit)	4,675,480	1,030,798	5,706,278
-	-	Transfers from reserves	-	-	-
189,590,129	205,921,378	Balance at end of period	186,414,464	1,030,798	187,445,262
504,783,657	504,073,657	ASSET REVALUATION RESERVE	504,073,657	-	504,073,657
-	-	- MUNICIPAL RESERVES	-	-	-
6,414,354	6,414,354	ALWYNDOR RESERVES	6,414,354	-	6,414,354
511,198,011	510,488,011	TOTAL RESERVES CLOSING BALANCE	510,488,011	-	510,488,011
700,788,140	716,409,389	TOTAL EQUITY	696,902,475	1,030,798	697,933,273

CITY OF HOLDFAST BAY
PROJECTED CONSOLIDATED BUDGETED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2021

<u>2020-21</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/20</u>		<u>2020-21</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2020-21</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
(OUTFLOWS)					
CASH FLOWS FROM OPERATING ACTIVITIES					
<u>Receipts</u>					
70,735,858	38,888,073	Operating Receipts	70,251,385	(201,406)	70,049,979
<u>Payments</u>					
(59,840,321)	(33,286,929)	Operating payments to suppliers and employees	(58,993,910)	(138,064)	(59,131,974)
(956,750)	(272,211)	Finance Payments	(926,750)	79,224	(847,526)
9,938,787	5,328,933	NET CASH PROVIDED BY OPERATING ACTIVITIES	10,330,725	(260,246)	10,070,479
CASH FLOWS FROM INVESTING ACTIVITIES					
<u>Receipts</u>					
-	-	Grants specifically for new or upgraded assets	2,575,000	406,500	2,981,500
294,400	66,523	Sale of replaced assets	401,219	20,500	421,719
-	-	Sale of surplus assets	1,000,000	-	1,000,000
212,300	4,023	Repayments of loans (principal) by community groups	212,300	-	212,300
<u>Payments</u>					
(7,248,363)	(2,478,812)	Expenditure on renewal/replacement of assets	(11,364,422)	(1,362,538)	(12,726,960)
(7,050,900)	(5,023,480)	Expenditure on new/upgraded assets	(15,778,500)	(149,000)	(15,927,500)
(13,792,563)	(7,431,746)	NET CASH (USED IN) INVESTING ACTIVITIES	(22,954,403)	(1,084,538)	(24,038,941)
CASH FLOWS FROM FINANCING ACTIVITIES					
<u>Receipts</u>					
5,439,576	4,700,000	Proceeds from Borrowings/CAD - External	14,209,478	731,242	14,940,720
<u>Payments</u>					
(1,142,800)	(447,079)	Repayments of Borrowings/CAD - External	(1,142,800)	-	(1,142,800)
-	(144,028)	Aged Care Facility Deposits - Net Movement	-	-	-
4,296,776	4,108,893	NET CASH PROVIDED BY FINANCING ACTIVITIES	13,066,678	731,242	13,797,920
443,000	2,006,080	NET INCREASE (DECREASE) IN CASH HELD	443,000	(613,542)	(170,542)
20,419,876	21,354,942	CASH AND CASH EQUIVALENTS AT BEGINNING OF	21,355,690	-	21,355,690
20,862,876	23,361,022	CASH AND CASH EQUIVALENTS AT END OF	21,798,690	(613,542)	21,185,148
		REPORTING PERIOD			

RECONCILIATION OF INCOME STATEMENT TO BUDGETED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2021

(1,039,213)	24,182,394	SURPLUS FROM INCOME STATEMENT	4,675,480	1,030,798	5,706,278
NON-CASH ITEMS IN INCOME STATEMENT					
10,679,000	5,344,469	Depreciation	10,679,000	(24,808)	10,654,192
299,000	(24,197,930)	Increase (decrease) in provisions - nett	(2,448,755)	(859,736)	(3,308,491)
10,978,000	(18,853,461)	TOTAL NON-CASH ITEMS	8,230,245	(884,544)	7,345,701
CASH ITEMS NOT IN INCOME STATEMENT					
(14,299,263)	(7,502,292)	Capital Expenditure	(27,142,922)	(1,511,538)	(28,654,460)
(1,142,800)	(447,079)	Loan Repayments - External	(1,142,800)	-	(1,142,800)
5,439,576	4,700,000	Proceeds from Borrowings - External	14,209,478	731,242	14,940,720
212,300	4,023	Repayments of loans (principal) by community groups	212,300	-	212,300
294,400	66,523	Proceeds from Disposal of Assets	1,401,219	20,500	1,421,719
-	(144,028)	Net Proceeds - Aged Care Facility Deposits	-	-	-
(9,495,787)	(3,322,853)	TOTAL CASH ITEMS	(12,462,725)	(759,796)	(13,222,521)
443,000	2,006,080	NET INCREASE/(DECREASE)	443,000	(613,542)	(170,542)
		IN CASH AND CASH EQUIVALENTS			

CITY OF HOLDFAST BAY
PROJECTED CONSOLIDATED SUMMARY OF OPERATING AND CAPITAL INVESTMENT ACTIVITIES
FOR THE YEAR ENDED 30TH JUNE 2021

<u>2020-21</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/20</u>		<u>2020-21</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2020-21</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
70,856,968	53,774,417	Operating Revenues	70,372,495	(201,406)	70,171,089
(71,896,181)	(34,408,107)	less Operating Expenses	(71,019,770)	(161,296)	(71,181,066)
(1,039,213)	19,366,310	Operating Surplus/(Deficit) before Capital Amounts	(647,275)	(362,702)	(1,009,977)
Less net outlays on Existing Assets					
7,248,363	2,478,812	Capital Expenditure on renewal & replacement of existing assets	11,364,422	1,342,038	12,726,960
(10,679,000)	(5,344,469)	Less Depreciation	(10,679,000)	24,808	(10,654,192)
(3,430,637)	(2,865,657)		685,422	1,366,846	2,072,768
Less outlays on New and Upgraded Assets					
7,050,900	5,023,480	Capital Expenditure on new & upgraded assets	15,778,500	149,000	15,927,500
-	(4,816,084)	Less amounts received for for new & upgraded assets	(5,322,755)	(1,393,500)	(6,716,255)
7,050,900	207,396		10,455,745	(1,244,500)	9,211,245
(4,659,476)	22,024,571	Net lending/(borrowing) for financial year	(11,788,442)	(485,048)	(12,293,990)

PROJECTED FINANCIAL INDICATORS
FOR THE YEAR ENDED 30TH JUNE 2021

<u>2020-21</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u> <u>@31/12/20</u>		<u>2020-21</u> <u>Adopted</u> <u>Forecast</u>	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u>	<u>2020-21</u> <u>Proposed</u> <u>Forecast</u>
\$	\$		\$	\$	\$
(1,039,213)	19,366,310	OPERATING SURPLUS/(DEFICIT) - BEFORE CAPITAL AMOUNTS	(647,275)	(362,702)	(1,009,977)
OPERATING SURPLUS RATIO (Operating surplus/(deficit) before capital amounts as % of total operating revenue)					
-1.5%	36.0%		-0.9%	NA	-1.4%
47,270,200	13,890,080	NET FINANCIAL LIABILITIES - (Total liabilities less financial assets)	46,328,271	485,048	46,813,319
NET FINANCIAL LIABILITIES RATIO (Total liabilities less financial assets as % of total operating revenue)					
67%	26%		66%	NA	67%
INTEREST COVER RATIO (Net interest expense as % of total operating revenue less investment income)					
1.0%	0.2%		1.0%	NA	0.9%
ASSET SUSTAINABILITY RATIO (Capital expenditure on renewal/replacement of existing assets, excluding new capital expenditure as % of depreciation expense)					
104%	36%		163%	NA	183%

Attachment 3



BRIGHTON CARAVAN PARK	Actual \$*	
	01/07/19 to 31/12/19	01/07/20 to 31/12/20
Revenue From Cabins and Sites		
Oceanview Spa Villas	43,282	37,836
Waterview Villas	109,708	94,636
Seaside Cabins	64,293	43,360
Budget Cabin - No Ensuite	6,798	14,910
Special Access Hillside Cabin	8,854	8,645
Hillside Cabins	14,866	3,355
Powered Grass Sites	104,179	81,928
Premium Powered Sites	38,079	53,856
Powered Slab Sites	120,945	108,191
Beachfront Powered Grass Sites	72,375	52,000
Sea Breeze Cabins	194,512	174,753
Miscellaneous Income	26,739	21,613
	<u>804,630</u>	<u>695,083</u>
Earnings Before Interest, Tax and Depreciation (EBITD)	804,630	695,083
Depreciation	(80,460)	(80,460)
Earnings Before Interest and Tax (EBIT)	724,170	614,623
EBIT Margin	90.0%	88.4%

* Revenue adjusted to 50% from November 2019 to provide comparative with 2020

OCCUPANCY RATES	Actual %	
	01/07/19 to 31/12/19	01/07/20 to 31/12/20
Accommodation Type		
Cabins	59.35%	59.08%
Sites	58.21%	51.16%
Average Total	58.78%	55.12%

PARTRIDGE STREET CAR PARK	Actual \$	
	01/07/19 to 31/12/19	01/07/20 to 31/12/20
Car Parking Revenue	41,681	43,198
Operating Costs	(44,897)	(40,930)
Operating Costs - Property	(25,305)	(19,718)
Earnings Before Interest, Tax and Depreciation (EBITD)	(28,521)	(17,450)
Depreciation	(59,408)	(59,408)
Earnings Before Interest and Tax (EBIT)	(87,929)	(76,857)
EBIT Margin	(211.0%)	(177.9%)

CAR PARK USAGE	Actual No.	
	01/07/19 to 31/12/19	01/07/20 to 31/12/20
Car Park		
Eastern Car Park - No. of Transactions	76,364	89,589
Western Car Park - No. of Transactions	61,471	51,360
Total No. of Transactions	137,835	140,949

PARTRIDGE HOUSE	Actual \$	
	01/07/19 to 31/12/19	01/07/20 to 31/12/20
Revenue From Functions and Room Hire		
Wedding Ceremony	29,120	18,336
Funeral Service	39,290	36,930
Private Function	17,955	6,221
Community Benefit Group	16,835	14,955
	103,200	76,442
Operational Costs		
Employment Costs	(54,079)	(52,955)
Repairs and Maintenance	(7,704)	(5,822)
Marketing/Website	(4,277)	(3,105)
Property Operational Costs	(6,681)	(7,889)
Office Operational Costs	(395)	(140)
Electricity	(4,346)	(4,753)
	(77,483)	(74,664)
Earnings Before Interest, Tax and Depreciation (EBITD)	25,717	1,778
Depreciation	(18,545)	(18,545)
Earnings Before Interest and Tax (EBIT)	7,173	(16,766)
EBIT Margin	7.0%	(21.9%)

NUMBER OF EVENTS BY TYPE	Actual No.	
	01/07/19 to 31/12/19	01/07/20 to 31/12/20
Event Type		
Wedding *	16	13
Funeral	49	47
Community Function	195	162
Other Events	32	25
Total Number of Events	292	247

* Wedding income received on a prepayment basis

Attachment 4



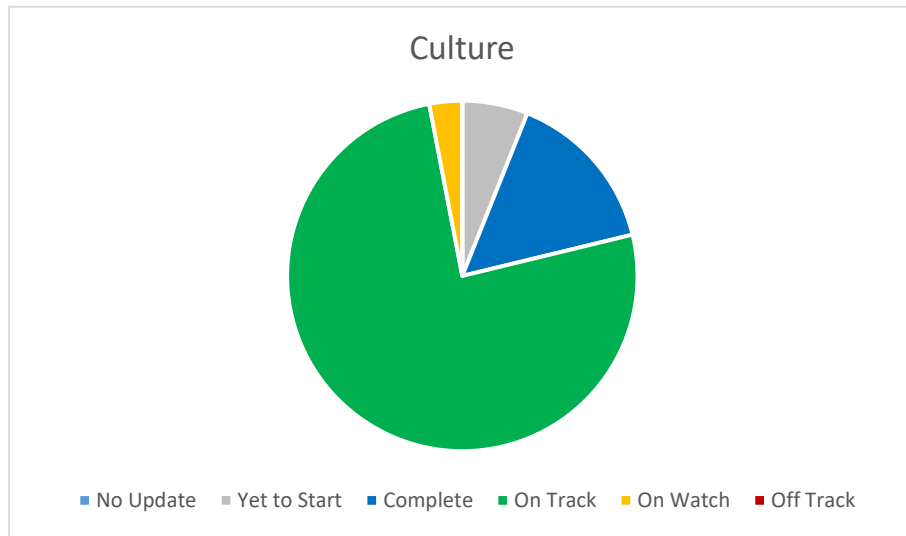
City of Holdfast Bay - Status Report - Culture

As at: December 2020

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CULTURE
An effective, customer-centred organisation





Culture Summary

No Update	0	0%
Yet to Start	2	6%
Complete	5	15%
On Track	25	76%
On Watch	1	3%
Off Track	0	0%
Total	33	



Culture - Capital Works

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01174	Brighton Town Hall - Structure Records room	Yet to Start	Yet to Start	Mathew Walsh	1/01/2021	28/02/2021		●	
ACT01175	Brighton Town Hall - Services - Mechanical	On Track	Design	Mathew Walsh	1/09/2020	30/03/2021		●	Scoping works rescheduled for Jan/Feb.
ACT01176	Brighton Town Hall - Roofing - Gutter & Downpipe	Yet to Start	Yet to Start	Mathew Walsh	1/11/2020	31/01/2021		●	Works set to start late January 2021.
ACT01177	Brighton Town Hall - Services - Fire	On Track	Implementation	Mathew Walsh	1/10/2020	31/01/2021		●	Works underway to replace fire panel and detectors.
ACT01181	Building Audit Remedial works	On Track	Implementation	Mathew Walsh	1/08/2020	30/05/2021		●	Works have started on the defects and remedial works. They were delayed due to COVID requirements.
ACT01182	Partridge St East Carpark - Services - Electrical & Lighting - BMS integration	On Track	Implementation	Mathew Walsh	1/09/2020	16/11/2020		●	RFQ completed. Forecast completion April 21.
ACT01190	Partridge House - Mechanical HVAC &/or Extraction - 20048	On Track	Implementation	Mathew Walsh	1/12/2020	19/02/2021		●	New HVAC system has been installed. Waiting on acoustic screening to arrive from melb
ACT01195	Partridge House Driveway and Fencing	On Watch	Implementation	Mathew Walsh	1/08/2020	30/05/2021		●	Adjacent property owners rejected councils proposal for a new fence. The scope has been reduced to replacing the first 10m of fencing only. Driveway project has been delayed due to concerns over the impact of the works on Partridge House events. Rescheduled to Q3/Q4 2020-21


ACT01208	Major Plant and Equipment	On Track		Caitlin Evans	1/07/2020	30/06/2021		●	Program progressing well. Majority received or on order. We have received the new library pool vehicle and the compact sweeper is about to be received. Going out to market for the Chipper /Tipper.
M01764	Holden Commodore Wagon- Library	Complete	Complete	Caitlin Evans	1/07/2020	30/06/2021	3/12/2020	●	Completed
M01765	SB 01 GX Elevated Work Platform Truck and Boom Hino 717 Medium - Additional Work	Complete	Implementation	Caitlin Evans	1/07/2020	30/06/2021	14/01/2021	●	Complete. EWP attachment refurbished to last until full replacement of truck.
M01766	SB 26 KO - Johnston Sweeper VT651 truck - City Clean contact David Green.	On Track	Tendering	Caitlin Evans	1/07/2020	30/06/2021		●	On Order. Delivery scheduled Mar 21
M01767	Trailer - S779-TBD Traffic Speed Control Trailer purchased 2011	On Track	Implementation	Caitlin Evans	1/07/2020	30/06/2021		●	
M01768	S17 SPC Tennant T15 Power Scrubber Rider	Complete	Complete	Caitlin Evans	1/07/2020	30/06/2021	8/12/2020	●	Complete
M01769	SB 44 ET - Mitsubishi Fuso Fighter 10.0 swb 6 Sp Water Tanker 4x2 2010 - Trees	On Track	Tendering	Caitlin Evans	1/07/2020	30/06/2021		●	Tender issued Jan 21. Delivery scheduled for Jun 21.
M01770	SB 46 ET - Mitsubishi Fuso Fighter 6.0 Hi Spec Crew Cab Tipper 2010 - Trees	On Track	Tendering	Caitlin Evans	1/07/2020	30/06/2021		●	Tender issued Jan 21. Delivery scheduled for Jun 21.
M01771	Reelmaster Mower	On Track	Design	Caitlin Evans	1/07/2020	30/06/2021		●	Tender issued Jan 21. Delivery scheduled for Jun 21.
M01772	John Deere 1580 Front Mower	On Track	Design	Caitlin Evans	1/07/2020	30/06/2021		●	Tender issued Jan 21. Delivery scheduled for Jun 21.
M01773	John Deere 1580 Front Mower	On Track	Implementation	Caitlin Evans	1/07/2020	30/06/2021		●	Tender issued Jan 21. Delivery scheduled for Jun 21.
M01774	Walker MDD48 Mower	On Track	Design	Caitlin Evans	1/07/2020	30/06/2021		●	Tender issued Jan 21. Delivery scheduled for Jun 21.
M01775	S15 AER Vermeer BC 1200XL Wood Chipper	On Track	Tendering	Caitlin Evans	1/07/2020	30/06/2021		●	Tender issued Jan 21. Delivery scheduled for Jun 21.
M01776	John Deere TE Model Gator	Complete	Complete	Caitlin Evans	1/07/2020	30/06/2021	8/07/2020	●	Received
M01777	S23SCV Asura Sweeper	On Track	Tendering	Caitlin Evans	1/07/2020	30/06/2021		●	To be delivered Feb 21
ACT01209	Council Chamber Technology Refit and Audio and Mobility	On Track	Design	Robert Zanin	1/07/2020	30/06/2021		●	Gathering requirements to develop tender documents
ACT01210	Data Centre - Server Infrastructure Maintenance/Replacement DR/BC	On Track	Tendering	Robert Zanin	1/07/2020	30/06/2021		●	Gathering quotes
ACT01211	Network and Fibre Replacement	On Track	On Track	Robert Zanin	1/07/2020	30/06/2021		●	
ACT01212	Desktop Replacement	On Track	Implementation	Robert Zanin	1/07/2020	30/06/2021		●	Configuring 30 laptops for deployment
ACT01213	Annual Library Book Replacement	On Track		Alice Mariano	1/07/2020	30/06/2021		●	

ACT01214	MetroCount 5600 Plus 1MB	Complete	Complete	Michael de Heus	1/07/2020	30/06/2021			Delivered
ACT01215	Ticket Machines - Pay & Display	On Track	Implementation	Adrian Hill	1/07/2020	30/06/2021			Allocation

Culture - Carry Forward Capital Works

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01221	CARRY FORWARD CARRY FORWARD Vehicle Replacement Program - Utility Vehicles	On Track	Implementation	Rajiv Mouveri	26/08/2019	28/02/2020			One ute received. WGL ute arriving early Feb. Irrigation ute/van delivered.
ACT01222	CARRY FORWARD CARRY FORWARD Vehicle Replacement Program - Community Bus	On Track	Review	Rajiv Mouveri	26/08/2020	1/03/2021			Bus delivered but not to specification, Sent back to be refitted. Expected delivery early Feb 21.

Culture - New Initiative

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01139	Digital Transformation	On Track	Design	Robert Zanin	1/07/2020	30/06/2021			ECM implementation is now complete Development continuing with Meetings and Agendas and RMS Requirements gathering commenced for ECR and Master Data Management.

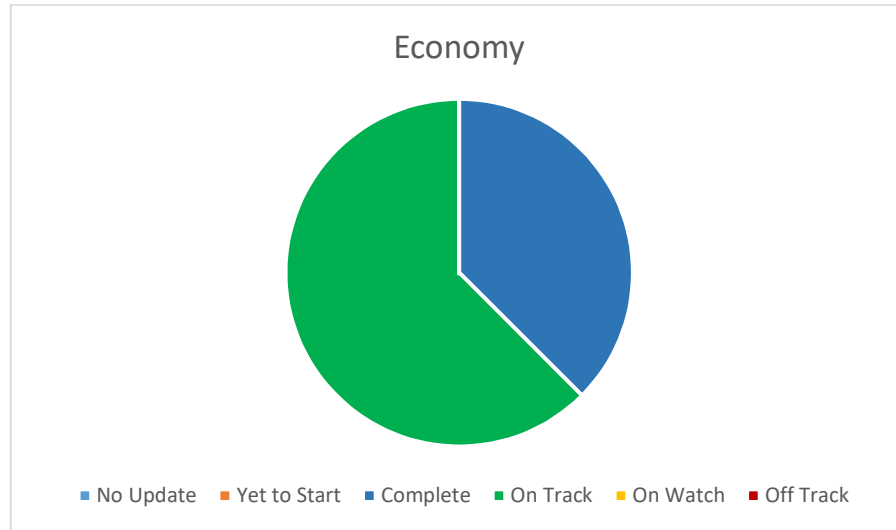
City of Holdfast Bay - Status Report Economy

As at: December 2020

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ECONOMY
A diverse and resilient
local economy



Economy Summary


No Update	0	0%
Yet to Start	0	0%
Complete	3	38%
On Track	5	63%
On Watch	0	0%
Off Track	0	0%
Total	8	

Economy - New Initiative

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01121	Jetty Road Glenelg Street Banners	On Track	Design	Sally Heading	3/08/2020	30/04/2021		●	Designs completed. Waiting on DPTI for tram closures.
ACT01123	Christmas Decorations	Complete	Complete	Sally Heading	3/08/2020	18/12/2020		●	Project completed
ACT01125	Kauri Pde Sports Precinct & Buildings WiFi system	Complete	Complete	Mathew Walsh	2/11/2020	31/12/2020	31/12/2020	●	Wifi system project is complete.
ACT01126	Brighton Caravan Park - Stage 2 redevelopment (Yr1 of 2)	On Track	Design	Pam Jackson	1/07/2020	30/06/2021		●	Business case and concept design
ACT01138	Customer Online Booking and Service Scheduling Experience	On Track	Design	Robert Zanin	1/07/2020	31/07/2021		●	Meetings booked for requirements gathering with key stakeholders across the business and investigation of options for potential options
ACT01151	Kingston Park Kiosk (Year 1 of 2)	On Track	Design	Ania Karzek	1/07/2020	30/06/2021		●	Concept design and feasibility is in progress, including additional work on DDA compliance following a workshop with EMs. A report was provided to Council in late 2020. An expression of interest is currently being prepared with the intention of going to market to identify a service supplier to involve in the design process.

ACT01154	COVID - 19 Economic Recovery Plan	On Track	On Track	Ania Karzek	1/07/2020	30/06/2021			Approximately 68% of the COVID Fund has now been allocated to projects and activities to support economic and community recovery following the outbreak of the COVID-19 pandemic. Projects approved since the last report include a council-wide competition to encourage visitors and local spending, plus a contribution to establish a suicide prevention network.
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Economy - Carry Forward New Initiative

<i>Action</i>	<i>Title</i>	<i>Project Status</i>	<i>Project Stage</i>	<i>Responsible Officer</i>	<i>Start Date</i>	<i>Due Date</i>	<i>Complete Date</i>	<i>Rating</i>	<i>Notes</i>
ACT01226	CARRY FORWARD Glenelg Foreshore Additional Electricity Supply	Complete	Complete	Mathew Walsh	31/08/2019	30/06/2020	31/12/2020		Works complete

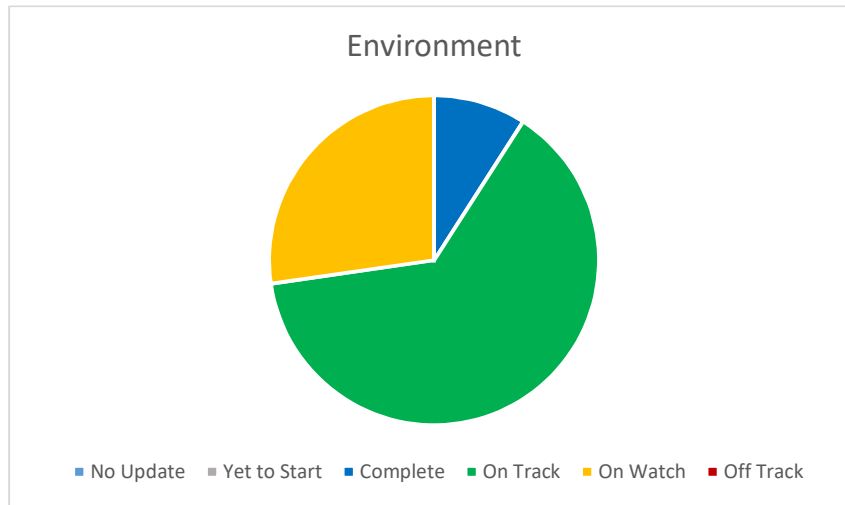
City of Holdfast Bay - Status Report Environment

As at: December 2020

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ENVIRONMENT
A community connected
to our natural environment



Status	Count	Percentage
No Update	0	0%
Yet to Start	0	0%
Complete	1	9%
On Track	7	64%
On Watch	3	27%
Off Track	0	0%
Total	11	

Environment - Carry Forward Capital Works

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01231	CARRY FORWARD COASTAL - Glenelg Jetty Repairs	On Watch	Investigation	Michael de Heus	1/01/2021	4/06/2021		●	Investigation/assessment brief underway

Environment - New Initiative

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01128	Environmental Strategy: Coastal Adaptation Scoping Study	On Track	Tendering	Alex Gaut	1/10/2020	30/06/2021		●	Grant funding unsuccessful. Council approved additional funding 8 Dec. Tender advertised 4 Jan 2021.
ACT01130	Stormwater management plan implementation	On Track	Implementation	Michael de Heus	1/07/2020	30/06/2021		●	Projects: Whyte St outfall - design only. Forecast 30 June 21. Wattle St GPT - construction commencing Feb, forecast for May completion. Rudford St - scoping for design. Design in 2021-22. College Rd - design complete. Tender issued. Commence May 21, will carry into 2021-22. Augusta St WSUD . Design complete. Reduced scope. Commence in March 21. ANZAC Hwy Car Park WSUD - design only, in progress Brighton Cemetery WSUD - in design. Construction scheduled May 21. TreeNet inlet - ongoing Harrow Rd Outfall upgrade - tendered and awarded. Construction commences Mar 21. Wigley Reserve GPT complete. Performance review underway due to recent storm issues.

ACT01132	Gully Masterplan implementation - Year 3 of 5	On Track	Implementation	Michael de Heus	3/08/2020	30/06/2021		●	Consultants are updating the masterplans. A workshop was held with Council on 17 November 2020 to run through proposed activities at each gully. Work is progressing for public consultation in early 2021. Work in the gullies continues including weed control, weed tree removal, tree guard removal, watering, brush cutting, replanting and watering.
ACT01133	Renewable energy upgrades (solar systems/energy monitoring) and Energy Efficient upgrades Council Facilities - implementation	On Watch	Design	Mathew Walsh	1/08/2020	31/07/2021		●	Individual site proposals for new solar in preparation
ACT01136	Energy efficiency, storage and renewable energy solutions for our Community Centres and Facilities	On Track	Design	Mathew Walsh	1/07/2020	30/06/2021		●	A consultant has developed an outline for the specifications. A program of new solar at various sites has been prepared.
ACT01140	Install additional 2 Sand groynes	On Track	Implementation	Michael de Heus	1/07/2020	30/03/2021		●	Design completed, tendering completed. Additional grant funding received to complete 3 sand groynes construction Feb / March 2021.
ACT01142	Sturt River Biodiversity Corridor: Fordham Reserve	On Track	Design	Michael de Heus	1/10/2020	30/06/2021		●	A community engagement specialist and a landscape architect have both been engaged. A first letter drop to nearby residents, to notify them of the upcoming work in Fordham Reserve, took place in Dec 2020. Initial site maps have been drawn up by the landscape architect. On site planning of tree removals and planting is complete. All plants ordered.

Environment - Carry Forward New Initiative

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01219	CARRY FORWARD CARRY FORWARD Brighton Civic Center- Landscape Upgrade	On Track	Implementation	Ross Whitfield	31/07/2019	30/06/2020		●	Improving current garden beds using indigenous plant species that grow naturally in the city's various ecosystems updating and expanding interpretive signage to depict the plants in the garden and inform customers about their uses and benefits oinstalling a new irrigation system to water lawns and gardens which currently rely solely on rainfall ougrading furniture such as benches and table repairing paths
ACT01223	CARRY FORWARD Convert additional street & park lighting to LED	On Watch	Yet to Start	Mathew Walsh	1/11/2019	15/06/2020		●	Project is yet to start due to resources allocated to the COVID-19 response
ACT01224	CARRY FORWARD Additional Traffic Control Devices	Complete	Complete	Michael de Heus	10/06/2019	29/02/2020	29/02/2020	●	

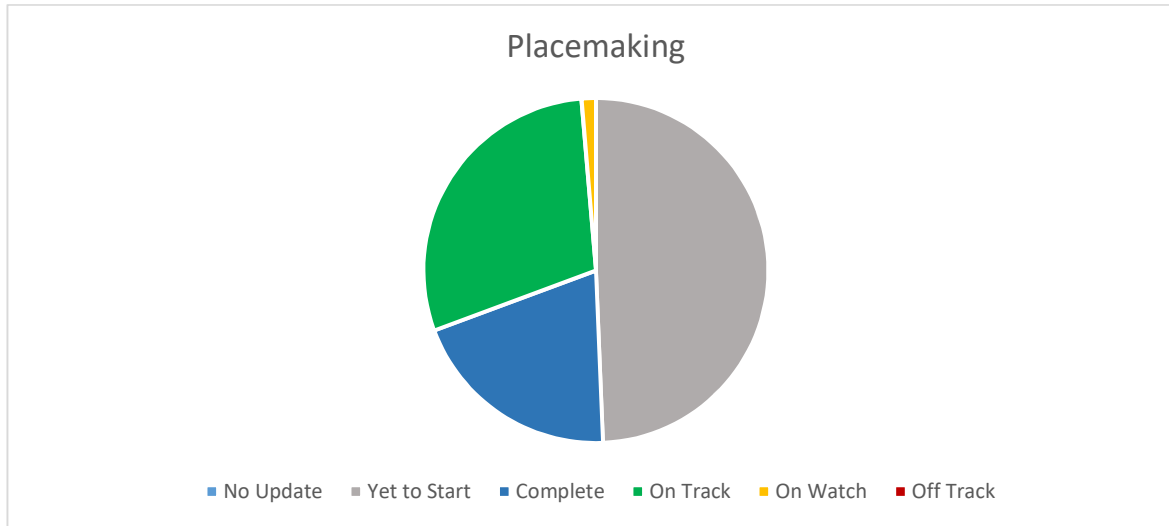
City of Holdfast Bay Status Report - Placemaking

As at: December 2020

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PLACEMAKING
An accessible, vibrant and safe coastal city that celebrates our past to build for our future



No Update	0
Yet to Start	74
Complete	30
On Track	44
On Watch	2
Off Track	0
Total	150











Placemaking - Capital Works								
Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT01234	ROAD RECONSTRUCTION	Complete	Complete	Rajiv Mouveri	30/09/2020	31/03/2021	●	Reconstruction work completed
M01905	Farr Terrace(Short Avenue to Wyatt Street)	Complete	Complete	Rajiv Mouveri	11-Jan-2021	28-Feb-2021	●	Complete
M01906	Maxwell Terrace(Buttrose Street to Council Boundary)	Complete	Complete	Rajiv Mouveri	15-Mar-2021	31-May-2021	●	Complete
ACT01156	RESEAL (16 pieces)	On Track	Implementation	Rajiv Mouveri	1/08/2020	30/05/2021	●	The reconstruction work has been completed with the remaining resealing, rejuvenation and patching work on schedule to commence as planned in January.
M01651	Gridlestone Street	Yet to Start	Yet to Start	Rajiv Mouveri	11/01/2021	31/03/2021	●	
M01652	Fairfield Avenue	Yet to Start	Yet to Start	Rajiv Mouveri	11/01/2021	31/03/2021	●	

M01653	Farr Terrace - Short to Wyatt Reconstruction	Complete	Complete	Rajiv Mouveri	2/11/2020	22/01/2021		Complete
M01654	Milton (south end and to Milton)	Yet to Start	Yet to Start	Rajiv Mouveri	11/01/2021	31/03/2021		
M01655	Oxford Street	Yet to Start	Yet to Start	Rajiv Mouveri	11/01/2021	31/03/2021		
M01656	Melbourne St (Old Tapleys Hill Road to Mary Street)	Yet to Start	Yet to Start	Rajiv Mouveri	11/01/2021	31/03/2021		
M01657	Lucy May Drive (Lipson to end)	Yet to Start	Yet to Start	Rajiv Mouveri	11/01/2021	31/03/2021		
M01658	Leak Avenue - Blackburn to North End	Yet to Start	Yet to Start	Rajiv Mouveri	18/01/2021	29/01/2021		
M01659	Marine Street (Esplanade to Tarlton Street)	Yet to Start	Yet to Start	Rajiv Mouveri	1/01/2021	31/03/2021		
M01660	Maxwell Terrace (Wyatt to Buttrose)	Yet to Start	Yet to Start	Rajiv Mouveri	11/01/2021	31/03/2021		
M01661	Moten Avenue (Shannon to Mattner)	Yet to Start	Yet to Start	Rajiv Mouveri	1/01/2021	31/03/2021		
M01662	Kent Street (St Johns Row to Moseley Street)	Yet to Start	Yet to Start	Rajiv Mouveri	1/01/2021	31/03/2021		
M01663	Oldham Street (Pier to Saltram)	Yet to Start	Yet to Start	Rajiv Mouveri	1/01/2021	31/03/2022		

M01664	Golflands Terrace(Acacia to Stewart)	Yet to Start	Yet to Start	Rajiv Mouveri	1/01/2021	31/03/2021	●	
M01665	MacFarlane Street - Tapleys Hill to Morris)	Yet to Start	On Track	Rajiv Mouveri	1/08/2020	30/05/2021	●	
M01666	Trevelion Avenue (Rutland to Edwards	Yet to Start	Yet to Start	Rajiv Mouveri	11/01/2021	31/03/2021	●	
M01909	Milton Street (Milton Street to Jetty Road)	Yet to Start	Yet to Start	Rajiv Mouveri	4/01/2021	31/03/2021	●	
M01910	Gardiner Avenue Coventry Street Council Boundary	Yet to Start	Yet to Start	Rajiv Mouveri	11/01/2021	30/04/2021	●	
M01911	MacFarlane Street (Morris Street to Bagshaw Street)	Yet to Start	Yet to Start	Rajiv Mouveri	11/01/2021	30/04/2021	●	
ACT01157	Caravan Park - Road Reseal	Yet to Start	Yet to Start	Rajiv Mouveri	1/08/2020	30/05/2021	●	The project is being integrated with the Caravan Park Re-development and requires further assessment and project development before the resealing work can be undertaken
ACT01158	PATCHING (16 items)	On Track	Implementation	Rajiv Mouveri	1/08/2020	30/05/2021	●	The program is on track for delivery to commence in February 2021 and be completed by March 2021
M01688	Davenport Terrace (Renown to Arthur)	Yet to Start	Yet to Start	Rajiv Mouveri	1/02/2021	30/03/2021	●	
M01689	Keen Avenue (August to Anzac)	Yet to Start	Yet to Start	Rajiv Mouveri	1/02/2021	30/03/2021	●	

M01690	Stopford Road (Grenfell to Brown)	Yet to Start	Yet to Start	Rajiv Mouveri	1/02/2021	30/03/2021	●	
M01691	Cliff (Diagonal Road to Council Boundary)	Yet to Start	Yet to Start	Rajiv Mouveri	1/02/2021	30/03/2021	●	
M01692	Stopford Road(Bagshaw Street toGrenfell Street)	Yet to Start	Yet to Start	Rajiv Mouveri	1/02/2021	30/03/2021	●	
ACT01159	REJUVINATION (21 pieces)	On Track	Design	Rajiv Mouveri	1/08/2020	30/05/2021	●	The rejuvenation sites have been prepared ready for the program to commence. The start date has been delayed by 1 week due to the Christmas Break. Overall the program is on track to commence and be completed by the end of March 2021.
M01667	Benny Crescent - Seacombe to Rowe	Yet to Start	Yet to Start	Rajiv Mouveri	1/12/2020	30/05/2021	●	
M01668	Benny Crescent - Rowe to Hillview	Yet to Start	Yet to Start	Rajiv Mouveri	1/12/2020	30/05/2021	●	
M01670	Bond Street - Salisbury to Scarborough	Yet to Start	Yet to Start	Rajiv Mouveri	1/12/2020	30/05/2021	●	
M01671	Harding Street (Diagonal to Peterson)	Yet to Start	Yet to Start	Rajiv Mouveri	1/12/2020	30/05/2021	●	
M01672	Whyte Street (Tarlton to Skipton)	Yet to Start	Yet to Start	Rajiv Mouveri	1/12/2020	30/05/2021	●	
M01673	Sexton (Hastings to Comley)	Yet to Start	Yet to Start	Rajiv Mouveri	1/12/2020	30/05/2021	●	

M01674	Sakl Street (Salisbury to Scarborough Street)	Yet to Start	Yet to Start	Rajiv Mouveri	1/12/2020	30/05/2021	●	
M01675	Hillview Crescent - Tilbrook to Seacombe	Yet to Start	Yet to Start	Rajiv Mouveri	1/12/2020	30/05/2021	●	
M01676	Hillview Crescent - Clifford to Benny	Yet to Start	Yet to Start	Rajiv Mouveri	1/12/2020	30/05/2021	●	
M01677	Hillview Crescent - Benny to Tilbrook	Yet to Start	Yet to Start	Rajiv Mouveri	1/12/2020	30/05/2021	●	
M01678	Mawson Close (King to House NO 5 and 2)	Yet to Start	Yet to Start	Rajiv Mouveri	1/12/2020	30/05/2021	●	
M01679	Flinders Lane (Sturt to Gregory)	Yet to Start	Yet to Start	Rajiv Mouveri	1/12/2020	30/05/2021	●	
M01680	Gray Court (South end to St Leonards)	Yet to Start	Yet to Start	Rajiv Mouveri	1/12/2020	30/05/2021	●	
M01681	Mawson Close - King St to Nos 5&2	Yet to Start	Yet to Start	Rajiv Mouveri	1/12/2020	30/05/2021	●	
M01682	Lane N (Yuill Street to High Street	Yet to Start	Yet to Start	Rajiv Mouveri	1/12/2020	30/05/2021	●	
M01908	Benny Crescent(Hillview Crescent to Morgan Street)	Yet to Start	Yet to Start	Rajiv Mouveri	1/12/2020	30/05/2021	●	
ACT01160	KERB & WATERTABLES program (22 pieces)	On Track	Implementation	Rajiv Mouveri	1/08/2020	30/05/2021	●	Delivery has commenced with the Kerb and Watertable program also including water sensitive urban design elements such as tree nets.

M01704	Blackburn Avenue - Davey to Goldsworthy	On Track	Implementation	Rajiv Mouveri	10/08/2020	24/12/2021		
M01705	Davenport Terrace-Renown to Arthur	Complete	Complete	Rajiv Mouveri	10/08/2020	30/09/2021		Complete
M01706	Farr Terrace - Short to Wyatt	On Track	Implementation	Rajiv Mouveri	21/09/2020	24/12/2021		
M01707	Keen Avenue (Augusta to Anzac Hwy)	On Track	Implementation	Rajiv Mouveri	1/12/2020	31/03/2021		
M01708	Girdlestone Street - Wilson to Allen	On Track	Implementation	Rajiv Mouveri	5/01/2021	31/03/2021		
M01709	Gray Court -St Leonards to South End	On Track	Implementation	Rajiv Mouveri	11/01/2021	14/05/2021		
M01710	Gardiner Avenue (Coventry to Council Boundary)	On Track	Implementation	Rajiv Mouveri	4/01/2021	31/03/2021		
M01711	Leak Avenue - Blackburn to North End	On Track	Implementation	Rajiv Mouveri	9/11/2020	8/12/2021		
M01712	MacFarlane Street -Morris to Bagshaw)	On Track	Implementation	Rajiv Mouveri	2/11/2020	31/12/2020		
M01713	Stopford Road (Grenfell to Brown)	Yet to Start	Implementation	Rajiv Mouveri	4/01/2021	31/03/2022		
M01714	Maxwell Terrace - Buttrose to Boundary	Yet to Start	Implementation	Rajiv Mouveri	4/01/2021	30/05/2021		

M01715	Milton Street - South end to Milton)	Yet to Start	Implementation	Rajiv Mouveri	4/01/2021	31/03/2021	●
M01716	Hill View (Benny Crescent to Tilbrook Crescent)	Yet to Start	Implementation	Rajiv Mouveri	4/01/2021	31/03/2021	●
M01717	Oxford Street - Eton to Harrow	On Track	Implementation	Rajiv Mouveri	7/12/2020	4/01/2021	●
M01718	Trevelion Ave (Ruthland Ave to Edwards St)	On Track	Implementation	Rajiv Mouveri	1/08/2020	30/05/2021	●
M01719	Benny Cresecent (Seacombe Rd to Rowe St)	Yet to Start	Implementation	Rajiv Mouveri	4/01/2021	31/03/2021	●
M01721	Cliff Street (Diagonal Road to Council Boundary)	Yet to Start	Implementation	Rajiv Mouveri	4/01/2021	31/03/2021	●
M01722	Harding Street (Diagonal to Peterson)	Yet to Start	Implementation	Rajiv Mouveri	4/01/2021	31/03/2021	●
M01723	Sexton Road (Hastings to Comley)	Yet to Start	Implementation	Rajiv Mouveri	4/01/2021	31/03/2021	●
M01724	Chopin Road - Gilbert to Smart	On Track	Implementation	Rajiv Mouveri	19/10/2020	2/11/2021	●
M01891	Flinders Lane (Sturt Road to Gregory Street)	Yet to Start	Implementation	Rajiv Mouveri	4/01/2021	31/03/2021	●
M01892	Fairfield Avenue (Whyte Street to College Road)	Yet to Start	Implementation	Rajiv Mouveri	4/01/2021	31/03/2021	●

M01893	Melbourne Street (Old Tapleys Hill to RoadMary Street)	Yet to Start	Implementation	Rajiv Mouveri	4/01/2021	31/03/2021	●
M01894	Lucy May Drive (Lipson Avenue to End)	Yet to Start	Implementation	Rajiv Mouveri	4/01/2021	31/03/2021	●
M01895	Marine Street (Esplanade to Tarlton Street)	Yet to Start	Implementation	Rajiv Mouveri	4/01/2021	31/03/2021	●
M01896	Maxwell Terrace(Wyatt Streetto Buttrose Street)	Yet to Start	Implementation	Rajiv Mouveri	4/01/2021	31/03/2021	●
M01897	Moten Avenue(Shannon Avenue to Mattner Avenue)	Yet to Start	Implementation	Rajiv Mouveri	4/01/2021	31/03/2021	●
M01898	Kent Street(St Johns Row to Moseley Street)	Yet to Start	Implementation	Rajiv Mouveri	4/01/2021	31/03/2021	●
M01899	Oldham Street(Pier Street to Saltram Road)	Yet to Start	Implementation	Rajiv Mouveri	4/01/2021	31/03/2021	●
M01900	Golflands Terrace (Acacia Avenue to Stewart Avenue)	Yet to Start	Implementation	Rajiv Mouveri	4/01/2021	31/03/2021	●
M01901	507096 - Kerb - DDA Pram Ramps	On Track	Implementation	Rajiv Mouveri	2/11/2020	31/03/2021	●
M01912	Stopford Road (Bagshaw Street to Grenfell Street)	Yet to Start	Implementation	Rajiv Mouveri	1/02/2021	30/06/2021	●
M01913	Bond Street(Salisbury Street to Scarborough Street)	Yet to Start	Implementation	Rajiv Mouveri	25/01/2021	30/04/2021	●

M01914	Stopford Road (Bagshaw Street to Grenfell Street)	Yet to Start	Implementation	Rajiv Mouveri	4/01/2021	28/02/2021	●	
M01915	Hillview Crescent(Tilbrook Crescent to Seacombe Road)	Yet to Start	Implementation	Rajiv Mouveri	18/01/2021	31/03/2021	●	
M01916	Hillview Crescent(Clifford Street to Benny Crescent)	Yet to Start	Implementation	Rajiv Mouveri	18/01/2021	31/03/2021	●	
M01917	Benny Crescent(Hillview Crescent to Morgan Street)	Yet to Start	Implementation	Rajiv Mouveri	18/01/2021	31/03/2021	●	
M01918	Benny Crescent(Rowe Street to Hillview Crescent)	Yet to Start	Implementation	Rajiv Mouveri	18/01/2021	31/03/2021	●	
M01919	Milton Street(Milton Street to Jetty Road)	Yet to Start	Implementation	Rajiv Mouveri	18/01/2021	31/03/2021	●	
M01920	MacFarlane Street (Tapleys Hill Road to Morris Street)	On Track	Implementation	Rajiv Mouveri	16/11/2020	31/12/2020	●	
ACT01161	BUS SHELTERS (4 pieces)	On Track	Tendering	Rajiv Mouveri	1/08/2020	30/05/2021	●	Procurement is being prepared for work to commence in February 2021
M01738	Stop 24 Moseley Street west	On Track	Tendering	Rajiv Mouveri	2/02/2021	22/02/2021	●	
M01739	Bus Shelter - Stop 25 Moseley Street East	On Track	Tendering	Rajiv Mouveri	11/02/2021	19/02/2021	●	
M01740	Bus Stop 42 Brighton Road East	On Track	Tendering	Rajiv Mouveri	22/02/2021	2/03/2021	●	
M01741	580670 - Stop 39 and 41 Davenport Rd West	On Track	Tendering	Rajiv Mouveri	4/03/2021	23/03/2021	●	
ACT01162	PLAY - Glenelg Foreshore Playspace	Yet to Start	Yet to Start	Rajiv Mouveri	1/04/2021	1/06/2021	●	Work to commence after summer season
ACT01163	Pipes and Pits (various)	On Track	Implementation	Michael de Heus	1/08/2020	1/06/2021	●	Includes several projects and ongoing SW upgrades and Customer Request response Projects: Kauri Pde Pit/Pipe - Design complete Yarrum Gr Pump - Scoping/design upgrade to pump system
ACT01164	FOOTPATHS AND CYCLEWAYS (14 PIECES)	On Track	Implementation	Rajiv Mouveri	1/08/2020	1/06/2021	●	Most of the work is completed. Only three of the footpaths left to be done.
M01725	Augusta Street - R - Sixth and Keen	Complete	Complete	Rajiv Mouveri	1/08/2020	1/06/2021	●	Complete






M01726	Augusta Street - L - Sixth and Keen	Complete	Complete	Rajiv Mouveri	1/08/2020	1/06/2021	●	Complete
M01727	Bristol Place - L - Bristol to End	Complete	Complete	Rajiv Mouveri	1/08/2020	1/06/2021	●	Complete
M01728	Colley Terrace - L - Hope and Augusta	Complete	Complete	Rajiv Mouveri	1/08/2020	1/06/2021	●	Complete
M01729	Colley Terrace - L - Augusta and Anzac	Complete	Complete	Rajiv Mouveri	1/08/2020	1/06/2021	●	Complete
M01730	Coventry Street - L - Sturt and Essex	On Track	Implementation	Rajiv Mouveri	1/08/2020	1/06/2021	●	
M01731	Fisher Terrace - Jeanes and David	On Track	Implementation	Rajiv Mouveri	1/08/2020	1/06/2021	●	
M01732	Gilbertson Road 1 - L - Gilbertson and Seacombe	Complete	Complete	Rajiv Mouveri	26/08/2020	1/06/2021	●	Complete
M01733	Gilbertson Road 1 - R - Gilbertson and Seacombe	Complete	Complete	Rajiv Mouveri	26/08/2020	1/06/2021	●	Complete
M01734	Gilbertson Road 2 - L - Gilbertson and Barnett	Complete	Complete	Rajiv Mouveri	26/08/2020	1/06/2021	●	Complete
M01735	Jervois Street - R - Gore and Alison	Yet to Start	Implementation	Rajiv Mouveri	1/08/2020	1/06/2021	●	
M01736	Rothwell Terrace - L - Hambridge and Tod	Complete	Complete	Rajiv Mouveri	26/08/2020	1/06/2021	●	Complete
M01737	Byre Avenue - R - Vincent and Margaret	Yet to Start	Implementation	Rajiv Mouveri	1/08/2020	1/06/2021	●	
ACT01165	DDA Pram Ramps and Tree Inlets program	On Track	Implementation	Michael de Heus	1/08/2020	1/06/2021	●	This project is implemented in conjunction with the road seal and kerb works.
ACT01166	Pathway - Bike path Jimmy Melrose Park (outside Broadway Kiosk)	Yet to Start	Yet to Start	Michael de Heus	1/08/2020	1/06/2021	●	Awaiting Kiosk precinct upgrade decisions by Strategy.
ACT01167	Pat Lock - Water level sensors (system)	Yet to Start	Yet to Start	Mathew Walsh	1/05/2021	30/06/2021	●	
ACT01168	Street Lighting Renewals (Cygnet Ct/Moseley Sq)	On Track	Implementation	Mathew Walsh	20/11/2020	30/06/2021	●	Specification and tender documentation underway. Tender early February 2021.
ACT01169	Somerton Surf Lifesaving Club - Roller door, café bifold doors	On Track	Implementation	Mathew Walsh	1/10/2020	31/01/2021	●	Roller door replaced, Cafe doors on order - install Feb 2021
ACT01170	Glenelg Oval - Cricketers' clubrooms and change rooms - Gutters & downpipes	Complete	Complete	Mathew Walsh	1/08/2020	26/02/2021	●	Oval facing gutter has been replaced. Replacement balustrade has been designed
ACT01191	Seaforth Park - Climbing apparatus incl platform and 2 x slides	On Track	Implementation	Mathew Walsh	1/09/2020	30/05/2021	●	Equipment has been installed. Kidsafe post-installation safety inspection due early Feb 2021
ACT01192	Seaforth Park - Softfall x 2 - chipbark - Seaforth Park and Wattle Reserve	Complete	Complete	Mathew Walsh	1/09/2020	30/05/2021	●	Complete
ACT01193	Bowker St Oval Playground	On Track	Implementation	Mathew Walsh	1/07/2020	30/06/2021	●	Playground replacement has been deferred. Quote received for cricket pitch renewal. Waiting on a time to install around cricket games
ACT01194	SIGNS (7 pieces)	Complete	Complete	Mathew Walsh	1/08/2020	30/05/2021	●	Works complete
M01725	Reserve Sign - Stewart Reserve	Complete	Complete	Rajiv Mouveri	1/08/2020	1/06/2021	●	Works complete
M01726	Reserve Sign - Parkinson Reserve	Complete	Complete	Rajiv Mouveri	1/08/2020	1/06/2021	●	Works complete
M01727	Reserve Sign - Margaret Messenger Reserve	Complete	Complete	Rajiv Mouveri	1/08/2020	1/06/2021	●	Works complete
M01728	Reserve Sign - Kiwanis Park	Complete	Complete	Rajiv Mouveri	1/08/2020	1/06/2021	●	Works complete
M01729	Reserve Sign - E. G. Gregory Reserve	Complete	Complete	Rajiv Mouveri	1/08/2020	1/06/2021	●	Works complete
M01730	Reserve Sign - Jack Chaston Park	Complete	Complete	Rajiv Mouveri	1/08/2020	1/06/2021	●	Works complete
M01731	Reserve Sign - Kingston Park Coastal Reserve	Complete	Complete	Rajiv Mouveri	1/08/2020	1/06/2021	●	Works complete
M01732	Reserve Sign - Alf Smedley/Mel Baker Reserves	Complete	Complete	Rajiv Mouveri	26/08/2020	1/06/2021	●	Works complete
ACT01196	CCTV - Infrastructure renewal and replacement	On Watch	Design	Mathew Walsh	1/02/2021	28/05/2021	●	Work delayed due to resourcing issues
ACT01197	2 x Coastal Ramps -St Johns and Kent St design	On Watch	Design	Mathew Walsh	1/09/2020	30/06/2021	●	Work delayed in order to incorporate the ramps into an urban design of the surrounding areas. Unlikely to proceed in 2020/21
ACT01198	Street furniture - benches (various locations x9)	On Track	Implementation	Mathew Walsh	1/08/2020	28/02/2021	●	Seats have arrived and are at the depot Partridge house seating has been refurbished Placement will occur in Feb/Mar

ACT01200	Marine Pde - retaining wall repairs	On Track	Implementation	Mathew Walsh	1/09/2020	30/05/2021	●	Council to arrange a boundary survey
ACT01201	Streetscape Pavement Bars	On Track	Implementation	Michael de Heus	1/07/2020	30/06/2021	●	Implement as part of overall traffic management program
ACT01202	Holdfast Community Centre - Car Park Ramp	On Track	Implementation	Mathew Walsh	1/07/2020	30/06/2021	●	Contract awarded works to start in the new year
ACT01203	Sutherland Reserve - Toilet Block refurbishment	Yet to Start	Yet to Start	Mathew Walsh	1/02/2021	30/06/2021	●	
ACT01204	Glenelg Oval - North East Toilet Block - Gutters and Downpipes	Complete	Complete	Mathew Walsh	7/08/2020	1/02/2020	●	Gutters and downpipes replaced New lighting also installed
ACT01205	Coastal showers x 6 Anderson, Holdfast Promenade, Gladstone, Beachouse	Yet to Start	Yet to Start	Ross Whitfield	1/01/2021	30/04/2021	●	Installation to occur after summer season
ACT01206	4 x Stainless steel finish drink fountain with dog - Bellevue, Alfreda St	Yet to Start	Yet to Start	Ross Whitfield	1/01/2021	30/04/2021	●	Installation to occur after summer season
ACT01207	Wigley Reserve - GPT Screen Repairs	Complete	Complete	Ross Whitfield	1/09/2020	18/12/2020	●	Damaged GPT screens and supporting infrastructure are now repaired. Project Complete

Placemaking - New Initiative

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT01117	Integrated Transport Strategy Priorities	On Track	Design	Michael de Heus	1/07/2020	30/06/2021	●	The development of the Integrated Transport Strategy (ITS) is progressing with two workshops held with Elected Members in July and October 2020. Elected Members have now provided guidance on the strategic direction and plan structure. The draft strategy, along with an action plan is currently being developed by administration and will be submitted for Council's consideration 2021. The scope of ITS projects to be confirmed as part of the action plan and will be recommended for early implementation.
ACT01122	What's On Down The Bay Beach Signage	On Track	Implementation	Sally Heading			●	Installation in Feb 21
ACT01127	Accelerated footpath repair program	On Track	Implementation	Ross Whitfield	1/09/2020	30/06/2021	●	Tender awarded to Nova Group. Contractors mobilised to site January 8, 2021. Works underway for both paved and concrete footpaths.
ACT01131	Additional Inspector Patrols Along the Foreshore	On Track	Implementation	Adrian Hill	1/09/2020	30/04/2021	●	Patrols have commenced along the foreshore Compliance with dogs on leads has improved general compliance along foreshore is also being undertaken
ACT01147	Rugless Terrace Glenelg East, Pedestrian Refuge and Lighting upgrade	On Track	Implementation	Michael de Heus	1/10/2020	30/06/2021	●	Works mostly complete
ACT01148	Beach Access Sign Replacement Year 1 of 3	On Track	Implementation	Mathew Walsh	1/07/2021	30/06/2021	●	12 signs have been installed along Glenelg beach. Installation program will continue in the new year
ACT01153	Seacliff beach access safety improvements	On Track	Tendering	Michael de Heus	1/07/2020	30/06/2021	●	Design completed, about to be tendered for construction in March / April post summer

Placemaking - Carry Forward New Initiative

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT01220	CARRY FORWARD Kingston Park Masterplan Review	On Track	Design	Ania Karzek	1/07/2019	30/06/2020		Work is progressing via a number of streams in relation to Kingston Park, including the completion of a vegetation study and hydrology study of Tjilbruke Spring.
ACT01225	CARRY FORWARD CARRY FORWARD Traffic control studies	Complete	Complete	Michael de Heus	15/07/2019	30/06/2020		
ACT01227	CARRY FORWARD Jetty Road Glenelg Masterplan - Stage 1 Construction (Chapel St Plaza and Hindmarsh Lane)	On Track	Implementation	Ania Karzek	3/02/2020	31/12/2020		A construction contractor was appointed, as was a Project Manager, Strategy and Governance, who commenced on 11 January 2021. Meetings were held with relevant stakeholders late in 2020 to secure licenses relevant to the project and construction is scheduled to commence 6 April 2021.
ACT01228	CARRY FORWARD CARRY FORWARD Buffalo site - Amenity Improvements	Complete	Complete	Rajiv Mouveri	22/07/2019	30/06/2020		Note: separate project for redevelopment
ACT01229	CARRY FORWARD Jetty Road Brighton Lighting design	Complete	Complete	Ania Karzek	1/07/2019	10/01/2020		A concept design for the lighting was submitted to Council in December 2020. A new initiative is being prepared for implementation of the lighting design, for Council's consideration for the 21/22 budget.

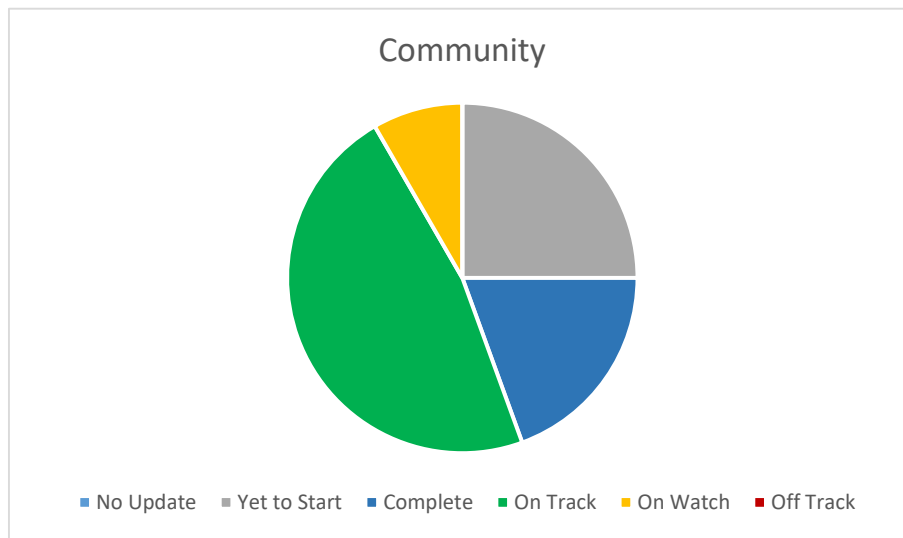
City of Holdfast Bay - Status Report Community

As at: December 2020

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COMMUNITY
A healthy, creative,
connected community



Community Summary

No Update	0	0%
Yet to Start	9	25%
Complete	7	19%
On Track	17	47%
On Watch	3	8%
Off Track	0	0%
Total	36	

Community - Carry Forward Capital Works

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01230	CARRY FORWARD CARRY FORWARD Tennis court Mawson Oval Reserve Brighton	On Watch	Implementation	Mathew Walsh	1/09/2020	30/06/2021		●	CESA has agreed to joint fund the project Looking to start the project in Feb/March. Unlikely to complete before end of financial year.
ACT01171	Glenelg Library - fitout	Yet to Start	Yet to Start	Mathew Walsh	1/02/2021	30/03/2021		●	
ACT01172	Glenelg Library - Exterior lighting renewal/upgrade	Yet to Start	Yet to Start	Mathew Walsh	1/02/2021	30/03/2021		●	
ACT01173	Wilton Avenue Office - Dwelling - Bus Coordinators & Home Assist office - Services - Electrical/ Lighting	On Track	Implementation	Mathew Walsh	9/09/2020	29/12/2020		●	Stage 1 complete. Stage 2 starting on 19 January January 2021
ACT01178	Glenelg North Community Centre - Exterior & Sundries	Yet to Start	Yet to Start	Mathew Walsh	1/08/2020	23/11/2020		●	Working with centre management to coordinate works.
ACT01179	Glenelg North Community Centre - Main Hall - Flooring	Complete	Complete	Mathew Walsh	1/07/2020	30/09/2020		●	Coating to floors applied in December shutdown period.
ACT01180	Kingston Park Coastal Reserve - Toilet Block	Complete	Complete	Mathew Walsh	1/07/2020	23/11/2020	30/11/2020	●	Works Complete
ACT01183	South Brighton Community Hall & Dover Tennis Club - Fire - Fire Prevention	Complete	Implementation	Mathew Walsh	1/03/2020	30/04/2021	27/11/2020	●	Complete
ACT01184	Holdfast Bay Community Centre - Childcare/Kindergym roof, floor, internal, kitchen, cleaners	On Track	Design	Mathew Walsh	1/08/2020	30/04/2021		●	Tender has closed, will be awarded Feb 2021.

ACT01185	Glenelg North Community Centre - Fixtures & Fittings - Cleaners - 20044 - 12 - Cleaners	Yet to Start	Yet to Start	Mathew Walsh	1/04/2021	30/05/2021		●	Exhaust Fan in cleaners space. Forecast install March 2021
ACT01186	Seacliff Youth Centre/Kinder Gym - Fixtures & Fittings - Cleaners - 20053 - 111 - Cleaners	Complete	Complete	Mathew Walsh	1/02/2021	30/03/2021		●	Complete
ACT01187	Keelara Club - Fixtures & Fittings - Cleaners - 20071 - 10 - Cleaners	Yet to Start	Yet to Start	Mathew Walsh	1/04/2021	30/05/2021		●	Exhaust Fan in cleaners space. Forecast install March 2021
ACT01188	Glenelg Community Centre - Colley Reserve - Roofing - gutters & downpipes	Yet to Start	Yet to Start	Mathew Walsh	1/02/2021	30/03/2021		●	
ACT01189	Glenelg Community Centre - Wall Finish	Yet to Start	Yet to Start	Mathew Walsh	26/02/2021	30/08/2021		●	Works have been moved to Q3, GCC was in use over the New Years period.
ACT01199	Brighton Oval - Lacrosse Fencing	On Track	Implementation	Mathew Walsh	8/02/2021	30/06/2021		●	


Community - New Initiative

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT00652	Glenelg Oval Masterplan Stage 1 Holdfast Tennis Club	Complete	Complete	Mathew Walsh	1/07/2019	30/06/2020		●	Construction works are complete.
ACT01114	Da Costa Reserve Playspace	On Track	Implementation	Matthew Rechner	1/07/2020	30/06/2021		●	Construction is scheduled for March to May 2021. Redevelopment of basketball half court has been contracted separately and will be completed prior to or along side the playspace.
ACT01115	Buffalo Site Redevelopment concept development and detailed design.	On Track	Tendering	Matthew Rechner	1/07/2020	30/06/2021		●	Concept design phase is now underway with a workshop scheduled for 9 Feb 2021.
ACT01116	Glenelg Oval Masterplan Stage 2	On Track	Review	Matthew Rechner	1/07/2020	30/06/2021		●	Initial concept designs and costings undertaken, along with site surveys, geo-tech report and services ID. Cost estimations were over budget and review underway on procurement methodology to ensure cost effective design and construction process.
ACT01118	Somerton Park Yacht Club Refurbishment	On Track	Design	Mathew Walsh	1/01/2020	30/06/2021		●	Tender closed in December 2020 and will be assessed early in 2021.


ACT01119	War Animal Memorial Mural	On Track	Design	Matthew Rechner	1/07/2020	30/06/2021			
ACT01120	Bay Discovery Centre Mawson Display Upgrades	Yet to Start	Design	Sally Heading	2/11/2020	31/03/2021			Delayed due to restructure of BDC/History team. To commence early 2021
ACT01124	Street signage dedicated to Victoria Cross Recipients	Yet to Start	Yet to Start	Sally Heading					Timelines moved to February due to competing workloads
ACT01129	Upgrade of non compliant kerb ramps and bus stops to meet DDA compliance (Year 1)	On Track	Implementation	Michael de Heus	6/10/2020	30/06/2021			Audit completed and designs underway. Some works implemented as part of kerb upgrades.
ACT01134	Dover Square Reserve Improvements	On Track	Implementation	Matthew Rechner	1/07/2020	30/06/2021			Council endorsed the Stage 1 lan at their 10 November 2020 meeting. The upgrades are planned to commence in April.
ACT01137	Redevelopment of Brighton Civic Centre into a community hub	On Track	Implementation	Ania Karzek	1/07/2020	30/06/2021			A contractor was selected and contract awarded in December 2020. A project kick-off meeting was held on 12 January, at which a high level project plan was agreed.
ACT01143	Audio in Kingston room	On Track	Design	Robert Zanin	1/06/2020	30/06/2021			The tender has been issued. Responses are now being reviewed.
ACT01144	Wigley Reserve Playspace and Fitness Hub	Complete	Complete	Matthew Rechner	20/01/2020	31/10/2020			Official opening held on Friday 30 October 2020
ACT01145	Upgrade of children's toilets at the Holdfast Bay Community Centre	On Track	Tendering	Mathew Walsh	1/10/2020	29/06/2021			Specification complete. Tender closed, evaluating mid Jan.
ACT01146	Brighton North and St Jude Cemeteries - Improvements works	On Track	Implementation	Ross Whitfield					Various works have been completed at both Cemeteries including, infrastructure upgrades (signage/bins surrounds/benches) Landscaping improvements at North Brighton have been undertaken. Landscaping improvements at St. Judes will be undertaken in April 2021.
ACT01149	Stage 3: Glenelg Town Hall - TBDU, Parlor & Chamber - Structure	On Track	Implementation	Mathew Walsh	31/07/2020	30/06/2021			Stage 3 works have been awarded and are due to start onsite late Jan 2021.
ACT01150	Seacliff Toilet Block	On Watch	Design	Cherie Armfield	21/08/2020	30/06/2021			Being considered in conjunction with a broader Seacliff Plaza Masterplan

ACT01152	Glenelg Cricket Club changerooms and toilets	On Track	Tendering	Rajiv Mouveri	1/07/2020	1/06/2021			10 Tender submissions were received and the evaluations will be undertaken in January to support the construction to commence at the end of March 2021
ACT01155	Kauri Community and Sports Centre Public Toilets	On Watch	Design	Mathew Walsh	1/12/2020	31/05/2021			Assessing options and developing strategy around requirements for contaminated landfill at the preferred location.

Community - Carry Forward New Initiative

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01233	CARRY FORWARD - Disability Access & Inclusion Plan and Four Year Action Plan	Complete	Complete	Monica Du Plessis	1/11/2018	30/06/2020			Final DAIP registered and placed on website. Action Plan in place.

Community - Carry Forward Strategic Action

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Complete Date	Rating	Notes
ACT01218	CARRY FORWARD Brighton Oval Sporting Hub Master Plan - stages 1 & 2	On Track	Implementation	Rajiv Mouveri	1/07/2019	30/06/2021			Project is on track to be completed well before the target date of 30 June 2021. Project is also on target to be completed on budget.

Item No: **15.3**

Subject: **BRIGHTON JETTY SCULPTURES EXHIBITION COUNCIL PURCHASE**

Date: 9 February 2021

Written By: Arts and Cultural Coordinator

General Manager: Community Services, Ms M Lock

SUMMARY

This report outlines the selected installation site for the purchased artwork from the 2021 Brighton Jetty Sculptures Exhibition for Council endorsement.

RECOMMENDATION

That Council endorse the installation site selected for the newly purchased sculpture from the 2021 Brighton Jetty Sculptures Exhibition.

COMMUNITY PLAN

Placemaking: Creating lively and safe places

Placemaking: Developing walkable connected neighbourhoods

Placemaking: Building character and celebrating history

Community: Building a healthy, active and resilient community

Community: Celebrating culture and diversity

COUNCIL POLICY

Public Art Policy

STATUTORY PROVISIONS

Not Applicable.

BACKGROUND

The Patritti Brighton Jetty Sculptures Exhibition was held 21 -31 January 2021 and is a valued art event within the City of Holdfast Bay. This year's exhibition had 200 sculptures exhibited, including over 70 outdoor installations along the popular 'sculptures' walk along the Esplanade and in Bindarra Reserve.

The City of Holdfast Bay has sponsored the event since it began 14 years ago and has shown ongoing support of the annual festival. This arts event is appreciated by community and visitors and draws a large audience to the seaside destination of Brighton.

Since 2011 Council have maintained a commitment to purchase and install a suitable public artwork from the annual sculptures exhibition for permanent outdoor display. The purchased artworks have gradually added to the City's public art assets register and add interest and vibrancy to public space.

In 2020, the new Public Art Policy and Guidelines were developed to reinforce Council's commitment to deliver quality public art that creates distinctive places and precincts and strengthens our rich cultural heritage and creative identity. The Public Art Policy and associated Guidelines require Council to endorse the planned placement of major and/or direct commissioned sculptures. Therefore Administration seek Council consideration and approval of the recommended installation site for the selected Council purchase from the 2021 Brighton Jetty Sculptures Exhibition.

REPORT

In 2021 Council allocated \$20,000 for the purchase of a sculpture from the sculptures event. To ensure a fair and transparent selection process the sculptures were judged by a selection panel comprising of Council representatives, art educators, artists and art professionals. The selection panel were asked to base their decisions on a range of criteria and consideration was also given to the suitability of the sculpture for permanent public installation.

This year the panel were unanimous in their decision to select the sculpture titled Papa Tjukurpa/Dingo Story which features a pair of bronze dingoes created by artists Clancy Warner and Aboriginal Artist Elizabeth Close. The artwork represents Aboriginal people's connection to country.

The artist's description for the work states: *"These dingo sculptures are a reflection of what once was and what still is as a sense of place and belonging. We are on the traditional lands of the Kurna people and the dingoes were one of the animals of the area before colonisation. The designs on the dingoes represent the traditional custodians of the lands, not specifically the Kurna, but more a representation that this country always was and always will be Aboriginal land"*.

In celebration of 185 years since the Proclamation of the State, the dingo sculptures will be installed within the Old Gum Tree Reserve. The sculptures will commemorate the shared history of the Proclamation and the Letters Patent and acknowledge the traditional owners and their connection to country and the Old Gum Tree site. The artwork will be accompanied by signage that will strengthen the understanding of the importance of our shared histories.

Council will work in collaboration with the artists and Kurna to determine the most suitable installation site for the sculptures. It is anticipated that this artwork will be a subtle and sensitive

way to engage and educate visitors about the importance of the Old Gum Tree, the Proclamation of South Australia and continue to share the Truth Telling narrative.



BUDGET

The purchase of the artwork was within the allocated \$20,000 budget.

LIFE CYCLE COSTS

Life cycle costs for the artwork will be undertaken within the allocated maintenance budget.

City of Holdfast Bay
Council Assessment Panel
Terms of Reference

1. BACKGROUND

- 1.1 The City of Holdfast Bay Council Assessment Panel (**CAP**) is appointed as a relevant authority under Section 82 and 83 of the *Planning, Development and Infrastructure Act 2016 (Act)* by resolution of the City of Holdfast Bay (**the Council**).
- 1.2 The CAP is a relevant authority under the Act and, during transition to the Act, will act as a delegate of the Council for the purpose of the *Development Act 1993*.

2. MEMBERSHIP OF CAP

Appointment of Members

- 2.1 The CAP will be constituted of five Members (**CAP Members**), to be appointed by the Council, comprising:
 - 2.1.1 one Member of the Council (**Council Member**); and
 - 2.1.2 four Independent Members (**Independent Members**), not being Members of the Council or State Parliament.
- 2.2 The Council may determine that the CAP will be constituted by a different number of members for different classes of development, in which case the relevant details will be specified by the Council.
- 2.3 When appointing CAP Members, the Council may have regard to the following:
 - 2.3.1 the candidate's knowledge of the operation and requirements of the Act and, during transition to the Act, the Development Act;
 - 2.3.2 in relation to Independent Members, the candidate's qualifications or experience in a field that is relevant to the activities of the CAP;

- 2.3.3 in relation to the Council Member, the candidate's experience in local government;
- 2.3.4 that a balance of qualifications and experience among CAP Members is desirable;
- 2.3.5 that gender diversity among CAP Members is desirable; and
- 2.3.6 such other matters as the Council considers relevant.

Appointment of Deputy Members

- 2.4 The Council may appoint Deputy Members to the CAP for the purpose of filling in for a CAP Member who is unable to attend a CAP meeting or part of a CAP meeting.
- 2.5 Where a Deputy Member appointed for the Council Member is also a member of the Council, that person may not act as a deputy for any other CAP Member (whereas a Deputy Member who is not a member of the Council may act as a deputy for any CAP Member).
- 2.6 Where more than one Deputy Member is appointed, the Council must specify the circumstances in which each Deputy Members (or any one or more of them) will be invited to attend a CAP meeting.
- 2.7 In appointing a Deputy Member, the Council may have regard to the matters in clause 2.3, as well as to the qualifications and experience of the CAP Member or CAP Members to whom the candidate will be a deputy.
- 2.8 Unless the context otherwise requires, a reference to a CAP Member in this document includes a Deputy Member.

Expression of Interest

- 2.9 The Council will call for expressions of interest for appointment of CAP Members, unless existing Members are reappointed by resolution of the Council.

Presiding Member and Acting Presiding Member

- 2.10 The Council will appoint an Independent Member to be the Presiding Member of the CAP for such term and on such conditions as determined by the Council.
- 2.11 The Presiding Member will preside at any CAP meeting at which he or she is present.

- 2.12 In the event that the Presiding Member is not present at a meeting (or part thereof) an Acting Presiding Member will be appointed by those CAP Members who are present at the meeting.
- 2.13 A Presiding Member is eligible to be reappointed as the Presiding Member at the expiry of his or her term of office as Presiding Member.
- 2.14 In the event that the Presiding Member resigns or is removed from office, the Council will appoint an Independent Member to be the Presiding Member for such term and on such conditions as determined by the Council.

Term of Appointment

- 2.15 Subject to clause 5, Independent Members will be appointed for a term of up to two years and on such other conditions as determined by the Council.
- 2.16 Subject to clause 5, the Council Member will be appointed for a term of up to one year and on such other conditions as determined by the Council.
- 2.17 Deputy Members will be appointed for a term of up to one year and on such other conditions as determined by the Council.
- 2.18 A CAP Member is eligible for reappointment for a further term, or further terms, upon the expiry of his or her current term.
- 2.19 A CAP Member whose term of office has expired may nevertheless continue to act as a Member until the vacancy is filled or for a period of six months from the expiry of the Member's term of office, whichever occurs first.

3. VACANCY IN MEMBERSHIP

- 3.1 In the event of a vacancy arising in the office of a CAP Member, the Council may appoint a person to be a CAP Member for the balance of the original CAP Member's term of office as soon as is reasonably practicable in the same manner as the original CAP Member was appointed.
- 3.2 The CAP Member appointed to fill a vacancy may be a Deputy Member in which case that person will automatically cease to be a Deputy Member.

- 3.3 In appointing a CAP Member pursuant to clause 3.1, the Council may have regard to the matters in clause 2.2 or 2.8 as the case requires.
- 3.4 A vacancy in the membership of the CAP will not invalidate any decisions of the CAP, provided a quorum is maintained during meetings.

4. CONDITIONS OF APPOINTMENT

- 4.1 At all times, CAP Members must act honestly, lawfully, in good faith, and in accordance with any code of conduct applicable to CAP Members.
- 4.2 CAP Members may be remunerated as determined by the Council for the reasonable time and costs incurred by CAP Members in attending CAP meetings.
- 4.3 Different levels of remuneration may be fixed by the Council for Independent Members, the Council Member, the Presiding Member and Deputy Members.
- 4.4 Upon the commencement of Section 83(1)(c) of the Act:
 - 4.4.1 CAP Members, excluding a Member who is a Member or former Member of the Council, must be accredited professionals under the Act; and
 - 4.4.2 CAP Members who are Members or former Members of the Council must have sufficient experience in local government to satisfy the Council that they are appropriately qualified to act as a Member of the CAP.

5. REMOVAL FROM OFFICE

- 5.1 A CAP Member will automatically lose office where:
 - 5.1.1 the CAP Member has become bankrupt or has applied to take the benefit of a law for the relief of insolvent debtors;
 - 5.1.2 the CAP Member has been convicted of an indictable offence punishable by imprisonment;
 - 5.1.3 in the case of a Council Member, the Member ceases to be a member of the Council.

- 5.2 Subject to Clause 5.4, the Council may by resolution remove a CAP Member from office where, in the opinion of the Council, the behaviour of the CAP Member amounts to:
- 5.2.1 a breach of a condition of his or her appointment as a CAP Member;
 - 5.2.2 misconduct;
 - 5.2.3 a breach of any legislative obligation or duty of a CAP Member;
 - 5.2.4 neglect of duty in attending to role and responsibilities as a CAP Member;
 - 5.2.5 a failure to carry out satisfactorily the duties of his or her office;
 - 5.2.6 a breach of fiduciary duty that arises by virtue of his or her office;
 - 5.2.7 inability to carry out satisfactorily the duties of his or her office.
 - 5.2.8 except in relation to Deputy Members, a failure without reasonable excuse to attend three consecutive CAP meetings without the CAP previously having resolved to grant a leave of absence to the CAP Member; or
 - 5.2.9 in relation to a Deputy Member, a failure without reasonable excuse on three consecutive occasions to attend a meeting of the CAP when requested to do so; or
 - 5.2.10 for any other reason the Council considers appropriate.
- 5.3 The removal of the CAP Member pursuant to clause 5.2 will take effect upon the Council passing a resolution to remove the CAP Member from office (unless the Council resolves otherwise), and such resolution will be confirmed in writing to the CAP Member within 7 days of being passed.
- 5.4 Prior to resolving to remove a CAP Member from office pursuant to clause 5.2, the Council must:
- 5.4.1 give written notice to the CAP Member of:
 - 5.4.1.1 its intention to remove the CAP Member from office pursuant to clause 5.2; and

5.4.1.2 the alleged behaviour of the CAP Member falling within clause 5.2.1 or reason the Council considers it appropriate to remove the CAP Member,

not less than 7 days before the meeting of the Council at which the matter is to be considered;

5.4.2 give the CAP Member an opportunity to make submissions to the Council on its intention to remove the CAP Member from office either orally at the Council meeting at which the matter is to be considered, or in writing by such date as the Council reasonably determines; and

5.4.3 have due regard to the CAP Member's submission in determining whether to remove the CAP Member from office.

Attachment 1



Item No: **15.4**

Subject: **COUNCIL ASSESSMENT PANEL – UPDATED TERMS OF REFERENCE**

Date: 9 February 2021

Written By: Manager Development Services

General Manager: City Assets and Services, Mr H Lacy

SUMMARY

In readiness for the introduction of the Planning and Design Code, the Local Government Association has prepared updated model Terms of Reference for adoption by Council Assessment Panels across all South Australian Councils.

It is recommended that Council endorse the updated Terms of Reference on behalf of the Council Assessment Panel, which has already considered and recommended the document for Council approval.

RECOMMENDATION

That Council adopt the Terms of Reference for the Council Assessment Panel, as presented in Attachment 1 to this report.

COMMUNITY PLAN

Culture: Enabling high performance
Culture: Supporting excellent, efficient operations.

COUNCIL POLICY

N/A

STATUTORY PROVISIONS

Development Act 1993
Planning, Development and Infrastructure Act 2016

BACKGROUND

At its meeting held on 28 January 2021, the City of Holdfast Bay Council Assessment Panel (CAP) considered the model Terms of Reference as updated by the Local Government Association. The CAP resolved to recommend that Council adopts the model Terms of Reference (provided as Attachment 1 to this report) on its behalf.

Refer Attachment 1

REPORT

The replacement of individual Council Development Plans with a single Planning and Design Code demands consistency in the manner in which Council Assessment Panels are appointed and maintained, particularly as all Independent Members of the CAP are now also required to hold qualifications and skills for appointment as Accredited Professionals under the *Planning, Development and Infrastructure Act 2016*.

Following consideration of the model Terms of Reference prepared by the Local Government Association at its meeting held on 28 January 2021, the CAP has recommended that Council adopt the Terms of Reference on its behalf.

The model Terms of Reference provide the framework for the appointment of Members to the Council Assessment Panel, whilst separate Meeting Procedures (to be adopted by the CAP independently of Council) outline the process for conducting meetings. Both the Terms of Reference and Meeting Procedures replace the existing CAP Operating Procedures (which combined the two).

There are no structural changes proposed in the model Terms of Reference that would alter the way in which CAP Members are presently appointed and governed by the Council, with both the method and tenure of appointment remaining unaltered for both the Elected Council Members and Independent Members. Similarly, the total number of Members remains unchanged at five (being the maximum number allowed).

Provision has been made, however, for the appointment of Deputy Members who can deputise for a full Member in their absence. Council has already appointed a Deputy Elected Member.

BUDGET

Not applicable.

LIFE CYCLE COSTS

Not applicable.

Item No: **15.5**

Subject: **ASSET MANAGEMENT PLANS – COMMUNITY FEEDBACK**

Date: 9 February 2021

Written By: Team Leader Asset Management, Manager Engineering

General Manager: City Assets & Services, Mr H Lacy

SUMMARY

Council's Asset Management Plans (AMPs) provide a snapshot of the current and future state of Council's infrastructure, and the proposed investment necessary to ensure council is developing, maintaining and renewing its assets in a cost effective and sustainable manner.

Council has five AMPs being - Buildings, Stormwater, Transport, Open Space & Coastal and Plant and Equipment. Council and the Audit committee endorsed the draft plans in October 2020 for public consultation.

The AMPs were referred for public consultation from the 3 - 27 November 2020. The results of engagement are reported in Attachment 1 with responses to submissions presented in Attachment 2. As a result of the community feedback, minor edits have been made to the AMPs and these, together with further minor edits and recent Council decisions, are presented in updated AMPs (refer Attachments 3 – 7).

There is a negligible change to the total capital expenditure forecast over the next 10 years which is \$83.2 million.

Administration now seeks final endorsement of the five revised asset management plans by Council.

RECOMMENDATION

That Council:

- 1. notes the results of public consultation and the subsequent responses provided to submissions; and**
 - 2. endorses the revised Asset Management Plans 2020.**
-

COMMUNITY PLAN

Community: Providing welcoming and accessible facilities

Economy: Harnessing emerging technology

Environment: Building an environmentally resilient city

Environment: Using resource efficiently

Culture: Enabling high performance

Culture: Being financially accountable

Culture: Supporting excellent, efficient operations

COUNCIL POLICY

Asset Management Policy

STATUTORY PROVISIONS

Local Government Act 1999, Section 122

Local Government (Financial Management) Regulations 2011, Regulation 5

See Section 1 in the Plans for specific legislation and relevant acts

BACKGROUND

The Local Government Act (1999) requires Council to review its Asset Management Plans (AMPs) within two years of a General Election, with a further six month extension granted as a result of Covid-19 disruption. Therefore, Council is legislatively required to update its AMPs prior to February 2021. The previous AMPs were adopted in 2016.

A report was presented to the Audit Committee at its meeting on 7 October (Report No: 306/20) and apart from some suggested minor changes to wording, the Audit Committee recommended the revised Asset Management Plans 2020 to Council for approval to undertake public consultation.

A report was presented to Council at its meeting on 27 October 2020 (Report No: 333/20) and as a result, Council endorsed the revised Asset Management Plans 2020 for public consultation.

The AMPs were placed on public consultation from the 3rd - 27th November 2020. The results of engagement are reported in Attachment 1, and responses in Attachment 2.

Refer Attachments 1 & 2

As a result of the community feedback, minor edits have been made to the AMPs and these, together with further minor edits and recent Council decisions, are presented in updated AMPs (refer attachments 3 – 7).

Refer Attachments 3 - 7

REPORT

The draft Asset Management Plans 2020 were placed on 25 days community consultation commencing on 3 November 2020. The consultation was promoted through an advertisement in the Adelaide Advertiser, as well as via Council's social media posts (Facebook and LinkedIn) and information on Council's *Your Holdfast* website. Consultation closed on 27 November 2020.

Council received 473 visits to various sites, and the documents were downloaded by 233 persons during the consultation period. Six (6) formal submissions were received by Council.

A number of the submissions provided comments that were related to other Council strategies (such as the Environmental Strategy and the draft Integrated Transport Strategy). As such, these had not been reflected in the AMPs at this stage, as any proposed changes as a result of the feedback need to be considered and approved under the headline strategy and then once approved, these changes will be reflected in the AMPs. However where the proposed change created a future cost impact (eg require new asset investment), these have been referenced in Future Directions section of the AMPs.

Minor edits were made following feedback from public consultation. A detailed list of feedback and responses is presented in Attachment 2.

Refer Attachment 2

Minor changes to the AMPs, including community feedback, new acquisitions and recent Council approval of asset investments at the Brighton Foreshore Holiday Park, have been included in the AMPs but did not change the overall 10 year capital expenditure profile substantially.

The updated AMPs are included in Attachments 3-7.

Refer Attachments 3-7

Key changes are summarised below:

Building AMP

- Section 7.3 - Operation and maintenance costs are reduced significantly as the budget for the Glenelg Oval Masterplan has been reduced over the 10 year period. Items to address high and very high risks have increased slightly.
- Appendix 4 – Risk Plan – Risks updated following community feedback and to align with Council's corporate risk plan including climate change risks. Risks around lease agreements have been considered and added to the risk plan. The development of a facility management plan for complex and high risk buildings has been added to the risk plan.

Stormwater AMP

- Clarified that tree net inlets are included as part of overall WSUD implementation and are also installed as part of Council's kerb replacement program.
- Noted that trees are not infrastructure, as defined in these AMPs, and are managed through the Environmental Strategy.
- Appendix 5 – Risk Plan – Risks updated following community feedback and to align with Council corporate risk plan including climate change risks.

Transport AMP

- Section 7.3- Operation and maintenance costs are reduced significantly as the budget for the Jetty Road Masterplan was reduced in the 10 year period.
- Appendix 4 – Risk Plan – Risks updated following community feedback and to align with Council corporate risk plan.

Open Space and Coastal AMP

- Brighton Oval Masterplan project costs have been included in the 2021 FY.
- Section 7.3 - Operation and maintenance costs have been reduced significantly, as the budget for the Coast Park and Kingston Park Masterplan is reduced in the 10 year period.
- Appendix 4 – Risk Plan – Risks updated following community feedback and to align with Council corporate risk plan including climate change risks.

Plant and Equipment

- There were numerous comments around electric vehicles and reducing Council's carbon footprint. These items are addressed in Council's Environment Strategy.

BUDGET

The Asset Management Plans inform Council's Long Term Financial Plan (LTFP). As such, decisions made in the AMPs may impact significantly upon Council's Long Term Budget.

The updates made following community consultation have not had a material impact on the LTFP and budget forecast outlined in previous draft 27 October 2020 versions (Report No: 333/20).

The estimated capital expenditure on the 10 years 2020/21 to 2029/30 is \$83.2M.

LIFE CYCLE COSTS

The asset management plans inform the Long Term Financial Plan. As such, decisions made in the asset management plans may impact significantly upon Council's Long Term Budget. Life cycle cost estimates are considered specifically in each plan. This includes provision for risk and improvement items identified in the plan.

Changes made following community feedback have lowered anticipated operations and maintenance expenditure over the 10 year period, largely due to reduced or deferred acquisition costs for major projects, such as the Jetty Road and Glenelg Oval Masterplans.

Item No: **15.6**

Subject: **REPRESENTATION REVIEW OPTIONS PAPER**

Date: 9 February 2021

Written By: Team Leader Governance

General Manager: Strategy and Business Services, Ms P Jackson

SUMMARY

Following Council's resolution on 8 September 2020 (C080920/2025- Report No. 242/20 Representation Review Commencement 2020/21), the Representation Review process has commenced.

A Representation Options Paper (Options Paper) has been prepared by Council's consultant, pursuant to the requirements of Section 12(5) and (6) of the *Local Government Act 1999* (the Act) and is attached to this report. The Options Paper examines the advantages and disadvantages of various options that are available to the City of Holdfast Bay in respect to its future composition and structure. The Act requires, as part of the review process, that the Options Paper be released for public consultation for a period of at least six (6) weeks (s12(7) of the Act).

This report is for Council to endorse the Options Paper and for public consultation to commence. It is recommended consultation from Thursday 18 February 2021 and close 5pm on Friday 9 April 2021, which allows for more than the six (6) weeks minimum consultation (and allows for the Easter public holidays).

RECOMMENDATION

That Council endorses the Representation Options Paper to be released for public consultation.

COMMUNITY PLAN

Community: Fostering an engaged and contributing community
Culture: Providing customer-centred services
Culture: Enabling high performance
Culture: Being financially accountable
Culture: Supporting excellent, efficient operations

COUNCIL POLICY

Community Consultation and Engagement Policy

STATUTORY PROVISIONS

Local Government Act 1999

Statutes Amendment (Local Government Review) Bill 2020

BACKGROUND

Council's last Representation Review was conducted in 2012/2013.

On 9 July 2020, the Minister for Transport, infrastructure and Local Government declared that the City of Holdfast Bay must undertake a Representation Review by October 2021.

C L Rowe and Associates have been engaged to undertake the review on behalf of Council (as a qualified person pursuant to section 12(5) of the Act).

REPORT

An Options Paper prepared by Council's consultant is attached for consideration, which includes:

- a review process overview
- the option of the Office of the Mayor versus a Chairperson
- the option of Area Councillors (in addition to Ward Councillors)
- the division of the Council area into wards or no wards
- elector representation
- ward structure (including ward representation, boundaries and identification)
- ward structure assessment criteria
- ward structure options (five (5) options)

Refer Attachment 1

Proposed ward structure options range from a total of twelve (12) elected members (not including the Mayor) to eight (8) elected members (not including the Mayor). The options provided as examples are:

Option	Number of wards	Number of elected member for each ward	Number of elected members
1 (current structure)	4	3	12 (13 including the Mayor)
2	5	2	10 (11 including the Mayor)
3	3	3	9 (10 including the Mayor)
4	4	2	8 (9 including the Mayor)
5	No wards		

Whilst there is the ability for Council to maintain the existing status quo of 12 (12) elected members (plus the Mayor) under current legislative provisions, Council's attention is drawn to the

potential changes being proposed by the *Statutes Amendment (Local Government Review) Bill 2020* (the Bill). Changes proposed would limit the number of elected members to twelve (12), including the Mayor. If Council proceeded with thirteen (13) elected members it may have to review its elected member numbers earlier than the usual eight (8) year review cycle.

When the time comes for deciding which structure to adopt, Council is not obliged to choose from the options presented in this Options Paper. The options provided are examples for discussion and consideration and do not constrain Council from considering other possibilities.

Once the Options Paper is endorsed by Council, members of the public will be invited to provide written submissions on the Options Paper during a first stage of consultation. There are a minimum of two consultations required for the representation review process. Feedback on the possible options will be sought from the public and the public may also propose other options for Council's consideration.

In accordance with Council's Community Consultation and Engagement Policy the level of engagement will be active engagement. Notices of public consultation will be published as required by the Act in the Gazette, the Advertiser and on Council's website www.yourholdfast.com/representation-review, providing details of how to consider the Options Paper and provide written submissions.

The views of the community will be collected via:

- council's website which includes an online survey
- written submissions by email or letter, and
- hard copy survey forms available with copies of the Options Paper via the Civic Centre and Glenelg and Brighton libraries.

Additional promotion will be through:

- a registered user update (via email to 1800 emails on the database)
- Council's Twitter account every week
- Council's LinkedIn account
- Council's Facebook page
- Holdfast News – e-newsletter, and
- Displays in the Brighton Civic Centre and Brighton/ Glenelg libraries.

All written submissions received as part of the first stage of consultation will be forwarded to Council's consultant who will prepare a Representation Review Report. This report will include information regarding the options Council considered, responses to written submissions and the proposal for future composition and structure. Once the Representation Review Report has been endorsed by Council it will be released for stage two of public consultation for three (3) weeks. The public will again be invited to make written submissions and those that provide written submissions under this second consultation stage will also be afforded the opportunity to attend a Council meeting to speak to the chamber.

At the conclusion of the second stage of consultation, a final report will be prepared for Council's adoption and referral to the Electoral Commissioner of SA.

BUDGET

The budget for the Representation Review was approved by Council on 8 September 2020 (C080920/2025). The current process is within budget at this stage.

LIFE CYCLE COSTS

Not applicable.

Attachment 1





ELECTOR REPRESENTATION REVIEW

REPRESENTATION OPTIONS PAPER

(SECTION 12(4) OF THE LOCAL GOVERNMENT ACT 1999)





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1. INTRODUCTION

Section 12(3) of the *Local Government Act 1999* (the Act) indicates that the purpose of an “elector representation review” is to determine whether its community would benefit from an alteration to Council’s composition or ward structure.

Section 12(4) of the Act states: “A review may relate to a specific aspect of the composition of the council, or of the wards of the council, or may relate to those matters generally – but a council must ensure that all aspects of the composition of the council, and the issue of the division, or potential division, of the area of the council into wards, are comprehensively reviewed under this section at least once in each relevant period that is prescribed by the regulations”.

The Minister for Local Government has specified (by way of a notice published in the Government Gazette on 9 July 2020) that the City of Holdfast Bay (the ‘Council’) is required to undertake and complete a review during the period October 2020 – October 2021.

This paper has been prepared in accordance with the requirements of Section 12(5) and (6) of the Act; and examines the advantages and disadvantages of the various options that are available to Council in respect to its future composition and structure. It contains information pertaining to the review process; elector distribution and ratios; comparisons with other councils; demographic trends; population projections; residential development opportunities which may impact upon future elector numbers; and alternative ward structure options.

The key issues that need to be addressed during the review include:

- the principal member of Council, more specifically whether it should be a Mayor elected by the community or a Chairperson selected by (and from amongst) the elected members;
- the composition of Council, including the number of elected members required to provide fair and adequate representation to the community and the need for area councillors in addition to ward councillors (where the council area is to be divided into wards);
- the division of the Council area into wards or the abolition of wards; and
- the level of ward representation within, and the name of, any future proposed wards.

The review also needs to be mindful of the potential ramifications of the *Statutes Amendment (Local Government Review) Bill 2020* (the Bill) which was introduced to state parliament in June 2020. This Bill seeks to amend the provisions of the Act, including matters relating to the composition of councils and the elector representation review process.

At the end of the review process, any proposed changes to Council’s composition and/or the ward structure (and/or the abolition thereof) should serve to uphold the democratic principle of “one person, one vote, one value”.

2. BACKGROUND

The City of Holdfast Bay, as proclaimed in January 1997, resulted from a merger of the former City of Glenelg and the former City of Brighton. The amalgamation initially established a Council structure which incorporated nineteen (19) elected members (i.e. the Mayor, a Deputy-Mayor, five (5) aldermen and twelve (12) councillors); and retained the then existing ward structures (total of six (6) wards). This structure was reviewed and, in May 1997, was amended to comprise thirteen (13) elected members (i.e. the Mayor and twelve (12) ward councillors), with six (6) wards each being represented by two (2) councillors.

A further review was undertaken in 1999. As a consequence, the City of Holdfast Bay was divided into four (4) wards, all of which were represented by three (3) councillors. The Mayor was the thirteenth and principal member of Council.

Subsequent reviews resulted in the composition and ward structure being retained, with some adjustments to the ward boundaries so as to achieve a more equitable distribution of electors between the wards.

The Council area covers approximately 13.72km²; had an estimated resident population of 36,983 at 30 June 2019; and is currently divided into four (4) wards (refer Map 1), with each of the wards being represented by three (3) councillors (a total of twelve (12) councillors).

Table 1 provides data pertaining to the number of electors within each of the current wards, and demonstrates the variance in respect to the elector ratios between the wards.

Table 1: Current ward structure - elector numbers and elector ratios

Ward	Crs	H of A Roll	Council Roll	Electors	Ratio	% Variance
Glenelg	3	6,810	50	6,860	1:2,287	- 1.04
Somerton	3	6,970	24	6,994	1:2,331	+ 0.89
Brighton	3	6,948	12	6,960	1:2,320	+ 0.40
Seacliff	3	6,907	8	6,915	1:2,305	- 0.25
Total	12	27,635	94	27,729		
Average					1:2,311	

Source: Electoral Commission SA (15 July 2020) and Council Voters Roll (15 September 2020)

The current ward structure can be retained (in the short term) because the elector ratios in all of the existing wards lay well within the specified 10% quota tolerance limit prescribed under Section 33(2) of the Act (refer 7.3 - Quota).

However, the Bill which is presently before the Legislative Council of parliament, seeks to:

- cap the number of elected members (including the Mayor) at twelve (12);
- abolish the appointment of a principal member of Council by the elected members (i.e. a Chairperson); and
- introduce an abridged representation review process which incorporates the preparation/provision of only one report (for public consultation purposes) and only one public consultation stage.

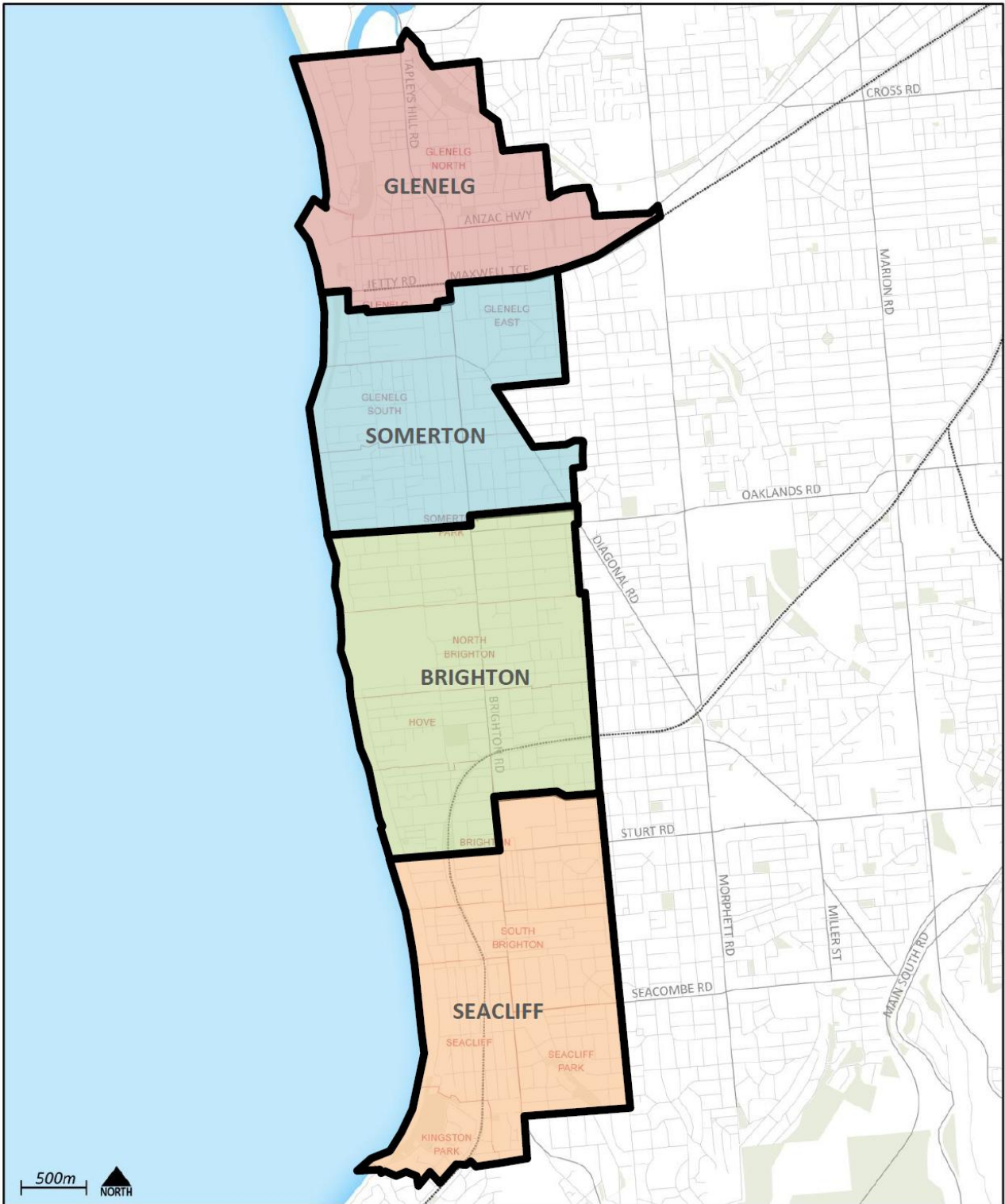
The proposed changes to the Act should be taken into consideration at this time, if only to understand the potential ramifications upon Council's future composition and structure, if and when the Bill is passed by Parliament.

Regardless, to ensure the completion of a comprehensive review, alternative ward structure options must be considered with the view to identifying a structure that:

- provides a more equitable balance of electors (which can be maintained, within tolerance, over the extended period between reviews);
- allows for likely fluctuations in elector numbers, primarily as a consequence of future population growth and residential development; and
- exhibits an elector ratio that is similar, by comparison, to that exhibited by other councils of a similar size and type (i.e. avoids over-representation).

Alternative ward structure options have been presented later in this paper (refer section 8 - Ward Structure Options, page 21).

Map 1: Current ward structure



3. REVIEW PROCESS

Sections 12(5) - 12(12a) of the Act outline the process that Council must adhere to when undertaking its review. A brief summary of this process is as follows.

3.1 Representation Options Paper

The review is commenced with the preparation of a "Representation Options Paper" by a person who, in the opinion of Council, is qualified to address the representation and governance issues that may arise during the course of the review. Council appointed CL Rowe and Associates to undertake this role.

The "Representation Options Paper" must examine the advantages and disadvantages of the options available in respect to a range of issues relating to the composition and structure of Council. The provisions of the Act specifically require Council to examine issues such as the need for more than twelve (12) elected members and whether the division of the council area into wards should be retained or abolished.

3.2 First Public Consultation

Council is currently advising the community that the review is being undertaken and the "Representation Options Paper" is available for consideration. An invitation is being extended to any interested person to make a submission to Council by 5.00pm on Friday 9th April 2021.

Section 12(7)(a)(ii) of the Act specifies that the consultation period shall be at least six (6) weeks in duration.

3.3 Representation Review Report

At the completion of the first of the prescribed public consultation stages Council will consider the available options in respect to its future composition and structure, as well as the submissions received from the community. Council will make "in principle" decisions regarding the elector representation arrangements it favours and desires to bring into effect at the next Local Government elections. Council will then prepare a "Representation Review Report" which will outline its proposal and the reasons for such, as well as provide details of the submissions that were received during the first public consultation period and its responses thereto.

3.4 Second Public Consultation

Council will initiate a second public consultation (by means of public notices) seeking written comments on the "Representation Review Report" and the preferred proposal.

Section 12(9)(b)(ii) of the Act specifies that the second consultation period shall be at least three (3) weeks in duration.

3.5 Final Decision

Council will consider the submissions received in response to the second public consultation, hear from the individual community members who may wish to address Council in support of their submission, finalise its decision, and prepare a report for presentation to the Electoral Commissioner.

3.6 Certification

The final stage of the review involves certification of the Council proposal by the Electoral Commissioner and gazettal of any amendments to Council's composition and/or ward structure.

Any changes to Council's composition and/or ward structure as a consequence of the review will come into effect at the next Local Government election (scheduled for November 2022).



4. COMPOSITION OF COUNCIL

Section 51 of the Act indicates that a council may constitute a Mayor or Chairperson, with all other elected members being councillors, whether they represent the council area as a whole or a ward. The key issues relating to the future composition of Council are as follows.

4.1 Mayor/Chairperson

The principal member of Council has always been a Mayor who is elected by the community as a representative of the council area as a whole. The only alternative at this time is a Chairperson who is chosen by (and from amongst) the elected members of council.

The roles and responsibilities of a Mayor and a Chairperson are identical in all respects; however, there are differences in their election/selection and their voting rights in chamber.

A Mayor is elected by all of the electors for a period of four (4) years and, as such, provides stable community leadership. By contrast, a Chairperson can serve for a term of one (1) to four (4) years (as determined by council). The latter provides flexibility and the opportunity for a number of elected members to gain experience as the principal member over the term of a council.

In addition, an elected Mayor does not have a deliberative vote on a matter before council but has a casting vote, whereas a Chairperson has a deliberative vote at a council meeting but, in the event of a tied vote, does not have a casting vote.

Further, as an election (or supplementary election) for an elected Mayor must be conducted across the whole of the council area, a significant cost can be incurred by council on every occasion the position is contested. The selection of a Chairperson is not reliant upon an election and, as such, costs will only be incurred by council where the incumbent's position as a councillor is contested.

It should also be noted that:

- the Bill seeks to abolish the position of a selected Chairperson;
- at present all of the metropolitan councils have an elected mayor and only fifteen regional councils have a Chairperson, although all bear the title of Mayor (as currently allowed under Section 51(1)(b) of the Act);
- candidates for the office of Mayor cannot also stand for election as a councillor and as such, the experience and expertise of unsuccessful candidates will be lost to council; and
- any proposal to change the principal member from an elected Mayor to a selected Chairperson at this time cannot proceed unless a poll of the community has been conducted in accordance with the requirements of Section 12 (11a-d) of the Act and the result of the poll favours the proposed change.

4.2 Area Councillors (in addition to ward councillors)

Section 52 of the Act indicates that councillors can be elected as a representative of a ward, or alternatively, to represent the council area as a whole (whether or not the council area is divided into wards).

Where the council area is divided into wards, an area councillor adopts a similar role to that of the former office of alderman and focuses on the council area as a whole rather than a ward.

Arguments in favour of "area councillors" (in addition to ward councillors) include:

- the area councillor should be free of parochial ward attitudes and responsibilities;
- the area councillor may be an experienced elected member who can share his/her knowledge and experience with the ward councillors;
- the area councillor is free to assist the principal member and ward councillors, if required; and
- the lines of communication between council and the community are enhanced through the greater number of elected members.

The opposing view is that an area councillor holds no greater status than a ward councillor; has no greater responsibilities than a ward councillor; and need not comply with any extraordinary or additional eligibility requirements. In addition, it should be noted that:

- additional elected members ("area councillors") will create additional expense;
- any contested election for area councillors must be conducted across the whole of the council area at considerable cost;
- area councillors are considered to be an unnecessary tier of representation and therefore are not a popular option amongst councils (i.e. only the City of Adelaide has "area councillors" in addition to councillors);
- ward councillors do not have to reside in the ward which they represent and, as such, the traditional role and/or basis for the ward councillor has changed to a council-wide perspective;
- ward councillors generally consider themselves to represent not only their ward, but the council area as a whole (like an area councillor), and it is suggested that their role and actions within the council chamber, and the functions they perform on behalf of council, generally reflect this attitude and circumstance; and
- the task and expense of contesting council-wide elections for an area councillor can be prohibitive, and may deter appropriate/quality candidates.

4.3 Ward Councillors

Section 52(2)(b) of the Act indicates a councillor will, if the council area is divided into wards, be elected by the electors of a particular ward, as a representative of that ward.

As a person elected to the council, a ward councillor is required to represent the interests of residents and ratepayers; to provide community leadership and guidance; and to facilitate communication between the community and the council.



5. ELECTOR REPRESENTATION

Council must provide adequate and fair representation and generally adhere to the democratic principle of “one person, one vote, one value”.

Section 12(6) of the Act requires that, where a council is constituted of more than twelve (12) members, the elector representation review must examine the question of whether the number of elected members should be reduced. In addition, Sections 26(1) and 33(1) of the Act express the need to ensure adequate and fair representation while at the same time **avoiding over-representation in comparison to other councils of a similar size and type** (at least in the longer term).

The comparison of councils is not a straightforward exercise, given that no two councils are identical in terms of their size (elector numbers and/or area), population, topography, communities of interest and/or predominant land uses. However, it can provide some guidance in regards to an appropriate elector ratio or level of representation (number of councillors).

Table 2 provides (for comparison purposes) the elector numbers, elector ratios (i.e. the average number of electors represented by a councillor), and the size/area of the metropolitan councils. The data indicates that the City of Holdfast Bay is one of the smaller of the metropolitan councils in terms of area and elector numbers, has an average number of elected members, and exhibits a relatively low elector ratio (1:2,311).

Table 2: Elector data and representation (metropolitan Adelaide councils)

Council	Councillors	Electors	Elector Ratio
Walkerville (1.34 km ²)	8	5,729	1:716
Gawler (41.10km ²)	10	18,247	1:1,825
Prospect (7.81 km ²)	8	14,904	1:1,863
Norwood Payneham & St Peters (15.1km ²)	13	25,575	1:1,967
Unley (14.29 km ²)	12	27,412	1:2,284
Holdfast Bay (13.72 km ²)	12	27,729	1:2,311
Adelaide Hills (795.1 km ²)	12	29,600	1:2,467
Burnside (27.53 km ²)	12	31,722	1:2,644
West Torrens (37.07 km ²)	14	41,843	1:2,989
Campbelltown (24.35 km ²)	10	35,837	1:3,584
Mitcham (75.55 km ²)	13	48,668	1:3,744
Adelaide* (15.57 km ²)	7	27,964	1:3,995
Playford (344.9 km ²)	15	63,633	1:4,242
Port Adelaide/Enfield (97.0 km ²)	17	86,084	1:5,064
Marion (55.5km ²)	12	66,137	1:5,511
Charles Sturt (52.14 km ²)	16	87,107	1:5,444
Tea Tree Gully (95.2 km ²)	12	73,659	1:6,138
Salisbury (158.1 km ²)	14	96,240	1:6,874
Onkaparinga (518.4 km ²)	12	127,327	1:10,611

Source: ECSA (15 September and 20 October 2020); and City of Holdfast Bay Supplementary Voters Roll (25 September 2020)

Note: City of Adelaide also comprises four (4) “area councillors”; and Mayors are not included in elector ratio calculations.

When determining the appropriate future composition of Council, some consideration needs to be given to the role of the elected members, as the commitment and workloads of the elected members need to be taken into account. Section 59 of the Act specifies that the role of a member of council is:

- to participate in the deliberation and activities of council;
- to keep council's objectives and policies under review to ensure that they are appropriate and effective; and
- to keep council's resource allocation, expenditure and activities, and the efficiency and effectiveness of its service delivery, under review.

Section 59 also requires a person elected to the council to represent the interests of residents and ratepayers; to provide community leadership and guidance; and to facilitate communication between the community and the council.

In addition, it needs to be noted that the Bill seeks to restrict the total number of elected members (including the principal member) in any council to twelve (12). Whilst there is uncertainty as to the fate of the Bill, the intent of the Bill is clear. This being the case, some consideration should be given to a reduction in the number of elected members at this time, if only to avoid the need for another elector representation review prior to the periodic Local Government election in 2026 (as per the requirements of the Bill).

If considering a reduction in the number of councillors, care must be taken to ensure that:

- there are sufficient elected members available to manage the affairs of Council;
- the elected member's workloads do not become excessive;
- there is an appropriate level of elector representation;
- there is potential for diversity in member's skill sets, experience and backgrounds is maintained; and
- there are adequate lines of communication between a growing community and Council.

A reduction in the number of elected members will serve to increase the elector ratio from the current 1:2,311 to 1:2,521 (eleven (11) councillors); 1:2,773 (ten (10) councillors); 1:3,081 (nine (9) councillors); or 1:3,466 (eight (8) councillors). These alternative elector ratios are still lower than the elector ratios exhibited by the larger of the metropolitan Adelaide councils (refer Table 2).

On the other hand, it would be difficult to mount a sustainable argument to increase the number of elector members at this time, despite the likelihood of some further population growth in the foreseeable future. As indicated earlier, the provisions of the current Act speak against over-representation, and require Council to examine and justify twelve (12) or more elected members.

Further, it is the intent of the Bill to set the maximum number of elected members in a council at twelve (12).

Notwithstanding the above, arguments in favour of an increase in elected members include:

- enhancing the lines of communication between council and the community;
- the greater the number of elected members, the greater the likelihood that the elected members will be more familiar with the experiences of, and issues confronting, the local community;
- the greater the number of elected members, the more likely the diversity in skill sets, expertise, experience and opinions; and
- an increase in the number of elected members may provide greater opportunity for community scrutiny and can make the elected members more accountable to their immediate constituents.

Finally, there are no inherent disadvantages in having an even or odd number of councillors. An odd number of councillors may serve to reduce the incidence of a tied vote in the Council chamber; however, it may also require the development/implementation of a ward structure which exhibits a varying level of representation between wards. The latter can be perceived as an imbalance by the community.



6. WARD STRUCTURE

Section 12(1)(b) of the Act indicates that council's can "divide, or redivide, the area of the council into wards, alter the division of the area of the council into wards, or abolish the division of the area of a council into wards".

6.1 Wards/No Wards

6.1.1 Wards

The advantages of a ward structure include:

- wards guarantee some form and level of direct representation to all parts of the council area and existing communities of interest;
- ward councillors can focus on local issues as well as council-wide issues;
- ward councillors may be known to their ward constituents (and vice versa);
- ward councillors can have an affiliation with the local community and an understanding of the local issues and/or concerns;
- the task and expense of contesting a ward election may be less daunting to prospective candidates;
- Council only has to conduct elections and supplementary elections within the contested wards (potential cost saving); and
- ward based elections have the potential to deliver councillors from different parts of the Council area, potentially resulting in a greater diversity in the skill sets, experience, expertise and opinions amongst the elected members.

The disadvantages of a ward structure include:

- ward councillors do not have to reside within the ward that they represent and, as such, may have no affiliation with the local community and/or empathy for the local issues and/or concerns;
- electors can only vote for councillors/candidates within their ward;
- candidates can be favoured by the peculiarities of the ward based electoral system (e.g. candidates elected unopposed or having attracted less votes than defeated candidates in other wards);
- ward councillors may develop ward-centric attitudes and be less focused on the bigger council-wide issues;

- ward boundaries are lines which are based solely on elector distribution and may serve to divide the community rather than foster civic unity;
- despite comparable ward elector ratios, inequitable levels of representation between wards and/or the physical sizes of wards can create a perception of imbalance in voting power within Council; and
- ward councillors generally consider themselves to represent not only their ward but the council area as a whole and, as such, the need for wards is questionable.

6.1.2 No Wards

The advantages of a "no wards" structure (i.e. the abolition of wards) include:-

- "no wards" is the optimum democratic structure as the electors vote for all of the vacant positions on council;
- the most supported candidates from across the council area will likely be elected;
- the elected members should be free of ward-centric attitudes;
- councillors may find it easier to take a whole-of-council approach to decisions;
- the lines of communication between council and the community should be enhanced, given that members of the community will be able to consult with any and/or all members of Council, rather than feel obliged to consult with their specific ward councillors;
- the structure still affords opportunities for the small communities within the council area to be directly represented on council, if they are able to muster sufficient support for a candidate;
- the structure automatically absorbs fluctuations and there is no requirement for compliance with specified quota tolerance;
- the introduction of postal voting has facilitated the dissemination of campaign literature throughout the council area, thereby reducing the difficulty and cost of contesting a council-wide election campaign; and
- successful candidates generally have to attract no more votes than they would have received/required under a ward based election.

The disadvantages of a "no wards" structure include:-

- the elected members could come from the more heavily populated parts of the council area rather than from across the whole of the council area;
- single interest groups may find it easier to achieve the numbers needed to be elected;

- perception that elected members may not have any empathy for, or affiliation with *all* communities across the whole council area;
- Council has to conduct elections and supplementary elections across the whole of the council area (at a significant expense);
- the more popular or known councillors may receive more enquiries from the public (i.e. inequitable workloads); and
- potential candidates for election to Council may be deterred by the perceived difficulties and expense associated with contesting council-wide elections.

6.2 Ward Representation

6.2.1 Single Councillor Ward

Wards represented by a single councillor are generally small in area and therefore afford the ward councillors the opportunity to be more accessible to their constituents and able to concentrate on issues of local importance. Due to the small size of the wards it can be difficult to identify suitable ward boundaries, maintain entire communities of interest within a ward, and sustain significant fluctuations in elector numbers (and therefore comply with the specified quota tolerance limits for any length of time). The work load of the ward councillor can also be demanding, and absenteeism by the elected member (for whatever reason and/or period) will leave the ward without direct representation.

6.2.2 Two Councillors per Ward

Two councillors representing a ward is traditional and/or common, allows for the sharing of duties and responsibilities between the ward councillors, can lessens the likelihood of ward-centric attitudes given that the ward is represented by two individuals, and affords continuous ward representation should one ward councillor be absent.

6.2.3 Multi-Councillor Ward

Multi-councillor wards are generally larger in area and therefore the overall ward structure can be relatively simple. Councillor absenteeism can be easily covered, the work load of the ward councillors can be shared, there are greater perceived lines of communication between ward councillors and their constituents, there is more flexibility in regards to ward quota (i.e. the larger wards can accommodate greater fluctuations in elector numbers), and there is a greater likelihood that communities of interest can be incorporated (in their entirety) in a ward.

6.2.4 Varying Ward Representation

There are no inherent disadvantages associated with varying levels of representation between wards. However, such structures can be seen to lack balance and/or equity, with the larger wards (in elector and ward councillor numbers) being perceived as having a greater, more influential voice on council, even if the elector ratios within the wards are consistent.

6.3 Ward Boundaries

A ward structure should have a logical basis and, where possible, exhibit boundaries which are easily identified and readily accepted by the community. Accordingly, every effort has been made to align proposed possible future ward boundaries with existing, long established suburb boundaries, main roads, or prominent geographical and/or man-made features.

6.4 Ward Identification

The means of ward identification are limited.

The allocation of letters, numbers and/or compass points (e.g. north, south, central etc) are all considered to be acceptable, but lack imagination and fail to reflect the character and/or history of the council area. The same cannot be said for the allocation of names of local heritage/cultural significance.

The allocation of suburb names (as per the current ward structure) can be confusing and fails to reflect the existence of all twelve suburbs within the council area. Whilst this is not a major issue, the review affords the opportunity for the community and Council to consider appropriate alternatives. Accordingly, Council welcomes suggestions from the community in respect to the issue of the names/identification of future wards.

7. WARD STRUCTURE ASSESSMENT CRITERIA

Section 33(1) of the Act requires that the following matters be taken into account, as far as practicable, in the formulation of a proposal that relates to the boundaries of a ward or wards:

- a) the desirability of reflecting communities of interest of an economic, social, regional or other kind;
- b) the population of the area, and of each ward affected or envisaged by the proposal;
- c) the topography of the area, and of each ward affected or envisaged by the proposal;
- d) the feasibility of communication between electors affected by the proposal and their elected representatives;
- e) the nature of substantial demographic changes that may occur in the foreseeable future; and
- f) the need to ensure adequate and fair representation while at the same time avoiding over-representation in comparison to other councils of a similar size and type (at least in the longer term).

Relevant information pertaining to the above matters is as follows:

7.1 Communities of Interest

The issue of “communities of interest” can be very complex and, as such, local knowledge will be particularly valuable.

In the past the then Local Government Boundary Reform Board indicated that:

- “communities of interest” for the purpose of structural reform proposals, are defined as aspects of the physical, economic and social systems which are central to the interactions of communities in their living environment;
- “communities of interest” are identified by considering factors relevant to the physical, economic and social environment, including neighbourhood communities; history and heritage communities; sporting facilities; community support services; recreation and leisure communities; retail and shopping centres; work communities; industrial and economic development clusters; and environmental and geographic interests; and
- the analysis of the demographic data and profile will provide socio-economic indicators relevant to “communities of interest”.

In addition, Sections 26 and 33 of the Act make reference to “communities of interest” of an economic, social, regional or other kind.

The obvious existing communities of interest within the Council area are the suburbs of Brighton, Glenelg, Glenelg East, Glenelg North, Glenelg South, Hove, Kingston Park, North Brighton, Seacliff, Seacliff Park, Somerton Park and South Brighton.

The retention of entire suburbs within a proposed ward will serve (in part) to maintain and protect a perceived existing "community of interest".

7.2 Population and Demographic Trends

When developing potential future ward structures, consideration was given to demographic trends, as allowances have to be made to accommodate any identified or likely future fluctuations in elector numbers.

The following information should be of assistance in respect to this matter.

7.2.1 Elector Numbers

According to data provided by Electoral Commission SA, the total number of eligible electors in the Council area increased by 1,462 (5.58%) during the period September 2013 – September 2020 (refer Table 3). It is also noted that all of the existing wards recorded an increase in elector numbers, albeit at varying rates.

Table 3: Elector numbers per ward (September 2013 - September 2020)

Ward	Electors 2013	Electors 2020	Variation	% Variance
Glenelg	6,548	6,810	262	+4.00
Somerton	6,676	6,970	294	+4.40
Brighton	6,488	6,948	460	+7.09
Seacliff	6,461	6,907	446	+6.90
Total	26,173	27,635	1,462	+5.58

7.2.2 Residential Development

Council anticipates that residential in-fill development will continue to occur across the whole of the Council area, with the potential of a 10% - 15% increase in dwelling density being possible, although the uptake on potential redevelopment opportunities (e.g. the division of long existing allotments) is somewhat low at this time. Areas of residential development focus will continue to be along the foreshore; Glenelg and Glenelg North (including Adelphi Crescent, Jetty Road and Anzac Highway); and North Brighton (i.e. Minda Incorporated Brighton Campus).

7.2.3 Population Projections

Population projections prepared by the Department of Planning, Transport and Infrastructure (2020- now the Department for Infrastructure and Transport) indicate that the population of the City of Holdfast Bay is anticipated to increase by 2,727 or 7.46% (i.e. 36,532 to 39,258) during the period 2016 – 2036.

Whilst these projections are useful in that they provide an indication of the magnitude of the estimated future population increase within the Council area, DPTI warns that the projections represent a possible future population outcome based on assumption of continued population growth and a spatial distribution that is a reflection of current and likely government policies. Further, the population projections are not forecasts for the future but are estimates of future population based on particular assumptions about future fertility, mortality and migration.

7.2.4 Census Data

According to data provided by the Australian Bureau of Statistics (refer 3218.0 Regional Population Growth, Australia), the estimated population of the City of Holdfast Bay increased every year during the period 2005 – 2019 (i.e. from 34,007 to 37,435), which equates to a total increase of 3,428 or 10.08%.

7.2.5 Community Profile

The City of Holdfast Bay "Community Profile" (as prepared by .id – the population experts) indicates that, based on the 2016 census data and a comparison with the data applicable to the average for Greater Adelaide, the Council area had a lower proportion of people in the younger age groups (under 15 years) and a higher proportion of people in the older age groups (60+ years). The major areas of difference were:

- a larger percentage of persons aged 85 years and older (4.8% compared to 2.7%);
- a larger percentage of persons aged 65 to 69 years (6.9% compared to 5.3%);
- a larger percentage of persons aged 60 to 64 years (7.2% compared to 5.7%); and
- a smaller percentage of persons aged 0 to 4 years (4.3% compared to 5.9%).

The data also indicated that an estimated 5,010 persons (i.e. 14.3% of the local population) were in the age bracket 5 – 19 years. Four years on, a good percentage of these residents will likely have reached voting age; and this number will likely increase over the next eight years (i.e. prior to the next scheduled elector representation review in 2028/2029). Whilst some consideration should be given to this potential future increase in electors, the impact may not be significant overall, given that any increase may be offset (to a degree) by migration away from the Council area and the natural decline in the number of older electors in coming years. In regards to the latter, the 2016 data indicates that 7,614 persons (21.74% of the local population) were aged 55 – 69 years; and a further 5,962 persons (17.02% of the local population) were aged 70+ years.

Again, any assumptions regarding potential future elector numbers based on 2016 census age profiles need to be moderate, given the uncertainties associated with issues such as mortality and resident migration.

7.3 Quota

Section 33(2) of the Act indicates that a proposal which relates to the formation or alteration of wards of a council must observe the principle that the number of electors represented by a councillor must not vary from the ward quota by more than 10%. According to Section 33(2a)(b) of the Act, ward quota is determined to be: *"the number of electors for the area (as at the relevant date) divided by the number of councillors for the area who represent wards (assuming that the proposal were in operation and ignoring any fractions resulting from the division)."*

Given the above, any proposed future ward structure must incorporate wards wherein the distribution of electors is equitable, either in terms of numbers (if the wards have equal representation) or elector ratio. Under the latter circumstance, the elector ratio within each ward must be within 10% of the average elector ratio for the Council area.

Notwithstanding the above, Section 33(3) of the Act allows for the 10% quota tolerance limit to be exceeded in the short term, if demographic changes predicted by a Federal or State government agency indicate that the ward quota will not be exceeded at the time of the next periodic election.



8. WARD STRUCTURE OPTIONS

As indicated earlier, the existing ward structure can be retained under the current provisions of the Act because the elector ratios exhibited in all of the existing wards lay within the specified quota tolerance limits. This being the case, the existing ward structure has been presented as an option for consideration at this time (refer 8.1 Option 1), although it may be difficult to justify in regards to its level of representation; and the fact that it is potentially not sustainable in the long term given the provisions and intent of the Bill.

Three (3) additional ward structure options have been provided to **demonstrate** how the City of Holdfast Bay can be divided into wards, should the retention of wards be preferred over the alternative "no wards" arrangement. These options are only **examples** of how the Council area can be divided into wards under various composition scenarios, ranging from eight to ten ward councillors. No ward structure example has been provided based on eleven councillors, as Council believes that the level of representation within wards should be uniform, thereby avoiding an inequity in representation which could be perceived to afford the wards with more representation a greater, more influential voice on Council.

The presented ward structures have been developed to:

- ensure that all of the proposed wards exhibit a similar character (i.e. coastline and areas of established residential land uses);
- reflect some logical basis and an equitable distribution of elector numbers;
- exhibit a consistent level of representation between the proposed wards;
- accommodate anticipated future fluctuations in elector numbers;
- maintain existing communities of interest, where possible; and
- incorporate proposed ward boundaries which, where possible, align with suburb boundaries, main roads and/or prominent features.

The "no wards" structure has also been presented as an option, given the provisions of Section 12(1)(b) of the Act which allow for the abolition of wards.

It should be noted that any reduction in elected member numbers will save the community and Council a minimum of \$20,630 per annum per councillor (i.e. the prescribed member's allowance), although this should not be the defining factor when determining the most appropriate level of representation.

8.1 OPTION 1 (Current ward structure - Four wards, twelve councillors)

8.1.1 Description

The retention of the existing ward structure which divides the council area into four (4) wards, with each ward being represented by three (3) ward councillors.

8.1.2 Ward Representation

Ward	Councillors	Electors	Ratio	% Variance
Glenelg	3	6,860	1:2,287	- 1.04
Somerton	3	6,994	1:2,331	+ 0.89
Brighton	3	6,960	1:2,320	+ 0.40
Seacliff	3	6,915	1:2,305	- 0.25
Total	12	27,729		
Average			1:2,311	

8.1.3 Comments

The Council area has been divided into four (4) wards since 1999 (albeit in slightly different configurations over the years), with each ward being represented by three (3) ward councillors. As such, the existing ward structure is known to the local community and provides a level of ward representation which has long been accepted by the local community.

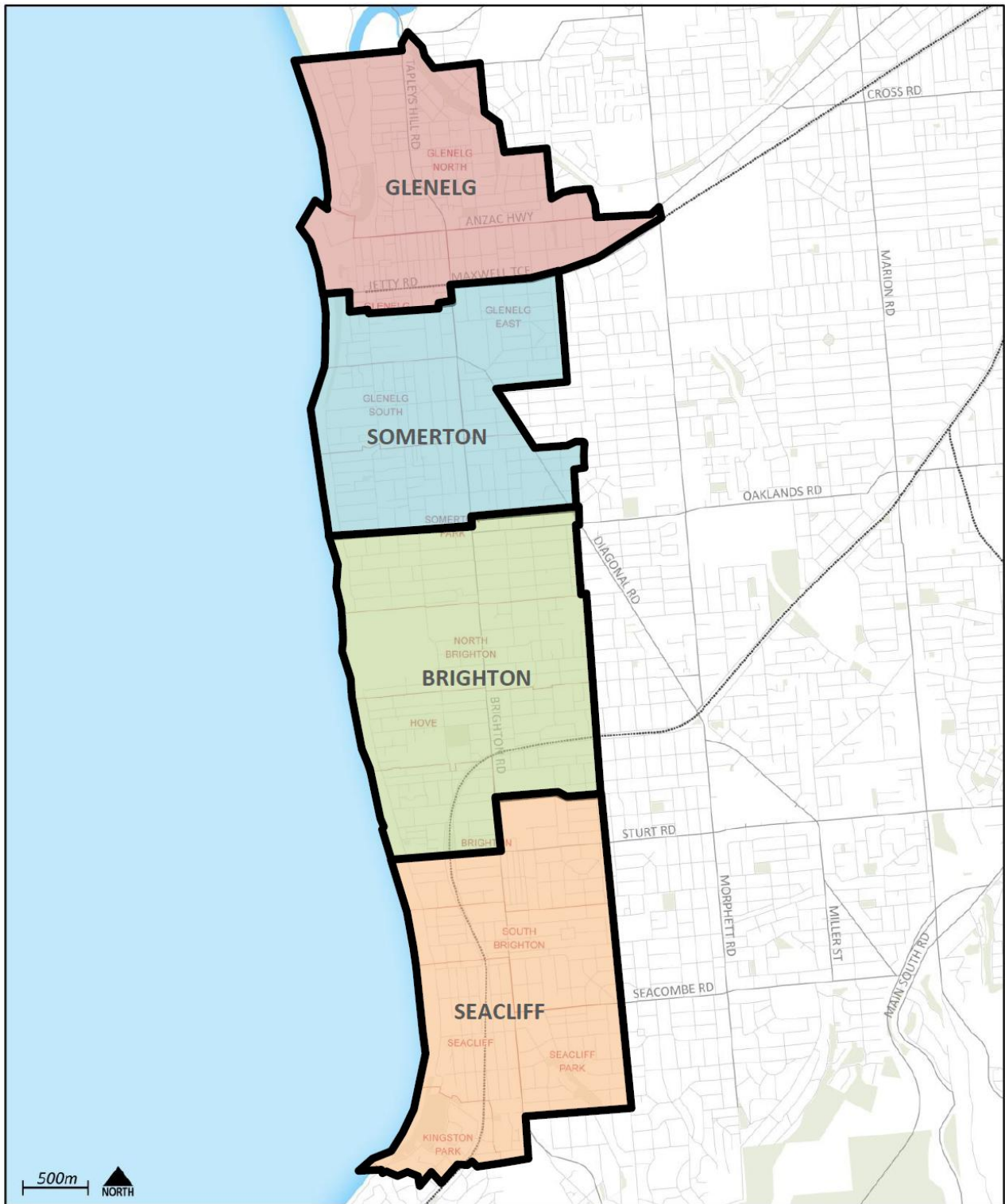
The level of representation in the wards is consistent and the elector ratios within each of the wards lay well within the specified quota tolerance limits (refer section 7.3 Quota). On the downside, the existing ward boundaries divide the suburbs (perceived communities of interest) of Glenelg, Glenelg East, Somerton Park and Brighton.

Notwithstanding the above, the retention of this ward structure may not be prudent or possible at this time, given the provisions of the Act, which require councils constituted of more than twelve (12) members to examine the question of whether the number of elected members should be reduced; and the intent of the Bill (i.e. to cap the number of elected members, including the principal member, at twelve (12)). This structure would not be compliant in future if the Bill is passed as is currently proposed.

Should the current ward structure be retained, and the Bill is passed, Council will likely be required to undertake another elector representation review prior to the scheduled Local Government election in 2026.

It should be noted that this ward structure can also accommodate eight (8) councillors (i.e. two (2) councillors per ward).

Option 1 (Current ward structure- four wards, twelve councillors)



8.2 OPTION 2 (Five wards, ten councillors)

8.2.1 Description

The division of the Council area into five (5) wards, with each of the proposed wards being represented by two (2) councillors.

Proposed Ward 1 incorporates the suburb of Glenelg North; and part of the suburb of Glenelg (north of High Street).

Proposed Ward 2 incorporates the suburbs of Glenelg East and Glenelg South; and part of the suburbs of Glenelg (south of High Street).

Proposed Ward 3 incorporates the suburb of Somerton Park; and part of the suburb of North Brighton (north of Cecelia Street).

Proposed Ward 4 incorporates the suburb of Hove; and part of the suburbs of Brighton (north of Sturt Road, Old Beach Road and Beach Road) and North Brighton (south of Repton Road).

Proposed Ward 5 incorporates the suburbs of South Brighton, Seacliff, Seacliff Park and Kingston Park; and part of the suburb of Brighton (south of Sturt Road, Old Beach Road and Beach Road).

8.2.2 Ward Representation

Ward	Councillors	Electors	Ratio	% Variance
Ward 1	2	5,559	1:2,780	+ 2.38
Ward 2	2	5,710	1:2,855	+ 2.96
Ward 3	2	5,329	1:2,665	- 3.91
Ward 4	2	5,502	1:2,751	- 0.79
Ward 5	2	5,629	1:2,815	+1.50
Total	10	27,729		
Average			1:2,773	

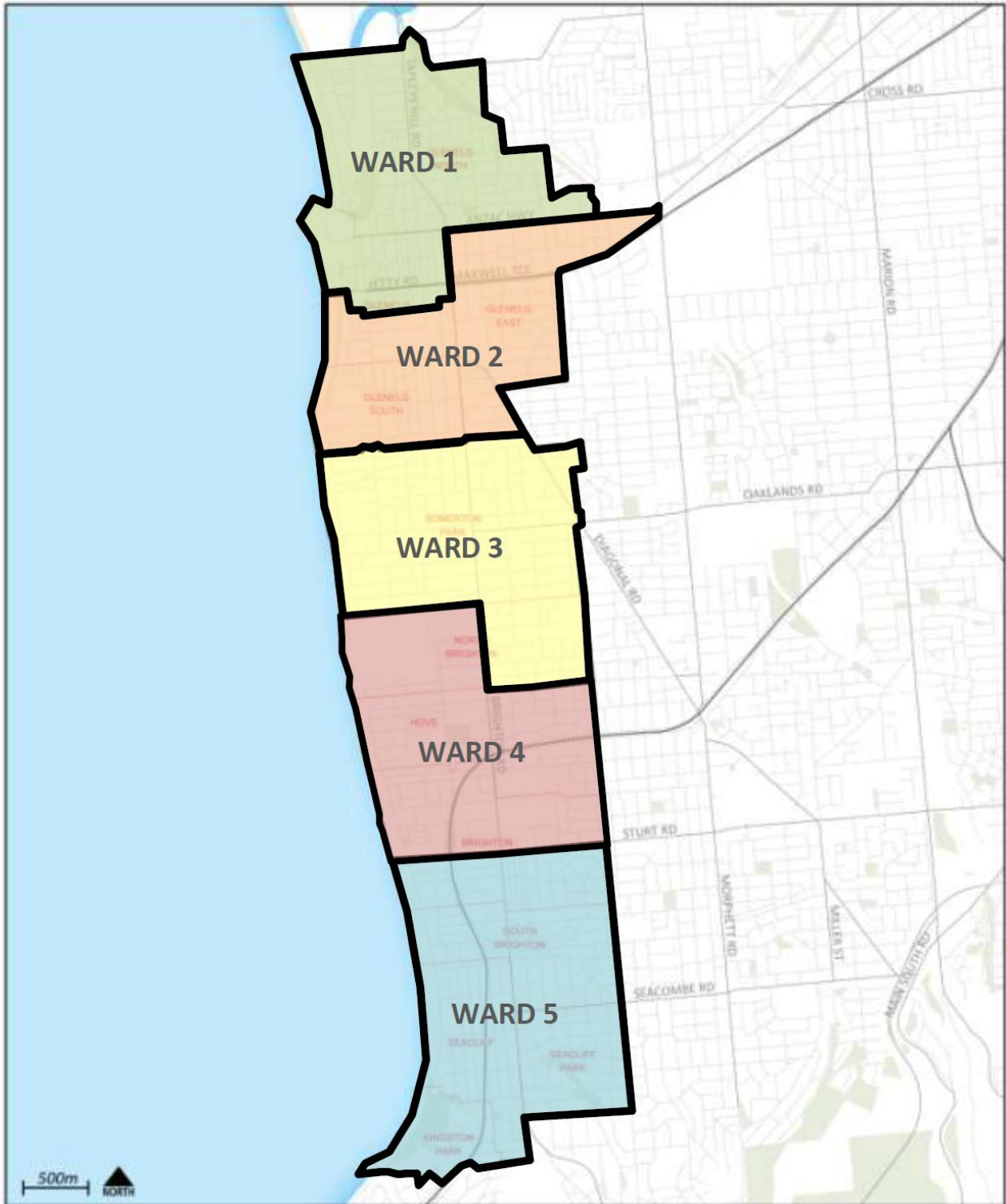
8.2.3 Comments

This proposed ward structure is slightly awkward in its configuration, but provides consistency in the level of ward representation (two (2) councillors) in each ward. In addition, it exhibits a relatively equitable distribution of electors between wards; complies comfortably with the specified quota tolerance limits; and, where possible, aligns proposed ward boundaries with long-established suburb boundaries, resulting in eight of the twelve suburbs being maintained (in their entirety) within a proposed ward.

Given the distribution of elector numbers between the proposed wards, each of the proposed wards should be capable of sustaining significant future fluctuations in elector numbers.

For example, under the worst case scenario whereby all future elector growth occurs in only one ward, each of the proposed wards could accommodate a minimum of 500 additional electors (before breaching the specified quota tolerance limits). As it is likely that the anticipated future population growth will occur across the whole of the Council area, this proposed ward structure should comfortably sustain any fluctuations in elector numbers until 2028/2029 (i.e. the next scheduled elector representation review).

Option 2 (Five wards, ten councillors)



8.3 OPTION 3 (Three wards, nine councillors)

8.3.1 Description

The division of the Council area into three (3) wards, with each of the proposed wards being represented by three (3) councillors.

Proposed Ward 1 incorporates the suburbs of Glenelg North, Glenelg and Glenelg East.

Proposed Ward 2 incorporates the suburbs of Glenelg South, Somerton Park and North Brighton; and part of the suburb of Hove (south of Holder Road).

Proposed Ward 3 incorporates the suburbs of Brighton, South Brighton, Seacliff, Seacliff Park and Kingston Park; and part of the suburb of Hove (south of Cecelia Street).

8.3.2 Ward Representation

Ward	Councillors	Electors	Ratio	% Variance
Ward 1	3	9,578	1:3,193	+ 3.62
Ward 2	3	8,935	1:2,978	- 3.33
Ward 3	3	9,216	1:3,072	- 0.29
Total	9	27,729		
Average			1:3,081	

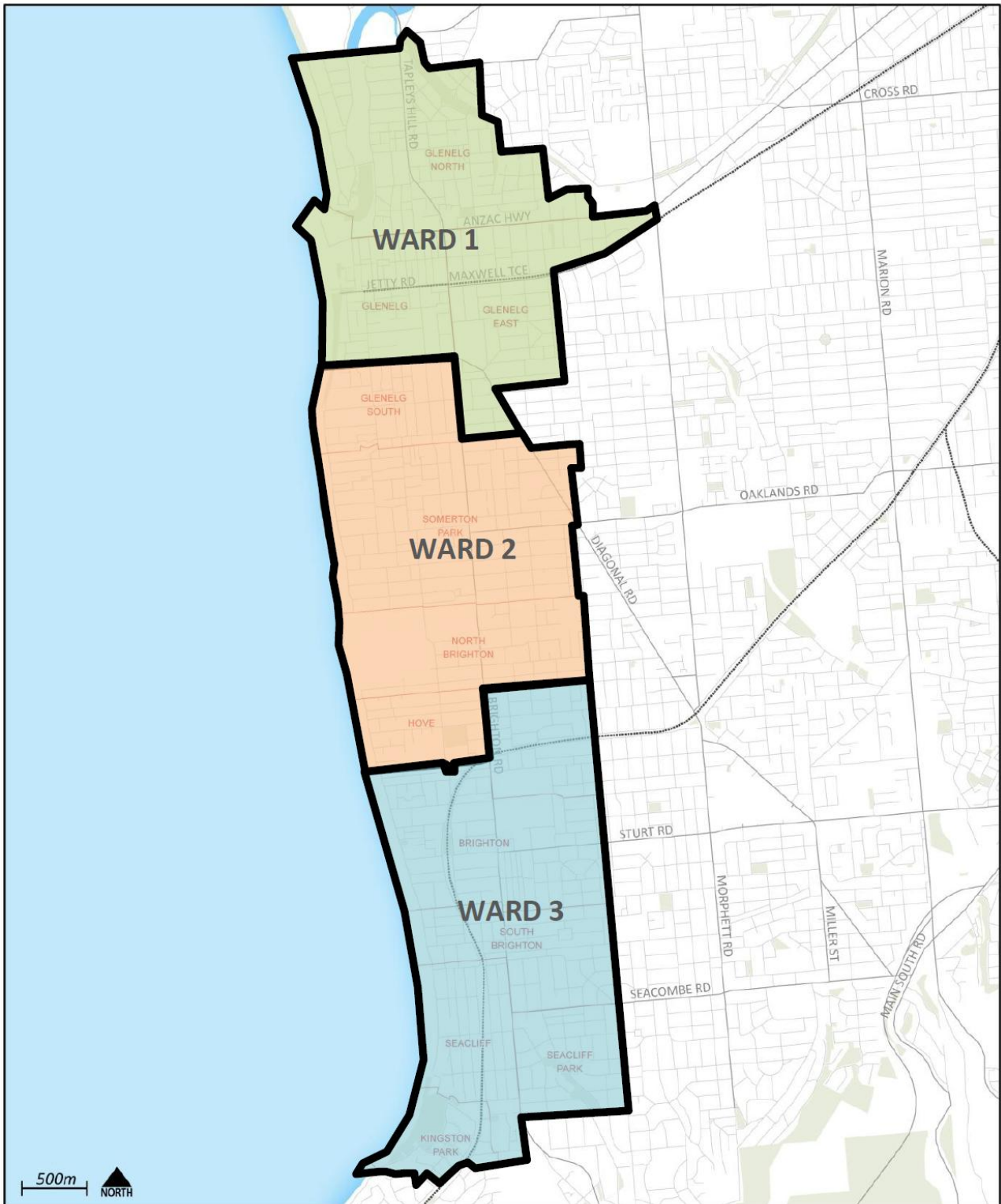
8.3.3 Comments

A simple three (3) ward structure which exhibits the same level of representation in each of the proposed ward (three (3) ward councillors); an equitable distribution of electors between the proposed wards; similarly sized wards; ward elector ratios which lay comfortably within the specified quota tolerance limits; and proposed ward boundaries which in the main align with existing suburb boundaries.

In addition, the proposed ward structure should be capable of sustaining considerable fluctuations in elector numbers because of the higher level of ward representation. For example, under the extraordinary circumstances whereby all future elector growth occurs only in proposed ward 1, the proposed ward can accommodate an additional 900 electors (before breaching the specified quota tolerance limits). Under similar circumstances proposed wards 2 and 3 could sustain approximately 2,000 and 1,500 additional electors respectively.

With three (3) councillors representing each of the proposed wards, there is the potential for the ward councillors to work together (albeit informally) in a greater number to address the local ward issues.

Option 3 (Three wards, nine councillors)



8.4 OPTION 4 (Four wards, eight councillors)

8.4.1 Description

The division of the Council area into four (4) wards, with each of the proposed wards being represented by two (2) councillors.

Proposed Ward 1 incorporates the suburb of Glenelg North; and part of the suburbs of Glenelg (north of jetty Road) and Glenelg East (north of the tram line).

Proposed Ward 2 incorporates the suburb of Glenelg South; and part of the suburbs of Glenelg (south of Jetty Road) , Glenelg East (south of the tram line) and Somerton Park (north of Whyte Street and Chopin Road).

Proposed Ward 3 incorporates the suburbs of North Brighton and Hove; and part of the suburbs of Somerton Park (south of Whyte Street and Chopin Road) and Brighton (north of Old Beach Road and Beach Road).

Proposed Ward 4 incorporates the suburbs of South Brighton, Seacliff, Seacliff Park and Kingston Park; and part of the suburb of Brighton (north of Sturt Road).

8.4.2 Ward Representation

Ward	Councillors	Electors	Ratio	% Variance
Ward 1	2	6,755	1:3,378	- 2.56
Ward 2	2	7,099	1:3,550	+ 2.41
Ward 3	2	6,960	1:3,480	+ 0.40
Ward 4	2	6,915	1:3,458	- 0.25
Total	8	27,729		
Average			1:3,466	

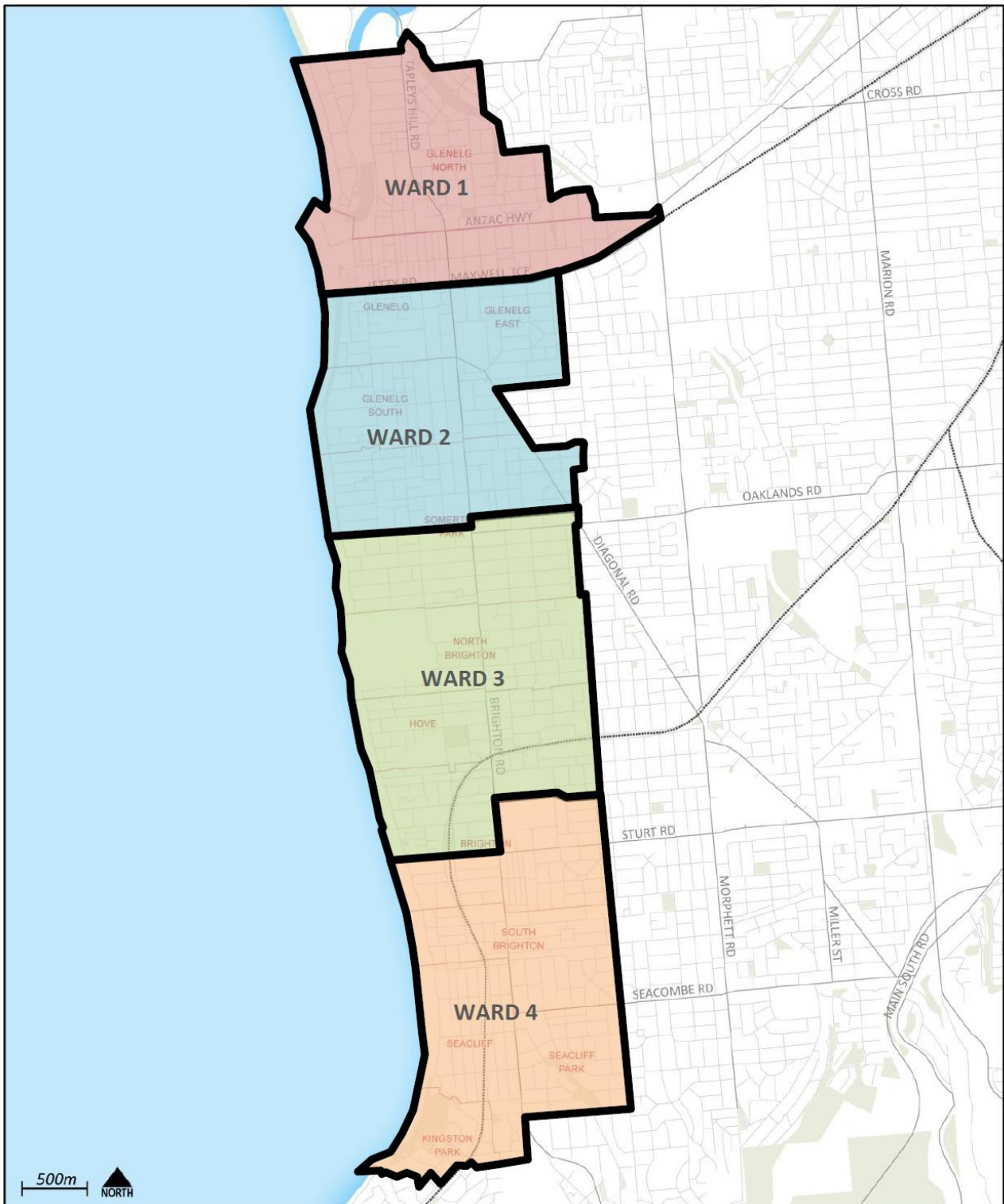
8.4.3 Comments

This proposed ward structure is a minor variation of the current ward structure. As such, it should be familiar to the community.

The proposed structure exhibits the same level of representation in each ward; an equitable distribution of electors between the proposed wards; ward elector ratios which lay well within the specified quota tolerance limits; and ward boundaries which generally align with suburb boundaries.

Like the existing ward structure (Option 1), this proposed structure can accommodate significant future fluctuations in elector numbers, ranging from approximately 700 to 1,200 per ward (under the aforementioned worst case scenario).

Option 4 (Four wards, eight councillors)



8.5 OPTION 5 (No wards)

8.5.1 Description

No wards (i.e. the abolition of wards resulting in council-wide or “at large” elections).

8.5.2 Comments

The “no wards” structure can accommodate any number of “area councillors” (i.e. councillors elected to represent the whole council area), as determined appropriate by Council. Further, the “no wards” structure automatically absorbs any fluctuations in elector numbers and there is no requirement for compliance with the specified quota tolerance limits which are applicable to wards.

The arguments for and against the “no ward” option have been previously presented (refer 6.1 Wards/No Wards).

Primarily, the abolition of wards will:

- overcome the division of the local community into wards based solely on the distribution of elector numbers;
- prevent ward-centric attitudes; and
- enable the electors within the community to vote for all members of Council, with the most favoured candidates being elected to represent (and act in the best interests of) the whole of the Council area, despite the geographical location of their place of residence.

9. SUMMARY

The representation review being undertaken by the City of Holdfast Bay must be comprehensive; open to scrutiny by, and input from the local community and, where possible, seek to improve elector representation. Further, the Council must examine and, where necessary, identify amendments to its present composition and ward structure, with the view to achieving fair and adequate representation of all of the electors across the council area.

This early stage of the review process requires the dissemination of relevant information pertaining to the review process and the key issues; and provides the community the opportunity to participate over the prescribed public consultation period. At the next stage of the review process Council will have to make some “in principle” decisions in respect to its future composition, and the future division of the Council area into wards (if required), taking into account the practical knowledge and experience of the individual elected members and the submissions made by the community.

The current composition and structure of the Council have been in place for over 20 years.

The principal member of Council has always been a **Mayor** who is elected by the community to lead the Council for a term of four (4) years. The only alternative is a Chairperson who is selected by and from amongst the councillors. The term of office and title of the Chairperson are determined by council. Fundamentally the roles and responsibilities of the Mayor and Chairperson are the same, with the only difference being in respect to the voting rights in chamber. At present only fifteen (15) regional councils have a chairperson as the principal member, and all of these bear the title of Mayor.

The provisions of the *Statutes Amendment (Local Government Review) Bill 2020* (the Bill) seek to abolish the position of selected Chairperson.

All elected members other than the principal member bear the title of councillor.

Area councillors represent the whole of the council area and are generally associated with those councils which have abolished wards. The alternative is a **ward councillor** who is specifically elected to represent a particular ward area. The legislation allows for area councillors, in addition to ward councillors, where the council area is divided into wards.

The Council currently comprises twelve (12) councillors, plus the Mayor and exhibits an elector ratio of 1:2,311. Whilst the level of elector representation is relatively consistent with other metropolitan councils of a similar size at this time, the elector ratio is considered to be low, especially when compared to the elector ratios exhibited by the larger metropolitan councils.

Whilst there is no formula that can be utilised to determine the appropriate **number of elected members**, the provisions of the *Local Government Act 1999* (the Act) give some guidance as they specifically require Council avoid over-representation in comparison to other councils of a similar size and type (at least in the longer term); and, if constituted of more than twelve members, examine the question of whether the number of elected members should be reduced. In addition, consideration should be given to the Bill, which seeks to restrict the maximum number of elected members in a council to twelve (12) (including the principal member).

Given the aforementioned, a reduction in the number of elected members warrants some consideration at this time.

When considering a reduction in the number of elected members, care must also be taken to ensure that any future council will comprise sufficient elected members to adequately represent the community, meet its obligations in respect to its roles and responsibilities, afford sufficient lines of communication with the community, provide potential for a diverse range of skill sets, expertise, experience and opinions, and manage the workloads of the elected members.

The Council area is currently divided into four wards.

The **division of the Council area into wards** guarantees the direct representation of all parts of the Council area, enables ward councillors to focus on local as well as council-wide issues, prevents a single interest group from gaining considerable representation on Council, enables and attracts candidates to contest ward elections, reduces the cost and effort required to campaign at an election, and potentially provides cost savings to Council in regards the conduct of elections and supplementary elections.

On the other hand, the abolition of wards enables an elector to vote for all of the vacant positions on Council, ensures that the most supported candidates from across the Council area will be elected, and overcomes parochial ward attitudes. Wards can also be seen as an unnecessary division of the community, an assertion that has some basis given that ward councillors do not have to reside within the ward that they represent.

Should it be determined that the Council area continue to be divided into wards, the current ward boundaries could be retained because the elector ratios in all of the wards lay comfortably within the specified quota tolerance limits. However, this arrangement may not be acceptable or may only last a short period of time, given the current requirements of the Act and the potential ramifications of the Bill. Accordingly, a number of ward structure options have been presented to demonstrate how the Council area can be divided into wards under circumstances whereby the Council comprises eight (8) to ten (10) councillors. These ward structures are all relatively well balanced (in regards to elector numbers), comply with the quota tolerance limits, allow for future elector growth, and exhibit proposed boundaries which generally align with long established suburb boundaries.

As for the issue of **ward identification**, further consideration will have to be given to this matter later in the review process. The allocation of suburb names (as per the current ward structure) can be confusing, and fails to reflect the existence of all of the twelve suburbs which are located within the Council area. The allocation of local geographical names and/or names of local heritage or cultural significance may be a more appropriate means of ward identification.

Interested members of the community are invited to make a **written submission** expressing their views on the future composition and structure of Council.

Submissions can be made as follows and will be accepted until 5.00pm on Friday 9 April 2021:

- Written submission addressed to: Chief Executive Officer, 24 Jetty Road, Brighton, SA 5048
- Emailed to: governance@holdfast.sa.gov.au
- Online: www.yourholdfast.com/representation-review

Further information regarding the Elector Representation Review can be obtained online or by contacting Nicole Roberts or Karrie McCann on telephone 8229 9999 or email governance@holdfast.sa.gov.au

Item No: **15.7**

Subject: **MEMORIAL TO RECOGNISE THE MENTAL HEALTH IMPACTS OF WAR AND CONFLICT ON SERVICE PERSONNEL**

Date: 9 February 2021

Written By: Manager Community Wellbeing

General Manager: Community Services, Ms M Lock

SUMMARY

This report responds to Council Resolution C101120/2115 to investigate a proposal for a general memorial to honour service personnel returning from conflict with mental health trauma.

The report reflects the outcomes of discussions with the William Kibby VC Veterans Shed and the Plympton Glenelg Returned and Services League. The two organisations presented valid arguments both for and against formal recognition, with PGRSL favouring a memorial and the William Kibby VC Veterans Shed highlighting the sensitivity of the issue as veterans often experience difficulties in openly discussing their challenges or seeking assistance and would not want to be reminded of any psychological disability a person may be suffering.

It was determined that funding could be directed toward a Local Heroes Memorial Wall at the William Kibby VC Veterans Shed, as well as renewing existing memorial plaques to be inclusive of all sacrifice, both whilst in active service and as a result of psychological trauma upon return. Funding could be further invested into training of volunteers to provide informal counselling services and support until such time as veterans are open to seeking formal support.

RECOMMENDATION

That Council:

- 1. Install or update an existing memorial plaque at the Arch of Remembrance at Brighton and at the Moseley Square memorial with wording that encompasses all sacrifice, e.g. “the City of Holdfast Bay recognises the Service and suffering that our Veterans from all conflicts have endured whilst in the service of their Country in areas of operation, and also recognises the suffering that Veterans and their families endure upon their return”.**
- 2. Contribute to the installation of a Local Heroes Memorial Wall at the William Kibby VC Veterans Shed Memorial Garden, specifically to offer an interactive, contemplative space for veterans and their families; and**

- 3. Invest into the training of volunteers from the PGRSL and the William Kibby VC Veterans Shed to ensure that veterans suffering PTSD are able to be supported with informal counselling when they do 'open up' about their ongoing challenges.**
-

COMMUNITY PLAN

Community: Celebrating culture and diversity

COUNCIL POLICY

Not Applicable.

STATUTORY PROVISIONS

Not Applicable.

BACKGROUND

The motion on notice (C101120/2115) was raised at the 10 November Council Meeting to:

That Administration develop, along with the Veterans Shed and RSL, a proposal for a general memorial to service personnel returning from conflict with mental health trauma with the following considerations:

- 1. such a memorial may be interactive and feature the stories of these service people;*
- 2. the memorial would seek to recognise the deep impact of conflict on mental health and contribute to de-stigmatising mental ill-health;*
- 3. the memorial would honour service, whilst providing a fuller picture of the impacts of that service and the sacrifice of the servicepersons and their families; and*
- 4. that the proposal be returned to Council for consideration in the 2021/22 budget.*

Moved Councillor Chabrel, Seconded Councillor Lonie *Carried Unanimously*

Administration liaised with the William Kibby VC Veterans Shed and the Plympton Glenelg Returned and Services League to gain information relevant to the Motion as the two associations' work with veterans at a local level and understand firsthand the needs of both active and returning service persons.

The Plympton Glenelg Returned and Services League (PGRSL) is situated on Marion Road, Plympton Park, and is made up of an RSL Club and a Veterans Services Club. The members cross

all defence services and the RSL plays a significant role in connecting veterans to support for issues such as homelessness, Post-Traumatic Stress Disorder (PTSD), suicide prevention, mental health and wellbeing.

The PGRSL have twenty-four (24) advocates with further outreach services in Mount Gambier, Tea Tree Gully and the Barossa Valley. Most advocates are TAFE accredited, can specialise in areas such as compensation, wellbeing and connections to services like NDIS, My Aged Care or Veterans Services. The advocates liaise between departments, services and veterans to update plans, access programs and support veterans by way of meeting practice and specific needs dependent upon individual circumstances.

The William Kibby Veterans Shed was established almost ten years ago as a safe place for veterans to connect with other veterans, learn and share skills, access help needed and increase awareness of issues presenting from the unique life of a career in the Australian Defence Forces (ADF).

The Veterans Shed is a large construction sectioned into working and social areas. A memorial garden sits opposite the Shed and is used twenty-four (24) hours a day. The garden is laid out with plantings significant to returned soldiers, a bench to sit on and memorial plaques placed throughout the plot.

Most veterans approach the shed presenting with the desire to find “something to do”. Time spent at the Shed slowly uncovers the many underlying issues at hand, including a need for social, mental and psychological support.

There has been a noted increase in demand for both the Shed and the RSL’s services through COVID-19, with many veterans already living in isolation with difficulties accessing limited resources to help with issues such as suicide prevention, Post-Traumatic Stress Disorder (PTSD), homelessness, financial hardship, health and wellbeing.

Please refer to the attached document for further information related to the work that each of these associations undertake.

Refer to Attachment 1

REPORT

Both the Plympton Glenelg RSL and the William Kibby Veteran’s Shed provided thought provoking responses to the criteria of the proposal:

1. Such a memorial may be interactive and feature the stories of these service people.

The PGRSL offered strong support for a memorial, with several options as to the type of memorial that would be suitable. Particular mention was made of successful memorials currently in place around South Australia and internationally, including placid memorials (e.g. Two Hands of Centennial Park Memorial) or non-placid (memorials depicting a soldier in war). Examples of comparative memorials include the Battle of Britain memorial and Washington D.C’s memorial

where people are encouraged to touch and leave behind some tangible token of remembrance; or culturally sensitive memorials like the Aboriginal and Torres Strait Islander War Memorial.

Location would be most important if looking into an interactive memorial as examples of this intention have not been seen to be as successful as intended due to location (Virtual War Memorial on Anzac Highway does not provide opportunity to linger or visit for contemplation or remembrance).

The William Kibby Veterans Shed pointed out that the difficulties many surviving veterans have in coming forward and openly discussing their challenges or asking for assistance may mean that featuring their stories may not be something that is welcomed.

The reasons behind a veterans' mental health issues can stem from more than direct contact in conflict. It can also be derived from negative cultural experiences within the service (bullying, rape, hazing, etc.). Additionally, many veterans and their families can be in denial of the symptoms and the underlying cause, often this suppression being an initial coping mechanism taken in order to function on a daily basis.

The challenge then in erecting a memorial to service personnel returning from conflict with mental health trauma excludes those whose trauma is not conflict related, which may send a message that their trauma is somehow less significant.

On the other hand, for those who are not ready to deal with their trauma, a memorial may be a constant reminder of their difficulties and have the opposite effect to its intention.

Families have to contend with the grief and sense of loss and despair when their loved ones suicide, but there are also the families that often suffer along with the survivors experiencing the trauma. It is the families who watch their loved ones implode in a society where there is still a prevailing stigma around mental illness, particularly among men, and an unwillingness to seek help. According to Anne Goyne, a leading military psychologist, many men feel they can't ask for help without exacerbating the negative emotions that brought them to need help in the first place.

Therefore, the need to be sensitive to both veterans and their families in designing a memorial is paramount to achieving the purpose of an inclusive, reflective space that brings comfort and healing.

Both parties did agree that any memorial must consider the following:

- Recognition for all conflicts – not any war or battle in particular.
- Recognition for all types of trauma, including not resulting from conflict but still related to service.
- Cultural Sensitivity – location, culture of people involved.
- Loss deriving from conflict and internal service.
- Clear family connection.
- Quiet, peaceful, contemplative, reverent (open to ceremony by individual or formal process).

- Reflection of families having lost sons and daughters.
 - Reflective surfaces (as in granite memorials where a person's face can be seen over the written words on a plaque).
 - Emotive connection (through design, ceremony or location).
 - Water as a soothing energetic space indicative of the purpose behind the memorial.
 - Ongoing engagement with public to continually bring the memorial's purpose to attention.
 - Seating – a place to pause and reflect or viewing space.
 - Accessible all hours.
 - Doesn't have to be loud – can be contemplative and subtle.
 - To cover for all the days beyond ANZAC day.
 - To tell a story for people stopping or walking past – a reason to stop and gain understanding of the narrative of the memorial.
 - Opportunity to leave something behind (slouch hat, poppy/posie, personal connection. (Washington DC collects all remembrance material and displays in separate public venue).
- 2. The memorial would seek to recognise the deep impact of conflict on mental health and contribute to de-stigmatising mental ill-health.**

The PGRSL's work shows that recognition of mental health issues resulting from conflict or ADF cultural experience is low and while growing in openness to discuss, there is still a long way to go before people experiencing trauma feel safe to address without fear or shame attached.

William Kibby Veteran's Shed expressed the view that de-stigmatising mental health issues arising from conflict is a complex problem with a myriad of causes, symptoms and potential actions for recourse. The ongoing effects of experiencing conflict and negative cultural and/or individual experiences within service continue to be felt by veterans' decades after the initial incidents.

Investment into training volunteers to provide informal counselling and support to those suffering PTSD would be beneficial as often the veterans 'open up' when standing shoulder to shoulder with other likeminded men, rather than seeking formal counselling services.

- 3. The memorial would honour service, whilst providing a fuller picture of the impacts of that service and the sacrifice of the service persons and their families.**

In 2015, the National War Memorial in Canberra honoured the contribution of a young war veteran who took his own life after returning from active service with Post Traumatic Stress Disorder for the very first time. 22 year old Sapper David Wood had completed two tours of Afghanistan and had returned home significantly changed. It was the first time that recognition was given to the secondary impact of war in Australia.

The Roll of Honour at the war memorial now recognises those who died both in the field and after they returned from service and does not discriminate between active service and latent trauma. The Australian War Memorial Council's criteria for inclusion on the roll does not exclude psychological injury, and simply states that the death must have been due to their war service.

The family of Sapper Wood took great comfort in knowing that their son was being honoured as the 42nd casualty of Afghanistan. "We're very proud of him, but we were proud of him before he lost his life," his grandfather said.

Experience has therefore shown that families that are left behind when there has been a war related death do not necessarily see the psychological trauma that resulted in the death as any different to fatal wounds inflicted in battle. Their loved one gave their life in service, regardless of whether it was during active duty or as a result of psychological trauma.

The William Kibby Veterans Shed memorial garden is a quiet, respectful and contemplative space that already offers solace to many. Its location adjacent to the Veterans Shed and proximity to the Glenelg North Community Centre, Community Garden and Kindy means that it is a well frequented space where both veterans and visiting public often linger and pay homage to those that have fallen. Management of the shed are keen to have a Local Heroes Memorial Wall ensconced on the site and are keen for the wall to be inclusive in commemorating the sacrifice of ALL soldiers, regardless of the cause of their ultimate sacrifice. Having this wall in the memorial garden will provide honourable recognition, whilst also encouraging interaction and contemplation in a space that is closely situated to a venue where non-threatening informal support and help is available for those who desire to seek it.

CONCLUSION

Finding the perfect balance of honour of service and acknowledgement of mental trauma needs to be done with a great deal of sensitivity so as not to unintentionally cause offence or further harm.

Consideration must be given to expanding the significance of one or more existing memorials by including wording that reflects the sacrifice of soldiers both within active service and as a result of psychological trauma resulting in death; whilst also recognising the ongoing suffering that some returning soldiers endure upon their return.

There are a number of war related memorials within the City of Holdfast Bay where specific recognition could be incorporated, including the Moseley Square memorial, honour boards in the Glenelg Town Hall, Chorus of Stones at the end of ANZAC Highway, Glenelg Air Raid Shelter, Glenelg North Memorial Streets, Arch of Remembrance in Brighton and the Seacliff (Brighton Cement Works) War Memorial. There are also currently two war-related projects in progress that could be amended to include reference to post traumatic sacrifice.

Of particular note is the William Kibby VC Veterans Shed Memorial Garden, which is a quiet, contemplative space that already offers solace to many. The shed is currently seeking financial resourcing to build a memorial wall and increase memorial plinths and signage to encourage even further utilisation of this peaceful space. Council may want to consider contributing to this investment by funding the building of a Local Heroes Memorial Wall, together with plaques that honour all local heroes who have paid the ultimate price in service to their country.

It is further recommended that a memorial plaque be installed at the Arch of Remembrance at Brighton and at the Moseley Square memorial with wording that encompasses all sacrifice, e.g. "The City of Holdfast Bay recognises the Service and suffering that our Veterans from all conflicts have endured whilst in the service of their Country in areas of operation, and also recognises the suffering that Veterans and their families endure upon their return".

4. That the proposal be returned to Council for consideration in the 2021/22 budget.

BUDGET

It is recommended that for this initiative \$35,000 included in the 2021/22 budget.

A proposed budget of \$35,000 would be utilised to have a memorial wall installed at the William Kibby VC Veterans Shed Memorial Garden, update the plaques at the existing Brighton Arch of Remembrance and Moseley Square war memorials as well as fund suitable and relevant training for a number of volunteers at both the Vets shed and the PGRSL.

LIFE CYCLE COSTS

Maintenance costs associated with the upkeep and servicing of the memorial wall and associated plaques would need to be included in future budgets.

Attachment 1



The William Kibby Veteran's Shed

Working with PTSD, Suicide Prevention and Mental Health Issues -

The Vets Shed works primarily with veterans suffering from PTSD, and the needs of each veteran making contact with the Shed is addressed in relation to resources available at the time. Non-veterans are not generally accessing help through a veteran's avenue, though would not be turned away if in need of assistance.

The Vets Shed currently receive no federal funding, are wholly volunteer run and reliant on City of Holdfast Bay and local business sponsorship. Barry has been meeting with Veterans Affairs and a number of federal members, including Nicole Flint, over the past year to tap into any available funding for both infrastructure and program resources. While federal funding is available for organisations working with Veterans, and in particular, tackling PTSD issues, the Vets Shed has been restricted in the ability to apply for the grants.

Administration have been discussing options as to how to build capacity in meeting all the criteria to be in a position to access federal funding. The meetings cover a range of capacity building needs, including the development develop of skills, business and strategic plans, and ensuring financial records are in place to access funding when available. The Shed has recently achieved Deductible Gift Recipient Status to assist with financial support and sponsorship to increase sustainability and reduce any developing reliability on grant funding.

Programs and Partnerships

The William Kibby Veterans Shed connects directly with veterans to offer programs that involve working with wood, gaining carpentry/metalwork skills, supportive conversation, service referrals, and social connections. They work with organisations with specialised expertise and across government departments, including Correctional Services to assist the many veterans in the prison system in need of support.

Some examples of their current work include the sharing of resources and service referrals with a number of external organisations:

- Vets For Vets, a program matching Veterinarians with Veterans for companion animal and the psychological support that plays a significant role in the ability to function in the world. The Vets For Vets is also advocating for status similar to other companion dog organisations so the dogs (most often) can attend appointments, go into public buildings, etc, with the Veteran.
- A new project connecting Vets with horses, based at Virginia, as this has shown to be a calming recreational program. Working along the same lines as disability riding programs, this is relatively new but is already attracting attention across the states, particularly with female Vets suffering PTSD.
- Purple Poppy Day - The National Army Museum remembers and honours our war animals each year on the 24 February with Purple Poppy Day. The Vets Shed aim is to raise awareness of the role animals play in a conflict and a veterans life. The purple poppy symbolises all animals who have died during conflict.

The Vets Shed work with veterans experiencing Domestic Violence (DV), which crosses over significantly with female vets suffering PTSD. Barry Heffernan, and other volunteer vets from the shed, act as counsellors and in a service referral capacity linked the each individual's needs. They have remarked of the occurrence of male veterans experiencing DV also have complex mental health issues from their time in service.

It is difficult to define all that the Vet's do, as most information is confidential due to the very nature of why Vets are presenting. The Vets Shed's connections to help are Australia-wide and reach into the prison systems, hospitals, other federally funded Vet programs (OARS, etc). Much of the information gained of the Vets Shed work is through informal conversations and anecdotes. There are some amazing success stories to come out of the work at the Shed, but confidentiality may play a role in using the stories publicly.

Moving forward:

Further engagement with the Vets Shed for information gained from their experience in working with PTSD would be invaluable and would lay a solid foundation for new programs and initiatives based on grass roots experience.

Current Projects:

- **Further enhancing the utilisation and purpose of the Memorial garden.** The Memorial Garden is well used by Vets at all times of the day and night, as a place of respite, remembrance, and occasions for celebration as the example of recently hosted a Veterans wedding shows. The Shed's plans include the construction of a Memorial Wall with plaques made in the Shed's workshop, plaques on plinths within the garden, new signage and a range of paving and planting features. Costing has been researched and funding options are being explored to cover the delivery (e.g. quotes are \$200 - \$780 per plaque/plinth and additional sign quoted at \$1500).
- **Emergency Relief:** Demand for financial assistance from both veterans and the families dealing with the loss through of a loved one through suicide is ongoing and increasing as a result of COVID19 impacts on the community. The Vets Shed continually look to source support through grants and sponsorship for veterans to access temporary relief from hardship.
- **Australia-wide interest in the Shed:** Interest in replicating the Veterans Shed in other locations in Australia has increased, with enquiries for information on how the Shed was established through to delivery of services.
- **Increase in work area:** Work within the Shed is at capacity to adapt to growing needs and diverse projects initiated by volunteers and participants at the Shed. Plans are at an early stage for the expansion of the current footprint, with forward thinking looking into potentials of usage if there were access to internal rooms for counselling, social connections, training and personal development, as well as toilets/washroom within the structure.
- **Retreats:** Working in partnership with supportive organisations to offer a cabin, room or caravan for veterans in need. Current talks are underway to establish short-term accommodation available at no cost and short-notice in Macarthur will produce a framework to replicate in other locations. Resources will include funding for food, travel and other essential items.

Plympton Glenelg Returned and Services League (PGRSL)

As part of the Australia-wide RSL association, the PGRSL work with veterans and their families to access services and navigate available resources related to their individual circumstances.

The volunteer advocates work with complex issues involving PTSD, homelessness, Suicide Prevention, mental health issues while using their individual skills to assist veterans in need of help across departments such as updating NDIS and MyAgedCare plans. They are TAFE Accredited trained to include training in Suicide Assist. The volunteers play a valuable role in supporting

veterans in and leaving prison, often at-risk of re-offending through mental health, financial hardship, PTSD and lack of social support connections.

Notable is their support for veterans without criteria of having seen conflict or served internally. Many veterans played roles or lost their lives while fighting bushfires, working in flood ravaged zones or supported the Australian Police Force overseas in a protection role.

The PGRSL have noted an increase in demand for their services through COVID19 impacts, where counselling support and emergency relief for food, debts and essential services are highly sought after.

Their role in sharing information can range from accessing service records for veterans and their families, planning and conducting ceremonies at veteran's funerals, mediator between government departments for resources and maintaining the Register for Memorials in South Australia.

Among the many services offered Australia-wide from the RSL, PGRSL work with RSL Care SA to assist veterans experiencing homelessness, or at risk of homelessness, the Andrew Russell Veteran Living (ARVL) aims to provide accommodation support to help veterans get back on their feet. RSL Care SA has 38 affordable housing units for ex-service personnel and their dependents and are located in Angle Park, Campbelltown and Wallaroo. There is also an additional 10 units utilised as transit/emergency accommodation for our ARVL program, to assist contemporary veterans who may be homeless or at risk of homelessness.

Item No: **15.8**

Subject: **GLENELG OVAL MASTERPLAN STAGES 3 AND 4 FUNDING SUBMISSION**

Date: 9 February 2021

Written By: Manager, Active Communities

General Manager: Community Services, Ms M Lock

SUMMARY

As an outcome of the State Government's October 2020 announcement of the Local Government Infrastructure Partnership Program (LGIPP), and on release of the program funding guidelines in December 2020, Administration submitted a funding application for the delivery of stages 3 and 4 of the Glenelg Oval Masterplan. These stages combined are estimated to cost approximately \$2,800,000. Stage 1 of the Glenelg Oval Masterplan (Holdfast Tennis Club redevelopment) has been completed, and Stage 2 (Glenelg Oval uni-sex change rooms) is underway with pre-construction design.

Under this funding program, the State Government will provide grants to Councils for up to 50 percent of the cost of approved infrastructure projects, contingent on match funding from the Council. Grant applications closed on 29 January 2021, and Administration submitted an application seeking funding of \$1,400,000 with Council required to match this funding if the application is successful. To formally assess the funding application, the State Government now require confirmation of Council's in principle funding support, subject to budget consultation and final approval in June 2021.

This report is requesting Council provide in principle funding support of \$1,400,000 for the Glenelg Oval Masterplan stages 3 and 4 to enable the grant funding application to be formally assessed.

RECOMMENDATION

That Council provides in principle funding support of \$1,400,000 for the implementation of stages 3 and 4 of the Glenelg Oval Masterplan enabling Council's Local Government Infrastructure Program funding application to be compliant with funding guidelines. Council's funding contribution would be allocated evenly over the 2021/22, 2022/23 and 2023/24 financial years in line with project delivery timelines.

COMMUNITY PLAN

Placemaking: Creating lively and safe places

Placemaking: Developing walkable connected neighbourhoods

Placemaking: Building character and celebrating history

Community: Building a healthy, active and resilient community

COUNCIL POLICY

Not Applicable.

STATUTORY PROVISIONS

Not Applicable.

BACKGROUND

As discussed at the Council workshop on 19 January 2021, Administration have identified various projects eligible for funding under State and Federal Government funding programs. One such funding program is the Local Government Infrastructure Partnership Program (LGIPP), administered by the State Government

In October 2020, the State Government announced that the State Budget will deliver an additional \$100 million investment in local infrastructure projects. The LGIPP has been established to support Councils to accelerate spending on community infrastructure projects that contribute to the future economic growth of their region, support the Government's Growth State agenda, or improve local infrastructure facilities for businesses and community organisations to enable them to grow in the future.

Under the program, the State Government will provide grants to councils for up to 50 per cent of the cost of approved infrastructure projects. Councils are required to fund the remaining 50 per cent either through their own reserves or borrowings. The total State Government contribution to the program is up to \$100 million, and is expected to result in a total program of at least \$200 million in infrastructure investment. Eligible projects must achieve some or all of the following criteria:

- Enhance future economic growth of the region
- Supports the State Government's "Growth State" agenda
- Improves local infrastructure and facilities
- Upgrades key community facilities

In addition, eligible projects may include construction or major renewal, replacement or upgrades to community facilities including sport and recreation facilities including park infrastructure.

Proposed infrastructure projects must not be in the Council's 2020-21 budget with the exception of projects provisioned in the 2020-21 budget but where commencement is subject to the council

sourcing additional funding. While projects funded during 2020-21 are ineligible, further stages of a development could be eligible where the council can demonstrate that the commencement of that stage is contingent on additional funding.

The announcement of this grant provides an opportunity for Council to continue implementing the Glenelg Oval Masterplan, specifically stages 3 and 4 which will deliver improvements to important community recreation facilities, improve sporting facilities at Glenelg Oval and associated community amenities such as car parking, public toilets.

REPORT

In 2017, the Glenelg Oval Masterplan was endorsed by Council and was estimated to cost \$20 million for implementation. This cost was subject to further planning, concept development and refinement and cost escalation. The Masterplan also stated that the order or priority within the Masterplan would be dependent on available funding and priorities of each stage may change based on community demands and unknown opportunities.

Since then, Council have proceeded with delivering the Glenelg Oval Master plan in a five staged approach and on availability of external grant funding.

Refer to Attachment 1

Stage 1 of the Master plan was the redevelopment of the Holdfast Tennis Club, including a new clubroom, new tennis courts and associated court lighting. This stage is now complete and was officially opened on 31 January 2021.

Stage 2 of the Masterplan is currently underway and includes the construction of a new change room building incorporating 4 uni-sex change rooms, umpire rooms and medical rooms. This stage is part funded by the State Government and Federal Government, along with City of Holdfast Bay.

The subsequent stages of the Masterplan, stages 3 and 4 are currently unfunded and if funded, will effectively complete the eastern half of the oval redevelopment, leaving only the western half of the Oval (stage 5) to be redeveloped, subject to a review of the original Masterplan.

Stages 3 and 4 of the Masterplan incorporates the following items with a focus on community recreation, open space upgrades and enhancements to sporting facilities:

- Detailed design and associated approvals.
- Relocation of new cricket club training nets and caretakers shed, and associated earthworks.
- Relocation of new football scoreboard.
- New playspace in NE corner of oval, and associated earthworks.
- Redevelopment of Margaret Messenger Reserve including irrigation, public toilets, landscaping.
- Indented car parking along western side of Williams Ave.

- Demolition of former St Johns / CAHFS / visitors change room building and make good surface and entrance to school.
- Project management and professional fees.

Importantly, the project delivery will provide improved community access to Glenelg Oval and enhance the overall amenity and accessibility of the precinct.

Strategic alignment

In addition to contributing to the delivery of the endorsed Glenelg Oval Masterplan 2017, stages 3 and 4 of the Glenelg Oval Masterplan also align strongly to other Council strategic plans and documents and contribute to their implementation.

Within *Our Place 2030* Strategic Plan, the Community Strategy 1 states:

- Building a Healthy, Active and Resilient Community.
- Complete new sporting and community hubs (at least 2 by 2030)
- Achieve a high level of community satisfaction with Playgrounds and open space

Strategy 1.6 of Council's *Open Space and Public Realm Strategy 2018-30*, specifically highlights the need to implement the Glenelg Oval Masterplan:

Provide equitable spread of good quality and functional open space across the City.

- 1.6 Upgrade sporting hubs at Brighton Oval and Glenelg Oval in accordance with Master plans.

Council's *Playspace Action Plan 2019-29* also includes Margaret Messenger Reserve playspace as a short term priority: The upgrades to Margaret Messenger Reserve are a major component of stages 3 and 4.

Short term (2021-22) priority 5.

- Margaret Messenger Reserve – Creation of new playspace as part of Glenelg Oval Masterplan.

Local Government Infrastructure Partnership Program (LGIPP)

Under the LGIPP guidelines, Councils must be able to commence construction within 12 months of approval of the application for funding (i.e. be shovel ready, not commence the planning/design phase) which would mean we would be needing to commence construction in June 2022, assuming announcements are made for successful projects in March 2021 and funding is released in July 2021.

The Department of Treasury and Finance (DTF), in consultation with the Office for Local Government (OLG), will assess applications against the eligibility criteria. DTF and OLG may contact Council for clarification on aspects of the submission.

Final decisions as to which projects will be supported through the program will be made by the Treasurer with applicants being notified of final decisions by 19 March 2021. State Government

funding would be paid on delivery of key project milestones that would be agreed upon prior to commencement.

While there is no maximum project size, depending on the number of applications, the Treasurer may decline a project, seek staging of a project, or offer a lower grant to ensure more councils are able to participate in the program. Meeting the eligibility requirements does not guarantee that a project will receive funding under the program.

Preference will be given to projects that can be completed within two years. Councils will also need to demonstrate that the project's timeline reflects an efficient and timely delivery of the project. Regard will be given to councils that propose to stage/time projects in order to access required trades. Attachment 2 outlines Council's indicative project delivery timeline, subject to State Government announcement of 50% project funding and Council funding 50%.

Refer to Attachment 2

BUDGET

The full scope of works associated with stages 3 and 4 of the Glenelg Oval Masterplan is estimated at \$2.8 million, and is subject to further cost analysis during concept review and planning phase. Administration is seeking \$1.4 million from the LGIPP to assist Council in the delivery of the next stages of the Masterplan delivery and requires matched funding from Council to proceed. It is proposed that Council's funding contribution be allocated evenly over the 2021/22, 2022/23 and 2023/24 financial years in line with project delivery timelines.

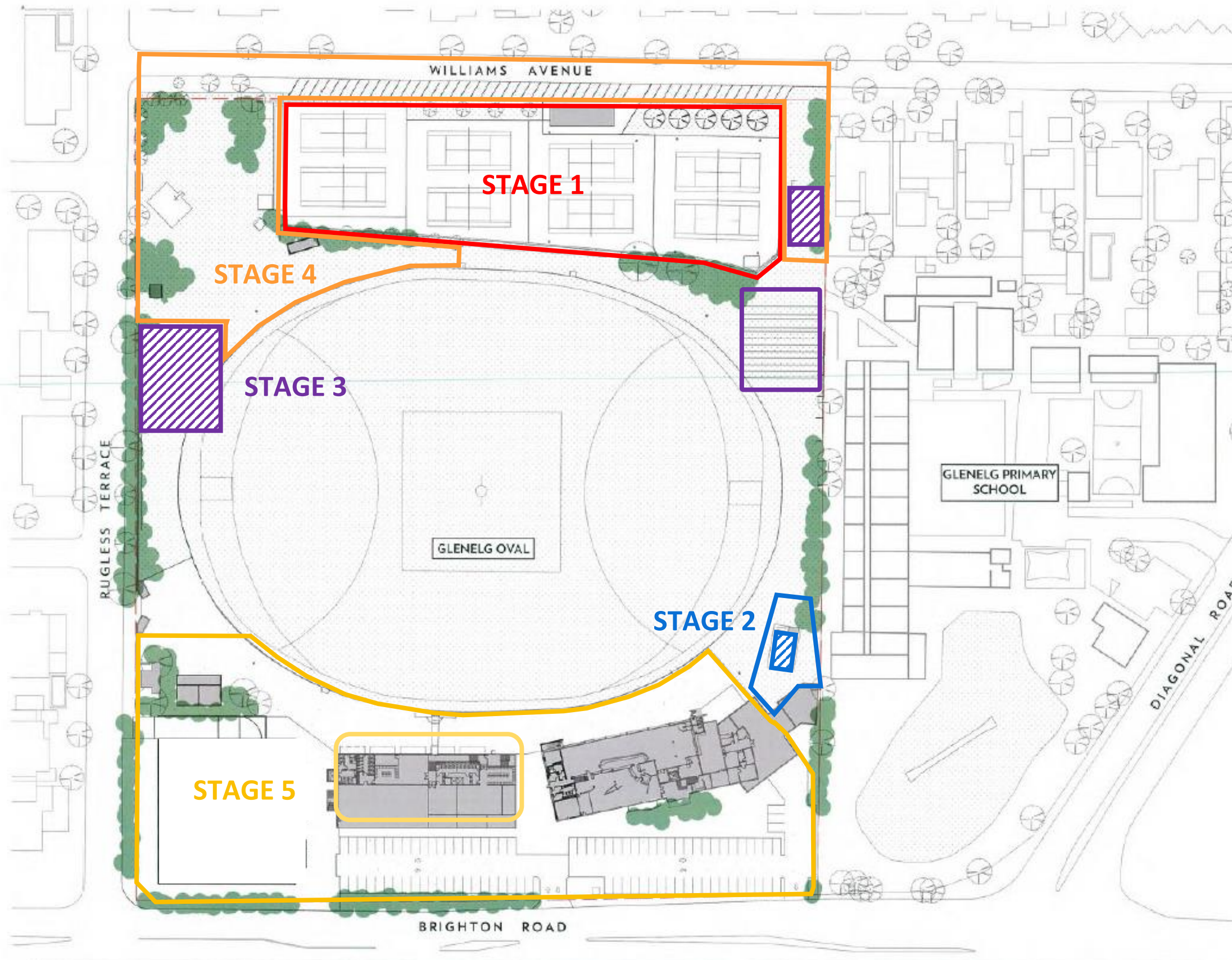
LIFE CYCLE COSTS

The life cycle costs of the project will be determined on finalisation of design, selection of specific equipment, site fitments and amenities. The various elements of the project will differ with life cycle costs as a result.

Attachment 1



GLENELG OVAL MASTERPLAN - PROPOSED STAGED PLAN - January 2021



STAGE 1 – COMPLETED

Redevelop Holdfast Tennis Club building, court lighting, fencing and court upgrades \$1.2M

STAGE 2 – COMMENCED

Develop new uni-sex change rooms, new retaining wall, DDA accessibility and removal of existing temporary food and beverage outlet \$1.4M

STAGE 3 (Unfunded)

Demolish visitors change room and existing cricket nets. Develop of new cricket nets on the south east side of the oval. Relocate maintenance sheds to the south side of oval.

STAGE 4 (Unfunded)

Upgrade Margaret Messenger Reserve including playspace and new public toilets, integrating to the oval precinct. Upgrade Williams Avenue with additional car parking and a school access zone.

STAGE 5 (Unfunded)

Undertake business case to determine viable opportunities for the site, redevelop western spectator areas and associated car parking.

Attachment 2



Project Delivery Timeline – Glenelg Oval Master plan Stages 3 and 4

Date	Task
July–September2021	Phase 2 of engagement and approvals <ul style="list-style-type: none"> • Tender and appoint design team • Prepare and update existing site condition audit (based on 2017 masterplan) • Concept design review • Refine existing masterplan concepts for next stage of stakeholder engagement (stage 3 and 4 of masterplan) • Consultation with stakeholders • Finalise concept designs for Council approvals and initial planning feedback
September–November 2021	Detailed design and costing <ul style="list-style-type: none"> • Development of final concept design • Final concept design cost review • Council approval on design cost • Development of preliminary design (30%) • Development of detailed design documentation (70%) • Lodge designs for Council planning approvals • Development of final design documents for construction (100%)
November 2021- January 2022	Construction tender <ul style="list-style-type: none"> • Preparation of tender documentation based on approved design documentation • Tender briefings and assessment • Tender short list and negotiations • Award of tender
February 2022 – March 2022	Construction contract approval and mobilisation <ul style="list-style-type: none"> • Award of tender • Council sign off on contract • Contractor mobilisation
March 2022 – March 2024	Construction phase <ul style="list-style-type: none"> • Staged approach to construction scheduled around minimizing impact of sports seasons • Actual program of works to be determined based on final scope, and contractors tendered works program