



Alwyndor Management
Committee

NOTICE OF MEETING

Notice is hereby given that a meeting of the Alwyndor Management Committee will be held in the

**Alwyndor Aged Care Meeting Room
Dunrobin Road, Hove**

Thursday 15 October 2020 at 6.30pm

**Roberto Bria
CHIEF EXECUTIVE OFFICER**

Alwyndor Management Committee Agenda

1. OPENING

The Chairperson, Mr K Cheater will declare the meeting open at 6.30 pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. APOLOGIES

3.1 Apologies received

3.2 Absent

4. DECLARATION OF INTEREST

If a Committee Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Committee they are asked to disclose the interest to the Committee and provide full and accurate details of the relevant interest. Committee Members are reminded to declare their interest before each item.

5. CONFIRMATION OF MINUTES

5.1 Minutes of the Previous Meeting

Motion

That the minutes of the Alwyndor Management Committee held on 17 September 2020 be taken as read and confirmed.

5.2 Confidential Minutes

Motion

That the confidential minutes of the Alwyndor Management Committee held on 17 September 2020 be taken as read and confirmed.

6. REVIEW OF ACTION ITEMS

6.1 Action Items

6.2 Confidential Action Items

6.3 Annual Work Plan 2020-21

7. REPORTS/ITEMS OF BUSINESS

7.1 General Manager's Report (Report No: 37/2020)

8. CONFIDENTIAL

8.1 General Manager's Report – Confidential (Report No: 38/2020)

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:

- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

8.2 Alwyndor Customer Metrics Report (Report No: 39/2020)

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:

- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

8.3 Alwyndor Performance Report Quarter 1, 2020-21 (Report No: 40/2020)

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:

- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

8.4 2020-21 General Purpose Financial Statements (Report No: 41/2020)

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents

in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:

- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

8.5 Monthly Financial Report – September 2020 (Report No: 42/2020)

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:

- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

9. URGENT BUSINESS – Subject to the Leave of the Meeting

10. DATE AND TIME OF NEXT MEETING

The next meeting of the Alwyndor Management Committee will be held on Thursday 19 November 2020 in the Boardroom Room or via audio-visual, Alwyndor Aged Care, 52 Dunrobin Road, Hove.

11. CLOSURE



**ROBERTO BRIA
CHIEF EXECUTIVE OFFICER**

CITY OF HOLDFAST BAY

Minutes of the meeting of the Alwyndor Management Committee of the City of Holdfast Bay held at Alwyndor Aged Care and via Electronic Means in a Virtual Meeting, Dunrobin Road, Hove on Thursday 17 September 2020 at 6.45pm.

PRESENT

Elected Members

Councillor S Lonie

Independent Members

Chairperson – Mr K Cheater

Ms J Bonnici

Mr K Whitford

Ms T Sutton

Prof L Sheppard

Prof J Searle

Staff

Chief Executive Officer – Mr R Bria

General Manager Alwyndor – Ms B Davidson-Park

Finance Manager – Ms L Humphrey

Personal Assistant – Ms M Dinham

Invited Guest

Mr Andrew Tickle, Partner, BDO

1. OPENING

The Chairperson declared the meeting open at 6.45pm and reminded members of the resolution of the Special Meeting held 1 April 2020 regarding meetings held via audio-visual communications:

- a. Each of the Members taking part in the meeting, must at all times during the telecommunications meeting be able to hear and be heard by each of the other Members present.***
- b. At the commencement of the meeting, each Member must announce his/her presence to all other Members taking part in the meeting.***
- c. A Member must not leave a telecommunications meeting by disconnecting his/her telephone, audio-visual or other communication equipment, unless that Member has previously notified the Chair of the meeting.***

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting the Chairperson stated:

We acknowledge the Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. APOLOGIES

3.1 For Absence – Ms Julia Cudsi, Cr Susan P Chabrel

3.2 Leave of Absence - nil

4. DECLARATION OF INTEREST

Members were reminded to declare any interest before each item.

5. CONFIRMATION OF MINUTES

Motion

That the minutes of the Alwyndor Management Committee held on 20 August 2020 be taken as read and confirmed.

Noted amendment: S Lonie absent

Noted amendment: Confidential Item action to be included in Confidential minutes.

Moved by K Whitford, Seconded by Mr K Whitford

Carried

Motion

That the confidential minutes of the Alwyndor Management Committee held on 20 August 2020 be taken as read and confirmed.

Moved by K Whitford, Seconded by J Bonnici

Carried

6. REVIEW OF ACTION ITEMS

6.1 Action Items

No further updates as per the report.

No queries recorded.

6.2 Confidential Action items

No further updates as per the report.
No queries recorded.

7. GENERAL MANAGER REPORT

7.1 General Manager Report (Report No: 34/2020)

7.1.1 COVID-19

The General Manager informed members that *Emergency Management (Residential Aged Care Facilities No 8) (COVID-19) Direction 2020* had been released with minor changes to managing interstate visitors.

An unannounced visit by the Aged Care and Quality Commission occurred on Tuesday 15 September 2020 which was solely COVID 19 and Infection Control related. No issues or concerns were identified.

The Committee considered and supported recommended PPE and staffing thresholds.

7.1.2 Royal Commission into Aged Care Quality and Safety

The General Manager spoke to the report with the Committee in agreeance of the watch and brief position of Executive, noting that risks be highlighted and brought to the attention of the Committee.

Motion

That the Alwyndor Management Committee:

- 1. Note the updated information regarding COVID-19 compliance.**
- 2. Approve the reporting thresholds regarding Personal Protective Equipment and Staffing levels during the COVID-19 Emergency.**
- 3. Note the information regarding the Royal Commission into Aged Care Quality and Safety.**

Moved Cr S Lonie, **Seconded** T Sutton

Carried

8. CONFIDENTIAL REPORTS

The Chairperson sought leave of the meeting to discuss Confidential Item 8.2 followed by Confidential Items 8.3 and 8.1.

Leave of the meeting was granted.

Mr Andrew Tickle, BDO, joined the meeting 7.03pm

8.2 Monthly Finance Report – August 2020 (Report No: 35/2020)**Exclusion of the Public – Section 90(3)(d) Order**

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report's and Attachments to Report No. 35/2020 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No. 35/2020 on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Mr K Whitford, Seconded T Sutton

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

5. That having considered Agenda Item 8.2 Monthly Finance Report – August 2020 (Report No: 35/2020) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.

Moved Cr S Lonie, Seconded J Bonnici

Carried

8.3 Financial Investment Review (Report No: 36/20)

Exclusion of the Public – Section 90(3)(d) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report's and Attachments to Report No. 36/2020 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 36/2020 on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Cr S Lonie, Seconded K Whitfold

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

5. That having considered Agenda Item 8.3 Financial Investment Review (Report No: 36/20) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.

Moved K Whitford, Seconded J Bonnici

Carried

8.1 General Manager's Report – Confidential (Report No: 34/2020)**Exclusion of the Public – Section 90(3)(d) Order**

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report's and Attachments to Report No. 34/2020 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No's: 34/2020 on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved T Sutton, Seconded Cr S Lonie

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

5. That having considered Agenda Item 8.1 General Manager's Report – Confidential (Report No: 34/2020) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.

Moved K Whitford, Seconded J Bonnici

Carried

Short Term Suspension of Meeting Procedures

The Chair, with the approval of all members present, suspended the meeting procedures pursuant to Regulation 20(1) of the *Local Government (Procedures at Meetings) Regulations 2013* for a period of five minutes to allow members a comfort break.

Leave of the meeting was granted.

The meeting procedures were suspended at 8.27pm.

The meeting resumed at 8.33pm.

T Sutton left the meeting at 9.11pm

T Sutton returned to the meeting 9.12pm

9. URGENT BUSINESS – Subject to the leave of the meeting

Nil

10. DATE AND TIME OF NEXT MEETING

The next meeting of the Alwyndor Management Committee will be held on Thursday 15 October 2020 in the Boardroom Room, Alwyndor Aged Care, 52 Dunrobin Road, Hove.

11. CLOSURE

The meeting closed at 9.24 pm.

CONFIRMED 15 October 2020

CHAIRPERSON

Item No: 7.1

Subject: **General Manager Report**

Date: 15 October 2020

Written by: Beth Davidson-Park
General Manager

SUMMARY

This report is to update and inform the Alwyndor Management Committee (AMC) regarding items, initiatives and issues of relevance to Alwyndor business specifically and to the aged care sector more generally.

RECOMMENDATIONS

That the Alwyndor Management Committee:

- 1. Note the resignation of Julia Cudsi, Member of Alwyndor Management Committee in September 2020.**
 - 2. Note the information regarding management in response to COVID-19.**
 - 3. Note the information regarding the implications of the 2020-21 Australian Government budget on aged care.**
 - 4. Note the information regarding Royal Commission into Aged Care Quality and Safety: COVID-19 special report.**
 - 5. Note the information regarding Dental Care services in residential care.**
 - 6. Note the information regarding Mental Health services in residential care.**
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REPORT

1. Member Resignation

It is noted that Julia Cudsi tendered her resignation in September 2020. The General Manager will draft a letter of thanks to Julia on behalf of the AMC for her service over the past three years.

2. COVID-19

There has been no significant movement in regard to the requirements and restrictions imposed by the Federal and State governments in response to COVID-19. We are currently working consistent with South Australian Emergency Directions for Residential

Care 1-10 and requirements of the Federal Government and the Aged Care and Quality Commission.

There have been no changes to our practices in residential, community or therapy or to visiting conditions. Feedback in regard to restrictions has been minimal and we continue to manage visitor requests for exemptions consistent with the Emergency Directions.

3. 2020-21 Federal Budget – impact on aged care

In summary the budget announced an increase of \$8b for aged care over four years. It fails however to begin to adequately address the financial sustainability issues being experienced by aged care providers throughout the sector. Residential care received little funding whilst the budget announced 23,000 additional home care packages in an environment which has 100,000 people waiting for a package and more waiting for an upgraded package. It is hoped that further funding announcements will take place following the release of the findings of the Royal Commission due to be brought down in February 2021.

Stewart Brown have released a 2020 Budget Analysis which forms Attachment 1 to this report. This report was received on 8 October 2020 and we are participating in a sector peak body budget impact webinar on 9 October 2020, further commentary will therefore be offered at the AMC meeting on 15 October.

4. Royal Commission into Aged Care Quality and Safety: COVID-19 special report

The Royal Commission held a special hearing as part of its investigation into the response to COVID-19 in aged care from 10 to 13 August 2020. Following these hearings, six recommendations were made (outlined below) with recommendations 2 to 5 being highlighted as areas where immediate action can and should be taken to support the aged care sector.

Recommendation 1

The Australian Government should report to Parliament by no later than 1 December 2020 on the implementation of these recommendations.

Recommendation 2

The Australian Government should immediately fund providers that apply for funding to ensure there are adequate staff available to allow continued visits to people living in residential aged care by their families and friends.

This funding is intended to strike a better balance than that provided in the Visitation Code-to support activities such as screening of visitors, communication within and outside of the facility, training of staff, and to ensure the wellbeing of residents (eg active/passive exercise programs).

Alwyndor comment: cost has certainly been a factor in being able to provide maximum opportunities for visitation and we have invested additional resources in supporting visit

rates and times as well as activities and support for residents to remain connected and active. Additional funding would be welcome in this regard. Having recently received the second tranche of COVID-19 funding the majority of our additional costs have now been covered however costs continue to be incurred as we long as we work under State Emergency Directives and Commonwealth requirements. Should we return to greater lockdown conditions costs will of course escalate.

Recommendation 3

The Australian Government should urgently create Medicare Benefits Schedule items to increase the provision of allied health services, including mental health services, to people in aged care during the pandemic. Any barriers, whether real or perceived, to allied health professionals being able to enter residential aged care facilities should be removed unless justified on genuine public health grounds.

Alwyndor comment: given our broad range of wellness and therapy services, if our registered allied health practitioners were able to claim Medicare benefits for strength and resilience programs we would see an almost immediate increase in these services offerings to our residents.

Recommendation 4

The Australian Government should establish a national aged care plan for COVID-19 through the National Cabinet in consultation with the aged care sector.

This plan should:

- *establish a national aged care advisory body*
- *establish protocols between the Australian Government and the States and Territories based on the NSW Protocol but having regard to jurisdictional differences*
- *maximise the ability for people living in aged care homes to have visitors and to maintain their links with family, friends and the community*
- *establish a mechanism for consultation with the aged care sector about use of Hospital in the Home programs in residential aged care*
- *establish protocols on who will decide about transfers to hospital of COVID-19 positive residents, having regard to the protocol proposed by Aged and Community Services Australia*
- *ensure that significant outbreaks in facilities are investigated by an independent expert to identify lessons that can be learnt. The results of any such investigations should be promptly disseminated to the sector.*

Alwyndor comment: whilst recommendations 4 and 6 may aim to address some of the issues the sector experiences with regard to lack of coordination (indeed conflict) between state and commonwealth agencies, the notion of more seamless and consistent decision making and direction process is welcomed. This is however overtly political in nature and so in reality the value of the proposition is unknown.

Recommendation 5

All residential aged care homes should have one or more trained infection control officers as a condition of accreditation. The training requirements for these officers should be set by the aged care advisory body we propose.

Alwyndor comment: we support a consistent standard of knowledge and practice for infection prevention coordinators. Whilst the nature and form of this or of the foreshadowed aged care advisory body is not known it may well be that this forms a part of the mandated staffing model and ratios which are anticipated to be a part of the Royal Commission recommendations.

Recommendation 6

The Australian Government should arrange with the States and Territories to deploy accredited infection prevention and control experts into residential aged care homes to provide training, assist with the preparation of outbreak management plans and assist with outbreaks.

Alwyndor comment: as per 4 above.

5. Dental care

In late 2019 we were advised SA Health funding for preventative dental care at residential aged care facilities in South Australia would cease. We, along with other providers in South Australia advocated against this however the decision stood and the service was withdrawn in September 2020.

Dental care and hygiene is essential for good health, this is equally so for older people as young people and in recognition of this we have worked to ensure no loss of service to our residents. Our initial response was to negotiate an in-house dental service with a local dentist and hygienist which would ensure ongoing oral hygiene treatments and dental check-ups at our small dental surgery. In July we wrote to residents and representatives regarding the loss of SA Health funding and invited all residents to opt into a subscription for this service noting this relied on a critical mass signing up with a commitment to an annual fee for the service. The majority of residents and/or representatives indicated that they preferred to access their own dental services on an 'as required' basis.

As a result of this feedback we have developed a dental care strategy which includes:

- a referral pathway for accessing on-site emergency dental care and off-site routine dental care
- oral and dental screening for every resident to be undertaken by clinical nurses as part of routine care evaluation.

We have again communicated with residents and representatives to share our strategy and to provide reassurance that urgent oral and dental care will be facilitated whenever needed.

As an aside it is noteworthy that dental health and hygiene is a service which features as attracting funding in the foreshadowed Royal Commission recommendations. It may be

that this becomes another area in which the State and Commonwealth debate funding roles and responsibilities.

6. Mental health support

Mental Health, not unlike Dental Care, is essential to wellbeing and a good quality of life. To ensure access to appropriate mental health care Alwyndor has signed a Memorandum of Understanding with Relationships Australia for the provision of low intensity psychological therapies for residents who are experiencing, or at risk of experiencing, symptoms of mild to moderate mental illness.

This arrangement includes supporting at risk residents who may experience difficulties transitioning into residential care. The program is funded by the Adelaide Primary Health Network, and there are no direct costs incurred by the resident or by Alwyndor.

Longer term or more complex mental health does of course require a more advanced clinical response however this new service enables early intervention and often resolution of short term and/or one-off mental health issues.

ITEM NUMBER: 8.1

CONFIDENTIAL

General Manager Report

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:

- d. **commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

Recommendation – Exclusion of the Public – Section 90(3) Order

1. **That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report No 12/2020 in confidence.**
2. **That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 12/2020, General Manager's Report - Confidential on the following grounds:**
 - d. **pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party.**

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

RETAIN IN CONFIDENCE - Section 91(7) Order

5. That having considered Agenda Item 8.1 General Managers Report (Report No: 38/20) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.
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ITEM NUMBER: 8.2

CONFIDENTIAL REPORT

Customer Metrics Report

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:

- d. **commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

Recommendation – Exclusion of the Public – Section 90(3) Order

1. **That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report No 39/2020 in confidence.**
2. **That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 39/2020, Alwyndor Customer Metrics Report on the following grounds:**
 - d. **pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party.**

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

RETAIN IN CONFIDENCE - Section 91(7) Order

5. That having considered Agenda item, Alwyndor Customer Metrics Report (Report No: 39/2020) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.
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ITEM NUMBER: 8.3

CONFIDENTIAL

Alwyndor Quarterly Performance Report Quarter 1, 2020-21

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:

- d. **commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

Recommendation – Exclusion of the Public – Section 90(3) Order

1. **That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report No 12/2020 in confidence.**
2. **That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 12/2020, General Manager's Report - Confidential on the following grounds:**
 - d. **pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the**

disclosure of which could reasonably be expected to confer a commercial advantage on a third party.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

- 3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

RETAIN IN CONFIDENCE - Section 91(7) Order

- 5. That having considered Agenda Item 8.3 Alwyndor Quarterly Performance Report Quarter 1, 2020-21 (Report No: 40/20) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.**
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ITEM NUMBER: 8.4

CONFIDENTIAL REPORT

2019-20 General Purpose Financial Statements

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:

- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.

Recommendation – Exclusion of the Public – Section 90(3) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report No 41/2020 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 41/2020, 2019-20 General Purpose Financial Statements on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the

disclosure of which could reasonably be expected to confer a commercial advantage on a third party.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

- 3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

RETAIN IN CONFIDENCE - Section 91(7) Order

- 5. That having considered Agenda Item 8.2 Monthly Financial Report – September 2020 (Report No: 09/2020) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Report, Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.**
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ITEM NUMBER: 8.5

CONFIDENTIAL REPORT

MONTHLY FINANCIAL REPORT

SEPTEMBER 2020

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:

- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.

Recommendation – Exclusion of the Public – Section 90(3) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report No: 42/2020 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 42/2020, Monthly Financial Report – September 2020 on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has

been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

RETAIN IN CONFIDENCE - Section 91(7) Order

5. That having considered Agenda Item 8.5 Monthly Financial Report – September 2020 (Report No: 42/2020) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Report, Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.
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CONFIDENTIAL