

## NOTICE OF MEETING

Notice is hereby given that an ordinary meeting of Council will be held in the

**Council Chamber – Glenelg Town Hall  
Moseley Square, Glenelg**

**Tuesday 9 May 2023 at 7.00pm**



**Roberto Bria**  
CHIEF EXECUTIVE OFFICER

## Ordinary Council Meeting Agenda

### 1. OPENING

*The Mayor will declare the meeting open at 7:00pm.*

### 2. KAURNA ACKNOWLEDGEMENT

*We acknowledge Kaurna people as the traditional owners and custodians of this land.*

*We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.*

### 3. SERVICE TO COUNTRY ACKNOWLEDGEMENT

*The City of Holdfast Bay would like to acknowledge all personnel who have served in the Australian forces and services, including volunteers, for our country.*

### 4. PRAYER

*Heavenly Father, we pray for your presence and guidance at our Council Meeting. Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.*

### 5. APOLOGIES

5.1 Apologies Received – Councillor Smedley

5.2 Absent

### 6. ITEMS PRESENTED TO COUNCIL

### 7. DECLARATION OF INTEREST

*If a Council Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Council they are asked to disclose the interest to the Council and provide full and accurate details of the relevant interest. Members are reminded to declare their interest before each item.*

### 8. CONFIRMATION OF MINUTES

**That the minutes of the Ordinary Meeting of Council held on 26 April 2023 be taken as read and confirmed.**

### 9. PUBLIC PRESENTATIONS

9.1 **Petitions** - Nil

9.2 **Presentations** - Nil

9.3 **Deputations** - Nil

**10. QUESTIONS BY MEMBERS**

10.1 Without Notice

10.2 On Notice - Nil

**11. MEMBER'S ACTIVITY REPORTS - Nil****12. MOTIONS ON NOTICE - Nil****13. ADJOURNED MATTERS - Nil****14. REPORTS OF MANAGEMENT COMMITTEES AND SUBSIDIARIES**

14.1 Minutes – Audit and Risk Committee –3 May 2023 (Report No: 148/23)

**15. REPORTS BY OFFICERS**

15.1 Items in Brief (Report No: 149/23)

15.2 Draft 2023-24 Annual Business Plan (Report No: 143/23)

15.3 Significant Tree Removal (Report No: 151/23)

15.4 Paringa Park Reserve Playground Renewal (Report No: 157/23)

15.5 Review of Items Held in Confidence (Report No: 141/23)

**16. RESOLUTIONS SUBJECT TO FORMAL MOTIONS**

*Presented for the information of Members is a listing of resolutions subject to formal resolutions, for Council and all Standing Committees, to adjourn or lay on the table items of Council business, for the current term of Council.*

**17. URGENT BUSINESS – Subject to the Leave of the Meeting****18. ITEMS IN CONFIDENCE**

18.1 Legal Claim (Report No: 150/23)

**Pursuant to Section 83(5) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:**

**h. legal advice.**

**i. information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council.**

18.2 Review of Service (Report No: 152/23)

Pursuant to Section 83(5) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

- j. information the disclosure of which would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the council, or a person engaged by the Council); and would, on balance, be contrary to the public interest.

19. CLOSURE



**ROBERTO BRIA**  
CHIEF EXECUTIVE OFFICER

Item No: 14.1

Subject: **MINUTES – AUDIT AND RISK COMMITTEE – 3 MAY 2023**

Date: 9 May 2023

Written By: Executive Assistant, Strategy and Corporate

General Manager: Strategy and Corporate, Ms P Jackson

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## **SUMMARY**

The minutes of the meeting of the Audit and Risk Committee held 3 May 2023 are presented to Council for information.

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## **RECOMMENDATION**

1. **That Council notes the minutes of the meeting of the Audit and Risk Committee of 3 May 2023, namely;**
    - a) **that the Audit and Risk Committee supports the Draft 2023-24 Annual Business Plan for presentation to Council for community consultation.**
- 

## **STRATEGIC PLAN**

Statutory requirement

## **COUNCIL POLICY**

Not applicable

## **STATUTORY PROVISIONS**

*Local Government Act 1999, Sections 41 and 126*

## **BACKGROUND**

The Audit and Risk Committee is established under Section 41 of the *Local Government Act 1999*, and Section 126 of the *Local Government Act 1999* defines the functions of the Audit and Risk Committee to include:

- reviewing annual financial statements to ensure that they present fairly the state of affairs of the council;
- proposing, and providing information relevant to, a review of the council's strategic management plans or annual business plan;
- proposing, and reviewing, the exercise of powers under section 130A;

- if the council has exempted a subsidiary from the requirement to have an audit committee, the functions that would, apart from the exemption, have been performed by the subsidiary's audit committee;
- liaising with the council's auditor; and
- reviewing the adequacy of the accounting, internal control, reporting and other financial management systems and practices of the council on a regular basis.

**REPORT**

The minutes of the meeting of the Audit and Risk Committee held on 3 May 2023 are attached for Members' information.

*Refer Attachment 1*

**BUDGET**

Not applicable

**LIFE CYCLE COSTS**

Not applicable

# Attachment 1



**Minutes of the meeting of the Audit and Risk Committee of the City of Holdfast Bay held in the Kingston Room, Civic Centre, 24 Jetty Road, Brighton on Wednesday 3 May 2023 at 6:00pm.**

**PRESENT**

**Members**

Presiding Member – Councillor J Smedley  
Councillor R Snewin  
Mr D Powell  
Mr S Tu  
Ms P Davies

**Staff**

Chief Executive Officer – Mr R Bria  
General Manager Strategy and Corporate – Ms P Jackson  
Manager Finance – Mr C Blunt  
Manager Strategy and Governance – Ms A Karzek

**1. OPENING**

The Chairman declared the meeting open at 6.00pm.

**2. APOLOGIES**

- 2.1 Apologies Received
- 2.2 Absent

**3. DECLARATION OF INTEREST**

Members were reminded to declare their interest before each item.

**4. CONFIRMATION OF MINUTES**

**Motion**

**That the minutes of the Audit Committee held on 15 March 2023 be taken as read and confirmed.**

Moved by D Powell, Seconded by B Snewin

**Carried**

**5. ACTION ITEMS**

The Action Items were tabled and discussed.

**6. PRESENTATIONS**

- 6.1 Nil



## 7. REPORTS BY OFFICERS

### 7.1 2023-24 Draft Annual Business Plan (Report No: 142/23)

The Draft 2023-24 Annual Business Plan was presented for endorsement and release for community engagement. It has been developed having regard to the “Our Place” 2050+ Strategic Plan, Asset Management Plans, Long-Term Financial Plan and directions provided by Council.

The draft budget has been developed with a general rate increase of 6.9% and satisfies Council’s financial sustainability and performance measures.

The Draft 2023-24 Annual Business Plan and consultation results are due for review by Council’s Audit and Risk Committee on 7 June 2023.

#### Motion

**That the Audit and Risk Committee notes the Draft 2023-24 Annual Business Plan and supports its presentation to Council for community consultation.**

Moved S Tu, Seconded D Powell

**Carried**

## 8. URGENT BUSINESS – SUBJECT TO THE LEAVE OF THE MEETING

### 8.1 Review of Service – verbal update

#### Motion – Exclusion of the Public (Section 90(3)(j) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* the Audit and Risk Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the Chief Executive Officer and Staff in attendance at the meeting in order to consider verbal update on Review of Service in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* the Audit and Risk Committee is satisfied that it is necessary that the public be excluded to consider the information contained in the verbal update on Review of Service on the following grounds:
  - j. pursuant to section 90(3)(j) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would divulge information provided on a confidential basis by the Auditor-General’s Department.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

- 3. The Audit and Risk Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

Moved B Snewin, Seconded P Davies

**Carried**

The Chief Executive Officer provided the Audit and Risk Committee with a verbal update on the Review of Service.

**8.2 Vote of thanks**

The Presiding Member thanked Sean Tu for his service to City of Holdfast Bay for the last six years.

**9. CONFIDENTIAL ITEMS - Nil**

**10. DATE AND TIME OF NEXT MEETING**

The next meeting of the Audit and Risk Committee will be held on Wednesday 7 June 2023 in the Mawson Room, Civic Centre, 24 Jetty Road, Brighton.

**11. CLOSURE**

The Meeting closed at 6.44pm.

**CONFIRMED 7 June 2023**

**PRESIDING MEMBER**

Item No: 15.1

Subject: **ITEMS IN BRIEF**

Date: 9 May 2023

Written By: Executive Assistant to Chief Executive Officer

Chief Executive Officer: Mr R Bria

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## **SUMMARY**

These items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

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## **RECOMMENDATION**

**That the following items be noted and items of interest discussed:**

1. **Request to Premier for New Year's Eve funding**
  2. **Coronation of His Majesty King Charles III**
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## **REPORT**

1. The Mayor has again written to Premier Malinauskas requesting additional funding for City of Holdfast Bay to host New Year's Eve celebrations for 2023.

A significant proportion of the budget for this event is spent on public safety measures. The cost is borne by City of Holdfast Bay ratepayers, yet the event is for the benefit of the wider community without considerable contribution from the State Government.

A copy of the letter sent to the Premier is attached for information.

*Refer Attachment 1*

2. An information pack has been released by the Department of the Prime Minister and Cabinet in relation to the Coronation of His Majesty the King.

The Department has advised that there is no expectation from the Commonwealth that jurisdictions or Local Governments need to follow the protocols. Councils are welcome to participate as they see suitable. City of Holdfast Bay will participate by lighting the Michael Herbert Bridge and Chapel Plaza in purple on Saturday 6 and Sunday 7 May.

An Australian portrait of His Majesty will be released and distributed in due course. In the interim, portraits of Her Majesty Queen Elizabeth II may continue to be displayed.

*Refer Attachment 2*

# Attachment 1





[holdfast.sa.gov.au](http://holdfast.sa.gov.au)  
Brighton Civic Centre 24 Jetty Road, Brighton SA 5048  
PO Box 19 Brighton SA 5048  
P 08 8229 9999 F 08 298 4561  
Glenelg Customer Service Centre and Library  
2 Colley Terrace, Glenelg SA 5045

## OFFICE OF THE MAYOR

27 April 2023

The Hon. Peter Malinauskas MP  
Premier of South Australia  
C/ - Department of Premier and Cabinet  
GPO Box 2343  
ADELAIDE SA 5001

Via email: [premier@sa.gov.au](mailto:premier@sa.gov.au)

Dear Premier Malinauskas

### **Request for State Government Funding Support – New Year’s Eve at Glenelg and Brighton**

Each year, tens of thousands of people from across the state and beyond converge on Glenelg and Brighton to celebrate the New Year. Hosting vibrant events is vital in increasing visitation and economic development, with tourism comprising some 17% of total local economic activity. In the case of New Year’s Eve, organised celebrations are also an important means of reducing risk for unplanned and unmanaged crowds converging on the area. Indeed, organised New Year’s Eve events in Glenelg have their genesis in crowd management and public safety.

In 2022, organised festivities took place in Glenelg and Brighton for the first time since 2019. In Glenelg, a line-up of free family-friendly performances started at 7.00pm, combining children’s entertainment, DJs and live music. Festivities culminated with fireworks displays at 9:30pm and midnight. In Brighton, a fireworks display was staged at 9:30pm.

As we were offering the only free, unticketed New Year’s Eve celebration in metropolitan Adelaide in 2022, significantly higher numbers of patrons were anticipated. Council worked closely in the lead up to the event with key stakeholders such as SA Police, SA Ambulance, Metropolitan Fire Services, St Johns, Surf Lifesaving SA, Department of Infrastructure and Transport as well as local traders to identify key risks and implement mitigation strategies. Deputy Mayor Lindop was pleased to take Minister Szakacs on a behind-the-scenes tour of the temporary security, medical, police and emergency management infrastructure that was in place for the evening.

A record crowd of 100,000 South Australians and visitors enjoyed the only free, unticketed fireworks displays in Adelaide: 85,000 attended in Glenelg, with a further 15,000 enjoying the celebrations in Brighton. Minimal incidents were reported by SA Police, Security and St Johns services which is credited to careful planning, stakeholder consultation and operational management.



The cost of New Year's Eve to Holdfast Bay ratepayers exceeds \$250,000, which is approximately one quarter of Council's entire annual events budget. This includes public safety measures, many at the request of state agencies and for state-wide community benefit, including:

- St John/SA Ambulance \$8,650
- Security personnel \$45,000
- Safety lighting and fencing \$15,000
- Additional toilets \$26,000

In all, more than \$100,000 is spent on public safety measures associated with New Year's Eve. This investment generates very little return for local businesses: the timing of the event does not support retail trade, and all hospitality venues are already at capacity.

When considering the events budget for 2023/24, Council has had to consider the best value outcome for Holdfast Bay, balancing public, community, tourism and economic development benefits. Considering these factors, Council is no longer in the position to fund a New Year's Eve celebration with state-wide impact without further assistance from State Government.

For 2023, Council remains committed to implementing a range of public safety measures for the benefit of the entire community and seeks financial support from the Department of Premier and Cabinet to support the continuation of these measures. These include:

- Paid security services to assist SAPOL with crowd control;
- Paid St Johns services including a doctor onsite;
- Asset protection and the enforcement of dry zone areas in Glenelg;
- Additional lighting towers in key areas;
- Additional toilets in Glenelg; and
- Terrorism Risk Management Plan, implementing Australia's Strategy for Protection of Places Crowded from Terrorism.

To assist us in implementing the initiatives listed above and to provide safe and secure New Year's Eve celebrations across Glenelg and Brighton for the South Australia community, Council seeks grant funding of \$75,000 plus GST for 2023.

Council will continue to work with a number of organisations such as emergency services, security providers, Surf Life Saving South Australia, Adelaide Airport Limited, Solo Resource Recovery, RAA, Jetty Road Mainstreet traders and Wilson Parking to identify additional funding sources, as well as approaching commercial organisations to secure sponsorship.

Yours sincerely



Amanda Wilson  
**Mayor**

# Attachment 2







Australian Government

Department of the Prime Minister and Cabinet

# Coronation of His Majesty The King – Information pack

Last updated: 1 May 2023



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# KEY BACKGROUND INFORMATION

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## Coronation events in London

- The Coronation of His Majesty King Charles III, and of Her Majesty The Queen Consort, will take place at Westminster Abbey, London on 6 May 2023.
- At the invitation of Buckingham Palace, the Prime Minister and the Governor-General, together with their partners, will travel to London to attend the Coronation. They will also be joined by State Governors.
- [Outstanding Australians](#) have been chosen to attend the Coronation and show the world the best of our values: caring for others, serving community and championing progress.
- There will be representation from First Nations people, a holder of the Victoria Cross for Australia, the Cross of Valour, and an Order of Australia recipient, as well as representatives of the Australian Defence Force.
- The Prime Minister will also attend a Reception with Their Majesties The King and The Queen Consort as well as events with Realm and Commonwealth countries on 5 May.

## Coronation – General information

- On 11 September 2022, Prince Charles Philip Arthur George was proclaimed to be King Charles the Third, by the Grace of God King of Australia and his other Realms and Territories, Head of the Commonwealth.
  - The Proclamation formally announced the accession of the King, which occurred automatically upon the passing of Her Late Majesty Queen Elizabeth II on 8 September 2022.
- The Proclamation was signed by His Excellency General the Honourable David Hurley AC DSC (Retd), the Governor-General, at a special meeting of the Federal Executive Council on 11 September 2022, and subsequently read at Parliament House alongside a 21-gun salute.
  - A copy of the Proclamation is published on PM&C's website [here](#).
- The Coronation of a new Sovereign takes place in the months after their accession to the throne, following a period of mourning.
- The Coronation is centred around a religious ceremony, and has remained largely unchanged for over a thousand years. During the ceremony, the Sovereign takes the coronation oath, and is then 'anointed, blessed and consecrated' by the Archbishop of Canterbury. After receiving the orb and sceptres, St Edward's Crown is placed on the Sovereign's head.
- Further information about the Coronation, including [historical information](#), is available on the [UK Government](#) and [Royal Family](#) Coronation pages.

## Domestic Events

At a national level, the following events will be held in Australia, and will be coordinated by the Australian Government:

- The illumination of significant buildings and monuments around Australia (in Royal purple) on Saturday 6 and Sunday 7 May 2023.
- A flag notice will be issued through the Commonwealth Flag Network to encourage the flying of the Australian National Flag, Australian Aboriginal Flag and the Torres Strait Islander Flag on 6 and 7 May 2023.
- A National 21-Gun Salute, by Australia's Federation Guard, will be held on the forecourt of Parliament House, Canberra at 3 pm on Sunday 7 May 2023. Weather permitting, the National Salute will be followed by a flypast from the Royal Australian Air Force.

- An Address of Congratulations in Parliament when the House of Representatives returns in early May

Australian State and Territory Governments may also look to hold separate events or join some of the activities such as the illuminations

## Gift from the Australian Government on behalf of the people of Australia

Similar to the gift given to Her Majesty Queen Elizabeth II for her Platinum Jubilee, the Australian Government plans to offer a gift on behalf of the people of Australia to His Majesty on the occasion of his Coronation.

## Defence support

In support of the Coronation of His Majesty The King and The Queen Consort, approximately 40 personnel from all Services, represented by Australia's Federation Guard, will travel to the United Kingdom and undertake duties including participating in The Coronation Procession for Their Majesties during the Coronation ceremony.

In Australia, Defence will support events marking the occasion including a National 21 Gun Salute on the forecourt of Parliament House followed by a flypast by the Royal Australian Air Force.

## Facts about The King

- His Majesty The King became King on 8 September 2022, following the passing of his mother Her Majesty The Queen.
- The King is the Head of State of the United Kingdom and 14 other Commonwealth realms, including Australia.
- The King has visited Australia 16 times, including spending two terms studying at the Timbertop Campus at Geelong Grammar School as a 17 year-old.
- His Majesty was the longest serving heir apparent in British history.
- He was the first British Royal heir to earn a degree – studying at Cambridge University from 1967-1970.
- The King, as Prince of Wales, has founded 17 charities.
- The King married The Queen Consort on 9 April 2005, with their wedding taking place at Windsor Guildhall, followed by a Service at St George's Chapel.

# FREQUENTLY ASKED QUESTIONS

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## Quick links

- [Prime Minister and Cabinet Coronation website](#)
- [Coronation frequently asked questions](#)

## Plans for Coronation

### How will Australia be represented at the Coronation of His Majesty The King?

- The Australian Government will be represented at the Coronation by the Hon Anthony Albanese MP, the Prime Minister, and Ms Jodie Haydon, and by His Excellency General the Honourable David Hurley AC DSC (Retd), the Governor-General, and Her Excellency Mrs Linda Hurley.
  - They will be joined by State Governors, and a number of other notable Australians.

### How were the Australian invitees for the Coronation determined?

- Australian representatives have been drawn from a wide range of outstanding people to show the world the best of our values.
  - These values include caring for others, serving community, and championing progress.
  - There will be representation from First Nations peoples, a holder of the Victoria Cross for Australia, and the Cross of Valour.
  - These will also be representatives from the Australian Defence Force.

### Will there be a public holiday for the Coronation?

- There are no plans to declare a public holiday as Coronation celebrations will occur over the weekend of 6 and 7 May 2023.

### How will Australia observe the Coronation?

There will be events in Australia to mark the Coronation of His Majesty The King and Her Majesty The Queen Consort.

- Illumination of significant buildings and monuments across Australia in Royal Purple on 6 and 7 May 2023.
- Flying of the Australian National Flag, Australian Aboriginal Flag and the Torres Strait Islander Flag on 6 and 7 May 2023.
  - A flag notice will be issued through the Commonwealth Flag Network to encourage flying of the Flags.
- A National 21 Gun salute will be conducted on the forecourt of Parliament House in Canberra, and weather permitting, followed by a flypast from the Royal Australian Air Force. The National Salute commences at 3 pm on Sunday 7 May 2023.

### Can we participate in the illuminations?

Significant buildings and monuments around Australia will illuminate in Royal purple on 6 and 7 May 2023

- You are welcomed to participate.
- As a guide you may wish to use Pantone 3515C and this can be adjusted in tone depending on the requirements of site to be illuminated.
- Lighting will be from dusk to 10 pm each night but you may operate outside these hours if permitted.

### Will a flag notice be issued for the Coronation?

- A flag notice will be issued via the [Commonwealth Flag Network](#).

### Is Australia giving a gift to The King to mark his Coronation?

- Yes. Australia's Coronation gift to The King will be announced in due course.

### How can Australians send messages of congratulations to The King?

- Correspondence can be sent to The King at:  
His Majesty The King  
Buckingham Palace  
London SW1A 1AA

## The King and Australia

### Where can I find an official portrait of The King?

- While a photograph of His Majesty The King and Her Majesty The Queen Consort was recently unveiled, an official Australian portrait of The King will be released at a later date.
- The Australian portrait will be announced in due course and distributed through Federal MPs and Senators via the Nationhood Material Program.
- In the interim, portraits of Her Majesty Queen Elizabeth II may continue to be displayed.

### What is The King's title in Australia?

- It is still correct to refer to The King in the following ways:
  - His Majesty King Charles III
  - His Majesty The King
  - The King
  - His Majesty
- If required, The King's formal Royal style and title in Australia is: ***King Charles the Third, by the Grace of God King of Australia and His other Realms and Territories, Head of the Commonwealth.***
- Further information about The Queen Consort can be viewed on the [Royal website](#).

### How many times has The King visited Australia?

- The King has visited Australia 16 times. He has made 15 official visits to Australia as The Prince of Wales and also attended Timbertop campus of Geelong Grammar School in 1966.

The 15 official visits were;

1. 22 to 23 December 1967 - Attended Prime Minister Holt's Memorial Service,
2. 30 March to 8 April 1970 - Accompanied Her Majesty The Queen's Royal Visit
3. 12 to 30 October 1974 - Visit by His Royal Highness The Prince Charles, K.G
4. 1 to 11 November 1977 - Visit by His Royal Highness The Prince of Wales
5. 18 to 19 May 1978 - Attended Funeral of The Late The Right Honourable Sir Robert Menzies K.T., A.K., C.H., F.R.S., Q.C. -
6. 8 March to 1 April 1979 - Visit by His Royal Highness The Prince of Wales
7. 12 to 28 April 1981 - Visit by His Royal Highness The Prince of Wales
8. 20 March to 17 April 1983 - Royal Visit by Their Royal Highnesses The Prince and Princess of Wales
9. 27 October to 8 November 1985 - Royal Visit by Their Royal Highnesses The Prince and Princess of Wales

10. 25 January to 3 February 1988 - Royal Visit by Their Royal Highnesses The Prince and Princess of Wales
11. 24 January to 5 February 1994 - Visit by His Royal Highness The Prince of Wales
12. 28 February to 5 March 2005 - Visit by His Royal Highness The Prince of Wales
13. 5 to 10 November 2012 - Visit by His Royal Highness The Prince of Wales and Her Royal Highness The Duchess of Cornwall
14. 10 to 15 November 2015 – Royal Visit by His Royal Highness The Prince of Wales and Her Royal Highness The Duchess of Cornwall
15. 2 to 10 April 2018 – Royal Visit by His Royal Highness The Prince of Wales and Her Royal Highness The Duchess of Cornwall

## Accession and Coronation

### Accession

- Accession describes the event of a new Sovereign taking the throne upon the death of the previous King or Queen.
- The accession of a new Sovereign is automatic.
- The King acceded to the throne on 8 September 2022.

### Coronation

- The Coronation of a new Sovereign follows some months after his or her accession, following a period of mourning.
- The Coronation is centred around a religious ceremony, and has remained largely unchanged for over a thousand years.
- Further information about the history of the Coronation can be viewed on the [Royal website](#).

### What is the role of the Governor-General following the Coronation?

- The Governor-General's role does not change.
- The Governor-General is His Majesty The King's representative in Australia.

## The Commonwealth

- There are 56 members of the Commonwealth today, being its 15 realms and 41 other countries.
- The 15 Commonwealth Realms are:
  1. Antigua and Barbuda
  2. Australia
  3. The Bahamas
  4. Belize
  5. Canada
  6. Grenada
  7. Jamaica
  8. New Zealand
  9. Papua New Guinea
  10. Saint Christopher and Nevis
  11. Saint Lucia
  12. Saint Vincent and The Grenadines
  13. Solomon Islands
  14. Tuvalu
  15. United Kingdom
- The 41 additional countries are:

- **Africa:** 1. Botswana, 2. Cameroon, 3. Gabon, 4. The Gambia, 5. Ghana, 6. Kenya, 7. Kingdom of Eswatini, 8. Lesotho, 9. Malawi, 10. Mauritius, 11. Mozambique, 12. Namibia, 13. Nigeria, 14. Rwanda, 15. Seychelles, 16. Sierra Leone, 17. South Africa, 18. Togo, 19. Uganda, 20. United Republic of Tanzania, 21. Zambia.
- **Asia:** 22. Bangladesh, 23. Brunei Darussalam, 24. India, 25. Malaysia, 26. Maldives, 27. Pakistan, 28. Singapore, 29. Sri Lanka.
- **Caribbean and Americas:** 30. Dominica, 31. Guyana, 32. Trinidad and Tobago, 33. Barbados.
- **Europe:** 34. Cyprus, 35. Malta.
- **Pacific:** 36. Fiji, 37. Kiribati, 38. Nauru, 39. Samoa, 40. Tonga, 41. Vanuatu.

## Australian charities and associations with a patronage from The King

- **Australian Wildlife Conservancy**  
Website: <https://www.australianwildlife.org>  
Dedicated to the conservation of Australia's threatened wildlife and ecosystems
- **Marine Rescue New South Wales**  
Website: <https://www.marinerescuensw.com.au>  
Provides coastguard services in Australia.
- **The Australian Music Foundation**  
Website: <https://www.australianmusicfoundation.com>  
Provides support for outstanding young Australian musicians.
- **The Australian Stock Horse Society**  
Website: <https://www.ashs.com.au>  
Aims to preserve and promote the bloodlines of the Australian stock horse.
- **The Australian Stockman's Hall of Fame and Outback Heritage Centre**  
Website: <https://www.outbackheritage.com.au>  
Heritage centre aiming to record the fast-disappearing culture and history of rural Australia.
- **The Geelong Grammar Foundation**  
Alumni organisation for former pupils of Geelong Grammar, Australia
- **The Prince Charles Hospital Foundation**  
Raises research funds for the Prince Charles Hospital in Brisbane, Queensland.
- **The Prince's Trust Australia**  
Website: <https://www.princes-trust.org.au>  
Supports the development and delivery of projects in Australia aligned with the charitable interests of The Prince of Wales as part of The Prince's Trust Group
- **The Returned & Services League of Australia**  
Website: <https://www.rsl.org.au>  
Provides advocacy and welfare services for serving and ex-service Defence Force members.
- **The Royal Australasian College of Surgeons**  
Website: <https://www.surgeons.org>  
Professional body providing surgical education, training, professional development and support.
- **The Royal Australian Armoured Corps**  
Website: <https://www.defence.gov.au/Army>  
Unit of the Australian Army.
- **The Royal Automobile Club of Victoria**



Website: <https://racv.com.au>

Members club in Victoria, Australia

- **The Royal Flying Doctor Service of Australia, Friends in the United Kingdom**  
Raises funds for Australia's flying doctor service.

- **Variety Australia**




Website: <https://www.varietyaustralia.org.au>

Raise funds for sick, disadvantaged and disabled children in Australia.

\*Source: <https://www.royal.uk/charities-and-patronages>

# COMMUNICATIONS

## Emoji and Hashtags

Australia	UK	Hashtags
		 Twitter <a href="#">Official hashtags</a>
AU	GB	#Coronation #CoronationConcert #TheBigHelpout #CoronationWeekend #CoronationBigLunch

## Channels

PM&C	Australia.gov
Twitter: @pmc_gov_au	Twitter: @ausgov
Facebook: @DepartmentofthePrimeMinisterandCabinet	Facebook: @AustralianGoverment
LinkedIn: @DepartmentofthePrimeMinisterandCabinet	Instagram: @ausgov
Website: <a href="http://www.pmc.gov.au">www.pmc.gov.au</a>	

## Timing

Date	Content focus	Channel
28 April	Domestic events	All
1 May	The King and Australia	PM&C: <ul style="list-style-type: none"><li>- LinkedIn</li><li>- Facebook</li><li>- Twitter</li></ul> AusGov: <ul style="list-style-type: none"><li>- Twitter</li></ul> News article on PM&C website

<b>3 May</b>	The Coronation process	PM&C: <ul style="list-style-type: none"> <li>- LinkedIn</li> <li>- Facebook</li> <li>- Twitter</li> </ul> News article on PM&C website
<b>6 May</b>	Coverage of the Coronation	All
<b>7 May</b>	Domestic celebrations	All
<b>8 May</b>	Wrap up and highlights	All

Item No: 15.2

Subject: **DRAFT 2023-24 ANNUAL BUSINESS PLAN**

Date: 9 May 2023

Written By: Corporate and Service Planning Lead

General Manager: Strategy and Corporate, Ms P Jackson

---

## **SUMMARY**

The Draft 2023-24 Annual Business Plan is presented for endorsement and release for community engagement. It has been developed having regard to the “Our Place” 2050+ Strategic Plan, Asset Management Plans, Long-Term Financial Plan and directions provided by Council.

The draft budget has been developed with a general rate increase of 6.9% and satisfies Council’s financial sustainability and performance measures.

The Audit and Risk Committee supports the presentation to Council of the Draft 2023-24 Annual Business Plan for the purpose of community consultation.

The Draft 2023-24 Annual Business Plan and consultation results are due for review by Council’s Audit and Risk Committee on 7 June 2023.

---

## **RECOMMENDATION**

1. **That, subject to minor alterations and design and the inclusion of the Draft Alwyndor budget, the Draft 2023-24 Annual Business Plan contained in Attachment 1 be released for community consultation.**
  2. **That the process for community consultation on the Draft 2023-24 Annual Business Plan, as described in this report, be endorsed.**
- 

## **STRATEGIC PLAN**

Statutory compliance

## **COUNCIL POLICY**

Not applicable

## **STATUTORY PROVISIONS**

Section 123 of the *Local Government Act, 1999* (the Act)

## **BACKGROUND**

The Draft 2023-24 Annual Business Plan has not been previously considered by Council although its development has been the subject of workshops with Elected Members.

## **REPORT**

### **Development of the Draft 2022-23 Annual Business Plan and Budget**

The Draft 2023-24 Annual Business Plan is provided to Members as Attachment 1.

*Refer Attachment 1*

The Draft 2023-24 Annual Business Plan is Council's statement of its intended program of activities and outcomes for the coming financial year. It is developed concurrently with the budget, which outlines proposed revenue sources and resources allocated to implement the Annual Business Plan.

The Audit and Risk Committee supports the presentation to Council of the Draft 2023-24 Annual Business Plan for the purpose of community consultation.

The Draft 2023-24 Annual Business Plan and consultation results will be reviewed by Council's Audit and Risk Committee on 7 June 2023.

### **Key Parameters**

- Target of an operating surplus.
- 6.9% general rate revenue increase (excluding separate rates and Regional Landscape Levy).
- 0.5% rate revenue increase for new development growth.
- (LGPI) applied where applicable to revenue and expenditure.
- Alwyndor and Jetty Road Mainstreet budgets to be self-funding.

### **Other considerations/inclusions**

- The Regional Landscape Levy has been forecast to increase by a capped 8.4%. The Levy is collected by Council on behalf of Regional Landscape Board.
- Jetty Road Mainstreet budget increased by 6.9% (\$14,030) and is cost neutral.
- Marina separate rate increased by 6.9%.
- Roads to Recovery Grant (\$372,200) included being the third estimated allocation for the 1/7/19 - 30/6/24 program.

- Depreciation is based on existing asset valuations and has increased by 4.23% (\$443,000). The major asset classes that have increased are office equipment (IT assets) and open spaces.
- Fees and charges have been reviewed and assessed in accordance with a user pays principle, taking LGPI into account.

### Major Projects

In 2023-24, Council will fund and undertake several major projects:

• Stormwater upgrades - Tarlton Street	\$1,000,000
• Glenelg Oval Masterplan Stages 3 and 4	\$1,847,000
• Brighton Beachfront Holiday Park	\$673,000
• Former Buffalo Site - Amenity Improvements	\$2,200,000
• Public Toilets, Patawalonga Lake	\$220,000
• Seacliff-Brighton Yacht Club to upgrade change rooms	\$500,000
• Glenelg Library upgrade	\$200,000
• Economic Development Strategy Implementation	\$30,000
• Community Wellbeing Strategy	\$25,000
• Climate Change Adaptation	\$60,000
• Innovation Projects	\$800,000

### Commercial Activities – Increase net earnings compared to 2022-23 budget

Brighton Beachfront Holiday Park is budgeting for net earnings of \$1.5 million for the 2023-24 year which is an increase on the \$1.27 million predicted for 2022-23.

### Alwyndor draft 2023-24 budget

The draft Alwyndor budget is still to be finalised. The uncertainty of the reforms in Aged Care and funding models have made budgeting for next year more complex.

A draft summary will be sent out under separate cover and will need to be included in the Draft Annual Business Plan for consultation.

### Rate Revenue and Valuations

The major variable determining the ability to meet the draft budget program of services, works and financial targets is rate revenue. This is budgeted to increase by 6.9% excluding separate rates, development growth (estimated at 0.5%) and the Regional Landscape Levy.

The Differential Rate premium applied to industrial, commercial properties and vacant land will be determined once land valuations are received by the Valuer-General. The premium applied to industrial, commercial properties and vacant land in the 2022-23 financial year was 62%.

The Patawalonga Marina Separate Rate of \$82,460 has been increased by 6.9%. It provides for basic annual maintenance cost and includes a 50% discount to account for the general public's use of the lock.

## Draft Budget Financial Performance and Position

The draft budget (excluding Alwyndor) features:

- Operating surplus of \$515,000 for Council's municipal activities;
- Capital expenditure of \$15.7m comprising \$7.1 million on renewal and replacement of existing assets and \$7.6 million for new and upgraded assets and \$999,000 for employee costs capitalised;
- Council's Net Financial Liabilities Ratio ceiling is 75%. The ratio is expected to be 74%. The projected Interest Cover Ratio of 1.7%, which measures the affordability of its indebtedness, shows that Council can manage debt without adversely affecting the sustainability of its long-term financial position.

## Community Engagement

The *LGA Act 1999* under the *Statutes Amendment (Local Government Review) Act 2021* requires the Annual Business Plan to conform with our community consultation policy. Copies of the Draft 2023-24 Annual Business Plan will be made available at the commencement of a 21-day community engagement period, commencing Thursday 11 May and concluding on Friday 2 June.

The consultation will include an opportunity for constituents to address Council at its meeting on Tuesday 23 May 2023.

An interactive web page to facilitate community's comments and questions will be established.

Copies of the Draft 2023-24 Annual Business Plan will be available:

- On council's engagement website, [yourholdfast.com/DABP23-24](https://yourholdfast.com/DABP23-24)
- At the council's Civic Centre, 24 Jetty Road Brighton
- At the council's Brighton and Glenelg libraries.

Our community will be able to provide comments:

- in writing, addressed to the Corporate and Service Planning Lead, PO Box 19 Brighton 5048, or by email address [mail@holdfast.sa.gov.au](mailto:mail@holdfast.sa.gov.au) until Friday 2 June 2023;
- via a designated consultation interactive web page that will be accessed through [yourholdfast.com/DABP23-24](https://yourholdfast.com/DABP23-24) between Thursday 11 May and Friday 2 June 2023. This website will allow our community to comment on, ask questions or seek clarification on the information in the Draft 2023-24 Annual Business Plan.
- by telephoning the Customer Service Centre on 8229 9999 during office hours between Thursday 11 May and Friday 2 June 2023. All calls will be directed to the

Corporate and Service Planning Lead. Comments will be recorded and presented to Council at the end of the consultation period;

- making representations to Council at its meeting of Tuesday 23 May 2023;
- providing feedback and comments to their local Elected Member.

Details of how the community may participate in the consultation process or gain copies of the Draft 2023-24 Annual Business Plan will be advertised via the Holdfast database and social media pages.

### **BUDGET**

The cost of production of the 2023-24 Annual Business Plan and associated community engagement will be met within the current budget.

### **LIFE CYCLE COSTS**

This report does not have any direct full lifecycle cost implications.



# Attachment 1



# OUR PLAN FOR OUR PLACE

**DRAFT 2023–24  
ANNUAL BUSINESS PLAN**



# OUR PLAN FOR OUR PLACE

## CITY OF HOLDFAST BAY SHARE YOUR VIEW ON OUR DRAFT 2023–24 ANNUAL BUSINESS PLAN

### *About this Draft 2023–24 Annual Business Plan*

The City of Holdfast Bay's *Annual Business Plan* outlines council's priorities and program of works for the next 12 months. It allocates funding for key projects and services and shows how your rates are invested.

We welcome your feedback on this draft version, which Council will consider before the *2023–24 Annual Business Plan* is finalised in June 2023.

You can access additional copies of the *Draft 2023–24 Annual Business Plan* from Thursday 11 May 2023 at:

- › **[yourholdfast.com/DABP23-24](https://yourholdfast.com/DABP23-24)**
- › **Brighton Civic Centre, 24 Jetty Road, Brighton.**

Feedback must be received by 5pm Friday 2 June to be considered by Council.  
You can provide comments by:

- › **visiting [yourholdfast.com/DABP23-24](https://yourholdfast.com/DABP23-24)**
- › **writing to the Corporate and Service Planning Lead, PO Box 19, Brighton SA 5048**
- › **emailing the Corporate and Service Planning Lead at [mail@holdfast.sa.gov.au](mailto:mail@holdfast.sa.gov.au)**
- › **telephoning Council on 8229 9999 during office hours**
- › **Making a representation to Council at its meeting on Tuesday 23 May (commences 7pm, Glenelg Town Hall, Moseley Square, Glenelg). Please contact the Corporate and Service Planning Lead, Stuart Boyd, on 8229 9999 by 5pm Tuesday 16 May if you wish to make a representation.**

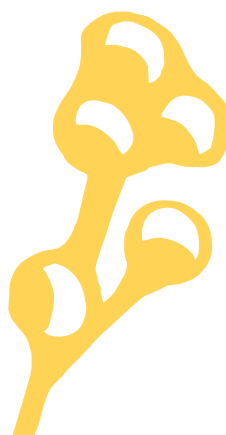
For more information, please visit [yourholdfast.com/DABP23-24](https://yourholdfast.com/DABP23-24) or call us on 8229 9999.

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## TRADITIONAL CUSTODIANS

The City of Holdfast Bay acknowledges the Kaurna People as the traditional owners and custodians of the land. We respect their spiritual relationship with country that has developed over thousands of years and the cultural heritage and beliefs that remain important to the Kaurna people today.



# MAYOR'S WELCOME

On behalf of the City of Holdfast Bay, I'm pleased to present the *Draft 2023–24 Annual Business Plan*, outlining our program and budget for the upcoming financial year.

As always, our continued focus as a council is providing great services and facilities for our community along with looking after our people, our environment, our business community and our tourism operators.

The upkeep and maintenance of our city's assets, facilities and infrastructure is also a core component of this year's budget.

We have allocated \$18.61 million to continue maintenance and upgrades of our footpaths, roads, kerbs, water table and stormwater drainage system. This money will also be used for ongoing maintenance of other important community assets like playgrounds, street furniture and council buildings.

Having set our sights on completing existing projects and renewals, we have limited the number of new capital projects for 2023–24, to keep our level of borrowings to a manageable level.

This is a very sensible approach given the impact of higher inflation and increasing interest rates. While we are keen to keep progressing major developments in our city, we're also striving to ensure we don't create an undue burden on future generations.

That being said, we have allocated funds to initiatives which we've deemed priorities for our community, including continuing to implement actions listed in our *Environment Strategy*.

We want to ensure that our environment and community thrive together, with water sensitive urban design projects, remediating our three gullies, improving our biodiversity and maintaining our prized and precious beaches.

As a coastal council, we are already proven leaders in environmental stewardship. We were the first coastal council in South Australia to recognise that the world is in a climate emergency and because of this, we've allocated \$60,000 for Climate Change Adaptation in the coming financial year.

Another major project is the stormwater upgrades at Tarlton Street, Somerton Park, which will help decrease the likelihood of flooding in a high-risk flood zone.

It has been identified as a priority from the *Stormwater Management Plan* and *Stormwater Implementation Plan* and is part-funded by the Federal Government.





Other projects we are committed to funding in 2023–24 include:

- › Glenelg Oval Masterplan Stages 3 and 4 – \$1.847 million
- › Brighton Holiday Park capital improvements – \$673,000
- › Public toilet for the Patawalonga Lake – \$220,000
- › Seacliff Brighton Yacht Club change rooms upgrade – \$500,000
- › Site remediation and amenity improvements at the former Buffalo site – \$2.2 million
- › Sturt Creek biodiversity corridor – \$60,000
- › Traffic management improvements – \$60,000.

In addition, construction of the Kingston Park Kiosk and the Seacliff Plaza amenity block and beach access, which were both approved in 2022–23, will continue this financial year.

Likewise, the concept design for Jetty Road Glenelg Stage 2 will commence in 2022–23 and continue into 2023–24.

We've also allocated \$200,000 for an upgrade of the Glenelg Library, which is among one of our most important assets that is accessible to everyone in the community.

The funds will allow the ground floor of the Glenelg Library to be refreshed into an innovative and creative community space with accessible meeting rooms, learning and maker spaces, attractive collections and updated staff workspaces.

Accessibility and inclusion for all in our community continues to be a focus for our council and rightly so. Therefore, we have allocated \$70,000 to continue the installation of new pedestrian *Disability Discrimination Act* (DDA) compliant footpaths and bus stop ramps across the city.

As part of the upcoming budget and for the purposes of this draft *Annual Business Plan*, rates have been provisionally raised by 6.9% – well below the Adelaide Consumer Price Index (CPI) of 8.6% as at December 2022. Based on the average residential property value, the rate increase equates to approximately \$28 per quarter.

I look forward to your feedback on our draft plan.



**Amanda Wilson**

Mayor  
City of Holdfast Bay

# OUR CITY

Kaurna people lived sustainably and nurtured the land and waters for some 60,000 years as one of the world's longest living cultures.

The coastal environment with its fresh water lagoons and abundant food sources was used for millennia as a meeting place for cultural celebrations, ceremony and trade by Kaurna people, and continues to be a place of significant Kaurna cultural heritage.

In 1836, Colonel William Light arrived on the Rapid on a mission to survey the South Australian coast in search of a place for settlement. While the Rapid stood off-shore near the mouth of the Patawalonga, a storm blew in and the anchor held. Colonel Light consequently named the bay 'Holdfast Bay'.

The Province of South Australia was proclaimed at Pathawilyangga in 1836, which became the municipality of Glenelg in 1855. Wituwartingga became the municipality of Brighton in 1858.

The City of Holdfast Bay was formed in 1997 through the amalgamation of the City Councils of Glenelg and Brighton. Located just 11 kilometres from the Adelaide city centre and five minutes from Adelaide Airport, our city is now home to close to 38,000 people and one of the most celebrated places to live, work and visit in the Adelaide metropolitan area. It boasts a beautiful natural environment, high quality recreation and community facilities, superior education and health services, a vibrant tourism sector, thriving retail precincts and a small light industrial area.



# OUR COMMUNITY

## TOTAL POPULATION

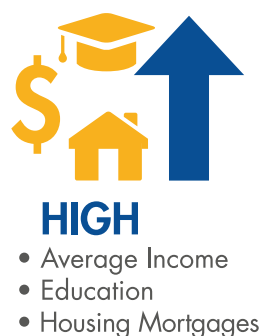


## VEHICLE USAGE

Private car is the most common travel method for journeys to work (80%). Public transport accounts for 8.5% and active travel (walking and cycling) 5%



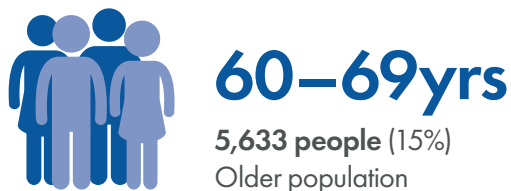
## SNAPSHOT



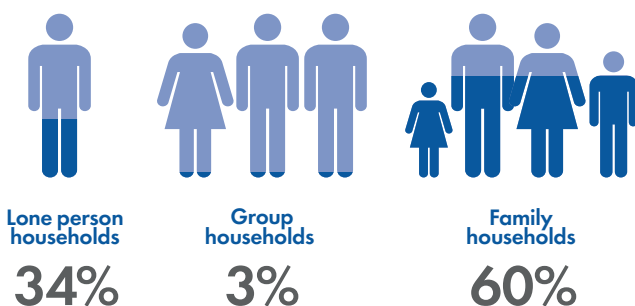
## MEDIAN AGE



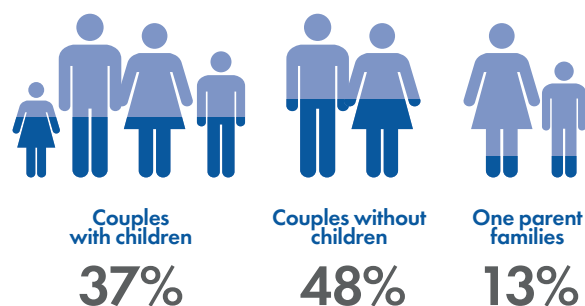
## MOST COMMON AGE GROUP



## HOUSEHOLD TYPES



## OF THE 60% FAMILY HOUSEHOLDS



Source: ABS 2021



# A DAY IN THE LIFE

Did you know that on a normal day in the City of Holdfast Bay:

Nearly

**1,500**

items are borrowed from our libraries at Glenelg and Brighton



More than

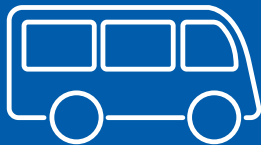
**300**

people attend our four Community Centres



**747**

people visit the libraries



**20** trips on the Community Wellbeing bus



Maintenance and other works are carried out at Glenelg Oval by our Open Spaces team

**7,200**

bins lifts for residential and business waste collection



**206sq metres**

of roads resealed



**60**

separate cleaning services are conducted at council buildings



Each of our **31** public toilet facilities are serviced and cleaned

Our two Jetty Roads at Glenelg and Brighton are serviced by street sweepers



**2.3 linear metres** of kerb replaced



**170** phone calls & **100** emails are responded to by our Customer Service team



**3,246**

page views on our website



**4**

Development Applications processed

**8sq metres**

of footpath replaced

**26sq metres**

of footpaths repaired



**52** requests completed by our Field Services team

# OUR VISION

In November 2021 Council adopted a new Strategic Plan titled *Our Holdfast 2050+*. This Plan came into effect on 1 January 2022. The vision in this Plan is:

Protecting our heritage and beautiful coast, while creating a welcoming and healthy place for all in South Australia's most sustainable city.

To achieve this Vision, we have identified three focus areas:



## WELLBEING

Good health and economic success in an environment and a community that supports wellbeing.

---



## SUSTAINABILITY

A city, economy and community that is resilient and sustainable.

---



## INNOVATION

A thriving economy and community that values life-long education, research, creativity and entrepreneurialism.

---

This *Annual Business Plan* is designed to help deliver *Our Holdfast 2050+* within these focus areas.

# QUALITY OF LIFE SURVEY RESULTS (2022)

How you rated your council out of 10



## COMMUNITY



**8.6**

Providing library services



**8.1**

Providing sporting facilities



**7.5**

Delivering services for the elderly and people with a disability



**7.65**

Providing programs and services that encourage an active lifestyle



**7.5**

Providing arts & cultural experiences



## PLACEMAKING



**7.3**

Maintaining roads and kerbing



**7.2**

Maintaining cycle networks



**8.7**

Access to shops, services and open space



## ENVIRONMENT



**8.0**

Maintaining beaches and coastal areas



**8.0**

Providing adequate waste management services

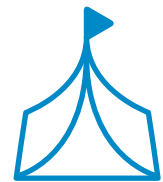


## ECONOMY



**8.1**

Encouraging a diverse range of businesses and services in the area



**7.6**

Supporting and promoting tourism and events



## CULTURE



**6.8**

Council provides good financial management and value for rates



**6.9**

Overall satisfaction with the quality of service and performance of the council



**Overall rating of Holdfast Bay as a place to live**



**8.3**

Maintaining well laid out parks and reserves



**7.8**

Providing programs that foster social interaction and community wellbeing



**8.2**

Providing a sense of safety in neighbourhoods



# HIGHLIGHTS

## Major projects

In 2023–24, council will fund and undertake several major projects to support the vision and objectives outlined in its strategic plan, *Our Holdfast 2050+*.

These include:

### **Stormwater upgrades – Tarlton Street – \$1.0 million**

This stormwater infrastructure upgrade will decrease the likelihood of flooding in high-risk flood zone. It was identified as priority from the *Stormwater Management Plan* and *Stormwater Implementation Plan* and is part funded by the Federal Government.

### **Glenelg Oval upgrade Stages 3 and 4 – \$1.84 million**

Continuing the upgrade of this important community asset the work for 2023–24 includes upgrades to the spectator mound including playspace, elevated *Disability Discrimination Act* (DDA) viewing area and tiered seating. Other improvements will include rebuilding cricket practice pitches and netting, as well as upgrading the caretaker's building and adjoining public toilet block.

### **Brighton Holiday Park – \$673,000**

Works will continue with capital improvements to the Brighton Holiday Park in line with the masterplan for the site. This includes installation of a new maintenance and storage shed, stage 2 retaining wall construction and improvements for guest experience including upgrades to powered sites and cabin accommodation.

### **Former Buffalo Site – Amenity Improvements – \$2.2 million**

Undertake important remediation work and amenity improvements at the former Buffalo site.

### **Public Toilets, Patawalonga Lake – \$220,000**

Install a public toilet around the Patawalonga Lake to help attract more people to use the facilities in the area.

### **Seacliff–Brighton Yacht Club to upgrade change rooms – \$500,000**

Subject to Club, grant or other partner funding, this amount would cover improvements to the showers, toilets, change rooms and *Disability Discrimination Act* (DDA) compliant toilets, enabling better quality facilities that are appropriate for mixed ages as well as the public.

### **Glenelg Library upgrade – \$200,000**

Refresh the Glenelg library ground floor as an innovative and creative community space with accessible meeting rooms, learning and maker spaces, attractive collections and updated staff workspaces.

### **Economic Development Strategy Implementation – \$30,000**

The Economic Development Strategy (EDS) is currently under development. This is an indicative allocation to fund initiatives in this Strategy. Allocation of funding this financial year will enable prompt implementation of actions and outcomes from the Economic Development Strategy in an agile way.

### **Community Wellbeing Strategy – \$25,000**

Development of a Community Wellbeing Strategy and action plans for focus areas, in partnership with the Holdfast Bay community. The Wellbeing Strategy will guide the efficient and effective development of multiple Council strategies and action plans within the Community Wellbeing space that are due to expire in 2023 (e.g., *Volunteering Strategy 2018–2023*; *Youth Action Plan 2018–2023*).

### **Climate Change Adaptation – \$60,000**

As a result of a recent Climate Change Adaption Governance Assessment, this will provide an additional position who will work across Council in such areas as climate, adaption, and climate neutral planning.

### **Innovation Projects – \$800,000**

Delivery of request management, contractor management, corporate planning and reporting, data and information knowledge management and asset management systems. These system upgrades will increase efficiency and improve service delivery.





## FINANCIAL OVERVIEW

Projections for the 2023–24 financial year indicate that council will be working with a municipal operating surplus of \$515,345. Note that Alwyndor financials will appear in the final *Annual Business Plan* however as they operate as a unique entity independent of regular City of Holdfast Bay operations their financial data is not included in this draft *Annual Business Plan*.

In the 2023–24 financial year we will invest \$56.70 million in municipal operations (excluding Alwyndor) to provide services, implement programs and build and maintain essential assets. Our main areas of investment include:

- › \$40.42 million to provide services to our community.
- › \$8.08 million to upgrade and maintain community assets.
- › \$8.20 million for new capital infrastructure and service improvements.

# **MUNICIPAL FINANCIAL SUMMARY**



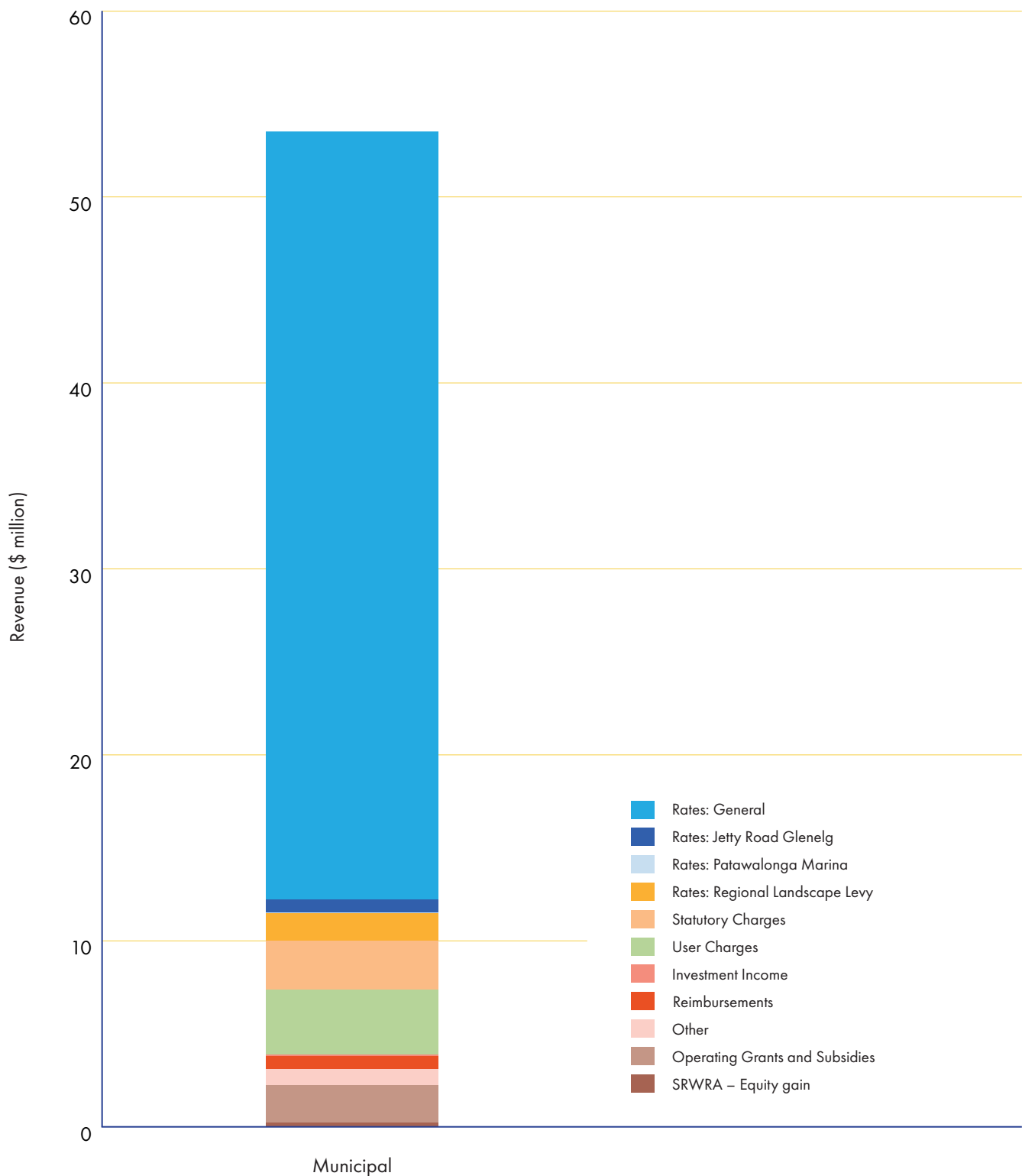
## 2023–24 MUNICIPAL OPERATING REVENUE \$53.51 MILLION

Council receives \$53.51 million (excluding Alwyndor) to provide services and infrastructure to the community.

### MUNICIPAL OPERATING REVENUE

Rate Revenue	Million
Rates: General	\$41.28
Rates: Jetty Road Glenelg	\$0.66
Rates: Patawalonga Marina	\$0.08
Rates: Regional Landscape Levy	\$1.45
Total Rate Revenue	\$43.47
<b>Operational Revenue</b>	
Statutory Charges	\$2.64
User Charges (including but not limited to revenue from commercial operations)	\$3.50
Investment Income	\$0.07
Reimbursements	\$0.71
Other	\$0.85
Total Operational Revenue	\$7.77
<b>External Revenue</b>	
Operating Grants and Subsidies	\$2.05
SRWRA – Equity gain	\$0.22
Total External Revenue	\$2.27
<b>TOTAL MUNICIPAL REVENUE</b>	<b>\$53.51</b>

## 2023–24 MUNICIPAL OPERATING REVENUE





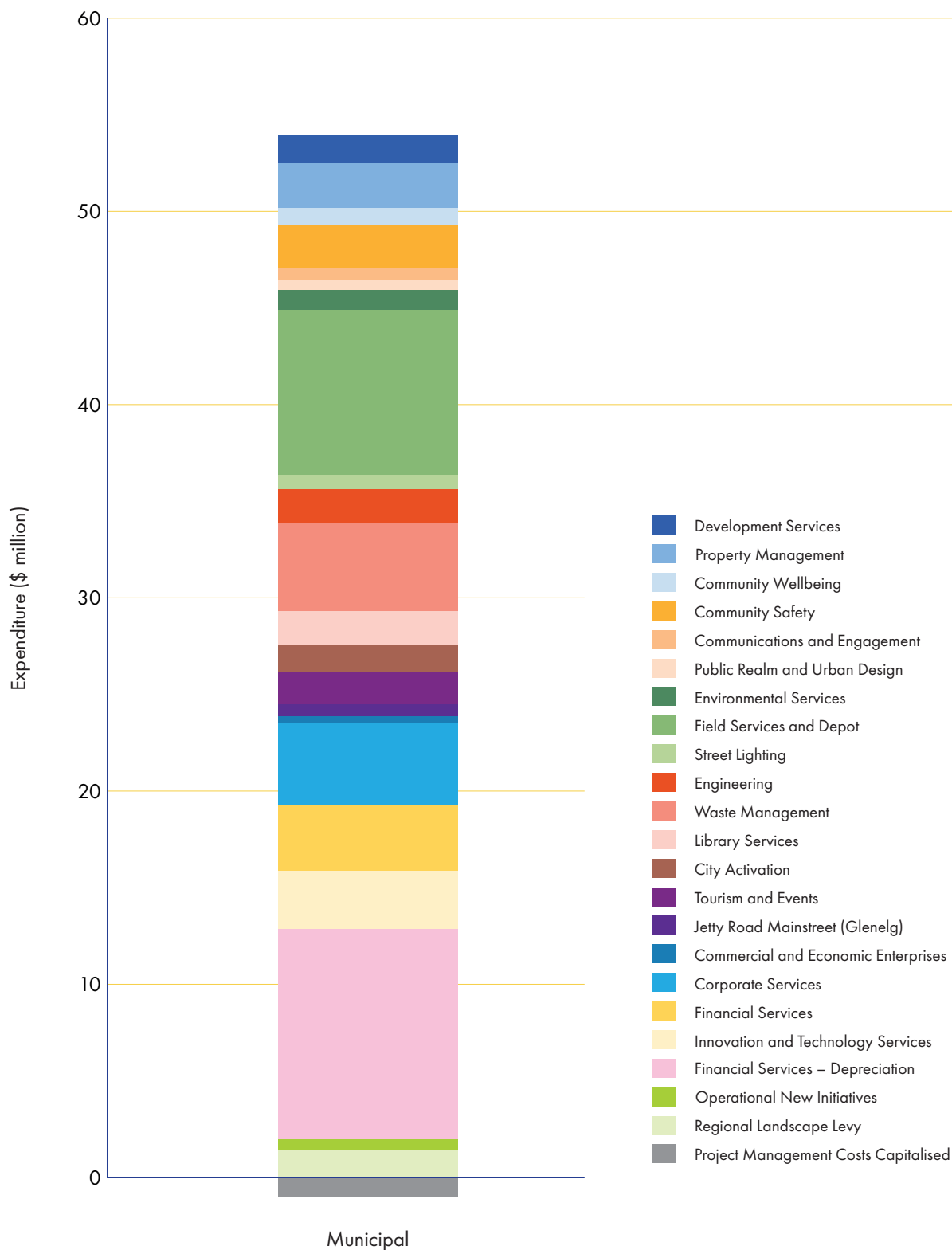
## 2023–24 MUNICIPAL OPERATIONAL EXPENDITURE \$52.99 MILLION

Council will spend \$52.99 million (excluding Alwyndor) to deliver services to the community.

### MUNICIPAL OPERATIONAL EXPENDITURE

Services	Million
Development Services	\$1.40
Property Management	\$2.38
Community Wellbeing	\$0.87
Community Safety	\$2.22
Communications and Engagement	\$0.58
Public Realm and Urban Design	\$0.57
Environmental Services	\$1.02
Field Services and Depot	\$8.53
Street Lighting	\$0.73
Engineering	\$1.78
Waste Management	\$4.53
Library Services	\$1.73
City Activation	\$1.47
Tourism and Events	\$1.61
Jetty Road Mainstreet Glenelg	\$0.68
Commercial and Economic Enterprises	\$0.39
Corporate Services	\$4.19
Financial Services	\$3.43
Innovation and Technology Services	\$2.99
<b>Total expenditure on services</b>	<b>\$41.10</b>
<b>Other Operational Expenditure</b>	
Financial Services – Depreciation	\$10.91
Operational New Initiatives	\$0.54
Regional Landscape Levy	\$1.44
Project Management Costs Capitalised	-\$1.00
<b>Total expenditure on other operational</b>	<b>\$11.89</b>
<b>Total municipal operational expenditure</b>	<b>\$52.99</b>

## 2023–24 MUNICIPAL OPERATIONAL EXPENDITURE



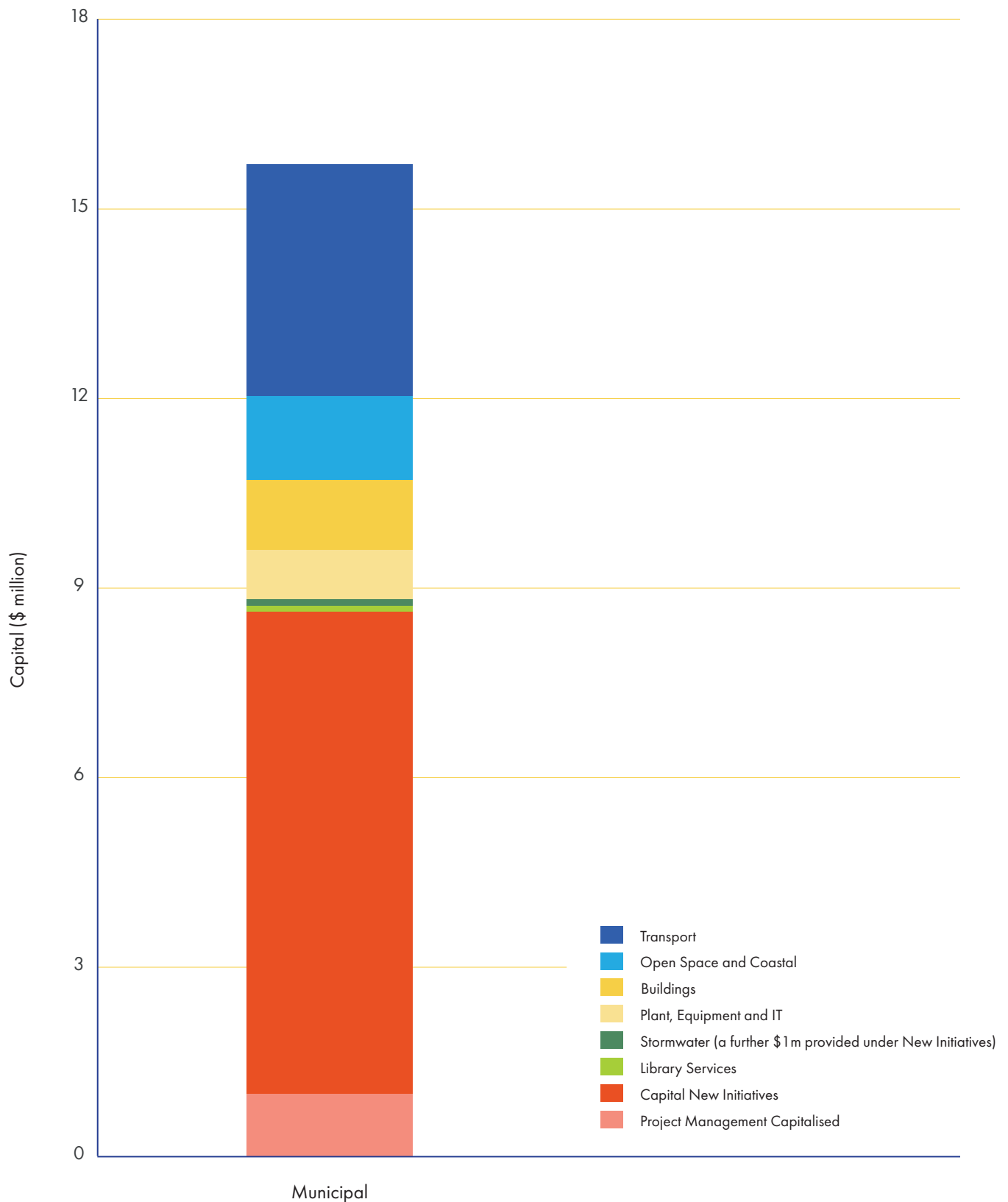
## 2023–24 MUNICIPAL CAPITAL PROGRAM \$15.71 MILLION

Council will spend \$15.71 million (excluding Alwyndor) on a capital program to update and maintain community assets in 2023–24.

### MUNICIPAL CAPITAL PROGRAM

	Million
Transport	\$3.66
Open Space and Coastal	\$1.33
Buildings	\$1.11
Plant, Equipment and IT	\$0.78
Stormwater (a further \$1m provided under New Initiatives)	\$0.11
Library Services	\$0.09
Capital New Initiatives	\$7.63
Project Management Capitalised	\$1.00
<b>TOTAL MUNICIPAL CAPITAL EXPENDITURE</b>	<b>\$15.71</b>

# 2023–24 MUNICIPAL CAPITAL PROGRAM





# OUR FINANCIAL GOVERNANCE

Council's long-term financial performance and position are sustainable where planned long-term service and infrastructure levels and standards are met without unplanned increases in rates or disruptive cuts to services.

**CITY OF HOLDFAST BAY  
LONG-TERM FINANCIAL PLAN**



## ENSURING FINANCIAL SUSTAINABILITY

### Policies and practices

As in previous years, Council adopts prudent financial governance policies and practices to enable the consistent delivery of cost-effective services to our community. Our policies and practices are based on three goals:

#### 1. Program sustainability

To ensure the maintenance of our high-priority programs including the renewal and replacement of infrastructure.

#### 2. Rate stability

To ensure a reasonable degree of stability and predictability in the overall rates.

#### 3. Intergenerational equity

To ensure a fair sharing of the distribution of resources and their attendant financial burden between current and future users of services and infrastructure.

## FINANCIAL PRINCIPLES

The following key financial principles were adopted in the preparation of this Plan:

#### › Presenting a balanced budget

We aim to fully fund the cost of services, including the depreciation of infrastructure and assets (i.e., wear and tear), in order to share the costs of services fairly between current and future users.

Insufficient funding would shift the costs burden of today's assets and services on to future users in the form of higher rates or reduced services.

#### › Maintaining infrastructure and managing assets

We aim to maintain infrastructure (e.g., buildings and bridges) and assets (e.g., roads, kerbs, paving, machinery, irrigation systems and playground equipment) to high standards. This involves developing and using long-term infrastructure and asset management plans to manage our asset portfolio efficiently and continuing to invest in renewing and replacing our assets as they wear out.

#### › Providing predictable rates

We aim to provide our community with a reasonable degree of predictability for rates. We will keep ratepayers fully informed about future rates and the corresponding services provided.

#### › Prudent debt management

We aim to keep our debt as low as practicable. We borrow funds to invest in new long-term assets or to replace and renew existing assets and thereby spread that cost over the longer term, consistent with the typical long lives of assets.

# SIGNIFICANT INFLUENCES

## BROAD TRENDS AND EMERGING ISSUES

A range of global, national, state and local trends were considered when developing the *2023–24 Annual Business Plan*.

### Economic Impacts – Inflation and Interest Rates

According to the Committee for Economic Development of Australia (CEDA) “economists have entered 2023 seesawing on their predictions for the global economy. The uncertainty that pervaded 2022 was driven by geopolitical tensions and the ongoing COVID-19 pandemic. These factors remain but have been overtaken by rising inflation. Now, the primary driver of uncertainty is how far central banks still must go to tame price pressures, and the pace at which consumer and business activity cools in response to higher interest rates.” (CEDA Committee for Economic Development of Australia, 2023, p. 5)

There are well documented issues in global and local supply chains. The shortages of supplies are impacting on prices and the ability to complete works in a timely manner.

At the end of 2022 headline annual inflation was still rising to reach 7.8 per cent (CEDA Committee for Economic Development of Australia, 2023, p. 8). Inflation has impacted unequally across Australia with Adelaide recording inflation of 8.6 per cent as at the end of December 2022 (CEDA Committee for Economic Development of Australia, 2023, p. 10). As the Reserve Bank of Australia continues to use interest rates as the main lever to curb inflation this is having impacts on the housing market and business confidence.

In the local economy, Holdfast Bay contributes 9.8 per cent of the Southern Adelaide economic output of \$29.63 billion. Compared to the regional and state economies, “the council area has still experienced growth despite significant reductions to the Accommodation and Food Service Industries, which were experiencing growth up until 2020 (REMPAN, 2023, p. 8).

Of the estimated 14,340 jobs, the largest employment sector in the council area is Health Care and Social Assistance Services (25.3 per cent), followed by Accommodation and Food Services (15.5 per cent) and Retail Trade (12.1 per cent) (REMPAN, 2023, p. 8). Tourism output (primarily driven by Accommodation and Food Services) has decreased in recent years and is estimated at \$196 million, employing 1,499 people. With decreased COVID-19 restrictions and opening up of travel this can be expected to rise through 2023 and beyond (REMPAN, 2023, pp. 8–9).

### New State and Federal Governments

State and Federal elections have been held in March 2022 and May 2022 respectively, resulting in changes of Government at both levels. The agendas for both Governments is becoming more evident as time goes on. Federally there has been a focus on economic management to deal with the inflation and cost of living pressures being felt by households and businesses. This has been alongside attention being given to housing, aged care, childcare and employment.

The new State Government has focused on health, housing and education. Importantly for a tourism destination like Holdfast Bay there had been a budget boost for tourism and festivals of \$45 million over 4 years (CPA Australia, 2022).



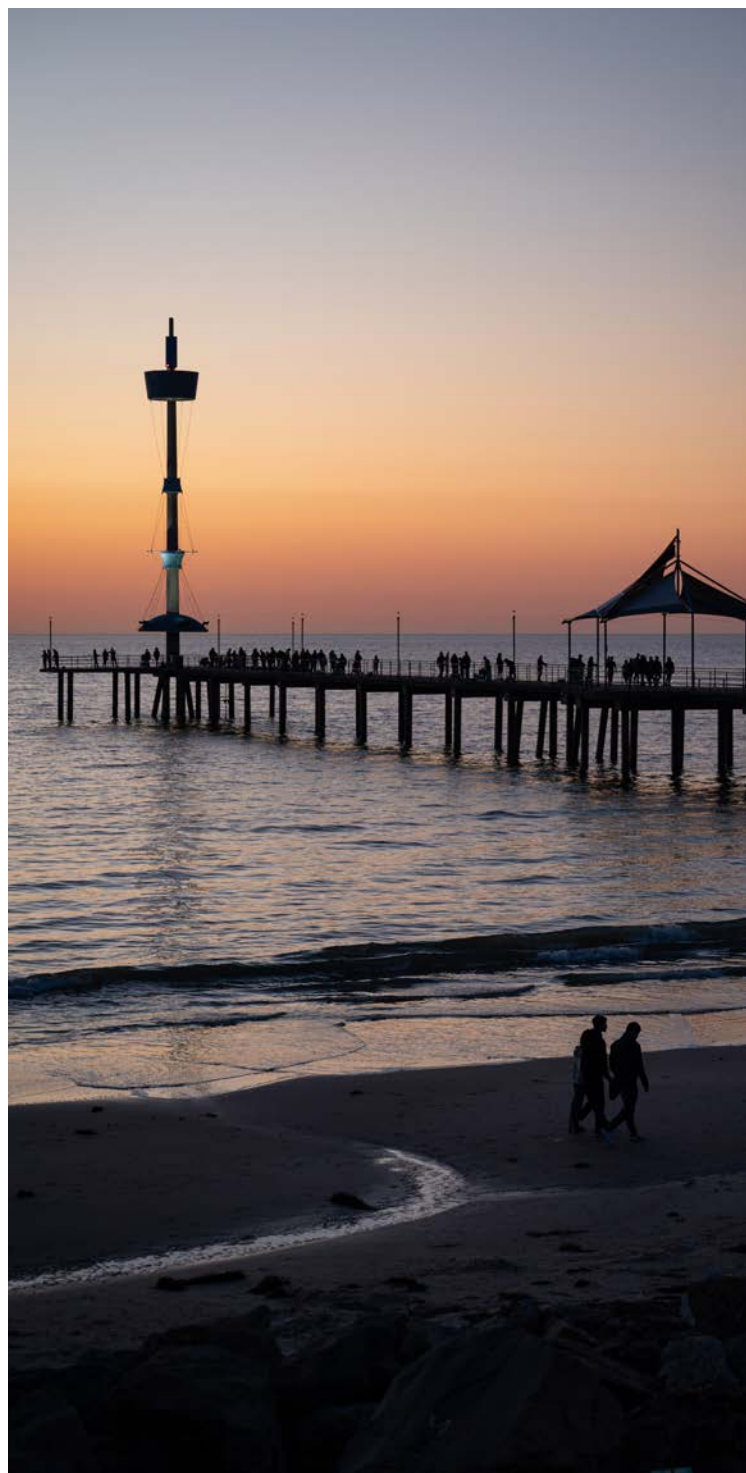
## 30 Year Plan for Greater Adelaide

One of the key priorities in the *State Planning Commission's Strategic Plan 2022–23* is to plan for growth and change by leading the development of Regional Plans across South Australia including a new *30 Year Plan for Greater Adelaide*.

This is intended to set the direction for future planning and development of South Australia and fulfil the vision of the State Planning Policies. It will be regionally based and its purpose is to:

- › Define the long-term spatial vision for growth and change in the region.
- › Reflect whole of government plans.
- › Focus on land-uses and integration of critical transport, employment, infrastructure and public realm.
- › Identify sufficient land supply to support housing diversity, affordable living and employment growth.
- › Aligns with principles of Good Planning and State Planning Policies.

A Greater Adelaide Regional Plan Discussion Paper is anticipated in May 2023 with consultation taking place throughout 2023–24. Given the potential impacts of infill development on the urban landscape, infrastructure and local environment, as well as the opportunities created by higher density neighbourhoods, council will engage with all available consultation opportunities to represent our community's interests.







## Environmental Sustainability

Climate change is the most pressing issue impacting our environment and way of life. "The impacts of a changing climate are already being felt across southern Adelaide. Even if we achieve a substantial reduction in greenhouse gas emissions (mitigation), some changes to our climate are already locked in. This means that we also need to prepare and respond to the impacts from a changing climate (adaptation).

The most recent Intergovernmental Panel on Climate Change (IPCC) Assessment Report makes it clear that catastrophic changes will require rapidly decarbonising the entire global economy" (Resilient South, 2023).

As a coastal council, the City of Holdfast Bay is planning for the effects of climate change. Through its strategic plan, Council committed to being "South Australia's most sustainable city" and is investing in this vision each year.

## Housing and homelessness

Housing affordability has been severely impacted by rising interest rates and lack of supply. "With rising interest rates, soaring rental prices and a shortage of rental stock impacting housing markets throughout the country, housing affordability and availability will be front of mind in 2023" (CEDA Committee for Economic Development of Australia, 2023, p. 36).

To boost supply, it is expected that there will be considerable pressure for higher density developments in the greater Adelaide region. This is a consideration in the *30 Year Plan for Greater Adelaide* discussed earlier.

More acutely, the stresses on the overall housing market (amongst other issues) are impacting on low-income households and increasing the number of people experiencing unstable housing or homelessness (Australian Government Department of Social Services, 2023).

While the Australian Government has recently announced a range of initiatives to improve matters, housing affordability and homelessness are issues even in affluent areas. Local Government is increasingly required to provide or connect people with services and manage the consequences of macro-economic forces or planning policies beyond its influence. Council's investment in 2023–24 in the development of a Wellbeing Strategy is, in part, a response to these growing issues.

## Cybersecurity

According to the Australian Parliament, the 'cybersecurity environment is a constantly evolving and complex issue that affects numerous sectors. Strategic level policies and programs are struggling to keep up with threats as technology rapidly advances' (Parliament of Australia, 2023).

In Australia one cybersecurity incident is reported on average every seven minutes with over 76,000 cybercrime reports in 2021–22 (Australian Government, 2023). The Australian Government has set an ambitious target of becoming the most cyber secure nation by 2030 (Australian Government, 2023). Achieving such a target will require significant advances in regulation, technology and people behaviour.

There are impacts for the City of Holdfast Bay as an organisation if we are to maintain public confidence in our systems and processes to protect information which we retain. Likewise Local Government may develop a role in disseminating information for community and business education to support greater levels of cybersecurity.

## Aged Care Reform Agenda

The Reform Agenda will continue to impact Alwyndor in 2023–24 and forms an integral element of our business planning in both residential and support at home services.

Alwyndor Residential Care has achieved four stars in the five star rating system which was introduced in December 2022, an achievement met by only 30 per cent of aged care providers nationally, noting only 1 per cent achieved 5 stars. This reflects our achievement of quality care, hours of nursing and compliance as well as resident satisfaction and our net promoter score across the business remains high at +81. Our focus in the coming year is to maintain this rating through further increasing registered nurse minutes of care, continuous improvement of quality clinical care and ongoing compliance with mandated activities and reporting.

We have completed Stage 1 of reform in Support at Home services through capping our fees and charges, revising our services fee structures and introducing the new reporting requirements of the Aged Care Quality and Safety Commission. We look forward to the further expansion of our services through an additional \$200,000 of federal government funding for our social support services commencing 1 July 2023. Stage 2 of Support at Home reform will be introduced from 1 July 2024. We will develop new systems to respond to the emerging service delivery model, as well as continuing to meet the increasingly complex reporting regimes across all services.

Alwyndor is well placed to meet new governance requirements by 1 October 2023, ensuring we will have enhanced clinical and client advisory systems and structures in place as well as maintaining the skill mix we have in the membership of Alwyndor Management Committee.

Alwyndor continues to be able to respond positively to these reforms and deliver our services to our home-based clients, residents and their loved ones and aspire to be the preferred provider in the City of Holdfast Bay and surrounding areas.



# THE 2023–24 OPERATING ENVIRONMENT



In addition to the broad trends and issues described earlier there are more pointed matters that have an influence on how council is able to operate.

## Inflation and Interest Rates

In line with the broad trends described earlier, inflation and interest rates have a direct bearing on council operations. Local Government purchases a unique range of goods and services such as fuel and construction trades to deliver renewal and maintenance works, and inflation for these is measured separately from general inflation. This Local Government Price Index (LGPI) for the year until December 2022 was 6.9% which is below the general CPI for Adelaide which is 8.6%.

The LGPI is used to assist in costing of council services and projects for the coming year. With this in mind, rates are intended to grow more in line with the lower LGPI of 6.9% rather the general Adelaide CPI of 8.6%.

The borrowing capacity of council is also impacted by the increasing interest rates. Mindful of this and the LGPI driven increases to the cost of delivering our ongoing services, council has put together a prudent draft budget and business plan. This plan keeps the rate rise to a minimum whilst meeting new legislative requirements and continuing to provide the high level of service our community expects.

We have limited the number of new capital projects, and are focussed on completing existing projects and renewals to keep our level of borrowings to a manageable level.

## Local Business Confidence

Council commissions a biennial Business Confidence Survey to Holdfast Bay businesses, with the last one conducted late 2021.

Consistent with broader concerns of the impact of COVID-19 and reduced tourism, a “lack of tourists to the City of Holdfast Bay was cited as one of the key issues impacting on business profitability” (Intuito, 2022, p. 7).

At that time businesses were expecting the national, state and local economies would all be stronger over the coming year (Intuito, 2022, p. 7). Indeed Holdfast Bay is now experiencing a return of interstate visitors (particularly from Victoria, New South Wales and Queensland) and the re-emergence of international visitors.

Notably businesses were asked to “rate their level of satisfaction with various council business initiatives. All scores in 2021 are statistically significant and vastly improved on the ratings given in 2019. This is particularly rewarding and is no doubt a reflection of the focus on delivery and communication of the support council provides” (Intuito, 2022, p. 10).

## Environmental Stewardship

As a coastal council, the City of Holdfast Bay has been a leader in environmental stewardship. We were the first coastal council in South Australia to recognise that the world is in a climate emergency.

The City of Holdfast Bay partners with the Cities of Marion, Mitcham and Onkaparinga and the South Australian Government in a partnership called Resilient South. Together we aim to increase climate change adaptation and emissions reduction action in the southern Adelaide region (Resilient South, 2023). Resilient South is developing a Regional Climate Action Plan that is expected to be adopted by each of the partners in 2023. This Plan will

assist in achieving carbon neutral/net zero emissions targets that the partners have endorsed. In August 2022 Council adopted a Carbon Neutral Plan with the aim of eliminating, reducing and offsetting emissions generated by council by the year 2030.

Council is developing its inaugural Urban Forest Plan in support of its ambitious target to increase tree canopy cover in the City of Holdfast Bay by 10 per cent from 15.3 per cent to 16.8 per cent by 2030. This Plan will take into account the pressures of further development and the loss of trees on private property in the city. Council recognises the importance of more trees to improve wellbeing and amenity while reducing the impacts of climate change.

In response to climate change, council is taking steps to protect the natural environment, focusing on biodiversity and protecting our unique coastal environs. We will be reducing our reliance on fossil fuels by replacing council vehicles with electric (and other low emissions) vehicles where possible. We also commenced a 100 per cent renewable electricity contract in January 2023 for electrical needs including council operated street lighting and buildings. We are continuing our water sensitive urban design projects, remediating our three gullies, improving our biodiversity and maintaining the city’s prized beaches. In this financial year, council continues implementation of its Environment Strategy to ensure that our environment and community thrive together.

There is a growing realisation that, when acquired from renewable sources, electricity is the cleanest and healthiest energy source. Rewiring Australia is promoting their Electrify Everything campaign to encourage a change to renewably powered electric items in households and businesses (Rewiring Australia, 2023). To this end, council has recently added some new elements to the Green Living rebates to include home electric vehicle chargers and changing from gas to electric appliances.

There is growing momentum around re-connecting with nature. By growing, enhancing and deepening the human relationship with the rest of nature, research shows that this will bring about a strong desire to protect nature as well as enhancing the wellbeing of people and nature (Nature-based Solutions Initiative, 2023). Holdfast Bay contributes to this in many ways including via the Holdfast Habitat Heroes, through plant giveaways, community planting and beach cleaning days, through hosting nature-based events during the SA Nature Festival and we will continue to explore novel ways to increase nature connection within our community.

## Reducing Waste to Landfill

Resource consumption and waste generation go hand-in-hand. In Australia, we have generally relied on landfill to take care of our waste. However, as the population increases, so too does the volume of waste produced and resources consumed. There are concerted efforts in Adelaide and across South Australia to dramatically reduce the amount of waste going to landfill.

Council has already reached the target in the *Environment Strategy 2020–2025* to increase waste diverted from landfill from 59% to 70% between 2020 and 2025. In February 2023 the Holdfast Bay community reduced waste going to landfill by 20% compared to the same time last year. This was largely achieved when we led a state-first change to weekly household bin collections where the default bin collection model for households switched to weekly green Food Organics Garden Organics (FOGO) and fortnightly landfill bin collections.

An initial year-long trial proved so successful, with more than 1,000 households taking part, that it was extended for an additional six months with an opt-out model across 300 households. This helped to inform the city-wide move to weekly FOGO bin collections, which was announced in June 2022 and implemented at the start of July 2022.

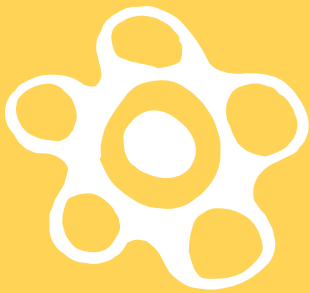
Holdfast Bay's weekly green FOGO model has been recognised as best practice by the South Australian State Government. A kerbside bin best practice guide has been developed by Green Industries SA. This guide, which is based on the Holdfast Bay model, aims to encourage other local governments to adopt a similar model to reach state landfill diversion targets.

In addition, the opening of the Southern Materials Recovery Facility (SMRF) late in 2021 has improved recycling efforts. The facility can process 60,000 tonnes of yellow bin recyclables every year. It is Australia's first major materials recycling facility designed to meet the Council of Australian Government's Export Ban requirements, to facilitate the processing and reuse of waste in Australia rather than being shipped overseas. The SMRF is recognised as a national leader in resource recovery having won the "Outstanding Facility Award" at the 2022 National Waste Innovation and Recycling Awards.

## External Funding sources

Council's 2023–24 budget relies heavily on property rate revenue, forecasting rates to comprise 81 per cent of revenue, excluding Alwyndor and the Landscape Levy. While the City of Holdfast Bay is a leader in South Australia for non-rate revenue, council continues to pursue options to reduce the community's rate burden by increasing revenue from other sources. This includes rent from commercial leases, off-street car parking fees, income from the Brighton Beachfront Holiday Park and Partridge House and grant funding from the Federal Government and State Government.

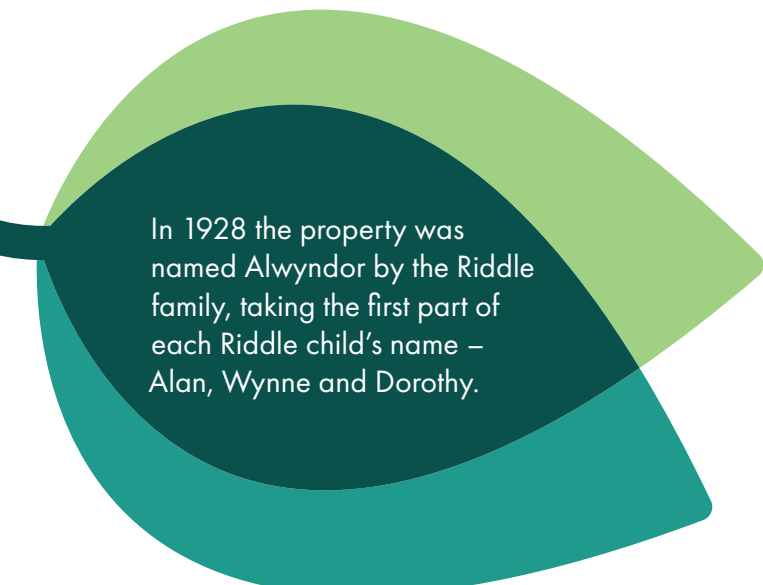
# **ACHIEVEMENTS, PROJECTS AND SERVICE DELIVERY**



# ALWYNDOR AGED CARE

## ALWYNDOR AND THE CITY OF HOLDFAST BAY

Alwyndor began as the family home of the Riddles, built on Dunrobin Road, Hove, in 1901. Dorothy Cheater (nee Riddle), the youngest child, cared for her parents at Alwyndor until they died in 1942 and then converted Alwyndor into a convalescent and rest home for returning World War II servicemen and the aged. Dorothy married widower Stephen Cheater who created a beautiful garden for her at Alwyndor. In 1976 the then Brighton Council bought part of the landholding to build a hostel, nursing home and rehabilitation centre. Dorothy later donated the remaining land in the creation of the Dorothy Cheater Trust. The Trust binds the council (or others) to the ongoing provision of aged care accommodation and services in perpetuity on the parcel of land. As one of South Australia's few remaining local government-owned aged care facilities, it is proudly regarded by council as an important part of what local government can do for its community.



In 1928 the property was named Alwyndor by the Riddle family, taking the first part of each Riddle child's name – Alan, Wynne and Dorothy.

## ACHIEVEMENTS

In 2022–23, Alwyndor's achievements and initiatives included:

- › Implementation of AlayaCare, a new database for our Support at Home and Therapy and Wellbeing services which streamlines our rostering and billing as well as offering clients online access to request services and to view their scheduled services.
- › A review of our food and nutrition in Residential Care. We have redeveloped our dining areas and catering services have been brought in-house. Satisfaction with all elements of our food experience has risen to 90%. We have also automated our systems for recipes, menus and resident meal preferences and selection.
- › Reviewing our End-of-Life Care, working with Palliative Care SA we trained both residential and community clinical nurses in contemporary end-of-life care approaches. This aimed to offer the best possible end-of-life experience for residents, clients and their loved ones
- › Installation of an outdoor gym in our garden area with an entrance from Cecelia Street, the outdoor gym is open to all and is used by our allied health staff to expand our services, combining indoor and outdoor wellness experiences.
- › Expanding our Home Care Packages beyond our growth targets, we now have more than 500 clients with packages in our Support at Home services and more than 3,000 Home and Social Support clients.
- › Installation of a new phone system in response to the demand our growth has created. This new system will improve efficiencies in our Customer Care team as well as ensuring calls are managed with a customer focus.





- › Continued work to restore our garden to its original glory with the reinstatement of the pond which is managed through a recycled water system. We have also restored and replaced the original plaque commemorating Stephen Cheater's Garden creation and the much-loved frog fountain.
- › Tots at Dots, Alwyndor's intergenerational playgroup recommenced after the restrictions of COVID-19 were reduced, offering a fun and enriching experience for residents and community members with their babies and toddlers.

## SERVICE DELIVERY

Alwyndor provides integrated services for older people in our communities. A continuum of care is offered from home support through to end-of-life care, all in an inclusive and vibrant community.

Alwyndor provides 144 residential care beds for permanent, respite and transitional care. Residential services include a café, hairdresser and gym, as well as access to podiatry, speech therapy, physiotherapy, occupational therapy and

dental services. A day respite service commenced in April 2020 and is now available Monday to Friday each week. The Alwyndor Community Connections teams work with people in their own homes, offering a suite of services including gardening, maintenance, cleaning, shopping and laundry through to complex personal and clinical care. We receive funding for these services from a variety of sources which include:

- › Commonwealth Home Support Program.
- › Home Care Packages (Federal Government funding).
- › Department of Veterans Affairs.
- › Private health refunds and private client payments.
- › Medicare (via GP referral for service packages).
- › National Disability Insurance Scheme.

In 2023–24, Alwyndor will continue to promote and enable independence, active health and wellbeing for older people in the City of Holdfast Bay and surrounding areas.





## WELLBEING

In 2023–24, council will allocate \$10 million to good health and economic success in an environment and a community that supports wellbeing.

### OBJECTIVES: 2020–2030

- › Apply the principles of universal design and social inclusion to all council activities
- › Assist the city's mainstreet precincts in becoming dementia-friendly
- › Increase participation rates in community engagements across all age groups, particularly under-represented demographics such as children and young people by using methods that are appealing and appropriate
- › Support businesses to operate in mixed use neighbourhoods to improve local access to goods and services and reduce supply transport distances
- › Establish community hubs that integrate community support, recreational, and commercial services in multi-purposes spaces that include frequently excluded demographics such as children and young people, people with disabilities, Aboriginal and Torres Strait Islander people and people from culturally and linguistically diverse backgrounds

### MEASURES

- All project plans and policies address universal design and social inclusion
- The number of businesses recognised as dementia-friendly increases year on year
- The number of participants in formal engagements increases year on year
- The proportion of mixed-use developments increases
- Utilisation of council owned buildings increases



## 2022–23 ACHIEVEMENTS

In 2022–23, we delivered many projects that build good health and economic success in an environment and a community that supports wellbeing. Some of these include:

- › The Christmas Pageant returned to Glenelg for the first time since 2019, with an estimated 25,000 people lining Jetty Road to view the parade of 50+ floats featuring more than 1,800 participants.
- › Developing a concept design for the Buffalo site.
- › Continuing the improvements for *Disability Discrimination Act* (DDA) compliant kerb ramps.
- › Continuing the development of the Movement and Transport Strategy.

## 2023–24 CAPITAL PROJECTS \$2.6 million

Including:

### **Glenelg Oval upgrade Stages 3 and 4 – \$1.84 million**

Continuing the upgrade of this important community asset, the work for 2023–24 includes upgrades to the spectator mound including playspace, elevated *Disability Discrimination Act* (DDA) viewing area and tiered seating. Other improvements will include rebuilding cricket practice pitches and netting, as well as upgrading the caretaker's building and adjoining public toilet block.

### **Public Toilets, Patawalonga Lake – \$220,000**

Additional toilet facilities to be placed around the Patawalonga Lake that will help attract more people to use the facilities in the area.

### **Seacliff–Brighton Yacht Club to upgrade change rooms – \$500,000**

Subject to Club, grant or other partner funding – improvements to the showers, toilets, change rooms and DDA compliant toilets, enabling better quality facilities that are appropriate for mixed ages as well as the public.

### **DDA Pram Ramps and bus stop improvement – \$70,000**

Install new pedestrian (DDA) compliant ramps to improve access and inclusion throughout the city.

### **Glenelg Community Centre Painting entrance statement – \$10,000**

An inviting and vibrant new entrance statement for the Community Centre.

### **Brighton North Community Garden upgrades – \$4,000**

Improvements to the Brighton North Community Garden including a new irrigation system, solar security cameras and hoselink retractable reels.







## 2023–24 NEW PROJECTS \$102,000

Including:

### Community Wellbeing Strategy – \$25,000

Development of a Community Wellbeing Strategy and action plans for focus areas, in partnership with the Holdfast Bay community. The Wellbeing Strategy will guide the efficient and effective development of multiple Council strategies and action plans within the Community Wellbeing space that are due to expire in 2023 (e.g., *Volunteering Strategy 2018–2023*; *Youth Action Plan 2018–2023*).

### Local Music Festival – \$30,000

Local bands to play a concert, on the Glenelg foreshore incorporating features of the 2020 and 2021 events.

### Mural on the Esplanade at the end of Farrell Street – \$33,000

A mural on The Esplanade at the end of Farrell Street to address the increasing foot traffic of the coast path with the need for more public art.

## 2023–24 SERVICE DELIVERY \$7.45 million (excluding Alwyndor)

### Development Services – \$1.40 million

Council's development assessment, development advice and building compliance services work to recognise opportunities while protecting the character and amenity of our suburbs. In the 2022–23 financial year, up to 15 April 2023, we have processed 744 developments with a total value of \$287 million.

Council will continue with a grant scheme to support the conservation of our City's heritage premises and the character of our retail precincts. Aimed at encouraging people who own heritage listed and retail precinct properties to invest in maintaining, restoring, and preserving them, the grants replaced a previous rates rebate for heritage listed properties.

### Property Management – \$2.38 million

We will manage and maintain community assets and infrastructure in an environmentally and financially sustainable way. This includes maintenance and operational support for the City of Holdfast Bay's buildings assets. As part of the building portfolio, we operate 31 public toilet facilities available 17 hours every day of the year, with each toilet serviced daily. A key component of this is the cleaning contracts which annually deliver 21,400 cleaning services across a range of buildings and Council assets.

There is also a range of renewal and new works on a suite of assets within the Council's buildings, open space and coastal portfolio.

### Community Wellbeing – \$870,000

In addition to the services delivered by Alwyndor's Community Connections team, council provides activities that promote wellbeing and resilience and enable people to remain at home with an enhanced quality of life, including social support and a kerb-to-kerb community transport service.

Our community development programs, services and events aim to promote interaction and minimise social isolation and disadvantage. This includes providing places, infrastructure and funding for people of all ages and abilities to meet, mix and build constructive connections by participating in a wide range of sporting, recreational and cultural activities. This year, council will continue to support:

- › Sports and recreation, including local sporting clubs and recreational and open space planning and development.
- › Community development programs, including community gardens and community and youth sponsorship grants.
- › Volunteer services.
- › Community centres, including the Holdfast Bay Community Centre, Glenelg Community Centre, Glenelg North Community Centre, Brighton Community Centre and Partridge House.
- › Aboriginal reconciliation through consultation and engagement.

### Community Safety – \$2.22 million

Council recognises that the community's health and safety are affected by many fields of regulatory activity. We will use contemporary approaches to respond to public health and safety threats to deal with a range of existing and emerging issues, including:

- › Supporting our community to minimise their environmental and local nuisance impacts.
- › Encouraging responsible dog and cat ownership.
- › Supporting food businesses to achieve high standards of food safety and hygiene.
- › Working collaboratively with supported residential care facilities to ensure that they meet the required standards of care and accommodation and that residents' rights are protected.
- › Effective delivery of an immunisation program.
- › Responding to and mitigating public health risks.
- › Delivering education and compliance activities and responding to customer requests.
- › Encouraging and supporting businesses to provide outdoor dining and display goods to support the economy and improve the ambience of our streetscapes.
- › Monitoring public safety and security to ensure that our community can safely move around the city's public places and spaces.
- › Improving road safety and access to adequate parking for residents and visitors.

### **Communications and Engagement – \$580,000**

We are committed to clear and open communication with our community. We provide many ways for people to get in contact, including telephone, mail, email, social media and via our website. People can directly engage with council staff at the Brighton Civic Centre and in our libraries. Information is provided on our website ([holdfast.sa.gov.au](http://holdfast.sa.gov.au)) and through a range of Council publications. *Our Place* was launched in July 2020. It features the latest council news, project updates and upcoming events. Council's quarterly, printed magazine, *Our Place*, is distributed to all ratepayers with a digital copy shared via social media and emailed to 1,920 subscribers.



# SUSTAINABILITY

In 2023–24, council will allocate \$21.5 million to developing a city, economy and community that is resilient and sustainable.

## OBJECTIVES: 2020–2030

- › Become a carbon-neutral council by 2030
- › Prioritise sustainable and active transport (such as walking and cycling) across the city, including by reclaiming streets for play and nature and improving walkability to support healthy ageing
- › Support the creation of safer places by improving the public realm and collaborating with transport providers to increase transport options
- › Support mixed use neighbourhood development while honouring heritage values to encourage walking and cycling and support healthy ageing
- › Encourage more community gardening, including biodiversity sensitive urban design, in public spaces, applying the long-held knowledge of Kaurua people as well as innovation

## MEASURES

- Emissions from council operations decrease each year or are offset
- Number of kilometres of street prioritised for active transport increases, measured every five years
- Programs supporting community safety are developed and implemented
- Walkability score increases in all Holdfast Bay suburbs, measured using a 'citizen science' approach every three years
- Number of community gardening spaces increases each year



## 2022–23 ACHIEVEMENTS

In 2022–23, council delivered projects and services that supported the goal of developing a city, economy and community that is resilient and sustainable.

Activities included:

### › **Flood Management**

Major upgrades to the city's stormwater drainage in line with our Stormwater Management Plan. We also completed year one of three for a comprehensive data collection of the city's underground stormwater network.

### › **Coastal Works**

Replacement of showers, drinking fountains and dog bowls and improving access along the coast and renewed essential infrastructure at the Patawalonga.

### › **Roads – Including Kerb and Water Table Reconstruction**

Systematic repair and replacement of the city's streets, kerbs and water table. With 6,815 linear metres of road reseal and 3,842 linear metres of kerb renewal. This included 112 kerb ramp upgrades.

### › **Footpaths**

Ongoing maintenance and improvements of footpaths and cycleways to ensure they are safe with accelerated program to attend to more sites.

### › **Bus Stops**

Council upgraded 15 bus stops to comply with the requirements of the *Disability Discrimination Act (DDA)*.

### › **Carbon Neutral Plan**

In 2019, Council recognised that the world is in a state of climate emergency and as part of its commitment to becoming a carbon neutral organisation by 2030, Council subsequently endorsed the *City of Holdfast Bay Carbon Neutral Plan*.

### › **Gullies Masterplans – Implementation**

Work continued on implementing the masterplans for Gilbertson, Pine and Barton Gullies to re-establish these small gullies as examples of local remnant vegetation with high biodiversity value. Pine Gully was a substantial program including infrastructure and landscaping, completed with funding from Green Adelaide.

### › **Weekly FOGO Pilot – Phase 2**

The City of Holdfast Bay has become the first council in South Australia to change its bin collection frequencies so that red landfill bins are only collected fortnightly and green FOGO bins are collected weekly. This has enabled our community to reach an outstanding 70% diversion of waste away from landfill.

### › **Solar installation and energy reduction works**

To reduce energy consumption and costs, solar systems were installed at the Glenelg Library, Brighton Library, Brighton Tennis Club, and the William Kirby Veteran Shed in Glenelg North.



## **2023–24 CAPITAL PROJECTS \$3.99 million**

### **Former Buffalo Site – Amenity Improvements – \$2.2 million**

Undertake important site remediation work and amenity improvements at the former Buffalo site.

### **Sturt Creek Biodiversity Corridor: Shannon Avenue – \$60,000**

As one of the highest priorities in our Environment Strategy, this project will transform a small portion of this reserve into biodiverse corridors to improve biodiversity both in Glenelg North (where it is very low) and along the Sturt Creek.

### **Traffic Management Improvements – \$60,000**

This will allow for several improvements to traffic management on council roads in high priority areas.

## **2023–24 NEW PROJECTS \$380,000**

### **Support for Visitor Information at Glenelg Town Hall – \$80,000**

Additional staffing to ensure there is coverage of the Bay Discovery Centre and Visitor Information outlet across all hours of opening, especially in a time of post COVID-19 restrictions.

### **Economic Development Strategy Implementation – \$30,000**

The Economic Development Strategy (EDS) is currently under development, and this is likely to identify initiatives and actions that will require funding. This will enable prompt implementation of actions and outcomes from the Strategy in an agile way.

### **Stormwater Data Collection (pit and pipe survey) Year 2 of 3 – \$100,000**

This project was identified in the Stormwater internal audit and is important to ensure data on stormwater assets is current.

### **Arborist Support – \$120,000**

This additional position will support the Senior Arborist in building capacity and risk mitigation through the monitoring, assessment and actioning of works to council's trees.

## **2023–24 SERVICE DELIVERY \$17.16 million**

### **Public Realm and Urban Design – \$570,000**

Council is committed to developing and maintaining high quality urban and open spaces through master planning, project management and delivery including:

- › Sports and recreation facility planning and activation.
- › Playspace renewals and redevelopments including planning and consultation.
- › Urban design projects such as main street master planning and project delivery.
- › Securing grant funding for major projects through State and Federal Government grant programs.
- › Sport and recreation club development.



### Environmental Services – \$1.02 million

Council is pursuing an Environment Strategy (2020–25) with a detailed roadmap of initiatives, to guide our decision making until 2025 and beyond. The strategy incorporates five themes:

- › Climate change resilience and working towards a carbon-neutral community.
- › Managing our coastal ecosystem.
- › Managing and improving biodiversity.
- › Waste and resource management.
- › Working together as a community.

A number of projects and initiatives from the Environment Strategy are included in this *Annual Business Plan*.







### Field Services & Depot – \$8.53 million

Council will manage and maintain the community's assets in an environmentally and financially sustainable manner for the benefit of residents and the wider community.

We will achieve this by:

- › Maintaining our many high profile and highly used open spaces and reserves.
- › Planning and implementing environmental management programs.
- › Planting and caring for trees in our streets and reserves.
- › Cleaning our streets and foreshore.
- › Maintaining the North Brighton and St Jude's cemeteries.
- › Managing and maintaining our coastal zones and foreshore.
- › Removing graffiti.
- › Maintaining gross pollutant traps to ensure that pollutants do not enter our waterways.
- › Maintaining our roads, kerbs and footpaths.

### Street Lighting – \$730,000

Council partners with SA Power Networks to deliver street lighting for our community. Over the past three years, Council has been replacing the 2,550 street lights with energy efficient LED lights across the City.

The new lights being installed are up to 82% more energy efficient than existing mercury vapour lamps, require less maintenance and generate a warm to white light similar to existing lighting.

LED lighting is a much improved light than the old technology and the changeover will lower councils' greenhouse gas emissions by approximately 517 tonnes a year.

### Engineering and Traffic – \$1.78 million

The Council is committed to a high level of amenity and safety with our street, footpath and kerb renewal and maintenance program. We continue to work with the stormwater management authority in the development and implementation of a storm water management plan. Our team monitors issues and improves traffic management in our City.

### Waste management – \$4.53 million

Council partners with the City of Marion and Onkaparinga to provide waste management services through the Southern Regional Waste Resource Authority. Council collects waste and recyclables through weekly waste services. Council also provides free presentations and workshops to promote recycling and ethical waste management practices for residents, community groups and schools.



To receive updates  
or to share your views on  
major projects register at  
**[yourholdfast.com](http://yourholdfast.com)**



# INNOVATION

In 2023–2024, council will allocate \$5 million to developing a thriving economy and community that values life-long education, research, creativity and entrepreneurialism.

## OBJECTIVES: 2020–2030

- › Facilitate growth in the number of home-based businesses where practical to reduce transit distances
- › Maximise the value of public buildings, including libraries, to support innovation by creating co-working spaces and technology/ prototyping/maker spaces and hubs
- › Partner to establish an innovator/entrepreneur in residence program that includes local schools and encourages life-long learning across the population
- › Partner to develop a centre of excellence in hospice care and dying well
- › Partner to facilitate the provision of technology infrastructure to support creative and emerging industries, including mobility as a service, startups and other entrepreneurial activities

## MEASURES

- The number of home-based businesses increases as reported via Census data
- Utilisation of Council buildings increases
- Program participation rates trend upwards
- Amount of support attracted is sufficient to establish a centre
- Number of start-ups, creative and technology-related businesses in the city increases

## 2022–23 ACHIEVEMENTS

In 2022–23, council delivered projects and services that supported the goal of developing a thriving economy and community that values life-long education, research, creativity and entrepreneurialism. Activities included:

- › **Plant and Equipment Replacement**

A significant program of work to meet our operational needs and enable the safe, effective delivery of services.

- › **Enterprise Technology**

The implementation of the Enterprise Technology 2020–2023 Roadmap continued. This Roadmap identified projects to deliver people, process and technology improvements that enable the realisation of key business objectives for the Council. The significant achievements include Request Management (focusing on Elected Member and general Council requests), Information Management, Cyber Security and Asset Management.

- › **Information Technology Equipment Replacement**

This enabled the replacement of back-up infrastructure and continue our transition to a mobile workforce.

- › **Implementation of the Jetty Road Brighton Lighting Masterplan**

The installation of solar lighting bollards and upgrade of energy efficient pedestrian and street lighting along Jetty Road, Brighton.

- › **Brighton Caravan Park – Stage 2 Redevelopment**

The replacement of timeworn facilities with new sites, cabins and administration building. The upgrades improve visitor appeal, grow the Park's commercial revenue, and enhance the city's tourism offering.

- › **CCTV upgrades Glenelg**

The Glenelg CCTV expansion project involved upgrading and expanding the precinct-based CCTV infrastructure in the area. The main areas of focus for the project were improving coverage of Jetty Road, Glenelg, and the Glenelg foreshore from Broadway Kiosk to the Breakwater.

## 2023–24 CAPITAL PROJECTS \$1.0 million

### Glenelg Library upgrade – \$200,000

This will include a refresh the Glenelg library ground floor as an innovative and creative community space with accessible meeting rooms, learning and maker spaces, attractive collections and updated staff workspaces. Glenelg Library is a high-profile Council building last upgraded in 2003.

### Innovation Projects – Various Information Technology Management improvements – \$800,000

This range of business improvement projects will impact across all of Council operations. These will improve efficiency and result in better service delivery.

## 2023–24 NEW PROJECTS \$60,000

### Climate Change Adaptation – \$60,000

As a result of a recent Climate Change Adaption Governance Assessment, these funds are for an additional position that works across Council in such areas as climate, adaption and climate neutral planning.

## 2023–24 SERVICE DELIVERY \$15.81 million

### Library Services – \$1.73 million

The City of Holdfast Bay provides accessible and progressive library services that meet our community's informational and recreational reading needs while fostering a love of lifelong learning. In 2023–24, we will continue to deliver events, programs, services and activities through our two branches at Brighton and Glenelg.

### City Activation – \$1.47 million

In July 2018, council endorsed the Economic Activation Plan 2018-2023, focusing on five strategic directions. These strategic directions form the basis of a five-year action plan for the delivery of collaborative economic development programs and initiatives, resulting in ongoing economic prosperity for the city:

- › Business capacity building.
- › Investment attraction and growth.
- › Innovation and digital evolution.
- › Regional collaboration.
- › Adelaide's premier seaside destination.

Council will continue to develop an environment that assists the future viability of local businesses and creates opportunities to attract innovative industries.

### Tourism and Events – \$1.61 million

Our visitor and business services include:

- › Planning, implementing and supporting a wide range of community events to increase visitation and length of stay.
- › Consulting and communicating with our community through our community engagement program.
- › Preserving and stabilising the Holdfast history collection while developing opportunities to make it more accessible to the community.
- › Providing targeted tourism and marketing services aligned with the community's desires and needs.
- › Providing a voice for business and property owners in the Glenelg precinct through the Jetty Road Mainstreet Committee.

### Commercial and Economic Enterprises – \$390,000

We ensure that our commercial activities, commercial leases, Partridge House and the Brighton Holiday Park provide the best possible return on the community's investment.



### Corporate Services – \$4.19 million

Council delivers services to the community in a responsible, transparent way that meets legislative requirements and provides the best value for money. The broad business areas providing corporate services include:

- › Customer service.
- › Strategy and Governance.
- › Human resources.
- › Risk management.
- › Work health and safety.
- › Elected member and CEO support.
- › Records management.

### Financial and Rating Services – \$3.43 million

We ensure council remains financially sustainable and accountable by providing sound financial management, including rating, investment and treasury management, grants administration and auditing services.

### Information and Technology Services – \$2.99 million

Up-to-date information and technology services enable the delivery of effective and efficient services to the community and provide a range of easy options for customers to contact and do business with council.





# DEVELOPING OUR ORGANISATION

We will serve the community through services and programs that meet and exceed its needs by doing things right the first time and doing them well; by having the right people with the right skills; and by managing our resources to meet the expectations of our community.

**CITY OF HOLDFAST BAY  
LONG-TERM FINANCIAL PLAN**



## ARISE

Council is committed to a set of core values (ARISE):

- › **A**chievement.
- › **R**espect.
- › **I**nnovation.
- › **S**implicity.
- › **E**ngagement.

The objectives for each area of our business aim to provide the best value to the community.

### Finance

We will develop and maintain a long-term financial position that ensures our financial health and sustainability.

### Assets

We will drive a systematic approach to the development, maintenance and replacement of our assets and ensure that they meet the needs of our community.

### People

We will attract and maintain the right mix of people with the skills and experience to deliver our services and achieve our goals.

### Systems and Processes

We will ensure that our organisation is appropriately governed, operates in a planned environment and continually works to improve services and programs.

### Service Delivery

We will maintain and improve our service delivery, quality, efficiency and cost-effectiveness.

# FUNDING OUR CITY

## OPERATING RESULT

In 2023–24, council is proposing an extensive program of services and projects. To achieve this, we expect to raise \$53.5 million in operating income and spend \$53 million in operating expenditure (excluding Alwyndor). The funds come from a variety of sources. While our income is predominantly from rates, it also includes grants from the state and Commonwealth governments and income from statutory and user charges. In 2023–24, 81 per cent of the revenue to fund municipal operations will come from rates.

## OUR FINANCIAL STATEMENTS

We have included a summary of our projected financial statements for the 2023–24 financial year in this document.

A net sum of \$42 million (excluding the Landscape Levy) will be raised from rates in 2023–24.

Council owns infrastructure and assets (such as roads, drains, footpaths and buildings) with a current value of approximately \$359 million (excluding land). These assets deteriorate over time through wear and tear and must be replaced or renewed at appropriate intervals to prolong their useful lives and continue delivering services to the community. We are mindful of the impact on ratepayers and committed to developing options that ease the rate burden by increasing other revenue sources.

## FINANCIAL MANAGEMENT

Council's financial principles include a commitment to prudent debt management. Our treasury policy recognises the use of borrowings to spread the investment in community assets over time, supporting the principle of intergenerational equity. Any funds that are not immediately required to meet approved expenditure or minimum liquidity are applied to reduce existing borrowings or defer the timing of new borrowings, or are invested in interest-bearing deposits. We regularly consider the financial environment, prevailing interest rates and the life of community assets, to ascertain a treasury position that provides an optimum balance of long and short-term loans, and fixed and floating interest rates.

The Holdfast Bay community has high service expectations due in part to its coastal proximity and tourism focus. The *2023–24 Annual Business Plan* forecasts a projected borrowing requirement of \$4.72 million to fund the proposed program of capital works and projects. We believe it is prudent to borrow to renew and replace infrastructure and assets for the community's benefit. As outlined in our *Long-Term Financial Plan* and *Asset Management Plan*, council aims to deliver high service levels at low overall life-cycle cost. Running down the value of assets or not replacing them is short-sighted and can lead to a lack of community and business confidence and increased expenditure in future years.

Council's risk management framework and Audit and Risk Committee provide strategic and operational risk management guidance. This is done holistically, having regard for all aspects of financial and risk management. Guided by our *Long-Term Financial Plan*, our financial management takes a long-term view that ensures we maintain a sustainable financial and asset management position.





## Rate Comparisons

Comparing our rates with those of other councils is a complex issue. Each council has different characteristics (such as size, demographics, residential base and growth) and provides either different services or similar services at different standards. Councils provide a broad range and level of services to the community. Although some of these are statutory requirements, the majority are determined by the expectations of local ratepayers. The cost of providing and maintaining services is spread across the community in the form of rates. Council determines a rate in the dollar based on the amount of revenue required to meet the ongoing cost of providing services to the community for the coming year.

The amount of rates that property owners pay is determined by multiplying a property's value by the rate in the dollar. For example, if the property value is \$500,000, and the rate in the dollar is 0.002033 cents, the rates payable will be \$1,016.50.

The charts on the following page show a comparison of the average residential rate for Adelaide metropolitan councils for 2020–21.

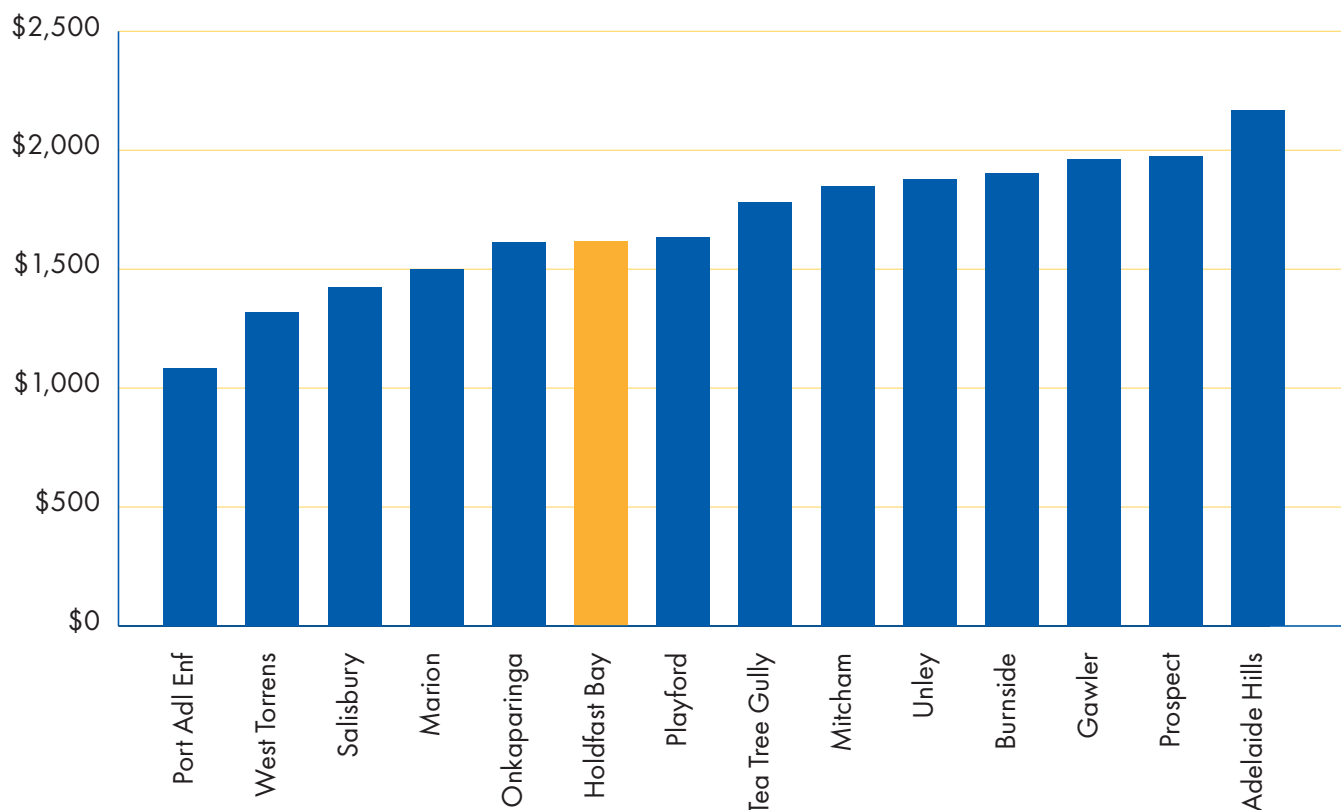
The average (mean) residential rate for the City of Holdfast Bay in 2022–23 was \$1,669. This represented a rate of 0.002033 cents in the dollar. This residential rate compares favourably to other South Australian councils.

For 2023–24 the proposed revenue from general rates is \$41,428,000 compared to \$38,593,000 for 2022–23. This is a 7.3% change in total proposed revenue from general rates compared to previous year. This comprises the increase in rates plus new development.

The average (mean) increase for other land use categories is outlined below:

Land Use Category	2023–24 Increase
Commercial – Shop	\$212
Commercial – Office	\$150
Commercial – Other	\$225
Industry – Light	\$133
Industry – Other	\$195
Vacant Land	\$150
Other	\$147

## 2021–22 Average (mean) residential rate comparison (\$)



### What Will You Pay in Rates?

The amount you pay is determined by your property's valuation and how we apportion rates across the community. We endeavour to apportion rates across the community in an equitable fashion. Property valuation modelling has yet to be provided. However, based on the average (mean) for 2022–23 residential property value, the rate increase for the average (mean) residential premises will be approximately \$115 or \$28 per quarter. This is \$2.20 per week.

### Rating Policy

Section 147 of the *Local Government Act 1999* provides council with the power to rate all land within the City of Holdfast Bay – except for land specifically exempted, such as Crown land and land occupied by council. We continually review our rating policy to ensure that it is fair and equitable. Our current rating policy, last reviewed in June 2022, is available at the Brighton Civic Centre and can be downloaded at [holdfast.sa.gov.au](http://holdfast.sa.gov.au).

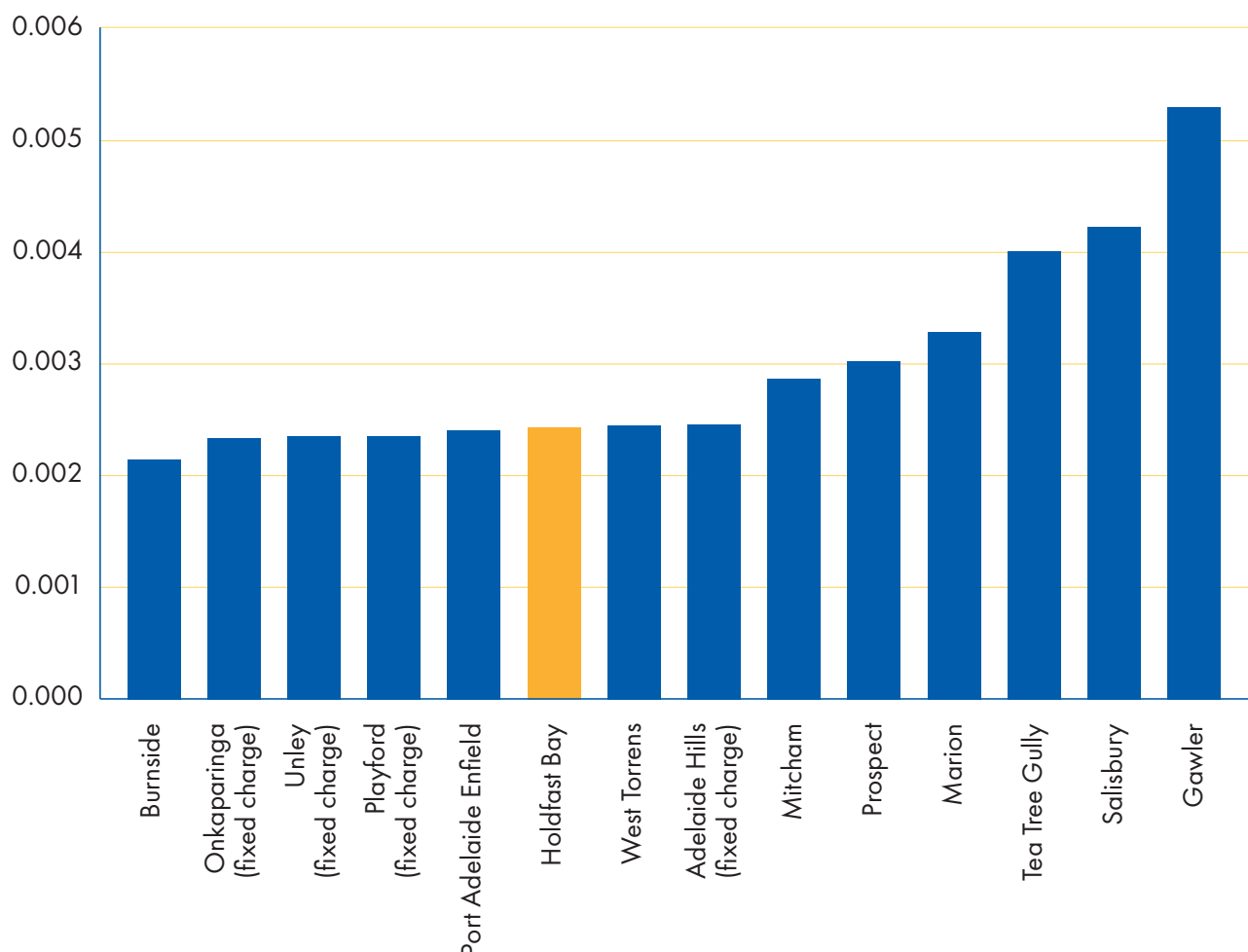
### Land Valuation Method

Council uses the capital value determined by the State Valuation Office as the basis for valuing land and calculating rates, as we feel this method provides the fairest and most efficient method of distributing the rate burden across all ratepayers. If you are dissatisfied with your valuation, you can object to the State Valuation Office in writing within 60 days of receiving the notice of valuation, explaining why you object. The Valuer General may extend the 60-day objection period where it is shown there is reasonable cause to do so.

### Residential Rates

The residential rate for 2023–24 has yet to be determined. Our *Draft 2023–24 Annual Business Plan* and financial statements are based on a rate revenue increase of 6.9 per cent, excluding new building construction and separate rates. The average (mean) value of properties in the City of Holdfast Bay in 2022–23 was \$821,000, with an average (mean) rate of \$1,669.

### 2021–22 Residential rate-in-the-dollar comparison (cents)



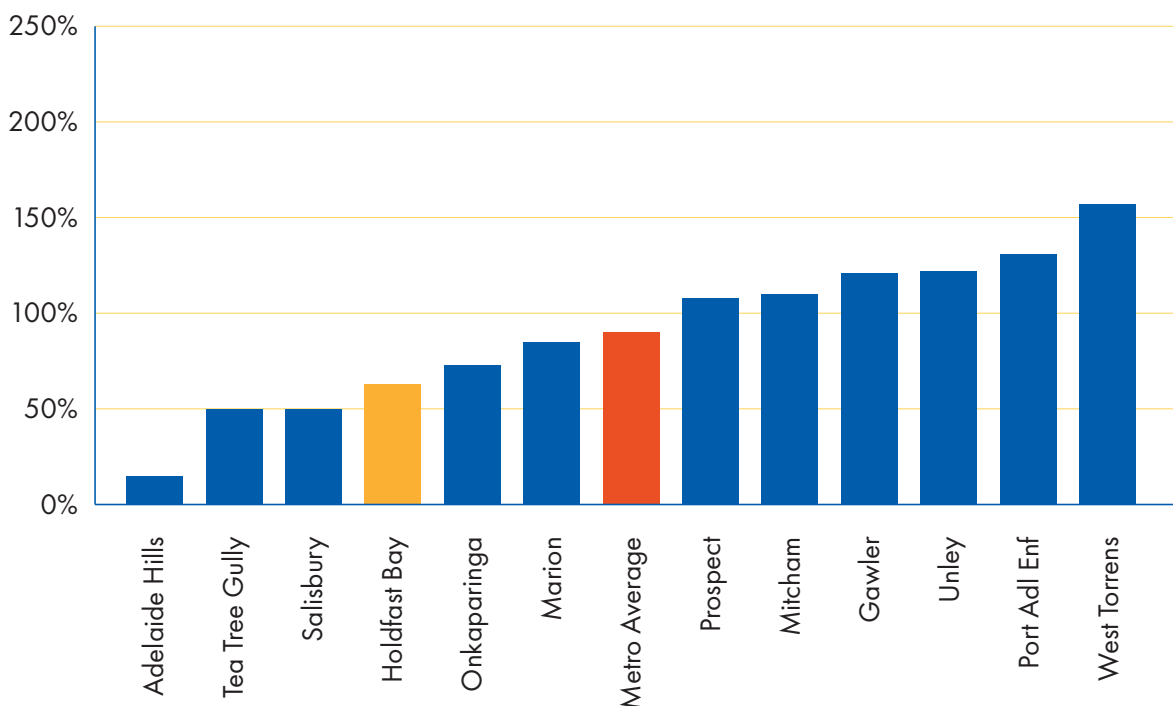
### Industrial, Commercial Property and Vacant Land Rates

Council applies a differential rate to industrial, commercial properties and vacant land. This applies a premium based on the principle that industrial and commercial properties place a greater burden on infrastructure and achieve direct benefits from council parking and health regulations, events, tourism, etc. For vacant land, the differential rate provides an incentive to encourage property development.

In 2022–23 a differential premium of 62 per cent above the residential rate was applied, equating to 12 per cent of total rate revenue (\$4.7 million) being paid by this sector. This premium compares favourably with the 2020–21 metropolitan average of 97 per cent, as shown on the following page.

In 2023–24 it is proposed to maintain the rate revenue from commercial, industrial and vacant properties at 12 per cent of our overall general rate. The premium to apply has yet to be determined.

## 2020–21 Metropolitan differential rate premium comparison



### Separate Rate

Council levies two separate rates on specific ratepayers to provide funding for activities and services related to those ratepayers. They are as follows:

1. The Jetty Road Mainstreet Separate Rate is applied to properties within the Jetty Road Mainstreet precinct to promote and enhance business viability and trade. Revenue from this separate rate is expected to raise \$660,245 in 2023–24, representing an increase of 6.9 per cent on the rate levied in 2022–23.
2. The Patawalonga Marina Separate Rate is applied to properties within the basin of the Patawalonga, bounded by the high-water mark and comprised of marina berths. This separate rate provides funding for the ongoing maintenance of the Patawalonga lock. Because the lock is also widely used by the general public, this rate is reduced by 50 per cent. The Patawalonga Marina Separate Rate for 2023–24 is expected to raise \$82,460. We will continue to calculate this rate using this method, adjusting slightly to account for the actual maintenance costs incurred each year because it offers the greatest level of certainty for ratepayers.

## Landscape Levy

Formerly called the Natural Resource Management (NRM) Levy, councils are required under the *Landscape South Australia Act 2019* to collect the Landscape Levy on behalf of the State Government. For 2023–24 the Landscape Levy for properties in the City of Holdfast Bay will increase by \$122,000 to \$1.44 million.

## Rebates

Council is required to provide mandatory rebates under Sections 160 to 165 of the *Local Government Act 1999* for properties:

- › Predominantly used for service delivery or administration by a hospital or health centre (Section 160).
- › Predominantly used for service delivery or administration by a community service organisation (Section 161).
- › Containing a church or other building used for public worship or used solely for religious purposes (Section 162).
- › Being used for the purpose of a public cemetery (Section 163).
- › Occupied by a government school under a lease or licence or a non-government school being used for educational purposes (Section 165).

In addition, council may provide discretionary rebates under Section 166 where:

- › The rebate is desirable for the purpose of securing the proper development of the area or assisting or supporting a business.
- › The land is being used for educational purposes, agricultural, horticultural or floricultural exhibitions, a hospital or health centre, to provide facilities or services for children or young people, to provide accommodation for the aged or

disabled, for a residential aged care facility or a day therapy centre, or by an organisation which, in the opinion of council, provides a benefit or service to the local community.

- › The rebate relates to common property or land vested in a community corporation over which the public has a free and unrestricted right of access and enjoyment.
- › The rebate is considered by council to be appropriate to provide relief against what would otherwise amount to a substantial charge in rates payable due to a change in the basis of valuation.

## Minimum rate

We impose a minimum amount payable by way of rates. In 2022–23 this rate was set at \$1,079. The minimum rate for 2023–24 has not been set at this time.

## Rate relief

Support is available for people experiencing difficulty in paying their rates. A residential rate cap may be applied to provide relief to ratepayers who own properties that have been subject to increases in valuations that are deemed excessive. In 2022–23, council determined that residential ratepayers could apply for a reduction in their rates where they could demonstrate an increase in their annual rate bill in excess of 6 per cent. No decision about the residential rate cap for 2023–24 has been made at this time. Council offers a range of hardship provisions. Visit [holdfast.sa.gov.au](https://holdfast.sa.gov.au) or contact us on 8229 9999 to find out more.



# FINANCIAL TARGETS

- 1. To achieve an operating ratio of 0–10 per cent over a five-year period.**
- 2. To achieve a net financial liabilities ratio of less than 75 per cent.**
- 3. To improve council's asset sustainability ratio to be within the range of 90–110 per cent over a five-year period.**

## **1. To achieve an operating ratio of 0–10 per cent over a five-year period**

In 2023–24, council will raise \$42.0 million in rate revenue (including separate rates but excluding the Landscape Levy), and this will yield an operating surplus ratio of 0.96 per cent. Currently, our operating ratio measure over the five years from 2017–2018 to 2021–2022 is 3.8 per cent. The operating ratio is the operating result expressed as a percentage of total operating revenue. The operating result is the difference between recurrent income and recurrent operating expenditure.

Recurrent income is made up of revenue received each year in the ordinary course of activities, such as rate revenue, user and statutory charges and operating grants, but excluding capital grants. Recurrent operating expenditure is incurred in the ordinary course of providing services, including a charge for depreciation of infrastructure and assets. Depreciation can be regarded as the cost of wear and tear. The operating result is expressed as a surplus (where income exceeds expenditure) or a deficit (where expenditure exceeds income).

While we strive to maintain a balanced budget or small surplus each year, we recognise that current cost movements, particularly in areas where we have little control, will increase

the possibility of an operational deficit being forecast in future years. An operating deficit indicates that the cost of services provided is not being adequately funded, and current users are not paying enough for the use of services and infrastructure. Continued operational deficits would indicate that we were not able to maintain a financially sustainable outcome into the future. As a result, we continue to review our revenue and expenditure to supply services that are efficient and effective in meeting the needs of the community.

Council is committed to a balanced budget or modest operating surplus. To achieve this, we continuously review the services provided to the community and our business processes to provide the most cost-effective and efficient service delivery. In 2023–24, we will continue to monitor and review council's operations to ensure that we can continue to meet the community's expectations in a financially sustainable way.

## **2. To achieve a net financial liabilities ratio of less than 75 per cent**

Council's current ceiling for the net financial liabilities ratio is 75 per cent. The net liabilities ratio is a measure of the size of our net financial liabilities (which is what we owe others, minus what others owe us) as a percentage of total operating revenue.

However, it is acceptable to exceed this ceiling from time to time, particularly when low interest rates offer the opportunity to develop infrastructure and facilities that will provide long-term benefit to the community. In 2023–24, the net financial liabilities ratio is forecast to increase from 72 per cent to 74 per cent (excluding Alwyndor Aged Care). The ratio is expected to decline in subsequent years as our fixed-term debt is reduced.



An additional, and arguably more relevant, indicator of council's ability to manage and service debt is its interest cover ratio which is measured by calculating our net financial interest as a percentage of the overall operating revenue. Council has set a ceiling of five per cent for this ratio. A ratio of five per cent indicates that, for every \$100 of revenue, \$5 is spent on net interest payments. In 2023–24, our interest cover ratio is forecast to be 1.7 per cent (excluding Alwyndor Aged Care). Our net financial liabilities and interest cover ratio indicate that council remains in a strong and sustainable financial position to manage its debt levels.

### **3. To improve Council's asset sustainability ratio to be within the range of 90–110 per cent over a five-year period**

The asset sustainability ratio measures the level of capital expenditure on the renewal and replacement of existing infrastructure and assets. It is measured against the level proposed in the *Asset Management Plan*. For 2023–24 this is forecast to be 100 per cent.





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# MEASURING OUR PERFORMANCE

Council appoints an Audit and Risk Committee, which includes three independent members with relevant qualifications and experience, to provide advice and recommendations on financial and governance matters.

Performance is measured using:

- › A range of financial reports, including monthly financial statements, budget updates, four annual comprehensive budget reviews and the presentation of audited financial statements as required under the *Local Government Act 1999*.
- › Strategic plan measures, which gauge how we are working towards achieving the strategic objectives outlined in *Our Holdfast 2050+*.
- › Corporate measures, which track internal operations that aim to improve the way we deliver services.

To this end, on a quarterly basis Council receives reports that track the health of the organisation and its fitness and ability to deliver the objectives expressed in *Our Holdfast 2050+*. These include:

- › Capital and operating projects – progress on each of these projects as expressed in the *Annual Business Plan*.
- › Financial management – reviewing the budget position and *Long-Term Financial Plan*.
- › Workplace health and safety – reviewing health and safety compliance and key performance indicators.
- › Human resources – reviewing internal resources and training.
- › External grants – reviewing the position of current grants.



The background of the entire page is a solid yellow color. Overlaid on this are several white, hand-drawn style wavy lines. These lines form organic, flowing shapes that resemble topographical map contour lines or perhaps stylized waves. There are three main clusters of these lines: a large one on the left side, a smaller one in the top right corner, and another in the bottom right corner. The lines vary in thickness and curvature, creating a sense of movement and depth.

# **FINANCIAL STATEMENTS – MUNICIPAL**

**CITY OF HOLDFAST BAY**  
**BUDGET FUNDING STATEMENT - MUNICIPAL FUNDS**

<b>Municipal 22/23 Original BUDGET</b>		<b>Municipal 23/24 BUDGET</b>
\$		\$
38,348,000	Rates - General	41,281,000
617,630	Rates - Jetty Road Glenelg	660,245
77,140	Rates - Patawalonga Marina	82,460
1,351,000	Rates - Regional Landscape Levy	1,452,167
2,582,060	Statutory Charges	2,641,300
3,191,115	User Charges	3,498,000
2,381,546	Operating Grants & Subsidies	2,045,863
20,000	Investment Income	72,000
749,070	Reimbursements	711,264
650,410	Other	843,743
101,250	Net Equity Gain - Joint Ventures	220,000
50,069,221	<b>Operating Revenue</b>	53,508,042
19,105,389	Employee Costs	20,244,443
19,861,358	Materials, contracts and other expenses	21,301,562
834,830	Finance Charges	992,692
10,468,000	Depreciation	10,911,000
( 944,000)	Less full cost attribution - % admin costs capitalised	( 999,000)
354,000	New Initiatives - Operating	542,000
49,679,577	<b>Less Operating Expenditure</b>	52,992,697
389,644	<b>= Operating Surplus/(Deficit)</b>	515,345
10,468,000	Depreciation	10,911,000
165,847	Other non-cash provisions	60,452
10,633,847	<b>Plus Non-Cash items in Operating Surplus/Deficit</b>	10,971,452
11,023,491	<b>= Funds Generated from Operating Activities</b>	11,486,797
1,483,500	Capital (External Contributions)	483,500
474,250	Proceeds from disposal of assets	201,000
1,957,750	<b>Plus funds sourced from Capital Activities</b>	684,500
( 7,933,700)	Capital Expenditure-Asset Renewal and Replacement	( 7,081,166)
( 944,000)	Capital Expenditure-Full Cost Attribution	( 999,000)
( 5,937,000)	New Initiatives - Capital (Gross Expenditure)	( 7,629,944)
( 14,814,700)	<b>Less total capital expenditure</b>	( 15,710,110)
253,000	Plus: Repayments of loan principal by sporting groups	217,000
253,000	<b>Plus/(less) funds provided (used) by Investing Activities</b>	217,000
( 1,580,459)	<b>= FUNDING SURPLUS/(REQUIREMENT)</b>	( 3,321,813)
<b>Funded by:</b>		
( 2,959,459)	Less: Proceeds from new borrowings	( 4,717,575)
1,379,000	Plus: Principal repayments of borrowings	1,395,762
( 1,580,459)		( 3,321,813)

**CITY OF HOLDFAST BAY**  
**PROJECTED INCOME STATEMENT- MUNICIPAL FUNDS**  
**FOR THE YEAR ENDED 30TH JUNE 2024**

<b><u>Municipal</u></b> <b><u>22/23 Original</u></b> <b><u>BUDGET</u></b>		<b><u>Municipal</u></b> <b><u>23/24</u></b> <b><u>BUDGET</u></b>
\$	<b>REVENUES</b>	\$
38,348,000	Rates - General	41,281,000
617,630	Rates - Jetty Road Glenelg	660,245
77,140	Rates - Patawalonga Marina	82,460
1,351,000	Rates - Regional Landscape Levy	1,452,167
2,582,060	Statutory Charges	2,641,300
3,191,115	User Charges	3,498,000
2,381,546	Operating Grants & Subsidies	2,045,863
20,000	Investment Income	72,000
749,070	Reimbursements	711,264
650,410	Other	843,743
101,250	Net Equity Gain - Joint Ventures	220,000
<b>50,069,221</b>	<b>TOTAL REVENUES</b>	<b>53,508,042</b>
	<b>EXPENSES</b>	
19,105,389	Employee Costs	20,244,443
19,861,358	Materials, contracts and other expenses	21,301,562
834,830	Finance Charges	992,692
10,468,000	Depreciation	10,911,000
( 944,000)	Less full cost attribution	( 999,000)
354,000	New Initiatives - Operating	542,000
<b>49,679,577</b>	<b>TOTAL EXPENSES</b>	<b>52,992,697</b>
<b>389,644</b>	<b>Operating Surplus/(Deficit) - Before Capital Revenue</b>	<b>515,345</b>
1,483,500	Amounts specifically for new or upgraded assets	483,500
<b>1,873,144</b>	<b>NET SURPLUS/(DEFICIT)</b>	<b>998,845</b>



**CITY OF HOLDFAST BAY**  
**PROJECTED BALANCE SHEET - MUNICIPAL FUNDS**  
**AS AT 30TH JUNE 2024**

<b><u>Municipal</u></b> <b><u>22/23 Original</u></b> <b><u>BUDGET</u></b>		<b><u>Municipal</u></b> <b><u>23/24</u></b> <b><u>BUDGET</u></b>
\$		\$
	<b>CURRENT ASSETS</b>	
443,183	Cash and cash equivalents	842,279
2,422,226	Trade and Other Receivables	2,964,725
-	Inventory	-
2,865,409	<b>TOTAL CURRENT ASSETS</b>	3,807,004
	<b>NON-CURRENT ASSETS</b>	
632,816	Financial Assets	643,769
3,414,876	Equity accounted investments-Council businesses	4,249,000
718,138,802	Land, Infrastructure, Property, Plant & Equipment	879,334,217
722,186,494	<b>TOTAL NON-CURRENT ASSETS</b>	884,226,986
725,051,903	<b>TOTAL ASSETS</b>	888,033,990
	<b>CURRENT LIABILITIES</b>	
5,866,943	Trade and Other Payables	8,794,848
1,379,000	Borrowings	1,395,762
3,277,750	Short-term Provisions	3,859,081
10,523,693	<b>TOTAL CURRENT LIABILITIES</b>	14,049,691
	<b>NON-CURRENT LIABILITIES</b>	
28,879,136	Long-term Borrowings	29,545,924
291,538	Long-term Provisions	281,897
29,170,674	<b>TOTAL NON-CURRENT LIABILITIES</b>	29,827,821
39,694,367	<b>TOTAL LIABILITIES</b>	43,877,512
685,357,536	<b>NET ASSETS</b>	844,156,478
	<b>EQUITY</b>	
184,787,536	Accumulated Surplus	189,102,071
500,570,000	Asset Revaluation Reserve	655,054,407
685,357,536	<b>TOTAL EQUITY</b>	844,156,478

**CITY OF HOLDFAST BAY**  
**PROJECTED STATEMENT OF CHANGES IN EQUITY - MUNICIPAL FUNDS**  
**FOR THE YEAR ENDED 30TH JUNE 2024**

<b><u>Municipal</u></b> <b><u>22/23 Original</u></b> <b><u>BUDGET</u></b>		<b><u>Municipal</u></b> <b><u>23/24</u></b> <b><u>BUDGET</u></b>
\$		\$
	<b>ACCUMULATED SURPLUS</b>	
182,914,392	Balance at beginning of period	188,103,226
1,873,144	Net Surplus/(Deficit)	998,845
184,787,536	Balance at end of period	189,102,071
500,570,000	<b>ASSET REVALUATION RESERVE</b>	655,054,407
500,570,000	<b>TOTAL RESERVES CLOSING BALANCE</b>	655,054,407
685,357,536	<b>TOTAL EQUITY</b>	844,156,478

**CITY OF HOLDFAST BAY**  
**PROJECTED BUDGETED STATEMENT OF CASH FLOWS - MUNICIPAL FUNDS**  
**FOR THE YEAR ENDED 30TH JUNE 2024**

<u>Municipal</u> <u>22/23 Original</u> <u>BUDGET</u>		<u>Municipal</u> <u>23/24</u> <u>BUDGET</u>
\$		\$
(OUTFLOWS)		(OUTFLOWS)
	<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
	<u>Receipts</u>	
50,187,271	Operating Receipts	53,288,042
	<u>Payments</u>	
( 38,328,950)	Operating payments to suppliers and employees	( 40,808,553)
( 834,830)	Finance Payments	( 992,692)
<u>11,023,491</u>	<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<u>11,486,797</u>
	<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>	
	<u>Receipts</u>	
1,483,500	Grants specifically for new or upgraded assets	483,500
474,250	Sale of replaced assets	201,000
253,000	Repayments of loans (principal) by community groups	217,000
	<u>Payments</u>	
( 8,877,700)	Expenditure on renewal/replacement of assets	( 8,080,166)
( 5,937,000)	Expenditure on new/upgraded assets	( 7,629,944)
<u>( 12,603,950)</u>	<b>NET CASH (USED IN) INVESTING ACTIVITIES</b>	<u>( 14,808,610)</u>
	<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>	
	<u>Receipts</u>	
2,959,459	Proceeds from Borrowings - External	4,717,575
	<u>Payments</u>	
( 1,379,000)	Repayments of Borrowings - External	( 1,395,762)
<u>1,580,459</u>	<b>NET CASH PROVIDED BY FINANCING ACTIVITIES</b>	<u>3,321,813</u>
-	<b>NET INCREASE (DECREASE) IN CASH HELD</b>	-
443,183	<b>CASH AND CASH EQUIVALENTS AT BEGINNING OF</b>	842,279
	<b>REPORTING PERIOD</b>	
<u>443,183</u>	<b>CASH AND CASH EQUIVALENTS AT END OF</b>	<u>842,279</u>
	<b>REPORTING PERIOD</b>	

**RECONCILIATION OF INCOME STATEMENT TO BUDGETED STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 30TH JUNE 2024**

1,873,144	<b>SURPLUS FROM INCOME STATEMENT</b>	998,845
	<b>NON-CASH ITEMS IN INCOME STATEMENT</b>	
10,468,000	Depreciation	10,911,000
165,847	Movements in provisions	60,452
<u>10,633,847</u>	<b>TOTAL NON-CASH ITEMS</b>	<u>10,971,452</u>
	<b>CASH ITEMS NOT IN INCOME STATEMENT</b>	
( 14,814,700)	Capital Expenditure	( 15,710,110)
( 1,379,000)	Loan Repayments - External	( 1,395,762)
2,959,459	Proceeds from Borrowings - External	4,717,575
253,000	Repayments of loans (principal) by community groups	217,000
474,250	Proceeds from Disposal of Assets	201,000
<u>( 12,506,991)</u>	<b>TOTAL CASH ITEMS</b>	<u>( 11,970,297)</u>
	<b>NET INCREASE/(DECREASE)</b>	
<u>-</u>	<b>IN CASH AND CASH EQUIVALENTS</b>	<u>-</u>

**CITY OF HOLDFAST BAY**  
**PROJECTED SUMMARY OF OPERATING AND CAPITAL INVESTMENT ACTIVITIES**  
**FOR THE YEAR ENDED 30TH JUNE 2024**

<u>Municipal</u> <u>22/23 Original</u> <u>BUDGET</u> \$		<u>Municipal</u> <u>23/24</u> <u>BUDGET</u> \$
50,069,221	Operating Revenues	53,508,042
( 49,679,577)	less Operating Expenses	( 52,992,697)
389,644	Operating Surplus/(Deficit) before Capital Amounts	515,345
<b>Less net outlays on Existing Assets</b>		
8,877,700	Capital Expenditure on renewal & replacement of existing assets	8,080,166
( 10,468,000)	Less Depreciation	( 10,911,000)
( 1,590,300)		( 2,830,834)
<b>Less outlays on New and Upgraded Assets</b>		
5,937,000	Capital Expenditure on new & upgraded assets	7,629,944
( 1,483,500)	Less amounts received for for new & upgraded assets	( 483,500)
4,453,500		7,146,444
( 2,473,556)	<b>Net lending/(borrowing) for financial year</b>	( 3,800,265)

**PROJECTED FINANCIAL INDICATORS - MUNICIPAL FUNDS**  
**FOR THE YEAR ENDED 30TH JUNE 2024**

<u>Municipal</u> <u>22/23 Original</u> <u>BUDGET</u> \$		<u>Municipal</u> <u>23/24</u> <u>BUDGET</u> \$
	<b>OPERATING SURPLUS/(DEFICIT) - BEFORE CAPITAL AMOUNTS</b>	
\$389,644		\$515,345
	<b>OPERATING SURPLUS RATIO</b> (Operating surplus/(deficit) before capital amounts as % of total operating revenue)	
0.78%		0.96%
	<b>NET FINANCIAL LIABILITIES - (Total liabilities less financial assets)</b>	
\$36,196,142		\$39,426,739
	<b>NET FINANCIAL LIABILITIES RATIO</b> (Total liabilities less financial assets as % of total operating revenue)	
72%		74%
	<b>INTEREST COVER RATIO</b> (Net interest expense as % of total operating revenue less investment income)	
1.6%		1.7%
	<b>ASSET SUSTAINABILITY RATIO</b> (Capital expenditure on renewal/replacement of existing assets, excluding new capital expenditure as % of asset management plan)	
100%		100%

The background of the page is a solid yellow color. It is decorated with several sets of white, hand-drawn, wavy lines that resemble topographical map contour lines. These lines are located in the top-left, bottom-left, and right-hand portions of the page, leaving a central rectangular area for the text.

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Item No: 15.3

Subject: **SIGNIFICANT TREE REMOVAL**

Date: 9 May 2023

Written By: Team Leader Environment and Coast

A/General Manager: Assets and Delivery, Mr J Mitchell

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## **SUMMARY**

A tree that is classified as significant under the *Planning, Development and Infrastructure Act 2016* requires removal. The tree is a willow myrtle (*Agonis flexuosa*) at 2 Mayfair Avenue, Somerton Park. The tree requires removal because it has a significant split in the trunk, which has excessive decay and the tree will present an increasing level of risk if left in place. The *Planning, Development and Infrastructure Act 2016* requires a development application for the removal and Council's Tree Management Policy requires Council to provide landowner's consent for the application.

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## **RECOMMENDATION**

**That Council provide landowner's consent for a development application for the removal of the willow myrtle (*Agonis flexuosa*) at 2 Mayfair Avenue, Somerton Park.**

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## **STRATEGIC PLAN**

Support the creation of safer places by improving the public realm

## **COUNCIL POLICY**

Tree Management Policy

## **STATUTORY PROVISIONS**

*Planning, Development and Infrastructure Act 2016*

## **BACKGROUND**

A willow myrtle (*Agonis flexuosa*) at 2 Mayfair Avenue, Somerton Park requires removal because it has a significant split in the trunk, which has excessive decay and the tree will present an increasing level of risk if left in place. The *Planning, Development and Infrastructure Act 2016*



requires a development application for the removal and Council's Tree Management Policy requires Council to provide landowner's consent for the application.

## REPORT

The willow myrtle (*Agonis flexuosa*) at 2 Mayfair Avenue, Somerton Park has developed a serious split in the main trunk, which has revealed excessive decay.

This tree has been assessed by the Senior Urban Forest Officer, who made the decision that it needs to be removed.

Even though the tree does not display immediate signs of instability, the problem is very advanced and the tree will present an increasing level of risk if left in place. Unfortunately, there are no mitigation options.

The location is shown here:



The problem in the tree trunk is shown here:



Administration recommends the removal of this tree because it has excessive decay that cannot be treated and if left in place, it will pose an increasing risk to public safety.

Once Council provides consent, the tree will be removed by the end of June. The adjacent resident and nearby residents will be notified prior to the removal including the tree replacement strategy.

Three trees will be planted to replace it at nearby locations.

#### **BUDGET**

Operational budget

#### **LIFE CYCLE COSTS**

Not applicable

Item No: 15.4

Subject: Paringa Park Reserve Playground Renewal

Date: 9 May 2023

Written By: Project Manager, Public Realm and Urban Design

General Manager: Strategy and Corporate, Ms P Jackson

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## **SUMMARY**

The Paringa Park Reserve Playground is scheduled for renewal. A budget of \$200,000 has been allocated to fund the new Playground upgrade. The community were invited to provide their feedback on the proposed designs from 30 March to 20 April 2023. The results of this engagement have now been evaluated, and based on the feedback and responses, equipment options have been selected.

---

## **RECOMMENDATION**

**That Council notes the Community Engagement Finding Report regarding the Paringa Park Reserve Playground Renewal.**

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## **STRATEGIC PLAN**

Wellbeing – Establish community hubs that integrate community support, recreational and commercial services.

Provide Local playground facilities in walking distance for local residents, that align with and support the strategic direction for the City of Holdfast Bay's Playspace Action Plan 2019 - 2029.

Wellbeing – Increase participation rates in community engagements across all age groups, particularly under-represented demographics such as children and young people by using methods that are appealing and appropriate.

## **COUNCIL POLICY**

Community Consultation and Engagement Policy

## **STATUTORY PROVISIONS**

Not applicable

## **BACKGROUND**

Paringa Park Reserve Playground Renewal was tendered out in October 2022 as part of a competitive open tender process requesting suppliers to provide two detailed concepts within an allocated project budget of \$200,000.

The play equipment brief was to include equipment that catered to a wide demographic, providing for various ages and abilities. The designs were to consider and include a main feature play element, as well as a slide, swings, monkey bars, springers and accommodate inclusivity.

Active play types, such as climbing, sliding, rocking and swinging, as well as more passive contemplative play features such as ground level sensory panels and auditory play have been included in the design.

Additional enhancements to the park's amenities were to include a shelter, two picnic settings (one DDA compliant), a drinking fountain, bin, park bench and linkage access pathways to on-street parking.

Upon a thorough and considered procurement assessment evaluation, Proludic were awarded the tender to undertake detailed design of the concept selected through the community engagement process.

The two concept options were presented within an online survey questionnaire and used to ascertain feedback through the Community Engagement process via YourHoldfast website. The community were also invited to attend an on-site drop-in session on 4 April 2023 at the Paringa Park Reserve, to speak directly with Council staff about the plans for the site upgrades and voice their opinions face to face.

## **REPORT**

### Community Engagement

The community were invited to participate in the community engagement by filling out the online survey form, providing a formal submission in writing via post, email or by phone and by attending the on-site drop-in session to discuss the designs and plans with Council staff.

During the 21-day consultation period (30 March -20 April), a variety of tools and methods were used to promote the consultation including:

- Email notification to over 8,000 YourHoldfast project page subscribers;
- Engagement project post to City of Holdfast Bay Facebook page;
- News articles on the City of Holdfast Bay website home page;
- Holdfast News article;
- A letterbox drop to 250 surrounding residents (including QR code back to YourHoldfast);
- Corflute signs at Paringa Park with QR code linking to survey; and
- Signs at the Council Libraries and Civic Centre.

The project consultation engagement website was visited 731 times by 548 visitors. 28 people provided feedback via the online engagement survey. 16 people attended the drop-in session and there were six contributions to answers and questions.

Overall, the project received a positive response and comments received were relating to a wide range of design elements of the project.

In examining the consultation results and reviewing the feedback from the engagement undertaken, option 2 was the clear preference favoured by the City of Holdfast Bay community.

The results of this engagement also demonstrated strong support for the project.

The engagement summary results are provided in Attachment 1.

*Refer Attachment 1*

The preferred design option (option 2) for the Paringa Park Reserve Playground Renewal is provided in Attachment 2:

*Refer Attachment 2*

### **Next Steps**

Site works at Paringa Park Reserve will commence in late August 2023 with completion expected toward the end of September 2023.

Council staff will upload the Engagement Finding Report to the Paringa Reserve project page and provide a response back to participants engaged through community consultation. The project team will advise Proludic on the design option selected by the community and enable them to order this equipment in readiness for installation.

### **BUDGET**

No additional project budget is required to undertake the playspace asset renewal and additional landscaping upgrades.

The \$134,000 Council funding has additional contributions from LRCI funding of \$66,000, totalling \$200,000 budget ex. GST. These are included within the existing allocated project budget.

### **LIFE CYCLE COSTS**

Not applicable at this stage. Life cycle costs will need to be considered following construction and installation of all play equipment and ancillary assets.

# Attachment 1





Overview

On 30 March, Council commenced public engagement on two proposed concepts for the renewal of the existing play equipment in the south-west corner of Paringa Park Reserve in Somerton Park. The renewal will involve the replacement of all existing play equipment and surfaces. It will also include the:

- the installation of a new access path
- picnic shelter
- picnic settings
- seating
- bin
- drinking fountain

This engagement ran from 30 March and closes at 5pm Monday 20 April 2023. This report provides the participation levels and findings.

Engagement of project

Information regarding key visitation	
Page Views	731
Number of Visits	548
Number of Visitors	441
Contributions	30
Contributors	27
Followers to project page	15

Acquisition

Information regarding the method by which Visitors arrived to your Site or projects.



Referral Types

Referral traffic is the segment of traffic that arrives on your website through another source, like through a link on another domain.

Direct - Visitors who have arrived at a Site by entering the exact web address or URL of the page.

Search Engine - Visitors who have arrived at a Site via a search engine. Such as Google, Yahoo, etc.

Websites - Visitors who have arrived at the Site after clicking a link located on an external website.

Social Media - Visitors who have arrived at a Site by clicking a link from a known social media site such as Facebook, Twitter, LinkedIn, etc.

Participation

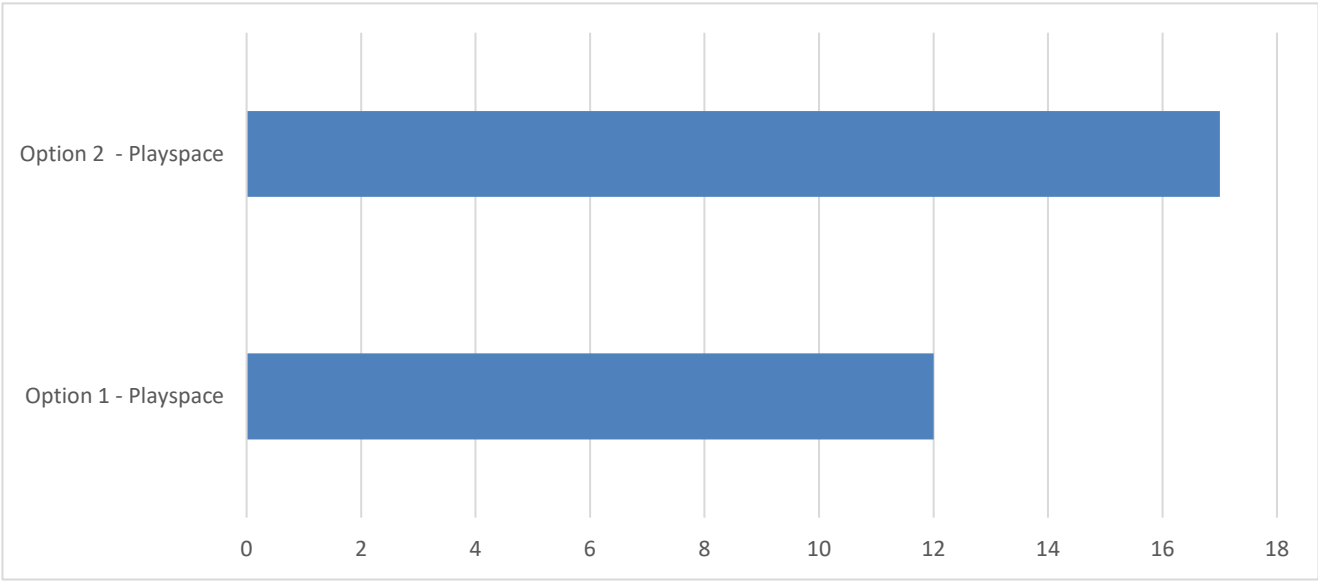
Information regarding how people have participated in the projects and activities.

- 16 people attended the drop in session
- 28 contributions to the online form
- 6 Contributions to questions and answers

# Feedback Results

The following shows the combined results of the online feedback and the drop-in session. Comments are verbatim

1. Please select the option below you would like to see at Paringa Park Reserve?



2. Is there anything about option 1 that you would like to change?

One participant answered.

Please fence the playground. This park is used a lot by dogs and it would be great to use it without worrying about dogs bothering my children (which they regularly do). The fence you put around Bowker St is fantastic and makes the space great for all.

3. Is there anything about option 2 you would like to change?

No comments were provided

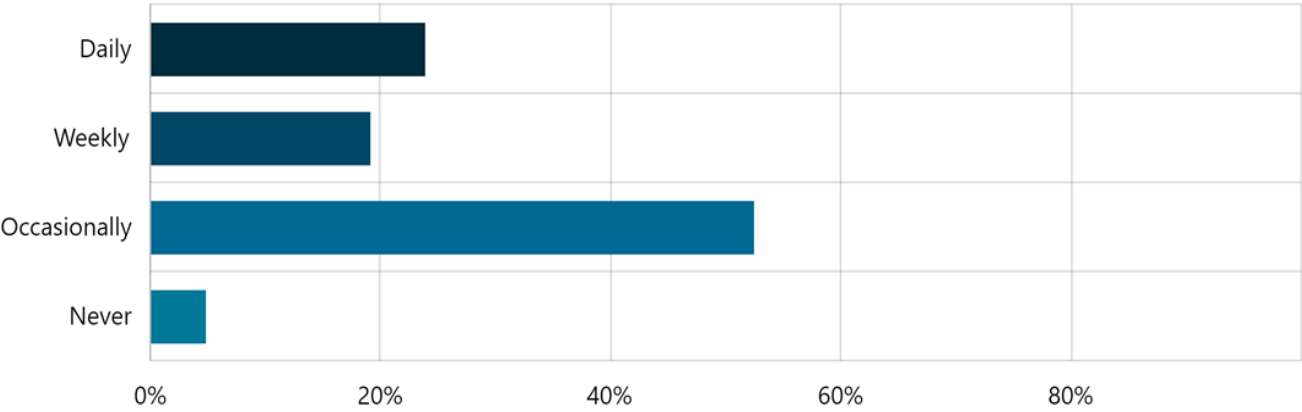
#### 4. Other comments

1. This is a great space and so glad to see it get an upgrade. I love taking my dog there and also will be starting a family soon so I think it would be great to see some extra seating and bins available and potentially some more structured fencing. I find that parks/ play grounds that have options for all ages are great so that all kids can use they play ground
2. I have lived across from the reserve for seven years. During that time there have been dozens of instances where antisocial behaviour has happened in the park - it has increased significantly over the last 12 months with people drinking, smoking drugs, urinating, littering & hanging out in the park in the daytime & at night. I have personally called the police on a number of occasions, contacted council & chased them out of the park myself. These residents either sit in the bushes in the north-eastern corner near the sign or on the play equipment. Separately, if there are more people likely to come to the reserve because of the new facilities, how will car parking be managed? The little block of Margaret Avenue is busy now & normally congested when tennis is on. Will more parking be made available. We often hear & see drivers speeding & doing burnouts in Paringa Avenue, which is dangerous to park goers.
3. Option 2 would be my preferred option for the new playground
4. Toilets would be great so it can be used for all sorts of activities including birthday parties or family bbqs etc  Footpath needs a bit of work.  Basketball hoop and 3 pt line would be awesome for all kids in the neighbourhood. Lots of interest with some homes sacrificing size of block for location.
5. Scooter track and bbq facilities
6. Access path for prams and wheelchairs would be good Play equipment safe for older disabled children
7. I think option 1 had more for under 5 year olds to play and option 2 looked like there was a bigger learning gap. It's good to have that mix for both.
8. Would love to see a mini gym along side playspace.
9. Looking forward to seeing the project come to life.
10. We live opposite so would love to have a half basketball court. It's also very close to Paringa Park Primary school where basketball is a very popular school sport. They would have data on this. If the public want toilets, Hamilton Reserve is close by!
11. Thanks for upgrading this playground it'll be great to have more equipment there.
12. A playground would be a great benefit in the area. Looks great! It would be great to also include plans for a basketball court at this reserve. If you walk around the neighbouring streets you will see so many houses with basketball rings in the driveways/yards. Additionally, I think to be truly accessible the footpath surrounding the park needs to be fixed as there are some decent bumps/cracks. Also not safe for little ones on bikes, prams
13. The best time to get outdoors and take the kids to a playground is when the sun is out.  When designing this new playground and any future playground please always consider shading the equipment. It is an absolute waste of money and effort if a new playground has no shade. It is a necessity for a playground to have shade cover to: 1. protect the children from direct sun exposure and overheating. 2. Keep the equipment cool enough to touch and actually play on and use.  It's a really disappointment to take your kids to a playground and leave after 2minutes because the swings or slippery dip is too hot to use, or they have to play in an exposed playground in the direct, scorching sun.  And the more courtesy benches for parents to sit on to safely and conveniently watch their children is always a bonus too ☺

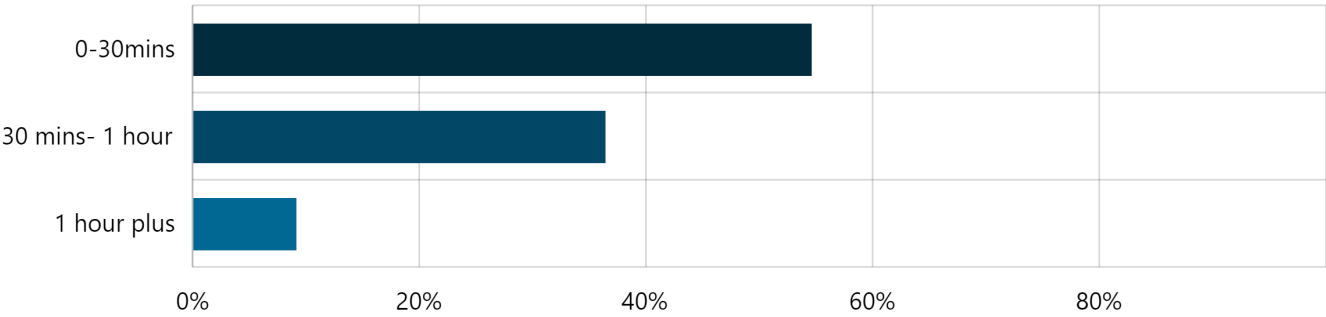
Demographic information

4. How often do you visit the reserve?

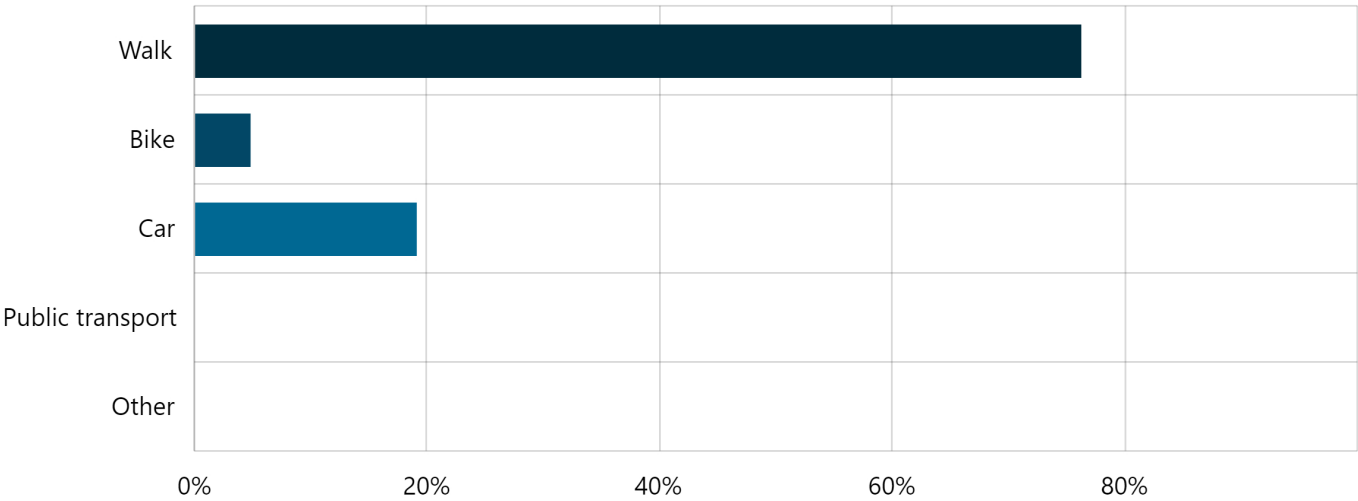
Select Box | Skipped: 0 | Answered: 21 (100%)



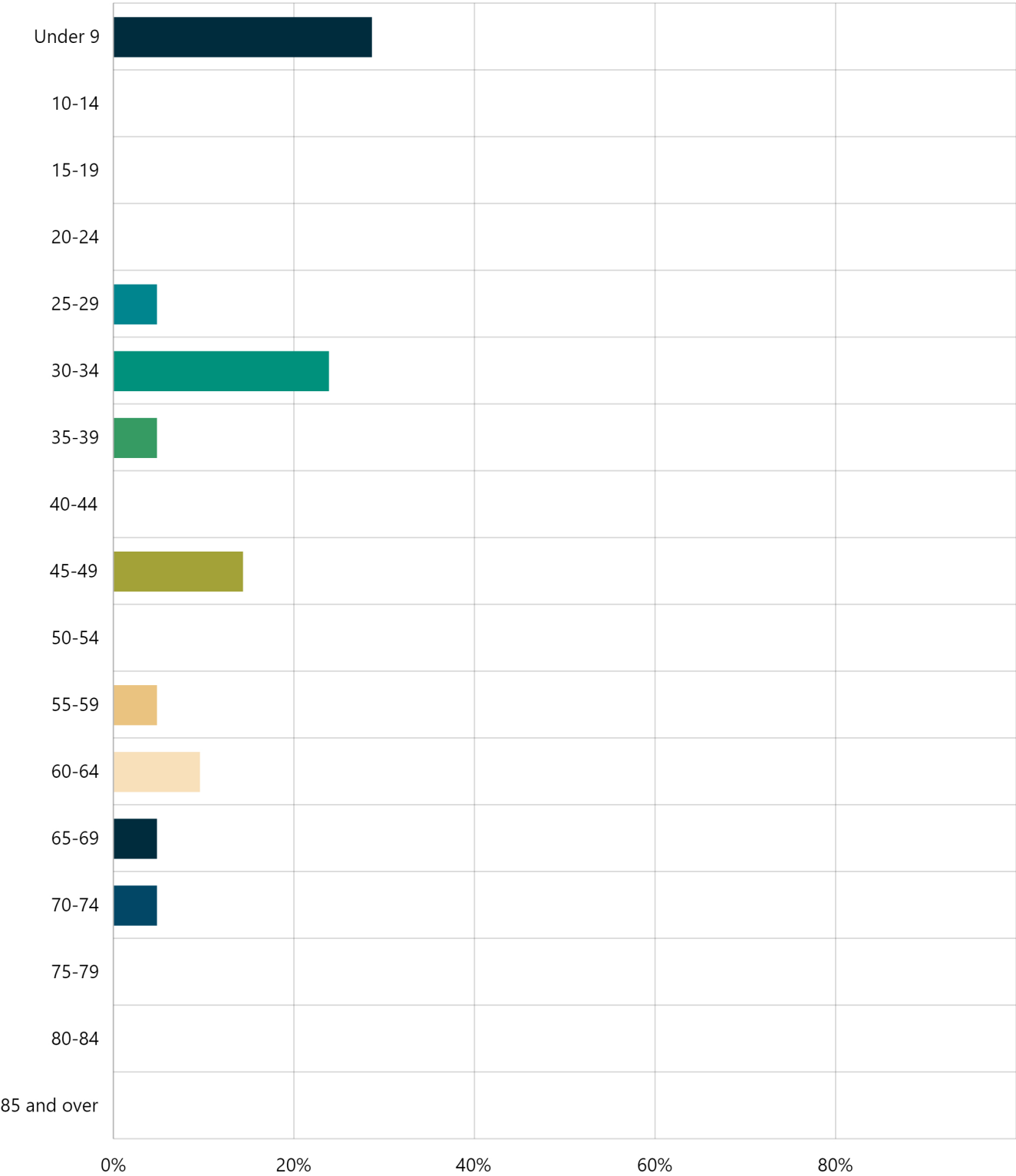
5. How long do you stay at Reserve?



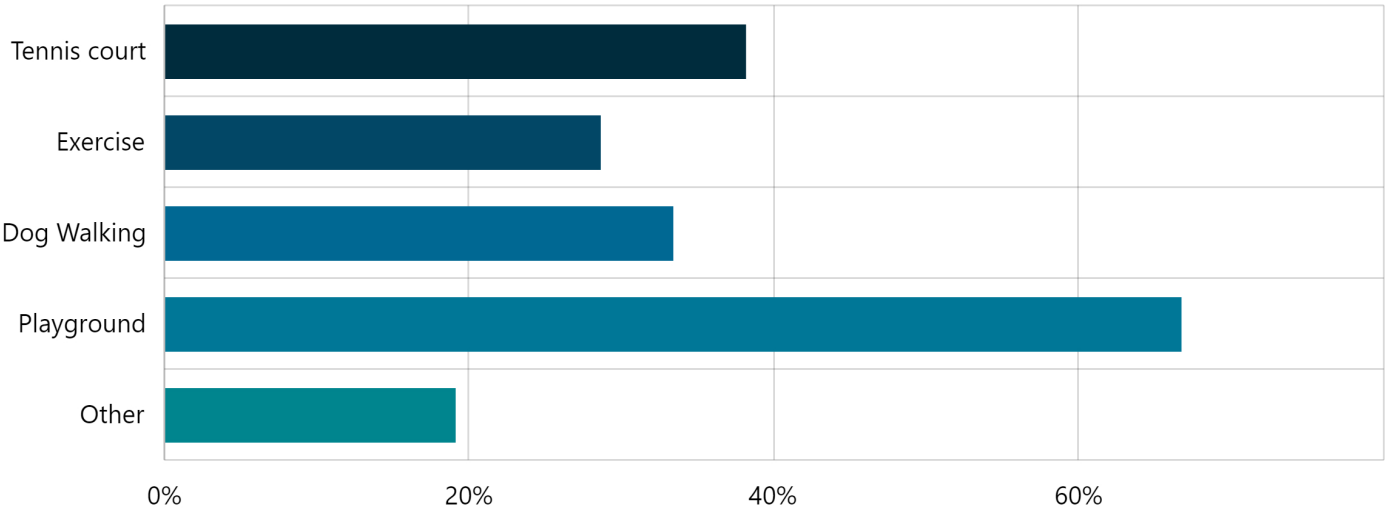
6. How do you travel to the Reserve?



7. Age Group



8. For what purpose do you visit the Reserve?





# Attachment 2





# PARINGA RESERVE PLAYSPACE : OPTION 2

3D VISUALISATION



Drawing No: 076922\_101 | 3D VISUALISATION

Date: 18.11.2022

Drawn: JY

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Item No: 15.5

Subject: **REVIEW OF ITEMS HELD IN CONFIDENCE**

Date: 9 May 2023

Written By: Executive Officer and Assistant to the Mayor

Chief Executive Officer: Mr R Bria

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## **SUMMARY**

An extensive review of all items held in confidence is being undertaken, in stages, under section 90(3) of the *Local Government Act 1999*.

The Confidential Items Review considers the nature of the information contained within the confidential items, the grounds on which it was originally held in confidence and the length of time the information can be kept confidential. Each item is reviewed individually, resulting in a determination as to whether the confidentiality order for each item is still current under the Act.

The purpose of this report is to present to Council a summary of standing confidential orders, as well as recommended actions (release/retain confidentiality) for review and decision.

This report recommends that 22 Confidential Items (reports and/or attachments and/or minutes) be released from confidence and 71 Confidential Items reviewed at this time should be retained in confidence.

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## **RECOMMENDATION**

**That Council approves:**

1. the Confidential Items presented as Attachment 1 to this report be released from confidence; and
  2. the Confidential Items presented as Attachment 2 to this report be retained in confidence and included in future stages of the Confidential Items Review.
- 

## **STRATEGIC PLAN**

Statutory compliance

## **COUNCIL POLICY**

Not applicable

## **STATUTORY PROVISIONS**

Section 90 (3) *Local Government Act 1999*

Section 91 (9)(a) *Local Government Act 1999*

## **BACKGROUND**

Underpinning Council's commitment to transparent decision making is the principle that unless there is good reason, as defined by section 90(3) of the *Local Government Act 1999*, all of the material presented to, and discussed at Council as well as its decisions, should be publicly available.

It is recognised that Council will occasionally have cause to retain some items in confidence, it is also best practice that these decisions be reviewed regularly to determine the earliest opportunity to release them to the public, aiming to keep as few matters in confidence as possible.

## **REPORT**

Civic Governance has completed an extensive review of 91 Confidential Items (including reports, attachments and minutes), liaising with relevant Managers, General Managers and the Chief Executive Officer. The Chief Executive Officer has delegated authority to release certain confidential items.

A summary of the 22 Confidential Items recommended for release by Council resolution is provided for Members' information.

*Refer Attachment 1*

A summary of the 71 Confidential Items recommended to be retained in confidence and included in future stages of the extensive Confidential Items review is provided for Members' information.

*Refer Attachment 2*

## **BUDGET**

Not applicable

## **LIFE CYCLE COSTS**

Not applicable

# Attachment 1



Attachment 1 – Release of Confidential Items

Meeting Date	Council of Committee of Council	Report Title	Report No.	Grounds	Documents to be Release	Recommendation
23/06/2020	Council	Entertainment Activation	132/20	(b) Commercial advantage	Report and Minutes	Release report with minor redactions to infrastructure and financials.
24/11/2020	Council	Mawson Oval – Renewal of Joint Use Agreement	358/20	(h) Legal Advice	Report, Attachments and Minutes	Report, attachments and minutes to be released.
20/10/2021	Audit	Standing Items – October 2021	351/21	(e) Security of Council, Members or Employees or Property	Attachment 1	Attachment 1 to be released.
09/11/2021	Council	Motion on Notice - Purchase of Land	385/21	(b) Commercial advantage (d) Commercial information not a trade secret	Minutes	Matter concluded – minutes to be released.
23/11/2021	Council	Draft Minutes – Alwyndor Management Committee – 28 October 2021	399/21	(b) Commercial advantage	Attachment 2	Attachment 2 to be released.
14/12/2021	Council	Draft Minutes – Alwyndor Management Committee – 25 November 2021	435/21	(b) Commercial advantage	Attachment 2	Attachment 2 to be released.
22/02/2022	Council	Draft Minutes – Alwyndor Management Committee – 27 January 2022	45/22	(b) Commercial advantage	Attachment 2	Attachment 2 to be released.



Attachment 1 – Release of Confidential Items

Meeting Date	Council of Committee of Council	Report Title	Report No.	Grounds	Documents to be Release	Recommendation
08/03/2022	Council	Question on Notice – Kauri Community and Sports Centre	47/22	(d) Commercial information not a trade secret	Report and Minutes	Report and minutes to be released.
08/03/2022	Council	Draft Minutes – Alwyndor Management Committee – 24 February 2022	58/22	(b) Commercial advantage	Attachment 2	Attachment 2 to be released.
16/03/2022	Audit	Internal Audit Program Report	72/22	(e) Security of Council, Members or Employees or Property	Attachment 2	Attachment 2 to be released.
22/03/2022	Council	Kauri Community & Sporting Complex Extension of Management Agreement	82/22	(b) Commercial advantage (d) Commercial information not a trade secret	Attachment and Minutes	Matter concluded – Attachment and Minutes to be released.
12/04/2022	Council	Alwyndor Service Delivery Business Case	98/22	(d) Commercial information not a trade secret	Report	Report can be released.
12/04/2022	Council	Seawall Apartments Redevelopment	110/22	(h) Legal Advice (l) Litigation	Minutes	Minutes can be released.
24/05/2022	Council	Feedback on ESCOSA Proposed Framework and Approach	170/22	(j) information of a confidential nature the disclosure of which would divulge information provided on a confidential basis by a public authority.	Report and Attachments	Report and all attachments to be released.

Attachment 1 – Release of Confidential Items

Meeting Date	Council of Committee of Council	Report Title	Report No.	Grounds	Documents to be Release	Recommendation
24/05/2022	Council	Tramside Kiosk Extension of Lease	105/22	(b) Commercial advantage  (d) Commercial information not a trade secret	Attachments	Attachments were not retained and required to be released.
01/06/2022	Audit	Alwyndor Service Delivery Business Case	164/22	(d) Commercial information not a trade secret	Report	Report can be released.
01/06/2022	Audit	Feedback on ESCOSA Proposed Framework and Approach	176/22	(j) information of a confidential nature the disclosure of which would divulge information provided on a confidential basis by a public authority.	Report and Attachments	Report and all attachments to be released.
09/08/2022	Council	H-Class Tram Options	328/22	(b) Commercial advantage	Report, Attachments and Minutes	Release Eol completed and successful tenderer publicly known.
23/08/2022	Council	Event Activation	368/22	(d) Commercial information not a trade secret	Report and Minutes	Release. Event held in January.
23/08/2022	Council	Confidential Minutes – Audit Committee Meeting – 17 August 2022	372/22	(d) Commercial information not a trade secret	Report, Attachments and Minutes	Report, attachments and minutes can be released.
28/02/2023	Council	Council Assessment Panel Appointments	60/23	(a) Personal Affairs	Minutes	Minutes can be released.

Attachment 1 – Release of Confidential Items

Meeting Date	Council of Committee of Council	Report Title	Report No.	Grounds	Documents to be Release	Recommendation
14/03/2023	Council	Jetty Road Mainstreet Committee Nominations	87/23	(a) Personal Affairs	Report and Minutes	Release. Applicants have been advised of the outcome of the nomination process.

# Attachment 2



Attachment 2 – Retain of Confidential Items

Meeting Date	Council or Committee of Council	Report Title	Report No	Grounds	Documents to be Retained	Recommendation
24/07/2007	Council	Southern Region Waste Resource Authority (SRWRA minutes for 02/07/07)	347/07	(d) Commercial Information not a trade secret	Report, Attachment and Minutes	Retain in confidence for another 12 months or when review with SRWRA is complete.
28/08/2007	Council	Southern Region Waste Resource Authority (SRWRA minutes for 2/07/27)	384/07	(d) Commercial Information not a trade secret	Report, Attachment and Minutes	Retain in confidence for another 12 months or when review with SRWRA is complete.
13/11/2007	Council	Southern Region Waste Resource Authority (SRWRA minutes for 29/10/07).	515/07	(d) Commercial Information not a trade secret	Report, Attachment and Minutes	Retain in confidence for another 12 months or when review with SRWRA is complete.
26/02/2008	Council	Southern Region Waste Resource Authority (SRWRA minutes for 04/02/08).	67/08	(d) Commercial Information not a trade secret	Report, Attachment and Minutes	Retain in confidence for another 12 months or when review with SRWRA is complete.
25/03/2008	Council	Southern Region Waste Resource Authority (SRWRA minutes for 03/03/08)	114/08	(d) Commercial Information not a trade secret	Report, Attachment and Minutes	Retain in confidence for another 12 months or when review with SRWRA is complete.
22/04/2008	Council	Southern Region Waste Resource Authority (SRWRA minutes for 07/04/08)	182/08	(d) Commercial Information not a trade secret	Report, Attachment and Minutes	Retain in confidence for another 12 months or when review with SRWRA is complete.

Attachment 2 – Retain of Confidential Items

Meeting Date	Council or Committee of Council	Report Title	Report No	Grounds	Documents to be Retained	Recommendation
27/05/2008	Council	Southern Region Waste Resource Authority (SRWRA minutes for 05/05/08)	244/08	(d) Commercial Information not a trade secret	Report, Attachment and Minutes	Retain in confidence for another 12 months or when review with SRWRA is complete.
24/06/2008	Council	Southern Region Waste Resource Authority (SRWRA minutes for 06/06/08)	291/08	(d) Commercial Information not a trade secret	Report, Attachment and Minutes	Retain in confidence for another 12 months or when review with SRWRA is complete.
08/07/2008	Council	Southern Region Waste Resource Authority (SRWRA minutes for 23/06/08)	309/08	(d) Commercial Information not a trade secret	Report, Attachment and Minutes	Retain in confidence for another 12 months or when review with SRWRA is complete.
23/08/2016	Council	Information Report – Southern Region Waste Resource Authority – 1 August 2016	201/16	(d) Commercial Information not a trade secret	Report, Attachment and Minutes	Retain in confidence for another 12 months or when review with SRWRA is complete.
13/12/2016	Council	Information Report – Southern Region Waste Resource Authority – 7 November 2016	298/16	(d) Commercial Information not a trade secret	Attachment 1	Retain in confidence for another 12 months or when review with SRWRA is complete.
12/05/2020	Council	Information Report – Southern Region Waste Resource Authority – 3 February 2020	122/20	(b) Commercial Advantage (d) Commercial Information not a trade secret	Attachment 2	Retain in confidence for another 12 months or when review with SRWRA is complete.



Attachment 2 – Retain of Confidential Items

Meeting Date	Council or Committee of Council	Report Title	Report No	Grounds	Documents to be Retained	Recommendation
26/05/2020	Council	Information Report – Southern Region Waste Resource Authority – 4 May 2020	136/20	(b) Commercial Advantage (d) Commercial Information not a trade secret	Attachment 2	Retain in confidence for another 12 months or when review with SRWRA is complete.
23/06/2020	Council	Entertainment Activation	132/20	(b) Commercial Advantage	Attachment	Retain in confidence for another 12 months. Contains personal IP information.
22/09/2020	Council	Unsolicited Proposal – Proposed Activation	293/20	(k) Supply of goods and services	Report and Attachments	Retain for a further 12 months, however name of successful tenderer needs to be released.
27/10/2020	Council	Information Report – Southern Region Waste Resource Authority Board Meeting – 21 September 2020	348/20	(b) Commercial Advantage (d) Commercial Information not a trade secret	Attachment 2	Retain for a further 12 months, however name of successful tenderer needs to be released.
24/11/2020	Council	Information Report – Southern Region Waste Resource Authority Board Meeting – 2 November 2020	384/20	(b) Commercial Advantage (d) Commercial Information not a trade secret	Attachment 2	Retain for a further 12 months, however name of successful tenderer needs to be released.
27/01/2021	Council	Information Report – Southern Region Waste Resource Authority Board Meeting – 23 December 2020	04/21	(b) Commercial Advantage (d) Commercial Information not a trade secret	Attachment 2	Retain in confidence for another 12 months or when review with SRWRA is complete.

Attachment 2 – Retain of Confidential Items

Meeting Date	Council or Committee of Council	Report Title	Report No	Grounds	Documents to be Retained	Recommendation
09/03/2021	Council	Information Report – Southern Region Waste Resource Authority - 15 February 2021	78/21	(b) Commercial Advantage (d) Commercial Information not a trade secret	Attachment 2	Retain in confidence for another 12 months or when review with SRWRA is complete.
27/04/2021	Council	Information Report - Southern Region Waste Resource Authority Board Meeting - 8 April 2021	128/21	(b) Commercial Advantage (d) Commercial Information not a trade secret	Attachment 2	Retain in confidence for another 12 months or when review with SRWRA is complete.
11/05/2021	Council	Information Report – Southern Region Waste Resource Authority Board Meeting – 3 May 2021	149/21	(b) Commercial Advantage (d) Commercial Information not a trade secret	Attachment 2	Retain in confidence for another 12 months or when review with SRWRA is complete.
22/06/2021	Council	Information Report – Southern Region Waste Resource Authority Board Meeting – 7 June 2021	200/21	(b) Commercial Advantage (d) Commercial Information not a trade secret	Attachment 2	Retain in confidence for another 12 months or when review with SRWRA is complete.
14/09/2021	Council	Information Report – Southern Region Waste Resource Authority Board Meeting – 23 August 2021	301/21	(b) Commercial Advantage (d) Commercial Information not a trade secret	Attachment 2	Retain in confidence for another 12 months or when review with SRWRA is complete.
12/10/2021	Council	Information Report - Southern Region Waste Resource Authority Information Report – 20 September 2021	338/21	(b) Commercial Advantage (d) Commercial Information not a trade secret	Attachment 2	Retain in confidence for another 12 months or when review with SRWRA is complete.

Attachment 2 – Retain of Confidential Items

Meeting Date	Council or Committee of Council	Report Title	Report No	Grounds	Documents to be Retained	Recommendation
12/10/2021	Council	Somerton SLSC Development Application	340/21	(b) Commercial Advantage (d) Commercial Information not a trade secret	Report, Attachments and Minutes	Retain in confidence and review in October 2023.
09/11/2021	Council	Information Report – Southern Region Waste Resource Authority Board Meeting – 25 October 201	386/21	(b) Commercial Advantage (d) Commercial Information not a trade secret	Attachment 2	Retain in confidence for another 12 months or when review with SRWRA is complete.
14/12/2021	Council	Kerbside Waste Recycling Sustainable Services Model	405/21	(b) Commercial Advantage	Report and Minutes	Retain in confidence for the remainder of the 24-month period, following the signing of the waste contract and, review, with a further review in another 12 months.
14/12/2021	Council	Adjourned Report – Request to Remove Significant Tree in front of 10a Augusta Street, Glenelg	407/21	(i) Litigation	Report and Attachments	Retain in confidence until further notice and release when matter is concluded, given due consideration to any relevant legal considerations.
14/12/2021	Council	Hoarding Fee Relief	424/21	(b) Commercial Advantage (d) Commercial Information not a trade secret	Report, Attachments and Minutes	Matter is not concluded. Retain in confidence for another 12 months.
25/01/2022	Council	Code of Conduct Complaint	10/22	(a) Personal Affairs (h) Legal Advice	Report, Attachments and Minutes	Retain in confidence until Mayor Wilson is no longer an Elected Member with the Council.

Attachment 2 – Retain of Confidential Items

Meeting Date	Council or Committee of Council	Report Title	Report No	Grounds	Documents to be Retained	Recommendation
25/01/2022	Council	Hoarding Fee Relief	14/22	(b) Commercial Advantage (d) Commercial Information not a trade secret	Report, Attachments and Minutes	Matter in not concluded. Retain in confidence for another 12 months.
12/04/2022	Council	Glenelg Town Hall – Commercial Area	100/22	(b) Commercial Advantage	Report, Attachments and Minutes	Retain in confidence for a further 12 months.
12/04/2022	Council	Kingston Park Kiosk – Final Concept Designs	104/22	(b) Commercial Advantage	Report and Attachment 2	Retain in confidence for a further 12 months.
26/04/2022	Executive	Performance Review Process – Chief Executive Officer	125/22	(a) Personal Affairs (e) Security of Council, Members or Employees or Property	Report, Attachments and Minutes	Retain in confidence for a further 12 months.
10/05/2022	Council	Minutes – Executive Committee – 26 April 2023	137/22	(a) Personal Affairs (e) Security of Council, Members or Employees or Property	Report, Attachments and Minutes	Retain in confidence for a further 12 months.
17/05/2022	Executive	Appointment of Independent Member	142/22	(e) Security of Council, Members or Employees or Property	Report and Attachments	Retain in confidence for a further 12 months.
24/05/2022	Council	Seacliff Plaza Amenities and Beach Access	151/22	(i) Litigation	Report and Attachment 5	Retain in confidence for a further 12 months.
24/05/2022	Council	Purchasing Exemption – Alwyndor	166/22	(d) Commercial Information not a trade secret	Report and Minutes	Retain in confidence for a further six months.

Attachment 2 – Retain of Confidential Items

Meeting Date	Council or Committee of Council	Report Title	Report No	Grounds	Documents to be Retained	Recommendation
01/06/2022	Audit	Alwyndor Draft Budget and Long-Term Financial Plan	177/22	(d) Commercial Information not a trade secret	Report and Attachments	Retain in confidence for a further six months.
01/06/2022	Audit	Alwyndor Requirement for a Loan Facility	178/22	(d) Commercial Information not a trade secret	Report, Attachment and Minutes	Retain in confidence for a further six months.
14/06/2022	Council	Minutes – Executive Committee – 17 May 2022	169/22	(e) Security of Council, Members or Employees or Property	Report, Attachment and Minutes	Retain in confidence for a further 12 months.
14/06/2022	Audit	Kauri Community and Sporting Complex – Management Agreement and Lease to Seacliff Sports Club	198/22	(b) Commercial Advantage (d) Commercial Information not a trade secret	Report, Attachments and Minutes	Matter is not concluded. Release when matter is concluded 1/06/2024.
14/06/2022	Council	Legal Claim	199/22	(i) Litigation	Report and Minutes	Retain in confidence for a further 12 months.
14/06/2022	Council	Confidential Minutes – Audit Committee – 1 June2022	207/22	(d) Commercial Information not a trade secret	Attachment 1	Retain in confidence for a further 12 months.
28/06/2022	Council	Alwyndor Loan Facility with the LGFA	216/22	(d) Commercial Information not a trade secret	Report, Attachments and Minutes	Retain in confidence for a further six months.
12/07/2022	Council	Proposed Sale of Land	238/22	(b) Commercial Advantage (d) Commercial Information not a trade secret	Report, Attachments and Minutes	Matter is not concluded. Release Report and Minutes when matter has concluded 1/07/23, however withhold Attachment and retain in confidence for a further 12 months.

Attachment 2 – Retain of Confidential Items

Meeting Date	Council or Committee of Council	Report Title	Report No	Grounds	Documents to be Retained	Recommendation
12/07/2022	Council	Draft Minutes – Alwyndor Management Committee – 26 May 2022	24/022	(b) Commercial Advantage	Attachment 2	Retain in confidence for a further six months.
26/07/2022	Council	Draft Minutes – Alwyndor Management Committee – 30 June 2022	299/22	(b) Commercial Advantage	Attachment 2	Retain in confidence for a further six months.
26/07/2022	Council	Tramside Kiosk Lease	302/22	(b) Commercial Advantage (d) Commercial Information not a trade secret	Report and Minutes	Lease renewed, retain in confidence for a further 12 months (July 2024)
26/07/2022	Executive	Performance Review – Chief Executive Officer	306/22	(a) Personal Affairs	Report, Attachment and Minutes	Retain in confidence for a further 12 months.
09/08/2022	Council	Somerton Surf Lifesaving Club Restaurant and Function Centre Sub-Lease	303/22	(b) Commercial Advantage (d) Commercial Information not a trade secret	Report, Attachments and Minutes	Matter is not concluded, retain in confidence for a further 12 months (August 2024)
09/08/2022	Executive	Performance Review – Chief Executive Officer	320/22	(a) Personal Affairs	Report, Attachment and Minutes	Retain in confidence for a further 12 months.
09/08/2022	Executive	Minutes – Executive Committee – 26 July 2022	324/22	(a) Personal Affairs	Report, Attachment and Minutes	Retain in confidence for a further 12 months.
17/08/2022	Audit	Cyber Threats	346/22	(e) Security of Council, Members or Employees or Property	Report, Attachment and Minutes	Retain in confidence for a further 12 months.



Attachment 2 – Retain of Confidential Items

Meeting Date	Council or Committee of Council	Report Title	Report No	Grounds	Documents to be Retained	Recommendation
17/08/2022	Audit	Alwyndor Investment Portfolio – Performance Review and Proposed Accounting Treatment	347/22	(d) Commercial Information not a trade secret	Report and Minutes	Retain in confidence for a further six months.
23/08/2022	Council	Commercial Activation, Spring 2023	316/22	(d) Commercial Information not a trade secret	Report and Minutes	Retain in confidence for a further 12 months.
23/08/2022	Council	Jetty Road Masterplan Stage 2	327/22	(b) Commercial Advantage (d) Commercial Information not a trade secret	Attachment 1	Retain in confidence for a further 12 months.
23/08/2022	Council	Kingston Park Agreement to Lease	329/22	(b) Commercial Advantage (d) Commercial Information not a trade secret	Report, Attachments and Minutes	Lease documents yet to be executed. Retain in confidence for a further 12 months (August 2024)
23/08/2022	Executive	Chief Executive Officer's Performance Review	349/22	(a) Personal Affairs	Report, Attachment 2, 3, 4, 5 and Minutes	Retain in confidence for a further 12 months.
23/08/2022	Council	Glenelg Football Club – New Lease and Licence	357/22	(b) Commercial Advantage (d) Commercial Information not a trade secret	Report, Attachment and Minutes	Matter is yet to conclude. Retain in confidence for a further 12 months (August 2024)
23/08/2022	Council	Former Buffalo Site Designed Detail	358/22	(k) Supply of goods and services	Report	Matter is yet to conclude. Retain in confidence for a further 12 months.
23/08/2022	Council	Kingston Park Kiosk Construction Funding	359/22	(b) Commercial Advantage	Report, Attachments and Minutes	Retain in confidence for a further 12 months.

Attachment 2 – Retain of Confidential Items

Meeting Date	Council or Committee of Council	Report Title	Report No	Grounds	Documents to be Retained	Recommendation
23/08/2022	Council	Draft Minutes – Alwyndor Management Committee – 28 July 2022	367/22	(b) Commercial Advantage	Attachment 2	Retain in confidence for a further six months.
23/08/2022	Council	Alwyndor Standby Credit Facility Agreement	369/22	(d) Commercial Information not a trade secret	Report, Attachments and Minutes	Retain in confidence for a further six months.
13/09/2022	Council	Legal Claim	383/22	(i) Litigation	Report and Minutes	Retain in confidence for a further 12 months.
11/10/2022	Council	Legal Claim	408/22	(h) Legal Advice (i) Litigation	Report, Attachment and Minutes	Retain in confidence for a further 12 months.
19/10/2022	Council	Internal Audit Program Report	421/11	(e) Security of Council, Members or Employees or Property	Attachment 2	Retain in confidence for a further 12 months.
25/10/2023	Council	Draft Minutes – Alwyndor Management Committee – 29 September 2022	431/22	(b) Commercial Advantage	Attachment 2	Retain in confidence for a further 12 months.
13/12/2023	Council	Draft Minutes – Alwyndor Management Committee – 27 October 2022	464/22	(b) Commercial Advantage	Attachment 2	Retain in confidence for a further 12 months.
28/02/2023		Glenelg Football Club – Naming Rights Agreement	70/23	(b) Commercial Advantage (d) Commercial Information not a trade secret	Report and Minutes	Retain in confidence for a further 12 months (February 2024)
28/02/2023		Council Assessment Panel Appointments	60/23	(a) Personal Affairs	Report and Attachments	Retain in confidence for a further 12 months (February 2024)