



Alwyndor Management
Committee

NOTICE OF MEETING

Notice is hereby given that a meeting of the Alwyndor Management Committee will be held in the

**Alwyndor Aged Care
Boardroom
52 Dunrobin Road, Hove**

Thursday 25 March 2021 at 6.30pm

Pamela Jackson
A/CHIEF EXECUTIVE OFFICER

Alwyndor Management Committee Agenda

1. OPENING

The Chairperson, Mr K Cheater will declare the meeting open at 6.30pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. APOLOGIES

3.1 Apologies received

3.2 Absent

4. DECLARATION OF INTEREST

If a Committee Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Committee, they are asked to disclose the interest to the Committee and provide full and accurate details of the relevant interest. Committee Members are reminded to declare their interest before each item.

5. CONFIRMATION OF MINUTES

5.1 Minutes of the Previous Meeting

Motion

That the minutes of the Alwyndor Management Committee held on 25 February 2021 be taken as read and confirmed.

5.2 Confidential Minutes

Motion

That the confidential minutes of the Alwyndor Management Committee held on 25 February 2021 be taken as read and confirmed.

6. REVIEW OF ACTION ITEMS

6.1 Action Items

6.2 Confidential Action Items

6.3 Annual Work Plan 2020-21

7. REPORTS/ITEMS OF BUSINESS

7.1 General Manager's Report (Report No: 13/21)

8. CONFIDENTIAL**8.1 General Manager's Report – Confidential (Report No: 14/21)**

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:

- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

8.2 Alwyndor Corporate Risk Review: RA04 (Report No: 15/21)

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:

- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

8.3 Alwyndor Draft Budget 2021/22 (Report No: 16/21)


Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:

- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

9. URGENT BUSINESS – Subject to the Leave of the Meeting

10. DATE AND TIME OF NEXT MEETING

The next meeting of the Alwyndor Management Committee will be held on Thursday 29 April 2021, Alwyndor Aged Care Boardroom, 52 Dunrobin Road, Hove.

11. CLOSURE

**PAMELA JACKSON
A/CHIEF EXECUTIVE OFFICER**

CITY OF HOLDFAST BAY

Minutes of the meeting of the Alwyndor Management Committee of the City of Holdfast Bay held in the Boardroom, Alwyndor, 52 Dunrobin Road, Hove, on Thursday 25 February 2021 at 6.30 pm.

PRESENT

Elected Members

Councillor P Chabrel
Councillor M Bouchee

Independent Members

Chair – Mr Kim Cheater
Ms Julie Bonnici (via technology)
Prof Judy Searle
Prof Lorraine Sheppard (via technology)
Ms Trudy Sutton
Mr Kevin Whitford

Staff

Chief Executive Officer – Mr Roberto Bria
General Manager Alwyndor – Ms Beth Davidson-Park
Manager Finance – Ms Leisa Humphrey
Manager Projects – Ms Emma Burke
Personal Assistant - Ms Marisa Dinham

1. OPENING

The Chairperson declared the meeting open at 6.30pm. The Chair welcomed Councillor Mikki Bouchee to the AMC.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting the Chairperson stated:

We acknowledge the Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. APOLOGIES

3.1 For Absence - Nil

3.2 Leave of Absence - Nil

4. DECLARATION OF INTEREST

Members were reminded to declare any interest before each item.

5. CONFIRMATION OF MINUTES

Motion

That the minutes of the Alwyndor Management Committee held on 28 January 2021 be taken as read and confirmed.

Moved by Cr P Chabrel , Seconded by Ms J Bonnici

Carried

Motion

That the confidential minutes of the Alwyndor Management Committee held on 28 January 2021 be taken as read and confirmed.

Moved by Mr K Whitford , Seconded by Cr P Chabrel

Carried

6. REVIEW OF ACTION ITEMS

6.1 Action Items Noted

6.2 Confidential Action items

Item 4 – Net Promoter Score (NPS) to be used in the Customer Metric Report as the Customer Satisfaction measure.

Item 5 – Prof J Searle to discuss the potential use of health outcome metrics used in the public health system as a part of the development of a restorative care framework with the Residential Services Manager.

6.3 Annual Work Plan

Workplan to be amended to reflect Performance Review presented in January 2021.

7. GENERAL MANAGER REPORT

7.1 General Manager Report (Report No: 07/2021)

7.1.1 Royal Commission into Aged Care Quality and Safety (the Commission) update

Royal Commission into Aged Care Quality and Safety due 26 February 2021. The General Manager advised that this is pivotal moment and it is anticipated that the report offers positive changes within the sector. Provision of commensurate Federal

Government funding will be required to implement the anticipated recommendations.

7.1.2 COVID-19 update

The General Manager confirmed that due diligence and stringent risk control mechanisms will be in place for all staff of Aspen who will be providing the onsite vaccination process. A recent poll of resident and staff had seen a positive result in the potential uptake of the COVID-19 vaccine.

Noted that the Influenza vaccination is still compulsory for entry into aged care homes.

Motion

That the Alwyndor Management Committee:

- 1) Note the update regarding the Royal Commission into Aged Care Quality and Safety.**
- 2) Note the update regarding COVID-19.**

Moved Cr P Chabrel, Seconded Cr M Bouchee

Carried

8. CONFIDENTIAL REPORTS

8.1 General Manager's Report – Confidential (Report No: 08/2021)

Exclusion of the Public – Section 90(3)(d) Order

- 1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No. 08/2021 in confidence.**
- 2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 08/2021 on the following grounds:**
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.**

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Mr K Whitford, Seconded Ms T Sutton

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

That having considered Agenda Item 8.1 General Managers Report (Report No: 08/2021) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.

Moved Ms T Sutton Seconded Ms J Bonnici

Carried

8.2 Alwyndor Corporate Risk Review: RA05 and RA08 (Report No: 09/2021)

Exclusion of the Public – Section 90(3)(d) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report's and Attachments to Report No. 09/2021 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No.: 09/2021 on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of

Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Cr P Chabrel Seconded Mr K Whitford

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

That having considered Agenda Item 8.2 Alwyndor Corporate Risk Review: RA05 and RA08 (Report No: 09/2021) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.

Moved Prof J Searle, Seconded Ms T Sutton

Carried

8.3 Adjourned Report – Alwyndor Corporate Risk Review (Report No: 10/2021)

Exclusion of the Public – Section 90(3)(d) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No. 10/2021 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 10/2021 on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a

trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Cr P Chabrel, Seconded Mr K Whitford

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

That having considered Agenda Item 8.2 Adjourned Report – Alwyndor Corporate Risk Review (Report No: 10/2021) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.

Moved Cr P Chabrel, Seconded Mr K Whitford

Carried

8.4 Strategic Plan Review: *Connecting Communities* Theme, *Partnering* Enabler, *People and Culture* Enabler (Report No: 11/2021)

Exclusion of the Public – Section 90(3)(d) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report's and Attachments to Report No. 11/2021 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No.: 11/2021 on the following grounds:

- d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Cr P Chabrel, Seconded Mr K Whitford

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

That having considered Agenda Item 8.3 Alwyndor Corporate Risk Review – February 2021 (Report No: 11/2021) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.

Moved Prof J Searle, Seconded Ms T Sutton

Carried

8.5 Monthly Finance Report – January 2021 (Report No: 12/2021)

Exclusion of the Public – Section 90(3)(d) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report's and Attachments to Report No. 12/2021 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the

public be excluded to consider the information contained in Report No: 12/2021 on the following grounds:

- d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Cr P Chabrel, Seconded Mr K Whitford

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

That having considered Agenda Item 8.4 Monthly Finance Report – January 2021 (Report No: 12/2021) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.

Moved Cr M Bouchee, Seconded Prof L Sheppard

Carried

9. OTHER BUSINESS – Subject to the leave of the meeting

9.1 Alwyndor Management Committee Performance Review

The Chair noted that a self-assessment performance review by the Committee's should be conducted by June 2021 with an external review to be scheduled in 2022.

Action: Chair and General Manager to meet to discuss the performance review and report back to the Committee.

10. DATE AND TIME OF NEXT MEETING

The next meeting of the Alwyndor Management Committee will be held on **Thursday 25 March 2021** in the Boardroom, Alwyndor Aged Care, 52 Dunrobin Road, Hove.

11. CLOSURE

The meeting closed at 9.05 pm.

CONFIRMED 25 March 2021

CHAIRPERSON

DRAFT

AMC ACTION ITEMS

Action No.	Meeting	Agenda Item	Action Required	Responsibility	Due Date	Current Status
7.1	28/01/2021	7.1.2 COVID Update	When Government has confirmed its policy regarding mandatory COVID-19 vaccines for Aged Care workers, AMC will require a position from Management for its consideration.	GM		Complete

Item No: 7.1

Subject: **General Manager Report**

Date: 25 March 2021

Written by: Beth Davidson-Park
General Manager, Alwyndor

SUMMARY

This report is to update and inform the Alwyndor Management Committee (AMC) regarding items, initiatives and issues of relevance to Alwyndor business specifically and to the aged care sector more generally.

RECOMMENDATIONS

That the Alwyndor Management Committee:

1. **Note the update regarding the Royal Commission into Aged Care Quality and Safety.**
 2. **Note the update regarding COVID-19.**
 3. **Note the Serious Incident Response Scheme update.**
-

REPORT

Environmental scanning

7.1.1 Royal Commission into Aged Care Quality and Safety (the Commission) update

The final report of the Commission was made public on Monday 1 March 2021.

The report is comprised of 8 volumes with Volume 1 forming the Summary and Recommendations. There are 148 recommendations. The link to this volume can be found on the [Royal Commission into Aged Care Quality and Safety](#) website.

The media response to the report following its release sensationalised many of the distressing stories which have been highlighted through the 2 years of Commission hearings and evidence gathering.

The sector analysis is ongoing with a focus on the impacts of the report across all areas. Most significant is the discussion and conjecture regarding the support which the aged care industry may receive in response to the report ie what is the cost of implementing the recommendations.

At this stage we know that we will receive an additional \$10 per resident per day (this is outlined in item 8.3: Draft Alwyndor 2020-21 Budget). We also know that Community Care will take a new form and we have submitted an Expression of Interest to participate in the

Single In-Home Care Program data study to help inform the development of the Assessment, Classification, and Funding (ACF) model which will underpin the proposed new Single In-Home Care Program. Debate will continue for some time yet regarding the future of the Residential Aged Care Deposit (RAD) and Daily Accommodation Payment (DAP) elements Residential Care funding.

Australian National Aged Care Classification (AN-ACC)

Progress continues toward the assessment of the funding model (AN-ACC) as a potential replacement for the Aged Care Funding Instrument (ACFI).

The stated aims of the AN-ACC model are to:

- make funding for residential aged care fairer and more stable
- improve the assessment process for funding so it is more accurate and nationally consistent
- remove the paperwork burden on aged care providers and their workers so they can spend more time on providing safe and effective care.

This assessment (known as 'shadow assessment') will commence in April 2021. The Access Care Network Australia (ACNA) have been allocated as the not-for-profit provider who has been allocated to manage the shadow assessment for Alwyndor and we will update AMC as this process rolls out.

No other funding arrangements are clear at this stage and we look forward to the Federal Budget release on 31 May 2021 which is expected to offer greater clarity (and surety) regarding funding for the sector to deliver the sweeping and wide reaching recommendations.

7.1.2 COVID-19 update

Emergency Directions

We continue to work consistent with the requirements of the Federal Government and the Aged Care and Quality Commission and South Australian Emergency Directions for Residential Care 1-12. Four (4) new Directions have been issued since the February 2021 AMC meeting with [Emergency Management \(Residential Aged Care Facilities No 33\) \(COVID-19\) Direction 2020](#) issued on 11 March 2021 and now in place.

Throughout these directions the key matters continue to be:

- PPE (specifically requirements for all employees and visitors to wear surgical masks which lifted 23 December)
- visiting restrictions which continue to vary in response to the rolling border closures
- all visitors continue to be required to show evidence of influenza vaccination, have temperature checks and respond to health questions
- single site employment restrictions for personal care workers: is still encouraged for personal care, employees working at other sites in roles other than personal care must disclose to their employer. Whilst we understand some multi-site providers are sharing staff across sites we currently continue to require employees providing personal care services to work only at Alwyndor.

There have been no changes to our practices in response to COVID-19.

Vaccinations

COVID-19

We have not yet been notified of the date(s) for our COVID-19 vaccinations. SA Health have not been able to offer any additional guidance around timelines, our plans are in place and we will respond when notified.

Influenza

Initial staff vaccinations due to be delivered this week (w/c 22 March) with the balance in the next two weeks, we will commence the roll out immediately.

Vaccinations are being ordered for residents on 30 March 2021. At this stage it is envisaged that the influenza vaccinations will take place first with the 1a COVID vaccinations to follow at least four weeks later however noting a final date is yet to be confirmed as noted above.

7.1.3 Serious Incident Response Scheme (SIRS)

As advised previously, the new national Serious Incident Response Scheme commences on 1 April 2021.

SIRS requires residential aged care facilities to self-report certain types of incidents to the Aged Care Quality and Safety Commission via an online portal.

Points of note:

- In addition to the existing requirement to report on unreasonable use of force, unlawful sexual contact, and unexplained absences we will now be required to report on:
 - Psychological/Emotional abuse
 - Unexpected death
 - Stealing or financial coercion
 - Neglect
 - Inappropriate physical or chemical restraint.
- The discretion regarding reporting an incident of unreasonable use of force or unlawful sexual contact has been removed. This means that in the case of a resident dispute or altercation (including in the case of those with cognitive decline) a SIRS report would be required.
- SIRS incidents with a physical or psychological impact on residents are required to be reported within 24 hours. From 1 October 2021 all SIRS incidents, regardless of impact to resident, are required to be reported within 30 days.

We have implemented a training module (45 minute online) for all residential staff. This includes information on identifying abuse and other serious incidents and outlines the actions to be taken.

We have combined the SIRS into our critical incident framework for reporting and managing the incident categories and will report on each type with our quarterly critical incident KPI. We are currently finalising a review of associated policy and procedures to ensure a strong and cohesive response to the changes.

ITEM NUMBER: 8.1

CONFIDENTIAL

General Manager Report

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:

- d. **commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

Recommendation – Exclusion of the Public – Section 90(3) Order

1. **That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report No 14/21 in confidence.**
2. **That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 14/21, General Manager Report - Confidential on the following grounds:**
 - d. **pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party.**

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. **The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

ITEM NUMBER: 8.2

CONFIDENTIAL

Alwyndor Corporate Risk Review: R04

Risk #4: Inability to operate with long term financial sustainability.

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:

- d. **commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

Recommendation – Exclusion of the Public – Section 90(3) Order

1. **That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report No 15/21 in confidence.**
2. **That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 15/21, Alwyndor Corporate Risk Review: Risk04 on the following grounds:**
 - d. **pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party.**

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. **The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**
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ITEM NUMBER: 8.3

CONFIDENTIAL REPORT

Alwyndor Draft Budget - 2021/22

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:

- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.

Recommendation – Exclusion of the Public – Section 90(3) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report No 16/21 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 16/21, Alwyndor Draft Budget - 2021/22 on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of

the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

- 3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**
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CONFIDENTIAL