



Alwyndor Management  
Committee

## NOTICE OF MEETING

Notice is hereby given that a meeting of the Alwyndor Management Committee will be held in the

**Alwyndor Aged Care Meeting Room (and virtually via Microsoft Teams).**  
**Dunrobin Road, Hove**

**Thursday 17 September 2020 at 6.30pm**

A handwritten signature in black ink, appearing to read "Roberto Bria".

**Roberto Bria**  
**CHIEF EXECUTIVE OFFICER**

## Alwyndor Management Committee Agenda

### 1. OPENING

The Chairperson, Mr K Cheater will declare the meeting open at 6.30 pm.

### 2. KAURNA ACKNOWLEDGEMENT

*We acknowledge Kaurna people as the traditional owners and custodians of this land.*

*We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.*

### 3. APOLOGIES

3.1 Apologies received

3.2 Absent

### 4. DECLARATION OF INTEREST

*If a Committee Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Committee they are asked to disclose the interest to the Committee and provide full and accurate details of the relevant interest. Committee Members are reminded to declare their interest before each item.*

### 5. CONFIRMATION OF MINUTES

5.1 Minutes of the Previous Meeting

#### Motion

**That the minutes of the Alwyndor Management Committee held on 20 August 2020 be taken as read and confirmed.**

5.2 Confidential Minutes

#### Motion

**That the confidential minutes of the Alwyndor Management Committee held on 20 August 2020 be taken as read and confirmed.**

### 6. REVIEW OF ACTION ITEMS

6.1 Action Items

6.2 Confidential Action Items

### 7. REPORTS/ITEMS OF BUSINESS

7.1 General Manager's Report (Report No: 33/2020)

**8. CONFIDENTIAL****8.1 General Manager's Report – Confidential (Report No: 34/2020)**

*Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:*

- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

**8.2 Monthly Financial Report – August 2020 (Report No: 35/2020)**

*Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:*

- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

**8.3 Financial Investment Review (Report No: 36/2020)**

*Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:*

- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

**9. URGENT BUSINESS – Subject to the Leave of the Meeting****10. DATE AND TIME OF NEXT MEETING**

The next meeting of the Alwyndor Management Committee will be held on Thursday 15 October 2020 in the Boardroom Room or via audio-visual, Alwyndor Aged Care, 52 Dunrobin Road, Hove.

**11. CLOSURE**



**ROBERTO BRIA  
CHIEF EXECUTIVE OFFICER**

## CITY OF HOLDFAST BAY

**Minutes of the meeting of the Alwyndor Management Committee of the City of Holdfast Bay held at Alwyndor Aged Care and via Electronic Means in a Virtual Meeting, Dunrobin Road, Hove on Thursday 20 August 2020 at 6.30pm.**

### **PRESENT**

#### **Elected Members**

Councillor P Chabrel  
Councillor S Lonie

#### **Independent Members**

Chairperson – Mr K Cheater  
Ms J Bonnici  
Mr K Whitford  
Ms T Sutton  
Prof L Sheppard  
Prof J Searle

#### **Staff**

Chief Executive Officer – Mr R Bria  
General Manager Alwyndor – Ms B Davidson-Park  
Finance Manager – Ms L Humphrey  
Personal Assistant – Ms M Dinham

#### **Invited Guest**

Mr Grant Corderoy, Partner, Stewart Brown (for part)

### **1. OPENING**

The Chairperson declared the meeting open at 6.34pm and reminded members of the resolution of the Special Meeting held 1 April 2020 regarding meetings held via audio-visual communications:

- a. Each of the Members taking part in the meeting, must at all times during the telecommunications meeting be able to hear and be heard by each of the other Members present.***
- b. At the commencement of the meeting, each Member must announce his/her presence to all other Members taking part in the meeting.***

- c. A Member must not leave a telecommunications meeting by disconnecting his/her telephone, audio-visual or other communication equipment, unless that Member has previously notified the Chair of the meeting.*

## 2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting the Chairperson stated:

We acknowledge the Kurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

## 3. APOLOGIES

- 3.1 For Absence – Ms Julia Cudsi, Cr Susan Lonie  
3.2 Leave of Absence - nil

## 4. DECLARATION OF INTEREST

Members were reminded to declare any interest before each item.

## 5. CONFIRMATION OF MINUTES

### Motion

**That the minutes of the Alwyndor Management Committee held on 16 July 2020 be taken as read and confirmed.**

Moved by Cr P Chabrel Seconded by Mr K Whitford

**Carried**

### Motion

**That the confidential minutes of the Alwyndor Management Committee held on 16 July 2020 be taken as read and confirmed.**

Moved by Prof J Searle, Seconded by Mr K Whitford

**Carried**

## 6. REVIEW OF ACTION ITEMS

### **6.1 Action Items**

Noted by the Committee

Julie Bonnici joined the meeting at 6.39pm.

Presentation by Mr Corderoy – Aged Care Financial Performance Survey – Aged Care Sector Update (August 2020)

Mr Corderoy joined the meeting at 6.45pm

Mr Corderoy provided an overview of the performance of Residential, Home Care Packages (HCP), Commonwealth Home support (CHSP) and Senior's Housing over the past twelve months, including both for profit and not-for-profit sectors.

Action: Mr Corderoy to provide a copy of the presentation to be circulated to AMC members.

Mr Corderoy left the meeting at 8.00pm.

## 6.2 Confidential Action items

Item 6) The Manager Finance, the General Manager and the Chair attended the City of Holdfast Bay (CHB) Audit Committee meeting held on 23 July 2020 where the recommendation of the AMC to commence a review of Alwyndor's investment practice was approved. Any subsequent changes to the current investment approach will be reflected in the City of Holdfast Bay Treasury Management Policy.

## 7. GENERAL MANAGERS REPORT

### 7.1 General Managers Report (Report No: 30/2020)

#### 7.1.1 COVID-19

Discussion centred on:

- *access to Specialist Infection advice and support*: noted this is would be sourced from SA Health via Southern Adelaide Local Health Network (SALHN) and that we are in regular dialogue with SALHN staff
- *ongoing supply of PPE*: noted we have adequate current stocks and continue to monitor; should there be an outbreak of COVID-19 PPE stocks will be augmented by Commonwealth stores.
- *staffing ie surge staffing capacity including cohorting*: we are negotiating a sole agency agreement, have calculated staffing requirements and approach should we need to segment and isolate within Alwyndor.

Metrics for alerting AMC in regard to staffing levels, PPE stocks and other critical COVID-19 specific issues to be developed.

Action: General Manager to develop proposed metrics to alert AMC in regard to staffing levels, PPE stocks and other critical COVID-19 specific issues to be developed.

#### 7.1.2 Royal Commission Submission

Report noted.

**Motion**

**That the Alwyndor Management Committee:**

- 1. Approve the Alwyndor COVID-19 Preparedness and Outbreak Management Plan.**
- 2. Note the submission to the Royal Commission.**

Moved Mr K Whitford,

Seconded Ms J Bonnici

**Carried**

**8. CONFIDENTIAL REPORTS**

**8.1 General Manager's Report – Confidential (Report No: 31/2020)**

**Exclusion of the Public – Section 90(3)(d) Order**

- 1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report's and Attachments to Report No. 31/2020 in confidence.**
- 2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No's: 31/2020 on the following grounds:**
  - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.**

**In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.**

- 3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**



Moved Mr K Whitford

Seconded Cr P Chabrel

Carried**RETAIN IN CONFIDENCE - Section 91(7) Order**

5. That having considered Agenda Item 8.2 Alwyndor Strategic Plan (Report No: 26/20) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.

Moved Prof L Sheppard, Seconded Cr P Chabrel

Carried8.2 **Finance Report (Report No: 32/20)****Exclusion of the Public – Section 90(3)(d) Order**

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report's and Attachments to Report No. 32/2020 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No's: 32/2020 on the following grounds:
  - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Mr K Whitford, Seconded Ms J Bonnici

Carried

**RETAIN IN CONFIDENCE - Section 91(7) Order**

5. That having considered Agenda Item 8.3 Alwyndor's Marketing and Communication Plan – 2020-2023 (Report No: 27/20) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.

Moved MR K Whitford, Seconded Ms T Sutton

**Carried**

**9. URGENT BUSINESS – Subject to the leave of the meeting**

9.1 Marketing and Communication

The General Manager briefed the AMC on the status of the Marketing and Communication Plan implementation noting the new website was due for completion by the end of September and that details of the logistics and costing of the first campaign (Support at Home) would be shared with AMC via an email circular motion.

Action: Support at Home Campaign information to be circulated to AMC for comment and review.

**10. DATE AND TIME OF NEXT MEETING**

The next meeting of the Alwyndor Management Committee will be held on Thursday 17 September 2020 in the Boardroom Room, Alwyndor Aged Care, 52 Dunrobin Road, Hove.

**11. CLOSURE**

The meeting closed at 9.12 pm.

**CONFIRMED 17 September 2020**

**CHAIRPERSON**

**AMC ACTION ITEMS**

| Action No. | Meeting    | Agenda Item  | Action Required  | Responsibility | Due Date | Current Status                                    |
|------------|------------|--|--|----------------|----------|---|
| 1          | 20/08/2020 |  | Mr Corderoy to provide a copy of the presentation to be circulated to AMC members.   | Secretary      | Sep-20   | Complete.   |
| 2          | 20/08/2020 | 7.1 General Manager's Report                           | General Manager to develop proposed metrics to alert AMC in regard to staffing levels, PPE stocks and other critical COVID-19 specific issues to be developed. | GM             | Sep-20   | Please refer to item 8.1 General Manager's Report |
| 3          | 20/08/2020 | Urgent business: 9.1 Marketing & Communications Update | Support at Home Campaign information to be circulated to AMC for comment and review.   | GM             | Sep-20   | Complete.   |

Item No: 7.1

Subject: **General Manager Report**

Date: 17 September 2020

Written by: Beth Davidson-Park  
General Manager

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## **SUMMARY**

This report is to update and inform the Alwyndor Management Committee (AMC) regarding items, initiatives and issues of relevance to Alwyndor business specifically and to the aged care sector more generally.

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## **RECOMMENDATIONS**

**That the Alwyndor Management Committee:**

- 1. Note the updated information regarding COVID-19 compliance.**
  - 2. Approve the reporting thresholds regarding Personal Protective Equipment and Staffing levels during the COVID-19 Emergency.**
  - 3. Note the information regarding the Royal Commission into Aged Care Quality and Safety.**
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## **REPORT**

### **1. COVID-19**

At its meeting held on 20 August 2020 AMC considered our COVID-19 Preparedness and Outbreak Management Plan.

We continue to update the Plan as new procedures and processes are developed and all staff are continually updated and reminded of requirements as well as requested to complete mandated training modules. It is noteworthy that the Commonwealth and State continue to duplicate or overlap efforts in areas of infection control and training and we continue to work closely with LASA (peak body) in offering feedback in regard to these matters.

We met the compliance target of 27 August 2020 regarding:

- implementation of the sole worker requirements
- implementation of requirements regarding personal protective equipment (PPE) Infection Control Plan

- Workforce Plan.

The requirement for this compliance consistent with *Residential Aged Care Emergency Direction #7* was reported to the August 2020 meeting of the AMC.

As requested at the August meeting we have developed proposed thresholds for monitoring and reporting to AMC regarding PPE and staffing during the COVID-19 Emergency. These are as below for AMC consideration:

#### **PPE**

the metric would be based on having:

- a base level stock of 6 weeks of masks
- a base level stock of 4 weeks of full PPE - gloves, gowns, masks

We would alert AMC if:

- we are operating on 2 weeks supply of either category
- suppliers are not able to confirm supply of said category item(s).

#### **Staffing**

We would alert AMC if:

- for 6 consecutive days there were shifts that could not be filled by the rostered designation eg a staff member was required to work a double shift in the absence of a staff member; nurse had to work a carer shift
- for 3 consecutive days we operated with less than the number of staff allocated to the roster (ie short staffed) in direct resident support roles.

## **2. Royal Commission into Aged Care Quality and Safety**

A series of reports and commentary regarding the Royal Commission (the Commission) are being developed and circulated throughout the industry. A report, [\*Aged Care Reform: Projecting Future Impacts\*](#) has been prepared by Deloitte Access Economics at the request of the Royal Commission which projects the anticipated future impacts of the findings of the Commission based on its research and enquiries to date. This is a comprehensive report which covers all elements of the Commission's consideration and as such is drawn to the attention of the AMC. It is suggested that the summary below should be read in conjunction with the paper. It is also reinforced that this is the best current projection of the findings of the Commission due to be published in February 2021, the final outcomes may vary.

Given the interim report the Commission published in October 2019 identified a pattern of neglect surrounding aged care that has left services fragmented, unsupported and underfunded, the Deloitte report has been prepared on the assumption that 'significant reform is required to improve the quality of aged care and ensure older Australians have access to the care they need'. The report has prepared a baseline scenario which assumes:

- strong growth in all areas of aged care provision ie residential, home care packages (HCP) and commonwealth home support (CHSP) and a continuation of these three main programs
- an increase in quality of care coupled with productivity improvements
- persistent workforce pressure in terms of cost and demand
- cost sharing increased as people contribute more to their care ie via superannuation
- a shift from residential to home care which will result in reduced costs.

This scenario considers the impact of a package of reforms which the Royal Commission is considering. The anticipated reforms cover:

- Improvements to care quality, staffing and training
- Aspects of regulation and system navigation
- Availability of different types of care
- Health service provision
- Funding levels and allocation mechanisms.

The report acknowledges the complexity of the Australian aged care system and the projected impacts do not foresee any reduction in complexity moving forward. For simplicity for the purpose of this AMC report however we have contemplated high level potential impacts for the industry and Alwyndor, under three structural headings:

- Workforce
- Care (Quality and Options)
- Funding.

### **Workforce**

The notion of a gradual introduction of a mandatory 5-star staffing model (staffing ratio) completed by 1 July 2027, commencing with 3-star model from 1 July 2021 and completed by 1 July 2023. This model is linked to Care and is based on a proposal which has been discussed for some time allocates 'points' per aged care recipient which directly relate to the care delivered. At inception in residential care it is proposed this will correlate with ACFI (the Aged Care Funding Instrument) subsidies and the implementation of an Australian National Aged Care Classification (AN-ACC) which has been the subject of a trial and developed in conjunction with the University of Wollongong. The funding would vary over time in response to productivity efficiencies ie higher efficiencies would mean fewer inputs (staff hours) are required for the same number of points. A workforce model for Home Care is assumed to be developed in a similarly manner and be based on a measure equivalent to current funding models, again based on a 'points for care' model.

Clarity around the application of such models is not yet available to providers but it does reinforces for us the need to continue to focus on leveraging technology to realise efficiencies, to continue our focus on training to ensure consistency in

delivering care and ensuring we continue to practice the high levels of rigour which have been introduced in our recruitment practices throughout the past year.

Mandatory Certificate 3 training is contemplated for personal care workers (PCW). This is already a requirement at Alwyndor ie any PCW must have a minimum Certificate 3 in aged care or disability care or at least one year's progress toward a nursing qualification. This is a practice which we will continue.

Pressure on wages is also contemplated with the view that wages in aged care will outstrip other health professions by up to 100% by 2025 ie in response to demand. Our current enterprise agreement ensures all workers are paid above award and, in the case of our nurses above industry average. PCW's and Support Workers are paid on par with other providers. Alwyndor will need to consider continued wage increases above average to remain an employer of choice and attract and retain high calibre staff who will enable the required efficiencies and quality of care. Our financial forecasting will be required to stress test quantum wage increases and the viability of maintaining such increases.

### **Care**

The report assumes a continued move toward Home Care Packages as the preferred option for care over Residential Care. This has been assumed in aged care planning for almost a decade and which is supported by current and projected investment in Home Care Packages, the increasing number of people waiting for a package and the increased frailty of people entering residential and the commensurate shorter length of stay being seen in residential aged care. An extension of HCP is foreseen for more complex and intensive care at home at a cost lower than residential. Alwyndor's draft Strategic Plan and current activities align to these projections in terms of our focus on HCP and therapy growth as well as in community Transitional Care services and more complex community clinical care.

A range of initiatives to 'improve health care for aged care recipients' are considered. This includes a new primary care model, GP incentives, dental, psychology and pharmacy in residential care, expanded telehealth and increased funding for respite. Alwyndor's draft Strategic Plan and current activities align to these projections in terms of our focus on more complex community clinical care, our restorative model of care, the introduction of a new dental care model (following the demise of the SA Health dental service into residential aged care) and the establishment of a Day Respite Service.

### **Funding**

It is acknowledged that the reform package comes at a 'sizeable cost to the Australian Government'.

The report considers the need to establish a specific funding mechanism and highlights two main funding options: an increase in the Medicare Levy ie a flat rate on top of the current levy OR a commensurate increase in Income Tax across all levels. It

is suggested that this increase would commence at 0.51% and 0.58% respectively in alignment with the mandatory 3-star workforce and care compliance and increase to 0.89% and 1.01% with 4-star and top out at 1.31% and 1.48% in 2022 along with 5-star compliance.

Other elements to consider are the cost to aged care providers and to individuals. In terms of providers discussion focusses on the development of sustainable funding models and considers the need for changes to the current prudential regulations in addition to changes to current subsidies ie distribution of government funding. When considering costs to individuals the availability of maturing superannuation funds is considered in addition to private insurance etc, the social justice principles to be considered here are not explored in detail and the potential for a growing divide between self-funded individuals and 'pensioners' remains waiting to be addressed.

In summary, there will be significantly increased funding pressures for government and providers as well as associated service delivery pressures for providers. As outlined in both the Deloitte report and the above discussion the challenges for Alwyndor, and all providers, will be to continue to balance the types of services provided as well as ensuring a diverse client base and to continue to pursue efficiencies in all areas of the business to remain sustainable in an increasingly competitive environment.



# ITEM NUMBER: 8.1

## CONFIDENTIAL REPORT

### General Manager's Report

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- d. **commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

#### **Recommendation – Exclusion of the Public – Section 90(3) Order**

1. **That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report No 34/2020 in confidence.**
2. **That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 34/2020, General Manager's Report - Confidential on the following grounds:**
  - d. **pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party.**

**In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.**

- 3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**
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# ITEM NUMBER: 8.2

## CONFIDENTIAL REPORT

### MONTHLY FINANCIAL REPORT – AUGUST 2020

*Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:*

- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.

#### Recommendation – Exclusion of the Public – Section 90(3) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report No: 35/2020 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 35/2020, Monthly Financial Report – Confidential on the following grounds:
  - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has

**been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.**

- 3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**
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CONFIDENTIAL

## ITEM NUMBER: 8.3

### CONFIDENTIAL REPORT

### FINANCIAL INVESTMENTS REVIEW

*Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:*

- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.

#### Recommendation – Exclusion of the Public – Section 90(3) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report No: 36/2020 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 36/2020, Financial Investments Review on the following grounds:
  - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

- 3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**
- 

CONFIDENTIAL